



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

*AGENDA AND MATERIAL*

## **BOARD MEETING**

**TUESDAY, JANUARY 29, 2019  
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



**SEEDS OF FAITH**  
MASS · MERCY · MISSION  
2018-2021

### **A. ROUTINE MATTERS**

1. Opening Prayers – Trustee Fera -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting of December 18, 2018 A5
6. Consent Agenda Items
  - 6.1 Unapproved Minutes of the Committee of the Whole Meeting of January 15, 2019 and Consideration of Recommendations A6.1
    - 6.1.1 Proposed Joint-Use School Wainfleet – Staff Report A6.1.1
    - 6.1.2 Design of System Priorities and Budget 2019-2020 Consultation and Collaboration Schedule A6.1.2
    - 6.1.3 Board Committee Membership 2019 A6.1.3
  - 6.2 Approved Minutes of the Staff Wellness Committee Meeting of October 2, 2018 A6.2
  - 6.3 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of November 1, 2018 A6.3
  - 6.4 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of December 5, 2018 A6.4
  - 6.5 In-Camera Agenda Items F1, F2, F4, F5, F6 and F7 -

### **B. DELEGATIONS/PRESENTATIONS**

### **C. COMMITTEE AND STAFF REPORTS**

1. Niagara Catholic System Priorities Mid-Year Achievement Report 2018-2019 C1
2. Financial Reports as at December 31, 2018 C2

### **D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

1. Correspondence -
  - 1.1 Letter from The Apostolic Nuncio C1.1
  - 1.2 Letter from Shibley Righton LLP C1.2
2. Report on Trustee Conferences Attended -
3. General Discussion to Plan for Future Action -

- |     |  |      |
|-----|--|------|
| 4.  | Trustee Information  |      |
| 4.1 | Spotlight on Niagara Catholic – January 15, 2019   | D4.1 |
| 4.2 | Calendar of Events – February 2019   | D4.2 |
| 4.3 | Pathways Speaker Summit – February 6, 2019   | D4.3 |
| 4.4 | Niagara Foundation for Catholic Education’s Annual Benefit Gala – March 30, 2019   | D4.4 |
| 4.5 | CCSTA 2019 AGM – May 30, 2019 to June 1, 2019  | D4.5 |
| 4.6 | OCSTA Memorandum – Municipal Governance Review   | D4.6 |
| 5.  | Open Question Period   |      |
|     | <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night’s public agenda or any previous agendas, and the Board to answer and react.)</i> |      |

#### **E. NOTICES OF MOTION**

- |    |   |    |
|----|---|----|
| 1. | Board Involvement in Appointment and of Personnel to Leadership Positions | E1 |
| 2. | Building on Today Survey  | E2 |

#### **F. BUSINESS IN CAMERA**

#### **G. REPORT ON IN CAMERA SESSION**

#### **H. FUTURE MEETINGS AND EVENTS**

#### **I. MOMENT OF SILENT REFLECTION FOR LIFE**

#### **J. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
DECEMBER 18, 2018**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 18, 2018, as presented.



## MINUTES OF THE BOARD MEETING

**TUESDAY, DECEMBER 18, 2018**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, December 18, 2018, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Fera.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Chair Fera noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Jade Bilodeau	✓			
Madison McKinney	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Kathy Burtnik  
Seconded by Trustee Rhianon Burkholder

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of December 18, 2018, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the Agenda.

**5. Approval of Minutes of the Board Meeting**

**5.1 November 27, 2018**

Moved by Trustee Daniel Moody  
Seconded by Trustee Dino Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 27, 2018, as presented.

**CARRIED**

**5.2 December 4, 2018**

Moved by Trustee Daniel Moody  
Seconded by Trustee Dino Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 4, 2018, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Committee of the Whole Meeting of December 4, 2018 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of December 4, 2018, as presented.

**6.1.1 Catholic School Councils Policy (800.1)**

**THAT** the Niagara Catholic District School Board approve the Catholic School Councils Policy (800.1), as presented.

**6.2 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of November 7, 2018**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of November 7, 2018, as presented.

### **6.3 Appointment of Niagara Catholic Special Education Advisory Committee Members**

**THAT** the Niagara Catholic District School Board appoint the following local association representatives to serve as Special Education Advisory Committee members for the term of 2018-2022:

Anna Racine – Tourette Syndrome Association of Ontario (Niagara Chapter)  
Pina Palombo – Down Syndrome Caring Parents (Niagara) – Primary  
Rob Lavorato – Down Syndrome Caring Parents (Niagara) – Alternate  
Bill Helmeczi – Pathstone Mental Health  
Andrew Howcroft – Community Living Welland/Pelham – Primary  
Michael Jacques – Community Living Welland/Pelham – Alternate  
Dorothy Harvey – Niagara Children’s Centre  
Rita Smith – Community Living Port Colborne/Wainfleet  
Ted Nangle – Learning Disabilities Association of Niagara Region  
Lorraine Smith – Mainstream  
Karen Murphy – Autism Ontario Niagara Region

### **6.4 Director of Education’s Annual Report 2018**

Presented for information.

### **6.5 Trustee Expenses and Reimbursement for the Fiscal Year 2017-2018**

Presented for information.

### **6.6 In-Camera Items F1, F3, F4 & F5**

Moved by Trustee Leanne Prince  
Seconded by Trustee Kathy Burtnik

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.

**CARRIED**

## **B. DELEGATIONS/PRESENTATIONS**

### **1. Christmas Cards 2018**

Yolanda Baldasaro, Superintendent of Education, present the report on Christmas Cards 2018. She noted that all schools throughout Niagara Catholic were invited to submit artwork designed by their students in order to create the 2018 Niagara Catholic Christmas Cards.

The students whose artwork was selected for the Board’s Christmas cards were introduced by Superintendent Baldasaro. Chair Fera, Trustees Prince, Burtnik, Huibers & Moody, and Director Crocco presented the students with Excellence in the Arts pins as well as a plaqued picture of their artwork.

## **C. COMMITTEE AND STAFF REPORTS**

### **1. School Excellence Program – St. Mary Catholic Elementary School, Niagara Falls**

Pat Rocca, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Rosetta Araujo, Principal of St. Mary Catholic Elementary School.

Principal Araujo, with the assistance of students and staff showcased St. Mary Catholic Elementary School as part of the School Excellence Program.

Chair Fera thanked Principal Araujo, the staff and students for their presentation and performance and noted this was the last of the School Excellence Programs.

Following a discussion, the following motion was put forth;

Moved by Trustee Burtnik

Seconded by Trustee Burkholder

**THAT** the School Excellence Program be added to the January 15, 2019 Committee of the Whole meeting agenda for further discussion.

**CARRIED**

**2. Catholic Education in Niagara**

Director Crocco presented the deferred report on Catholic Education in Niagara. He stated that the video presentation captures and highlights a sample of the many exceptional faith based programs and services provided to Niagara Catholic's students.

Director Crocco acknowledged Chris Beattie, Teacher at Saint Michael Catholic Secondary School and Jennifer Pellegrini, Communications Officer for the production of the video.

**3. Trustee Honorarium for the Year December 1, 2018 to November 30, 2019**

Director Crocco presented the Trustee Honorarium report for the year December 1, 2018 to November 30, 2019.

Moved by Trustee Kathy Burtnik

Seconded by Trustee Leanne Prince

**THAT** the Niagara Catholic District School Board approve the Trustee Honorarium for the year period from December 1, 2018 to November 30, 2019, as noted in Appendix A, as follows:

\$16,673 for the Chairperson of the Board

\$13,636 for the Vice-Chairperson of the Board

\$10,599 for the Other Trustees

**CARRIED**

**4. Financial Reports**

**4.1 Revised Estimates for the Year 2018-2019**

Director Crocco introduced the Revised Estimates 2018-2019 report.

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the report on the Revised Estimates for the Year 2018-2019.

Superintendent Vetrone answered questions of Trustees.

The Board of Trustees agreed that a letter of dismay to the Premier of Ontario on the proposed reduction and elimination of EPO funding be send by the Chair of the Board with a copy to all Trustees, OCSTA and local MPP's.

Moved by Trustee Leanne Prince  
Seconded by Trustee Daniel Moody

**THAT** the Niagara Catholic District School Board approve the report on the Revised Estimates for the Year 2018-2019, as presented.

**CARRIED**

**4.2 Financial Report as at November 30, 2018**

Superintendent Vetrone presented the Financial Report as at November 30, 2018 for information.

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Nil

**2. Report on Trustee Conferences Attended**

Nil

**3. General Discussion to Plan for Future Action**

Director Crocco indicated that staff is preparing reports for upcoming Committee of the Whole meetings on the Annual Mid Year System Priority Achievement Report, the impact of the in year reduction in EPO's, the Joint Use School Proposal in Wainfleet and the consultation process for the design of the System Priorities and Budget 2019-2020.

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – December 4, 2018**

Director Crocco highlighted the December 4, 2018 Spotlight on Niagara Catholic.

**4.2 Calendar of Events – January 2019**

Director Crocco reviewed the Calendar of Events – January 2019 for Trustees information.

Director Crocco reminded Trustees that the Catholic Education Centre will be closed December 24, 2018 to January 4, 2019 inclusive.

**4.3 Ontario Legislative Highlights – December 7 & 14, 2018**

Director Crocco highlighted the Ontario Legislative Highlights from December 7 & 14, 2018.

**4.4 OCSTA 2019 Catholic Trustees Seminar – January 17-19, 2019**

Director Crocco highlighted the OCSTA 2019 Catholic Trustees Seminar on January 17-19, 2019. and noted presentations by Trustee Burtnik and Director Crocco to Trustees.



**4.5 OCSTA 2018 Annual Finance Brief: “Partners in Excellence: Balancing Equity & Efficiency”**

Director Crocco highlighted the OCSTA 2018 Annual Finance Brief: “Partners in Excellence: Balancing Equity & Efficiency”.

**4.6 OCSTA Memorandum – Bill 66: Restoring Ontario’s Competitiveness Act, 2018**

Director Crocco highlighted the OCSTA Memorandum regarding Bill 66: Restoring Ontario’s Competitiveness Act, 2018.

Director Crocco answered questions of Trustees.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

Trustee Moody noted that he will notify the Board of Trustees that at the January 2019 Board meeting he will be submitting a notice of motion to terminate the current survey. For reasons that he will state in the notice of motion, his request at this time is to place the survey on hold until such time that the motion is presented, discussed and voted upon by the new Board of Trustees.

**F. BUSINESS IN CAMERA**

Moved by Trustee Burtnik  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:04 p.m. and reconvened at 10:14 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burtnik  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of December 18, 2018.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Leanne Prince  
Seconded by Trustee Kathy Burtnik

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of November 27, 2018, as presented.

**CARRIED (Item F1)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Leanne Prince

Seconded by Trustee Kathy Burtnik

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 27, 2018, as presented.

**CARRIED (Item F3)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Daniel Moody

Seconded by Trustee Leanne Prince

**THAT** the December 18, 2018 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:16 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **December 18, 2018**.

Approved on **January 29, 2019**.

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Frank Fera  
Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE  
WHOLE MEETING OF JANUARY 15, 2019**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of January 15, 2019, as presented.

The following recommendation is being presented for the Board's consideration from the Committee of the Whole Meeting of January 15, 2019:

**6.1.1 Proposed Joint-Use School Wainfleet – Staff Report**

**THAT** the Niagara Catholic District School Board, pending the approval of a new Joint-Use School Agreement in Wainfleet with the District School Board of Niagara approves a Niagara Catholic District School Board/District School Board of Niagara new Joint-Use School, and with the receipt of Ministry of Education approval for capital funding, as amended.

**6.1.2 Design of System Priorities and Budget 2019-2020 Consultation and Collaboration Schedule**

**THAT** the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2019-2020 Consultation and Collaboration Schedule, as presented.

**6.1.3 Board Committee Membership 2019**

**THAT** the Niagara Catholic District School Board approve the Board Committee Membership 2019, as presented.



# MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

## TUESDAY, JANUARY 15, 2019

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, January 15, 2019 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Vice-Chair Sicoli.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Burtnik.

2. Roll Call

Vice-Chair Sicoli noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Jade Bilodeau	✓			
Madison McKinney	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Turner

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of January 15, 2019, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustees Huibers and Moody with Item F4 of the In Camera Agenda. These trustees have family members who are employees of the Board. They will not take part in this discussion.

**5. Approval of Minutes of the Committee of the Whole Meeting of December 4, 2018**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 4, 2018, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Holy Childhood Association**

Presented for information.

**6.2 2018-2019 Parents Reaching Out (PRO) Grants**

Presented for information.

**6.3 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.4 Capital Projects Update**

Presented for information.

**6.5 In Camera Items F1 and F3**

Moved by Trustee Prince

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

## **B. PRESENTATIONS**

Nil

## **C. COMMITTEE AND STAFF REPORTS**

### **1. Committee of the Whole System Priorities and Budget 2018-2019 Update**

Director Crocco and members of Senior Administrative Council presented Committee of the Whole System Priorities and Budget 2018-2019 Update.

Director Crocco and Senior Staff answered questions of Trustees.

### **2. International Education in Review**

Ted Farrell, Superintendent of Education presented background information on the International Education and introduced Fred Wilson, Supervisor of International Education.

Mr. Wilson presented the International Education in Review report for Trustee information.

Mr. Wilson answered questions of Trustees.

Trustee Huibers requested a friendly amendment to the Agenda that Item C6.1.1 be presented at this time.

#### **Item C6.1.1: Ontario Catholic School Leadership Conference**

Student Trustee Bilodeau and McKinney presented background information on the Ontario Catholic School Leadership Conference and introduced Student Senators Robert Alfieri, Luca DiPietro, and Ben Shoalts.

Student Senators Alfieri, DiPietro and Shoalts presented the Ontario Catholic Student Leadership Conference 2018.

### **3. St. Elizabeth Catholic Elementary School Joint Use School Proposal**

Superintendent Farrell and Kathy Levinski, Administrator of Facilities Services presented the St. Elizabeth Catholic Elementary School Joint Use School Proposal report.

Superintendent Farrell and Ms. Levinski answered questions of Trustees.

Moved by Trustee Fera

**THAT** the Committee of the Whole recommends to the Niagara Catholic District School Board, pending the approval of a new Joint-Use School Agreement in Wainfleet with the District School Board of Niagara, the approval of a Niagara Catholic District School Board/District School Board of Niagara new Joint-Use School, and the receipt of Ministry of Education approval for capital funding, as amended.

**CARRIED**

### **4. Design of System Priorities and Budget 2019-2020 Consultation and Collaboration Schedule**

Director Crocco presented the Design of System Priorities and Budget 2019-2020 Consultation and Collaboration Schedule.

Director Crocco answered questions of Trustees.

Moved by Trustee Moody

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2019-2020 Consultation and Collaboration Schedule, as presented.

**CARRIED**

**5. Accountability Financial Report 2018-2019**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report 2018-2019 – as of January 15, 2019 for Trustee information.

Superintendent Vetrone answered questions of Trustees.

**5.1 Education Programs – Other 2018-2019 Update**

Superintendent Vetrone presented the Education Programs – Other 2018-2019 Update.

Superintendent Vetrone answered questions of Trustees.

Trustees agreed to send the amended draft letter from the Board to the Premier of Ontario on the process used to reduce or eliminate EPO funding with a copy to all Trustees, OCSTA and local MPP's.

Moved by Trustee Prince

**THAT** the Niagara Catholic District School Board extend the Committee of the Whole meeting.

**CARRIED**

**6. Monthly Updates**

**6.1 Student Trustees' Update**

Jade Bilodeau and Madison McKinney, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

**6.2 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Farrell**

- Grade 12 Holy Cross Catholic Secondary School Student Kyla Paul received a custom made guitar by Brian Nutter, former guitarist for Keith Urban.

**Superintendent Lee Ann Forsyth-Sells**

- Three Grade 5 students from Assumption Catholic Elementary School Abby, Kailina, and Michaela raised over \$1000 for the *Make a Wish Foundation*. The foundation supports children with critical illnesses. This fundraiser was particularly meaningful to Abby, as she had recently been a recipient of a wish.

For a donation of .50 cents each, students purchased a link for their class paper chain which created a hallway display. The representative from *Make a Wish* acknowledged

their leadership by sending balloons, stickers and buttons to assist with the fundraiser. The students received a photo plaque for their generous fundraising efforts.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – December 18, 2018**

Director Crocco highlighted the Spotlight on Niagara Catholic – December 18, 2018 issue for Trustees information.

#### **1.2 Calendar of Events – January 2019**

Director Crocco presented the January 2019 Calendar of Events for Trustees information.

Director Crocco extended an invitation to Trustees to attend the Annual Baby Day being held on January 16, 2019 at the Catholic Education Centre.

#### **1.3 OCSTA 2019 Catholic Trustees Seminar – January 17-19, 2019**

Director Crocco reminded Trustees of the OCSTA 2019 Catholic Trustees Seminar on January 17-19, 2019.

#### **1.4 Ontario Legislative Highlights – December 21, 2018**

Director Crocco presented the Ontario Legislative Highlights for December 21, 2018.

#### **1.5 EQAO Information for Trustees**

Director Crocco highlighted the EQAO Information Q & A for Trustees.

#### **1.6 Draft 2019 Board Committee Membership**

Director Crocco presented the Draft 2019 Board Committee Membership and noted the confirmed 2019 Board Committee Membership will be provided at the January Board Meeting for approval.

Trustees amended the draft 2019 Board Committee Membership to the Board for approval.

#### **1.7 Draft School Year Calendar 2019-2020**

Director Crocco presented the Draft School Year Calendar 2019-2020 for Trustee information.

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

#### **1.1 School Excellence Presentations at Board Meetings Discussion**

Discussion took place on the School Excellence Presentations at Board Meetings.



Director Crocco will notify Principals of the decision to no longer include the School Excellence presentations on monthly Board meeting agendas.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Fera

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 10:00 p.m. and reconvened at 10:10 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Fera

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of January 15, 2019.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on November 13, 2018, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on November 13, 2018, as presented.

**CARRIED (Item F3)**

## **H. ADJOURNMENT**

Moved by Trustee Burkholder

**THAT** the January 15, 2019 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:10 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **January 15, 2019.**

Approved on **February 12, 2019.**

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Dino Sicoli  
Vice-Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: PROPOSED JOINT-USE SCHOOL WAINFLEET –  
STAFF REPORT**

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**RECOMMENDATION**

**THAT** Niagara Catholic District School Board, pending the approval of a new Joint-Use School Agreement in Wainfleet with the District School Board of Niagara approves a Niagara Catholic District School Board/District School Board of Niagara new Joint-Use School, and with the receipt of Ministry of Education approval for capital funding, as amended.

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Prepared by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Presented by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Recommended by: Committee of the Whole

Date: January 29, 2019



# REPORT TO COMMITTEE OF THE WHOLE JANUARY 15, 2019

## PROPOSED JOINT-USE SCHOOL WAINFLEET - STAFF REPORT

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### BACKGROUND INFORMATION

The Niagara Catholic Long-Term Accommodation Plan (LTAP) 2016-2021 was approved by the Niagara Catholic District School Board in April 2016. At the time of the report, enrolment at St. Elizabeth Catholic Elementary School was 111 and projected to be 120 in the 2018-2019 school year. Enrolment is currently 87 pupils.

The LTAP recommended the pursuit of partnerships to address the underutilization at the school and if unsuccessful, to consider a Pupil Accommodation Review.

Community Partnership Meetings were held in November 2016, December 2017 and December 2018. There has been no expressions of interest from community agencies in a partnership with the Niagara Catholic District School Board for St. Elizabeth Catholic Elementary School.

On November 29<sup>th</sup>, 2017, the Board received a letter from District School Board of Niagara to consider supporting a proposed joint-use elementary school between St. Elizabeth Catholic Elementary School, Winger and William E. Brown Public Schools all located in Wainfleet.

At the December 19<sup>th</sup>, 2017 meeting of the Niagara Catholic District School Board, the Board approved the following motion:

*THAT the Niagara Catholic District School Board will engage in initial staff level discussions in the new year on a proposed joint-use school in Wainfleet with the District School Board of Niagara; will notify the community of St. Elizabeth Catholic Elementary School of the proposal, and that an initial staff report will be brought to a future Board Meeting for the information and consideration of the Board.*

The following has taken place since December 19, 2017:

1. **December 20, 2017** – [Letter to St. Elizabeth Catholic Families](#) to advise of DSBN letter requesting partnership and Board motion
2. **February 1, 2018** – [Letter to St. Elizabeth Catholic Families](#) to advise of public meeting
3. **February 15, 2018** - [Community Consultation Meeting](#) for input on proposed joint-use school.
4. **February 27, 2018** - Meeting of the Niagara Catholic District School Board to receive the [Initial Staff Report](#) (attached as Appendix A).
5. **March 21, 2018** - St. Elizabeth Catholic Elementary School staff meeting for input on proposed joint-use school
6. **April 24, 2018** – Joint-Use Seed Funding Application approved by Ministry of Education.

7. **June 28, 2018** – [Letter to St. Elizabeth Catholic Families](#) with update on joint-use school seed funding
8. **July, 2018** – Watson & Associates Economists Inc. engaged to conduct study and provide report
9. **September 28, 2018** – St. Elizabeth Catholic families provided update of progress to date through school newsletter
10. **November 13, 2018** – Consultant and Staff Report to Committee of the Whole for information
11. **November 27, 2018** – District School Board of Niagara completed its Wainfleet Pupil Accommodation Review and approved motion to proceed with Joint-Use School pending Niagara Catholic and Ministry approval as shown in the motions below:

*“That the Board of Trustees approve the recommended accommodation option contained in the Final Staff Report for the Wainfleet Elementary Accommodation Review, attached as Appendix A; specifically,*

*That, pending NCDSB Trustee and Ministry of Education approval, a new 550 pupil place joint DSBN – NCDSB elementary school be constructed within the Wainfleet Village Hamlet on a site yet to be determined to serve Elementary Planning Area 15; and,*

*That student transportation eligibility will be determined in accordance with the District School Board of Niagara’s Transportation Eligibility and Service Policy J-01, as amended from time to time; and,*

*That students from William E. Brown PS and Winger PS attend their respective schools during the construction of the new joint elementary school; and,*

*That William E. Brown PS and Winger PS be closed for instructional purposes as of June 30, 2021; and,*

*That the boundary for the new joint elementary school be established, as shown on the map attached as Appendix B, and be effective as of July 1, 2021.”*

12. **November 28, 2018** – [Letter to St. Elizabeth Catholic Families](#) with invitation to meeting for feedback on Report
13. **December 17, 2018** – Community Meeting for input including [presentation](#) by Jack Ammendolia of Watson and Associates Economists Ltd.

## **CONSULTANT REPORT FROM JOINT-USE SEED FUNDING**

Watson & Associates Economists Ltd., under the direction of Jack Ammendolia, Managing Partner and Director, provided a report called “Township of Wainfleet Viability of a Joint Elementary School, Initial Report, Supplementary Information” to staff dated October 26, 2018 on the viability of a joint elementary school with the District School Board of Niagara in Wainfleet.

The Watson & Associates Report stated that “the location, size and projected enrolments of St. Elizabeth Catholic Elementary School leave the Board with limited accommodation strategies to deal with the identified issues”.

The issues discussed at our community meetings include:

- The small size of the school and projected enrolment would result in limited, if any, capital funding opportunities on a stand-alone basis (i.e. replacement school or right-sized school)
- Limited options with regard to boundary changes or consolidations with next closest schools due to rural location which would cause prohibitive travelling distances for students
- High operations expenditures and renewal needs

- Partnership opportunities have been limited to date
- Major residential growth is not projected for the Township of Wainfleet

The Watson & Associates Initial Report Supplementary Information stated that “considering the limited accommodation strategies or options available to address the issues present at St. Elizabeth Catholic Elementary School, pursuing a joint-use school with DSBN is a reasonable accommodation option for the Board to contemplate at this time”.

## **PUBLIC INPUT FROM DECEMBER 17, 2018 MEETING AT ST. ELIZABETH CATHOLIC**

There were 9 guests in attendance at the community meeting on December 17, 2018, four of whom have children attending St. Elizabeth Catholic Elementary School.

The attendees were asked for their input on the presentation in general and through a facilitated session were asked what they like about the recommendation from the consultant to pursue a joint-use school, and what they did not like about the recommendation. All comments were documented, then the attendees were asked to prioritize the comments by placing dots beside the comments that were of highest importance to them. The visual presentation and input received at the meeting is included in the Community Consultation Minutes attached as Appendix B.

The responses to “What do you like about this recommendation?” are summarized below:

- St. Elizabeth Catholic is a good location
- Catholic presence stays in Wainfleet – don’t have to go to another community
- Children in Wainfleet can go to school in their community (all children)
- Financial benefits – bussing, staffing, hydro, utilities, caretaking
- Strengthens community as a whole. All kids stay together, they know each other outside school, hockey, soccer, everybody knows everybody

The priority of the attendees for a partnership was the St. Elizabeth Catholic site was a good location.

The responses to “What do you dislike about this recommendation?” are summarized below:

- Uncertainty about how it would come together
- Lack of other options, i.e. French Immersion
- Concern about financial direction of Province
- What happens at St. Elizabeth Catholic while the process is worked out
- Report did not address outside influences such as work to rule, triple grades (lost families)

Attendees prioritized the three following comments equally: lack of other options, i.e. French Immersion, concern about financial direction of Province and what happens at St. Elizabeth Catholic while the process is worked out.

Comments were also encouraged through use of the online form on the Board’s website or by phone. As of January 8, 2019, no comments were received.

## **ACCOMMODATION OPTIONS FOR ST. ELIZABETH CATHOLIC**

In the absence of a partnership with the District School Board of Niagara for a joint-use build, alternative strategies to address the challenges created due to declining enrolment at St. Elizabeth Catholic include:

1. Status Quo:
  - Does not address funding per pupil for operations and maintenance expenditures which are among highest in the Board;
  - Does not address the aging facility (1959) or outstanding renewal needs.
2. Pursue an Attendance Area Review involving the nearest local schools:
  - Would affect more students, reduce utilization in closest schools, and increase time that students would spend on busses and transportation costs;
  - The nearest Catholic elementary schools are St. John Bosco Catholic Elementary School and St. Ann Catholic Elementary School, Fenwick (16 km and 13 km away). Both schools are well utilized and are projected to remain so. Moving students from either school would cause additional capacity issues at both schools.
3. Conduct a study to investigate reduction of the footprint of St. Elizabeth Catholic Elementary School to reduce the on the ground capacity:
  - Does not address the aging facility (1959) or outstanding renewal needs;
  - Engineering study would have to be conducted;
  - Capital funding (if available) would have to be secured.
4. Conduct a Pupil Accommodation Review and consolidate St. Elizabeth Catholic with a neighbouring school conditional upon Ministry funding. An Attendance Area Review would be required to adjust boundaries:
  - May negatively affect retention at both the elementary and secondary level if there is no Catholic presence in the community;
  - The current Ministry of Education moratorium on Pupil Accommodation Reviews (except in the case of a joint-use school) prevents the exploration of a consolidation of St. Elizabeth Catholic Elementary School with surrounding schools at this time.

## **BOARD STAFF RECOMMENDATION**

In order to maintain a Catholic school presence in the rural Wainfleet community, a partnership with the District School Board of Niagara for a new joint-use school in Wainfleet pending the approval of a new joint-use school agreement in principle and the receipt of Ministry of Education approval for capital funding is recommended.

## **NEXT STEPS**

A joint-use school project with the District School Board of Niagara in Wainfleet will require extensive planning and cooperation between the two school boards and capital funding from the Ministry of Education. If approved by the Niagara Catholic District School Board of Trustees, Board staff will meet with colleagues of the District School Board of Niagara to design a joint-use school agreement, in principle, for approval and pursue funding from the Ministry of Education for capital to build the new school. Staff will continue to provide updates to the Board of Trustees and would maintain ongoing communication with the Wainfleet families regarding the progress of the partnership and seek community input when appropriate.

## **Attachments**

Appendix A - Initial Staff Report, February 27, 2018

Appendix B - Minutes of the Community Consultation Meeting, December 17, 2018 with attached Appendices

## **RECOMMENDATION**

**THAT** the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of a new Joint-Use School in Wainfleet with the District School Board of Niagara pending the approval of a Niagara Catholic District School Board/District School Board of Niagara new Joint-Use School Agreement in principle and the receipt of Ministry of Education approval for capital funding.

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Prepared by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Presented by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Recommended by: John Crocco, Director of Education

Date: January 15, 2019





## **REPORT TO THE BOARD FEBRUARY 27, 2018**

### **PROPOSED JOINT USE SCHOOL WAINFLEET INITIAL STAFF REPORT**

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#### **BACKGROUND INFORMATION**

The Niagara Catholic Long-Term Accommodation Plan was approved by the Niagara Catholic District School Board to assist with facility planning through to 2020-2021. The Plan recommended strategies which included as partnerships, attendance area reviews and accommodation reviews to balance enrollment throughout the system to minimize the impact of a declining population.

The Long-Term Accommodation Plan identified the strategy of pursuing partnerships for St. Elizabeth Catholic Elementary School to maximize the use of under-utilized space. Should that short-term strategy not be successful it was suggested that a pupil accommodation review may be necessary. (Reference Niagara Catholic Long-Term Accommodation Plan – Page 158)

As required by the Niagara Catholic Community Planning and Partnerships Policy, the Annual Community Partnerships meeting was held on November 30, 2016 and again on December 13, 2017. Advertising for the meeting was placed on the board website, in local newspapers and direct-mail to potential community partners. There has been no interest generated for St. Elizabeth Catholic Elementary School as a result of either of these meetings.

On November 29<sup>th</sup>, 2017, the Board received a letter from the Trustees of the District School Board of Niagara to consider supporting a proposed joint-use elementary school between St. Elizabeth Catholic Elementary School, Winger and William E. Brown Public Schools all located in Wainfleet.

At the December 19<sup>th</sup>, 2017 meeting of the Niagara Catholic District School Board, the Board approved the following motion:

*“THAT the Niagara Catholic District School Board will engage in initial staff level discussions in the new year on a proposed joint-use school in Wainfleet with the District School Board of Niagara; will notify the community of St. Elizabeth Catholic Elementary School of the proposal, and that an initial staff report will be brought to a future Board Meeting for the information and consideration of the Board.”*

A letter was sent to the parents / guardians of students at St. Elizabeth Catholic Elementary School students on December 20<sup>th</sup>, 2017, advising that the community would be invited to participate in the consultation as the board considers whether to move forward in investigating the possibility of a joint-use school in Wainfleet.

On January 11<sup>th</sup>, 2018 staff from the Niagara Catholic District School Board met with the Superintendent of Business from the District School Board of Niagara to begin initial discussions on a

proposed joint-use school. An update on this meeting was reported to the Board at the January 18<sup>th</sup>, 2018 Committee of the Whole Meeting.

In a letter dated February 1<sup>st</sup>, 2018, parents / guardians were invited to provide input on the proposed joint-use school for the Board to consider at a Community Consultation Meeting at St. Elizabeth Catholic Elementary School on Thursday, February 15<sup>th</sup>, 2018 at 6:30 p.m. Parents / guardians who were unable to attend the meeting were invited to provide input online through the Board website under the Accommodation Planning tab – St. Elizabeth Consultation until Wednesday, February 21<sup>st</sup>, 2018 at 4:00 p.m.

The community meeting was held at St. Elizabeth Catholic school as planned on February 21<sup>st</sup>, 2018. There were 24 guests in attendance, 10 of whom were parents.

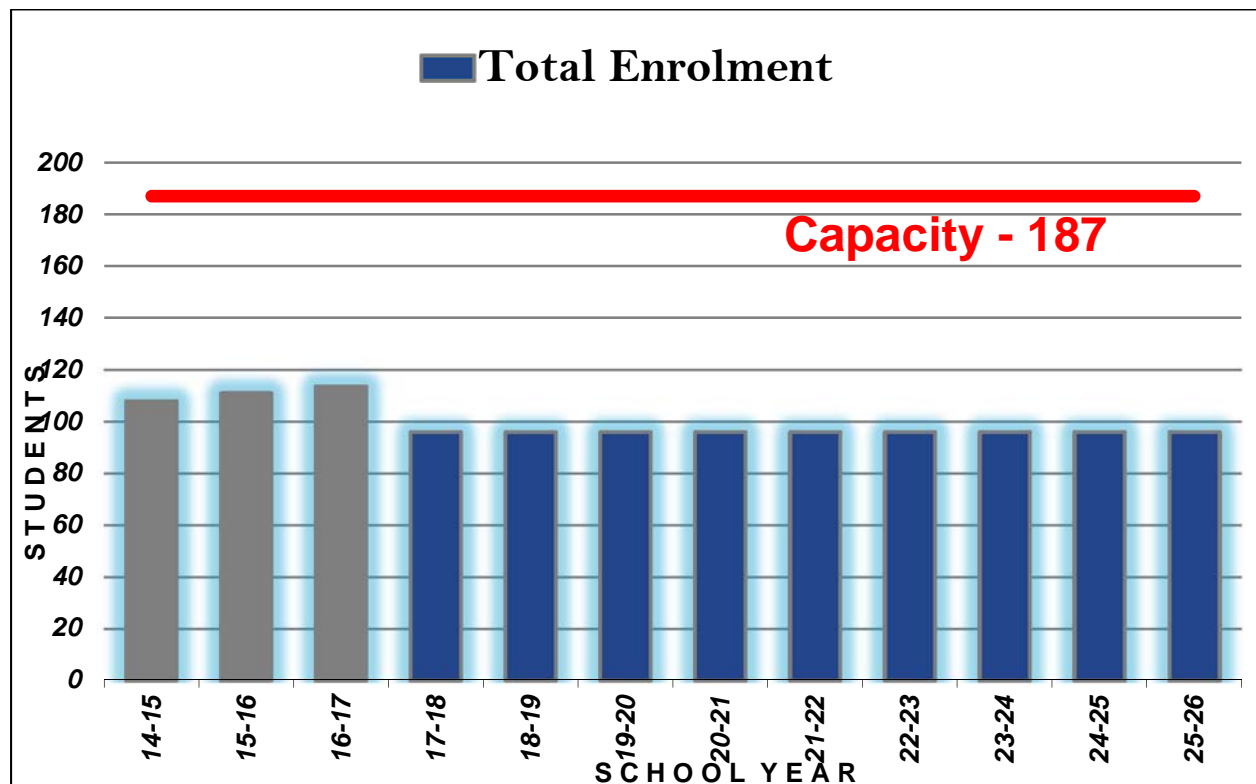
The visual presentation and input received at the meeting is included in the Community Consultation Minutes attached as Appendix 1.

Comments received through the online form from the board’s website is included as Appendix 2.

Those in attendance were advised that input from the St. Elizabeth Catholic Elementary School community will be provided by Board staff for Trustee consideration at the Tuesday, February 27<sup>th</sup>, 2018 Board Meeting at the Catholic Education Centre at 7:00 p.m.

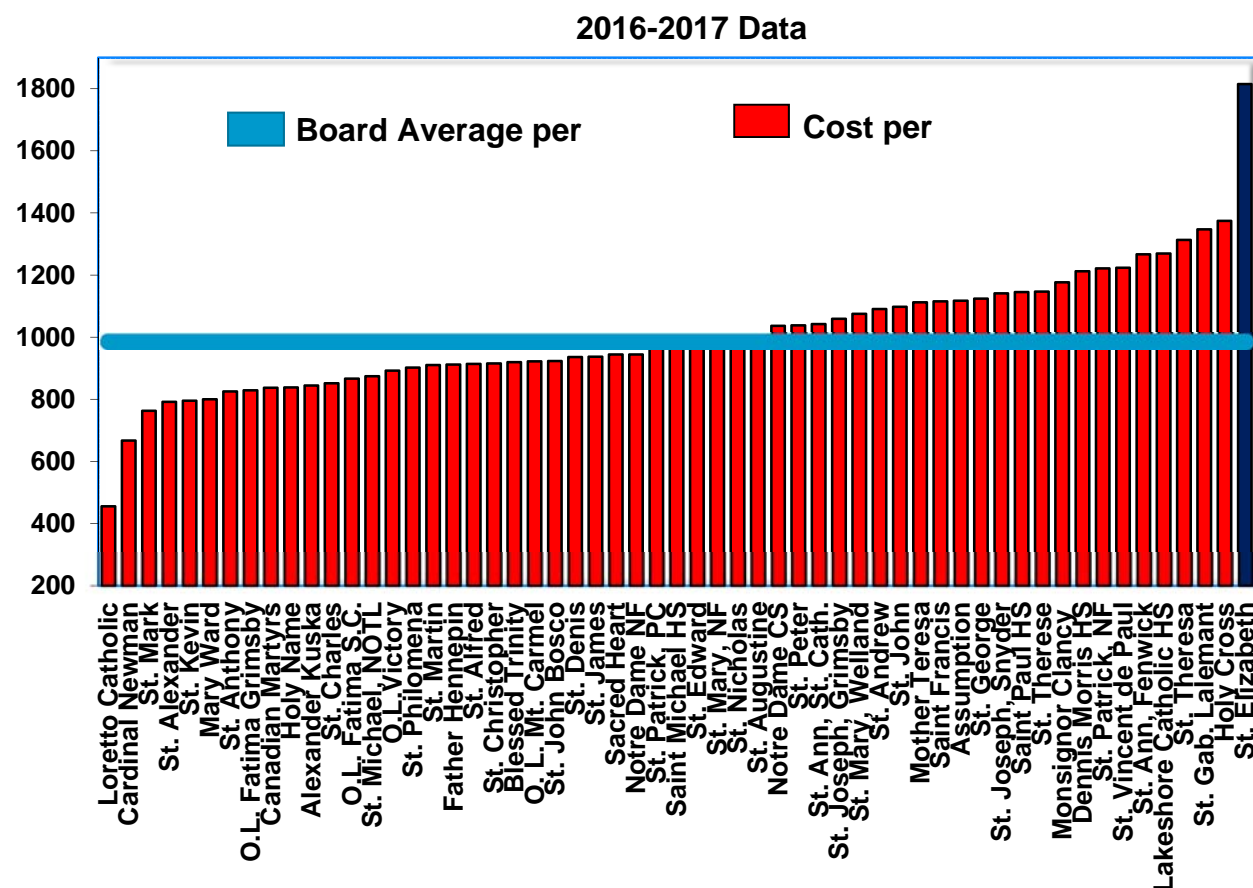
**ENROLMENT PRESSURE**

St. Elizabeth Catholic Elementary School is currently operating at 51% of its on-the-ground capacity, with 96 students. When the Niagara Catholic Long-Term Accommodation Plan was developed the school was projected to have 120 students and be at 64% of it’s on-the ground capacity of 187.



## COST PRESSURE

In the 2016-2017 school year, St. Elizabeth Catholic had the highest average operating costs of all schools in the system. The operations and maintenance costs include, cleaning, insurance, utilities (hydro, gas, water), maintenance repairs.



The cost for operations and maintenance at St. Elizabeth Catholic was over \$192,000 for 2016-2017.

The average board cost per student was \$988. The average cost at St. Elizabeth per student was \$1815, almost double the average.

The cost of utilities at the school was \$50,000. The average cost per pupil is \$503 per student which is more than double the board average of \$213/student.

The cost of operating the surplus space at St. Elizabeth Catholic in 2016-2017 was approximately \$64,000. Assuming identical costs with the lower enrolment this year, the cost of the surplus space rises to \$88,000 based on 91 surplus pupil spaces.

In 2017-2018, we received \$118,715 for Rural and Northern Education Fund. St Elizabeth Catholic's portion of that would be approx. \$7,000. This \$7,000 does not cover the cost of the excess capacity.

## **POTENTIAL ENROLMENT STRATEGIES**

There are a variety of strategies to deal with the challenges that the school is facing due to declining enrolment.

1. Status Quo.
2. Reduce the footprint of St. Elizabeth Catholic Elementary School
3. Pursue an Attendance Area Review involving the nearest local schools. These could include St. Martin Catholic Elementary School, St. John Bosco and/or St. Ann Catholic Elementary School.
4. Conduct a Pupil Accommodation Review and consolidate St. Elizabeth with a neighbouring school conditional upon Ministry funding.
5. Pursue a partnership with our co-terminus board conditional upon successful completion of a pupil accommodation review for their two Wainfleet schools and Niagara Catholic receiving Ministry funding for the project.

## **MINISTRY AND JOINT USE SCHOOLS**

In an effort to encourage efficient use of school space the Ministry of Education is encouraging school boards to consider joint-use schools, where possible. The Ministry of Education has issued two memorandums to Directors of Education and Senior Business Officials on joint-use schools. These memos have been attached as Appendix 3 and Appendix 4.

The Ministry recognizes the significant planning and cooperation required between school boards to develop these projects. At times the extensive effort involved on such projects may act as a barrier. Effective planning can lead to the development of formalized agreements that can greatly increase the long term success of joint-use school arrangements. The Joint-Use Schools Seed Funding Program has been created by the Ministry of Education to encourage the creating of more joint-use schools.

## **RECOMMENDATION**

To continue to maintain a Catholic presence in the rural Wainfleet community a partnership with the District School Board of Niagara should be pursued.

The location of a joint-use school was a priority among those attending the Community Consultation Meeting at St. Elizabeth Catholic Elementary School. In particular, the strong connection between St. Elizabeth Roman Catholic Church and the school should be an important consideration. Attendees would like the current location to be strongly considered for the proposed joint-use school.

A joint-use school project with the District School Board of Niagara in Wainfleet will require extensive planning and cooperation between the two school boards. To continue to explore the potential of a joint-use school, an application should be made for funding from the Joint-Use Seed Funding Program to provide further support for a joint-use school.

To be eligible for consideration, the ministry requires evidence of trustee-level approval to make an application to the Joint-Use Seed Funding Program with the District School Board of Niagara be

submitted to the Ministry of Education. If successful, steps will be taken to further develop the joint-use school project and report back to the Board for further approvals as required.

### Attachments

Appendix 1 – Minutes from the Community Consultation Meeting, February 15<sup>th</sup>, 2018 with attached appendices

Appendix 2 – Comments received via the online form from the board’s website

Appendix 3 – Memorandum 2013:B18-Initiative to Encourage Joint Use In Collaboration Between School Boards On Capital Projects, July 31, 2013

Appendix 4 – Memorandum 2016:B17-Joint-Use Schools Seed Funding Program, October 12, 2016

### RECOMMENDATION

**THAT** the Niagara Catholic District School Board receive the Proposed Joint Use School Wainfleet - Initial Staff Report for information.

**THAT** the Niagara Catholic District School Board make an application to the Ministry of Education Joint-Use Seed Funding Program with the District School Board of Niagara, and if successful, steps will be taken to further develop the joint-use school project and report back to the Board for further approvals as required.

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Prepared by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Presented by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Recommended by: John Crocco, Director of Education

Date: February 27, 2018



*"The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures and enriching Catholic learning community for all to reach their full potential and become living witness of Christ."*

**MINUTES  
ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL**

**COMMUNITY CONSULTATION MEETING**

**February 15, 2018**

**6:30 p.m.**

Minutes of the St. Elizabeth Catholic Elementary School Community Consultation Meeting of February 15, 2018 at 6:30 p.m.

The following staff members were in attendance:

Ted Farrell, Superintendent of Education; Yolanda Baldasaro, Family of Schools Superintendent of Education; Kathy Levinski, Administrator of Facilities Services; Scott Whitwell, Controller of Facilities Services; Kim Kuchar, Principal of St. Elizabeth Catholic Elementary School; and Mary Gallardi, Administrative Assistant, Recording Secretary.

There were 24 members of the public in attendance, 10 attendees have children enrolled in St. Elizabeth Catholic School, and Dino Sicoli, Trustee.

**A. WELCOME**

Superintendent Baldasaro welcomed and thanked everyone for attending this evening at St. Elizabeth Catholic Elementary School

**B. OPENING PRAYER**

Principal Kuchar opened with a prayer.

**C. PURPOSE**

Superintendent Farrell welcomed and thanked everyone for attending and advised that the purpose of tonight's meeting was to provide information and receive input from the community in order to provide the Board of Trustees with an Initial Staff Report at the February 27, 2018 Board Meeting with respect to entering into a proposed joint-use school in Wainfleet with the District School Board of Niagara.

Superintendent Farrell reviewed the agenda and advised that there would be an opportunity for each and everyone present to provide input this evening.

**D. BACKGROUND INFORMATION**

Superintendent Farrell and Kathy Levinski presented the slide deck, and advised that it would be posted on the Board website on February 16, 2018. The slide deck is attached as Appendix A.

**QUESTIONS & COMMENTS:**

*What is the utilization and the number of students in the board?*

Superintendent Farrell: There are approximately 21,000 total students with just over 14,000 elementary students. There are over 17,000 pupil spaces available.

*The 3 Wainfleet schools have over 600 pupils total does that mean they fill up this school then the rest of the kids go to the public schools?*

Superintendent Farrell: If the Niagara Catholic District School Board indicates an interest in a proposed joint-use school, the District School Board of Niagara with Trustee approval would then conduct a pupil accommodation review involving their two local schools. If their recommendation was approved, the two boards would then need to submit a business case, based on a partnership between the two boards that would consolidate the three local schools into a new build.

*So you are saying this building will be torn down or kept?*

Superintendent Farrell: Any discussion on that is premature. There are many steps to go through before a decision on that would be made.

**E. FACILITATED SESSION FOR PUBLIC INPUT**

Superintendent Farrell presented the Interview Matrix Process for soliciting public feedback. He indicated that the session is unfiltered and asked that everyone provide honest and open feedback. All in attendance were directed to form groups and provide feedback to each of the four to answer four questions provided. The individual responses returned, 19 of 24, are included in Appendix B.

Individual responses to each of the four questions were shared with the entire group, using table interviews. Interviewers recorded responses on the question sheets provided and are provided in Appendix C.

Attendees were then divided into groups with similar questions and asked to discuss their responses and place them on a flipchart.

Once completed, one representative from each group presented the group's response. Following the group presentation there was an opportunity to ask questions to seek clarity and provide comments.

Superintendent Farrell then asked those in attendance if the comments listed on the flipchart accurately captured the feedback provided. Each of the flipcharts has been provided in Appendix D.

**F. REVIEW OF TIMELINES**

Superintendent Farrell reviewed the timelines and indicated that the input from this meeting would be provided to Trustees at the upcoming Board Meeting on Tuesday, February 27<sup>th</sup>, 2018. The community would then be informed of any Trustee decision to continue to investigate the joint-use proposal.

## **G. OTHER OPPORTUNITES FOR INPUT**

Superintendent Farrell advised that under the Accommodation Planning tab on Niagara Catholic's website there is opportunity to provide further feedback, for those in attendance this evening and for those who were unable to attend. The contact information, for Kathy Levinski, Administrator of Facilities Services was also provided.

## **H. QUESTIONS**

Superintendent Farrell opened the floor for questions.

*Has the government cut off small school rural funding?*

Superintendent Farrell: We do receive some funding, but not enough to cover the costs of the underutilized space. There is a small grant for rural schools but it is minimal.

*What level is that funding?*

Superintendent Farrell: We receive the same funding per pupil but the funding for rural schools does not allow the Board to recoup the costs of empty seats. The larger schools in the board subsidize the smaller schools.

*You have taken snapshot of the current population & growth. The concept of a joint-use school is good if we take the snapshot of how it is now. The issue from a Catholic point of view is how will we maintain the integrity of the Catholic system. Has the Board considered the projected growth in the Wainfleet area because there are people moving here?*

Superintendent Farrell - The projections shown were provided by a consulting firm that engages the upper tier and lower tier municipalities for development information. This information takes into into account all growth from single-family homes, semis, apartments and average number of students that we can expect from the developments.

*If these projected numbers are accurate then the conversation is over. With these numbers the Board can't afford to sustain this ongoing situation.*

*There are three schools in our municipality all under capacity. St. Elizabeth is 51% of capacity and the two public schools operate around 70%. When you take all three into consideration, we are talking about selling 3 buildings and building one new one. Two schools currently here could take all of the students. Why build a new one?*

Superintendent Farrell: With a new school the three schools would be in one building. It is our hope to continue to have a separate Catholic school in Wainfleet. If we pursue the proposal, the three schools would become one joint school with shared gymnasium and library.

Superintendent Baldasaro indicated that a new school would still be two distinct footprints within the same building.



*It took since 1700 to get where we are today. The steps we are taking today need to be carefully considered or Catholic schools are not going to mean anything in the long run. But from a practical point of view a joint-use school makes total sense.*

*If we build a joint school for Catholics and the other students, then the cost per student, will not get any better?*

Superintendent Farrell: If a new school is built we would gain operating efficiencies. We pay for our school; they pay for theirs. We have a beautiful Catholic school community here at St. Elizabeth. We are able to ensure there is a distinct difference between the two schools, as we do currently at Loretto Catholic. That identity is not lost by sharing a facility.

*If you build a new school with less space, and this school is paid for and this is not a tear down, the cost per student and putting up a new school is going to drive the cost per student up. Why don't we leave this school as is and if we don't need a chunk of it then adios?*

Superintendent Farrell: Reducing the footprint is one opportunity to reduce expenses. Another is to redraw the boundaries, which is difficult given the rural location of the school. Another option is to conduct a pupil accommodation review and potentially close the school and redistribute students.

*When utilization falls below 65% it translates to decreased funding to the Board, which was a shortfall of around \$240,000. We are roughly ¼ of that.*

*Does the public school board have same thresholds reduction in funding?*

Superintendent Farrell: The funding thresholds are the same for school boards in the province.

*The selling price for the public school on Burnaby Road was \$200,000. When you talk about selling, what happens when your 1/3 – 2/3 swaps and you have 50/50?*

Superintendent Farrell: Through the process, if we proceed the board will ensure that there is sufficient space for our students at a suitable site.

*The real advantage we have now is a quaint school with the Church and the arena, etc. We need input as to how much a new school would cost and does that come with a new church?*

*If move off site you detach from the church which is a critical, unique and intimate part of the school. It is hard to believe that this 25% of the underfunding is worth entertaining this concept. What is the forecast for further reductions for underutilization?*

Superintendent Farrell: Our options do not include a new build for the Church. That is something for the Diocese to decide. Our enrolment projections are not showing growth.

*What happens if we build a new school? For example, will we get more gym equipment or is that shared?*

Superintendent Farrell: Each school has their own gym equipment.

*Is the funding for all of this is absorbed by the Government?*

Superintendent Farrell: First of all, the decision of whether we decide to pursue the proposal and proceed with a joint-use school lies solely with the Board of Trustees. If the Trustees decide to proceed, and DSBN completes an accommodation review that recommends they pursue consolidations, then we would prepare a business case and apply for funding for a new school. Niagara Catholic will not proceed unless funding is provided by the provincial government.

*What happens if we build on a different site and you sell this property? Where does the money go?*

Superintendent Farrell: All proceeds from school sales goes into an account called Proceeds of Disposition. These funds can only be spent on school facilities.

*The bus system does not match the boundaries at the Wainfleet-Dunnville boundary. The bus drives right by the houses in Brant-Haldimand. Why can't the students be recruited to come to Niagara?*

Superintendent Farrell: Each school board has its own boundaries. We have an agreement that involves secondary students but we do not have one that involves elementary.

*The work to rule really hurt this school. Some students left because of it.*

*Will there be a meeting where we are with the public board to meet together?*

Superintendent Farrell: At this point in the process, that is premature.

*Can I suggest for students at St. Elizabeth to put down their thoughts?*

Superintendent Farrell: Yes.

Superintendent Farrell thanked everyone for their attendance and input this evening.

**I. FURTHER ACTION**

Report to Board of Trustees on February 27, 2018

Communication of decision to community and next steps

**J. ADJOURNMENT**

The meeting was adjourned at 8:55 p.m.

# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

## Community Consultation Meeting

Thursday February 15, 2018

6:30 p.m.





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## Agenda

- A. **WELCOME – Yolanda Baldasaro**
- B. **OPENING PRAYER – Kim Kuchar**
- C. **PURPOSE**

*Community consultation for investigation of joint-use school with DSBN*

- D. **BACKGROUND INFORMATION**
- E. **FACILITATED SESSION FOR PUBLIC INPUT**
- F. **REVIEW OF TIMELINES**
- G. **OTHER OPPORTUNITIES FOR INPUT**
- H. **QUESTIONS**
- I. **FURTHER ACTION**
  - A. Report to Board of Trustees – February 27, 2018*
  - B. Communication of decision to community and next steps*
- J. **ADJOURNMENT**

## Purpose

**Niagara Catholic District School Board has been asked to consider a joint-use school in Wainfleet.**

**Consultation for input on joint-use school.**

**Out of scope: staffing, location, design of potential new school.**

## Background Information

**Niagara Catholic has had two joint-use school partnerships with DSBN:**

**Currently at Loretto Catholic Elementary School, Niagara Falls**

- constructed in 1999
- Loretto Catholic enrolment is 578
- 80,000 square feet in total with shared library and gymnasium

**Previously at Michael J. Brennan Catholic, St. Catharines**

- JK – Grade 6 school was consolidated and sold in 2014

## Background Information How We Got Here

- Ministry of Education Guidelines and initiatives to encourage school boards to make efficient use of school space
- Reduction of provincial funding for schools with fewer students (less than 65% utilization)
- Declining enrolment - since 2010 there are 2500 fewer pupils
- 2,788 excess pupil spaces in elementary and secondary panels as of October 2017
  - **2,481 elementary spaces**
  - **307 secondary spaces**

## Niagara Catholic District School Board Financial Implications

- Reduction in Niagara Catholic Top Up Funding for elementary panel ~ \$240,000 (<65% of capacity) for 2017-2018
- Total cost of underutilized pupil spaces for the Board is about \$2.7 million
  - **\$2.4 million for elementary**
  - **\$300,000 for secondary**





## Community Planning and Partnerships

- Two Community Planning and Partnerships meetings have been held:
  - November 30, 2016
  - December 13, 2017
  
- Niagara Catholic has been actively looking for partnerships for St. Elizabeth Catholic Elementary School to better utilize the school.
  
- District School Board of Niagara proposed joint use school partnership in November 2017.



## Long Term Accommodation Plan – 2016-2021

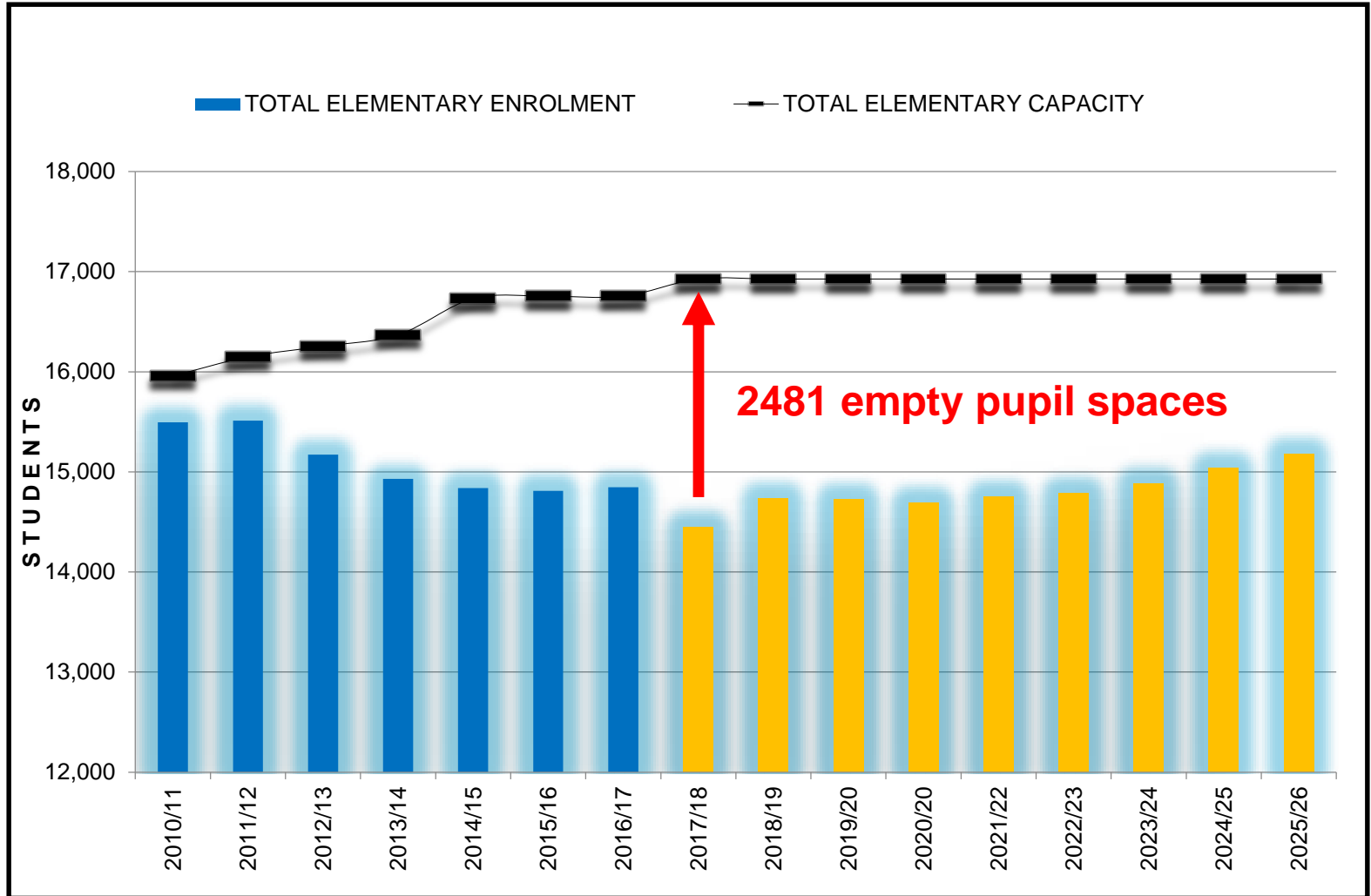
- On May 24, 2016 the Board endorsed the consolidated **Long Term Accommodation Plan 2016-2021 (LTAP)**
  
- The LTAP identifies:
  - Demographics, enrolment and programs offered
  - Open and operating schools that may have unused space
  - Schools that may be candidates for consolidation
  
- The plan provides transparent information to Board staff, municipalities, the public and potential partners



## Long Term Accommodation Plan – 2016-2021 St. Elizabeth Catholic

- **Recommendation for St. Elizabeth Catholic Elementary School in the LTAP is to pursue partnerships to address underutilization.**
- **If partnerships do not address the underutilization, it may be necessary to pursue Pupil Accommodation Review.**

# Niagara Catholic District School Board Historical and Projected Elementary Enrolment





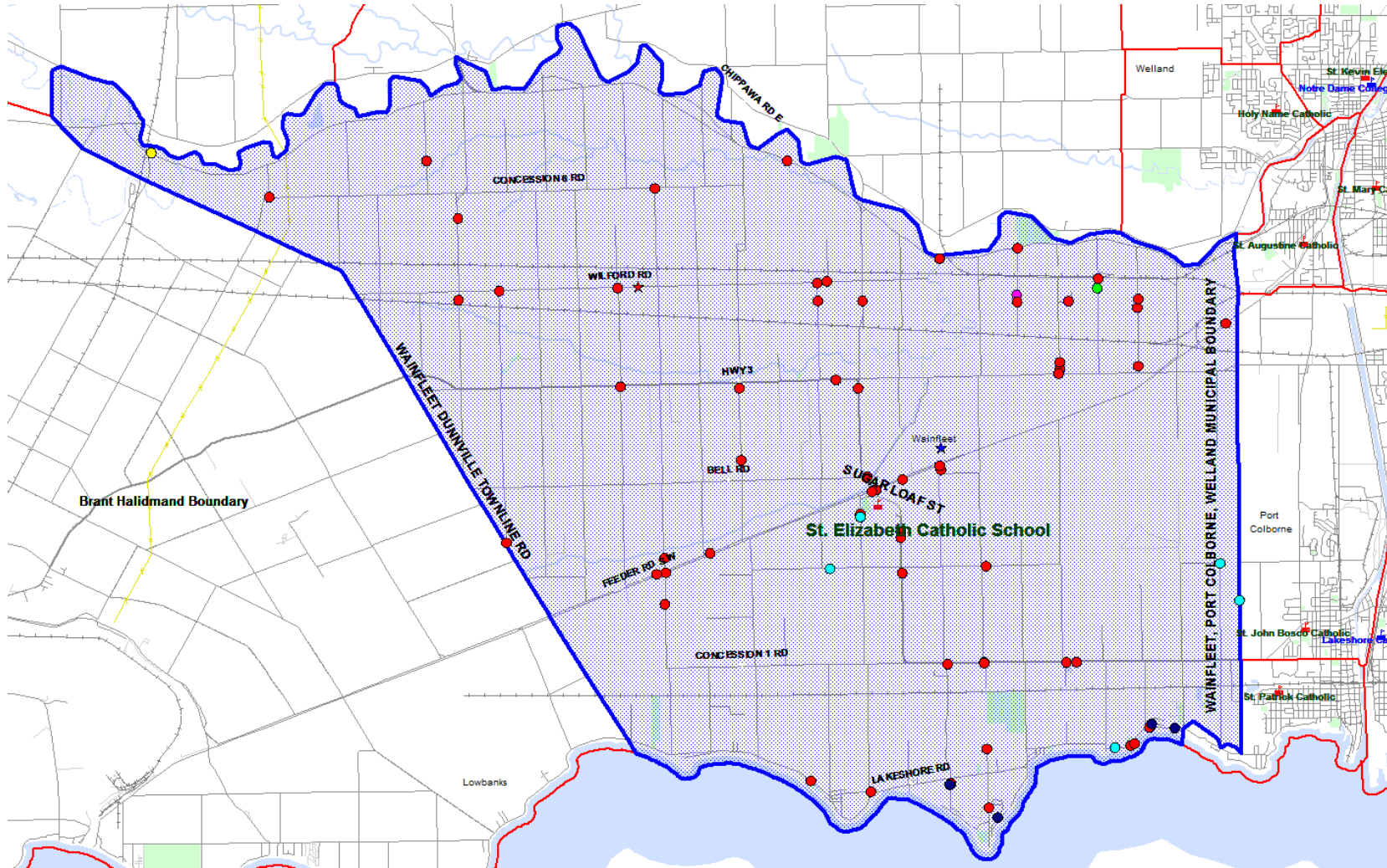
NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL PROFILE



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL Catchment Map





## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL Catchment Information

School of Attendance	No. of Students
No of students attending in catchment	96
No. of students attending elsewhere	20
<b>No. of students living in catchment</b>	<b>116</b>



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

### Facilities Profile

Original Building	1959, 304 m <sup>2</sup> /3,272 ft <sup>2</sup>
Additions	1964, 1965, 1967, 1978 1766 m <sup>2</sup> /19,010 ft <sup>2</sup>
School building total	2070m <sup>2</sup> /22,282 ft <sup>2</sup>
Property Size	3.24 hectares 8.01 acres
Classrooms	7 regular classrooms plus 1 purpose built kindergarten room 1 library 1 gymnasium
Organization	5 classroom teachers .5 principal
Facility Condition Index	20%



## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

### Long Term Accommodation Plan

### Enrolment Projections

St. Elizabeth	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
On the Ground Capacity	187	187	187	187	187	187	187	187	187	187	187	187
Total Enrolment	108	111	114	120	120	120	122	124	123	123	125	123
Students Under/ Over Capacity	79	76	73	67	67	67	65	63	64	64	62	64
Utilization	58%	59%	61%	64%	64%	64%	65%	66%	66%	66%	67%	66%



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## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL Current Enrolment

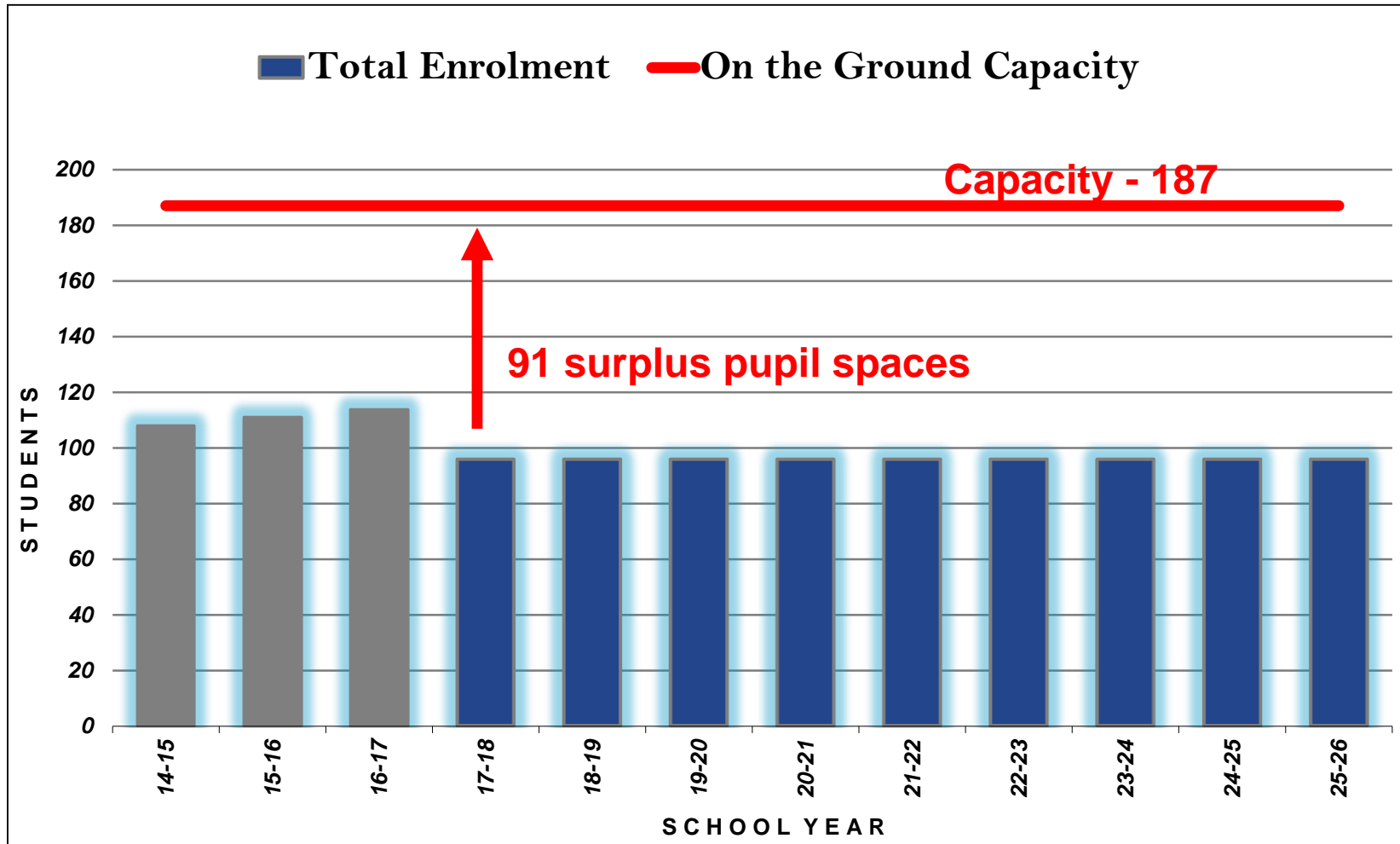
St. Elizabeth	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
On the Ground Capacity	187	187	187	187	187	187	187	187	187	187	187	187
Total Enrolment	108	111	114	96	120	120	122	124	123	123	125	123
Students Under/ Over Capacity	79	76	73	67	67	67	65	63	64	64	62	64
Utilization	58%	59%	61%	51%	64%	64%	65%	66%	66%	66%	67%	66%



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# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

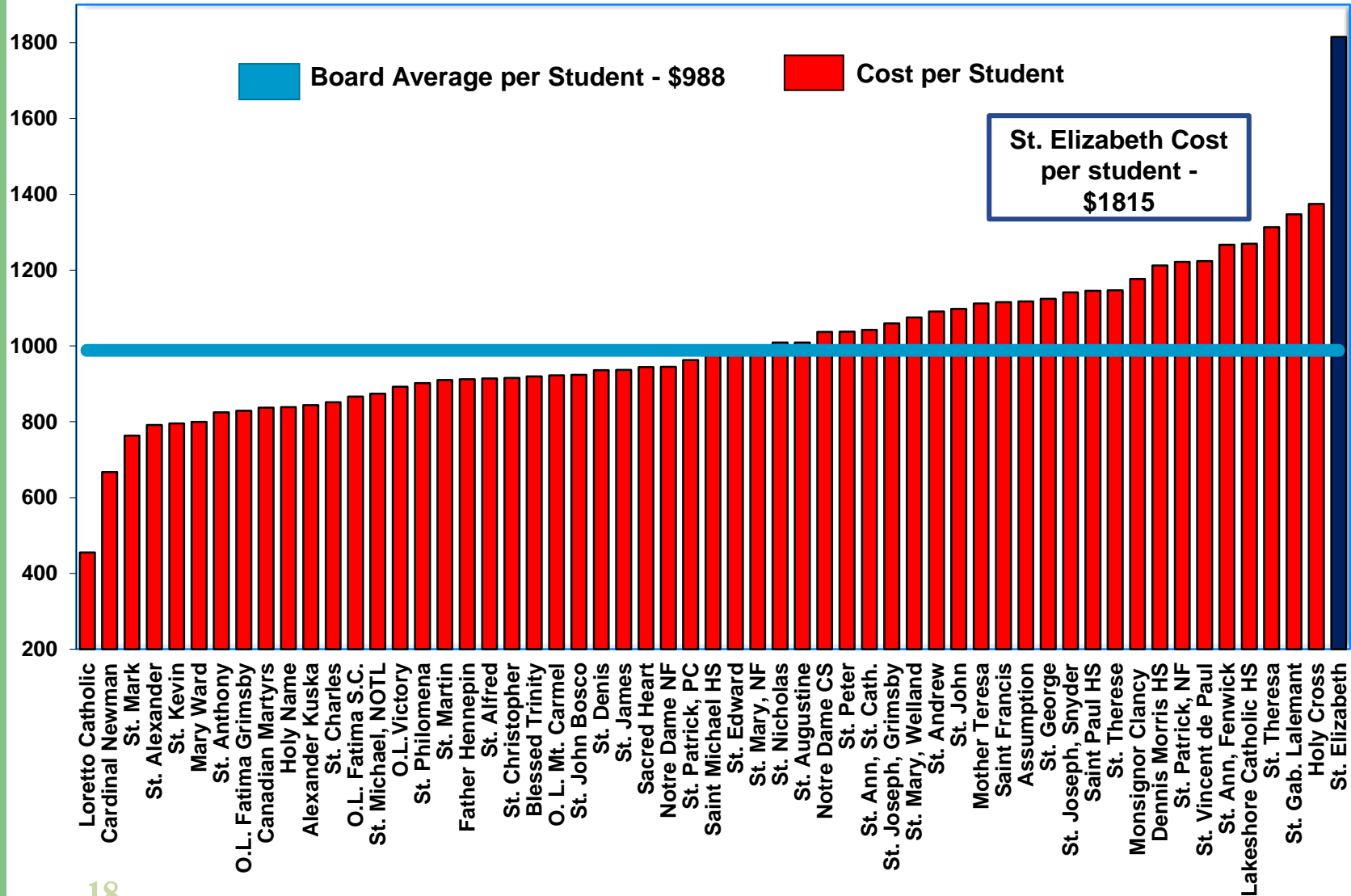
## Surplus Spaces





# Operations and Maintenance Costs

2016-2017 Data





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## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL Financial Implications

Based on 2016-2017 data

Total Operations Expenditure	\$192,456
Enrolment	106
On-The-Ground Capacity	187
Total Operations Expenditure/Pupil	\$1,816
Total Operations Expenditure/Pupil Space	\$1,029
Additional Operations Expenditure due to Underutilization per Pupil	<b>\$787</b>

The annual operations and maintenance costs for the underutilized space at Elizabeth Catholic Elementary School was \$63,750.



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# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

## Map of Wainfleet Elementary Schools

### Public and Catholic Elementary Schools in the Township of Wainfleet





## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

### Wainfleet School Enrolment and Utilization

	ST. ELIZABETH CATHOLIC	WILLIAM E. BROWN PUBLIC	WINGER PUBLIC	TOTAL
OTG Capacity	187	233	265	685
Oct. 2017 Enrolment	96	174	193	464
Utilization	51%	75%	73%	

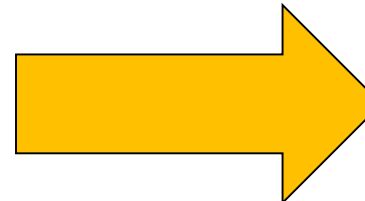
Current enrolment for St. Elizabeth CES  
Projected for DSBN schools

## Where are We Now?

Long Term  
Accommodation  
Plan 2016-2021



Community  
Planning &  
Partnerships



Consultation  
With School  
Community







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# FACILITATED SESSION FOR PUBLIC INPUT



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# ETIQUETTE

- 1. Be respectful**
- 2. Listen attentively to others**
- 3. Participate to the fullest of your ability**
- 4. Goal is not to agree, but to gain deeper understanding and record responses**



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## Individual Preparation

**Quietly and individually write your own responses to the four questions on the paper provided.**



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## INTERVIEW MATRIX PROCESS

- 1. The Interview (15 minutes)**
- 2. Editorial Board (10 minutes)**
- 3. Report Back (10 minutes)**



## The Interview: (Part 1 – 15 minutes)

1. Each person will sit at a table of 4, each person will have a different question.
2. Each person is responsible for collecting data on a question.
3. All four questions and space for responses will be provided on one sheet of paper to each person.
4. A few minutes will be provided to review each of the questions and write down own responses.
5. Everyone will “interview” and be “interviewed” by each person in your group of four.
6. Write down the responses from each person at your table to the question you have been assigned.

## Purpose

**Niagara Catholic District School Board has been asked to consider a joint-use school in Wainfleet.**

**Consultation for input on joint-use school.**

**Out of scope: staffing, location, design of potential new school.**



## INTERVIEW QUESTIONS

- 1. What are the advantages of the joint-use school proposal?**
- 2. What are the disadvantages of the joint-use school proposal?**
- 3. What factors should the Board consider in pursuing a joint-use school?**
- 4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space?**

# INTERVIEW MATRIX – 1<sup>ST</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**1**



**2**

**3**



**4**



# INTERVIEW MATRIX – 2<sup>ND</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**2**



**1**

**4**



**3**



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# INTERVIEW MATRIX – 3<sup>RD</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**1**



**3**

**2**



**4**



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# INTERVIEW MATRIX – 4<sup>TH</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**3**



**1**

**4**



**2**



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# INTERVIEW MATRIX – 5<sup>TH</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**1**



**4**

**3**



**2**



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# INTERVIEW MATRIX – 6<sup>TH</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**4** → **1**

**2** → **3**



## The Editorial Board: (Part 2 – 10 minutes)

**Gather with those with the same questions**

- compare notes
- find common themes
- look for unique inputs and ideas

**Record the best consensus ideas on the flipchart provided**

**Prepare your team presentation**



## Sharing Responses: (Part 3 – 10 minutes)

Individual groups will present their responses to the entire group to ensure that:

- all input has been gathered
- staff understand responses

## Review of Timelines

- **Input from community to be provided at the Board Meeting on Tuesday February 27, 2018.**
- **Decision by Trustees to investigate proposed joint-use school.**
- **Community will be informed of Trustee decision to investigate joint-use proposal and next steps.**



## **Additional Opportunities for Input**

**Feedback Form has been posted on Board website at [niagara.catholic.ca](http://niagara.catholic.ca) under:**

- **Accommodation Planning,  
St. Elizabeth Consultation**

**Contact Kathy Levinski, Administrator of  
Facilities Services at 905-735-0240, ext. 273**

# Additional Opportunities for Input



board ▾ Schools ▾ Programs ▾ Calendar Careers ▾ Newsroom ▾ Accommodation Planning ▾ Students ▾ Parents

search  

- Check for Delays and Cancellations 
- Transportation
- Father
- Partners
- Schools
- Networks
- Facebook

- Long-Term Accommodation Plan 2016-2021
- Pupil Accommodation Review
- Attendance Area Reviews
- French Immersion Program
- Partnership
- Capital Construction
- St Elizabeth Consultation**

## St Elizabeth Consultation

**Name**

First Last

**Email**

**Feedback:**



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## Appendix B

Individual Responses to the following questions:

1. What are the advantages of the proposed joint-use school?
2. What are the disadvantages of the proposed joint-use school?
3. What factors should the Board consider in pursuing a joint-use school?
4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil spaces?

(19 of 24 individual attendees returned their response sheet)

Name: Erica Sillanpaa

Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

- Catholic school within Wainfleet
- cost per student
- facility better used
- new facility

2. What are the disadvantages of the proposed joint-use school? (Please Print)

- new environment - less community-unity
- no known location for new site - possible move could distance school from church - local community involvement.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

- keeping the same site/location
- the impact of the size of St. E. population vs. public - possible bullying.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

- building on to this site
- expanding area covered by St. E.

Name: Loeffen Family Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

Better use of tax dollars

2. What are the disadvantages of the proposed joint-use school? (Please Print)

<del>Larger population sharing</del>
The 'differences' Catholic vs public ? bullying... already happening on shared buses.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

Location - St. Elizabeth's is ideal & the church, public library, & arena in walking distance. Largest gym.
Huge playground right in the heart of Wainfleet.
How long would it take before go-time?

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

Adult learning programs } in spare rooms.
Evening classes

Name: GARY SPES

Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

*(written)*

- CENTRAL LOCATION MAY ATTRACT MORE ST. ELIZABETH CATHOLIC
- LOWER OPERATIONS & MAINTENANCE COSTS
- NEW FACILITY
- NEW FACILITY ATTRACTS POTENTIALLY MORE NEW RESIDENTS.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

- POTENTIAL OFF-SITE LOCATION
- UNIFORMS
- AWAY FROM CHURCH, LIBRARY AND AREAS.
- OUT #  $\frac{1}{3}$  -  $\frac{2}{3}$

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

- LOWER ROMAN CATHOLIC DISTRIBUTION
- LOCATION, LOCATION, LOCATION *(MAINTAIN CURRENT LOCATION)*
- EXISTING Gym + EXPANSION + 2ND Gym
- NEW CHURCH

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

SPeAKS TO PARENTS THAT HAVE LEFT ST. ELIZABETH TO RECRUIT.







Name: Eliz

Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

- new facility

2. What are the disadvantages of the proposed joint-use school? (Please Print)

- the loss of uniqueness
- the diluted spirituality based on sharing with non catholics

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

- location
- St E has the best geographic location and the property S/B considered for new school. Close to public library
Close to arena.
- church on premises.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

- utilize extra rooms for community activities

Name: E. Bassett-Katee

Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

- newer facility  
- larger library resources.  
- possibly more gym equipment

2. What are the disadvantages of the proposed joint-use school? (Please Print)

possibly losing walking access to  
a) public library  
b) arena  
c) CHURCH  
d) large outdoor space

possible bullying of our kids for being "different"

Possible portables for Catholic kids once developments in Wainfleet are filled with families

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

Church in walking distance is PARAMOUNT as the cornerstone to Catholic education

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

Erect a wall part way down the non-gym hallway & rent out that space to prospective businesses, with their own entrance & no access to the school part of the building.

Also, adult education classes in above spaces.

Name: GRACE PERROTTO

Do you have a child attending St. Elizabeth? 3 grandchildren Yes \_\_\_ No \_\_\_

1. What are the advantages of the proposed joint-use school? (Please Print)

AT THIS POINT I DO NOT SEE ANY ADVANTAGES BOTH FINANCIALLY OR THE MAINTAINING THE SPECIAL UNIQUE SITUATION WE HAVE NOW. THE SCHOOL AND THE CHURCH ARE INSEPARATE ~~IN~~ ORDER TO BE <sup>THIS</sup> UNIQUE ~~AND~~ ARE YOU GOING TO PROVIDE US WITH A NEW CHURCH IN A NEW AREA?

2. What are the disadvantages of the proposed joint-use school? (Please Print)

SEE ABOVE  
↑ DIFFICULTY WITH THE 2 SCHOOL ie ONE HAS UNIFORMS - OTHER NOT.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

BUILD THE NEW SCHOOL ~~TEXT~~ WITHIN WALKING DISTANCE TO THE PRESENT CHURCH OR BUILD A NEW CHURCH. ~~(\$\$\$)~~  
THIS SCHOOL IS IN A GREAT LOCATION FOR MANY THINGS AS IN CENTER OF TOWN. LIBRARY - ARENA etc.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

TRY TO GET (RECRUIT) MORE COME IN AS STUDENTS:  
CATHOLIC STUDENTS ATTENDING BROWN + WINGE SCHOOLS!

Name: Nick Costyken

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

<u>the</u> ST ELIZABETH IS near the churchy area, Ball diamonds etc.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

Young students may loss their right to go to <del>church</del> church mornings

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

expenses of new school, possibly more bussing.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

<u>Rent</u> - closed class rooms -

Name: Yvonne Klassen Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_  No

1. What are the advantages of the proposed joint-use school? (Please Print)

<del>Save</del> <del>money</del> save money + be more efficient.
sharing gym + library. =>

2. What are the disadvantages of the proposed joint-use school? (Please Print)

not being unique.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)-

location # 1st near library public use facility

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

= retirement home facility included with your school.

Name: Annette Ostryden Do you have a child attending St. Elizabeth? Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

*It would have to be in this location.*

2. What are the disadvantages of the proposed joint-use school? (Please Print)

*We are not guaranteed where the location is.*

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

*(This section is crossed out with a diagonal line.)*

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

*My concern that the building would be built in the village in this "location" in Hainfield.*  
*We have our Church also activities available to Community Arena Park, Baseball, Soccer Tennis, Mankville*

Name: MIKE SEARROTT

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print) <sup>3 GRANDCHILDREN</sup>

LOWER OPERATING COST.
POTENTIAL RECRUITING TO A CATHOLIC EDUCATION

2. What are the disadvantages of the proposed joint-use school? (Please Print)

THE INTEGRITY OF CATHOLIC EDUCATION
OPERATING COST V/S. REAL COST OF NEW SCHOOL. + PAYING FOR SUCH.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

(4) ALTERNATIVE - IE: REDUCE THE SIZE OF CURRENT SCHOOL.
THE ABSOLUTE COST OF BUILDING THE NEW SCHOOL.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

+ RAISING FUNDS. PRIVATE.



Name: FR MICHAEL BASQUE

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

NEW SCHOOL FACILITY
GREATER EFFICIENCY.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

NUMBERS <del>RATIO</del> 3-1 PUBLIC VS CATHOLIC

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

CULTURE
FUTURE
MOVES

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

<del>BUILD</del> HALF-SCHOOL
COMMUNITY PARTNERSHIP





Name: Bert Schützling

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

BUSING BUSING
LESS CARBON FOOT PRINT
<del>AND</del> MORE ROOM FOR EXPANSION.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

LOSING THE CATHOLIC ATMOSPHERE

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

TEARING DOWN <del>EXCESS</del> BUILDING

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

OR USE SOME SPACE FOR SENIOR

Name: Paul de Ruysse

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

There are many: Lower operating cost.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

None

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

I am going to get shut down, kids all should go to one school, in real life they work and play together, why not one school system?
I have been at St. Elizabeth since Dec 1953.
Just ask the clergy about my participation with the church.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

My grand grand grand kid is 4 of them
there only will be maybe 12 kids more in the next few years

Name: Maria Gonzalez

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

None

2. What are the disadvantages of the proposed joint-use school? (Please Print)

loss of identity

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

I can not think of any

4.  What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

We are the Hub of the community
and location location location
is primary.
church
Township
Arena
Marshallville
Soccer
Baseball
Trucks
Library



## Table Interviews

### Question #1

What are the advantages of the proposed joint-use school?



QUESTION #1. What are the advantages of the proposed joint-use school? (Please Print)

Name: CORNY SPIES Do you have a child attending St. Elizabeth?  Yes  No

- CENTRAL LOCATION MAY ATTRACT MORE ST. ELIZABETH, CATHOLIC STUDENTS
- NEW FACILITY (FULLY FUNDED)
- NEW FACILITY WILL ATTRACT MORE NEW HOMES AND RESIDENTS.
- LOWER OPERATING/MAINTENANCE COSTS
- HIGHER UTILIZATION

Name: MIKE P. Do you have a child attending St. Elizabeth?  Yes  No

- LOWER OPERATING COSTS

Name: GRACE P. Do you have a child attending St. Elizabeth?  Yes  No

- MORE EFFICIENT SPACE (SHARE GYM LIBRARY ETC.)
- MORE EFFICIENT OPERATING COSTS

Name: \_\_\_\_\_ Do you have a child attending St. Elizabeth?  Yes  No

- I DO NOT SEE ANY ADVANTAGES



QUESTION #1. What are the advantages of the proposed joint-use school? (Please Print)

Name: NCK OSTRZYCKI Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~ST ELIZABETH IS NEAR THE CHURCH  
AREA, BLD DEMAND ETC  
O STRZYCKI~~

Name: ANNETTE OSTRZYCKI Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

Name: MICHELLE Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

Name: THANMARIA Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~UP ARE THE HUB OF THE COMMUNITY AND  
LOCATION, LOCATION, LOCATION IS~~

NONE





## Table Interviews

### Question #2

What are the disadvantages of the proposed joint-use school?

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Annette Ostryka Do you have a child attending St. Elizabeth?  Yes  No

*[This response area is crossed out with a diagonal line.]*

Name: Nick Ostryka Do you have a child attending St. Elizabeth?  Yes  No

*St. Elizabeth students may lose their right to go to Church Sacraments.*

Name: Maria Do you have a child attending St. Elizabeth?  Yes  No

*Loss of Identity.*

Name: Michale Do you have a child attending St. Elizabeth?  Yes  No

*Easy Potential For Catholic Identity To Be Eroded  
& C Joint Library - Public School May Allow Books in Library - Public School May Allow Book in Library that are Banned by Catholic Teaching. Also the Public Sector May Not Allow some Catholic Books in the Library*

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Laura Spies

Do you have a child attending St. Elizabeth?  Yes  No

- loss of uniqueness  
- the dilution of spirituality and faith based on sharing school with public or non catholics  
- creating sense of pride that our children are given an opportunity for stronger faith.

Name: Father Mike

Do you have a child attending St. Elizabeth?  Yes  No

- NUMBERS / RATIO PUBLIC VS CATHOLIC 2000-10-9

Name: Leonard Perrault

Do you have a child attending St. Elizabeth?  Yes  No

HAVE PLACE FOR CATHOLIC MEETINGS - OR MASS

Name: Eliz Z

Do you have a child attending St. Elizabeth?  Yes  No

went thru system



QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Erica Do you have a child attending St. Elizabeth?  Yes  No

less sense of community  
less unity in school  
no known location  
possibility of being far from the church.  
" " of not being in the heart of  
the village.  
If kids are farmed out to city schools.  
Village kids don't thrive in city schools.

Name: Michelle Do you have a child attending St. Elizabeth?  Yes  No

differences in kids between Catholic  
& public; bullying already  
taking place on our SHARED  
busses from Publics onto  
Catholics.

Name: Ricky Do you have a child attending St. Elizabeth?  Yes  No

costs too high  
waste of school building  
only advantage is a better daily  
operating cost.

Name: Elaine Do you have a child attending St. Elizabeth?  Yes  No

losing walking access to Public Library  
arena, Church, large outdoor space  
Bullying of our kids by public's. It already  
happens on the shared bus system  
If Catholic side of school is made smaller  
because of projections for growth then the  
developments in maintenance group & our kids end up  
in public school

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Ted Hessels Do you have a child attending St. Elizabeth?  Yes  No

~~Anti~~ Loss Might Loss Some of the Catholic Religion

Name: Nathan Do you have a child attending St. Elizabeth?  Yes  No

Name: Paul Do you have a child attending St. Elizabeth?  Yes  No

Name: Bert Do you have a child attending St. Elizabeth?  Yes  No

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Mike Perrotto Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_  No

THE DILUTION OF OUR SYSTEM OF  
EDUCATION, VALUES  
THE TIES BETWEEN ST ELIZABETH,  
& THE SCHOOL. & VICE-VERSA.  
PUBLIC LIBRARY -

Name: \_\_\_\_\_ Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

POTENTIAL OFF SITE LOCATION

Name: \_\_\_\_\_ Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

NO ADVANTAGE BOTH FINANCIAL  
OR THE UNIQUE SITUATION - BROKEN  
UNLESS A NEW CHURCH IS ALSO  
BUILT.

Name: \_\_\_\_\_ Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

NOT BEING UNIQUE 80

## Table Interviews

### Question #3

What factors should the Board consider in pursuing a joint-use school?

QUESTION #3. What factors should the Board consider in pursuing a joint-use school?

(Please Print)

Name: Yvonne Hesses

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_  No

is location near public use facility - eg library, arena church.

Name: \_\_\_\_\_

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

- uniqueness of having church near school, new school nearby, <sup>church</sup> or both

Name: \_\_\_\_\_

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

lose need to maintain current location due to church public library, arena will they lose uniforms re 2/3 don't require uniforms and 1/3 does keep school gym and modify existing St E school including second gym. want funds toward existing church

Name: \_\_\_\_\_

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

1. absolute cost advantage between newschool vs your current deficiency

QUESTION #3. What factors should the Board consider in pursuing a joint-use school?  
(Please Print)

Name: \_\_\_\_\_

Do you have a child attending St. Elizabeth? \_\_\_ Yes  \_\_\_ No

-went thru the Catholic School System

Name: FR MICHAEL BASOUT

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

QUESTIONS
FACTORS
MOTIVES

Name: Laura

Do you have a child attending St. Elizabeth?  Yes \_\_\_ No

-location
• St. E has the best geographical location.
Our location is close to library, arena
Soccer fields, heritage village, large
capacity parking space, easy access to
Hwy 3, church or premise

Name: Eliz

Do you have a child attending St. Elizabeth? \_\_\_ Yes  \_\_\_ No

have gone thru system



QUESTION #3. What factors should the Board consider in pursuing a joint-use school?

(Please Print)

Name: MICHELLE WILSON Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

CATHOLIC MORALS + TEACHING MUST BE PRESERVED,  
NOT DILUTED OR ERODED BIT BY BIT  
MUST BE NEXT TO A CATHOLIC CHURCH

Name: MARIA Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~\_\_\_\_\_~~

Name: NICK Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

EXPENSES OF NEW SCHOOL, POSSIBLY MORE  
BUSSING

Name: ANNETTE Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~\_\_\_\_\_~~



## Table Interviews

### Question #4

What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil spaces?

QUESTION #4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

Name: Maria Gorzab Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

We are the Hub of the community  
and location location location  
is primary

Name: Michelle Wilson  
~~Michelle Wilson~~ Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

keep St. Elizabeth School Open  
and evangelize for new students

Name: Annette Ostyhon Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~My concern is that the building would  
be built in this location "in the  
Village  
We have our Church also activities  
available the Arena Park Baseball  
Soccer Tennis Harkville~~

Name: Nick Ostyhon Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

Rent Closed Classrooms

QUESTION #4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

Name: Rocky Do you have a child attending St. Elizabeth?  Yes  No

↓ size of existing school

Name: Elaine Do you have a child attending St. Elizabeth?  Yes  No

Erect a <del>the</del> wall part way down the non-gym hallway & rent out space to prospective businesses c own access.

Name: Erica Do you have a child attending St. Elizabeth?  Yes  No

To build onto this site & expand catchment area.

Name: Michelle Do you have a child attending St. Elizabeth?  Yes  No \*

Adult education in spare rooms, ie. evening classes.







① What are the advantages of the proposed joint-use school?

- NEAR CHURCH, ARENA, SPORTS FACILITY LIBRARY, TOWN HALL IF USE ST. ELIZABETH'S SITE (8 ACRES)
- MAY ATTRACT MORE STUDENTS ~~AND~~
- NEW FACILITY FULLY FUNDED
- MAY ATTRACT MORE RESIDENTS
- HIGHER UTILIZATION / LOWER OPERATING COSTS / MORE EFFICIENT USE OF SPACE / MONEY
- LARGER LIBRARY / NEW FURNACE
- MORE GYM EQUIPMENT / SCHOOL EQUIPMENT
- BETTER USE OF TAX DOLLARS
- BETTER BUS FLOW
- TIGHTER COMMUNITY
- BETTER FUNDING
- NEW FACILITY
- GREATER CHANCE OF SURVIVAL (CATHOLIC SCHOOL) IN WAINFLEET

② What are the disadvantages of the proposed joint-use school?

- loss of integrity of Catholic Education
- God as the core of their Education
- dilution of our children's spirituality
- possible distance between school and the church.
- loss of Catholic identity
- overall absolute cost of dealing with the deficiency or cost of building a new school.
- taxes will increase
- bullying of our kids by public school kids who lack strength of faith.
- too easy for parents to decide to slide children from Catholic to Public side of school
- long term impact is the eventual disappearance of the Catholic system!
- individuality is being removed
- the change in the geographical location, church, library, arena, soccer field heritage village.



③ What factors should the Board consider in pursuing a joint-use school?

is location near public facility  
ie. arena, soccer field, baseball  
field, library and our church

need to maintain Catholic  
identity

- location close to Church so  
celebrations & Mass can  
be in the Church

- potential shift of students  
to Brant-Malden-Norfolk-COSB

- student voice

④ What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space?

- try to recruit students from the other 2 schools (especially the Catholics in the district school board currently) to ↑ our enrollment, thus cost / student.
- ↓ size of our existing school
- erect a wall part way down the non-gym hallway + rent out space to prospective businesses + their own entrance
- adult education in spare rooms (evening classes)
- we be the school that houses shop, home economics, etc since we have the spare rooms but for other schools to come utilize

- use them for the chess tournaments, extra curriculars
- evangelize, community partnerships
- ? elections poll station
- gym rentals
- students from BMAVEDSB coming
- transition between the communities

Good morning Ms. Habjan-Gallo,

Thank you for your feedback with regard to the joint-use school proposal. We will ensure that it is included in the report to Trustees with the other comments received by the community.

Kathy Levinski,  
Administrator of Facilities Services  
Niagara Catholic District School Board  
427 Rice Road,  
Welland, ON L3C 7C1  
905-735-0240 ext. 273

-----Original Message-----

From: NoReply  
Sent: Tuesday, February 20, 2018 11:55 PM  
To: Levinski, Kathy <[Kathy.Levinski@ncdsb.com](mailto:Kathy.Levinski@ncdsb.com)>  
Subject: Feedback: St Elizabeth Consultation

NAME: Julie Habjan-Gallo

FEEDBACK:  
Hello,

I unfortunately was unable to attend the meeting, but would like to add that although a little heartbroken about this decision, because St. Elizabeth is such a great little school (the hidden gem as we like to call it), I would be ok with this proposal and the building of the new school if we can keep the current location. The school is situated in the most perfect place. Right in the HEART of Wainfleet. Because we are joining the public board I understand they do not have a "church connection" but for us....I believe that is the foundation of who we are. Being so close to St. Elizabeth's Church our children are privileged to be able to walk to church every week to attend mass. Not all schools can do that as buses are so expensive. It is just not the same when the priests come to the school and has mass in the gym. Unfortunately we are living in a world where most children are not being brought to church, so to have this opportunity of being so close and celebrating mass at church, as a school, every week.....this may be able to draw in or at least keep children interested in attending church. Also a great way to keep the school and church connected. The students can participate in physical activity by walking to the arena to skate. Again, many schools opted out of another great experience for the children because of the bussing. Monthly visits to the library.....so important in a technology filled world. My children love coming home to tell me about their new library book. Without being able to walk there.....it will be another missed opportunity. Sure I can take my children to all these places (and I do), but it is so much better when the experiences are shared with their peers (especially Church), and other than the Church, the public students would benefit as well. I'm sure this proposal is going to go through, and I would much rather see that happen than have our (hidden gem) just closed up. However, I do really hope some serious consideration is given to the "perfect" location of where this school should be. Good Luck! and God Bless!

**Ministry of Education**  
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Business & Finance Division  
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**Ministère de l'Éducation**  
**Bureau du sous-ministre adjoint**  
Division des opérations et des finances  
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Toronto ON M7A 1L2



**2013: B18**

**MEMORANDUM TO:** Directors of Education  
School Business Officials

**FROM:** Gabriel F. Sekaly  
Assistant Deputy Minister  
Elementary/Secondary Business and Finance Division

**DATE:** **July 31, 2013**

**SUBJECT:** **Initiative to Encourage Joint Use / Collaboration  
between School Boards on Capital Projects**

---

I am writing today to announce a new initiative to support joint use projects and encourage greater collaboration between school boards in meeting their accommodation and capital needs. This initiative is comprised of the following two components:

1. Proposals submitted for joint use capital projects and other collaborative capital solutions between school boards will be given first consideration for funding approvals under the Capital Priorities Funding Program.
2. A consultation strategy to be launched this fall to identify and share opportunities, challenges and best practices associated with joint use schools and other collaborative capital project arrangements.

This initiative anticipates work on the government's broader School Board Efficiencies and Modernization strategy which, as announced in the 2013 Ontario Budget, aims to achieve long-term sustainability in school board funding. While the Ministry is aware that a variety of joint use arrangements currently exist in the province between school boards and other parties, the Ministry believes that greater collaboration between boards in addressing their facility needs will provide opportunities for capital and operating efficiencies.

Page 1 of 4

*Initiative to Encourage Joint Use / Collaboration between School Boards on Capital Projects*

To encourage a greater number of new and innovative collaborative capital project arrangements between school boards the Ministry will review all joint use projects for funding consideration before evaluating any other Capital Priorities submissions. Joint use projects are more likely to receive capital funding and also have the opportunity to generate an increased amount of capital funding than stand-alone projects.

We realize that joint use capital projects may require additional time for school boards to plan, develop and consult with their communities and that this may pose a challenge given the 2013-14 Capital Priorities submission timelines as outlined in **Capital Priorities Memorandum 2013: 813**. However, we expect that the efficient utilization of school facilities between boards will remain a focus of the Ministry's annual Capital Priorities review process and as such, boards should seek joint-use opportunities between school boards for future Capital Priorities submissions.

### **Types of Eligible Joint Use Capital Projects**

To receive first consideration for funding under the Capital Priorities program, an eligible joint use capital proposal must meet at least one of the following conditions:

1. The shared use of a single facility by two or more school boards (either involving the construction of new permanent space or the utilization of existing space)
2. The increased utilization of existing capacity through the 'swapping' of school facilities between school boards

Joint use capital proposals also must meet the capital and accommodation needs of the boards involved in the solution. Please refer to Appendix A for a list of examples of potential joint use capital projects between school boards.

### **Submission Process for Joint Use Capital Projects**

School boards are requested to submit proposed joint use capital projects through the Capital Priorities Template in the School Facilities Inventory System (SFIS) as specified in **Capital Priorities Memorandum 2013: 813**.

Each school board involved in the proposed joint use capital project must submit a completed business case and identify the project as one of its top eight Capital Priorities projects to receive priority funding consideration. The business cases for these projects should still provide the projected enrolment and capital needs of individual school boards. Boards are required to identify these projects as joint use in the comments section of the business case and are to contact their capital analyst with specific details on the joint use solution (e.g. what type of arrangement will exist between the boards, what spaces will be shared, what efficiencies / program opportunities will be gained from this joint use solution).

## **Consultation Strategy**

The Ministry will provide more details on a consultation strategy to encourage joint use / collaborative solutions between school boards later this fall.

If you have questions about joint use capital projects, please contact your board's capital analyst.

Sincerely,

*Original Signed By*

Gabriel F. Sekaly  
Assistant Deputy Minister  
Elementary/Secondary Business and Finance Division

## Appendix A - Examples of Joint Use Projects between School Boards

### Example 1

School Board A operates a facility in good condition with a low enrolment and excess space. School Board B operates a facility in *very* poor condition and has a *very* low enrolment.

- Joint use solution - School Board B's students *move* into School Board A's building to essentially have two schools under one roof.

### Example 2

School Board A and School Board B each operate separate facilities with approximately 200 students in a small, rural community. Each facility has high renewal needs with enrolment projected to remain steady.

- Joint use solution - a new jointly owned facility should be constructed for both boards. The preferred model would be to have two schools under one roof (ie. Each board would have separate office spaces / classrooms but would share certain common areas such as libraries or gymnasias).

### Example 3

School Board A operates a facility with a capacity of 400 and enrolment of 150. School Board B operates a facility with a capacity of 200 and enrolment of 350.

- Joint use solution - School Board A and B swap school buildings to achieve efficiencies through increased facility utilization.



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**2016: B17**

**MEMORANDUM TO:** Directors of Education  
Senior Business Officials

**FROM:** Gabriel F. Sékaly  
Assistant Deputy Minister  
Financial Policy and Business Division

**DATE:** **October 12, 2016**

**SUBJECT:** **Joint-Use Schools Seed Funding Program**

---

I am pleased to announce details of the ministry's new program to encourage the development of joint-use schools between two or more school boards. This memorandum is further to **Memorandum 2016: B04 - Capital Planning Capacity Program 2015-16 and 2016-17** (dated March 4, 2016), which announced two years of funding allocations to school boards as part of the Capital Planning Capacity (CPC) Program, including \$600,000 to support the development of joint-use schools. Of this, \$200,000 will be used for the new Joint-Use Schools Seed Funding Program.

**Program Highlights**

1. The Joint-Use Schools Seed Funding Program is available to school boards over the next two years, on a first-come, first-served basis.
2. To apply for this seed funding two or more school boards must jointly submit an application form.
3. Successful applicants will receive \$20,000 in operating funding, per school board, to support the development of a joint-use school project.
4. Participating school boards require trustee-level approval to apply for this funding.
5. The ministry will accept applications any time during the 2016-17 school year.

## Program Intent

In recent years, the Ministry has introduced a variety of initiatives to encourage boards to consider the most efficient use of school space and to right size their schools where necessary. In 2013, the ministry released **Memorandum 2013: B18 - Initiative to Encourage Joint Use in Collaboration between School Boards on Capital Projects**, which introduced the priority review of any joint-use capital funding application. Note that this initiative remains active through the ministry's Capital Priorities and School Condition Capital programs. Additionally, the School Board Efficiencies and Modernization (SBEM) initiative was introduced in 2014 to further encourage the efficient use of school space.

To meet the needs of their students, some school boards have established joint-use school arrangements (where two or more school boards operate their schools in one building) to help with pupil accommodations in those locations where there may not be enough pupils of one board to support a stand-alone school. Joint-use school arrangements can provide opportunities for students to gain access to specialized classrooms, gymnasias, playing fields and library facilities to which they may not have had access in a smaller, stand-alone school.

The Ministry of Education is aware that significant board-to-board negotiations and planning are required to support the development of joint-use school projects and that under certain circumstances, some of these tasks may act as a barrier to the establishment of such projects. The ministry is also aware that effective planning leading to the development of formalized agreements can significantly increase the long-term success of joint-use school arrangements. For these reasons, the ministry has established this Joint-Use Schools Seed Funding Program to encourage the creation of more joint-use schools.

We note that a variety of collaborative arrangements established between school boards may be termed "joint-use." For the purposes of this Joint-Use Schools Seed Funding Program, a joint-use school is defined as ***an agreement between two or more school boards operating their respective schools in a single facility in response to a demonstrated need for pupil accommodations.***

Examples of joint-use arrangements may include:

- Two school boards both operating elementary or secondary programs in the same building and sharing the gymnasium, playing fields and/or specialty classrooms such as science and shop labs.
- Two school boards operating in different wings and attached through common areas such as a shared school library or public library.

The ministry encourages school boards to strive to achieve the greatest benefit to students in potential joint-use school arrangements. As such, the ministry urges school boards to consider the most appropriate means to broaden the range of educational spaces available to students through the sharing of standard and specialty rooms in their joint-use school.

Examples of what would **not** be considered a joint-use school, for the purposes of this program, include arrangements where:

- Schools of two distinct school boards are situated on one campus, but are not located in one building.
- Two schools of two distinct school boards are situated in different buildings, but schedule access to the same sport field, sport facility or any other education-related facility (e.g. outdoor learning centres, etc.).

### **Program Details**

Through this program, partnering schools may consider establishing a joint-use school in existing school space, in a new build or by way of an addition. This program is intended to provide partnering school boards exploring the opportunity to undertake joint-use school projects with \$20,000 each, to support costs associated with the project planning and development process.

#### *Ministry Priorities under this Program*

While joint-use schools may be established under a variety of circumstances, the ministry will prioritize this seed funding for potential joint-use schools in those locations where one or two stand-alone school facilities are not, or would not be, a highly viable option. As a result, the ministry has identified the following priority areas for this program.

Accommodation need:

- **Isolation:** Projects where at least one of the boards has limited accommodation options due to the isolation of the proposed school from other schools of the board.
- **School size:** At least one elementary or secondary school with total ADE below the provincial average (elementary – approximately 350 or secondary approximately 700)

and, broader facility options for students:

- **Shared space:** Projects which include plans for shared or common spaces within the same facility (e.g., specialty classrooms, gymnasias, libraries)

A range of joint-use school arrangements is possible and will be considered, however, applications to this program will be reviewed according to the above-listed priorities.

### *Eligible Expenses*

Under the Joint-Use Schools Seed Funding Program, school boards can apply funding toward expenses they incur in through the development of a joint-use project. Eligible expenses may include:

- Legal, design, architectural, planning;
- Consulting services (costing, program review, enrolment and demographic projections); and
- Facilitation services.

Please note, this funding is not to be applied for communication materials, promotional events, and community meetings or toward any function that could be classified as an eligible capital cost (e.g. site assessments, site remediation costs, real property appraisals and construction-related assessments, etc.). Expenses incurred prior to receiving approval for this funding are also ineligible.

### *Application Process*

Two or more school boards must jointly apply for funding under this program. The application template and associated instructions are provided as an attachment in Appendix A.

To be eligible for consideration, the ministry requires evidence of trustee-level approval of this application for the Joint-Use Seed Funding Program. Please note, this approval is to acknowledge that an application for this Joint-Use Seed Funding Program with the identified partner school board will be submitted to the Ministry of Education, and that if successful, steps will be taken to further develop the joint-use school project.

The ministry will accept applications any time throughout the year. This funding will be available to school boards over the next two years, on a first-come, first-served basis. Successful applicants (partnering boards) will be awarded \$20,000 each, independent of the size of the schools involved or the relative number of students from each board that may be included in the proposal.

The ministry will decline those applications which do not meet the stipulated eligibility requirements and which do not have a clear business case for the student accommodation need.

Please note that being declined for funding under the Joint-Use Seed Funding Program should not prevent partnering school boards from continuing to pursue their joint-use school proposals or from applying for funding under the ministry's capital funding programs (if required).

The ministry will provide a written acknowledgement when applications are received. Along with the final decision notice, comments about the application and funding details will be provided.

### *Other Considerations*

Funding approvals under the Joint-Use Seed Funding program do not guarantee any related approvals under the ministry's current capital funding programs: Capital Priorities Program (CPP) / School Consolidation Capital (SCC).

While this program is intended to support the creation of more joint-use schools across Ontario, school boards that are awarded funding under this program may also conclude that they are unable to develop a sustainable joint-use school arrangement. Detailed information and the rationale behind this decision not to pursue a joint-use school arrangement will be required by the Ministry of Education.

### **Reporting and Accountability**

The ministry intends to maintain streamlined reporting requirements for this seed funding program, similar to the rest of the CPC program funding. Awarded funds will be added to school boards' School Board Governance and Administration Grant and boards will be required to report Joint-Use Seed Funding Program expenditures as part of their Financial Statements in the applicable school year.

Once the awarded funds are fully expensed, successful applicants will also be required to provide the ministry with a formal statement of outcomes and rationale associated with the use of the funds (a template will be provided at that time). This will help inform the ministry on future support for joint use initiatives.

## Ministry Contact

Ministry staff are available to review and discuss school boards' joint-use school proposals or any associated issues, at any point before, during or after applying for this Joint-Use Seed Funding Program. If you have questions or require additional information regarding this program, please contact Sabina Bredin, Senior Policy Analyst, at (416) 325-2024 or [sabina.bredin@ontario.ca](mailto:sabina.bredin@ontario.ca).

*Original signed by:*

Gabriel F. Sékaly  
Assistant Deputy Minister  
Financial Policy and Business Division  
Ministry of Education

cc. Managers of Planning

Appendix A - Joint-Use Schools Seed Funding Program Application Template



*“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures and enriching Catholic learning community for all to reach their full potential and become living witness of Christ.”*

**MINUTES**  
**ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL**  
**COMMUNITY CONSULTATION MEETING**  
**December 17, 2018**  
**6:30 p.m.**

Minutes of the St. Elizabeth Catholic Elementary School Community Consultation Meeting of December 17, 2018 at 6:30 p.m.

The following staff members were in attendance:

- Ted Farrell, Superintendent of Education;
- Yolanda Baldasaro, Family of Schools Superintendent of Education;
- Kathy Levinski, Administrator of Facilities Services;
- Scott Whitwell, Controller of Facilities Services;
- Kim Kuchar, Principal of St. Elizabeth Catholic Elementary School;
- Mary Gallardi, Administrative Assistant, Recording Secretary.

Jack Ammendolia, Managing Partner & Director, Watson & Associates

There were nine members of the public in attendance. Four of those in attendance have children enrolled in St. Elizabeth Catholic School, and Dino Sicoli, Trustee.

**A. WELCOME**

Superintendent Baldasaro welcomed and thanked everyone for attending.

**B. OPENING PRAYER**

Principal Kuchar opened with a prayer.

**C. PURPOSE**

Superintendent Farrell welcomed and thanked everyone for attending and advised that the purpose of tonight’s meeting was to provide information and receive feedback on the consultant’s report from the joint-use seed funding. The feedback from the community will be provided to the Board of Trustees with respect to entering into a proposed joint-use school in Wainfleet with the District School Board of Niagara.

Superintendent Farrell reviewed the agenda and advised that there would be an opportunity for everyone present to provide input.

**D. BACKGROUND INFORMATION**

Superintendent Farrell and Kathy Levinski provided background information presenting slides 1

through 17 of the slide deck. Superintendent Farrell advised the slide presentation would be posted on the Board website on December 18<sup>th</sup>, 2018. (*Appendix A*)

**E. WATSON & ASSOCIATES PRESENTATION**

Jack Ammendolia, Managing Partner & Director, Education, Watson & Associates presented slides 18 through 28 of the slide deck.

**QUESTIONS & COMMENTS:**

*There have been a lot of cutbacks for education lately, any possibility that there would be funds to build a joint school?*

Mr. Ammendolia - As of right now, joint-use schooling funds are being accepted. The new government has not approved any capital projects and are basically reviewing what the past government has done.

*The public school board had a meeting like this earlier. Did you find out what happened?*

Mr. Ammendolia - They went through a pupil accommodation review process which recommended they consider a joint-use school with Niagara Catholic. Their report was submitted to their Trustees.

*I think it would benefit us to do this. When does the final decision get made? When is funding good until? Who says yes or no?*

Superintendent Farrell – The Niagara Catholic decision will be made by our Trustees. We will take all the information we receive tonight and share it with them. As far as deadline, there has not been a firm deadline established for the funding. Staff will make their recommendation to pursue or not pursue and that recommendation can be accepted or rejected or amended by the Trustees.

*One of the letters sent home said the school would be ready to go by 2021. I thought it specifically said that the new school would be ready.*

Kathy Levinski - District School Board of Niagara's Final Staff Report included 2021 as the date to have school ready for.

*Do the other two schools agree that this is a good area to build the school?*

Jack Ammendolia – I don't work for the District School Board of Niagara. I know that they had their accommodation review and decided to pursue this joint-use school. I don't know if they got into this as the best area or anything.

Kathy Levinski – In their report to Trustees, the District School Board mentioned that the Township thought that the hamlet of Wainfleet would be the best location. But there has been no decision.

*In process of schools, if they decide to go forward with this, do the schools boards get together and try to come up with a plan, do we have input or are we just informed when the plan comes together, like after all the decisions are made?*



Superintendent Farrell – There certainly will be consultation once our Trustees make a decision. We will let the community know of this decision. Pursuit of this project would be conditional upon Ministry of Education funding. We would have to prepare a business case for the funds and the Ministry will need to approve it. Following that we would want to get input from the community as far as location, type of facility, size and scope of it.

*So the next step is to present to Board of Trustees for a vote, but we don't know what day that is going to happen? There is no projected date for that meeting, like we just don't know, like is this going to be at a January Board Meeting, or February or?*

Superintendent Farrell - We will let the community know when a decision will be made. We will prepare a report for our Senior Team in early January. Our intention is to bring a report to the Committee of the Whole meeting in January with feedback from tonight's meeting. Following that we will let the community know when we will be going forward with the Report to the Board.

*At the last meeting held here, the majority of the crowd was in favour of location being here at St. Elizabeth. Have staff looked into that to see if a school of 500 could be accommodated here on this site?*

Superintendent Farrell – The property is 8 acres and could accommodate a school of approximately 500.

Scott Whitwell – I would say 5 acres is often the size that the Ministry consider for a new school, depending on enrolment. I think it is fair to say there have not been any concrete discussions as to where the site would be. I know that Kathy had mentioned that the DSBN report mentioned that the hamlet of Wainfleet would be a good place for it but that was just a comment. To answer your question there has not been any decision. I'm sure DSBN would want to weigh in from their own perspective. We thought it was premature to discuss that until we found out about the viability of this. If the Board decides to pursue this, the location would be something that would be determined very early on.

Superintendent Farrell – It did come through loud and clear though at our last meeting as shown on the slides that we put up earlier that the location be here, near the Church. Proximity to the Church was important and people at that meeting wanted the location to be very close to the Church.

*It would be something if we said yes, go for it and they built it five miles down the road. Then this group would be not for it at all, I can guarantee you that. It makes sense to have it here. Not only do you have an 8 acre site, you have soccer field, baseball field, arena, library and so on. Was there any feedback from other two schools as to where their choice of school would be? They heard that we were open to have the school site here. We know that they can build the new school behind here while school is still in session then tear down this building and make it all parking lot.*

Superintendent Farrell – The DSBN has done a number of Pupil Accommodation Reviews. For a Pupil Accommodation Review you have to prepare a Final Staff Report and the community is invited to provide input, through a formal delegation to the Board so that Trustees can hear directly from the public For the Winger/Brown Pupil Accommodation Review there were no delegations to the Board, unlike other ARCs.

*There is no safety issue for students at this location as they don't have to cross road to go to library and arena, or be bussed, those are all important considerations.*

Jack Ammendolia – Yes, those are all important considerations.

*You mentioned earlier that in addressing enrolment pressures at other sites the Board has moved French Immersion to other schools to boost enrolment to capacity. Where is the French Immersion site in the Lakeshore Family of Schools?*

Superintendent Baldasaro - There isn't a site within the Lakeshore Catholic Family of Schools. From a legacy perspective when French Immersion was introduced into the Board there wasn't a lot of interest or demand in the area. Students from this area apply as out of bounds and go to Holy Name Catholic and soon it will be Alexander Kuska. There is an online application process. These students are out of bounds and the parents are responsible to get them to and from school.

*So that was roughly 5 years ago it began, when French Immersion came in?*

Superintendent Baldasaro – The first wave was in 2013.

*Has it been revisited since then for the Lakeshore Family of Schools?*

Superintendent Baldasaro - No it has not been revisited.

*Will it ever be revisited?*

Superintendent Baldasaro – I'm not sure. It is something we can look at. We have a new Board for 2018-2022, so I think that those are things that we will need to think about.

*Would that be a potential Plan B if this joint school doesn't get approved? What will happen to St. Elizabeth? Are we going to end up moving the boundaries a little bit because we have children all the way up almost in Winger closer to Haldimand? Will they now be going to Holy Name because there is not much enrolment there because you just moved the French Immersion over, you know, like what is the Plan B if the joint school doesn't happen?*

Superintendent Farrell –We indicated we would consider partnerships for St. Elizabeth. Our attempt to engage the community and have partnerships did not materialize as we had hoped. The opportunity came to consider a joint-use school and we are pursuing that. Our Trustees will be interested in the support of the community for this. If accepted by our Trustees then we move forward and prepare a business case with the District School Board of Niagara and await the Ministry's response.

There were a number of options that were brought up at our last meeting. Someone suggested bulldozing half the school so that it fits the number of students. As Mr. Amendolia mentioned, you have one school that is 16 kilometers away and one that is 13 kilometers away, both those schools are at capacity. It's a little tough do an Attendance Area Review and to take students from a full school and move them here causing that school to be under utilized. The location of St. Elizabeth poses a unique problem but we are just taking it one step at a time and not get too far ahead of ourselves.

*It just seems we are relying so much on the joint-use but if it falls through what happens? It is making us uneasy and teachers are worried if they have a job. You can see by the outcome tonight parents feel you*

*have already made the decision and not really knowing what Plan B is and that there really is no Plan A. It's just really all talk at this point. Kids are asking questions. Teachers and parents asking questions. Everyone has questions and no one has answers.*

Jack Ammendolia – Another way to think of this is that Plan A was trying to seek partnerships and that didn't work. Plan B is this next opportunity to pursue. I think it is premature at this point to say what is Plan C and Plan D. I think Plan C and Plan D are back to the drawing board. Let's deal with this opportunity and see what happens here. If it doesn't happen then we evaluate the situation rather than say that if Plan A doesn't work then go to Plan B then on to Plan C. Quite frankly, based on some of the things we talked about I'm not sure if there is a viable Plan C right now. So what I would say to the community is, if you are in favour of this, then lets focus on this right now.

*Part of the frustration from the community is the length of time this is taken, had a meeting where we are in favour of a joint-use school and are now hearing through other parents that the public board has already gone through all their processes and have already gone to their board and we still don't know when it will even be presented to our board. So it seems like a very long waiting game.*

Jack Ammendolia – Niagara Catholic had to wait for the DSBN to go through a Pupil Accommodation Review. It was premature for Niagara Catholic to go too far down the road until DSBN had finished their process because if the DSBN would have said no, we are not going there, then Niagara Catholic would have wasted a lot of time and money. I get your frustration being a parent as well, but I would just say that there is a lot going on from a board staff perspective. Things do take time. You do want to make sure that if it does come to fruition that it is done properly.

*There is parent concern and we recognize that there is a lot of work involved, but in that time, we have a school that we are passionate about. Our numbers are quite small and the insecurity during that time has caused some to leave and others to seriously consider it, so that becomes a huge issue for us.*

Superintendent Farrell – Just back to the timeline, the District School Board Trustees did not receive their Pupil Accommodation Review until November 27<sup>th</sup>. We had our letter out for this meeting the day after, November 28<sup>th</sup>. We might seem like we are moving as fast as an elephant but we are working as quickly as we can.

## **F. FACILITATED SESSION FOR FEEDBACK**

Superintendent Farrell facilitated the session for feedback. The following questions were posed:

### **What do you like about this recommendation? (The joint-use school being a viable option)**

*This is a good location for the joint-use school because of the size of the property and everything that is around us.*

*Catholic presence stays in Wainfleet, we don't have to go to another community.*

*Children living in Wainfleet can go to school in their own community, so not just the Catholic school children but all others.*

*By amalgamating 3 schools it financially is a plus for bussing, staffing, hydro, utilities.*

*Strengthens as a whole the community of Wainfleet because all the Wainfleet kids would be at the same school. They all know each other anyways through sports and activities, shared bussing, they play hockey, baseball, soccer together. Whether it is Catholic or Public they are all there.*

*This is what Wainfleet is like being a small community. Everybody knows everybody.*

### **What do you dislike about the recommendation?**

*The uncertainty of how this all comes together or comes to fruition.*

*More of a concern than a dislike. When we did Loretto we knew the money was going to be there. Is the money going to be pulled out by next year? Who knows. But usually when the government announces something like this the writing is on the wall for them to cause they have three aging facilities, between 60-70 years old. It only makes sense to build a 500 brick pupil school and make that a going concern, because you really would then only need what one and a half caretakers, a couple cleaners, instead of three caretakers, six cleaners. It makes sense for them to do it. Even the school board can't control it but the Government can, and usually when it gets this far the money usually flows through, but it's just a matter of trying to get the community behind it. Once the community is behind it I can't see it stopping. That's a concern, it's not a dislike.*

*Another concern is the lack of other options.*

*You can't control population, there are only so many kids in Wainfleet.*

*If we don't do a joint school would we be able to do French Immersion? I think we would get some Catholic kids back. We definitely lose kids in the Lakeshore area to the public board because DSBN offers French Immersion in this area and we do not.*

Superintendent Farrell – French Immersion poses a number of challenges, not only locally but throughout the Province. There is difficulty getting qualified French teachers. You essentially end up with different boundaries within the Board. You have a French Immersion boundary map and you have an English boundary map. They each need to provide a healthy sustainable student population so the class sizes are healthy for both.

*The greatest concern is what the province will do financially. Will they support this?*

*So if it takes until 2021 for a new school to be built, what is going to happen at St. Elizabeth in the next two school years? At the beginning of this school year, we lost a teacher and it was tri-grades. What is going to happen for the next two school years in the meantime until that new school gets built? That is a huge concern. We lost 3 families because of that this year and what happens next year? Are we even going to have a presence by the time the new school is built? It is really concerning.*

*The report itself talked about populations but it didn't factor in that we lost families when there were issues like the work to rule. We lost families again when we had triple grades proposed. There weren't specific numbers related to that. It wasn't just population growth in Wainfleet. There were other factors that negatively impacted the population at the school. The report didn't deal with some of the stressors that caused the school to lose students. The kids are out there if you look at the population of the other two schools Wainfleet has. We have kids that are travelling to Christian Schools outside of the Wainfleet limits to private schools.*

*We lost families to the triple grade even though it was reversed three weeks into the school year. Next year if we are going to go back to the triple grades due to our numbers again, are we going to lose another three*

*families? And then is the Board going to reverse that decision? Parents need to be informed that the Board has their hiring process until October 1<sup>st</sup> and they can do all their switches and hiring until then, is that not the rule of thumb you guys have? Like you do a lot of your hiring for permanent positions and stuff in the month of September.*

Superintendent Farrell – Student population enrolment can shift. We staff based on enrolment numbers we have in April/May and we assign staff based on that. Sometimes when you actually get into the school year sometimes there is a shift of population and staff needs to be reallocated.

*That is understandable. Parents should have been told about that when there was a suggestion that there would be tri-grades, like if our enrolment goes up by this much it could potentially go back. You know we were told that the potential was there but we weren't told that all your hiring was done so it was pretty much a signed, sealed and delivered message that you were going to have tri-grade rather than go back to the regular split classes. So I think just moving forward it would help if we were informed on the whole process.*

Superintendent Farrell – All this will be shared with the Trustees.

Superintendent Farrell – Everyone will be given 10 dots and come up to the boards and put dots on the points you feel are most important. You can put all 10 dots on one point or you can spread them out and this will be a clear sign to the Trustees of what you feel are most important issues or concerns. (*Appendix B*)

#### **G. QUESTIONS**

No questions.

If there is anything else you think of after you leave here, there is an area on the website where you can send in feedback, or you can call the Board and ask for Kathy Levinski, ext. 273.

#### **H. FURTHER ACTION**

Report to the Committee of the Whole – January 15<sup>th</sup>, 2019

Communication of decision to community and next steps.

#### **I. ADJOURNMENT**

Thank you for attending this evening.

The meeting was adjourned at 8:00 p.m.

# Proposed Joint-Use School - Wainfleet

## Community Consultation

December 17, 2018

# Agenda

**A. WELCOME – Yolanda Baldasaro**

**B. OPENING PRAYER – Kim Kuchar**

**C. PURPOSE**

*Community feedback on Watson & Associates Report*

**D. BACKGROUND INFORMATION**

**E. WATSON & ASSOCIATES PRESENTATION – Jack Ammendolia**

**F. FACILITATED SESSION FOR FEEDBACK**

**G. QUESTIONS**

**H. FURTHER ACTION**

*A. Report to Board of Trustees – January 15, 2019*

*B. Communication of decision to community and next steps*

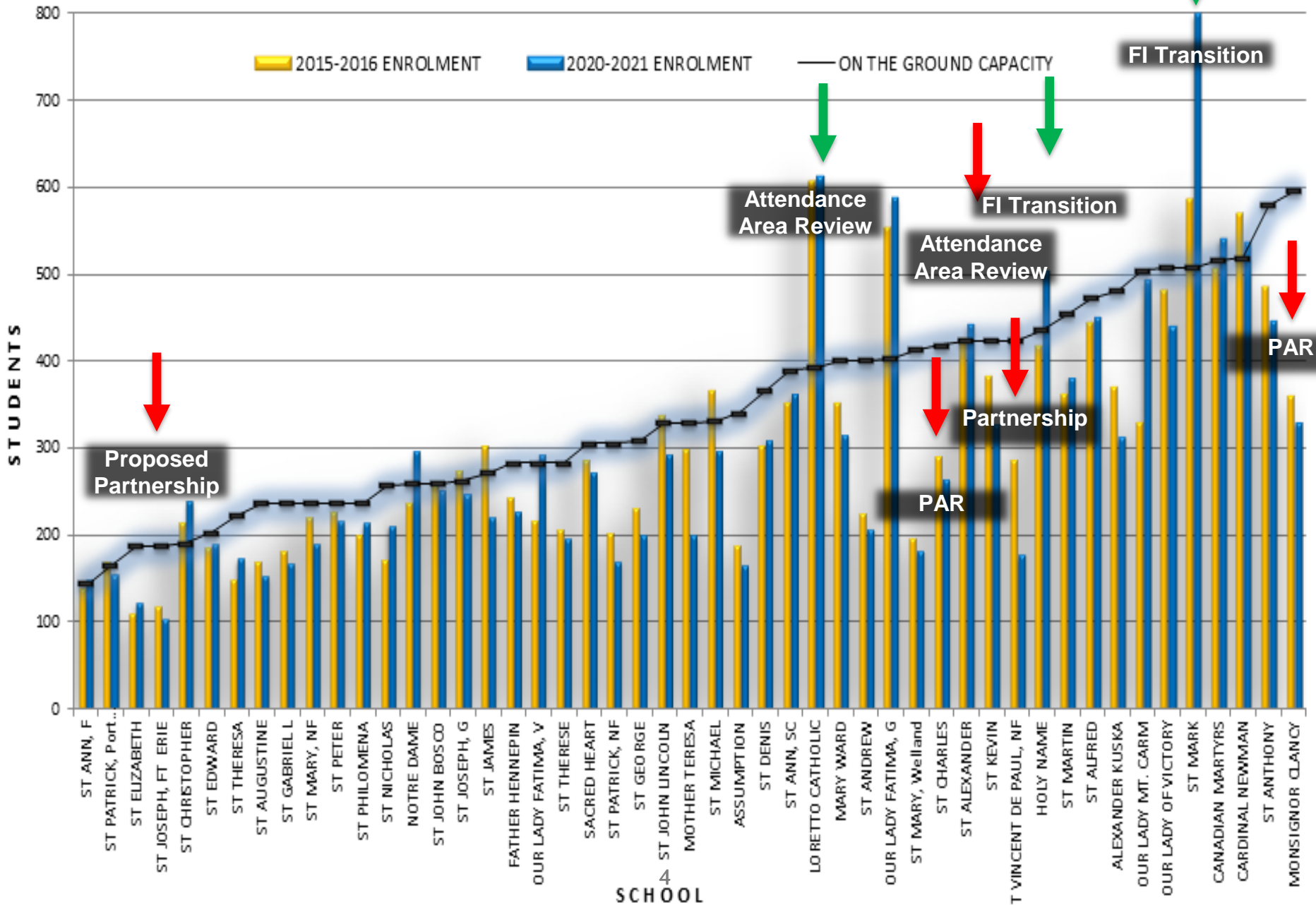
**I. ADJOURNMENT**

# Long Term Accommodation Plan 2016-2021

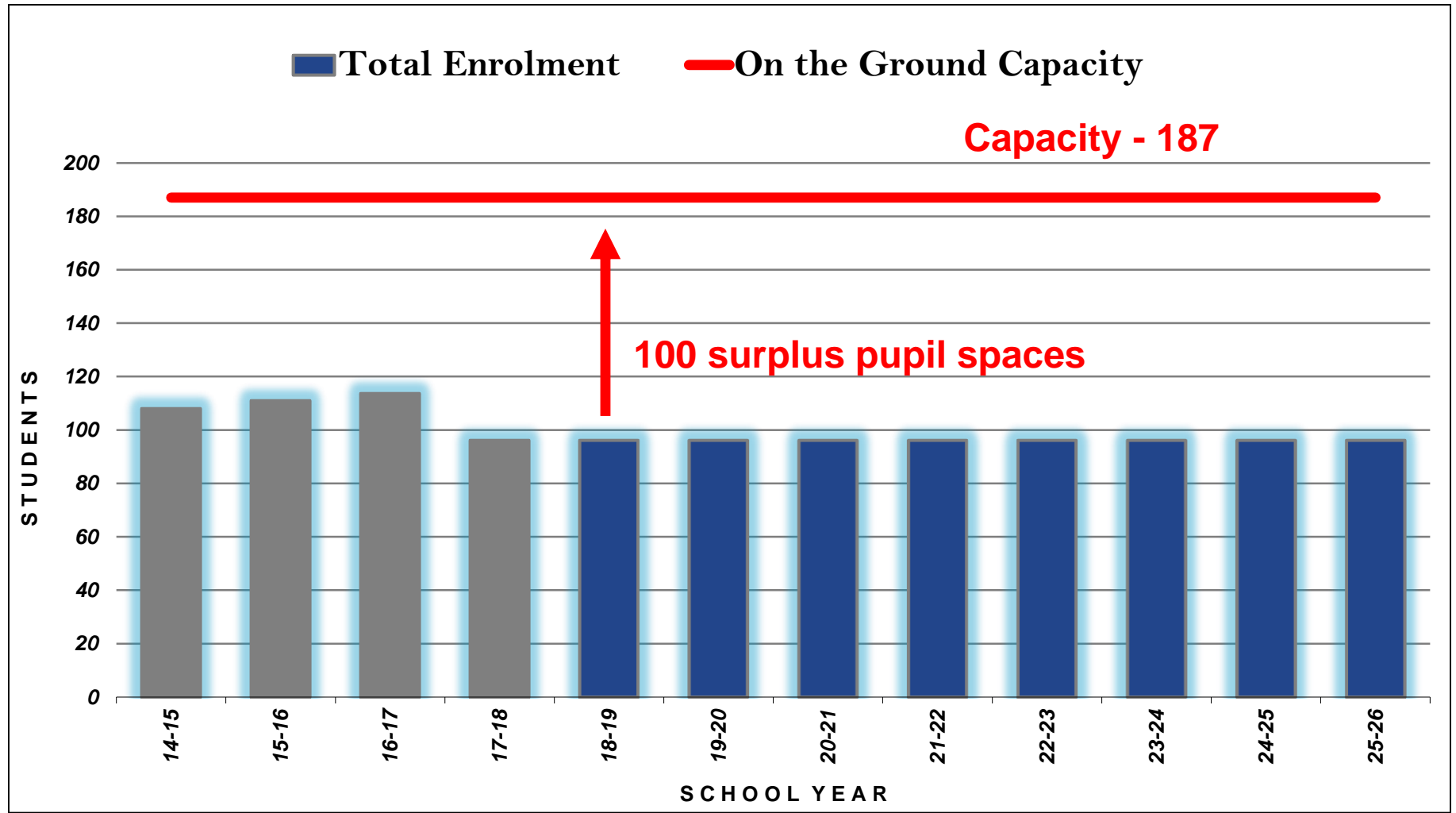
- Long Term Accommodation Plan was approved at Board Meeting – April 26, 2016
- Recommendations for Schools/Areas were considered:
  - No Action
  - Community Partnership
  - Attendance Area Review
  - Pupil Accommodation Review
  - Application for Capital Funding



# ELEMENTARY SCHOOL ENROLMENT VS. CAPACITY



# St. Elizabeth Catholic Elementary School



# Short Term Recommendations 2016-2018

## St. Elizabeth Catholic Elementary

The Lakeshore Catholic Family of Schools is experiencing underutilization at its two smallest associate schools, St. Elizabeth and St. Joseph Catholic Elementary Schools. Dealing with these schools pose pressures due to their location. In the short term, partnerships may address underutilization.

If partnerships do not address the underutilization, it may be necessary to pursue Pupil Accommodation Review.

# Community Planning & Partnerships

- Three Community Planning and Partnerships Meetings have been held:
  - November 30, 2016
  - December 13, 2017
  - December 6, 2018
- Niagara Catholic has been actively looking for partnerships for St. Elizabeth Catholic Elementary School to better utilize the school.
- District School Board of Niagara proposed joint-use school partnership in November 2017

# Potential Partnership

- November 29, 2017 – Letter from DSBN requesting consideration of joint-use elementary school partnership in Wainfleet
- December 16, 2017 – Board motion to engage in initial staff level discussions; notify St. Elizabeth Catholic Elementary School community; provide update through staff report
- December 20, 2017 – Letter to St. Elizabeth families for information
- February 1, 2018 – Letter to St. Elizabeth families regarding public meeting

# Potential Partnership

- February 15, 2018 – Community consultation meeting for input
- February 27, 2018 – Initial Staff Report to Board, motion to apply for joint-use seed funding, further develop project, report back to Board for further approvals as required
- March 21, 2018 – Staff Meeting for input
- April 24, 2018 – Ministry of Education approval for Joint-Use Seed Funding to investigate proposal
- June, 2018 – Consultant engaged for Initial Report

# Potential Partnership

- June 28, 2018 – Letter to St. Elizabeth families to provide update regarding consultant
- September 28, 2018 – Update in St. Elizabeth newsletter
- November 13, 2018– Consultant and Staff Report to Board, motion to receive Report for information
- November 28, 2018 – Letter to St. Elizabeth families regarding community feedback on consultant report
- November 27, 2018 – DSBN approved Joint Use School pending Niagara Catholic Trustee and Ministry of Education approval

# Community Input

- The following input was received from the community on February 15, 2018 during the facilitated session
- Input was presented to the Board on February 27, 2018 in a staff report



# Community Input

① What are the advantages of the proposed joint-use school?

- NEAR CHURCH, ARENA, SPORTS FACILITY LIBRARY, TOWN HALL IF USE ST. ELIZABETH'S SITE (8 ACRES)
- MAY ATTRACT MORE STUDENTS ~~LIBRARY~~
- NEW FACILITY FULLY FUNDED
- MAY ATTRACT MORE RESIDENTS
- HIGHER UTILIZATION / LOWER OPERATING COSTS / MORE EFFICIENT USE OF SPACE / MONEY
- LARGER LIBRARY / NEW FURNACE
- MORE GYM EQUIPMENT / SCHOOL EQUIPMENT
- BETTER USE OF TAX DOLLARS
- BETTER BUS FLOW
- TIGHTER COMMUNITY
- BETTER FUNDING
- NEW FACILITY
- GREATER CHANCE OF SURVIVAL (CATHOLIC SCHOOL) IN WAINFLEET

# Community Input

② What are the disadvantages of the proposed joint-use school?

- loss of integrity of Catholic Education
- God as the core of their Education
- dilution of our children's spirituality
- possible distance between school and the church.
- loss of Catholic identity
- overall absolute cost of dealing with the deficiency or cost of building a new school.
- taxes will increase
- bullying of our kids by public school kids who lack strength of faith.
- too easy for parents to decide to slide children from Catholic to Public side of school
- long term impact is the eventual disappearance of the Catholic system!
- individuality is being removed
- the change in the geographical location, church, library, arena, soccer field heritage village.

# Community Input

③ What factors should the Board consider in pursuing a joint-use school?

is location near public facility  
ie arena, soccer field, baseball  
field, library and our church

need to maintain Catholic  
identity

- location close to Church so  
celebrations & Mass can  
be in the Church

- potential shift of students  
to Brant-Haldimand-Norfolk-COSB

- student voice

# Community Input

④ What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space?

- try to recruit students from the other 2 schools (especially the Catholics in the district school board currently) to ↑ our enrollment, thus cost / student.
- ↓ size of our existing school
- erect a wall part way down the non-gym hallway + rent out space to prospective businesses c̄ their own entrance

# Community Input

- adult education in spare rooms (evening classes)
- we be the school that houses shop, home economics, etc since we have the spare rooms but for other schools to come utilize

- use them for the chess tournaments, extra curriculars
- evangelize, community partnerships

# Community Input

- ? elections poll station
- gym rentals
- students from BHAVANSA coming
- transition between the communities

# Watson & Associates Report

Jack Ammendolia, Director,  
Watson & Associates



 Watson  
& Associates  
ECONOMISTS LTD.

## Township of Wainfleet: Viability Of A Shared Elementary School

Niagara Catholic District School Board

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December 17, 2018



# Background



**MOE  
Encouraging  
Shared School  
Initiatives**

**Board Asked  
To Consider  
Shared School  
With DSBN**

**Boards  
Were  
Granted  
MOE Seed  
Money To  
Study**

**NCDSB Has  
Two Existing  
Shared School  
Partnerships**

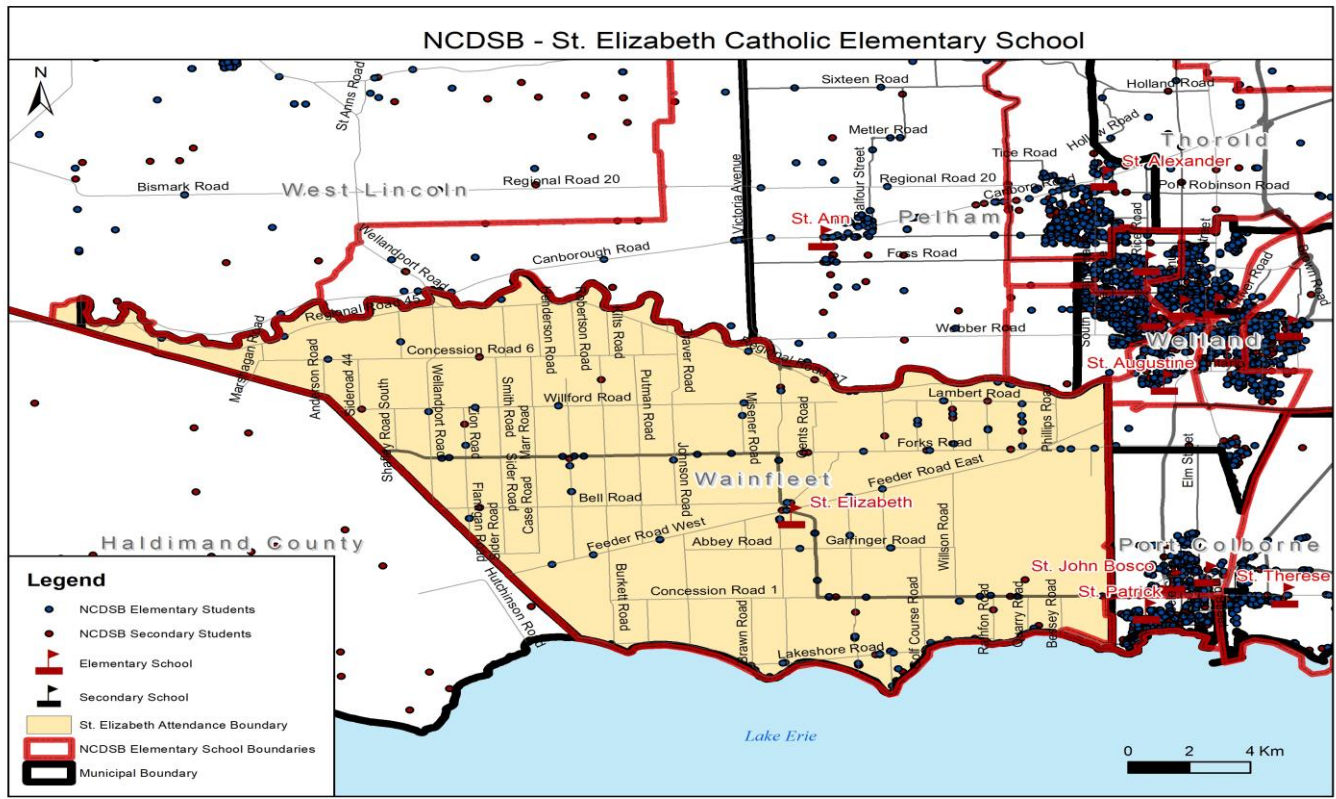
## Consultant Area Of Focus



1. Need
2. Demographics/Enrolment Projections
3. Accommodation Viability
4. Capital Funding Viability



# St. Elizabeth Boundary and Students





# Demographics: Study Area

Wainfleet Population Data	2001 Census	2006 Census	2011 Census	2016 Census	01-06	06-11	11-16
					% Change	% Change	% Change
<b>Total Population</b>	<b>6,260</b>	<b>6,585</b>	<b>6,310</b>	<b>6,390</b>	<b>5.2%</b>	<b>-4.2%</b>	<b>1.3%</b>
Pre-School Population (0-3)	270	225	230	255	-16.7%	2.2%	10.9%
Elementary School Population (4-13)	910	825	675	665	-9.3%	-18.2%	-1.5%
Secondary School Population (14-18)	490	525	470	415	7.1%	-10.5%	-11.7%
Population Over 18 Years of Age	4,590	5,010	4,935	5,055	9.2%	-1.5%	2.4%

Dwelling Unit Data	2006 Census	2011 Census	2016 Census	2006-2011		2011-2016	
				Change	%	Change	%
Total Occupied Dwellings	<b>2,390</b>	<b>2,337</b>	<b>2,413</b>	<b>-53</b>	<b>-2.2%</b>	<b>76</b>	<b>3.3%</b>
Total Population/Dwelling	2.76	2.70	2.65	-0.06	-2.0%	-0.05	-1.9%
Elementary Pop./Dwelling	0.35	0.29	0.28	-0.06	-16.3%	-0.01	-4.6%
Secondary Pop./Dwelling	0.22	0.20	0.17	-0.02	-8.4%	-0.03	-14.5%



# St. Elizabeth Catholic Elementary School: Historical Enrolment

<b>GRADES (Headcount)</b>	<b>Historical 2001/2002</b>	<b>Historical 2006/2007</b>	<b>Historical 2011/2012</b>	<b>Historical 2016/2017</b>
JK	3	9	12	6
SK	22	14	9	12
1	16	18	10	9
2	13	16	13	11
3	24	22	8	12
4	12	8	13	11
5	14	24	10	10
6	22	18	17	16
7	11	15	15	13
8	17	26	20	8
<b>Total Enrolment</b>	<b>150</b>	<b>168</b>	<b>127</b>	<b>108</b>
<b>Grade Structure Ratio</b>	1.23	1.43	1.68	1.37

<b>01-06</b>	<b>06-11</b>	<b>11-16</b>
<b>% Change</b>	<b>% Change</b>	<b>% Change</b>
<b>200.0%</b>	<b>33.3%</b>	<b>-50.0%</b>
<b>-34.9%</b>	<b>-35.7%</b>	<b>33.3%</b>
<b>12.9%</b>	<b>-42.9%</b>	<b>-10.0%</b>
<b>24.0%</b>	<b>-16.1%</b>	<b>-15.4%</b>
<b>-6.4%</b>	<b>-63.6%</b>	<b>50.0%</b>
<b>-30.4%</b>	<b>62.5%</b>	<b>-15.4%</b>
<b>74.1%</b>	<b>-57.4%</b>	<b>0.0%</b>
<b>-18.6%</b>	<b>-2.9%</b>	<b>-5.9%</b>
<b>36.4%</b>	<b>0.0%</b>	<b>-13.3%</b>
<b>54.5%</b>	<b>-21.6%</b>	<b>-60.0%</b>
<b>11.7%</b>	<b>-24.2%</b>	<b>-15.0%</b>
16.9%	17.1%	-18.3%

# Projected Enrolment & Utilization



School Name	On-The-Ground Capacity	Projected			
		2017/ 2018	2022/ 2023	2027/ 2028	2032/ 2033
St. Elizabeth Catholic Elementary School	187	97	99	114	126
<b>Total Surplus/Deficit Space</b>		<b>90</b>	<b>88</b>	<b>73</b>	<b>61</b>
<b>Total Utilization Rate</b>		<b>52%</b>	<b>53%</b>	<b>61%</b>	<b>67%</b>

# Preliminary Observations



- While there is future residential development growth projected in Wainfleet, the Township is still rural in nature and will not likely see the magnitude of development present in other parts of the Region.
- The next closest Niagara Catholic District School Board elementary school (St. John Bosco Catholic Elementary School) is approximately 13KM from St. Elizabeth Catholic Elementary School and St. Ann Catholic Elementary School is approximately 16KM away. As such, any boundary adjustments or consolidation of the facility would result in long and sometimes prohibitive travelling/bussing distances for students.
- Partnership opportunities have been explored but have been limited to date.
- The small size of the school and projected enrolment would result in limited, if any, future capital funding opportunities on a stand-alone basis (ie. replacement school or right-sized school).
- The existing St. Elizabeth Catholic Elementary School is currently located on a large site practically in the middle of the Township of Wainfleet, making it very central in relation to existing elementary students and other Township facilities or services.

## Preliminary Observations (Con't)



- St. Elizabeth has over 1M in projected school renewal needs - ~\$10,350/student.
- Operating costs per student at the school are almost double the Board average.
- The DSBN's two elementary schools in Wainfleet have a combined enrolment of approximately 375 compared with a combined capacity of almost 500 (~75% utilization).
- It is reasonable to assume, based on projected enrolments and area growth forecasts, that long-term elementary enrolments for both school boards at all 3 Wainfleet schools will average approximately 480 to 520 students over the next 10 years.
- Considering the aforementioned issues and observations, a shared use elementary school is a viable option to consider and likely one of the only options that would result in a new elementary school for both the Board and the community. It is also important to note that other accommodation options may require pupil accommodation reviews and/or re-allocation of enrolment.



## Next Steps



- Board decision on pursuing the study of a joint-use elementary facility in the Township of Wainfleet to replace the existing St. Elizabeth Catholic Elementary School.
- If the Niagara Catholic District School Board decides to pursue a joint-use elementary facility, notify the DSBN of said decision and complete a business case for Ministry of Education approval.

QUESTIONS?

# Facilitated Session for Input

1. Be respectful
2. Listen attentively to others
3. Participate to the fullest of your ability
4. Goal is not to agree, but to provide and prioritize input

## Facilitated Session for Input

1. Comments/input will be recorded by staff and discussed for clarification.
2. Everyone is provided with the same number of “dots”.
3. Everyone will have opportunity to place dot(s) on the comments that are of priority to them.
4. You can place as many dots on each comment as you wish – total number of dots will indicate importance of the input/comment.

*After hearing the Report from the Watson & Associates Consultant, what stood out for you?*

- 1. What do you like about the recommendation in the report?**
- 2. What do you dislike about the recommendation in the report?**

# Opportunities for Additional Feedback

Feedback Form has been posted on Board website at [niagara.catholic.ca](http://niagara.catholic.ca) under:

- Accommodation Planning,  
St. Elizabeth Consultation

Contact Kathy Levinski, Administrator of Facilities Services at 905-735-0240, ext. 273



- Board ▾
- Schools ▾
- Programs ▾
- Calendar
- Careers ▾
- Newsroom ▾
- Accommodation Planning ▾
- Students ▾
- Parents ▾

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- Check for Delays and Cancellations
- Transportation
- Weather
- Partners
- Tools
- Networks
- Facebook

- Long-Term Accommodation Plan 2016-2021
- Pupil Accommodation Review
- Attendance Area Reviews
- French Immersion Program
- Partnership
- Capital Construction
- St Elizabeth Consultation

## St Elizabeth Consultation

Name

First

Last

Email

Feedback:

# Further Action

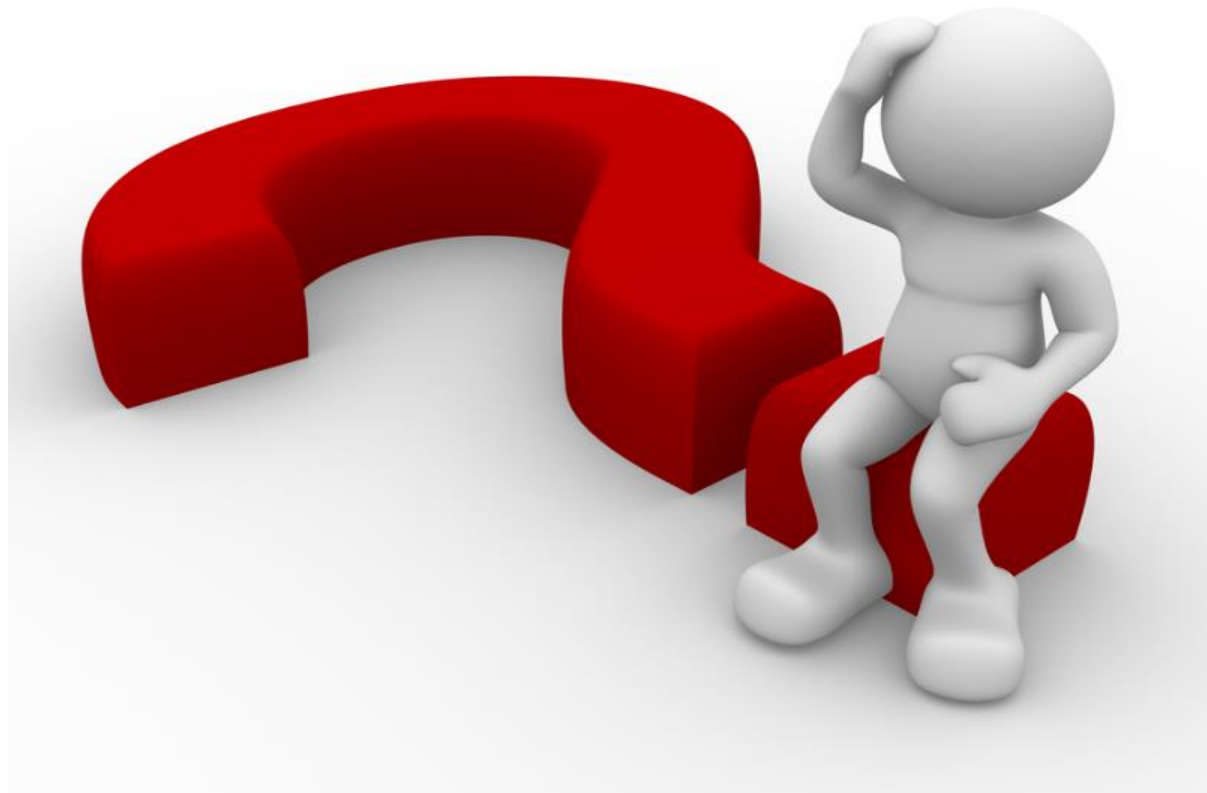
Input from community to be provided at the Committee of the Whole Meeting on Tuesday January 15, 2019.

Decision by Trustees on proposed joint-use school .

Community will be informed of Trustee decision and next steps.



# Questions



# WHAT DO YOU LIKE ABOUT RECOMMENDATION?

1. St Elizabeth is a good location
2. Catholic presence stays in Wainfleet - don't have to go to another community
3. Children in Wainfleet can go to school in their community (all children)
4. Financial benefits
  - bussing, staffing, hydro utilities, caretaking
5. Strengthens community as a whole
  - all kids stay together - they know each other outside school
  - hockey, soccer
  - know each other
  - everybody knows everybody

## WHAT DO YOU DISLIKE ABOUT RECOMMENDATION?

1. Uncertainty about how it would come together  
- concern
2. Lack of other options ●●●  
●●● ie French Immersion
3. Concerned about financial direction of Province ●●●●  
●●
4. What happens at St. Elizabeth  
●●● while the process is worked out? ●●
5. Report did not address outside ●  
●● influences such as work to rule,  
● triple grades (lost families)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: DESIGN OF SYSTEM PRIORITIES AND BUDGET 2019-2020  
CONSULTATION AND COLLABORATION SCHEDULE**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2019-2020 Consultation and Collaboration Schedule, as presented.

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Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education, Secretary/Treasurer  
Giancarlo Vetrone, Superintendent of Business and Financial Services

Recommended by: Committee of the Whole

Date: January 29, 2019



## **REPORT TO THE COMMITTEE OF THE WHOLE JANUARY 15, 2019**

### **DESIGN OF SYSTEM PRIORITIES AND BUDGET 2019-2020 CONSULTATION AND COLLABORATION SCHEDULE**

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#### **BACKGROUND INFORMATION**

Niagara Catholic has been recognized by the Ministry of Education and other leaders in education for the annual consultation and collaborative process in designing the Board's annual System Priorities and Budget to achieve the Board's Vision 2020 Strategic Plan.

Monthly at each Committee of the Whole Meeting, Senior Administrative Council provides a report and an opportunity for dialogue with Trustees on the status of achieving the Board's current System Priorities and balanced Budget. At monthly Committee of the Whole and Board Meetings, Superintendent Vetrone provides Trustees with a detailed monthly Financial Report. Both of these monthly reports provides Trustees with accurate and timely information and an opportunity to engage Senior Administrative Council as part of the Board's continuous monitoring and governance of the achievement of its System Priorities and balanced Budget.

In January of each school year, the Board and Senior Administrative Council collaboratively begin the process to design the upcoming school year's System Priorities within a balanced Budget. The focus of the consultation and collaboration is to ensure the continued achievement of the Board's Vision 2020 Strategic Plan, its Mission, Vision and Values, the two Strategic Directions and the goals of the Ministry of Education in providing programs, services and supports for all students.

The Director of Education and Senior Administrative Council continue to be committed to two fundamental principles in preparing the 2019-2020 System Priorities and Budget for the consideration of the Board:

- a) A continued commitment to providing Catholic educational excellence through programs and services for all students.
- b) A continued commitment to achieving the Board's Vision 2020 Strategic Plan and Annual System Priorities through balanced and financially sustainable annual budgets.

In preparing recommendations for the 2019-2020 System Priorities and balanced Budget for the consideration of the Board, the Director of Education and Senior Administrative Council continually monitor and review an extensive range of data and information about Niagara. The data includes population demographics, economic and employment statistics and trends; current and projected enrolment in elementary, secondary and continuing education schools, alternative learning programs; provincial educational directions; child care needs; changes to provincial Grants for Student Needs (GSN), Educational Funding Other (EPO) grants and capital funding of district school boards.

As part of the design, consultation and decision making process for 2019-2020, the Director of Education, the Superintendent of Business and Financial Services and members of Senior Administrative Council will continue to engage, update and inform, through graphical reports, each months Committee of the Whole Meeting from January to May 2019.

### **System Priorities and Annual Budget 2019-2020 Consultation Process**

The Board has followed a collaborative consultation and decision making process from January to May each year towards finalizing the Board's System Priorities System Priorities and the Annual balanced Budget for a new school year:

#### Decision Making Process

- ❖ Vision 2020 Strategic Plan Implementation Consultation
- ❖ Consultation and Collaboration to design the System Priorities within the seven Enabling Strategies of the Board's System Priorities

#### System Priorities Enabling Strategies

- Provide Supports for Success
  - Enhance Technology for Optimal Learning
  - Building Partnerships and Schools as Hubs
  - Strengthen Human Resource Practices and Develop Transformational Leadership
  - Create Equity and Accessibility of Resources
  - Ensure Responsible Fiscal and Operational Management
  - Address Changing Demographics
- 
- ❖ Committee of the Whole Information Updates, Collaboration and Discussion
  - ❖ Presentation of System Priorities – Committee of the Whole
  - ❖ Presentation of Balanced Budget – Board Meeting

#### Continuous discussion and consultation – January to May

- ❖ Committee of the Whole – Trustees
- ❖ Senior Administrative Council
- ❖ Principals at Director's Meetings
- ❖ Family of Schools Meetings
- ❖ Secondary Principal Meetings
- ❖ Academic Council
- ❖ Elementary and Secondary Curriculum Councils
- ❖ Management Council Meetings
- ❖ School and CEC Staff Meetings
- ❖ Student Senates – Elementary and Secondary
- ❖ Catholic School Councils
- ❖ Niagara Catholic Alliance Committee (NCAC)
- ❖ Niagara Catholic Parent Involvement Committee (NCPIC)
- ❖ Niagara Catholic Special Education Advisory Committee (SEAC)
- ❖ CUPE 1317
- ❖ OECTA - Niagara Elementary Unit
- ❖ OECTA - Niagara Secondary Unit

## Consultation and Recommendation Schedule

Through the extensive opportunity provided to fully engage Trustees, students, staff and our partners in the design of the annual System Priorities and Budget, the following are the timelines established towards meeting the Ministry of Education requirement for Board's to submit a balanced budget by June 28<sup>th</sup>, 2019:

- System Priorities and Budget Consultation  
– January 2019 to May 2019
- Submission of System Priority and Budget Recommendations to Senior Administrative Council –  
April 23, 2019
- Presentation of Recommended System Priorities 2019-2020  
– May 14, 2019 Committee of the Whole Meeting
- Presentation of Recommended Draft Balanced Budget 2019-2020  
– May 28, 2019 Board Meeting

The timelines presented are targets to achieve. As of this report, any regulatory changes, GSN and EPO funding timelines and allocation for boards by the Province of Ontario for 2019-2020 is unknown.

As we progress towards a final report and recommendation of the System Priorities and Balanced Budget 2019-2020 to the May 2019 Committee of the Whole Meeting and Board Meeting, the Director of Education and Senior Administrative Council will continue to update, inform and engage in collaborative discussions with the Board.

A visual component to this report will be presented at the Committee of the Whole Meeting to commence the design of the specific System Priorities within the seven Enabling Strategies of the Board's System Priorities and a balanced Budget 2019-2020.

Appendix A - Design of System Priorities and Balanced Budget 2019-2020 Consultation Presentation

### RECOMMENDATION

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2019-2020 Consultation and Collaboration Schedule, as presented.

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Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education, Secretary/Treasurer  
Giancarlo Vetrone, Superintendent of Business and Financial Services

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: January 15, 2019



# Design of the Board's System Priorities and Balanced Budget 2019-2020







# COLLABORATION



SUPPORT



TEAMWORK



COMMUNICATION



TRUST



MOTIVATION



INSPIRATION



SUCCESS



*We are rooted in our.....*

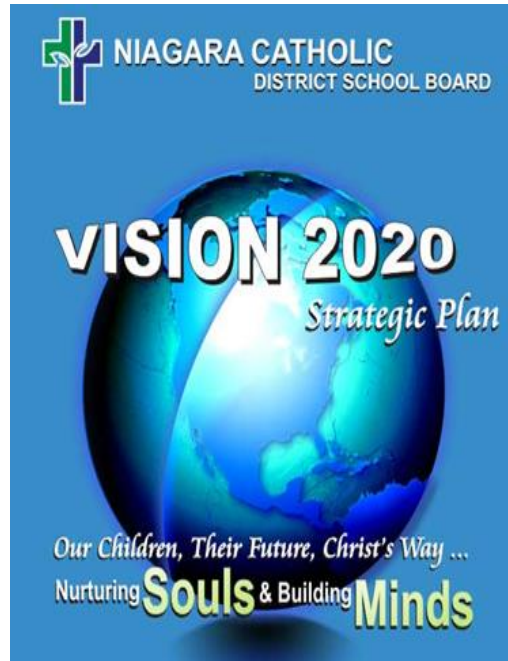
*Our Purpose*





*We are rooted in the Board's Strategic*

*Plan.....*

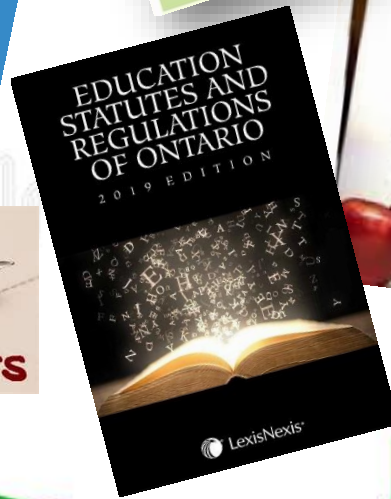


**Build Strong Catholic Identity and Community to  
Nurture the Distinctiveness of Catholic Education**

**Advancing Student Achievement for All**



*We are rooted in ...*





# *We use a researched change model...*

## Model for Managing Complex Change





# Niagara Catholic Alignment



NIAGARA CATHOLIC DISTRICT

2018 -



Niagara Catholic District School Board



Writing has a good beginning. The order just makes sense.

Our Children, Nurturing Souls

April 2014

- Enhance communication and community partners to increase pathway opportunities for students



DISTRICT BOARD



Training

Nurturing Souls and Building Minds



## Director's Annual Report

# 2018

## ANOTHER INSPIRATIONAL YEAR

### Nurturing Souls & Building Minds



## Niagara Catholic System Priorities Mid-Year Achievement Report 2018-2019

### Mission Statement

*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*

NURTURING SOULS AND BUILDING MINDS



## Vision 2020



# System Priorities 2019-2020







Purpose

Vision

Mission

Values

Positioning

WHY we exist.

WHAT we aim to achieve.

HOW we plan to achieve our vision.

WHAT we stand for and how we behave.

HOW we differentiate from our competition.





VISION:

WHY

WHAT

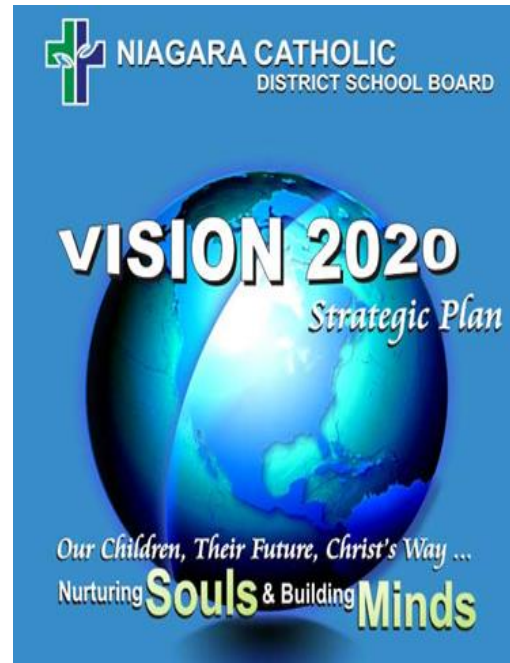
HOW

STRATEGY:

TACTICS:



**WHY**



Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

Advancing Student Achievement for All

# WHAT



**Build The Distinction**

To enhance Board's Vision 2011.

In accordance with the Board's Strategic Plan.

**Advancing the Distinction**

To support the Board's vision.

To implement the Catholic Education Plan.

To advance the EQAO Score.

To align and coordinate.

**Build Strong The Distinction**

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**NIAGARA CATHOLIC SYSTEM PRIORITIES 2018-2019**

**Mission Statement**

The Niagara Catholic School Board, through the actions of staff, students, parents and community, nurtures an excellent Catholic learning environment for all to reach their potential and realize the vision of Christ.

**Vision 2020**  
NURTURING HOPE AND FAITH

**MINISTRY GOALS**

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

**MINISTRY GOALS**

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

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**MINISTRY GOALS**

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

**BOARD STRATEGIC DIRECTIONS**

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All

**ENABLING STRATEGIES**

**Provide Supports for Success**

- Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students
- Improve equitable and inclusive outcomes for students
- Explore next generation career pathway programs for students
- Continue to address the special needs of students on the margin

**Enhance Technology for Optimal Learning**

- Implement a system-wide electronic platform to facilitate communication between staff and parents
- Improve the learning experience of students through access and use of technology

**Building Partnerships and Schools as Hubs**

- Continue to nurture community partnerships to achieve strategic priorities
- Strengthen relationships and support between schools, parishes and families
- Enhance communication opportunities with parents and community partners to increase pathway opportunities for students

**Strengthen Human Resource Practices and Develop Transformational Leadership**

- Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students
- Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders
- Implement health and safety awareness and training initiatives focused on employee safety
- Design a Workplace Violence Awareness program

**Create Equity and Accessibility of Resources**

- Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decisions
- Implement and review differentiated resource allocation to individual schools based on specified indicators

**Ensure Responsible Fiscal and Operational Management**

- Maintain financial stability through a balanced budget 2018-2019
- Increase economies of scale in the allocation of financial resources

**Address Changing Demographics**

- Continue to optimize efficiency in capacity utilization in all Board facilities
- Enhance strategies to optimize enrolment and retention of students



Board of Trustees, Director of Education, Supervisory Officers,  
Principals, Vice-Principals and Administrators

**HOW**

Information  
Technology  
Services

Business and Financial  
Services  
Facilities Services  
Human Resource Services

Chaplaincy  
Leaders

Educational  
Resource

Speech  
Language  
Pathologists

Numeracy  
Literacy  
Coaches

English  
Second  
Language



Early Childhood  
Educators

Guidance

Program  
Chairs

Central Office  
Support

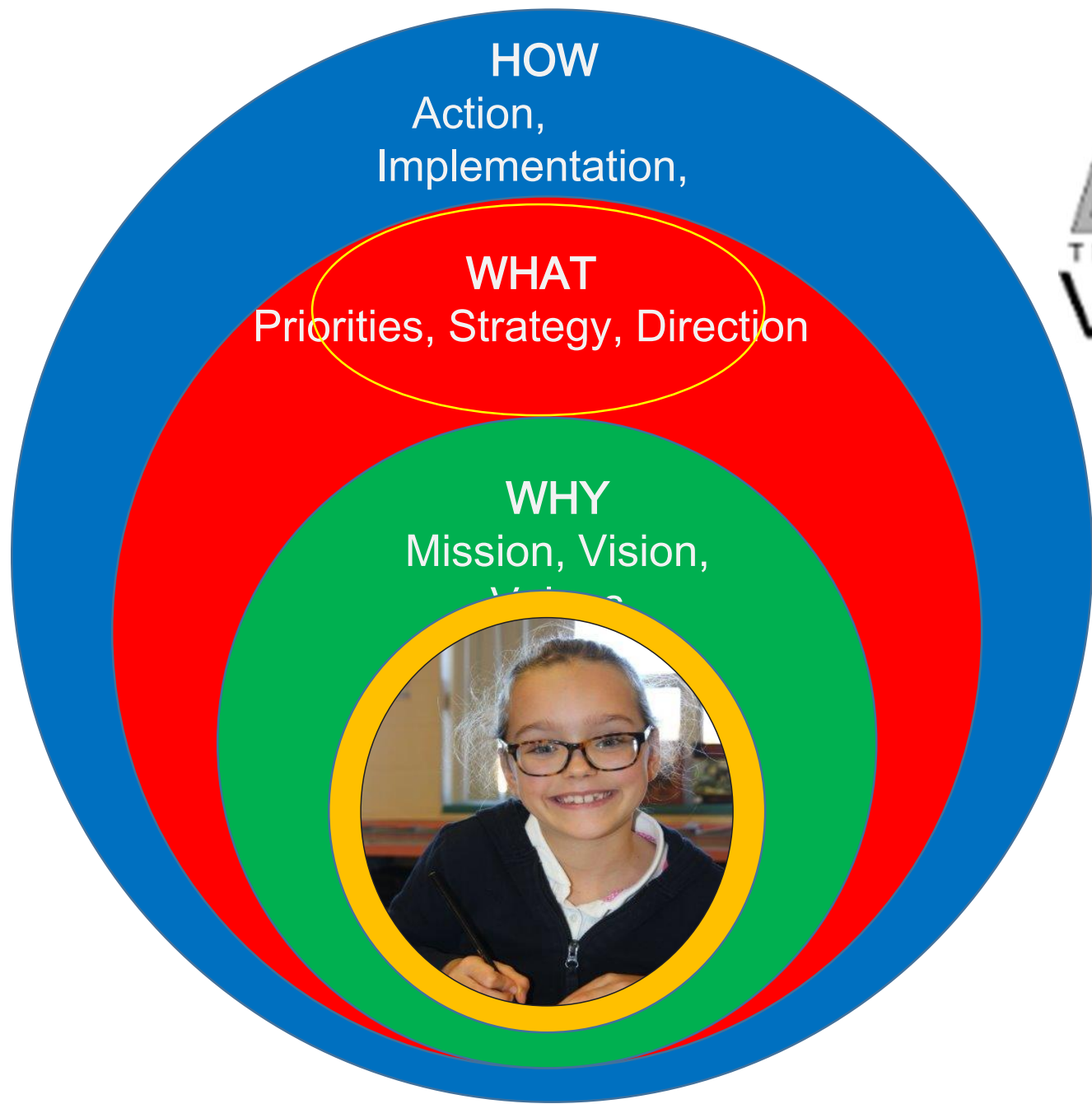
Educational  
Assistants

Mental Health  
Leaders, Social  
Workers

Child Youth  
Workers

Programs, Supports  
and Services

Parish - School - Diocese - Board





# System Priorities & Budget 2019-2020

Two fundamental principles in preparing the 2019-2020 System Priorities and balanced Budget for 2019-2020 and beyond:

- A. Commitment to providing Catholic educational excellence through approved programs, supports and services for all students.
  
- B. Commitment to achieving the Board's Vision 2020 Strategic Plan and Annual System Priorities through balanced and sustainable annual budgets.



*Provide Supports for Success*

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*Strengthen Human Resource Practices and Develop Transformational Leadership*

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*Enhance Technology for Optimal Learning*

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*Create Equity and Accessibility of Resources*

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- 

*Ensure Responsible Fiscal and Operational Management*

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*Building Partnerships and Schools as Hubs*

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*Address Changing Demographics*

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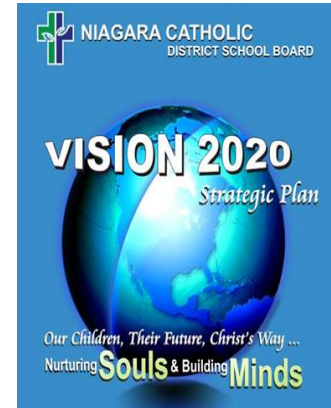
# 2019-2020 System Priorities



# Design of System Priorities and Budget 2019-2020

## **Vision 2020 Strategic Plan Enabling Strategies**

- *Provide Supports for Success*
- *Enhance Technology for Optimal Learning*
- *Building Partnerships and Schools as Hubs*
- *Strengthen Human Resource Practices and Develop Transformational Leadership*
- *Create Equity and Accessibility of Resources*
- *Ensure Responsible Fiscal and Operational Management*
- *Address Changing Demographics*



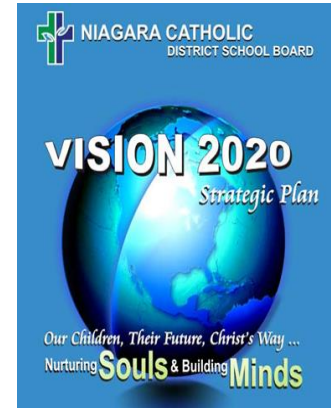


# Design of System Priorities and Budget 2019-2020

## Vision 2020 Strategic Plan Enabling Strategies

### ➤ *Provide Supports for Success*

- Address learning gaps
- Ensure student success in a Catholic context
- Provide specialized subject teachers
- Promote all pathways for all students
- Increase opportunities for social justice
- Mental health supports
- Strategies for classroom supports
- Impact of socio-economic factors
- Life-skills programs for students
- Provide additional resources for identified students



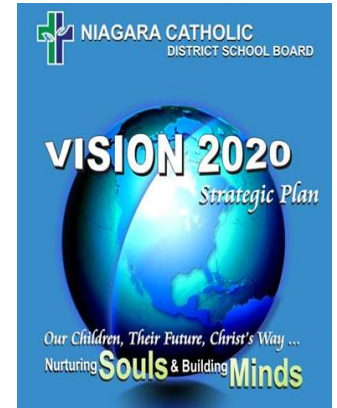


# Design of System Priorities and Budget 2019-2020

## Vision 2020 Strategic Plan Enabling Strategies

### ➤ *Building Partnerships and Schools as Hubs*

- Engage all students in community services
- Create programs that meet local economic needs

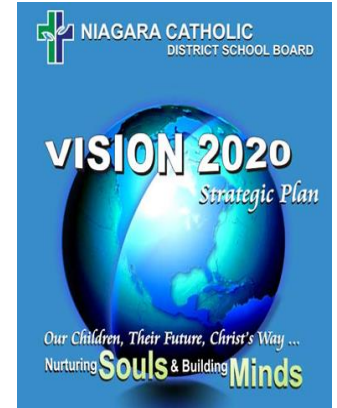




# Design of System Priorities and Budget 2019-2020

## **Vision 2020 Strategic Plan Enabling Strategies**

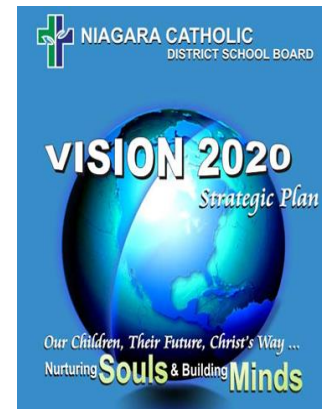
- *Strengthen Human Resource Practices and Develop Transformational Leadership*



# Design of System Priorities and Budget 2019-2020

## **Vision 2020 Strategic Plan Enabling Strategies**

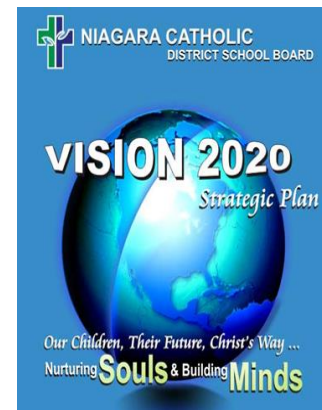
➤ *Enhance Technology for Optimal Learning*



# Design of System Priorities and Budget 2019-2020

## **Vision 2020 Strategic Plan Enabling Strategies**

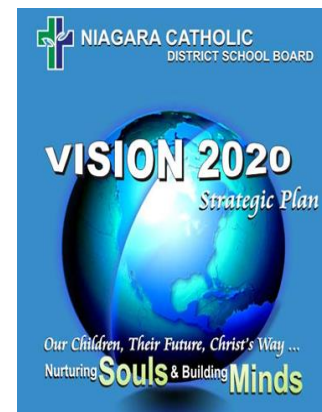
➤ *Create Equity and Accessibility of Resources*



# Design of System Priorities and Budget 2019-2020

## **Vision 2020 Strategic Plan Enabling Strategies**

➤ *Ensure Responsible Fiscal and Operational Management*



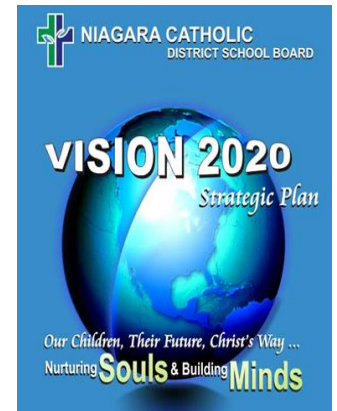


# Design of System Priorities and Budget 2019-2020

## **Vision 2020 Strategic Plan Enabling Strategies**

### ➤ *Address Changing Demographics*

- Address declining enrolment
- Prepare and support diversity of communities
- Accuracy and impact of enrolment projections





## NIAGARA CATHOLIC SYSTEM PRIORITIES 2019-2020

### Mission Statement

*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*



### Vision 2020

NURTURING SOULS AND BUILDING MINDS

## MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

## BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All

## ENABLING STRATEGIES





# Design of System Priorities and Budget 2019-2020

## Consultation and Collaboration



- ✓ Committee of the Whole – Trustees
- ✓ Senior Administrative Council
- ✓ Principals at Director’s Meetings
- ✓ Family of Schools Meetings
- ✓ Secondary Principal Meetings
- ✓ Academic Council
- ✓ Elementary and Secondary Curriculum Councils
- ✓ Management Council Meetings
- ✓ School and CEC Staff Meetings
- ✓ Student Senates - Elementary and Secondary
- ✓ Catholic School Councils
- ✓ Special Education Advisory Council (SEAC)
- ✓ Niagara Catholic Parent Involvement Committee (NCPIC)
- ✓ Niagara Catholic Alliance Committee (NCAC)
- ✓ CUPE 1317
- ✓ OECTA - Niagara Elementary Unit
- ✓ OECTA - Niagara Secondary Unit



# COLLABORATION



SUPPORT



TEAMWORK



COMMUNICATION



TRUST



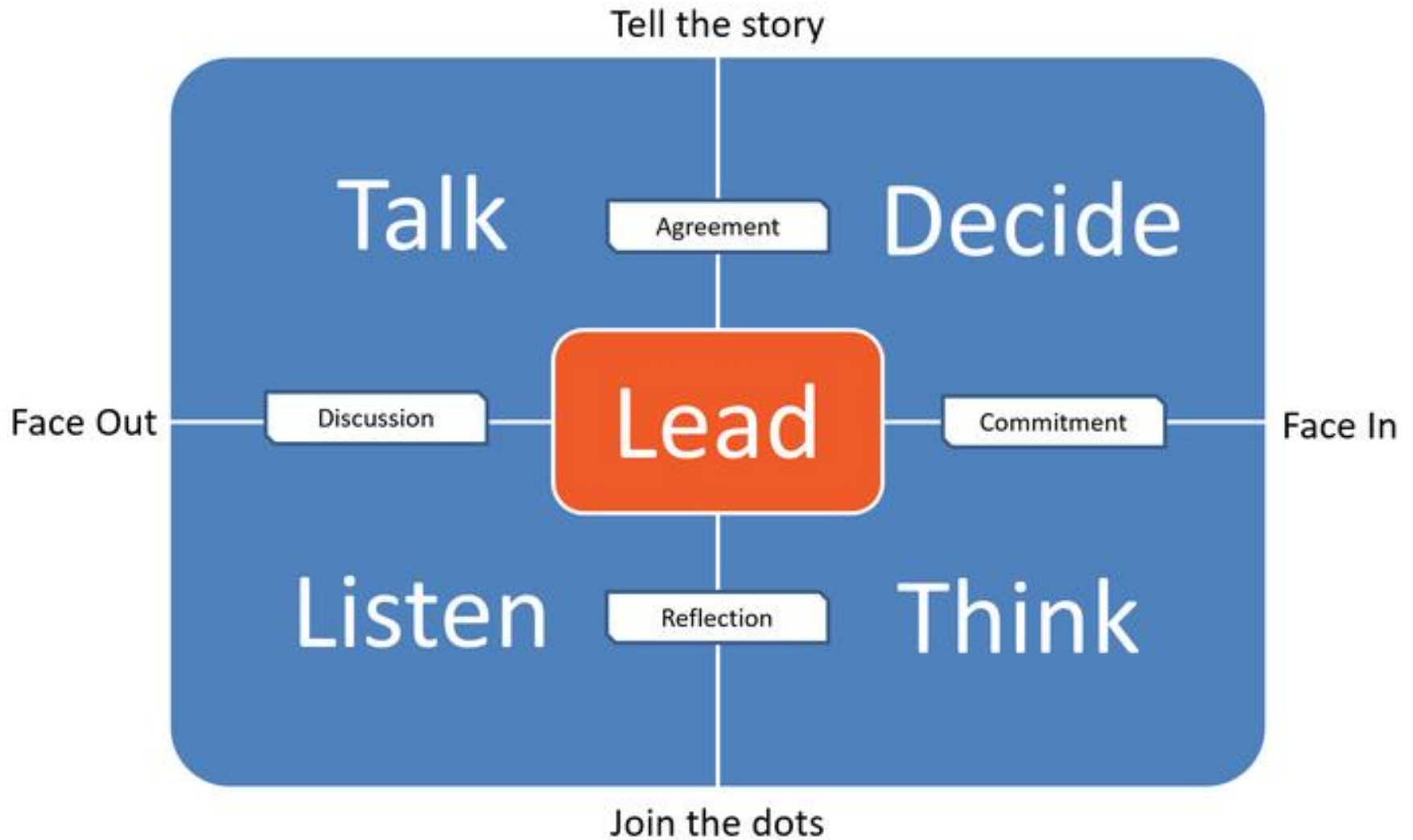
MOTIVATION



INSPIRATION



SUCCESS

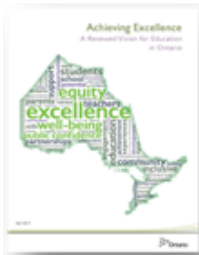




## Design of System Priorities and Balanced Budget 2019-2020

### MISSION STATEMENT

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.



### STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education.
- Advance Student Achievement for All.

### TWO GUIDING PRINCIPLES

- Commitment to providing Catholic educational excellence through approved programs and services for all students.
- Commitment to achieving the Board's Vision 2020 Strategic Plan and Annual System Priorities through balanced and sustainable annual budgets.

### VISION 2020 STRATEGIC PLAN ENABLING STRATEGIES

- Provide Supports for Success
- Enhance Technology for Optimal Learning
- Building Partnerships and Schools as Hubs
- Strengthen Human Resource Practices and Develop Transformational Leadership
- Create Equity and Accessibility of Resources
- Ensure Responsible Fiscal and Operational Management
- Address Changing Demographics

- **Provide Supports for Success**  
Address learning gaps  
Ensure student success in a Catholic context  
Provide specialized subject teachers  
Promote all pathways for all students  
Increase opportunities for social justice  
Mental health supports  
Strategies for classroom supports  
Impact of socio-economic factors  
Life-skills programs for students  
Provide additional resources for identified students

- **Enhance Technology for Optimal Learning**
- **Building Partnerships and Schools as Hubs**  
Engage all students in community services  
Create programs that meet local economic needs

- **Strengthen Human Resource Practices and Develop Transformational Leadership**
- **Create Equity and Accessibility of Resources**
- **Ensure Responsible Fiscal and Operational Management**

- **Address Changing Demographics**  
Address declining enrolment  
Prepare and support diversity of communities  
Accuracy and impact of enrolment projections

Design a measurable action verb System Priority for 2019-2020 by April 19<sup>th</sup>, 2019

- Design
- Implement
- Develop
- Engage
- Deliver
- Review
- Facilitate
- Create

**EXAMPLE**

**Address Changing Demographics**  
Develop and implement a revised Long Term Accommodation Plan 2018 to 2023





# System Priority Enabling Strategy Design 2019-2020

Phrased with a measurable action verb:

- Design
- Implement
- Develop
- Enhance
- Support
- Engage
- Deliver
- Review
- Facilitate
- Advance
- Conduct
- Create

Examples – Develop and implement a...



# Design of System Priorities and Budget 2019-2020

## Consultation and Collaboration Dates

- ✓ Committee of the Whole – Trustees – Ongoing dialogue at each CW Meeting
- ✓ Senior Administrative Council – Ongoing dialogue at weekly SAC Meetings
- ✓ Principals at Director’s Meeting – February to April
- ✓ Family of Schools Meetings – As scheduled by FOS Superintendents
- ✓ Elementary and Secondary Curriculum Councils – As scheduled by Program
- ✓ Management Council Meetings – As scheduled in all secondary schools
- ✓ School and CEC Staff Meetings – As scheduled in all schools and CEC
- ✓ Student Senates - Elementary and Secondary – February to April
- ✓ Catholic School Councils – As presented by Principals in all schools
- ✓ Special Education Advisory Council (SEAC) – March 4<sup>th</sup>
- ✓ Niagara Catholic Parent Involvement Committee (NCPIC) – March 7<sup>th</sup>
- ✓ Niagara Catholic Alliance Committee (NCAC) – March 2<sup>nd</sup>
- ✓ CUPE Local 1317 President – March
- ✓ OECTA - Niagara Elementary Unit President – March
- ✓ OECTA - Niagara Secondary Unit President – March








# System Priority Enabling Strategy Design 2019-2020 Schedule

1. System Priorities 2019-2020 Consultation and Collaboration
2. Invitation to submit action verb System Priorities – April 26<sup>th</sup>, 2019
3. Presentation of 2019-2020 System Priorities – May 2019 CW
4. Presentation of Draft Balanced 2019-2020 Budget – May 2019 BD



# Design of System Priorities 2019-2020 Recommendations



**NIAGARA CATHOLIC SYSTEM PRIORITIES 2019-2020**

**MINISTRY GOALS**

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence





**BOARD STRATEGIC DIRECTIONS**


- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All

**ENABLING STRATEGIES**

**Vision 2020**  
NURTURING SOULS AND BUILDING BODIES

**Mission Statement**  
The Niagara Catholic District School Board, through the standards of faith, social justice, support and leadership, nurtures an excellent Catholic learning community for all, made the best of its potential and broken King addresses of Christ.



2019 - 2020 

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**ANNUAL BUDGET**

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

*Building Minds and Nurturing Souls.*

"An Education in the fullness of humanity should be the defining feature of Catholic schools."  
— POPE FRANCIS

<b>VISION 2020 STRATEGIC PLAN ENABLING STRATEGY (WHY)</b>	<b>SYSTEM PRIORITY 2019-2020 (WHAT)</b>	<b>ACTION PLAN WORKING DOCUMENT (HOW)</b>	<b>MONITORING THE EVIDENCE (HOW)</b>	<b>MOST RESPONSIBLE PERSON (MRP)</b>
<p><i>Provide Supports for Success</i></p> <p><i>Enhance Technology for Optimal Learning</i></p> <p><i>Building Partnerships and School Hubs</i></p> <p><i>Strengthen Human Resource Practices and Develop Transformational Leadership</i></p> <p><i>Create Equity and Accessibility of Resources</i></p> <p><i>Ensuring Responsible Fiscal and Operational Management</i></p> <p><i>Address Changing Demographics</i></p>				



priority  
or  
option?

You define what  
is important to  
you by what you  
dedicate your  
time to.







*Catholic Education is free - the rewards are forever*



# Open Discussion





**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: BOARD COMMITTEE MEMBERSHIP 2019**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the 2019 Board Committee Membership, as presented.

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Prepared by: Trustee Fera, Chair of the Board  
Dino Sicoli, Vice-Chair of the Board

Presented by: Trustee Fera, Chair of the Board

Recommended by: Trustee Fera, Chair of the Board

Date: January 29, 2019



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## 2019 BOARD COMMITTEE MEMBERSHIP

Members to the Committees are appointed by the Chairperson of the Board in consultation with the Vice-Chairperson of the Board.

STATUTORY COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2019 MEMBERSHIP
<b><i>Audit Committee</i></b> <i>O. Reg. 361/10, s. 7 (1). The term of office of a member of the audit committee who is a board member shall be determined by the board but shall not exceed four years.</i>	<i>3 Trustees required</i>	Kathy Burtnik Frank Fera Dino Sicoli
<b><i>Niagara Catholic Parent Involvement Committee (N.C.P.I.C.)</i></b>	<i>2 Trustees required</i>	Dino Sicoli Leanne Prince
<b><i>Special Education Advisory Committee (S.E.A.C.)</i></b>	<i>2 Trustees required</i>	Rhianon Burkholder Kathy Burtnik
<b><i>Supervised Alternative Learning Committee (S.A.L. Committee)</i></b>	<i>2 Trustees required</i>	Daniel Moody Paul Turner

STANDING COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2019 MEMBERSHIP
<b><i>Disciplinary Hearing Committee</i></b> <i>NOTE: All Trustees serve as alternates for this Committee only</i>	<i>3 Trustees required</i>	Daniel Moody Leanne Prince Paul Turner
<b><i>Policy Committee</i></b>	<i>3 Trustees required</i>	Frank Fera Larry Huibers Leanne Prince

AD HOC COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2019 MEMBERSHIP
<b><i>Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	Frank Fera Larry Huibers Leanne Prince
<b><i>Building on Today Ad Hoc Committee</i></b>	<i>All Trustees</i>	All Trustees
<b><i>Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	Rhianon Burkholder Kathy Burtnik Larry Huibers
<b><i>Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	Frank Fera Dino Sicoli Paul Turner
<b><i>Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	Daniel Moody Dino Sicoli Paul Turner
<b><i>Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	Frank Fera Daniel Moody TBD

OTHER LIAISON COMMITTEES	TRUSTEE MEMBERSHIP MANDATED	2019 MEMBERSHIP
<b><i>Staff Wellness Committee</i></b>	<i>1 Trustee required</i>	Rhianon Burkholder/Larry Huibers

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE STAFF WELLNESS COMMITTEE OF  
OCTOBER 2, 2018**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Minutes of the Staff Wellness Committee Meeting of October 2, 2018 as presented for information.



## STAFF WELLNESS COMMITTEE

TUESDAY, OCTOBER 2, 2018

2:00 pm – 3:30 pm

Holy Cross Community Room



### APPROVED MINUTES

1. Opening Prayer
2. Committee Members – roll call

<b>Staff Wellness Committee</b>	Present	Absent	Regrets
John Crocco, Director of Education	✓		
Frank Iannantuono, Superintendent of Human Resources	✓		
Gina Sattin, Coordinator of Staff Wellness ( <i>Chair</i> )	✓		
Krista Wood, Board Chaplaincy Leader	✓		
Mary Ann McKinley, Vice Principal		✓	
Marie Balanowski, OECTA-E President			✓
Dino Sicoli, Trustee			✓
Anthony Corapi, Coordinator of Staff Development	✓		
Andrea Bozza, Mental Health Leader	✓		
Teresa Claxton, Supervisor of Benefits	✓		
Anna Maxner, CUPE President		✓	
Jennifer McArthur, OECTA-E Vice President	✓		
Lisa Bowers, OECTA-S President	✓		

3. Unapproved Minutes of Staff Wellness Meeting – May 1, 2018
  - Moved by a committee member
  - Seconded by a committee member
    - That the Niagara Catholic District School Board Staff Wellness Committee members approve the Minutes of the meeting on May 1, 2018, as presented.
  - Carried

#### 4. Staff Wellness Initiatives

- Plan for Staff wellness initiatives 2018-19 school year
  - Successful workshops include:
    - SafeTALK - 2 sessions planned (Dec and May)
    - Drumming for Health – in discussion with provider
    - Mindfulness -contacting providers for this year
    - Mental Wellness sessions (offering 2 workshops)
    - Financial Wellness (planning to offer 2 during school year)
    - Yoga - instructor available to start after Christmas
    - Paint Night - offer it again this year, successful (25 – 30) per session
    - Escape Room – working on for spring
    - Make & take workshops – focused around Seeds of Faith
  - School Representatives have been requested from each site (1 per site)- schedule a voluntary meeting for after-school to discuss Staff Wellness initiatives and Google form to gather input
  - Continue to send reminders for upcoming sessions; found to be helpful
- Continue to work on Google calendar of events for upcoming school year
  - Take into consideration Mind, Body, Spirit; location; no “double” bookings
- Currently working on a Staff Wellness budget for current school year

#### 5. Ideas, Recommendations/Suggestions from the Staff Wellness Committee

- Suggestions for 2018 – 2019 School year
  - Standing item on agenda for monthly Staff Meetings, discuss at October 16th Director’s Meeting

#### 6. Next Meeting – Wednesday, January 16, 2019 @ 2:00 p.m.

#### 7. Adjournment

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE NIAGARA CATHOLIC PARENT  
INVOLVEMENT COMMITTEE OF NOVEMBER 1, 2018**

---

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 1, 2018 as presented for information.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING NOVEMBER 1, 2018

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, November 1, 2018 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland, ON.

Chair Daly called the meeting to order at 7:00 p.m.

### A. ROUTINE MATTERS

#### 1. Opening Prayer

Superintendent Forsyth-Sells led opening prayer with the Reflection from Pope Francis- All Souls Day.

#### Welcome

Superintendent Forsyth-Sells welcomed returning members and introduced the new members of the 2018-2019 Niagara Catholic Parent Involvement Committee, and thanked all the members for their dedication and support of Catholic education, and student achievement and well-being of all students in the Niagara Catholic District School Board.

#### 2. Roll Call

Parent Members	Affiliations	Present	Excused	Absent
Shonna Daly	Fort Erie/Port Colborne/Wainfleet	√		
Andrea MacKay	Grimsby/Lincoln/West Lincoln/Pelham		√	
Rebecca Williams	Grimsby/Lincoln/West Lincoln/Pelham	√		
Kim Hedden	Merritton/Thorold	√	Excused at 8:30 p.m.	
Heather McCluckie	Merritton/Thorold	√		
Chris Kouroushis	Niagara Falls/Niagara-on-the-Lake	√		
Rita Colling	Niagara Falls/Niagara-on-the-Lake	√		
Marilyn Fabiano	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√		
Marion Battersby	St. Catharines	√		
Kate Hingston	St. Catharines	√		
Angela Lorenzo	St. Catharines	√		
Carrie Vernelli	Welland		√	
AJ McLaughlin	Welland	√		
Leone Strilec	Development and Peace	√		
Shelley Gilbert	Society of St. Vincent de Paul		√	
Anna Racine	SEAC Representative		√	
Fr. Peter Rowe	Bishop/Diocesan Representative	√		
Camille Peddle	Secondary Student Senate Representative	√		
<b>Trustees</b>				
Kathy Burtnik	Trustee	√		
Dino Sicoli	Trustee	√		

The following staff was in attendance:

Superintendent Forsyth-Sells, Kim Kuchar, Elementary Principal, Josie Rocca, Support Staff Representative and Yvonne Anderson, Recording Secretary.

Regrets sent: Shelley Gilbert, Brad Johnstone, Andrea MacKay, Anna Racine and Carrie Vernelli.

**3. Approval of the Agenda**

Moved by: Marion Battersby

Seconded by: Kim Hedden

**THAT** the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of November 1, 2018 as presented.

**CARRIED**

**4. NCPIC Membership 2018-2019 and Terms of Office**

Superintendent Forsyth-Sells reviewed the NCPIC parent/guardian membership and the terms of office were determined by consensus.

Terms of Office Parent Members 2018-2019			
Name	Geographical Area	Terms of Office	
		One (1) year term	Two (2) year term
Shonna Daly	Fort Erie/Port Colborne/Wainfleet	√	
Andrea MacKay	Grimsby/Lincoln/West Lincoln/Pelham		√
Rebecca Williams	Grimsby/Lincoln/West Lincoln/Pelham	√	
Kim Hedden	Merritton/Thorold		√
Heather McCluckie	Merritton/Thorold	√	
Chris Kouroushis	Niagara Falls/Niagara-on-the-Lake	√	
Rita Colling	Niagara Falls/Niagara-on-the-Lake	√	
Marilyn Fabiano	Niagara Falls/Niagara-on-the-Lake		√
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake		√
Marion Battersby	St. Catharines	√	
Kate Hingston	St. Catharines		√
Angela Lorenzo	St. Catharines	√	
Carrie Vernelli	Welland		√
AJ McLaughlin	Welland	√	

**5. Declaration of Conflict of Interest**

Rita Colling and Josie Rocca informed the NCPIC members that they are employees of the Niagara Catholic District School Board.

**6. Commissioning of the Niagara Catholic Parent Involvement Committee**

Fr. Peter Rowe presided over the commissioning ceremony of the Niagara Catholic Parent Involvement Committee as they publicly proclaimed their commitment to promote the Mission of Catholic education and the Mission, Vision and Values of the Niagara Catholic District School Board.



**7. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of September 6, 2018**

Moved by: Rita Colling

Seconded by: Chris Kouroushis

**THAT** the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of September 6, 2018 as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. 2018-2019 NCPIC GOALS**

- Deferred

**D. SUBCOMMITTEE REPORTS**

1. **FAITH FORMATION**-*Josie Rocca*

An update will be provided at the NCPIC meeting of January 10, 2019.

2. **PRO Grant 2018-2019**

Superintendent Forsyth-Sells reported that the Ministry of Education has not notified school boards on the status of 2018-2019 PRO Grant applications.

**E. POLICY**

1. Catholic School Councils Policy No. 800.1

Superintendent Forsyth-Sells reported that at the Policy Review Committee Meeting of October 23, 2018 the Catholic School Council Policy No. 800.1 was deferred. The Policy Review Committee requested that the feedback received from the vetting process be shared with the members of the NCPIC. Further discussion occurred, and a recommendation was made to accept the changes made to the Statement of Policy, remove the statement under mandate, and include a commissioning for all Catholic School Council members at the school level.

2. Policies for Vetting

Superintendent Forsyth-Sells reported that Policies for Vetting will be added as a standing agenda item for meetings of the Niagara Catholic Parent Involvement Committee and Catholic School Councils to promote the submission of parent/guardian feedback.

**F. CHAIR'S REPORT**

- Chair Daly welcomed and thanked the new and returning members of the Niagara Catholic Parent Involvement Committee.

**G. DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION REPORT**

1. *Annual Report for Catholic School Councils and the Niagara Catholic Parent Involvement Committee 2017-2018*

Superintendent Forsyth-Sells, reported that the Annual Report for Catholic School Councils and the Niagara Catholic Parent Involvement Committee 2017-2018 was presented for information at the October 9, 2018 Committee of the Whole Meeting.

**2. Ontario Association of Parents in Catholic Education (OAPCE)**

As a follow-up to the Niagara Catholic Parent Involvement Committee meeting of September 6, 2018 an invitation was sent to OAPCE, inviting them to make a presentation to the members of the NCPIC.

- OAPCE confirmed today, November 1, 2018 that they would be happy to make presentation at the Niagara Catholic Parent Involvement Committee meeting of January 10, 2019.

- **When Faith Meets Pedagogy 2018**

Superintendent Forsyth-Sells reported that John Crocco, Director of Education, and Yolanda Baldasaro, Superintendent of Education and herself attended the When Faith Meets Pedagogy 2018 with the theme of “*One Faith, One Body, One Promise*” on October 25, 2018. Cardinal Thomas Collins celebrated the Holy Eucharist, Sr. Nuala Kenny S.C.H, Bio-ethicist M.D. and Bishop Bergie were the keynote speakers.

**3. Hamilton-Wentworth Catholic District School Board Parents’ Conference 2018 “Weaving the Catholic Partnership”:** Saturday, November 3, 2018

Superintendent Forsyth-Sells provided information and encouraged NCPIC members to attend the Hamilton-Wentworth Catholic District School Board Parents’ Conference 2018 “Weaving the Catholic Partnership” held on Saturday, November 3, 2018 at Bishop Ryan Catholic Secondary School from 7:45 a.m. to 2:00 p.m.

**4. Consultation: Education in Ontario**

Superintendent Forsyth-Sells reported that the Ontario Ministry of Education is consulting with parents, students, educators and interested individuals or organizations across the province to address concerns and get feedback in several areas of the education system. A consultation meeting will be scheduled to gather feedback from the NCPIC members and the feedback will be submitted no later than December 15, 2018.

**5. NCPIC By-Laws**

The NCPIC By-laws were emailed to all members for review. No changes were recommended to the By-laws.

**6. NCPIC Financial Report**

Superintendent Forsyth-Sells reported on the NCPIC finances for information.

## **H. COMMUNITY REPORTS**

**1. Development and Peace-Leone Strilec**

- The Development and Peace September retreat in Woodstock was well received. It focused on the importance of Laudato Sí and climate change. A guest speaker who had been a volunteer with Doctors Without Borders shared her stories about how climate change is affecting the most vulnerable in the world.
- Parishes will be gearing up for the education campaign - “Share the Journey”. As well as giving us a better understanding of forced migration, the campaign reminds us to be open to new Canadians who we might encounter.
- The Development and Peace School Workshop, for Niagara Catholic secondary students will be held on November 20 with the theme of Share the Journey.
- This year the Diocese of St. Catharines will be hosting the Ontario Regional Assembly for Development and Peace at Niagara College from May 3-5, 2019. It is open to anyone who would like to see how Development and Peace work together to support our brothers and sisters in the Global South.

**2. Society of St. Vincent de Paul-Josie Rocca on behalf of Shelley Gilbert**

- November 18 is World Day of the Poor. Some of the St. Vincent de Paul will be using this opportunity in promoting St. Vincent de Paul in their church.
- A prayer created by the Society of Vincent de Paul and promotional flyer for *World Day of the Poor* was provided to all members.
- St. Vincent de Paul will start assembling Christmas Hampers in December.

**I. SEAC REPORT-Anna Racine**

- Regrets sent.

**J. BISHOP/DIOCESAN REPORT-Fr. Peter Rowe**

Fr. Peter Rowe reported that:

1. The worldwide Synod of Bishops on Young People, the Faith, and Vocational Discernment has concluded its work and a *Letter of the Synod Fathers to Young People* will be available on the Vatican website at w2.vatican.va.
2. The annual Clergy Study Days took place at the end of October 2018. Fr. Graham Keep spoke about the New Evangelization and the formation of “intentional disciples and disciple-makers.” He also reiterated how the parish, school, and home work in tandem to make this happen.
3. November 9, 2018, will mark the ninth anniversary of Bishop Gerard Bergie’s installation as shepherd of this diocese.
4. The 60th anniversary of the Diocese of St. Catharines will be commemorated at Holy Mass at the Cathedral of St. Catherine on Monday, November 26, 2018 at 5:30 p.m. A dinner for parish and school representatives will take place at Club Roma following the mass. As one of his first pontifical acts, the newly elected Pope St. John XXIII founded our diocese.
5. At the heart of the Church’s mission is “infectious love!”

**K. STUDENT SENATE REPORT-Camille Peddle**

- This year, the Niagara Catholic Student Senate hosted the bi-annual Ontario Catholic Student Leadership Conference on October 17th - 19th, 2018 in Niagara Falls, ON. It was three-day Catholic conference for Catholic students across Ontario. Niagara Catholic Student Senators led other students in prayer, dance, and workshops designed to adhere to this year’s theme; *Limitless in Christ*. Additional workshops were led by Senators to introduce the newest pastoral letter for Catholic Education “*Renewing the Promise*”. Both this workshop, and a separate workshop, also led by Senators at the Lead-Out-Loud conference for Elementary Student Senates the following day, initiated conversations amongst students regarding how these messages from the letter relate to them as students, and how they could apply these messages in their schools. This conference overall was very successful, and Student Senate appreciated the opportunity to help lead.
- Student Trustees, along with Student Senators are currently recommending changes to the Student Senate Secondary Policy, specifically policy numbers 1, 8, and 10. Student Trustees have proposed an additional position of a Community Representative on Student Senate consisting of a student who attends one of the Board’s Catholic Secondary Schools. The Student Senate through an application process will select the Community representative prior to the annual Niagara Catholic Student Leadership Symposium. Additionally, each Secondary Student Council will elect one member of the newly elected Student Council to serve as both Vice-President of Student Council and Student Senate Representative. This dual role ensures a more efficient communication between Student Senate and Student Councils.

**L. STAFF REPORTS-*Kim Kuchar***

Elementary and secondary school updates were provided for information.

**M. TRUSTEE REPORTS- *Kathy Burtnik and Dino Sicoli***

- The Board of Trustees welcome new Trustees, as some Trustees are not returning.

**MOTION**

Motion by Chair Daly

Seconded by Marilyn Fabiano

THAT a letter of appreciation on behalf of the Niagara Catholic Parent Involvement Committee be sent to the outgoing Trustees to thank them for their support and dedication to Catholic education, student achievement and well-being and the Niagara Catholic Parent Involvement Committee.

**CARRIED**

- The Board Inaugural Meeting will take place December 4, 2018 at Denis Morris Catholic High School.
- The Board budget will be revised as Niagara Catholic had an increase in enrollment for 2018-2019 school year.
- The Niagara Catholic student led conference for Catholic students across Ontario was a huge success. Enthusiasm and energy surrounding the Catholic faith was fully alive in all those who participated.
- Due to the increase of enrolment in French immersion classes, Niagara Catholic is currently in the process of relocating the French Immersion program from Holy Name to Alexander Kuska Catholic Elementary School for the 2019-2020 school year.

**N. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

- OAPCE Presentation

**O. NEXT MEETING:** January 10, 2019 at 7:00 p.m. A potluck dinner will be available at 6:30 p.m.

**P. CLOSING PRAYER:** Fr. Peter Rowe led the closing prayer.

**Q. ADJOURNMENT**

Moved by: Chris Kouroushis

Seconded by: AJ McLaughlin

THAT the November 1, 2018 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

**CARRIED**

This meeting was adjourned at 9:05 p.m.

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: APPROVED MINUTES OF THE SPECIAL EDUCATION  
ADVISORY COMMITTEE (SEAC) MEETING OF  
DECEMBER 5, 2018**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of December 5, 2018, as presented for information.



**MINUTES OF THE  
SPECIAL EDUCATION ADVISORY COMMITTEE MEETING  
WEDNESDAY, DECEMBER 5, 2018**

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, December 5, 2018, at 6:30 p.m. in the Father Burns csc Boardroom at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30p.m. by Chair Racine.

**A. ROUTINE MATTERS**

**1. Opening Prayer**

Opening Prayers were led by Chair Racine.

**2. Roll Call**

<b>Members</b>	<b>Affiliations</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Anna Racine	The Tourette Syndrome Association of Ontario	✓		
Karen Murphy	Autism Ontario Niagara Region	✓		
Pina Palombo	Down Syndrome Caring Parents (Niagara)	✓		
Bill Helmeczi	Pathstone Mental Health	✓		
Andrew Howcroft	Community Living Welland Pelham	✓		
Dorothy Harvey	Niagara Children's Centre	✓		
Rita Smith	Community Living Port Colborne/Wainfleet	✓		
Ted Nangle	Learning Disabilities Association – Niagara	✓		
<b>Trustees</b>				
Kathy Burtnik		✓		
<b>Student Senate Representative</b>				
Donald Hingston		✓		

The following staff were in attendance:

**Pat Rocca**, Superintendent of Education; **Denice Robertson**, Principal, Secondary; **Chris Kerho**, Principal, Elementary; **Jim Di Gioia**, Coordinator – Special Education; **Tina DiFrancesco**, Recording Secretary

**Introductions**

Superintendent Rocca introduced Chris Kerho, Principal of St. Andrew Catholic Elementary school who will be the new Elementary Principal Representative on the SEAC. Superintendent Rocca thanked Denice Robertson, Secondary Principal for her contribution to the SEAC as her term is ending as the Secondary Principal Representative.

**3. Approval of the Agenda**

Moved by Dorothy Harvey

Seconded by Andrew Howcroft

**THAT** the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of December 5, 2018.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Approval of Minutes of the Special Education Advisory Committee Meeting of November 7, 2018**

Moved by Karen Murphy

Seconded by Pina Palombo

**THAT** the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of November 7, 2018 as presented.

**CARRIED**

**B. PRESENTATIONS**

**1. Living Outloud – Morgan Cooper**

Chair Racine introduced Morgan Cooper who presented Living Outloud, a specialized program created to support students. Background information was provided as well as a description of the program and the transition strategy workshop. Questions were asked and answered during the presentation.

## C. AGENDA ITEMS

### 1. Goals and Vision for 2018-2019

#### 1.1 Goals and Vision for the 2018-2019 School Year

Chair Racine reviewed the following SEAC goals with the members.

1. Dr. Sheila Bennett - Presentation
2. Hold a SEAC meeting at a school
3. Develop a Transition Survey relating to the transition process in schools

Superintendent Rocca has contacted Dr. Sheila Bennett regarding a future presentation.

Superintendent Rocca will provide more information regarding transition surveys. A suggestion was made to do a future presentation on transitions.

### 2. Parent Outreach

#### 2.1 ProGrant Event – awaiting more information

### 3. Other Related Items

#### 3.1 Ministry of Education Consultation

The Ministry of Education has invited stakeholders from across the Province to partake in a Province wide consultation process. Superintendent Rocca presented the Ministry of Education Consultation questionnaire to the SEAC members and encouraged their feedback. As a group, the SEAC members answered the questions and their responses will be submitted to the Ministry of Education to meet the December 15<sup>th</sup> deadline.

#### 3.2 Student Support Focus Questions

Superintendent Rocca presented Student Support focus questions at the November SEAC meeting and encouraged their feedback. More information to follow at the January meeting.

### 4. Policy Review

The following policies were presented for review.

*Transportation and School Operations for Inclement Weather Policy (500.1)*  
*Employee Attendance During Inclement Weather and Workplace Closure Policy (201.9)*  
*Student Senate – Secondary Policy (100.6.1)*  
*Student Senate – Elementary Policy (100.6.2)*  
*Supporting Children and Students with Prevalent Medication Conditions Policy (NEW)*

Feedback can be submitted to [jennifer.pellegrini@ncdsb.com](mailto:jennifer.pellegrini@ncdsb.com) by January 11, 2019



*Employee Leaves of Absence Policy (201.1)*  
*Death Benefit Policy (201.5)*  
*Deferred Salary Plan (X/Y) Policy (201.10)*  
*Fundraising Policy (301.4)*  
*Progressive Student Discipline Policy (302.6.9)*  
*Prior Learning Assessment Recognition (PLAR) Policy (400.4)*  
*Student Transportation Policy (500.2)*

*Feedback can be submitted to [jennifer.pellegrini@ncdsb.com](mailto:jennifer.pellegrini@ncdsb.com) by January 19, 2019*

## **D. SEAC REPORT**

### **1. Review/Approval of SEAC Insert for Catholic School Council Agenda and School Newsletter**

- Nil Report

## **E. COMMITTEE AND STAFF REPORTS**

### **COMMITTEE REPORTS**

#### **1. Down Syndrome Caring Parents (Niagara) – Pina Palombo**

- Annual DS Christmas is on Sunday December 16, 2018 at Heartland Forest. This event is graciously catered by Club Italia! They offered us a really great price on the food.
- Club Italia is interested in sponsoring an event for our DS group, Keep you posted on that in the New Year.
- Annual Membership Fees are due \$10.00/family, membership renewals to be done at the Christmas Party.
- Newly nominated members were elected for;
  - Membership Co-coordinator - Rita Fragnito
  - Crystal Leonard - Acting Secretary
  - Jade Medeiros - Acting Vice President
  - Rob Lavorato - Treasurer
  - Bonnie Jankowski - New Parent Liaison
- G-Mc Homies with Chromies Foundation had their last Cross Fit session this past Sunday December 2, 2018. Sessions will resume in January 2019. Just a reminder this foundation funds all these activities free of charge to DS individuals of all ages!
- G-Mc Homies with Chromies Foundation for individuals with Down Syndrome are having their annual Christmas Party this Sunday, December 9 at Skyzone in St. Catharines followed by pizza and drinks at Boston Pizza followed with a visit from Santa.
- Blair Stayzer is the co-founder of G-Mc Homies with Chromies Foundation and the foundation is always welcoming new DS individuals any time to come out and take part and be included in all of their events. I would like to encourage all SEAC members to refer anyone they might know in their schools or community that they can reach out to Blair Stayzer by Facebook or his email, [gmcsfitnesshomiesextrachromies@gmail.com](mailto:gmcsfitnesshomiesextrachromies@gmail.com)
- The next DS Meeting is January 20, 3:00-5:00p.m. at Rob Lavorato's house.

**2. The Tourette Syndrome Association of Ontario – Anna Racine**

- Nil Report

**3. Pathstone Mental Health – Bill Helmeczi**

- Nil Report

**4. Community Living, Welland Pelham – Andrew Howcroft**

- December 3 - International Day of Persons with Disabilities.
- Great things await...at Great Wolf Lodge. Celebrate Community Living Month at Great Wolf Lodge in Niagara Falls. The resort is offering room packages for select dates in May, starting at \$174.99 per night. The offer is valid for the evenings of May 14 through to May 17, and rooms must be booked by April 14. The package includes waterpark passes for up to four people.
- The Freedom Tour 10<sup>th</sup> Anniversary. This year marks the 10th anniversary of the Freedom Tour documentary. The film grew as a response to – and a rejection of – a decision by the Manitoba government to invest millions into a rundown institution that warehoused people with intellectual disabilities. The film documents the incredible journey of 16 self-advocates and friends who travelled across the Prairie Provinces to raise awareness about life in an institution. The documentary portrays compelling stories told by survivors of institutions who had moved into communities across the Prairies. In addition, over the past 10 years, The Freedom Tour has been on a tour of its own. From the big screen to film festivals, from movie theatres to lecture halls, from conferences to classrooms, in self-advocacy groups, government departments, and community organizations – The Freedom Tour has raised awareness all over the globe. During the next few months, we will be sharing memories and milestones about the film. This fall, we will officially celebrate the Freedom Tour's 10th anniversary with a full retrospective of this groundbreaking film and the impact it has had. Dates and details will be announced.
- The last remaining institution in Ontario was in Huronia. It closed in 2009. For more information see <http://www.peoplefirstofcanada.ca/>

**5. Autism Ontario Niagara Region – Karen Murphy**

- Winter program registration is underway. A new children's program for ages 6 to 12 years will be available called F.A.S.T. (Fun Active Social Team.) Contact [programs.niagara@autismontario.com](mailto:programs.niagara@autismontario.com)
- Raise the Flag initial planning at the provincial level is underway for April 2. Spread the news. Information will be forwarded to you soon, once it is available on registration and the local Chapters goals.

**6. Niagara Children's Centre – Dorothy Harvey**

- Nil Report

**7. Community Living Port Colborne/Wainfleet – Rita Smith**

- Nil Report

**8. Learning Disabilities Association Niagara Region - Ted Nangle**

- Winter program applications opened on November 26 – most program spots filled with waitlists.
- Winter programs will begin first week of February.
- We will be piloting a small-group math program for students in grades 4 to 6 this winter and spring.
- We received funding from the Ontario Trillium Foundation to offer a one-on-one math program beginning in the fall of 2019 – more info to come.
- LDANR will be hosting a trivia night February 23.

**STAFF REPORTS**

**1. Chris Kerho – Principal, Elementary**

- Nil Report

**2. Denice Robertson – Principal, Secondary**

- Preparation for Grade 9 EQAO Math is underway. Accommodations are in place for students with Individual Education Plans. The Special Education department is providing additional preparation for students with Individual Education Plans.
- Transition meetings have begun for our students who will become a welcome part of our Special Education Classroom next year. We look forward to many visits with both the students and their parents/guardians.
- Educational Resource Teachers are assisting students with their College and University applications and assisting others in their quest to locate a Co-Op placement for next semester.
- Merry Christmas to the members of the SEAC Committee!

**3. Pat Rocca – Superintendent of Education**

- Nil Report

**4. Jim Di Gioia – Coordinator Special Education**

- Nil Report

## **F. TRUSTEE REPORTS**

### **1. Kathy Burtnik**

- At the December 4<sup>th</sup> Inaugural meeting of the Board, Frank Fera was acclaimed as Chair of the Board and Dino Sicoli was elected as Vice-Chair of the Board. There are five new Board members and three existing members for the new term 2018-2022.

## **G. STUDENT REPORT**

### **1. Donald Hingston – Student Senate Representative**

- Nil Report

## **H. NCPIC REPORT**

- Nil Report

## **I. NOTICES OF MOTION**

## **J. FUTURE MEETINGS / INFORMATION ITEMS**

1. Sheila Bennett – future presentation
2. Election Proceedings – January

## **K. NEXT MEETING:**

Wednesday, January 9, 2019 at 6:30p.m. at the Catholic Education Centre

## **L. ADJOURNMENT**

Moved by Dorothy Harvey

Seconded by Rita Smith

**THAT** the December 5, 2018 meeting of the Special Education Advisory Committee be adjourned.

**CARRIED**

This meeting was adjourned at 9:00p.m.

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: NIAGARA CATHOLIC SYSTEM PRIORITIES MID-YEAR  
ACHIEVEMENT REPORT 2018-2019**

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The Niagara Catholic System Priorities Mid-Year Achievement Report 2018-2019 is  
presented for information.

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Prepared by: Senior Administrative Council  
Presented by: John Crocco, Director of Education/Secretary-Treasurer  
Senior Administrative Council  
Approved by: John Crocco, Director of Education/Secretary-Treasurer  
Date: January 29, 2019



## **REPORT TO THE BOARD JANUARY 29, 2019**

### **NIAGARA CATHOLIC SYSTEM PRIORITIES MID-YEAR ACHIEVEMENT REPORT 2018-2019**

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#### **BACKGROUND INFORMATION**

At the May 22, 2018 meeting of the Niagara Catholic District School Board, the following motion was approved;

*THAT the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2018-2019, as amended. (Appendix A)*

The Niagara Catholic System Priorities 2018-2019 are designed to provide the annual focus for the system towards achieving the outcomes of the Niagara Catholic Vision 2020 Strategic Plan. Within the two (2) Strategic Directions and the seven (7) Enabling Strategies are the approved system priorities which provide the specific framework to measure the achievement of each direction and strategy within our multi-year strategic plan.

The Board approved System Priorities 2018-2019 were posted on the Niagara Catholic website and copies were provided to Bishop Bergie, the Diocese of St. Catharines, Alliance Committee (NCAC), Special Education Advisory Committee (SEAC), Catholic School Council Chairs and the Niagara Catholic Parent Involvement Committee (NCPIC). In addition, a poster size copy of the Niagara Catholic System Priorities 2018-2019 were displayed in public locations in all schools, Board sites and the Catholic Education Centre for review by students, staff, parents and guests to Niagara Catholic.

As we reach the approximate mid-point of the 2018-2019 academic year, Senior Administrative Council conducted its annual mid-year review of the progress in achieving the priorities within each Enabling Strategy. The results of the mid-year review were collated and reviewed by Senior Administrative Council, administrators and Board staff as a measurement of our success to date in achieving each System Priority by the conclusion of the academic year. Principals will conduct similar discussions with staff on the implementation of system priorities and the measurements of success following a presentation to Principals at the February 2019 Director's Meeting.

Attached to this report (Appendix B) is a copy of the Niagara Catholic System Priorities Mid-Year Achievement Review 2018-2019. Within each Enabling Strategy is the indicator of success and comments on the measurable against the action plan for 2018-2019 to determine the achievement of either *Action Required, On Target or Completed*. A hardcopy of the report will be provided at the January Board Meeting.

With the majority of indicators directly linked to final achievement results at the conclusion of the 2018-2019 school year, members of Senior Administrative Council, administrators and Board staff will collate, analyze and review all data gathered for the 2018-2019 school year and present a final report to the Board and to all stakeholders at the September 2019 Board Meeting.

The annual final report will provide evidenced based information on the achievement of the Board's annual system priorities and the achievement of specific expectations within Niagara Catholic's multi-year strategic plan, Vision 2020.

**Attached**

*Appendix A - Niagara Catholic System Priorities 2018-2019*

*Appendix B - Niagara Catholic System Priorities Mid-Year Achievement Review 2018-2019*

The Niagara Catholic System Priorities Mid-Year Achievement Review 2018-2019  
is presented for information.

Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education / Secretary Treasurer  
Senior Administrative Council

Approved by: John Crocco, Director of Education / Secretary Treasurer

Date: January 29, 2019



**NIAGARA CATHOLIC  
SYSTEM PRIORITIES 2018-2019**

*To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publically funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.*

***STRATEGIC DIRECTIONS***

***Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education***

***Advance Student Achievement for All***

***ENABLING STRATEGIES***

***Provide Supports for Success***

- Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students
- Improve equitable and inclusive outcomes for students
- Explore next generation career pathway programs for students
- Continue to address the special needs of students on the margin

***Enhance Technology for Optimal Learning***

- Implement a system-wide electronic platform to facilitate communication between staff and parents
- Improve the learning experience of students through access and use of technology

***Building Partnerships and Schools as Hubs***

- Continue to nurture community partnerships to achieve strategic priorities
- Strengthen relationships and support between schools, parishes and families



- Enhance communication opportunities with parents and community partners to increase pathway opportunities for students

### ***Strengthen Human Resource Practices and Develop Transformational Leadership***

- Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students
- Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders
- Implement health and safety awareness and training initiatives focused on employee safety
- Design a Workplace Violence Awareness program

### ***Create Equity and Accessibility of Resources***

- Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decision
- Implement and review differentiated resource allocation to individual schools based on specified indicators

### ***Ensure Responsible Fiscal and Operational Management***

- Maintain financial stability through a balanced budget 2018-2019
- Increase economies of scale in the allocation of financial resources

### ***Address Changing Demographics***

- Continue to optimize efficiency in capacity utilization in all Board facilities
- Enhance strategies to optimize enrolment and retention of students



# NIAGARA CATHOLIC SYSTEM PRIORITIES 2018-2019

## Mission Statement

*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*



## Vision 2020

NURTURING SOULS AND BUILDING MINDS

## MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

## BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All

## ENABLING STRATEGIES

### Provide Supports for Success

- Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students
- Improve equitable and inclusive outcomes for students
- Explore next generation career pathway programs for students
- Continue to address the special needs of students on the margin

### Enhance Technology for Optimal Learning

- Implement a system-wide electronic platform to facilitate communication between staff and parents
- Improve the learning experience of students through access and use of technology

### Building Partnerships and Schools as Hubs

- Continue to nurture community partnerships to achieve strategic priorities
- Strengthen relationships and support between schools, parishes and families
- Enhance communication opportunities with parents and community partners to increase pathway opportunities for students

### Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students
- Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders
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### Create Equity and Accessibility of Resources

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# Niagara Catholic System Priorities Mid-Year Achievement Report 2018-2019

## Mission Statement

*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*

**NURTURING SOULS AND BUILDING MINDS**



# Vision 2020



**NIAGARA CATHOLIC**  
DISTRICT SCHOOL BOARD



**SEEDS OF FAITH**  
**MASS · MERCY · MISSION**  
**2018-2021**



# NIAGARA CATHOLIC SYSTEM PRIORITIES 2018-2019

## Mission Statement

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**Vision 2020**

NURTURING SOULS AND BUILDING MINDS

## MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

## BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All

## ENABLING STRATEGIES

### Provide Supports for Success

- Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students
- Improve equitable and inclusive outcomes for students
- Explore next generation career pathway programs for students
- Continue to address the special needs of students on the margin

### Enhance Technology for Optimal Learning

- Implement a system-wide electronic platform to facilitate communication between staff and parents
- Improve the learning experience of students through access and use of technology

### Building Partnerships and Schools as Hubs

- Continue to nurture community partnerships to achieve strategic priorities
- Strengthen relationships and support between schools, parishes and families
- Enhance communication opportunities with parents and community partners to increase pathway opportunities for students



### Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students
- Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders
- Implement health and safety awareness and training initiatives focused on employee safety
- Design a Workplace Violence Awareness program

### Create Equity and Accessibility of Resources

- Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decision
- Implement and review differentiated resource allocation to individual schools based on specified indicators

### Ensure Responsible Fiscal and Operational Management

- Maintain financial stability through a balanced budget 2018-2019
- Increase economies of scale in the allocation of financial resources

### Address Changing Demographics

- Continue to optimize efficiency in capacity utilization in all Board facilities
- Enhance strategies to optimize enrolment and retention of students



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## Mission Statement

**The Niagara Catholic District School Board,  
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# System Priorities Achievement Report 2018-2019

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# System Priorities Achievement Report 2018-2019



## 1. Enabling Strategy - Provide Supports for Success

### 1.1 Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students

#### COMPLETED:

- Developed and delivered the Ontario Catholic Student Leadership Conference, facilitated by the Secondary Student Senate, to engage students and provide them with Catholic themed sessions focusing on their unlimited potential as young leaders.
- Facilitated a Student Senate Retreat to support strong Catholic student voice and leadership skills through prayer, reflection, and discipleship activities focused on *Renewing the Promise*.
- Delivered the annual *Lead Out Loud* student voice conference to elementary senators, centered around *Renewing the Promise*, and how to bring the messages in this document to their schools and communities.
- Developed, posted and provided the *2018-2019 Board Improvement Plan for Student Achievement and Well-Being* (BIPSAW), based on Enabling Strategies and System Priorities, to the system, and submitted to the Ministry of Education on November 30, 2018.
- Provided results of the *2018 Grade 8 Transition Student Survey* and *Grade 12 Graduation Survey* to principals/vice-principals to inform *School Improvement Plans for Student Achievement and Well-Being* (SIPSAW); presented highlights at the November Committee of Whole meeting, and at Elementary and Secondary School Senate meetings.

- Provided training to elementary principals to promote the implementation of strategies that support trauma-sensitive schools and classrooms.
- Provided *Creating and Sustaining Mentally Healthy Classrooms* resources for classroom and subject teachers to enhance mental health literacy in schools.
- Updated referral, admission and discharge procedures for mental health supports for students.
- Provided professional development training for School Mental Health Champions on the revised *Compassionate Care Response Guide* and *Suicide Prevention, Intervention and Postvention Protocol*.

#### ON TARGET:

- Review and revise *Safe and Accepting Schools* and *Equity and Inclusive Education* policies to reflect current legislation.
- Continued collaboration with universities and community agencies to engage in research projects, focusing on improvements in student learning and achievement, engagement, student voice and physical and mental well-being.
- Develop a plan for the administration of online school climate surveys for elementary students, staff and parents/guardians by Spring 2019.
- Continue participation in the COMPASS study and the second administration of the Grades 9-12 COMPASS questionnaires as part of school climate surveys.



## ACTION REQUIRED:

- Continue to review the implementation of the Secondary Assessment, Evaluation and Reporting Guide.

## 1.2 Improve equitable and inclusive outcomes for students

### COMPLETED:

- Provided resources, and the OISE *Equity Continuum* to principals and school staff to support school improvement planning for the October 5, 2018 PA Day, to incorporate equity goals in 2018-2019 school improvement plans.
- Implemented a partnership between the Board and the Rick Hansen Foundation School Program to provide resources to schools that promote accessibility and inclusion.
- Provided resources to promote the theme of inclusion and student engagement to be a “difference maker” as part of *Bullying Awareness and Prevention Week 2018*.
- Posted *Niagara Catholic Multi-Year Accessibility Plan 2018-2021* on the Board website.

### ON TARGET:

- Created a music contest opportunity for schools to support the implementation of the inclusive lyrics to O Canada.

- Continued implementation of the Ministry of Education’s three-year Ontario Education Equity Action Plan and the Niagara Catholic Equity in Action Plan (2017-2020) that address: School and Classroom Practices; Leadership, Governance and Human Resource Practices; Data Collection, Integration and Reporting; and Organizational Culture Change.

- Participated in the Ministry of Education Culturally Relevant and Responsive Pedagogy Institute to deliver a workshop for secondary teachers at the February 15, 2019 PA Day.

- Continued collaboration with members of Knowledge Network for Applied Education Research to support issues surrounding suspension, expulsion and exclusion.

## 1.3 Explore next generation career pathway programs for students

### COMPLETED:

- November 16 Secondary PA Day focused on career pathways, providing support to help students understand the connections to mathematics in various careers, potential pathways and experiences to support students within and outside of the classroom.

### ON TARGET:

- Organization of experiential learning events, e.g. reach-ahead initiatives at Niagara College



and Brock University campuses; ENG3C Independent Study pilot with Niagara College.

- Organization of Career Fairs at Catholic secondary schools.
- Promotion of a variety of co-operative education options to support credit accumulation, e.g. single-credit, after-school and summer school co-op.
- Creation of evolving dual-credit offerings based on local economic indicators e.g. *Connecting to College - Healthcare Focus*.

### 1.4 Continue to address the special needs of students on the margin

#### COMPLETED:

- KTEA-3 assessment as our academic achievement test and providing recommendations for student programming.
- The consideration of specific students to access our Learning Strategies Social Skills Class (LSSSC).
- Meeting with Guidance & Special Education Program Chairs to review Special Education classroom guidelines and services. Continued collaboration between Itinerant Program Resource Teachers – Deaf/Hard of Hearing (IPRT-D/HH) and the Educational Audiologist to meet with parents and school staff to discuss the auditory needs of their child with hearing loss or auditory processing delay (APD).
- Special Needs Facilitators – Information Technology (SNF-IT) Team Members continue to monitor and support the use of the Individual Education Plan (IEP) Engine for users. Troubleshooting and training occurs on a regular basis in schools.



- Implementation of the new service model provided by our Speech and Language Pathologists that supports early language intervention and communication and delivery of Speech/Language Assessments.

#### ON TARGET:

- Implementation of the new *Request for Student Support* form by schools to the Student Support Team. The new form allows schools to target student goals in order to increase independence. Specific goals will assist Student Support with observations, recommendations and determining an action plan.
- Student Support Team meetings and discipline meetings continue to establish process and set direction for addressing the needs of students.
- Program Resource Teachers continue to collaborate and problem-solve with staff concerning programming goals for students diagnosed with learning disabilities and mild intellectual disabilities, and provide recommendations that would support the development of the IEP.



### **ACTION REQUIRED:**

- The independent completion of error analysis and online scoring of the KTEA-3 by our Education Resource Teachers.
- The implementation of *e-Lite* as a technology tool to manage all school referrals and information provided by the student support team.
- Reviewing the current model of our LSSSC and the need for alternative learning opportunities that could be made available to students who may require this intensive programming.



## **2. Enabling Strategy - Enhance Technology for Optimal Learning**

### **2.1 Implement a system-wide electronic platform to facilitate communication between staff and parents**

#### **COMPLETED:**

- The Board has endorsed School Messenger communication application for classroom teachers and parents.
- Classroom teachers, administrators and parents/guardians will no longer need to download multiple apps to stay connected to the school community because this new app will bring together all school communications into one powerful app.

### **2.2 Improve the learning experience of students through access and use of technology**

#### **COMPLETED:**

- Technology Special Education Amount (SEA) equipment including desktops, laptops, Chromebooks and iPads continue to be

deployed to students and implemented as a necessary part of their daily program.

- Special Needs Facilitators - Information Technology personnel support the use of SEA technology and software with staff and students.
- Itinerant program resource teachers – deaf/hard of hearing (IPRT-DHH) work collaboratively with the educational audiologist to provide state of the art technology for students who are deaf/hard of hearing.
- Classroom Amplification systems (FM Systems) are purchased through SEA to meet the needs of deaf/hard of hearing students. Teachers and parents fully understand the need for the equipment, how the equipment is used and what the typical expected outcomes would be after a child has been supported with hearing technology.

#### **ON TARGET:**

- Student Support team supports the implementation of iPad applications to support student specific goals such as communication and self-regulation.

- Digital Learning team supporting use of *Niagara Catholic Virtual Learning Environment* (VLE) through one-on-one job embedded training, after school workshops and provision of virtual resources to school staff. This platform houses resources to support educators on how to use digital tools and integrate these into the classroom.
- Information Technology is working on a comprehensive multi-year plan to improve the experience for both Elementary and Secondary students. This multi-year proposal will be presented to the Board of Trustees in late spring.
- *Boardmaker Online* as a tool to support students with a variety of communication needs. Provide professional development opportunities for staff to learn and implement *Boardmaker Online*.
- The Student Support SEA process will be streamlined and similar to all other school requests.
- The continued implementation of Google to manage files, collaborate with staff and increase efficiencies.



### 3. Enabling Strategy - Building Partnerships and Schools as Hubs

#### 3.1 Continue to nurture community partnerships to achieve strategic priorities

##### COMPLETED:

- New Specialist High Skills Major in Aviation and Aerospace Memorandum of Understanding signed between the Board and the Niagara District Airport.
- Community Partnerships Meeting held at CEC on December 6th, 2018.

##### ON TARGET:

- Memorandum of Understanding signed with Soochow Foreign Language School in China, which will begin in 2019.
- Project work with a Youth Strategies Task Group through the *Niagara Poverty Reduction Network* to bring awareness to teachers, students and parents about the *Ontario 211 Community Social Services Helpline*.

#### 3.2 Strengthen relationships and support between schools, parishes and families

##### COMPLETED:

- Board Chaplaincy Leader and Religion and Family Life Consultant attended Deanery meetings to inform and support parish priests with the new Grade 4 Religion Program, *Growing in Faith Growing in Christ*. Parish priests were provided with resource information links that may be of interest to them as they interact with teachers, students and parents.
- Revised the templates for agendas and minutes of Niagara Catholic Parent Involvement Committee and Catholic School Council meetings to include a standing item of *Policies for Vetting* to support feedback from parents/ guardians on Board policies.
- Facilitated various sessions to reflect upon and discuss *Renewing the Promise* and the important role of the triad in supporting and strengthening Catholic Education: Student Senate Retreat – September 14, 2018; Faith Ambassador Workshops– November 1, 2, 14

& 23, 2018; Administrator, Clergy, Trustee & Chaplaincy Advent Faith Formation - December 13, 2018.

### ON TARGET:

- Facilitated various sessions to reflect upon and discuss Renewing the Promise and the important role of the triad in supporting and strengthening Catholic Education: Monthly Staff Meeting Faith Formation, NCPIC Faith Formation, Catholic School Council Faith Formation.
- Working committee composed of Serra Club members and Niagara Catholic staff to support development of classroom lessons addressing Vocations; one lesson each for primary, junior and intermediate students.

### 3.3 Enhance communication opportunities with parents and community partners to increase pathway opportunities for students

#### COMPLETED:

- Promotion of February 6, 2019 Pathways Speaker Summit, an evening community event targeting students in Grades 6 through 10 students and their parents.

Pryor, Linder and Associates continue to support the psychological services we provide to students.

- The consideration of specific students to access our LSSSC.

Continue our partnership with the *Niagara Children's Centre* so that student transitions in and out of the NCC school continue to be a positive experience for students and families in Niagara.

### ON TARGET:

Pathways promotional booklet distributed to all secondary school students via report cards.

Staff membership in *Niagara Industrial Association*; attendance at regular meetings and events.

Community involvement at annual *Technological Skills Competition* in March, 2019, e.g. sponsors, judges, industry personnel, post-secondary staff.

Implementing *Ontario's Special Needs Strategy*: working with community partners (*Local Health Integration Network (LHIN)* and *Niagara Children's Centre*) to ensure service to students requiring various levels of support to attend school and/or curriculum access. Access to programs, service and





support continues to be established and communicated.

- Ongoing communication with the new **School-Based Rehab Services** providing OT, PT and speech services to students who require this intervention. New application forms have been received and implemented within our system.
- Student Support Staff Liaising with community agencies (*Contact Niagara, Pathstone Mental Health & Bethesda*) to gather student-specific information, program planning and goal setting for current students.
- Continue to dialogue with secondary staff concerning the *Transitional Aged Youth (TAY)* process (a.k.a - *Integrated Transition Planning*) that will allow our youth community connections and support as they transition to post-secondary or workplace opportunities.
- Work with *Contact Niagara* regarding the continued implementation of the TAY process.
- Continued involvement with the *Transition to School* process that involves NCC to support students/families entering Kindergarten Yr. 1 in Niagara Catholic. We continue to refine the

process to improve the transition experience for students with special education needs.

- Continued engagement with *Community Living* and *Niagara Support Services/NTECH* to discuss common goals and direction of students in their care.

### **ACTION REQUIRED:**

- Reviewing the necessity for our LSSSC and other classroom placements that could be made available to students who require this intensive programming.
- Gifted modules continue to be offered to identified students. We continue to explore community partners and post-secondary institutions to provide engaging and authentic opportunities for students in the program.
- Collaboration with George Brown College and Niagara College to secure practicum placements for student intervenors and student educational assistants, to gain experience in our schools supporting students who are deaf/blind or deaf/hard of hearing.



## 4. Enabling Strategy - Strengthen Human Resource Practices and Develop Transformational Leadership

### 4.1 Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students

#### ON TARGET:

- Continue to update Staff Wellness website to provide current information for all staff to access; e.g. Staff supports/benefits; community events; wellness events.
- Continue to offer workshops/sessions after school for all staff to attend targeting Mind/Body/Spirit.
- Engage employees to volunteer as a Staff Wellness site representative to assist with promoting wellness workshops/session at their site.
- Continue to meet regularly with Staff Wellness Committee to review long-term goals.

### 4.2 Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders

#### COMPLETED:

- Established a cross-functional board *Professional Development Committee* to discuss, design and implement professional development programs for all Niagara Catholic employee groups.
- *Joint Professional Development Committee* (Board, CUPE, OECTA-S, OECTA-E) continued to work collaboratively to design impactful PA Days to meet the needs of all employee groups.
- Delivered an October 2018 PA Day focusing

on the development and implementation of an effective School Improvement Plan.

- Delivered an elementary PA Day program in November 2018, focusing on the fundamentals of math, mathematics learning trajectories, number talks, spatial reasoning, assessment and fractions. The mode of delivery was a combination of pre-recorded workshops, discussions and hands-on activities.
- Delivered a secondary PA Day program in November 2018, focusing on the fundamentals of math and the relationship between mathematics and career pathways with a connection to SHSM.

#### ON TARGET:

- Board departments continue to provide both job-embedded and after-school professional development training opportunities to meet the needs of all employee groups. Board departments utilizing Skype, Google Hangouts and pre-recorded video technology to deliver professional development.
- Established a new *Leadership Identification Program* and committee to meet the professional development needs of aspiring leaders in the Board.
- Establish a new *Administrators Mentorship Program* and committee to address the mentoring needs and explore the professional development goals of our newly appointed administrators.
- Student Support ABA Supervisors partnering with Bethesda to deliver PD for Educational Assistants.
- Provide in-service to secondary staff who work with the students who may access the TAY process.
- Tier 1 model of intervention that focuses

on *Universal Design and Differentiated Instruction*, and captures a variety of topics related to meeting the needs and achieving the goals of students. Specific topics can be addressed with staff including behaviour, ABA strategies, speech, assistive technology, IEP, IPRC, and Psych-Ed assessments.

### **ACTION REQUIRED:**

- Use of the VLE to deliver Special Education Resources for teachers and other school staff.

### **4.3 Implement health and safety awareness and training initiatives focused on employee safety**

#### **COMPLETED:**

- Provided Health and Safety Training – Annual WHMIS Training for all staff on October Professional Activity Day.
- Poster campaign for slips, trips and falls.
- WHMIS 2015 implemented across Niagara Catholic including update to Safety Data Sheet.
- The ability of our Special Needs Facilitators and Applied Behaviour Analysis supervisor to recommend PPE as a safe tool to protect against student aggression.

#### **ON TARGET:**

- Developed Health and Safety portal for a one-stop-shop of all things related to safety. This portal contains information for use by all staff and centralizes information.
- Drafting an online safety plan template through E-Base to standardize use and sharing of information electronically.
- Implement health and safety awareness and training initiatives.

- The review of our *Behaviour Assessment Reports, Behaviour Support Plans and Safety Plans* in order to provide standardization among schools.
- The review of our Safe Management process to establish best practice.
- The review of our Behaviour Therapist to provide more in-depth and targeted Tier 3 student intervention.
- Behaviour Resource Teachers as a support mechanism in schools to address the safety concerns of students who present with such.
- Training from Occupational Therapists/Physical Therapists and nurses to provide appropriate training in areas that may be related to Health and Safety for specific students (e.g.: lifting, positioning, transfers, oral medication, and catheterization).

### **ACTION REQUIRED:**

- Evaluating the current practices related to assessing behaviour needs and how to develop succinct and consistent plans between board-level staff and ultimately how these procedures address the needs of the students and their dignity.

### **4.4 Design a Workplace Violence Awareness Program**

#### **COMPLETED:**

- Utilized CUPE EPO grant to deliver a *Workplace Violence and Harassment* program to all Educational Assistants on the November 2018 PA Day.
- On January 17, 2019, principals and vice-principals were trained on *Workplace Violence and Harassment*.





## 5. Enabling Strategy - Create Equity and Accessibility of Resources

### 5.1 Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decision

#### ON TARGET:

- A comprehensive review of this priority has been completed and the initial phase of moving to a predictive data analytical model is as follows:
- A dedicated Database Engineer position that will be responsible for the following:
  - Establish a comprehensive data integration plan that will manage complexity, streamline connections, and make it easy to deliver data to any system.
  - Establish a relational database management system.
  - Establish up-to-date accessible data with easier collaboration.
  - Integrated data through a transparent process and a better understanding of the information.
  - Cleanse and validate the information passing through the database.
  - Customize management reporting to a user-friendly platform.

### 5.2 Implement and review differentiated resource allocation to individual schools based on specified indicators

#### COMPLETED:

- Use of the independence rubric.
- Incorporation of the SEA-IT program.

#### ON TARGET:

- Continued initiatives to more closely align Ministry of Education funding to elementary and secondary resource allocations.
- Socio-economic, academic performance and special education indicators used in determining resource allocations to individual schools.

#### ACTION REQUIRED:

- The review of our Needs Assessment process and form, and the mechanism by which Educational Assistants are deployed. Implementation of the Independence Rubric so that schools can determine the independence level of specific students throughout the year and to also capture a more accurate profile of their school community.





## 6. Enabling Strategy - Ensure Responsible Fiscal and Operational Management

### 6.1 Maintain financial stability through a balanced budget 2018-2019

#### ON TARGET:

- The revised estimates submitted to the Ministry of Education in December 2018 reported a projected balanced balance for August 31, 2019.

### 6.2 Increase economies of scale in the allocation of financial resources

#### COMPLETED:

- Investment in and implementation of third-party vendor software to assist in elementary class size configuration and compliance targets.
- Continued allocation of shared resource personnel for smaller schools.





## 7. Enabling Strategy - Address Changing Demographics

### 7.1 Continue to optimize efficiency in capacity utilization in all Board facilities

#### COMPLETED:

- Attendance Area Review completed, and revised boundaries were created for St. Kevin and St. Alexander Catholic Elementary Schools.
- Consultation process complete and French Immersion program currently located at Holy Name Catholic Elementary School to be moved to Alexander Kuska Catholic Elementary School in September 2019.

#### ON TARGET:

- Consolidation of Monsignor Clancy/St. Charles Catholic Elementary Schools.

#### ACTION REQUIRED:

- Joint-use school opportunity in Wainfleet is being actively investigated.



### 7.2 Enhance strategies to optimize enrolment and retention of students

#### COMPLETED:

- Integration of Google Analytics and Google Ad Words strategy to optimize enrolment and retention of students.
- Scheduling workshop with secondary principals, vice-principals and Guidance staff.

#### ON TARGET:

- Enhanced use of social media to promote schools, Board and enrolment for 2019-2020.
- Family of Schools meetings with elementary and secondary principals reviewed strategies and activities to enhance enrolment.
- Promotion of Grade 11 and 12 Specialist High Skills Major reach-ahead experiences and opportunities.
- Promotion of *Niagara Launch Centre* to engage students and increase enrollment.
- Student Success Teacher immersed in community hubs, (*eJohn Howard, Strive Niagara, YMCA*) to re-engage students.
- *School Within a College* program (LINK) on campus at Niagara College to re-engage/retain at-risk/ in-risk students.
- *Soaring Eagles* elementary and secondary programs to engage Indigenous community.
- Report card promotional inserts that promote and value all pathways, showcasing strong connections to industry and community, featuring student testimonials with careers/success in all pathways.



Niagara Catholic  
District School Board

MISSION STATEMENT

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

A Niagara Catholic



graduate is...

**A DISCERNING BELIEVER**

formed in the Catholic Faith community who celebrates the signs and sacred mystery of God's presence through word, sacrament, prayer, forgiveness, reflection and moral living.

**AN EFFECTIVE COMMUNICATOR**

who speaks, writes, and listens honestly and sensitively, responding critically in light of gospel values.

**A REFLECTIVE, CREATIVE and HOLISTIC THINKER**

who solves problems and makes responsible decisions with an informed moral conscience for the common good.

**A SELF-DIRECTED, RESPONSIBLE, LIFELONG LEARNER**

who develops and demonstrates their God-given potential.

**A COLLABORATIVE CONTRIBUTOR**

who finds meaning, dignity and vocation in work which respects the rights of all and contributes to the common good.

**A CARING FAMILY MEMBER**

who attends to family, school, parish, and the wider community.

**A RESPONSIBLE CITIZEN**

who gives witness to Catholic social teaching by promoting peace, justice and the sacredness of human life.



Nurturing  
Souls



niagaracatholic.ca

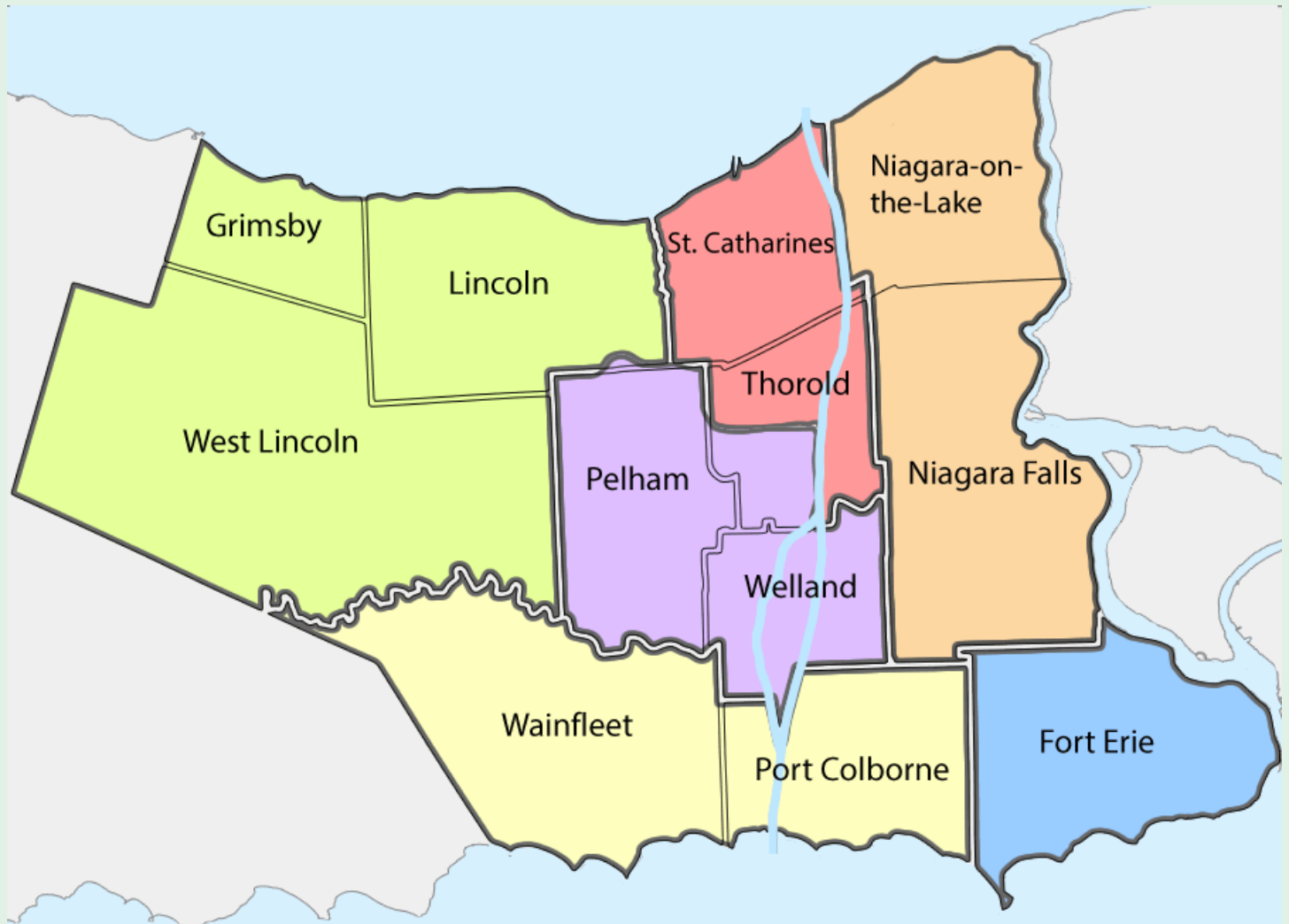


Building Minds



Partners in the vocation of Catholic education





**Size of Region**..... 1,868 sq km

**Population**..... 427,421

**Annual Budget 2017-2018** ..... \$268,814,938

**School Facilities**

Number of elementary schools ..... 49

Number of secondary schools..... 8

Number of Continuing Education schools ..... 4

**Student Enrolment**

Elementary (ADE) ..... 14,380

Secondary (ADE)..... 6,817

Continuing Education ..... 7,500

**School Staff**

Elementary Teachers ..... 858

Secondary Teachers..... 438

**Support Staff**

EA's, ECE's, Library Technicians & Secretaries..... 538

Principals & Vice-Principals ..... 73

**Administrative Staff**

Director & Superintendents ..... 7

Controller of Facilities Services..... 1

**Governance**

Elected Trustees ..... 8

Student Trustees..... 2



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

**PUBLIC SESSION**

**TITLE: FINANCIAL REPORT AS AT DECEMBER 31, 2018**

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The Financial Report as at December 31, 2018 is presented for information

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Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: January 29, 2019

**Niagara Catholic DSB  
2018-19 Interim Financial Report**

**For the Month Ending December 31, 2018**

**Summary of Financial Results**

(\$Thousands)	Estimates	Revised Estimates	Forecast	In-Year Change	
				\$	%
<b>Revenue</b>					
Operating Grants	230,139	231,970	231,970	-	0.0%
Capital Grants	27,904	27,021	27,021	-	0.0%
Other	13,470	14,651	14,551	(100)	(0.7%)
<b>Total Revenue</b>	<b>271,513</b>	<b>273,642</b>	<b>273,542</b>	<b>(100)</b>	<b>(0.0%)</b>
<b>Expenditures</b>					
Classroom	202,362	205,490	205,172	(318)	(0.2%)
Other Operating	7,688	7,631	7,636	5	0.1%
Transportation	10,175	10,175	10,192	17	0.2%
Pupil Accommodation	41,476	41,431	41,455	24	0.1%
Other	7,112	7,675	7,675	-	0.0%
PSAB Adjustments	1,005	1,005	1,005	-	0.0%
<b>Total Expenditures</b>	<b>269,818</b>	<b>273,407</b>	<b>273,135</b>	<b>(272)</b>	<b>(0.1%)</b>
<b>In-Year Surplus (Deficit)</b>	<b>1,695</b>	<b>235</b>	<b>407</b>	<b>172</b>	<b>73.2%</b>
Prior Year Accumulated Surplus (Deficit)	10,440	10,440	10,440	-	0.0%
<b>Accumulated Surplus (Deficit) for Compliance</b>	<b>12,135</b>	<b>10,675</b>	<b>10,847</b>	<b>172</b>	<b>1.6%</b>

**Changes in Revenue**

- Reduction in Other Grants is attributed to our in-year EPO TPA adjustment

**Change in Expenditures**

- No significant changes to expenditures.

**Change in Reserve**

-

**Change in Surplus/Deficit**

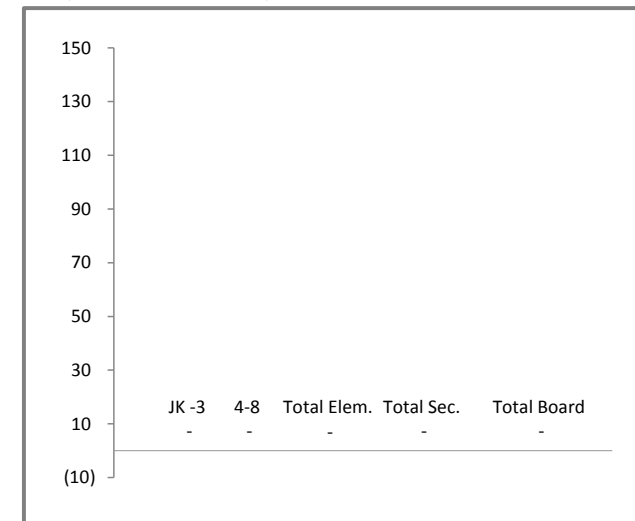
- The Board continues to anticipate a balanced budget for the 2018-2019 school year.

**Summary of Enrolment**

ADE	Revised Estimates	Forecast	In-Year Change	
			#	%
<b>Elementary</b>				
JK -3	6,801	6,801	-	0.0%
4-8	7,593	7,593	-	0.0%
<b>Total Elementary</b>	<b>14,394</b>	<b>14,394</b>	<b>-</b>	<b>0.0%</b>
<b>Secondary &lt;21</b>				
Pupils of the Board	6,478	6,478	-	0.0%
Other Pupils	91	91	-	0.0%
<b>Total Secondary</b>	<b>6,569</b>	<b>6,569</b>	<b>-</b>	<b>0.0%</b>
<b>Total</b>	<b>20,963</b>	<b>20,963</b>	<b>-</b>	<b>0.0%</b>

Note: Forecast will be based on October 31st count date

**Changes in Enrolment: Budget v. Forecast**



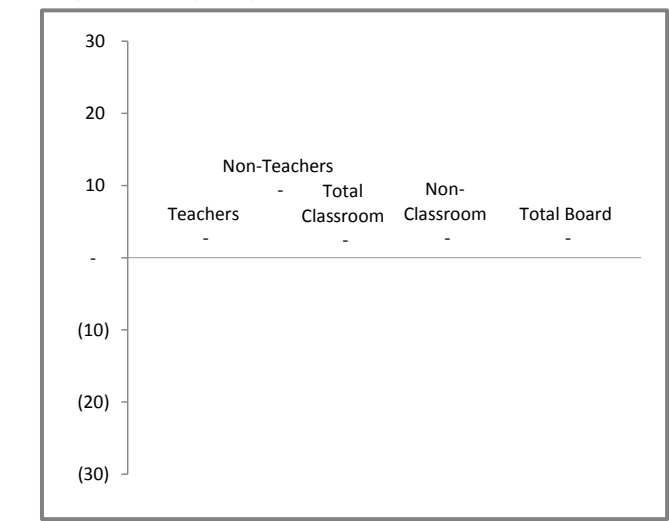
**Highlights of Changes in Enrolment:**

- Forecast is projected to be the same as revised estimates at this stage

**Summary of Staffing**

FTE	Revised Estimates	Forecast	In-Year Change	
			#	%
<b>Classroom</b>				
Teachers	1,261	1,261	-	0.0%
Non-Teachers	762	762	-	0.0%
<b>Total Classroom</b>	<b>2,023</b>	<b>2,023</b>	<b>-</b>	<b>0.0%</b>
<b>Non-Classroom</b>	<b>245</b>	<b>245</b>	<b>-</b>	<b>0.0%</b>
<b>Total</b>	<b>2,268</b>	<b>2,268</b>	<b>-</b>	<b>0.0%</b>

**Changes in Staffing: Budget v. Forecast**



**Highlights of Changes in Staffing:**

- Forecast is projected to be the same as revised estimates at this stage



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
LETTER FROM THE APOSTOLIC NUNCIO**

---



NONCIATURE APOSTOLIQUE

APOSTOLIC NUNCIATURE

Ottawa, December 27, 2018

**N. 2000/18**

Dear Mr. Crocco,

I wish to thank you and the members of the Niagara Catholic District School Board for the kind welcome I received during the course of my visit to the Diocese of St. Catharines on November 27, 2018.

It was gratifying to see the good work that is being carried out by all those engaged in Catholic education within the Diocese, and to witness firsthand their lively and dedicated commitment to “Nurturing Souls & Building Minds” and which was the theme of the 2017 Annual Report, a copy of which you were most kind to present me, together with the beautiful Icon of St. Joseph and the Child Jesus. Please find enclosed a copy of the Letter that I forwarded to Lakeshore Catholic High School whose students “wrote” this Icon.

May I take this occasion to wish you and your staff a Merry Christmas and a Happy New Year, with the assurance of a remembrance in my prayers for all the good work that is being carried out on behalf of Catholic education in the Niagara region!

With kind and cordial regards, I am,

Sincerely in the Lord,

✠ Luigi Bonazzi  
Apostolic Nuncio

---

Mr. John CROCCO  
CEO  
Niagara Catholic District School Board  
427 Rice Rd.  
WELLAND ON L3C 7C1

(enclosure)



COPY

NONCIATURE APOSTOLIQUE  
APOSTOLIC NUNCIATURE

Ottawa, December 27, 2018

N. 2000/18

Dear Ms. Robertson,  
Dear Students of Lakeshore Catholic High School,

I wish to acknowledge receipt of a beautiful Icon of St. Joseph and the Child Jesus and which was presented to me on the occasion of my visit of November 27, 2018. I appreciate the kind sentiments that prompted this gesture and I find it appropriate that the theme and subject of the Icon was indeed St. Joseph.

St. Joseph is the patron saint of Canada and is honored for the special vocation he received to care for Jesus and Mary, to be their protector and guardian. Does it not also describe the features of every authentic Christian life – we too are called to be the protectors and guardians of all God's gifts, both spiritual and natural. In a special way we are to care for the most vulnerable and defenseless.

May St. Joseph guide and protect your School Community and all who are dear to you. In this Christmas Season in which St. Joseph played so important a role in the unfolding of the eternal decrees of God for the salvation of the world, may the blessings of peace and joy that are the gifts of the Christ Child, be yours in abundance!

I am pleased to convey in the name of our Holy Father Pope Francis, to the Lakeshore Catholic High School community and to your families, the Apostolic Blessing as a pledge of peace and joy in the Lord.

*With you,*  
*Luigi Bonazzi*

✠ Luigi Bonazzi  
Apostolic Nuncio

---

Ms. Denise ROBERTSON  
Principal  
Lakeshore Catholic High School  
150 Janet Street  
PORT COLBORNE ON L3K 2E7

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
LETTER FROM SHIBLEY RIGHTON LLP**

---



**SHIBLEY RIGHTON** LLP  
*Barristers and Solicitors*

Sheila M. MacKinnon, B.Comm., LL.B.  
Direct Line 519-969-9844  
Direct Fax 519-969-8045  
sheila.mackinnon@shibleyrighton.com

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Facsimile +16 214-5400  
www.shibleyrighton.com

Please reply to the WINDSOR OFFICE

December 27, 2018

**BY MAIL**

Mr. John Crocco  
Director of Education  
Niagara Catholic District School Board  
427 Rice Road  
Welland, Ontario  
L3C 7C1

Dear Mr. Crocco:


**RE: Subscription to Shibley Righton LLP's online Education Law eBulletin**

As of result of the requirements of Canada's Anti-Spam Law, I am writing to you for your express consent to receive our firm's Education Law Bulletin via email. Our firm regularly issues an Education Law Bulletin as a means of assisting educators in keeping apprised of the law, new legislation, important judicial and arbitral decisions, other legal developments, general practical advice in education law matters and upcoming education law conferences of note. I have attached a sample of a previous issue.

I kindly ask that you circulate the attached consent form at your next board meeting to provide the Niagara Catholic District School Board's Trustees with the option to receive our firm's complimentary Education Law Bulletin.

Yours very truly,

**SHIBLEY RIGHTON LLP**

  
Sheila M. MacKinnon  
Managing Partner, Windsor



## Education Law eBulletin

A newsletter for educators

Issue No. 11 Oct 2018

SHIBLEY RIGHTON LLP  
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Toll free: 1-866-422-7988

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### Human Rights Tribunal looks at whether school boards are required to provide ABA/IBI therapy as part of its duty to accommodate

The meaningful access to education test arising from the Supreme Court of Canada decision *Moore v. British Columbia*<sup>1</sup>, was recently applied in a decision of the Human Rights Tribunal of Ontario<sup>2</sup> that addressed allegations of discrimination of a 7-year-old pupil diagnosed with Autism Spectrum Disorder. The pupil's mother filed an application against the school board alleging that JS required Applied Behavioral Analysis (ABA) and Intensive Behavioral Intervention (IBI) therapy delivered in the classroom in order to access a meaningful education and that the school board discriminated against JS by failing to provide these services.

There was a wide range of witnesses called by both parties who provided testimony regarding whether or not JS required ABA/IBI therapy in order to meaningfully access educational services. All witnesses testified that the Applicant was assessed as having above average intelligence and would have been able to access the school curriculum without ABA/IBI therapy. While there was no dispute that JS did require access to special education services, the school board had ASD-related programs in place and trained professional staff to support the pupil. The Applicant's witnesses did feel that he required or at least would benefit from focused ABA therapy. However, the witnesses agreed that the ABA therapy was not required to access the school curriculum; rather, the ABA therapy was beneficial in remediating the Applicant's ASD symptoms.

#### Application of the *Moore* Test

When the Tribunal applied the test from *Moore* and whether discrimination occurred in the context of the provision of educational services, there was no dispute that the Applicant had a disability. However, the key question was whether the Applicant experienced an adverse impact resulting in a denial of access to a meaningful education. The Applicant claimed that the school board's refusal to provide ABA/IBI therapy in the classroom amounted to adverse treatment because of his disability. The Tribunal was clear that the service to be provided by the school board was meaningful access to education as opposed to ABA/IBI therapy, which is the core of the legal analysis.

The court differentiated the facts of this case from *Moore* by pointing out that in *Moore*, there was no dispute that the Applicant required intensive services to access the school curriculum. In this case, there was no such consensus among the witnesses and the evidence demonstrated that the Applicant did not require

<sup>1</sup> 2012 SCC 61 ("*Moore*").

<sup>2</sup> *J.S. v. Dufferin-Peel Catholic District School Board*, 2018 HRTO 1284

this therapy to access the curriculum. In fact, the evidence showed that the Applicant was doing very well in school.

### Meaningful Access to Education

The Tribunal turned next to the concept of meaningful access to education. It stated that the Tribunal has to make an overall assessment by looking at the successes and challenges of the student in the context of the overall curriculum. The Tribunal also pointed out that it needed to be mindful of the comments made in *Moore* that just because a student does not succeed at school does not mean that the school board has failed to provide meaningful access to education. Based on evidence before the Tribunal regarding the Applicant's performance in junior kindergarten, senior kindergarten, and grade 1, it was clear he was performing above his peers in many areas and mastering skills related to overcoming ADS symptoms.

The Tribunal concluded that a school board is not required to provide therapeutic services which, while beneficial, are not necessary for the student to access education. The school board was already providing a variety of programs, including those specifically designed to address the needs of students with ASD. The Tribunal dismissed the application against the school board because the Applicant had not made out a case of prima facie discrimination.

### What Does this Mean for Educators?

The Tribunal makes it very clear that although it found that ABA/IBI therapy is not required for the Applicant to access meaningful education, the finding was specific to the facts of this application and it does not mean that the Tribunal will never find that ABA/IBI therapy is required. School boards need to continue to assess the needs of students on a case-by-case basis to ensure that each pupil can meaningfully access the curriculum and the pupil is accommodated to the point of undue hardship.

### Legalization of Cannabis in Schools

The Ministry of Education has updated and issued the following Policy/Program Memoranda as a result of the legalization of cannabis on October 17, 2018:

- PPM 128 – Provincial Code of Conduct and School Board Codes of Conduct
- PPM 144 – Bullying Prevention and Intervention
- PPM 145 – Progressive Discipline and Promoting Positive Student Behaviour

As a result of the changes to the legislation, a student may be suspended pursuant to s. 306 of the *Education Act* if they are found in possession of cannabis, with the exception of medical cannabis, and a student must be suspended pursuant to s. 310 of the *Act* if they have given cannabis to a minor.

The Ministry's resource on cannabis for school boards may be found at:  
<http://www.edu.gov.on.ca/eng/healthyschools/cannabis-fact-sheet-en.pdf>

We welcome your comments and questions. Send them, and any updated contact information, to [jessica.koper@shibleyrighton.com](mailto:jessica.koper@shibleyrighton.com). If you wish to unsubscribe to this eBulletin, please send a blank e-mail to [christen.broadbent@shibleyrighton.com](mailto:christen.broadbent@shibleyrighton.com)

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**SHIBLEY RIGHTON** LLP  
*Barristers and Solicitors*

Shibley Righton LLP regularly issues an Education Law eBulletin to its subscribers. It is a means of assisting educators in keeping apprised of the law, new legislation, important judicial and arbitral decisions, other legal developments, general practical advice in education law matters and upcoming education law conferences of note. By signing and dating your name below, you are providing express consent to Shibley Righton LLP to electronically send you regular publications of its Education Law eBulletin.

NAME	EMAIL	SIGNATURE	DATE

**KINDLY FAX THIS FILLED OUT SHEET TO OUR OFFICES TO 519-969-8045 or 416-214-5400 to the attention of Sheila MacKinnon**



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – JANUARY 15, 2019**

---



**January 15, 2019**

### **Holy Childhood Association**

Niagara Catholic has had a relationship with the Holy Childhood Association since 1984. In the 34 years since elementary student first walked to support children in parts of the developing world such as Uganda, Nigeria, Haiti, India, Pakistan and Sri Lanka, the Board has raised more than 688,000 for the Association.

In October and November, 39 Catholic elementary schools participated in Holy Childhood Association walks, raising nearly \$12,100 for programs run by the Association.

### **2018-2019 Parents Reaching Out Grants**

Twenty-two Niagara Catholic schools have been award Parents Reaching Out (PRO) grants to support parent engagement as partners in their child's education, strengthening their connection with the school, the Board and their parish.

In addition, the Ministry of Education approved \$9,500 for a Niagara Catholic PRO grant project, *Learning Together – a Shared Responsibility*, to facilitate increased participation by First Nation, Metis and Inuit parents in the education of their children.

### **Capital Projects – Progress Update**



Progress continues on Niagara Catholic's two capital projects – a three-room childcare addition to Our Lady of Mount Carmel Catholic Elementary School, and the consolidation of St. Charles and Monsignor Clancy Catholic Elementary Schools at the Monsignor Clancy site.

Design work is under way for the \$1.5 million 5,317 square-foot addition to Our Lady of Mount Carmel, which will provide 49 childcare spaces at the school when construction is completed in the fall of 2019.

Design work is also in progress for the \$5-million project to consolidate St. Charles and Monsignor Clancy Catholic Elementary Schools, which also includes a 49-place childcare

centre. When the addition is completed, there will be space for 677 students, an increase of 104 students over current capacity.

Students are expected to begin classes at the consolidated school in the fall of 2020.

### **Trustees Receive an Overview on Niagara Catholic International Education Program**



Director of Education John Crocco (left), and Mr. David Li, General Principal of Schools, signed a Memorandum of Understanding between the Soochow Foreign Language School in China and Niagara Catholic at the Catholic Education Centre on December 11, 2018.

During the January 15 Committee of the Whole Meeting, trustees were given an overview of the importance of the Board’s International Education program.

Niagara Catholic’s first international students arrived in the area from Valencia, Venezuela in 2001. The presence of international students in our schools brings immeasurable benefits to our learning community, contributes to our own learning community, and to the

promotional of global competencies in our elementary and secondary students and staff.

Since that first group arrived nearly 18 years ago, Niagara Catholic has hosted nearly 5,000 students from Colombia, Peru, Panama, Mexico, Spain, France, Italy, China, Thailand and South Korea. These self-sustaining programs have generated approximately \$11 million in revenue, with about 35 per cent of this being surplus fund which support other programs.

In December, Niagara Catholic signed a new partnership with the Suzhou Education Group’s Soochow Foreign Language School outside Shanghai, and other partnerships are in the works in Brazil, Colombia and France. The complete report is available in Section C2 of [the January 15 Committee of the Whole agenda](#).

### **Trustees Recommend a Joint-Use School with DSNB in Wainfleet to Board**

A joint-use school elementary school in Wainfleet is one step closer to reality.

At the January 15 Committee of the Whole Meeting, trustees recommended the Board approve a joint-use school in the southwestern Niagara rural community, replacing St.

Elizabeth Catholic Elementary School, and two elementary schools run by the District School Board of Niagara.

The recommendation followed a lengthy public consultation process and discussions with our stakeholders, including our co-terminus board.

The complete report can be found in section C3 of the [January 15 Committee of the Whole agenda](#).

### **Student Trustees Share Ontario Catholic Student Leadership Success with Board**



Keynote speaker Joe Melendrez with the Niagara Catholic Student Senate.

The Ontario Catholic Leadership Conference, Limitless, which brought together more than 300 Catholic secondary school leaders to Niagara for a three-day event focused on the message from the Gospel of John the notion of living abundantly (*John 10:10*).

During the January 15 Committee of the Whole Meeting, student trustees Jade Bilodeau and Madison McKinney

shared a recap of the event with the Board.

A committee of Niagara Catholic staff, including the Board Chaplaincy leader Krista Wood, Notre Dame College School Principal Ken Griepsma, Diocesan representatives and current and former student trustees, organized the event. It featured keynote speaker and performer Joe Melendrez, a Catholic teacher, hip-hop artist and rapper, whose high-energy speeches and performances were the highlight of the conference.

Students participated in a number of sessions focused on mental health, Taize prayer, leading humbly and awakening Indigenous culture with art. The conference concluded with a Mass at St. Thomas More Parish for a Mass with Bishop Bergie, which included members of our Elementary Student Senate as they began their *Lead Out Loud* student conference.

**Keep up with Niagara Catholic**

Have you checked our [Good News page](#) lately? If you're not, you could be missing some great stories. Hop on over to see what's new at Niagara Catholic, including photos from our annual Baby Day celebration, and good news about two of our schools in the OCSTA's annual [short video competition](#).

**Follow us!**

To ensure you stay connected with Niagara Catholic news and events, please be sure to like us on [Facebook](#) and follow us on [Twitter](#) and [Instagram](#), and check our website often for updates and breaking news. It's the best way to stay in the know.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS – FEBRUARY 2019**

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# FEBRUARY 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					<b>1</b> Secondary PA Day	<b>2</b>
<b>3</b>	<b>4</b> Semester Two begins	<b>5</b>	<b>6</b>  SEAC Meeting	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>  Giving from the Heart out of Love: Kids Helping Kids, February 11 — March 1	<b>12</b> SAL Meeting CW Meeting	<b>13</b>	<b>14</b>	<b>15</b> Elementary and Secondary PA Day	<b>16</b>
<b>17</b>	<b>18</b> Family Day	<b>19</b>	<b>20</b>  1	<b>21</b>	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b> Policy Committee Board Meeting	<b>27</b> Winter Kindergarten Open House and Registration 1	<b>28</b>		

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
PATHWAYS SPEAKER SUMMIT – FEBRUARY 6, 2019**

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Niagara Catholic District School Board &  
Niagara Workforce Planning Board present:

# Pathways Speaker Summit: *Truths revealed*

Wednesday, February 6, 2019  
6 p.m.

Club Italia, Niagara Falls

[niagaracatholic.ca](http://niagaracatholic.ca)

[mywayto.ca](http://mywayto.ca)

- Hear the myths and truths about the future of education and career opportunities in Niagara and beyond
- Administrators, teachers, parents, students and the community are invited to hear directly from local business and education leaders about emerging industries, markets and job opportunities
- Get the facts straight from the source and be informed about real pathway options for students
- Ideal for students and parents Grades 6-10. Now is the time to discover your passion, become informed and set realistic goals to plan your pathway to success



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
NIAGARA FOUNDATION FOR CATHOLIC EDUCATION'S  
ANNUAL BENEFIT GALA – MARCH 30, 2019**

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The Niagara Foundation for Catholic Education's

# Annual Benefit Gala

with honorary guest,  
Most Reverend Gerard Bergie, D.D., Bishop of St. Catharines

**Supporting students in need and scholarships**

**Saturday, March 30, 2019**

Club Roma, 125 Vansickle Road, St. Catharines, ON  
5:30 p.m. Antipasto Bar ~ 7:00 p.m. Dinner

After Dinner Speaker, Pat Stapleton

NHL Legend & Team Canada 72 Member

**Tickets \$80**

Available at [www.niagaracatholic.ca](http://www.niagaracatholic.ca)

For further information call Sherry Morena at 905-735-0240 ext. 213  
or email [foundationgala@nfce.com](mailto:foundationgala@nfce.com)



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CCSTA 2019 AGM – MAY 30, 2019 TO JUNE 1, 2019**

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## Register AGM

# Registration is now open!

PLEASE READ THIS PAGE BEFORE COMPLETING YOUR REGISTRATION

Registration deadline is May 23, 2019.

## CONVENTION FEES

### Delegate Fee:

**Early Bird Registration** – On or before March 16, 2019 - Cost: \$650/person

**Registration after – March 16, 2019** – Cost: \$700/person

The delegate fee includes convention materials, speaker sessions, and all meals, with the exception of the Administrator's Workshop on Thursday, May 30, 2019. **Delegate fees are non-refundable, however replacement names will be accepted.**

### Companion Fee:

**Early Bird Registration** – On or before March 16, 2019 - Cost: \$325/person

**Registration after – March 16, 2019** – Cost: \$350/person

The companion fee includes the Thursday Reception, Friday breakfast, Friday lunch, Friday Barbeque, Saturday breakfast and Saturday Gala Banquet. **Companion fees are non-refundable, however replacement names will be accepted.**

### Administrators' Workshop & Lunch Fee:

This workshop is an opportunity for senior administrators from across Canada to learn and network. It takes place on Thursday, May 30th from 10:30 a.m. – 12:30 p.m. The \$50 registration fee includes lunch.

### Accommodation Fees:

There are 164 rooms blocked at the Coast Canmore Hotel and Conference Centre for May 30-June1, 2019, which can only be booked through ACSTA.

Accommodation requested through the registration process will be included in the Total Convention fee. ACSTA has blocked some rooms for Wednesday, May 29, 2019, which can be requested at the time of registration, but will be based on availability. **Accommodation fees are non-refundable, however replacement names will be accepted.**

Coast Canmore Hotel Room Rate (including applicable taxes):

Single/Double Room - \$200.48

Once the guestroom block is sold out at the Coast Canmore Hotel, delegates **will have to make their own accommodation arrangements**. Below is a listing of properties within a short walking distance from the Coast Canmore Hotel:

**Blackstone Mountain Lodge** (8 minutes)

**Georgetown Inn** (6 minutes)

**Grande Rockies** (6 minutes)

(When booking at the Grande Rockies please identify yourself as being with the Alberta Catholic School Trustees' Association for 10% off current rates)

**Lodges at Canmore** (5 minutes)

**Mystic Springs Chalets** (5 minutes)

**Windtower Lodge and Suites** (6 minutes)

### Meal Tickets

Extra tickets for the Friday evening Barbeque (\$66 each) and Saturday Gala Banquet (\$76 each) are available for purchase. Individual meal tickets for the Thursday reception, breakfast or lunch are not available for purchase. Companions who want to partake in these meals will have to register as a companion.

**Total Convention Fees** - includes delegate fee, companion fee, administrators' workshop, accommodation and extra Friday and Saturday dinner tickets, plus an administration fee for use of RegOnline and credit card payment service charge.

**Payment** – Payment for Total Convention Fees will be collected as part of the RegOnline process (payment options: VISA, Mastercard, Diners Club, American Express).

### **Pre-Convention & Companion Activities**

After the Convention registration check-out, Delegates and Companions can register and pay for their pre-convention or companion activities. They will be directed to a separate portal operated by Discover Banff Tours.

Please direct any questions to the [AGM Organizing Committee](#).

We look forward to seeing you in Canmore!



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## Program

### Thursday

### May 30, 2019

9:00 am – 7:00 pm	Registration for Delegates - <b>Concourse</b>
10:00 am – 3:00 pm	Pre-Convention Activities offered through Discover Banff Tours ( <b>pre-registration required</b> )
1:00 pm	<b>Administrators' Workshop &amp; Lunch – Cougar/Grizzly (pre-registration required)</b>
7:00 pm	Opening Ceremony and Evening Gathering Prayer – <b>Wildrose Ballroom</b> Keynote Speaker: <b>Most Reverend William McGrattan, Bishop of Calgary</b>
8:30 pm	Reception – <b>Table Food &amp; Drink Private Room, Lounge and Concourse</b>
10:00 pm	Hospitality – <b>Cougar/Grizzly</b>

### Friday

### May 31, 2019

7:30 am - 8:30 am	Breakfast - <b>Wildrose Ballroom</b>
8:45 am - 9:00 am	Welcome and Morning Gathering Prayer – <b>Wildrose Ballroom</b>
9:00 am - 10:00 am	Keynote Speaker: <b>Rev. Stefano Penna, CCSTA Chaplain</b>



9:30 am - 3:30 pm	Spousal/Companion Activities offered through Discover Banff Tours ( <b>pre-registration required</b> )				
10:00 am - 10:30 am	Election Speeches				
10:30 am - 11:00 am	Refreshment Break - <b>Concourse</b>				
11:00 am - 12:00 pm	<i>Dreams that Soar Higher: Where Catholic Education and Social Services Meet – Dr. Troy Davies</i>	<i>All Are Welcome - All Belong: How Non-Catholics Can Feel a Part of Our Faith Community – Dr. Dave Khatib</i>	<i>Réconciliation : les deux faces d'une pièce - Mgr Sylvain Lavoie</i>	<i>The Legal Challenges to Catholic Schools in Canada: Update on the Theodore case – Anna Loparco</i>	<i>Beyond the Blisters: Finding Light in Walking the Way – Sandy Prather</i>
12:00 pm -1:15 pm	Lunch and Elections - <b>Wildrose Ballroom</b>				
1:15 pm - 2:15 pm	<i>Dreams that Soar Higher: Where Catholic Education and Social Services Meet – Dr. Troy Davies</i>	<i>De la conversion à la pratique : la culture de rencontre et Laudato si' dans les écoles catholique - Kathleen Ladouceur</i>	<i>Reconciliation: Two Sides of a Coin – Most Rev. Sylvain Lavoie</i>	<i>Beyond the Blisters: Finding Light in Walking the Way – Sandy Prather</i>	<i>Reaching the Heights: Building Inclusive Communities in Catholic Schools – Jennifer Woo</i>
2:15 pm -2:30 pm	Refreshment Break – <b>Concourse</b>				
2:30 pm - 3:30 pm	<i>All Are Welcome - All Belong: How Non-Catholics Can Feel a Part of Our Faith Community – Dr. Dave Khatib</i>	<i>Conversion to Practice: Living the Culture of Encounter and Laudato Si' in Catholic Schools – Kathleen Ladouceur</i>	<i>Réconciliation : les deux faces d'une pièce - Mgr Sylvain Lavoie</i>	<i>Les défis juridiques des écoles catholiques au Canada : une mise à jour sur la cause Theodore – Anna Loparco</i>	<i>Reaching the Heights: Building Inclusive Communities in Catholic Schools – Jennifer Woo</i>
5:30 pm	Barbeque – <b>Kananaskis Guest Ranch</b>				
10:00 pm	Hospitality – <b>Cougar/Grizzly</b> <i>Hosted by 2020 Convention Committee</i>				

## Saturday

## June 1, 2019

7:30 am - 8:30 am	Breakfast - <b>Wildrose Ballroom</b>
8:45 am - 9:00 am	Welcome and Morning Gathering Prayer – <b>Wildrose Ballroom</b>
9:00 am - 10:00 am	Keynote Speaker: <b>Most Reverend Sylvain Lavoie, Archbishop Emeritus of Keewatin-Le Pas</b>

10:00 am - 10:15 am	Refreshment Break – <b>Concourse</b>
10:15 am - 12:00 pm	CCSTA Annual General Meeting - <b>Ballroom</b>
12:00 pm - 4:00 pm	Free Time
5:00 pm	Eucharistic Liturgy – <b>Our Lady of the Snows Catholic Academy</b> Main Celebrant: Most Reverend William McGrattan, Bishop of Calgary
6:30 pm	Pre-Dinner Social – <b>Concourse</b>
7:00 pm	Gala Banquet with Higgins' Award Ceremony – <b>Wildrose Ballroom</b>



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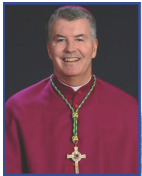
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Thursday, May 30, 2019 - 7:30.p.m.

***The Covenant between Humanity and the Environment - Educating Future Generations***  
presented by: Bishop William McGrattan



**Presentation Description:**

In *Ladato Si*, Pope Francis talks about the kinds of education that can help people grow in “solidarity, responsibility and compassionate care.” Education in environmental responsibility encourages ways of acting which directly affect the world around us. The practice of living simply transforms our lives, our spirituality and it will change the world. The faith and vision within Catholic Education that is guided by trustees must support this path of communal goodness through ecological education and a deep spirituality which inspires the faithful care of creation.

**Speaker Profile:**

A native of London, Ontario, Bishop William T. McGrattan was ordained to the priesthood on May 2, 1987. His Excellency received his undergraduate degree in Chemical Engineering at the University of Western Ontario, followed by a Master of Divinity from St. Peter’s Seminary in London. After three years of service at St. Joseph’s Parish in Chatham following his ordination, Bishop McGrattan continued his studies in theology at the Pontifical Gregorian University in Rome, where he received a Licentiate in Fundamental Moral Theology in 1992. He served on the faculty of St. Peter’s Seminary in London as an associate professor, vice-rector and dean of theology, and was appointed as rector of the seminary in 1997.

In 2009, Pope Emeritus Benedict XVI appointed Bishop McGrattan as Auxiliary Bishop of Toronto and Titular Bishop of Furnos Minor. He was ordained to the episcopate on January 12, 2010. Bishop McGrattan’s

episcopal motto, “Habe Fiduciam in Domino” (Trust in the Lord) is taken from Proverbs 3:5, which reads Trust in the Lord with all your heart and do not rely on your own insight.”

He was appointed 12th bishop of the Diocese of Peterborough, Ontario on April 8, 2014. On January 4, 2017, Bishop McGrattan was appointed by Pope Francis to succeed Bishop Frederick Henry as the 8th bishop of the Diocese of Calgary. He was installed on February 27, 2017.

**Saturday, June 1, 2019 - 9:00 a.m.**

### ***Walking in Our Moccasins***

**presented by: Archbishop Emeritus Sylvain Lavoie**



#### **Presentation Description:**

This presentation will explore the inter-relationship of Indigenous culture and spirituality with Catholic education, addressing issues such as the role of the Church in supporting Indigenous Catholic education, and the human struggle for indigenous people related to faith. Mining decades of ministry among the Indigenous peoples, topics such as the richness of inter-cultural experience, the world view of the sacred, worship without walls, comparative spiritualities and lessons learned from that experience, will be discussed.

#### **Speaker Profile:**

Sylvain Lavoie, Archbishop emeritus of the Archdiocese of Keewatin-La Pas, is a missionary Oblate who has spent over 35 years ministering among the Indigenous peoples of north and central Saskatchewan. An important part of that ministry was introducing movements such as Search weekends for youth, Christopher Leadership course and Marriage Encounter to the north, as well as forming KRT, an archdiocesan renewal team with a married couple. He is the author of four books: *Drumming From Within* on Indigenous ministry; *Together We Heal* on healing sexual abuse through the 12 Steps of Alcoholics Anonymous, *Walk A New Path* on addictions awareness, and *Still Green and Growing*, to be published in the spring of 2019. Archbishop Sylvain now ministers as chaplain and spiritual director at the Star of the North Retreat Centre in St. Albert, Alberta. He has given talks, retreats and workshops on Christian leadership, addictions awareness, human development, Indigenous ministry, spirituality, forgiveness, grieving and the 12 Step program for over 40 years. He has chaired various committees for both the Oblates and the Western bishops, and is presently chair of the local Oblate JPIC committee as well as the planning board for St. Dismas House of transition for former inmates.

**Friday, May 31, 2019 - 9:00 a.m.**

## ***I Lift Up My Eyes to the Mountains – the Transcendent God and Catholic Education***

**presented by: Fr. Stefano Penna**



### **Presentation Description:**

Transcendence: Catholic Education as “the still more excellent way” (1 Corinthians)

Standing in the glories of the Canmore it is almost impossible not to look up and have one’s breath taken away. They summon us to put down our cell phones, books, and schedules and look higher. Catholic Education is just such a summons in a grindingly pedestrian world where technology seems to place our experience at the centre of the universe. Too easily we compromise to remain comfortable. Pope Benedict challenged the young: “You are not made to be comfortable, you are made for greatness!” This call to be “Inspired by a Supernatural Vision” actually is the first mark of Catholic Education according to Archbishop J.M. Miller. Fr. Penna’s keynote will invite us to lift our eyes and hearts to contemplate the Vision of God – for it is the Vision for which we exist.

### **Speaker Profile:**

A priest of the Diocese of Saskatoon Canada since 1986 - 32 blessed years! – Fr. Stephen Penna is deeply happy to be back in the “holy land” of Saskatchewan. His ministry as an educator, always rooted in parochial life, now is shaped by being the Rector of St. Paul’s Co-Cathedral in the heart of Saskatoon. His dedication to serving Catholic Education continues as he is engaged by Greater Saskatoon Catholic Schools in the formation of teachers and administrators and as chaplain to the CCSTA. His ministry and teaching are all informed by having served as Dean of Theology, Vice-President, and director of the *Benedict XVI Institute for the New Evangelization* at Newman Theological College in Edmonton Alberta. His work with all levels of Catholic Educational institutions on critical issues arising from engaging contemporary culture has led him to travel extensively across North America as lecturer, workshop facilitator, consultant, retreat master, mission preacher and animator of Catholic educational communities. He has graduate degrees from The Toronto School of Theology, the Gregorian University in Rome and Yale University. His particular loves are his nephews and nieces (ten), grand-nephews (four), gardening, and pasta. His greatest joy? Serving the Eucharistic Lord as Priest.

Follow him on Twitter @frspenna

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## Breakout Sessions

### *Dreams that Soar Higher: Where Catholic Education and Social Services Meet*

11:00 am - 12:00 pm

1:15 pm - 2:15 pm

#### **Presentation Description:**

Catholic education and social service provision share in a common calling of having Good News to proclaim and hope to proffer. Both sectors are integral to the mission of the Church – the school, as well as the street shelter, are summoned to be places where one can encounter the loving face of the living God. The two sectors are filled with dedicated and passionate men and women who want to serve their church, their community, and their cause. This presentation explores the overlap and intersection of education and social services and the exciting common ground, and promise of new ground, that can emerge when we start to dream and work together.

#### **Dr. Troy Davies**

##### **Speaker Profile:**



In April of 2018 Dr. Troy Davies was appointed as the CEO of Catholic Social Services, one of the nation's largest multi-function social service agencies. Through its 1800 employees and 600 volunteers, the agency annually serves tens of thousands of Alberta's most vulnerable and marginalized

people. Prior to joining Catholic Social Services, Troy spent nearly 5 years as a school division Superintendent and 4 years as Assistant Superintendent. Previous to that he spent almost a decade in school-level administration, including 8 years as a principal. Except for two years spent teaching with the Jesuits in inner-city Baltimore, Troy's entire educational career occurred within Alberta's Catholic school system. Troy has earned a B.A. in Political Science from the University of Regina, a B.Ed. in Catholic Studies from McGill University, a M.Ed. in Leadership from the University of Calgary, and a Ph.D. in Leadership and Administration from the University of Alberta.

He is a past provincial president of the Council of Catholic School Superintendents of Alberta and a Certified Professional of Human Resources. He loves curling, football, and his Catholic faith. He and his wife, Kathryn, have four boys who keep them very busy, when life doesn't.

### ***All Are Welcome - All Belong: How Non-Catholics Can Feel a Part of Our Faith Community***

11:00 am - 12:00 pm

2:30 pm - 3:30 pm

#### **Presentation Description:**

Over the years, formerly homogeneous Catholic schools have become diverse environments with many ethnic cultures and faith denominations. How do we practice "All Are Welcome - All Belong" and still hold on to our rich and celebrated Catholic traditions? We will be examining this phenomenon through my own personal experience of coming from a mixed family heritage (Muslim and Catholic) and my 28 years of experience in Catholic schools as a teacher, counsellor, school principal and district senior administrator. I hope to have an open dialogue with attendees, discussing the multicultural landscape of our schools and what we as Catholic stakeholders can do to become accepting of others while holding on to our important faith traditions.

#### **Dr. Dave Khatib**

##### **Speaker Profile:**



Dave was born in England to a Roman Catholic Irish mother and a Mauritian Muslim father. Both of his parents were active in their faith lives and he grew up experiencing both religions and cultures first-hand. Immigrating to Canada 1980, he eventually attended the University of Alberta where he was Baptised and Confirmed at St. Joseph's College before graduating with his B. Ed in Secondary Education. He later went on to complete his Master's of Arts in Education at San Diego State University and 5 years ago he completed his Doctorate at City University of Seattle. Currently, Dave is part of the Senior Administration Team at Red Deer Catholic Schools, he is an active member of Sacred Heart Parish (Red Deer), a husband to his amazing wife Michelle and the father to two terrific daughters; Kirsten and Haley.



### ***Conversion to Practice: Living the Culture of Encounter and Laudato Si' in Catholic Schools***

1:15 pm - 2:15 pm (French presentation)

2:30 pm - 3:30 pm

#### **Presentation Description:**

In Laudato Si' Pope Francis calls us to an ecological conversion: to be changed in how we relate to our Sister Earth, and in how we relate to the poor. This requires a profound reflection on our own place and role, and an honest examination of our values and how we live them. We can start this process, collectively, through committing to an encounter as a way of being as individuals and as school communities. Living a Culture of Encounter will naturally move us towards tangible, daily habits that strengthen and shift us to a deeper care for each other and our common home.

#### **Kathleen Ladouceur**

##### **Speaker Profile:**



Kathleen Ladouceur has been working with Development and Peace since 2013 as a Catholic Schools Program Officer, first in Ontario and now in Alberta. She holds a MA in Legal Studies: Globalization and International Law from Carleton University, and a Canadian Certificate in Youth Ministry Studies from the Center for Ministry Development. She authored the Our Call to Caritas Professional Development kit on Catholic Social Teaching, which was reviewed and endorsed by the Education Commission of the Assembly of Catholic Bishops of Ontario. With academic, theological and practical experience working on issues ranging from homelessness to indigenous relations, she is currently focused on making social justice practical for educators and those in formation for the permanent diaconate. Originally from southern Manitoba, she has been married since 2009, has a two year old son, and is currently learning breadmaking and french pastry baking.

### ***Reconciliation: Two Sides of a Coin***

11:00am - 12:00 pm (French presentation)

1:15 pm - 2:15 pm

#### **Presentation Description:**

This presentation will address the many challenges of striving to be a reconciling force within our very polarized and fractured world. What are some understandings and misunderstandings regarding reconciliation? How can all the stakeholders in Catholic Education be instruments of healing and reconciliation? It will cover elements of reconciliation, the essence of forgiveness, the art of an apology, obstacles to reconciliation, the role of faith and the biblical basis for understanding what it means to forgive and be reconciled as God's action within us. Participants will also hear powerful stories of reconciliation.

#### **Archbishop Emeritus Sylvain Lavoie**

##### **Speaker Profile:**



Sylvain Lavoie, Archbishop emeritus of the Archdiocese of Keewatin-La Pas, is a missionary Oblate who has spent over 35 years ministering among the Indigenous peoples of north and central Saskatchewan. An important part of that ministry was introducing movements such as Search weekends for youth, Christopher Leadership course and Marriage Encounter to the north, as well as forming KRT, an archdiocesan renewal team with a married couple. He is the author of four books: *Drumming From Within* on Indigenous ministry; *Together We Heal* on healing sexual abuse through the 12 Steps of Alcoholics Anonymous, *Walk A New Path* on addictions awareness, and *Still Green and Growing*, to be published in the spring of 2019. Archbishop Sylvain now ministers as chaplain and spiritual director at the Star of the North Retreat Centre in St. Albert, Alberta. He has given talks, retreats and workshops on Christian leadership, addictions awareness, human development, Indigenous ministry, spirituality, forgiveness, grieving and the 12 Step program for over 40 years. He has chaired various committees for both the Oblates and the Western bishops, and is presently chair of the local Oblate JPIC committee as well as the planning board for St. Dismas House of transition for former inmates.

### ***The Legal Challenges to Catholic Schools in Canada: Update on the Theodore case***

11:00 am - 12:00 pm

2:30 pm - 3:30 pm (French presentation)

#### **Presentation Description:**

In the Saskatchewan case *Good Spirit School Division No. 204 v Christ the Teacher Roman Catholic Separate School Division No. 212*, the Saskatchewan Court of Queen's Bench held it was unconstitutional to publically fund the education of non-Catholics attending Catholic schools as this was not part of the denominational rights that were entrenched in the Constitution Act or the Saskatchewan Act of 1905. The 3 day appeal, which is scheduled for March 2019, includes potential intervenor submissions by ACSTA, OECTA, OCSTA and AFOCSC. It is hoped a decision will be rendered before this conference so that we may discuss the outcome. We will fully explore this case and discuss how it impacts denominational constitutional guarantees for Catholic Schools across Canada.

#### **Anna Loparco**

##### **Speaker Profile:**



Anna Loparco is a partner at Dentons Canada LLP and member of the Litigation and Dispute Resolution group. She has acted for the ACSTA for many years and intervened at the Supreme Court of Canada in the Caron case. She has also been counsel in several high profile cases involving child protection proceedings and she possesses a wealth of experience in constitutional law, administrative law and privacy law.

***Beyond the Blisters: Finding Light in Walking the Way***

11:00 am - 12:00 pm

1:15 pm - 2:15 pm

**Presentation Description:**

*"Our life is a path. When we stop walking there is something that isn't right."* Pope Francis, Pro Ecclesia Mass, Sistine Chapel, March 14, 2013.

It's a familiar metaphor: life is a journey and disciples are pilgrims on a pilgrimage to God. But what might happen if we actually went on a pilgrimage? What might we learn? A few years ago, I embarked on a three-week, 370-kilometre trek along the Spanish route of the Camino de Santiago. This ancient pilgrim's path meanders through Spain and ends at the magnificent Cathedral of St James. It was an amazing experience with much for a novice walker like me to savor. Pilgrimage, I found, goes beyond the blisters. If we let it, we find it is brimming with spirit, inviting us to see more deeply and walk more meaningfully. In this presentation, we will explore some of the graced notes of pilgrimage and discover the blessing of walking in the light of Christ.

**Sandy Prather****Speaker Profile:**

Sandra (Sandy) Prather is a long-time retreat director, writer and facilitator known for an infectious joy in her faith. She works locally, nationally and internationally teaching and leading retreats, seminars and workshops for educators, lay formation programs, parishes, and men's and women's religious organizations. Drawing upon her theological training and faith perspective as a wife, mother and grandmother, Sandra 'breaks open the ordinary' so that we might know God 'amidst the pots and pans.'

Sandra holds a Bachelor of Education degree from the University of Alberta and a Master of Theology degree from Newman Theological College. She served for 21 years as Executive Director of Star of the North Retreat Centre in St. Albert and in 2018 was the recipient of the Kevin Carr Christian Leadership Award, an award given by Newman College that recognizes and honours individuals whose outstanding Christian Leadership reflects the values of the college. She serves as Provincial Animator for Associates for the Oblates of Mary Immaculate, Lacombe Canada and has been an Honorary Oblate since 2008.

She and her husband Bob reside in Sherwood Park, Alberta and are blessed with four adult children and ten grandchildren.

***Reaching the Heights: Building Inclusive Communities in Catholic Schools***

1:15 pm - 2:15 pm

2:30 pm - 3:30 pm

**Presentation Description:**

This session will explore what it means to be an inclusive community within our Catholic Schools. Informed by Catholic social teachings and the Holy See's teaching on Catholic school identity, this presentation will share Calgary Catholic School District's approach to building communities in which every student belongs. As part of the journey in faith, the district is looking to reach the heights of justice for all.

### Jennifer Woo

#### Speaker Profile:



Jennifer Woo is a Director of Instructional Services within the Calgary Catholic School District, providing leadership in the areas of religious education & family life and student wellness. She holds a Master's degree in Education, and Graduate Diplomas in Early Childhood Education and Canon Law. She is sustained by the love of her husband, Patrick and two daughters, Isabel and Charlotte. She is grateful to serve the Catholic community in her current role.



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## Tours

# Pre-Convention & Companion Activities

## Pre-Convention Activities

Delegates and companion will be able to book pre-convention activities for Thursday, May 30th through a separate portal operated by Banff Discover Tours when registering for the CCSTA Convention or by clicking on the link at the bottom of this page. The associated fees for the tours, which include transportation, guides, and gratuities, will be paid directly to Discover Banff Tours.

Below is a list of activities that will be offered:

10:00 a.m. – 3:00 p.m.

- Discover Lake Louise - Moraine Lake
- Discover Lake Louise - Moraine Lake (French Guide)
- Cave and Basin with Banff Upper Hot Springs
- Discover Banff and its Wildlife
- Signature Hike and Lunch

## Companion Activities

We are also offering a choice of two Companion Activities on Friday, May 31st which are also being arranged through Discover Banff Tours.

- 9:30 a.m. – 11:30 a.m. Private Art Event – Pottery Making  
Please leave room in your suitcase
- 1:30 p.m. – 3:30 p.m. Beer and Cheese Tour

For more information on these activities. Please visit: <https://banfftours.zaui.net/data/portals/ccsta/>



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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
OCSTA MEMORANDUM – MUNICIPAL GOVERNANCE  
REVIEW**

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Trustees' Association

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Beverley Eckensweiler, *President*  
Michelle Griepsma, *Vice President*  
Nick Milanetti, *Executive Director*

January 17, 2019

**MEMORANDUM**

**TO:** Chairpersons and Directors of Education  
- All Catholic District School Boards

**FROM:** Beverley Eckensweiler, President

**SUBJECT: Municipal Governance Review**

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**Overview:**

On Tuesday, January 15, 2019, the Minister of Municipal Affairs and Housing announced the creation of a panel of two advisors to review regional government across several regions of the province and make recommendations on governance and service delivery improvements. The review will examine Ontario's eight regional municipalities (Halton, York, Durham, Waterloo, Niagara, Peel, Muskoka District and Oxford County), the County of Simcoe, and their lower-tier municipalities.

**Mandate:**

The mandate of the advisory panel is:

- To provide expert advice to the Minister of Municipal Affairs and Housing and to make recommendations to the government on opportunities to improve regional governance and service delivery.
- The panel members are Michael Fenn and Ken Seiling.

Key questions on municipal governance and decision-making that will focus the recommendations include:

- a. Is the decision-making (mechanisms and priorities) of upper and lower-tier municipalities efficiently aligned?
- b. Does the existing model support the capacity of the municipalities to make decisions efficiently?
- c. Are two-tier structures appropriate for all of these municipalities?



- d. Does the distribution of councillors represent the residents well? Do the ways that regional councillors/heads of council get elected/appointed to serve on regional council, help to align lower and upper-tier priorities? Is there opportunity for more efficient allocation of various service responsibilities?
- e. Is there duplication of activities?
- f. Are there opportunities for cost savings?
- g. Are there barriers to making effective and responsive infrastructure and service delivery decisions?

### **Stakeholder Consultations:**

The advisory body will seek input from elected and appointed council members, municipal and business stakeholders and members of the public from the nine upper-tier municipalities and 73 lower-tier member municipalities. The consultation process will include:

- a. Interviews with all upper and lower-tier heads of council in early 2019 to elicit their views on an individual basis and to prepare for group consultations in spring 2019.
- b. Consultations with all nine upper-tier councils as well as the Mayors and Regional Chairs of Ontario (MARCO).
- c. Engaging key municipal associations such as the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), etc.
- d. A provincially-hosted online consultation targeted to residents and businesses within the regions and Simcoe County.
- e. Other consultation methods deemed appropriate to solicit additional input from other stakeholders, communities and/or organizations.

### **Timeline:**

The work of the advisory body will begin on December 20, 2018. Recommendations will be submitted to the Minister by early summer 2019.

### **Next Steps for OCSTA:**

Within the context of this governance review and the Ministry of Education's objective of finding efficiencies/cost savings in the education sector, OCSTA will carefully monitor the advisory panel to determine what, if any, steps are being considered with respect to school boards and possible board amalgamations.

If you have any questions, please contact Steve Andrews at [sandrews@ocsta.on.ca](mailto:sandrews@ocsta.on.ca)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: NOTICE OF MOTION  
BOARD INVOLVEMENT IN APPOINTMENT AND OF  
PERSONNEL TO LEADERSHIP POSITIONS**

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**RECOMMENDATION**

**THAT** a new policy regarding hiring, appointments, promotions and transfers of Supervisory Officers, Superintendents, Controllers of Plants, Principals and Vice-Principals be written and presented to the Board for final approval within two months. The policy to clearly include Board approval and representative Board (Trustee representation) involvement in the process for hiring, promoting and transferring persons regarding the following positions:  
Supervisory Officers, Superintendents, Controllers of Plants, Principals & Vice-Principals.

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Prepared by: Trustee Moody  
Date Submitted: January 8, 2019  
To be Presented: February 26, 2019  
Date: January 29, 2019



## NOTICE OF MOTION

### BOARD INVOLVEMENT IN APPOINTMENT AND OF PERSONNEL TO LEADERSHIP POSITIONS

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#### BACKGROUND INFORMATION

Trustee Moody submitted the following Notice of Motion on January 8, 2019 (Appendix A)

#### RECOMMENDATION

**THAT** a new policy regarding hiring, appointments, promotions and transfers of Supervisory Officers, Superintendents, Controllers of Plants, Principals and Vice-Principals be written and presented to the Board for final approval within two months. The policy to clearly include Board approval and representative Board (Trustee representation) involvement in the process for hiring, promoting and transferring persons regarding the following positions:  
Supervisory Officers, Superintendents, Controllers of Plants, Principals & Vice-Principals.

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Prepared by: Trustee Moody  
Date Submitted: January 8, 2019  
To be Presented: February 26, 2019  
Date: January 29, 2019

**Notice of Motion 1**

**Purpose - Board involvement in appointment and of personnel to Leadership positions (Supervisory officers, Principals, Vice – Principals)**

Whereas the Education Act & Regulations is clear in the role that “District School Boards” must play in the approval process for supervisory positions,

Whereas across the Province, Boards play a variety of roles in the hiring and approval process for these positions.

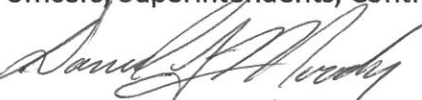
Whereas the community recognizes the value of “Board” involvement in bringing transparency and accountability to these key processes,

Whereas a number of Trustees and Staff members at all levels have questioned the current interpretation regarding “Day to day” administration as promoted by the Director,

Whereas the NCDSB should increase the accountability portion of budget expenditures in order to promote more transparent accountability that will help to meet congruency with Board objectives and required “balanced budgets”,

The undersigned, give notice that at the next Board meeting they will present the following motion:

Motion: That a new policy regarding hiring, appointments, promotions and transfers of Supervisory Officers, Superintendents, Controllers of Plants, Principals and Vice-Principals be written and presented to the Board for final approval within two months. The policy to clearly include Board approval and representative Board (Trustee representation) involvement in the process for hiring, promoting and transferring persons regarding the following positions: Supervisory officers, Superintendents, Controllers of plants, Principals & Vice – Principals.

Moved by: 

Seconded By: 

Date: *January 8 / 2019*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JANUARY 29, 2019**

***PUBLIC SESSION***

**TITLE: NOTICE OF MOTION  
BUILDING ON TODAY SURVEY**

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**RECOMMENDATION**

**THAT** the current Building on Today survey approved by the Board be halted and all commitments with outside “service providers” be terminated forthwith.

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Prepared by: Trustee Turner  
Date Submitted: January 8, 2019  
To be Presented: February 26, 2019  
Date: January 29, 2019



## NOTICE OF MOTION

### BUILDING ON TODAY SURVEY

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#### BACKGROUND INFORMATION

Trustee Turner submitted the following Notice of Motion on January 8, 2019 (Appendix A)

#### RECOMMENDATION

**THAT** the current Building on Today survey approved by the Board be halted and all commitments with outside “service providers” be terminated forthwith.

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Prepared by:	Trustee Turner
Date Submitted:	January 8, 2019
To be Presented:	February 26, 2019
Date:	January 29, 2019

**Notice of Motion 2**

**Purpose - Increase messaging of Collaboration and Building Trust with employees  
Move towards healing relationships with Employee groups  
Changing Direction of "Community" Survey**

Whereas employee groups (OECTA Secondary & Elementary, CUPE) have conducted a wide ranging survey of their members (our employees) which resulted in a clear message of mistrust towards the Board, the Directors and other levels of staff,

Whereas it is (or should be) our purpose to rebuild bridges and to work harmoniously with all members of staff,

Whereas employee groups sees the Board' initiative as a lack of validation of the results of their survey and an attempt to discredit staff's opinions,

Whereas a positive partnership with employee groups will bring benefits to a much more positive education environment within the schools and within individual classrooms,

Whereas conducting a further "Board" survey will tend to message that the Board does not value or worse mistrust the results of their surveys,

Whereas it may be "bad timing" to conduct yet another survey on similar issues,

Whereas the Board needs to approve "balanced budgets" and focus on "classroom support" , it needs to find savings in all parts of the budget especially as we begin to experience provincial cuts in education,

The undersigned, give notice that at the next Board meeting they will present for approval the following motion:

Motion: That the current survey <sup>building on today</sup> approved by the Board be halted and all commitments with outside "service providers" be terminated forthwith.

Moved By: 

Seconded By: 

Date: Jan. 8 / 2019