



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, SEPTEMBER 25, 2018
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



A. ROUTINE MATTERS

1. Opening Prayers – Chair MacNeil -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting
 - 5.1 June 19, 2018 A5.1
 - 5.2 June 20, 2018 A5.2
6. Consent Agenda Items
 - 6.1 Unapproved Minutes of the Committee of the Whole Meeting of September 11, 2018 and Consideration of Recommendations A6.1
 - 6.1.1 Niagara Compliance Audit Committee Report A6.1.1
 - 6.2 Approved Minutes of the Niagara Catholic Audit Committee Meeting of November 10, 2017 and November 17, 2017 A6.2
 - 6.3 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of May 2, 2018 A6.3
 - 6.4 Appointment of Niagara Catholic Special Education Advisory Committee (SEAC) Members 2014-2018 A6.4
 - 6.5 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of May 3, 2018 A6.5
 - 6.6 Appointment of Community Representatives to the Niagara Catholic Parent Involvement Committee 2018-2019 A6.6
 - 6.7 System Priorities 2017-2018 Achievement Report A6.7
 - 6.8 In-Camera Agenda Items F1 and F4

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program C1
St. Patrick Catholic Elementary School, Port Colborne
2. Education Quality and Accountability Office (EQAO) 2017-2018 Results for Ontario Secondary School Literacy Test (OSSLT), Grade 9 Assessment of Mathematics and Assessments of Reading, Writing and Mathematics, Primary Division and Junior Division C2

- | | | |
|-----|--------------------------|------|
| 3. | Financial Reports | - |
| 3.1 | 2017-2018 Update | - |
| 3.2 | 2018-2019 Budget Booklet | C3.2 |

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

- | | | |
|-----|--|------|
| 1. | Correspondence | |
| 1.1 | June 20, 2018 Letter from 2021 Canada Games Host Society | D1.1 |
| 2. | Report on Trustee Conferences Attended | - |
| 3. | General Discussion to Plan for Future Action | - |
| 4. | Trustee Information | |
| 4.1 | Spotlight on Niagara Catholic – September 11, 2018 | D4.1 |
| 4.2 | Calendar of Events – October 2018 | D4.2 |
| 4.3 | Ontario Legislative Highlights – September 14 & 21, 2018 | D4.3 |
| 4.4 | OCSTA Regional Meeting – September 26, 2018 Responses to Questions for Presentation | D4.4 |
| 5. | Open Question Period | |
| | <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)</i> | |

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

G. REPORT ON IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: MINUTES OF THE BOARD MEETING OF
JUNE 19, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 19, 2018, as presented.



MINUTES OF THE BOARD MEETING

TUESDAY, JUNE 19, 2018

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, June 19, 2018, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee O'Leary.

2. Roll Call

Chair MacNeil noted that Trustee Charbonneau joined electronically and Trustee Vernal asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau		✓		
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal				✓
Student Trustees				
Nico Tripodi	✓			
Hannah Tummillo	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of June 19, 2018, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Board Meeting of May 22, 2018

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 22, 2018, as presented.

CARRIED

6. Consent Agenda Items

Trustee Sicoli requested Items A6.2 and A6.3 be held. These items were moved to Committee and Staff Reports Section C of the agenda.

6.1 Unapproved Minutes of the Committee of the Whole Meeting of June 12, 2018 and Consideration of Recommendations

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of June 12, 2018, as presented.

6.1.1 Electronic Communications Systems (Students) Policy (301.5)

THAT the Niagara Catholic District School Board approve the revisions to the Electronic Communications Systems (Students) Policy (301.5), as presented.

6.1.2 Employee Code of Conduct & Ethics Policy (201.17)

THAT the Niagara Catholic District School Board approve the revisions to the Employee Code of Conduct & Ethics Policy (201.17), as presented.

6.1.3 Employee Hiring and Selection Policy (Teachers) (203.1)

THAT the Niagara Catholic District School Board approve the revisions to the Employee Hiring and Selection Policy (Teachers) (203.1), as presented.

6.1.4 Environmental Stewardship Policy (400.6)

THAT the Niagara Catholic District School Board approve the revisions to the Environmental Stewardship Policy (400.6), as presented.

6.1.5 Bottled Water Policy (701.5)

THAT the Niagara Catholic District School Board approve the revisions to the Bottled Water Policy (701.5), as presented.

6.1.6 Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification Policy (301.9)

THAT the Niagara Catholic District School Board approve the revisions to the Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification Policy (301.9), as presented.

6.1.7 Larkin Estate Admission Awards 2018-2019

THAT the Niagara Catholic District School Board approve the payment of \$4,275.00 for Larkin Estate Admission Awards per eligible student, as presented.

6.1.8 Board and Committee Meeting Dates Calendar 2018-2019

THAT the Niagara Catholic District School Board approve the Board and Committee Meeting Dates Calendar 2018-2019, as presented.

6.1.9 Award of Roof Replacement Contract for St. Denis Catholic Elementary School

THAT the Niagara Catholic District School Board approve the Award of Roof Replacement Contract for St. Denis Catholic Elementary School to GRRC Roofing, as presented.

6.2 Extended Overnight Field Trip, Excursion and Exchange

Moved to Section C.

6.3 Capital Contributions to the Artificial Turf Field – Saint Paul Catholic High School

Moved to Section C.

6.4 In-Camera Items F1, F2, F4, F5, F6.1, F6.2, F6.3, F7 and F8

Moved by Trustee O'Leary
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board adopt the consent agenda items.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Niagara Catholic Student Choir

Yolanda Baldasaro, Superintendent of Education introduced Teri Cristelli, Arts and Student Leadership Consultant and Dr. Christina LeRose, Itinerant Arts Coach.

Ms. Cristelli presented background information on the Niagara Catholic Student Choir.

Dr. LeRose led the Niagara Catholic Student Choir as they showcased their musical talent.

Chair MacNeil thanked Dr. LeRose and the Student Choir for the performance.

2. Kids Helping Kids – Celebrating 20 Years of Contributions

Pat Rocca, Superintendent of Education provided a brief introductory presentation on Niagara Catholic's participation in Kids Helping Kids.

Superintendent Rocca introduced Oksana Fisher, Chief Executive Officer at Niagara Children's Centre and Scott Canter, student at St. Anthony Catholic Elementary School and Ambassador of the Niagara Children's Centre.

Ms. Fisher thanked students, staff and the parent community for their contributions collected throughout Niagara Catholic. Scott noted he would not be here today if it were not for the generosity of the students, staff and parent community of Niagara Catholic.

Chair MacNeil and Director Crocco presented a cheque for \$29,287.69 to Ms. Fisher and Scott for the Niagara Children's Centre.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – Saint Paul Catholic High School

Ted Farrell, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Bradley Johnstone, Principal of Saint Paul Catholic High School.

Principal Johnstone, with the assistance of students and staff showcased Saint Paul Catholic High School as part of the School Excellence Program.

Chair MacNeil along with Trustee Nieuwesteeg and Trustee Fera thanked Principal Johnstone, the staff and students for their presentation and performance.

2. Niagara Catholic EcoSchools Certification 2017-2018

Scott Whitwell, Controller of Facilities Services presented the Niagara Catholic EcoSchools Certification 2017-2018 for information.

3. Executive Council Power – July & August 2018

Director Crocco highlighted the Executive Council Power for July and August 2018 report.

Moved by Trustee Burtnik
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board By-Laws, during the months of July and August 2018.

CARRIED

4. Financial Report as at May 31, 2018

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report for information.

4.1 Consent Agenda Items A6.2 and A6.3

Senior Administrative Council answered questions of Trustees on Consent Agenda Items A6.2 and A6.3.

5. Monthly Updates (Deferred from June 12, 2018 Committee of the Whole Meeting)

5.1 Student Trustees' Update

Nico Tripodi and Hannah Tummillo, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

Chair MacNeil thanked Nico and Hannah and wished them all the best in their future endeavors.

5.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- Denis Morris Catholic High School automotive students had the opportunity to attend the Route 66 NHRA Nationals in Chicago. Class teacher, Andy Kittel wanted to expose his students to the automotive technology careers available in professional motorsports. The local NAPA representative that supplies the school's live shop arranged for the students to meet Ron Capps and the NAPA Auto Parts Funny Car crew.
- At the 5th annual 2018 Niagara UNITY awards gala Saint Francis Catholic Secondary School was awarded the Pride Niagara Outstanding School GSA Award for their work with equity and inclusion.

Superintendent Lee Ann Forsyth-Sells

- A spotlight story has been posted on the Ontario School Mental Health-Assist website, highlighting the Niagara Catholic Youth Wellness Summit held on April 26, 2018 with secondary students giving provincial recognition to the summit.
- Assumption Catholic Elementary School has received Gold recognition for Ophea Healthy Schools and is the only Niagara Catholic School to receive certification. Ophea' Healthy Schools certification recognizes and celebrates school communities for promoting and enhancing the health and well-being of students, school staff and the broader community.
- Assumption celebrated Sofia Gandola, a Grade 7 student who won the first place prize of \$2000 in the Grades 5 to 8 category of the A&E Lives that Make a Difference contest, for her essay on the Toronto born entertainer Drake. Sofia's essay was selected from over 1000 submissions in the nationwide contest. As the Vice-President, Sara Hinzman of Distribution at A&E Networks stated, "Sofia's essay brought into focus the impact that Drake has not only on the music industry, but on the city that has made a central theme of his art and philanthropy."

Controller Whitwell

- The Annual Recycle your Electronics raised over \$600.00 towards the Niagara Catholic Helping Hands Fund.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Chair MacNeil, highlighted information contained in the letter from Family and Children's Services Niagara.

2. Report on Trustee Conferences Attended

Trustee Sicoli highlighted some key points presented by keynote speaker Archbishop Michael Miller at the recent CCSTA AGM this June.

Trustee O'Leary was inspired by Dr. Stephen Shore who spoke on Autism on the perspective of the person with Autism.

Trustee Fera was impressed with PJ Lewis who spoke on students with mental health issues and highlighted some key points of Mr. Lewis's presentation.

Trustee Burtnik noted the overarching theme of all speakers was living the Gospel and meeting people on the Road to Emmaus. Trustee Burtnik was also impressed with Steven Shore on his amazing story of perseverance and achievement, and noted the difference of funding within Boards and the importance of funding for Catholic Education. Trustee Burtnik requested that the Board continue to promote the worthy cause of Toonies for Tuition.

Student Trustee Nico Tripodi noted the OSTA-AECO AGM in May was a great opportunity for both outgoing and incoming Student Trustees. It proved to be a great learning experience and thanked the Board for the support and the opportunity of attending.

3. General Discussion to Plan for Future Action

Director Crocco informed the Board that Senior Administrative Council and staff will be working on; the System Priority 2017-2018 Final Report, various Board Policies for review by the Policy Committee, the initial report on the Board Accommodation plan and school and system level staffing prior to the first Committee of the Whole and Board meetings in September.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – May 22, 2018 (Deferred from June 12, 2018 Committee of the Whole Meeting) and June 12, 2018

Director Crocco highlighted the May 22, 2018 and June 12, 2018 Spotlight on Niagara Catholic.

4.2 Calendar of Events – June 2018 (Deferred from June 12, 2018 Committee of the Whole Meeting) and September 2018

Director Crocco reviewed the Calendar of Events – June 2018 and September 2018 for Trustees information.

Director Crocco reminded Trustees of the June 21, 2018 Retirement and Service Recognition Ceremony beginning at 6:00 p.m. at Club Roma.

Director Crocco highlighted the Catholic Education Centre summer hours for Trustees information and noted that all school marquee signs across the system will have the Board office phone number as well as the new on-line registration web address for families who wish to register for September 4, 2018. Calls received will be routed to the appropriate Family of Schools Administrative Assistant who will e-mail the information to the schools.

4.3 OCSTA – 2019 Resolutions Information Package

Director Crocco presented the OCSTA 2019 Resolutions Information Package and noted the final deadline date for receipt of resolutions by OCSTA of January 31, 2019.

4.4 Ontario Legislative Highlights – May 25, 2018, June 1, 2018, June 8, 2018, June 15, 2018

Director Crocco presented the Ontario Legislative Highlights of May 25, 2018, June 1, 2018, June 8, 2018 and June 15, 2018.

4.5 Elementary and Secondary Graduation Dates 2018 (Deferred from June 12, 2018 Committee of the Whole Meeting)

Director Crocco presented the Elementary and Secondary Graduation Dates 2018.

Trustees were asked to contact their Family of Schools Secondary School to bring greetings on behalf of the Board.

Director Crocco announced that Niagara Catholic District School Board will be hosting the Ontario Catholic Student Leadership Conference on October 17-19, 2018. Finalized information will be provided in the fall by the Student Trustees.

5. Open Question Period

Chair MacNeil noted that he was in receipt of two questions. Chair MacNeil read the questions and provided a response to the first question and noted that the second question was previously submitted and answered.

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:41 p.m. and reconvened at 9:23 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of June 19, 2018.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of May 22, 2018, as presented.

CARRIED (Item F1)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of June 12, 2018, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of May 22, 2018, as presented.

CARRIED (Item F4)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of June 12, 2018, as presented.

CARRIED (Item F5)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.1 of the In Camera Agenda.

CARRIED (Item F6.1)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.2 of the In Camera Agenda.

CARRIED (Item F6.2)

Moved by Trustee O'Leary
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.3 of the In Camera Agenda.

CARRIED (Item F6.3)

H. FUTURE MEETINGS AND EVENTS

Director Crocco reminded Trustees of the Special Committee of the Whole Meeting scheduled for Wednesday June 20, 2018 at 6:00 p.m. in the Father Kenneth Burns c.s.c. Board Room.

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee O'Leary
Seconded by Trustee Nieuwesteeg

THAT the June 19, 2018 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:24 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **June 19, 2018**.

Approved on **September 25, 2018**.

Fr. Paul MacNeil
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: MINUTES OF THE SPECIAL BOARD MEETING OF
JUNE 20, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of June 20, 2018, as presented.



MINUTES OF THE SPECIAL BOARD MEETING

WEDNESDAY, JUNE 20, 2018

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Wednesday, June 20, 2018 at 6:00 p.m. in the Father Kenneth Burns c.s.c Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:00 p.m. by Chair MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer were led by Trustee Vernal.

2. Roll Call

Chair MacNeil noted that Trustee Charbonneau joined electronically and Student Trustee Tripodi asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau		✓		
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Nico Tripodi				✓
Hannah Tummillo	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Giancarlo Vetrone**, Superintendent of

Business & Financial Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Sicoli
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of June 20, 2018, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

4. Original Estimates for the 2018-2019 Annual Board Budget

Chair MacNeil made opening comments on the Original Estimates for the 2018-2019 Annual Board Budget as recommended by the Committee of the Whole.

Student Trustee Tummillo made a request to exercise her right to a non-binding vote, and the Board approved the request.

Trustee Sicoli requested a recorded vote.

The following motions were presented as recommended by the Committee of the Whole.

Moved by Trustee O'Leary
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Original Estimates for the 2018-2019 Annual Budget, as presented, with the ongoing intention to provide student supports and to continue to monitor the 2018-2019 Budget and make modifications as appropriate given resources available to the Board.

THAT Senior Staff will bring bi-monthly accountability financial reports to the Committee of the Whole and the Board on the current status of the 2018-2019 Budget, as presented.

CARRIED

NAME	YEA	NAY
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Frank Fera		✓
Fr. Paul MacNeil	✓	
Ed Nieuwesteeg	✓	
Ted O'Leary	✓	
Dino Sicoli		✓
Pat Vernal		✓

Student Trustee (non-binding)

NAME	YEA	NAY
Hannah Tummillo	✓	

B. BUSINESS IN CAMERA

None

C. REPORT ON THE IN-CAMERA SESSION

None

D. MOMENT OF SILENT REFLECTION FOR LIFE

E. ADJOURNMENT

Moved by Trustee Vernal

Seconded by Trustee Nieuwesteeg

THAT the June 20, 2018 Special Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 10:06 p.m.

Minutes of the Special Meeting of the Niagara Catholic District School Board held on **June 20, 2018**.

Approved on the **September 25, 2018**.

Fr. Paul MacNeil
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF SEPTEMBER 11, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of September 11, 2018, as presented.

The following recommendation is being presented for the Board's consideration from the Committee of the Whole Meeting of September 11, 2018:

6.1.1 Niagara Compliance Audit Committee Report

THAT the Niagara Catholic District School Board continues as a joint participant in the Niagara Compliance Audit Committee;

THAT the Niagara Catholic District School Board approves the updated Terms of Reference, as established and updated (*Appendix 1*);

THAT the Niagara Catholic District School Board approve that the Secretary of the Board be delegated the authority to appoint members to the Niagara Compliance Audit Committee.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, SEPTEMBER 11, 2018

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 11, 2018 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Vernal.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Burtnik

2. Roll Call

Vice-Chair Vernal noted that Trustee Charbonneau joined electronically and Trustee Nieuwesteeg and Superintendent Rocca are excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau		✓		
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Jade Bilodeau	✓			
Madison McKinney	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 11, 2018, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting

5.1 June 12, 2018

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 12, 2018, as presented.

CARRIED

5.2 June 20, 2018

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 20, 2018, as presented.

CARRIED

6. Consent Agenda Items

6.1 Architect Selection for Monsignor Clancy Catholic Elementary School and Our Lady of Mount Carmel Catholic Elementary School

Presented for information.

6.2 Staff Development Department Professional Development Opportunities

Presented for information.

6.3 In Camera Items F1.1, F1.2 and F4

Moved by Trustee Sicoli

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

1. *Title*

C. COMMITTEE AND STAFF REPORTS

1. *Director of Education and Senior Staff Introduction to the 2018-2019 School Year*

John Crocco, Director of Education and Senior Administrative Council welcomed the Board to the new school year and presented a visual report which provided information and updates on summer activities, the beginning of the new school year, System Priorities, Ministry of Education updates, enrolment, staffing, budget, program innovation, student support, equity and inclusion, alternative programs and planning, facilities and system updates to begin a new school year.

Director Crocco and Senior Administrative Council answered questions of Trustees.

2. *Provisions of Special Education Programs and Services – Special Education Plan*

On behalf of Superintendent Rocca, Director Crocco highlighted the report on the Provisions of Special Education Programs and Services – Special Education Plan.

3. *Niagara Compliance Audit Committee Report*

Director Crocco presented the Niagara Compliance Audit Committee report.

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board continues as a joint participant in the Niagara Compliance Audit Committee;

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval the updated Terms of Reference, as established and updated (*Appendix I*);

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board that the Secretary of the Board be delegated the authority to appoint members to the Niagara Compliance Audit Committee.

CARRIED

4. *Monthly Updates*

- 4.1 *Student Trustees' Update*

Jade Bilodeau and Madison McKinney, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

- 4.2 *Senior Staff Good News Update*

Senior Staff highlights included:

Superintendent Lee Ann Forsyth-Sells

- St. Ann Catholic Elementary School in St. Catharines has received the National Fred Shaddick Community Spirit Award from Muscular Dystrophy Canada. For the past

nine years, the school has participated in fundraising for Christopher Mino, who is now a Grade 9 student at Saint Francis Catholic Secondary School. During Chris' Grade 8 year, a student-led initiative with Grade 8 teacher Beth Hulan brought the school community together for the *Move it for Mino* campaign, raising \$1, 565.25 in support of the Niagara Walk for Muscular Dystrophy. All National Award recipients will be highlighted in the Annual Report.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – June 19, 2018

Director Crocco highlighted the Spotlight on Niagara Catholic – June 19, 2018 issue for Trustees information.

1.2 Calendar of Events – September 2018

Director Crocco presented the September 2018 Calendar of Events for Trustees information.

1.3 Ontario Legislative Highlights – June 22, 2018, July & August 2018

Director Crocco presented the Ontario Legislative Highlights for June, July and August 2018.

1.4 Letter to Parents and Guardians – September 2018

Director Crocco presented a copy of the letter that was sent to all parents and guardians for September 2018.

1.5 Niagara Foundation for Catholic Education Golf Tournament – September 19, 2018

Director Crocco presented the Agenda and Registration form for the Niagara Foundation for Catholic Education Golf Tournament – September 19, 2018.

Trustees were asked to confirm their attendance for golf or dinner by the close of the meeting with Anna Pisano.

1.6 OCSTA 2018 Fall Regional Meeting – September 26, 2018

Director John Crocco highlighted the OCSTA 2018 fall regional meeting dates for Trustee information and registration.

Trustees were asked to confirm their attendance with Anna Pisano.

1.7 OCSTA 2018 Fall Regional Meeting Questions for Discussion

Director Crocco presented the request from OCSTA regarding Questions for Discussion for the 2018 Fall Regional Meeting.

It was agreed that Trustees would submit responses to the questions to Chair MacNeil prior to the September 25, 2018 Board meeting. At the September Board meeting, the submissions would be reviewed and confirmed for presentation at the regional meeting.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 System Priorities final Achievement Report for the 2017-2018 school year will be presented at the September Board meeting.
- 1.2 Staff is commencing the implementation of the System Priorities for the 2018-2019 school year.

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:12 p.m. and reconvened at 9:40 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of September 11, 2018.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on June 12, 2018, as presented.

CARRIED (Item F1.1)

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Special Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on June 20, 2018, as presented.

CARRIED (Item F1.2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on June 12, 2018, as presented.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee Sicoli

THAT the September 11, 2018 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:41 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **September 11, 2018.**

Approved on **October 9, 2018.**

Pat Vernal
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

TITLE: NIAGARA COMPLIANCE AUDIT COMMITTEE REPORT

RECOMMENDATION

THAT the Niagara Catholic District School Board continues as a joint participant in the Niagara Compliance Audit Committee;

THAT the Niagara Catholic District School Board approves the updated Terms of Reference, as established and updated (*Appendix I*);

THAT the Niagara Catholic District School Board approve that the Secretary of the Board be delegated the authority to appoint members to the Niagara Compliance Audit Committee.

Prepared by: Jennifer Pellegrini, Communications Officer, Board and Corporate Services

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Recommended by: Committee of the Whole

Date: September 25, 2018



REPORT TO THE COMMITTEE OF THE WHOLE SEPTEMBER 11, 2018

NIAGARA COMPLIANCE AUDIT COMMITTEE REPORT

BACKGROUND INFORMATION

Niagara Compliance Audit Committee

Niagara Catholic and our co-terminus district school boards have remained a part of the Niagara Compliance Audit Committee (the Committee) since its creation in 2010. The legislative changes to the Act require the Committee to update its terms of reference to include provisions for registered third-party advertisers (local responsibility), over-contributor reports from the Clerk/Secretary and other housekeeping improvements. The updated Terms of Reference, which have been reviewed and approved by the Area Clerks Election Task Force, are attached as Appendix 1.

Key Facts

- The *Municipal Elections Act, 1996* (known as *The Act*), requires municipalities and local school boards to establish a Compliance Audit Committee prior to October 1st of an election year.
- A qualified elector, who has reasonable grounds to believe that a candidate or a registered third-party advertiser has violated the campaign finance provisions of the Act may apply to the Compliance Audit Committee for a compliance audit.
- In 2010, the Regional Municipality of Niagara, the Local Area Municipalities (LAMS), Niagara Catholic and our co-terminus boards (known as the *Joint Participants*) created a joint Niagara Compliance Committee (known as the *Committee*), under identical terms of reference.
- Legislative changes to the Act require an update to the terms of reference.

The Niagara Compliance Audit Committee

- The Committee shall be composed for no fewer than three and no more than seven members. Employees of local municipalities or school board, elected members of council or school board or registered third-party advertisers are ineligible to join the Committee.
- Preference shall be given to professionals with backgrounds in accounting, administration/public administration, auditing or law, in particular those familiar with municipal campaign finance rules, individuals with analytical and decision-making skills and previous experience as member of government boards, task forces or quasi-judicial bodies.
- The term of office for the Committee is concurrent with the term of school board or council.
- The council or local school board shall pay all costs in relation to the Committee's operation and activities.
- The Committee is tasked with the responsibility of considering all applications from eligible voters who reasonably believe that a candidate or registered third-party has contravened a section of the Act related to campaign finance, regardless of whether a financial statement has yet been filed under Section 88.25 of the Act.

- The Region will bear responsibility for processing and covering any costs for applications made against the Regional Chair or members of Regional Council. Local municipalities shall bear responsibility for registered third-party advertiser applications, and school boards are responsible for applications made against trustees.

The Compliance Audit Committee will:

- Receive applications;
- Determine whether to grant or reject an application;
- Appoint auditors as necessary;
- Receive the compliance audit report from the auditor and adjudicate whether it the claim indicates an apparent contravention of the Act, and whether legal proceedings should be commenced against the candidate or registered third party;
- Consider all reports submitted to the Clerk/Secretary where it appears that a contributor has exceeded the contribution limit; and
- Make decisions regarding any such report.

Joint Clerks/Secretaries:

- Act as secretary to the Compliance Audit Committee for responding municipality or school board;
- Establish stipends for the Committee;
- Recruit, appoint and train Committee members;
- Establish administrative practices and procedures;
- Ensure the process is in place to select an auditor;
- Ensure the Committee has access to legal representation; and
- Review and report on any contributor that may have exceeded campaign contribution limits.

Appendix 1 – Niagara Compliance Audit Committee Terms of Reference

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board continues as a joint participant in the Niagara Compliance Audit Committee;

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval the updated Terms of Reference, as established and updated (*Appendix 1*);

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board that the Secretary of the Board be delegated the authority to appoint members to the Niagara Compliance Audit Committee.

Prepared by: Jennifer Pellegrini, Communications Officer, Board and Corporate Services

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 11, 2018

Terms of Reference for Niagara Compliance Audit Committee

1. Authority

1. Sections 88.33 and 88.35 of the *Municipal Elections Act, 1996 (Act)* provides that an elector who is entitled to vote in an election and believes on reasonable grounds that a candidate or a registered third party has contravened a provision of the Act relating to election campaign finances may apply for a compliance audit of the candidate's or registered third party's campaign finances, even if the candidate has not filed a financial statement.
2. Sections 88.34 and 88.36 of the *Act* requires the clerk to review the contributions reported on the financial statements submitted by a candidate or registered third party and report any contraventions of any of the contribution limits to the compliance audit committee.
3. Section 88.37 of the *Act* requires the council or local board, to establish a compliance audit committee before October 1st in an election year for the purposes of Sections 88.33 to 88.36 of the *Act* relative to a possible contravention of the election campaign finance rules.

2. Establishment of Committee

1. A Joint Compliance Audit Committee is established with the potential participants as set out below, and shall be named the "Niagara Compliance Audit Committee" ("Committee"):

Local Area Municipalities": Town of Fort Erie, Town of Grimsby, Town of Lincoln, City of Niagara Falls, Town of Niagara on the Lake, Town of Pelham, City of Port Colborne, City of St. Catharines, City of Thorold, Township of Wainfleet, City of Welland and Township of West Lincoln

"Region": Regional Municipality of Niagara

"School Boards": District School Board of Niagara and Niagara Catholic District School Board.

2. The potential participants as set out in Section 1 above, shall each determine its participation in the Committee, the results of which shall form the "Joint Participants."
3. The Committee is a statutory committee.

3. References

1. The following municipal terms shall have a corresponding meaning for School Boards: municipality/board, Council/Board, Clerk/Secretary, responding municipality/responding board. Reference to Councils/Boards and Clerks shall be deemed to include those of the Joint Participants.

2. Responding municipality means the municipality/board responsible for the office, with the Region responsible for the offices of Regional Chair and Regional Councillors, municipalities responsible for the office of Mayor and Councillors/Aldermen and School Boards responsible for the office of trustees.
3. The local area municipalities shall receive the compliance audit applications on behalf of the Region and School Boards who will then immediately provide same to the Region or School Board to commence the compliance audit proceedings.

4. Term

1. The term of the Committee shall be concurrent with the term of Council. The term of appointment of the Committee members shall be December 1 of the regular election year to November 14 of the next regular election year, including any by-elections, or until such time as the applicable Committee has disposed of any remaining matters in accordance with the Act.

5. Duration

1. The Committee shall be established before October 1st in an election year.
2. The establishment of the Committee and terms of reference shall continue as set out herein from Council term to Council term unless determined otherwise by Council. However, the appointment of the members to the Committee shall be approved by each Council or delegated authority prior to October 1st in each election year.

6. Mandate

1. The mandate of the Committee is to hear and determine all applications filed in accordance with Sections 88.33 to 88.36 of the Act pursuant to the procedures established by the Clerks under the Act.
2. The powers and functions of the Committee as set out in Sections 88.33 to 88.36 of the Act include:
 - (a) within 30 days of receipt of a compliance audit application from an elector, review and decide whether it should be granted or rejected;
 - (b) if the application is granted, appoint an auditor licensed under the *Public Accounting Act, 2004* to conduct a compliance audit of the election campaign finances;
 - (c) receive the auditor's report;
 - (d) within 30 days of receipt of the auditor's report, consider the report and if the report concludes the candidate or registered third party appears to have contravened a provision of the Act relating to election campaign finances, decide whether legal proceedings against the candidate or registered third party for the apparent contravention shall be commenced, and
 - (e) within 30 days after receipt of a report from any participating municipality's Clerk of any apparent over-contributions to candidates or registered third parties, the

Committee shall consider the Clerk's report and decide whether legal proceedings against the contributor should be commenced.

7. Composition

1. The Committee shall be composed of a minimum of three (3) and a maximum of seven (7) members with membership drawn from the following stakeholder groups:
 - (a) accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates;
 - (b) college or university professors with expertise in political science or local government administration;
 - (c) legal profession with experience in municipal law, municipal election law or administrative law;
 - (d) professionals who in the course of their duties are required to adhere to codes or standards of their profession which may be enforced by disciplinary tribunals, and
 - (e) other individuals with knowledge of the campaign finance rules of the Act.
2. The Committee shall not include,
 - (a) employees or officers of the Joint Participants;
 - (b) members of the Council or Board of the Joint Participants;
 - (c) any persons who are candidates in the election for which the Committee is established;
 - (d) any person who is or intends to volunteer or seek employment to assist any candidate or registered third party in the election for which the Committee is established, or
 - (e) any person who is a registered third party in any local area municipality.
3. When an application has been filed under Section 88.33 of the Act, only three (3) of the seven (7) members of the Committee shall comprise the Committee for the purposes of reviewing and considering the application.
4. The Clerk of the responding municipality shall determine the selection of the three (3) sitting members of the Committee from the pool of members based on availability.

8. Member Selection and Appointment

1. At a minimum, the recruitment of committee members shall be advertised in a local newspaper having general circulation and on the websites of the Joint Participants. Other recruitment measures may be initiated by the Clerks.
2. All persons interested in serving on the Committee shall complete an application form prescribed by the Clerks setting out their qualifications and experience.
3. A Nomination Committee consisting of a majority of the Clerks or designates, shall review the applications and submit a joint short list of candidates to the Councils/Boards, or Clerk as the delegated authority, for appointment approval.

4. In the event a vacancy occurs during the term, the municipality may rely on the remaining members to compose a Committee of three (3) members.

9. Selection Criteria

1. Without limiting the foregoing, members shall be selected on the basis of the following:
 - (a) demonstrated knowledge and understanding of municipal election campaign finance rules;
 - (b) proven analytical and decision-making skills;
 - (c) experience working on a committee, administrative tribunal, task force or similar setting;
 - (d) availability and willingness to attend meetings;
 - (e) excellent oral and written communication skills.

10. Chair of Committee

1. The Committee members shall select a Chair from amongst its three (3) sitting members at its first meeting.

11. Secretary to Committee

1. The Clerk of the responding municipality shall act as Secretary to the Committee.

12. Compensation

1. Members of the Committee shall receive a retention honorarium of \$300.00 including mileage, for attendance at a training session the costs of which shall be shared equally amongst the Joint Participants.
2. Members shall receive an honorarium of \$200.00 per meeting, plus mileage, at the rate of the responding municipality.

13. Costs and Funding

1. The responding municipality shall fund and pay all costs associated with the Committee, including the retention of an auditor and any costs incurred as a result of a decision of the Committee being challenged to the Ontario Superior Court of Justice.
2. The Joint Participants shall equally share in the costs associated with advertising and training.

14. Auditor

1. The Area Clerks shall issue a joint RFP for auditor services and the Committee shall appoint an auditor.

15. Meetings

1. The Committee shall conduct its meetings in public but may deliberate in private.
2. The responding municipality's website shall be used to communicate meeting notices, agendas, minutes and decisions.
3. The Committee shall conduct its meetings in accordance with the responding municipality's Council Rules of Procedure By-law and the *Statutory Powers Procedures Act*, with modifications as deemed necessary.

16. Conflicts

1. Committee members shall comply with the *Municipal Conflict of Interest Act* and shall disclose a pecuniary interest to the Secretary in advance of any meeting, where possible or absent him/herself from meetings for the duration of the consideration of the application, discussion and voting with respect to the matter.
2. In the event a member discloses a pecuniary interest to the application in advance of the meeting, the Clerk of the responding municipality shall select another member to replace him/her on the Committee.
3. To avoid possible conflict of interest, an auditor or accountant appointed to the Committee must agree, in writing, not to undertake the audits or preparation of the financial statements of any candidate or registered third party seeking election to the Councils/Boards. Failure to adhere to this requirement shall result in the individual being removed from the Committee.
4. All Committee members shall agree, in writing, they will not work or volunteer for, or contribute to, any candidate or registered third party in any capacity in an election to the Councils/Boards. If upon being made aware that a member has participated or contributed to a campaign or registered third party, the Clerks or designates, by majority vote, shall remove the member from the roster or recommend to the Councils/Boards, or the delegated authority, to rescind the appointment to the Committee.

17. Practices and Procedures

1. The Clerk shall establish administrative practices and procedures for the Committee and shall carry out any other duties required under the *Act* to implement the Committee's decisions.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE NIAGARA CATHOLIC
AUDIT COMMITTEE MEETING OF NOVEMBER 10, 2017
AND NOVEMBER 17, 2017**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Audit Committee Meeting of November 10, 2017 and November 17, 2017, as presented for information.



MINUTES OF THE AUDIT COMMITTEE MEETING (PUBLIC SESSION)

FRIDAY, NOVEMBER 10, 2017

Minutes of the Audit Committee Meeting (open session) of the Niagara Catholic District School Board, held on Friday, November 10, 2017, in the Holy Cross Community Room at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 10:08 a.m. by John Crocco

1. Opening Prayer

Opening Prayer was led by John Crocco.

2. Roll Call

John Crocco noted that new Committee member Mario Falvo was unable to attend this meeting.

Committee Member	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Mario Falvo			✓	
Louie Finelli	✓			
Fr. Paul MacNeil	✓			
Pat Vernal	✓			

Resources to the Audit Committee were in attendance:

John Crocco, Director of Education, Secretary/Treasurer
Giancarlo Vetrone, Superintendent of Business and Financial Services
Jenny Baker, Regional Internal Audit Manager
John Forte, Regional Internal Audit Team
Mark Palumbi, CA, Crawford, Smith and Swallow
Christine Morrow, CA, Crawford, Smith and Swallow

Staff in attendance:

Shari Bush, Recording Secretary/Administrative Assistant, Business and Financial Services

3. **Introduction of New Committee Members**

New Audit Committee Community Members were introduced by John Crocco and Giancarlo Vetrone: Mario Falvo and Louie Finelli.

4. **Nominations and Election of the Audit Committee Chair for 2017 – 2018**

John Crocco called for nominations for the position of Chair of the Audit Committee.

Kathy Burtnik nominated Father Paul MacNeil to stay as Chair.

No other nominations were made.

Director Crocco asked Father Paul MacNeil if he wished to stand for the position of Chair of the Audit Committee. Father Paul MacNeil accepted the election.

5. **Approval of the Open Agenda**

Moved by Pat Vernal

THAT the Niagara Catholic Audit Committee approved the Open Agenda of the Audit Committee Meeting Friday, November 10, 2017.

CARRIED

6. **Declaration of Conflict of Interest**

No Declarations of Conflicts of Interest were declared with any items on the agenda.

The Annual Conflict of Interests forms were filled out and collected by the Chair, then given to Shari Bush for file.

7. **Approval of Open Minutes of September 27, 2017 Audit Committee Meeting**

Moved by Kathy Burtnik

THAT the Niagara Catholic Audit Committee approved the Open Minutes of the Audit Committee Meeting of September 27, 2017.

CARRIED

8. **2016-2017 Financial Statements**

Mark Palumbi, Crawford, Smith and Swallow presented the Niagara Catholic District School Board Consolidated Financial Statements.

TABLED to next meeting scheduled Friday, November 17, 2017

9. **The Meeting was moved to the Closed Committee Session at 11:18 a.m. and moved back to the Open Committee Session at 12:00 p.m.**

10. **Appendix A and B of the Annual Reports were presented by Giancarlo Vetrone**

SIGNED by Father Paul MacNeil, Chair of the Audit Committee

11. **Update on School Board Sector Issues**

2017:SB23 and, 2017:SB26 were presented by Jenny Baker

2016:SB31 Update on Regional Internal Audit Consistency Measure was also presented by Jenny Baker and the Regional Internal Audit Mandate was re-signed by Regional Internal Audit

Manager, Jenny Baker, Audit Committee Chair, Father Paul MacNeil and Director of Education, John Crocco.

Regional Internal Audit Status Report and the Niagara Catholic PAR Audit Terms of Reference were presented by Jenny Baker.

12. Other Business

None

13. Next Meeting Date:

Friday, November 17, 2017 at 10:30 a.m. was scheduled to address the Tabled Items Invitation by Giancarlo to the External Auditors, Crawford, Smith and Swallow to attend all Audit Committee meetings going forward.

13. Adjournment

Meeting was adjourned at 12:25 p.m.

Moved by Pat Vernal

THAT the November 10, 2017 Niagara Catholic Audit Committee Meeting be adjourned.
CARRIED



MINUTES OF THE SPECIAL AUDIT COMMITTEE MEETING

FRIDAY, NOVEMBER 17, 2017

Minutes of the Special Audit Committee Meeting of the Niagara Catholic District School Board, held on Friday, November 17, 2017 at 10:30 a.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 10:40 a.m. by Chair Fr. MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Chair Fr. MacNeil.

2. Roll Call

Chair MacNeil noted that Trustee Pat Vernal and Mario Falvo were asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Mario Falvo				✓
Louie Finelli	✓			
Fr. Paul MacNeil	✓			
Pat Vernal				✓

The following staff were in attendance:

John Crocco, Director of Education, Secretary/Treasurer
Giancarlo Vetrone, Superintendent of Business and Financial Services
Mark Palumbi, CA, Crawford, Smith and Swallow
Shari Bush, Recording Secretary/Administrative Assistant, Business and Financial Services

3. Approval of the Agenda

Moved by Kathy Burtnik

THAT the Niagara Catholic District School Board approve the Agenda of the Special Audit Committee Meeting of November 17, 2017, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

B. BUSINESS IN CAMERA

Moved by Kathy Burtnik

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Special Audit Committee Meeting at 10:45 a.m. and reconvened at 11:05 a.m.

C. REPORT ON THE IN-CAMERA SESSION

Moved by Kathy Burtnik

THAT the Audit Committee report the motions from the In Camera Session of the Special Audit Committee Meeting of November 17, 2017.

CARRIED

2016-2017 Financial Reports carried over to Open Session

2016-2017 Financial Reports

Mark Palumbi, Crawford, Smith & Swallow, presented the report on the External Auditors review of the consolidated Financial Statements of the Board for the year ended August 31, 2017 highlighting key areas.

Moved by Louie Finelli

THAT the Audit Committee, approve and recommend to the Niagara Catholic District School Board the approval of the 2016-2017 Audited Financial Statements, as presented.

CARRIED

D. ADJOURNMENT

Moved by Louie Finelli

THAT the November 17, 2017 Special Audit Committee Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:10 a.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE (SEAC) MEETING OF
MAY 2, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of May 2, 2018 as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**MINUTES OF THE
SPECIAL EDUCATION ADVISORY COMMITTEE MEETING
WEDNESDAY, MAY 2, 2018**

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, May 2, 2018, at 7:00 p.m. in the Father Burns csc Boardroom at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Racine.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair Racine.

2. Roll Call

Members	Affiliations	Present	Excused	Absent
Anna Racine	The Tourette Syndrome Association of Ontario	✓		
Karen Murphy	Autism Ontario Niagara Region	✓		
Pina Palombo	Down Syndrome Caring Parents (Niagara)	✓		
Bill Helmeczi	Pathstone Mental Health	✓		
Michael Jacques	Community Living Welland Pelham	✓		
Dorothy Harvey	Niagara Children's Centre		✓	
Rita Smith	Community Living Port Colborne/Wainfleet	✓		
Trustees				
Pat Vernal		✓		
Maurice Charbonneau			✓	
Student Senate Representative				
Justine Bourak		✓		

The following staff were in attendance:

Pat Rocca, Superintendent of Education; **David O'Rourke**, Coordinator – Special Education;
Tina DiFrancesco, Recording Secretary

3. Approval of the Agenda

Moved by Bill Helmeczi
Seconded by Karen Murphy

THAT the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of May 2, 2018.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Special Education Advisory Committee Meeting of April 4, 2018

Moved by Bill Helmeczi
Seconded by Karen Murphy

THAT the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of April 4, 2018 as presented.

CARRIED

B. PRESENTATIONS

C. VISIONING

1. Goals and Vision for 2017-2018

1.1 Goals and Vision for the 2017-2018 School Year

Chair Racine reviewed the achievement of the SEAC goals for the 2017-2018 school year.

A discussion was held regarding the reduction of staff due to declining enrollment in the education sector. Superintendent Iannantuono explained that funding from the Ministry of Education is based on enrollment. Due to declining enrollment, funding is less, resulting in a reduction of staff. The staffing process was explained and it was noted that it is a very fluid process.

D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF APRIL 4, 2018

1. Learner Advocacy

2. **Parent Outreach**
3. **Program and Service Recommendations**
4. **Special Education Budget**
5. **Annual Review, Special Education Plan**
6. **Other Related Items**
7. **Policy Review**

The following policies were presented for review.

Bottled Water Policy (701.5)
Employee Code of Conduct and Ethics Policy (201.17)
Environmental Stewardship Policy (400.6)
Voluntary and Confidential Self-Identification for First Nations, Metis and Inuit Students Policy (301.9)

Feedback can be submitted to jennifer.pellegrini@ncdsb.com by May 10, 2018.

Electronic Communications Policy (Employees) (201.12)
Student Parenting Policy (302.5)
Continuing Education Policy (400.1)
Playground Equipment Policy (702.1)

Feedback can be submitted to jennifer.pellegrini@ncdsb.com by September 10, 2018

E. SEAC REPORT

1. **Review and Approval of SEAC Insert for Catholic School Council Agenda**
 - Nil Report
2. **Review and Approval of SEAC Insert for School Newsletters**
 - Nil Report

F. AGENCY REPORTS

1. *Down Syndrome Caring Parents (Niagara) – Pina Palombo*

- AGM was held on Sunday, April 8 at Bridges for Autism. There are some new acting voting members. New Board members, President, Vice-President - Rob Lavorato, Secretary, Treasurer, SEAC Representative – Pina Palombo and DSAO Representative.
- Upcoming Events: Meeting this Sunday will firm up dates.
- Poker Night is happening – Rob Lavorato is facilitating this event.
- GO 21 is booked for October at Heartland Forest.
- Canadian Down Syndrome Conference - May 18, 19, and 20 – held at the Sheraton Hotel in Hamilton. Many keynote speakers. Information in the fields of education, aging, health care, research and advocacy.
- Upcoming *Meridian Smiles* walk, run, and stroll – inclusive event happening at Brock University on July 15.
- Speaker series event coming.
- GMC Cross Fit Partnered with CrossFit Niagara - the main facility for working with DS group. Next date is this Sunday, May 6, 11:00a.m. – 12:30p.m.

2. *The Tourette Syndrome Association of Ontario – Anna Racine*

- Nil Report

3. *Pathstone Mental Health – Bill Helmeczi*

- We have initiated a walk in service which operates from 9:00 a.m. to 3:30p.m. on Tuesday, Wednesday, and Thursday. To date we have served individuals from each of the 12 communities of Niagara.
- The Hope Award is June 1, and the guest speaker is Steven Page.

4. *Community Living Welland Pelham – Michael Jacques*

- This year Community Living Welland Pelham will be celebrating our 65th Anniversary!
- May is Community Living Month across Ontario. We will be hosting a flag raising at Welland Civic Square on May 1 from 11:00a.m.-12:00p.m. Please add to your schedule and let people we support, staff and families know about this event. We would like to have a good attendance.
- Welland Bridge 13 Illumination. We will be lighting up the Welland Bridge on May 8 and 9, blue and green. We will be gathering on the 8th in the evening at Tavis for fellowship and to watch the bridge lighting. If you would like to attend the event at Tavis please RSVP to dwaynemcclentic@cl-wellandpelham.ca<<mailto:dwaynemcclentic@cl-wellandpelham.ca>>
- Don't forget we have the entire Great Wolf Lodge Waterpark to ourselves on Friday, May 18, 2018, 9:00p.m. - Midnight; \$30 each or \$100 for 4! Check the link below for ticket info. This is also a Fundraiser for us.

<http://www.cl-wellandpelham.ca/News/tabid/1006/Article/3304/Water-Park-After-Dark.aspx>

- Annual Boston Pizza Night. On May 29, 2018 we will be having our annual evening at Boston Pizza. More information to follow.
- Annual Memorial Golf Tournament. Spots are filling up fast for our Annual Tournament on June 2. This is a fun event for people of all skill level. Don't forget we are hosting the best dressed team contest again this year. LOCATION: Rolling Meadows: DATE: June 2, 2018, REGISTRATION: 11:00 a.m.: TIME: Shotgun Start at 1:00 p.m. ENTRY FEE: \$120 /golfer and includes full lunch and dinner, driving range, 18 holes with cart, awards ceremony, raffles and prizes. Every golfer registered will be entered into a draw for an NHL Alumni jersey signed by Bryan Trottier.

<http://www.cl-wellandpelham.ca/News/tabid/1006/Article/3305/Annual-Memorial-Golf-Tournament-2018.aspx>

5. **Autism Ontario Niagara Region – Karen Murphy**

- Our annual golf tournament is scheduled for Friday, May 25 at Rolling Meadows Golf Club.
- Niagara Workshop – Helping Parents be heard by Ontario School Boards, held at the chapter office on Saturday, May 5 from 10:00a.m. – 3:00p.m. Hosted by Educational Consultant, Ed Mahony.
- Annual Chapter meeting scheduled for Monday, June 4 at the Christ Community Church in Welland, guest speaker Matthew D. Lerner, PhD.

6. **Niagara Children's Centre – Dorothy Harvey**

- Nil Report

7. **Community Living Port Colborne/Wainfleet – Rita Smith**

- Self Advocates and friends will be meeting at city hall on May 11 at 9:30 a.m. for the flag raising for Community Living month.
- The Niagara Regional Police and Medic Alert Foundation Canada launched a new service recently. The police service created an autism registry several years ago, which was expanded in 2017 to include all vulnerable persons. When the program was reviewed, staff found that other police services in the province were partnering with Medic Alert. The new service gives Niagara Regional Police 24-hour access to a registered subscriber's identity, photo and other vital information. It ensures vulnerable individuals — such as people with autism, Alzheimer's, dementia, fetal alcohol syndrome disorders or those with a cognitive brain injury — receive immediate and focused attention in the event of an emergency. All families with vulnerable members are encouraged to be registered. More information can be found on the NRP website.
- Planning for summer camp is underway. CLPCW is partnering with Safari Niagara, Heartland Forest, I CANTER, the YMCA, Niagara Falls Art Gallery and the NCDSB to provide children with a variety of camp experiences.

- CLPCW is partnering with NCDSB and the DSBN in coordinating a jobs skills training program for students in the special needs department.
- These job placements will continue during the summer and students will be receiving a wage. CLPCW received a grant from the Ministry of Community and Social Services Modernization Program and we are hoping to partner with both boards in the fall to provide life skills training programs, as well.

G. STAFF REPORTS

1. Lisa Selman – Principal, Elementary

Report Submitted

Happening in Elementary Schools

- Elementary staff and students are enjoying the spring weather and outdoor recesses.
- EQAO preparations are in progress for the upcoming assessment. Schools scheduled to use technology, Google Read & Write will participate in practice assessments using the technology.
- Two Student Senate leaders for 2018-19 have been selected from each elementary school. Incoming senate leaders and outgoing senate leaders will attend a Symposium this month.
- Students in Grade 2 will make the Sacrament of First Holy Communion and Reconciliation this month for many schools.
- In sports & clubs – Chess - Grade 4-8 was well attended by all schools. Badminton occurred this month. Students are practicing for school and area Track and Field events for students in Grades 4-8.
- Eco visits are scheduled this month for elementary schools.
- Playground structures will be inspected this spring.
- Educational Field Trips - The outdoor education program facilitated at St. Kateri, formerly St. John's Centre has had much success. Many classes have attended the revised outdoor program. This is a partnership between NCDSB and Brock University.
- Summer Learning Programs - Selected schools have been allotted complimentary spaces for students who meet criteria. This has been well received by families in need.
- Catholic School Councils are finalizing details on upcoming Funfairs, Spring Bazaars, Trivia Nights, and events subsidized through Parent Reaching out Grants.
- Class and school organization has begun in elementary schools.
- Mother's Day crafts, cards, planting of flowers are underway.
- Year End Educational Field trips are being finalized, Talent Shows, Yearbooks are in progress at various schools.
- Transition meetings are ongoing with Student Support Services personnel.
- Kindergarten registrations are ongoing.

2. Denice Robertson – Principal, Secondary

Report Submitted

- All schools are in the process of setting dates for and attending transition and IPRC meetings for our incoming students for the 2018-2019 school year; Special Education, Guidance and the Success Team are a key piece in the transition process. We welcome these new families into our schools and help prepare them for what is to come in order to make the journey a little easier.

- Parents of students on IPRCs are being invited to attend their child's annual IPRC meeting for this 2017-2018 school year.
- Special Education Classroom students are looking forward to attending the event at Lakeshore Catholic High School on May 2 and on May 11, they will attend the "Bingo" event at Blessed Trinity Catholic Secondary School.
- We are in the process of selecting students to participate in the *College and Community Transition Planning for Students with Special Education Needs*. Students who attended last year found the experience at Niagara College to be most informative. Students will be exposed to a variety of college services and community organizations that will prepare them for the transition to life after secondary school.

Saint Francis

- In preparation for our next school year, we are currently meeting with parents of suitable candidates for both our Grade 9 GLS (a Learning Strategies class with a numeracy and literacy focus) and our Grade 10 ELS (English Literacy Skills) classes. These meetings serve as both an opportunity to provide explanations about future pathways and an opportunity to build relationships with our Phoenix parents.
- One of our students made a presentation at the Learning Disabilities Association of the Niagara Region's annual Appreciation Night on April 6. This student greatly appreciated this opportunity to share his experiences, and to thank the LDANR for the programs that have assisted him throughout his lifetime.
- On May 9, the students will participate in a Special Olympics Badminton competition at the Welland campus of Niagara College.
- We continue to support our Saint Francis community through our Breakfast Program and through the preparation of the nutrition breaks for our P3 program each week.

Blessed Trinity

- As the lead, we are looking forward to our upcoming meetings with community partners as we continue the TAY process for students currently in the class. Our department is already thinking about the transition process for new students coming in next year and will work with parents and local agencies to begin the process early.

Holy Cross

- Students in the class are actively preparing for participation in Spirit Week, which is being planned by the student council, and coincides with Catholic Education Week. There will be inclusive events every day during lunch and an evening dance as culmination, at the end of the week.

Denis Morris

- The Special Education Class is preparing to attend the Special Olympics in Peterborough later this month. Congratulations to our basketball and bocce teams and our coaches.
- Best Buddies are looking to attend another movie at Landmark cinemas at the end of this year, date and movie still to be determined.

Saint Paul

- Students continue to thrive in their integrated classes; they are learning important skills in a variety of subjects (including Art, Music, Science, Phys. Ed., Culinary Arts, etc.). The students in the Culinary Arts program continue to develop many skills (cooking, cleaning, sanitary, etc.); some of our students have helped out with Saint Paul's Friday hot-breakfast program.

Saint Michael

- The Special Education class is planning a "reunion day" at Heartland Forest on June 8 where we will be inviting our past graduates, incoming students to join our current students on an outing.
- TAY meetings have wrapped up for the year. We are continuing with transition meetings for incoming students and secondary staff will be attending grade 8 IPRCs in the next couple of months.

Lakeshore Catholic

- Lakeshore Catholic High School is hosting their Special Education Dance on Wednesday, May 2. The theme will be "Movie Madness." Students from all eight secondary schools in Niagara Catholic will watch a series of mini films and then have lunch and a dance! It is a tradition at Lakeshore Catholic that continues for our Special Education students. It is a nice way to usher in the beginning of Catholic Education Week the following week.

3. Pat Rocca – Superintendent of Education

- Catholic Education Week will be held the week of May 7 – 11, 2018.
- Friday, May 11 – *Distinguished Alumni Award Celebration* is being held at the Catholic Education Centre.
- Thursday, May 17 - *Graduation Ceremonies* will be held at the Gale Centre in Niagara Falls.
- Thursday, May 17 - *Partners in Catholic Education*.
- Friday, May 18 – Professional Activity Day across the Board.
- After School Skills Programs for students with autism are happening. SEAC members are invited to attend the *Jungle Jamboree* Performing Arts event being held at Saint Michael Catholic High School on Tuesday, June 5 at 6:30p.m., film at 7:00p.m.
- SEAC Dates for 2018-2019; first Wednesday of the month, except for January due to Christmas holiday shutdown. The March SEAC meeting will occur on **Monday, March 4** because Ash Wednesday is on March 6.
 - September 5, 2018
 - October 3, 2018
 - November 7, 2018
 - December 5, 2018
 - January 9, 2019
 - February 6, 2019
 - March 4, 2019
 - April 3, 2019
 - May 1, 2019
 - June 5, 2019

4. David O'Rourke – Coordinator Special Education

- Transition meetings are happening.

H. TRUSTEE REPORTS

1. Pat Vernal – Trustee

- Working on the budget and system priorities.

2. Maurice Charbonneau – Trustee

- Nil Report

I. STUDENT REPORT

1. Justine Bourak– Student Senate Representative

- Student Senate meeting was held yesterday. The two student senate scholarships were chosen.
- May 8 - Attending Catholic Youth Day at the WE centre for Global learning in Toronto.
- May 10 – Student Symposium is happening.

J. NCPIC REPORT

- The *Niagara Catholic Well Being, Learning and Achievement Fair* was held last month.
- The next NCPIC meeting is Thursday, May 3.

K. ALLIANCE COMMITTEE REPORT

L. NEW BUSINESS

1. Learner Advocacy

2. Parent Outreach

3. Program and Service Recommendation

4. Special Education Budget

5. Annual Review, Special Education Plan

5.1 Review of the Special Education Advisory Committee Brochure

SEAC members provided feedback regarding the review of the SEAC brochure.

5.2 Review of the Special Education Advisory Committee section of the Special Education Plan

SEAC members provided feedback regarding the review of the SEAC section of the Special Education Plan.

6. Other Related Items

7. Policy Review

M. CORRESPONDENCE

1. Review Correspondence

Correspondence was presented via the SEAC portal for review.

N. QUESTION PERIOD

O. NOTICES OF MOTION

P. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS

Q. INFORMATION ITEMS

1. Chair Racine reminded SEAC members of the upcoming year end dinner being held prior to the June meeting.

R. NEXT MEETING:

Wednesday, June 6, 2018 at 7:00p.m. at the Catholic Education Centre

S. ADJOURNMENT

Moved by Karen Murphy

Seconded by Michael Jacques

THAT the May 2, 2018 meeting of the Special Education Advisory Committee be adjourned.

CARRIED

This meeting was adjourned at 8:45p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: APPOINTMENT OF NIAGARA CATHOLIC SPECIAL
EDUCATION ADVISORY COMMITTEE (SEAC) MEMBERS
2014-2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board appoint the following local association representatives to serve as Special Education Advisory Committee members for the term of 2014-2018:

Pina Palombo (Primary Representative) – Down Syndrome Caring Parents Association of Niagara

Rob Lavorato (Alternate Representative) - Down Syndrome Caring Parents Association of Niagara

Prepared by: Pat Rocca, Superintendent of Education
Presented by: Pat Rocca, Superintendent of Education
Recommended by: John Crocco, Director of Education/Secretary-Treasurer
Date: September 25, 2018



REPORT TO THE BOARD SEPTEMBER 25, 2018

APPOINTMENT OF NIAGARA CATHOLIC SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEMBERS

BACKGROUND INFORMATION

In the Education Act, Ontario Regulation 464/97 (O. Regulation 464/97) Special Education Advisory Committees outlines the composition, eligibility requirements and length of term served by the membership of this Board committee.

Sections 1, 2, 5 and 6 below are the excerpts from O. Regulation 464/97:

1. In this Regulation, “local association” means an association or organization of parents that operates locally within the area of jurisdiction of a Board and that is affiliated with an association or organization that is not an association or organization of professional educators but that is incorporated and operates throughout Ontario to further the interests and well-being of one or more groups of exceptional children or adults. O. Regulation 464/97, s. 1.
2. (1) Every district school Board shall establish a Special Education Advisory Committee that shall consist of,
 - (a) subject to subsections (2) and (3), one representative from each of the local associations that operates locally within the area of jurisdiction of the Board, as nominated by the local association and appointed by the Board;
 - (b) one alternate for each representative appointed under clause (a), as nominated by the local association and appointed by the Board;
 - (c) such number of members from among the Board’s own members as is determined under subsection (4), as appointed by the Board;
 - (d) where the number of members appointed under clause (c) is less than three, one alternate, as appointed by the Board from among its own members, for each member appointed under clause (c);
 - (e) one or two persons to represent the interests of Indian pupils, as provided by section 4; and
 - (f) one or more additional members appointed under subsection (5).
- (2) The Board shall not appoint more than twelve (12) representatives under clause (1) (a).
- (3) Where there are more than twelve (12) local associations within the area of jurisdiction of the Board, the Board shall select the twelve (12) local associations that shall be represented.
- (4) The number to be appointed by the Board under clause (1) (c) shall be the lesser of,
 - (a) three; and
 - (b) twenty-five (25) per cent of the total number of members of the Board, rounded down to the nearest whole number.
- (5) For the purposes of clause (1) (f), the Board may appoint one or more additional members who are neither representatives of a local association nor members of the Board or another committee of the Board. O. Regulation 464/97, s. 2.

5. (1) A person is not qualified to be nominated or appointed under section 2 or 3 to a Special Education Advisory Committee of a Board unless the person is qualified to vote for members of that Board and is resident in its area of jurisdiction.
6. Subject to section 7, each of the persons appointed to a Special Education Advisory Committee of a Board shall hold office during the term of office of the members of the Board and until a new Board is organized. O. Regulation 464/97, s. 6.

The attached letter of nomination has been received for consideration of appointment to the Special Education Advisory Committee for the 2014-2018 term of office.

RECOMMENDATION

THAT the Niagara Catholic District School Board appoint the following local association representatives to serve as Special Education Advisory Committee members for the term of 2014-2018:

Pina Palombo (Primary Representative) – Down Syndrome Caring Parents Association of Niagara

Rob Lavorato (Alternate Representative) - Down Syndrome Caring Parents Association of Niagara

Prepared by: Pat Rocca, Superintendent of Education

Presented by: Pat Rocca, Superintendent of Education

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018



September 4, 2018

Niagara Catholic District School Board
427 Rice Road
Welland, ON L3C 7C1

ATTN: Father Paul MacNeil, Chair of the Board

RE: SEAC Representative Changes

Dear Father MacNeil,

The Down Syndrome Caring Parents Association would like to nominate Pina Palombo for membership as the primary representative and Rob Lavorato as the alternate representative for Niagara Catholic District School Board's SEAC.

Pina Palombo and Rob Lavorato meet the qualification criteria, as they are residents within the area of jurisdiction of the board, and are able to vote for the current Board of Trustees and, therefore, separate school supporters.

Please contact me if you have any questions regarding my request.

Sincerely,

Doris Fiander
President

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: MINUTES OF THE NIAGARA CATHOLIC PARENT
INVOLVEMENT COMMITTEE OF MAY 3, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Minutes of the Niagara Catholic Parent Involvement Committee Meeting of May 3, 2018 as presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING

MAY 3, 2018

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, May 3, 2018 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland, ON.

The meeting was called to order at 7:05p.m.by Chair Daly.

A. ROUTINE MATTERS

1. Opening Prayer

Opening prayer was led by Superintendent Forsyth-Sells, with special intentions for the graduating classes of 2018 and their families.

2. Roll Call: Guest in attendance Marco Magazzeni, Administrator Alternative Programs and Community Partnerships

Parent Members	Affiliations	Present	Excused	Absent
Shonna Daly	Fort Erie/Port Colborne/Wainfleet	√		
Leanne Prince	Grimsby/Lincoln/West Lincoln/Pelham	√		
Rebecca Williams	Grimsby/Lincoln/West Lincoln/Pelham		√	
Kim Hedden	Merritton/Thorold	√		
Heather McCluckie	Merritton/Thorold	√		
Chris Kouroushis	Niagara Falls/Niagara-on-the-Lake	√		
Rita Colling	Niagara Falls/Niagara-on-the-Lake			√
Mary Mannella-Byers	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√		
Marion Battersby	St. Catharines		√	
Lisa Finley	St. Catharines	√		
Kate Hingston	St. Catharines	√		
Angela Lorenzo	St. Catharines	√		
Carrie Vernelli	Welland	√		
Leone Strilec	Development and Peace	√		
Shelley Gilbert	Society of St. Vincent de Paul	√		
Anna Racine	SEAC Representative	√		
Fr. Peter Rowe	Bishop/Diocesan Representative	√	Arrived at 7:40 p.m.	
Gabriel Demizio	Secondary Student Senate Representative	√		
Trustees				
Kathy Burtnik	Trustee	√		
Dino Sicoli	Trustee		√	

The following staff was in attendance:

Lee Ann Forsyth-Sells, Superintendent of Education, Kim Kuchar, Elementary Principal, Josie Rocca, Support Staff and Yvonne Anderson, Recording Secretary.

Regrets sent: Marion Battersby, Brad Johnstone, Dino Sicoli, and Rebecca Williams

3. Approval of the Agenda

Moved by: Kate Hingston

Seconded by: Chris Kouroushis

THAT the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of May 3, 2018 as presented.

CARRIED

4. Declaration of Conflict of Interest

No conflict of interest was declared.

5. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of January 11, 2018

Moved by: Leanne Prince

Seconded by: Heather McCluckie

THAT the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of January 11, 2018 as presented.

CARRIED

6. Review of the Notes from the Information Session of March 22, 2018

The notes from the March 22, 2018 information session were provided to all NCPIC members for review.

B. PRESENTATION

Minister's Ninth Annual Parent Involvement (PIC) Symposium

Superintendent Forsyth-Sells reported that NCPIC members, Marion Battersby, Kate Hingston and Carrie Vernelli, Janet Bosnjak member of the St. Mary and Notre Dame College Catholic School Councils and Gary Parker, Co-Chair of the Niagara Catholic Indigenous Education Advisory Council represented Niagara Catholic at the Minister's Ninth Annual Parent Involvement (PIC) Symposium in Toronto on April 20 to 23, 2018.

Kate Hingston provided an overview of the symposium with a focus on Indigenous Peoples. Marco Magazzeni, Administrator Alternative Programs and Community Partnerships reported on Niagara Catholic programming and services provided to support Indigenous students in the Board. A question and answer period followed.

C. Chair's Report-Shonna Daly

Chair Daly reported on the past events and upcoming events of the Board.

D. 2017-2018 NCPIC GOAL

Superintendent Forsyth-Sells reported that the recommendation made by the NCPIC to the Board regarding the Catholic School Councils Policy No. 800.1 was approved. The policy will be sent out for vetting in June 2018.

E. SUBCOMMITTEE REPORTS

1. FAITH FORMATION-*Josie Rocca*

Josie Rocca proposed a NCPIC Faith Formation evening at Journey's on June 7, 2018 from 5:00 p.m. to 8:00 p.m. for all members. The Faith Formation would take place in conjunction with St. Gabriel Lalemant Catholic Elementary School and facilitated by Krista Wood, Board Chaplaincy Leader. Interested members are to confirm their attendance to Josie Rocca no later than Monday, May 14, 2018.

2. POLICY- *Chair Daly*

The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process.

*Feedback due to Jennifer Pellegrini by **May 10, 2018***

- Bottled Water Policy (701.5)
- Employee Code of Conduct and Ethics Policy (201.17)
- Environmental Stewardship Policy (400.6)
- Voluntary and Confidential Self-Identification for First Nations, Métis and Inuit Students Policy (301.9)

*Feedback due to Jennifer Pellegrini by **September 10, 2018***

- Electronic Communications Policy (Employees) (201.12)
- Student Parenting Policy (302.5)
- Continuing Education Policy (400.1)
- Playground Equipment Policy (702.1)

3. NCPIC PRO Grant 2018-2019

Superintendent Forsyth-Sells reported that the NCPIC would submit a 2018-2019 PRO Grant application in partnership with the Special Education Advisory Committee, the Alliance Committee and the Indigenous Education Association Committee on the theme of equity and inclusive education.

F. REPORT FROM THE DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION

1. Catholic Education Week and Mental Health Week Campaign-May 7 to 11, 2018

Theme: "*Making a Connection between our Faith and Mental Health*". Elementary students will participate in a poster contest and secondary students will participate in a video contest depicting how they make connections between faith and mental health.

2. Partners in Catholic Education Dinner-Thursday, May 17, 2018

Superintendent Forsyth-Sells invited NCPIC members to attend the Partners in Catholic Education Dinner on Thursday, May 17, 2018 at the Americana Conference and Resort in Niagara Falls beginning at 5:30 p.m. with keynote speaker Fr. Tony Ricard. Interested NCPIC members were asked to confirm their attendance with Yvonne Anderson no later than Monday, May 7, 2018.

3. 2018-2019 System Priorities-NCPIC Feedback

Superintendent Forsyth-Sells reported that the following action verb received from the NCPIC for the 2018-2019 System Priorities will be submitted to the Board for consideration:

- Support a partnership for a Board-wide parent engagement event between the NCPIC and SEAC, IEAC and the Alliance Committee through a PRO Grant application.

4. 2018-2019 NCPIC Membership

Superintendent Forsyth-Sells reported that a memo will be sent to all elementary and secondary Principals to promote the 2018-2019 NCPIC Membership this month. The memo will include a newsletter insert and the nomination forms for parents/guardians and community representatives.

The available parent/guardian positions for the 2018-2019 on the Niagara Catholic Parent Involvement Committee are as follows:

Fort Erie/Port Colborne/Wainfleet	1 position	Parent/Guardian Representative
Grimsby/Lincoln/West Lincoln/Pelham	1 position	Parent/Guardian Representative
Niagara Falls/Niagara-on-the-Lake	3 positions	Parent/Guardian Representatives
St. Catharines	2 positions	Parent/Guardian Representatives
Thorold/Merritton	1 position	Parent/Guardian Representative
Welland	2 positions	Parent/Guardian Representatives

Community Representatives

Superintendent Forsyth-Sells invited the current NCPIC Community Representatives to complete and submit the Community Representative form, along with a letter of recommendation supporting the nomination from the community agency, association, or organization addressed to Fr. Paul MacNeil, Chair of the Board **no later than 4:00 p.m. EST. on Wednesday, September 19, 2018.**

Parent/Guardian Representatives

Superintendent Forsyth-Sells invited NCPIC members that are coming to the end of their term to complete and submit the parent/guardian nomination form to the attention of Yvonne Anderson no later than **4:00 p.m. EST., on Friday, October 12, 2018.**

5. 2018-2019 NCPIC Meeting Dates

The NCPIC meetings will continue to fall on the first Thursday of the month as required.

The NCPIC Meeting dates for 2018-2019 are as follows:

- September 6, 2018
- November 1, 2018
- January 10, 2019
- March 7, 2019
- May 2, 2019

6. NCPIC Financial Report

A financial statement was provided for information. Superintendent Forsyth-Sells reported that as in past practice, funds will be allocated to support the Partners in Catholic Education Dinner.

G. COMMUNITY REPORTS

1. *Development and Peace-Leone Strilec*

- Leone reported on and provided the agenda for the St. Catharines Diocesan Bi-annual General Meeting that will be held at St. Alfred's on Saturday, May 26, beginning at 10 a.m. Students from Notre Dame College will be delivering a presentation on pilgrimage and the relationship with Development and Peace. All are welcome to attend.

2. *Society of St. Vincent de Paul-Shelley Gilbert*

- The 3rd annual St. Vincent de Paul Trivia Night will be held on Friday, May 25, 2018 at St. Alfred Church and the proceeds will help support sending children to summer camp in Chatham ON.
- An update on the container for the North of 60 project in support of the Naujaat Nunavut communities was provided.
- The St. Vincent de Paul Soup Kitchen was featured on Cogeco with the Mayor of St. Catharines.

H. SEAC REPORT-Anna Racine

- Anna Racine reported that the Special Education Plan and the SEAC Brochure were reviewed at the SEAC meeting of May 2, 2018.
- A discussion, and question and answer period took place regarding 2018-2019 staffing in the Board.

I. BISHOP/DIOCESAN REPORT-Fr. Peter Rowe

- Fr. Peter Rowe stated that the month of May focuses on Mother Mary, and that we should be celebrating our children arriving at the table of the Lord, as they receive their sacraments.
- As a Catholic community we are anticipating the release of the "Renewing the Promise" A Pastoral Letter for Catholic Education. This document by the Bishops of Ontario invites us to lead at our personal call to holiness.

J. STUDENT SENATE REPORT-Gabriel Dimizio

- There was an increase in scholarship applications for the 2017-2018 school year. The two recipients will be announced at the Board-wide graduation event on May 17, 2018.
- Nine senators will be travelling to the WE Global Learning Centre in Toronto on May 8, 2018 for an event hosted by the Ontario Catholic School Trustees' Association. The day will include presentations by the Canadian Catholic Organization, the WE organization as well as Development and Peace.
- The Student Symposium for the Elementary Student Senates and the Secondary Student Councils will be held at Club Roma on May 10, 2018 with keynote Olympian Sarah Wells. Elections for the 2018-2019 will take place at the symposium, and a transition meeting with the 2017-2018 and the 2018-2019 student senators will follow.

K. STAFF REPORTS-Kim Kuchar

A report was made on the events and celebrations taking place in all elementary and secondary schools in the Board to support Catholic Education Week with the theme "Renewing the Promise" and for the duration of the 2017-2018 school year.

L. TRUSTEE REPORTS-Trustee Burtnik

- Trustee Burtnik reported that the “Renewing the Promise” A Pastoral Letter for Catholic Education will be released next week and that everyone should take the opportunity to read this beautiful document which is based on the Road to Emmaus and building an authentic relationship with God.
- A discussion occurred about the challenges the Board has been facing due to declining enrolment.
- A discussion occurred about the upcoming elections and the importance of an informed vote.

M. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

- Role of the Communication Department-Emergency Situations

N. NEXT MEETING:

Thursday, September 6, 2018 at 7:00 p.m. at the Catholic Education Centre.

O. CLOSING PRAYER: Closing Prayer was led by Fr. Peter Rowe.

P. ADJOURNMENT

Moved by: Chris Kouroushis

Seconded by: Leanne Prince

THAT the May 3, 2018 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

CARRIED

The meeting was adjourned at 9:00 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: APPOINTMENT OF COMMUNITY REPRESENTATIVE(S)
TO THE NIAGARA CATHOLIC PARENT INVOLVEMENT
COMMITTEE 2018-2019**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the appointment of the following community members to serve as Community Representatives on the NCPIC for the 2018-2019 term:

Leone Strilec-St. Catharines Diocesan Council for Development and Peace (Appendix A)
Shelley Gilbert-St. Vincent de Paul Society (Appendix B)

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018



**REPORT TO THE BOARD
SEPTEMBER 25, 2018**

**APPOINTMENT OF COMMUNITY REPRESENTATIVE(S) TO THE NIAGARA
CATHOLIC PARENT INVOLVEMENT COMMITTEE
2018-2019**

BACKGROUND INFORMATION

The composition of the Niagara Catholic Parent Involvement Committee membership includes Community Representatives.

In the Education Act O.Reg. 330/10 School Councils and Parent Involvement Committees Part III, Composition of Committees, Transition S. 32 (3) subsection 4 states that in regards to community representatives that the Board shall appoint the following people to the committee:

“The number of community representatives, up to three (3), the board determines appropriate.”

The Niagara Catholic Parent Involvement Committee Policy No. 800.7 states that the composition of the Niagara Catholic Parent Involvement Committee shall include the following:

- The number of Community Representatives as specified in the By-Laws of the Niagara Catholic Parent Involvement Committee.

The Niagara Catholic Parent Involvement Committee By-Laws state that the membership will include:

- Up to three (3) community representatives will be appointed to the committee who are voting members.

The following letters of reference have been received for the position of Community Representative on the Niagara Catholic Parent Involvement Committee.

Leone Strilec-St. Catharines Diocesan Council for Development and Peace-Appendix A

Shelley Gilbert-St. Vincent de Paul Society-Appendix B

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the appointment of the following community members to serve as Community Representatives on the NCPIC for the 2018-2019 term:

Leone Strilec-St. Catharines Diocesan Council For Development and Peace (Appendix A)

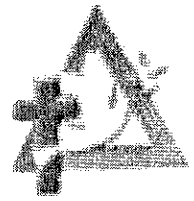
Shelley Gilbert –St. Vincent de Paul Society (Appendix B)

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018



Application for Community Representative

Niagara Catholic Parent Involvement Committee 2018-2019

Date:

September 4, 2018

Name:

Leanne Striles

Address:

46753 O Neil St. N.E. OUKAS IN 3

Phone No:

905 325 8824

Agency/Organization:

Canadian Catholic Organization for Development and Peace Canada

Brief Biography:

Currently chair of the Diocesan Council for Development and Peace - St. Catharines Diocese. On the Diocesan Council for 6 years. Retired teacher from Saint Michael Catholic High School - religious education, Social Sciences, student success, and Special Education. Currently volunteer at Ten Thousand Hours.

A letter of recommendation from the community agency, association, or organization has been attached

Please send to: Catholic Education Centre

427 Rice Road

Welland, ON

L3C 7C1

Attention: Yvonne Anderson or e-mail yvonne.anderson@nccbi.com

Complete applications packages must be received no later than 4:00 p.m. EST. on Wednesday, September 19, 2018

September 3, 2018
5701 MacPherson Cres
Niagara Falls, ON
L2J 1Z9

Attention: Yvonne Anderson
Catholic Education Centre
427 Rice Road
Welland, ON L3C 7C1

Leone Strilec has represented the St Catharines Diocesan Council for Development and Peace as a community representative on the Niagara Catholic Parent Involvement Committee for the past two years. She is also currently the chair of the Diocesan Council for Development and Peace. Leone works closely with the high school chaplains and students on our annual education campaign. I am confident that you have found her to be a valuable asset on the committee, and Development and Peace values the input into the NCPIC.

Sincerely,

Frank Fohr,
South-West Ontario Representative
National Council of Development and Peace



Application for Community Representative
Niagara Catholic Parent Involvement Committee 2018-2019



Date: August 15 2018
Name: Shelley Gilbert
Address: 208 Rykert St
Phone No.: 905-329-8568
Agency/Organization: Society of St. Vincent de Paul

Brief Biography: I am active member at St. Mary of the Assumption Church. Been involved in St. Vincent-de Paul for over 20 years. This year I volunteered at South Niagara Canoe Club for the ~~Polo Canoe~~ Canoe Polo. I compete in the para kayaking 200 metre sprint.

A letter of recommendation from the community agency, association, or organization has been attached.

Please send to: Catholic Education Centre
427 Rice Road
Welland, ON
L3C 7C1

Attention: Yvonne Anderson or e-mail yvonne.anderson@ncdsb.com

Complete applications packages must be received no later than 4:00 p.m. EST. on Wednesday, September 19, 2018.

August 29, 2018.

To Whom It May Concern

Shelley Gilbert, a close friend and fellow Vincentian has told me of her desire to once again be a Community Representative for the Society of St. Vincent de Paul with the Niagara Parent Involvement Committee. Within the Society of St. Vincent de Paul, Shelley has held many positions and presently is the Central Council president, responsible for ensuring that all Vincentians live the Gospel message by serving Christ in the poor with love, respect, justice and joy. Shelley is always willing to pitch in and offer assistance whenever and wherever needed and she does so with dedication, knowledge and a desire to see change. Recently, under the direction and supervision of Shelley, the Society of St. Vincent de Paul for the diocese of St. Catharines for a second year successfully collected and filled two sea containers with clothing, hygiene and laundry products as well as non-perishable food items, sports equipment, computers, school supplies, shelving and sewing machines to be shipped to Naujaat, Nunavut. It is my belief that Shelley will be a valuable asset to the committee and will represent the Society of St. Vincent de Paul as a true Vincentian living the Gospel message. Should you wish to speak with me further please feel free to contact me at 905-684-4784 or 289-241-2004.

Sincerely,

Louise Librock

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: NIAGARA CATHOLIC SYSTEM PRIORITIES 2017-2018
ACHIEVEMENT REPORT**

A hard copy of the Niagara Catholic System Priorities 2017-2018 Achievement Report will be provided as part of this report.

The Niagara Catholic System Priorities 2017-2018 Achievement Report is presented for information.

Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018



REPORT TO THE BOARD MEETING SEPTEMBER 25, 2018

NIAGARA CATHOLIC SYSTEM PRIORITIES 2017-2018 ACHIEVEMENT REPORT

BACKGROUND INFORMATION

At the May 23, 2017 meeting of the Niagara Catholic District School Board, the following motion was approved;

THAT the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2017-2018, as amended. (Appendix A)

The Niagara Catholic System Priorities 2017-2018 were designed to provide the annual focus for the system towards achieving the outcomes of the Niagara Catholic Vision 2020 Strategic Plan. Within the two (2) Strategic Directions and the seven (7) Enabling Strategies are the approved system priorities which provide the specific framework to measure the achievement of each direction and strategy within a specific school year.

The Board approved System Priorities 2017-2018 were posted on the Niagara Catholic website and copies were provided to all Principals, Vice-Principals, staff, Bishop Bergie, Special Education Advisory Committee (SEAC), Catholic School Council Chairs and the Niagara Catholic Parent Involvement Committee (NCPIC). In addition, a poster size copy of the Niagara Catholic System Priorities 2017-2018 were placed in public locations in all schools, Board sites and the Catholic Education Centre for review by students, staff, parents and guests to Niagara Catholic.

With the conclusion of the 2017-2018 academic year, members of Senior Administrative Council and Board staff collated, analyzed and reviewed all measurements and data gathered for the 2017-2018 school year and completed its review of the progress in achieving the System Priorities within each Strategic Direction and Enabling Strategy of the Board 's Vision 2020 Strategic Plan.

Attached to this report (Appendix B) is an electronic copy of the Niagara Catholic System Priorities 2017-2018 Achievement Report. A hard copy of the report will be provided at the meeting. Within each Strategic Direction and Enabling Strategy is the indicator of success and comments on the measurables within the action plan working document and the monitoring of the evidence to determine the achievement of either "Completed" or "Continued Progress 2018-2019". A copy of this final report will be provided to all Principals, Vice-Principals, Bishop Bergie, Special Education Advisory Committee (SEAC), Catholic School Council Chairs, Niagara Catholic Parent Involvement Committee (NCPIC) and posted on our Board website.

Senior Administrative Council is proud of the overall achievement of the 2017-2018 System Priorities as approved by the Board. Senior Staff complements Niagara Catholic students and staff for the high level of achievement and continued improvement throughout the 2017-2018 school year.

As we begin a new school year, the Niagara Catholic Vision 2020 Strategic Plan, the Board approved Strategic Directions System Priorities and Annual Budget for 2018-2019 along with the Board and School Improvement Plans are aligned to continue our focus on achieving the Vision Statements and Strategic Directions of the Niagara Catholic Vision 2020 Strategic Plan.

Senior Administrative Council will provide a mid-year review of the achievement of the System Priorities for the 2018-2019 academic year at the January 2019 Board Meeting and a final report for the 2018-2019 academic year at the September 2019 Board Meeting.

Attached

Appendix A Niagara Catholic Strategic Directions System Priorities 2017-2018

Appendix B Niagara Catholic Strategic Directions System Priorities 2017-2018 Achievement Report

The Niagara Catholic Strategic Direction System Priorities 2017-2018 Achievement Report
is presented for information.

Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018



NIAGARA CATHOLIC SYSTEM PRIORITIES 2017-2018

Mission Statement

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.



Vision 2020

NURTURING SOULS AND BUILDING MINDS

ENABLING STRATEGIES

MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All



Provide Supports for Success

- Increase student engagement, and student voice in student achievement, well-being and mental health awareness
- Engage in a review of specific programs, pathways, services and supports provided for all students
- Enhance global competencies and experiential learning opportunities for all students

Enhance Technology for Optimal Learning

- Improve access and use of technology for all students and staff

Building Partnerships and Schools as Hubs

- Create opportunities for meaningful dialogue, feedback and input from students, parents, staff, pastors and the community
- Refine brand awareness and communication with stakeholders
- Enhance and develop wrap-around partnerships with community services

Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance professional development opportunities for all staff
- Consolidate Board requirements for the Health and Safety of staff and students
- Address regulations regarding data management

Create Equity and Accessibility of Resources

- Conduct a review of the criteria used in the allocation of resources to deliver approved programs, supports and services within Board and School Improvement Plans

Ensure Responsible Fiscal and Operational Management

- Maintain financial stability through a balanced Budget for 2017-2018
- Achieve Ministry of Education compliance for Grants for Student Needs

Address Changing Demographics

- Continue to optimize efficiency in capacity utilization in all Board facilities





NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD





Size of Region..... 1,868 sq km
Population..... 447,888

Annual Budget 2017-2018 \$268,734,758

School Facilities

Number of elementary schools 49
 Number of secondary schools..... 8
 Number of Continuing Education schools 4

Student Enrolment

Elementary (ADE) 14,445
 Secondary (ADE)..... 6,978
 Continuing Education 3,134

School Staff

Elementary Teachers 850
 Secondary Teachers..... 451

Support Staff

EA's, ECE's, Library Technicians & Secretaries.... 1,020
 Principals & Vice-Principals 84

Administrative Staff

Director & Superintendents 7
 Controller of Facilities Services..... 1

Governance

Elected Trustees 8
 Student Trustees..... 2



Niagara Catholic District School Board

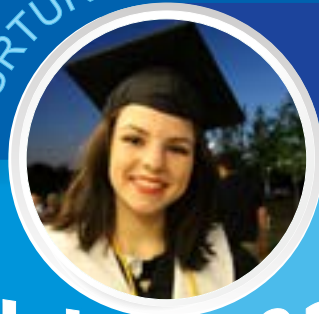


NIAGARA CATHOLIC SYSTEM PRIORITIES 2017-2018

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NURTURING SOULS AND BUILDING MINDS



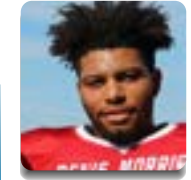
Vision 2020

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BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All



ENABLING STRATEGIES

Provide Supports for Success

- Increase student engagement, and student voice in achievement, well-being and mental health awareness
- Engage in a review of specific programs, pathways, services and supports provided for all students
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- Maintain financial stability through a balanced Budget 2017-2018
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System Priorities Achievement Report 2017-2018

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Mission Statement

The Niagara Catholic District School Board,
through the charisms of faith,
social justice, support and leadership,
nurtures an enriching Catholic
learning community for all
to reach their full potential
and become living witnesses of Christ.



System Priorities Achievement Report 2017-2018

1. Enabling Strategy - Provide Supports for Success

1.1 Increase student engagement, and student voice in achievement, well-being and mental health awareness

- Developed and facilitated a *Student Senate Retreat* to support strong Catholic student voice and leadership skills through prayer, reflection, and discipleship activities, in preparation for the elementary *Lead Out Loud Conference*.
- Delivered a *Culture of Life Conference* for secondary students to further develop skills and understand life issues including abortion, euthanasia, and human dignity. The 2017-2018 conference focused on how to defend and support individuals with disabilities, with respect for our shared human dignity.
- Delivered a *Development and Peace Workshop* for secondary students, focused on the important voice of women in creating communities of peace in developing countries.
- Developed 2017-2018 Board Improvement Plan for Student Achievement and Well-Being (BIPSAW). Based on *Board Enabling Strategies* and *System Priorities for 2017-2018*, and posted on Board website.
- Engaged students, staff, parents, and community partners in a youth summit: *Changing Mindset in a Changing World* on poverty, mental health and education success, in partnership with Brock University, to educate and advocate, through student voice and curriculum, evidence-based and equitable outcomes and activities while addressing systemic barriers to achievement for racialized and marginalized students, for a human rights framework and policy reform.
- Provided training on the revised *Police Protocol* at the Administrators' Retreat, in partnership with the Niagara Regional Police Service, along with the revised *Emergency Response Procedures* for schools to inform students and staff.
- Presented results of 2017 *Grade 8 Transition Student Survey* and *Grade 12 Graduation Survey* to principals at the September 2017 Director's meeting to inform School Improvement Plans for Student Achievement and Well-Being (SIPSAW).
- Provided resources for schools on the School Improvement Learning Cycle (SILC) and student achievement data (EQAO results), to support School Improvement Planning for the October 2017 Professional Activity Day.
- Supported schools with the theme of *Celebrating Diversity* through student work, including projects, videos, and speakers for *Bullying Awareness and Prevention Week 2017*.
- Delivered a *Youth Wellness Summit* for Niagara Catholic secondary students, led by the Mental Health Lead and Mental Health team, in partnership with other Board and community partners.
- Conducted a Niagara Catholic consultation on the provincial model of assessment and reporting with Board staff, parents and students, and submitted a response to the *Education Assessment Secretariat* at the Ministry of Education.



- Continued to support educational research projects to improve student achievement, engagement and voice, well-being and mental health.
- Redesigned and administered online *School Climate Surveys* for students in Grades 4-8, elementary staff and parents.
- Collaborated with researchers from the University of Waterloo to engage in the *Compass Study for Grades 9-12 School Climate Surveys*, by administering surveys to students and staff and conducting a review of results with secondary school principals and Safe and Accepting Schools teams.
- Began the implementation of the Ministry of Education's three-year *Ontario Education Equity Action Plan* in Niagara Catholic, in the areas of *School and Classroom Practices; Leadership, Governance and Human Resource Practices; Data Collection, Integration and Reporting; and Organizational Culture Change*, and created a *Niagara Catholic Equity Action Plan*.
- Planned and implemented the *Niagara Catholic Youth Wellness Summit* for secondary and Indigenous students, Child and Youth workers and Public Health Nurses, held April 26, 2018.
- Conducted an Equity Collaborative Inquiry (CI) to implement culturally responsive and relevant pedagogy (CRRP) practices, and develop leadership that was supported by the *Ministry of Education Equity Secretariat* at two secondary schools with principals, students, staff, parents, board and ministry staff.
- Expanded dual-credit opportunities with Brock University, and included additional subject areas geared to student interest and career exploration.
- Reviewed re-engagement and alternative opportunities for students not attending school with community stakeholders throughout the Region of Niagara.
- Provided additional supports for non-attending Indigenous students through re-engagement and alternative programming. Worked closely with Indigenous agencies throughout Niagara, including the Indigenous Educational Advisory Committee, to further develop programming for all students.
- Developed and delivered a Faith In Action Retreat (F.I.A.T.) for members of F.I.A.T. at Mary Ward and St. Gabriel Lalemant Catholic Elementary Schools.





1.2 Engage in a review of specific programs, pathways, services and supports provided for all students

- Completed procurement of online digital database subscription (Gale Cengage Learning) for all library information centres to provide research/information/reference material for students and staff.
- Completed updates to the Board website: Elementary – Health Education Resources and Daily Physical Activity (DPA); Secondary – Health Education Resources and *Concussion Protocol*.
- Attended *Working Together* regional dialogue with the Ministry of Education, which included knowledge mobilization and interactive conversations on key Early Years and child care priorities.
- Designed criteria for students' access to the Board's *Learning Strategies Social Skills Class*.
- Held meetings with Special Education Program Chairs to review Special Education classroom guidelines and services.
- Continued delivery of the Board's *Journey Retreat* program for all Grade 8 students, with a scriptural focus in alignment with the theological theme *One Family in Christ: Serve Him*.
- Reviewed and updated the Niagara Catholic Athletic Association (NCAA) Constitution.
- Supported the re-establishment of Specialist High Skills Major (SHSM) teams in secondary schools to promote student participation.
- Completed university; dual-credit offering with Brock University Semester Two pilot of two new team-taught courses in English and Construction Technology with Niagara College.
- Reviewed Careers Studies course to look at new approaches to teaching and assessing the content of the course. Provincial dialogue and implementation of frameworks around financial literacy, digital literacy, pathways, and innovation, creativity and entrepreneurship.
- Participated in Ministry session regarding



curriculum revisions to social studies (Grades 1-6), history and geography (Grades 7/8), and Canadian and World Studies (Grades 9/10). The sessions also focus on the curriculum revisions that strengthen the learning connected to Indigenous perspectives, cultures, histories and contributions, and also addressed learning related to treaty education, the Residential School system and the *Indian Act*.

- Engaged secondary English, mathematics and science teachers in a collaboration around supporting the resilience of readers in Grades 9 and 10.
- Provided professional development opportunities in reading assessment and instruction to secondary English Department Program Chairs and teachers delivering locally developed courses to support student achievement in the OSSLT, through the Brock Learning Lab.
- Introduced and modelled Christian Meditation with Kindergarten teams and classes, to support student self-regulation and introduce a silent form of prayer.
- Reviewed Grade 12 Religious Education and other senior level courses designed to support Religious Education pathway graduation requirements, to determine alignment with *Ontario Catholic Secondary Curriculum Policy Document Grades 9-12 Religious Education 2016*.



- Continued to focus on the following goals in the *Renewed Mathematics Strategy (RMS)*: Increased support elementary (eight schools); collection of student pre- and post-assessment data and teacher surveys; increased and intensive support secondary (seven increased, one intensive); AEAC reporting tool and monitoring evidence; Learning CIRCLE lead learners (one to two per elementary school); classroom research question, plan and monitoring evidence for each teacher/classroom, exit ticket reflections; System after-school learning networks - completion and sharing of survey reflections.
- Continued to focus on *Financial Literacy Strategy (FLS)* to achieve the following goals: Including elementary Family Literacy & Numeracy Day preparation and planning; continuing to implement 2016-17 financial literacy education resources and learning; attendance and survey reflection for after-school workshop and inclusion of financial literacy education resources in K-12 Mathematics Learning website.
- Participated on *Niagara Poverty Reduction Network Affordable and Accessible Child Care Task Force*, focusing on affordable, accessible, quality and responsive child care services.
- Worked with child care providers to open child care services at St. Martin and Our Lady of Fatima Catholic Elementary Schools.
- Planned meetings and discussions with Region of Niagara Consolidated Municipal Service Managers and child care operators on

Renewed Child Care Strategy and day-to-day issues.

- Completed regular meetings with EarlyON Coordinator, and planned next steps for collaboration and a unified approach in transitions and family engagement.
- Provided workshops for community partners - Early Childhood Community Development Centre (ECCDC) and YMCA - to enhance collaboration and common understanding of practices, strategies, language and key concepts in supporting children with self-regulation and well-being.
- Delivered initiatives supporting the Early Learning environment: Continued to support Kindergarten teams with Tier 1 approach - *Zones of Regulation* and mindfulness strategies; collaborated with Behaviour Resource Teachers in supporting school staff with understanding the parts of the brain, executive function and mindfulness practices, to enhance student achievement and well-being.
- Reviewed and updated Attendance Protocol for students
- Held regular meetings with Child and Youth Workers to review pathways to care and evidence-based mental health programming.
- Participated in community collaboration for the identification of lead agency for mental health, and new pathways to mental health care in the community.
- Collected data and statistics regarding social work services, mental health and addiction nurse services, community threat assessments and student services by community partners.
- Participated in community threat assessments and community consultations for at-risk students.
- Expanded the French Immersion program by adding a class at the next grade level at each school site in preparation of the 2018-2019 school year. St. John, Our Lady of Fatima (SC), Our Lady of Mount Carmel and Holy Name

Catholic Elementary Schools will add a Grade 6 French Immersion class, and Notre Dame Catholic Elementary School will add a Grade 5 French Immersion class.

- Provided focused support to the French Immersion program in the areas of Mathematics, Special Education and Technology.
- Reviewed French as a Second Language programs to determine viability and sustainability of elementary and secondary program options.
- Received approval for the Specialist High Skills Major Transportation sector (Aviation Focus).
- Continuing to offer gifted modules to those students identified by an IPRC with a Gifted exceptionality.
- Ongoing communication with Community Care Access Centre (CCAC) and Hamilton-Niagara-Haldimand-Brant Local Health Integration Network (LHIN) representatives regarding the new *Special Needs Strategies* implemented by the Ministry of Education. Access to programs, service and support continues to be communicated.

- Continuing to update the IEP engine to reflect ever-changing needs of students, school staff and Ministry requirements.
- Continuing to implement the new service model provided by our speech and language pathologists that supports early language intervention and communication.
- Reviewing the future direction of Learning Strategies Social Skills classes and other classroom placements that could be made available to students who require this intensive programming.
- Continuing to explore new and more innovative ideas for Gifted Education module options. Social media and technological advancements are key areas to consider when designing Gifted modules for students. Accessing community partners and post-secondary institutions to partner with and create meaningful and relevant modules for students.





1.3 Enhance global competencies and experiential learning opportunities for all students

- Provided a viewing of the educational movie, *Most Likely to Succeed* to all school staff at the October 2017 Professional Activity Day, to facilitate discussion about innovation in professional practice, the classroom and school.
- Distributed *Creating Pathways to Success* stickers (Ministry graphic) to schools.
- Supported Ministry of Indigenous Relations and Reconciliation (MIRR) *Treaties Recognition Week* (November 5 to 11, 2017). Through the Ministry of Education, teachers received resources to plan curriculum-linked learning activities about treaties during the school year, and to help promote awareness of treaties in the broader public.
- Delivered a robotics after-school skills development program at St. John Catholic Elementary School for students with autism.
- Submitted proposals for Community Connected Experiential Learning Projects for spring/summer 2018.
- Delivered the *Pathways Speaker Summit: Truths Revealed* to students in Grades 6-10 and their families in February 2018, in partnership with Niagara Workforce Planning Board, Brock University and Niagara College. Continuing to deliver the Board's Elementary Gifted Education Modules.
- Designed innovative coding initiatives: Continued deployment and training of the VEX IQ systems to 12 additional elementary schools to support skills development in the areas building and coding robots. Exposed primary educators to *Code n Go* mouse, which exposes primary students to simple coding by programming a mouse to navigate a maze.
- Completed professional learning and implementation of a mathematics and coding project for networked learning between Niagara Catholic and Brock University, through the Knowledge Network for Applied Education Research (KNAER) Mathematics Knowledge Network. Goals included increasing student engagement in mathematics learning, and increased educator pedagogical knowledge and expertise by making connections between coding and computational thinking and the mathematics curriculum.
- Implemented the Grade 6-9 visits to *Technological Skills Competition and Career Info Fair*.
- Students hosted the Board's Annual *Inspiring Writers' Conference* in April 2018. Students had an opportunity to connect with local businesses and writers to "experience" life in the field and learn about post-secondary opportunities.
- Delivered a retreat module for students in the Gifted program which focused on Catholic leadership skills, through participation in a faith-based escape room and *Amazing Race*-style competition.
- Delivered interactive Stations of the Cross for students in Grades 2-8, providing them with an opportunity to experience the Passion of Christ through a variety of perspectives.

2. Enabling Strategy - Enhance Technology for Optimal Learning



2.1 Improve access and use of technology for all students and staff

- Completed equipping library information centres with Gale Cengage Learning online digital databases, with library technicians offering instruction and support in access and navigation of the resources.
- Launched online Kindergarten registration in all elementary schools for November 2017, in support of the Early Years Experience at Kindergarten (EYE@K) Collection.
- Engaged Core French teachers in professional learning sessions about IDELLO, a new Ministry-approved web resource, assessment practices and the Common European Framework of Reference.
- Provided Information Technology personnel support regarding the use of SEA technology to staff and students through Special Needs Facilitators.
- Continued support through Itinerant Program Resource Teachers – Deaf/Hard of Hearing (IPRT-DHH) – working collaboratively with the Educational Audiologist to provide state-of-the-art technology for deaf and and/or hard of hearing students.
- Continued collaboration between Itinerant Program Resource Teachers – Deaf/Hard of Hearing (IPRT-D/HH) and the Educational Audiologist to meet with parents and school staff to discuss the auditory needs of their child with auditory processing delay (APD). Options for technology/classroom amplification to meet those needs are presented and FM trials begin readily. Teachers and parents fully understand the need for the equipment, how the equipment is used and what the typical expected outcomes would be after a child has been supported with hearing technology.
- Provided in-school support for School Technology Champions from Technology Enhanced Learning and Teaching Contact and Digital Learning Coaches, regarding available technology-based resources and professional learning opportunities.
- Continued to support the provision of technology in the classroom through school-based project submissions, using investments from the Technology Learning Fund and Innovation Learning Fund.
- Provided partnerships for English Language Learners (ELL) with our digital learning leads, to assist students and families in using technology to support their English language development and accessing important content in the classroom.
- Provided training to select administrators and staff on District Intelligence, Maplewood RADAR, Board Interface Tools and the EQAO Reporting Tool.
- Provided after-school workshops to support educators with pedagogical documentation and tools to enhance promising practices for assessment, evaluation and reporting



through a collaboration between Early Years and Education Technology teams.

- Delivered Special Education Allocation (SEA) equipment, including desktops, laptops. Chromebooks and iPads, continue to be deployed to students and implemented as part of their daily program.
- Continued review of new software to support student programs, with the most recent purchase being Teachtown and Boardmaker.
- Continued implementation of the KTEA-3 in all schools. First phase of Educational Resource Teacher training already completed.

➤ Continued implementation of Google to manage files, collaborate with staff and increase efficiencies.

➤ Ongoing relocation of the network infrastructure and Information Technology Services staff to the former St. Thomas Centre.

➤ Ongoing development of a comprehensive Disaster Recovery Plan is included in the relocation of network infrastructure to the Region of Niagara scheduled for completion in December 2018.

3. Enabling Strategy - Building Partnerships and Schools as Hubs



3.1 Create opportunities for meaningful dialogue, feedback and input from students, parents, staff, pastors and the community

- Received Joint-Use Seed Funding to consider a joint-use school in Wainfleet with the District School Board of Niagara.
- Engaged Student Support team at bi-weekly

meetings to collaborate and problem-solve around student referrals from our schools. Recommendations and next steps for staff and students are determined at these meetings.

- Completed artificial turf field at Saint Paul Catholic High School, in partnership with the Niagara Foundation for Catholic Education, the City of Niagara Falls, the Niagara Falls Soccer Club and Saint Paul Catholic High School.



- Held the Community Partnerships Annual Meeting to discuss partnership opportunities.
- Completed Vocation Fairs in all secondary schools, in partnership with the Diocesan Vocations Office and local religious orders. Continuing to seek IEP survey feedback from parents regarding the effectiveness of programs and services delivered to students.
- Enhanced summer learning program options, and looked to include additional partners including post-secondary and Indigenous community.
- Developed programming for students with special education needs within summer camp programming.
- Finalized a partnership with Eventful Days through Community Hub Funding at St. Mary Catholic Elementary School, Welland to begin in Fall 2018.
- Continued dialogue with the Special Education Advisory Committee (SEAC) regarding special education services and student support.
- Continued to conduct monthly Student Support discipline meetings to set direction and review specific topics related to discipline so that a consistent practice is established among all schools and areas.
- Planned and implemented the *Niagara Catholic Parent Involvement Committee (NCPIC) Well-Being, Learning and Achievement Fair* (April 2018) for Catholic School Councils and parent/guardians.
- Ongoing Student Support Team meetings at school locations to allow for dialogue and feedback from appropriate school staff.
- Ongoing engagement of Student Support Staff and community partners (e.g. Bethesda, Pathstone, Community Living, Niagara Children's Centre, Hamilton Health Sciences), to discuss services and programs available to students, and the process by which these programs and services are obtained.
- Ongoing collaboration and dialogue between Student Support and Program and Innovation



staff to provide meaningful programs and services that address all aspects of learning, including literacy and numeracy goals.

- Continuing to involve Student Support staff with community partners and parents to help support key transition times (e.g. entry into Kindergarten, Grade 8 to high school).
- Ongoing engagement to continue to build and strengthen the school, parish, home triad through the Annual Bishop, Trustee, Administrator, Pastor and Chaplaincy Leader Advent Faith Formation and Partnership Gathering held in December 2017.
- Ongoing dialogue continues through the Building on Today Ad Hoc Committee of Trustees to design and determine the funding required for the implementation of an independent, third-party facilitated System Scan in the 2018-2019 school year, with the objective of engaging students, staff, parents, pastors and the community in building bridges to walk forward together as a Catholic community.
- Continuing to seek input from students, parents, staff, pastors and the community in the design of the System Priorities and Balanced Budget 2018-2019.
- Ongoing collaboration with pastors, youth ministers and Elementary Chaplaincy Leaders to coordinate and facilitate sacramental

preparation retreats for students preparing for first Communion, reconciliation and confirmation.

- Ongoing participation by Chaplaincy Leaders at diocesan Deanery Meetings to strengthen communication with local pastors and diocesan staff. Invitation has also been extended for upcoming meetings to be hosted at any of our Catholic high schools to further develop these relationships.



3.2 Refine brand awareness and communication with stakeholders

- Completed rebranding, in compliance with Ontario's Renewed Early Years and Child Care Policy Framework, of Ontario Early Years Centre to EarlyON Child and Family Centre.
- Continuing to increase the registration of followers on school and Board social media accounts.
- Commencing the planning phase to redesign and modernize the Board and school websites, to improve the representation and communication within the individual communities that schools serve.



3.3 Enhance and develop wrap-around partnerships with community services

- Engaged through Special Education Coordinators, parent information sessions at the Niagara Children's Centre to help facilitate the transition to school process.
- Provided child care operations in 38 Niagara Catholic elementary schools.
- Worked with Niagara Region to bring *First Book Canada* events to the area, allowing hundreds of new books to be put in the hands of students at no cost.
- Accessed community facilities (Heartland Forest) and invited public library personnel to participate in school library staff events.
- Continued partnership with YMCA to provide access to memberships and use of facilities for our entire Niagara Catholic community.
- Enhanced curriculum connections between course content and documentaries that extend learning in science, social science and English classrooms, through ongoing relationship with the First Ontario Performing Arts Centre.





- Continued to strengthen partnership with the *Brock Learning Lab* to provide skilled tutors for students with persistent challenges in literacy. The *Learning Lab* will also be involved in the training of select teachers to support reading assessment and instruction in the classroom.
- Implemented TAY (Transitional-Aged Youth), which supports students as they move through and transition out of high school. This allows community agencies to support the student and family with present and future goals.
- Collaborated with Local LHIN and Children's Treatment Centre (CTC) for transition of School Health Support Services.
- Collaborated with Niagara College and George Brown College in order to enhance the supports provided by occasional support staff.
- Developed, through Special Education Coordinators, Community Living and day cares, effective transition plans for those students beginning Kindergarten Year 1 in Niagara Catholic in Fall 2018.
- Partnered with Brock University to host

parent engagement nights at St. Alfred and Canadian Martyrs Catholic Elementary Schools, with the focus on helping families, especially newcomer families, support the learning of their children at home through the use of technology and experiential learning.

- Partnered with the Niagara Folk Arts Centre to provide after-school programming for ELLs in Grades. These programs helped to equip newcomer students with the essential language skills they need to access important content in their daily classes.
- Collaborated with *Connections for Students* (Hamilton Health Sciences) to assist students diagnosed with Autism Spectrum Disorder (ASD) to transition from Intensive Behavioural Intervention (IBI) into our school setting.
- Established protocols between Niagara Catholic and local agencies (e.g. Bethesda, Pathstone Mental Health), regarding the services provided to Niagara Catholic students and families.
- Collaborated with the local LHIN for Mental Health and Addiction Nurses services (M-HAN).



- Collaborated with school nurses programs, to facilitate *Healthy Schools* programs.
- Partnered with the YWCA, and Kristen French Advocacy Centre to provide groups for student discussion about healthy relationships, self-esteem, mental health and social media.



4. Enabling Strategy - Strengthen Human Resource Practices and Develop Transformational Leadership



4.1 Enhance professional development opportunities for all staff

- Delivered the *Play Like a Champion* workshop at Notre Dame College School for elementary and secondary teacher-coaches.
- Provided training for administrators, child and youth workers and chaplaincy leaders on the Board's revised *Mental Health and Addictions Strategy*, *Compassionate Care Response Guide* and *Suicide Prevention, Intervention and Postvention Protocol* for implementation in schools.
- Provided training for child and youth workers on the *Healthy Schools Framework*, in partnership with the board mental Health Team and Niagara Region Public Health.
- Provided a School Mental Health ASIST professional learning session for principals with Dr. Bruce Ferguson on *Building Relationships* at the October 2017 Director's Meeting.
- Provided ASIST training to administrators, new Educational Resource Teachers, success teachers, student services and Physical Education Teachers.
- Engaged and provided professional development and support from Itinerant Program Resource Teachers - Deaf/Hard of Hearing (IPRT/DHH) to all staff working with students who are deaf/hard of hearing.
- Engaged elementary and secondary Educational Resource Teachers and classroom teachers in a workshop led by Itinerant Program Resource Teachers - Deaf/Hard of Hearing (IPRT/DHH), demonstrating the specific needs of students who are deaf/hard

of hearing. Teachers learned about strategies and accommodations that support the deaf/hard of hearing student, and help all students in their Catholic learning community.

- Designed TIER 1 Intervention for principals to acquire professional development in a variety of Special Education topics. Principals obtain this PD by completing the Specialized Consultation Request Form found in Board Forms at *My Niagara Catholic*.
- Implemented the *Multi-Year Professional Development Plan*. Committee meetings with representative employee groups have taken place. The plan is online and live for continual updates as required.
- Designed and delivered a Customer Service Plan. Senior Administrative Council participated in a teleconference with a potential training provider in January 2018. Discussions regarding the personalization of the plan to meet the needs of the Board continue.
- Designed a plan to improve recruitment and retention of staff. Human Resources Services staff have attended recruitment fairs with local universities and local communities. Staff have conducted early interviews of FSL teacher-candidates and placed them on the occasional roster in order to teach for

the Board upon completion of certification requirements, and have presented to classes and conducted interviews at Niagara College for casuals, including Educational Assistants and Early Childhood Education students prior to graduation. Staff continue to actively recruit custodial staff on a bi-weekly basis, and have attended job fairs in Niagara, the GTA, and are exploring the option of hosting an in-house job fair in 2018.

- Tracked participation in after-school workshops, using surveys to gather participant feedback.
- Provided monthly faith formation opportunities for staff, in alignment with the theological theme *One Family in Christ: Serve Him*.
- Hosted a workshop on life issues in February 2018 for Secondary religion teachers and Chaplaincy Leaders, through our partnership with the *St. Catharines Right to Life Association*.
- Planned, delivered and implemented resources on the theme of mental health for elementary and secondary schools with the Joint PD Committee at the February 16, 2018 Professional Activity Day.
- Delivered *Collaborative Inquiry Around Problem Solving Model* and *Tiered*





Interventions with Program and Student Support Staff to Educational Resource Teachers.

- Engaged Educational Resource Teachers through monthly meetings to provide professional development opportunities in the area of Special Education.
- Engaged secondary teachers who will be meeting the needs of a student who is deaf/hard of hearing in Semester Two. The workshop presented typical strategies and accommodations appropriate for the secondary student with hearing loss.
- Provided support for administrators and teachers regarding updates to the IEP Engine.
- Delivered a science-based Professional Activity Day program for Grade seven and eight teachers on February 16, 2018, focused on climate change.
- Delivered regional Faith Ambassador training for staff in preparation for the Faith Day on May 18, 2018, which focused on our call to service of God.



4.2 Consolidate Board requirements for the Health and Safety of staff and students

- Hired Board Coordinator of Health and Safety in December 2017.
- Engaged principals, managers and coordinators with an in-service provided by the Coordinator of Health and Safety and Communications Officer on the Board's *Extreme Heat/Extreme Cold Weather Protocol* at the December 2017 Director's Meeting.
- Completed Health and Safety Committee meetings with OECTA presidents and Board representatives, as part of the goal of completing the Matrix Resource Document as per the OCSTA/OECTA Central Agreement.
- Scheduled health and safety meetings with OECTA presidents in 2018-2019.
- Updated health and safety expectations at all schools and sites as Coordinator of Health and Safety visits each location.

- Analyzed compliance to Ministry legislation and Board policies. This practice will continue in 2018-2019.
- Provided monthly health and safety communications with all staff. Communication focused on health and safety tips most applicable to the month of the communication. Tips also focused on work as well as home-related safety, in an effort to ensure employees are not only safe at work but also at home.
- Planned best practices training sessions for supervisors to assist them in preparing for Ministry of Labour visits. The first session focused on Health and Safety Investigations.
- Completed reviews of monthly health and safety talks continue, with the goal of improving any deficiencies in this area.
- Continued to recertify Student Support staff for Behaviour Management Systems (BMS) training.
- Continued to review and provide ongoing training to specific staff in the Safe Management Group (SMG).
- Provided assistance to school staff on the process of accessing and wearing Personal Protective Equipment (PPE) provided by Student Support staff.
- Continued to provide monthly safety talks to Student Support staff, who read/discuss and acknowledge once completed.
- Developed an online tool to support staff and supervisors with the reporting of workplace violence and health and safety issues. Implemented date for roll-out.
- Provided employees with information and awareness of the basic safety elements at our sites through the implementation of the site-specific Induction Training Form. The goal is to enhance the overall safety of all employees.





4.3 Address regulations regarding data management

- Formed a Privacy Committee, comprised of staff responsible for the protection and security of student, staff, school and Board information, in compliance with the recommendations of the Board's Audit Committee and the Information Commission.
- Designed a *Protection of Privacy Policy* and professional development plan for staff.



5. Enabling Strategy - Create Equity and Accessibility of Resources



5.1 Conduct a review of the criteria used in the allocation of resources to deliver approved programs, supports and services with Board and School improvement plans

- Updated the *Niagara Catholic Multi-Year Accessibility Plan 2018-2023* with the Board Planning Committee.
- Implemented the new KTEA-3 assessment as our academic achievement test.
- Continued annual review of the Board's *Special Education Plan*.
- Reviewed the assessment of needs process, and the allocation of support to schools. Baragar is in the process of developing school profiles that can inform senior-level decision making.
- Completed independent completion of Error Analysis and online scoring of the KTEA-3 by Educational Resource Teachers.
- Continued a review of the *Request for Service* process, and implementation of E-Lite as an online tool to manage all school referrals and information/intervention provided by the Student Support Team.
- Reviewed the Board's Gifted nomination process.
- Reviewed the Board's Behaviour Management System (BMS) and Safe Management (SMG) process.
- Reviewed the Board's Behaviour Therapy Model (BTM) to provide more in-depth and targeted student intervention.

6. Enabling Strategy - Ensure Responsible Fiscal and Operational Management



6.1 Maintain financial stability through a balanced budget for 2017-2018

- Monitored 2017-2018 revenue, expenditures and cost pressures, and created in-year strategies to reduce the projected deficit at year-end to achieve a balanced budget, as revised estimate expenditures exceeded our original 2017-2018 budget submission.



6.2 Achieve Ministry of Education compliance for Grants for Student Needs

- Created a single point of contact person within Business and Financial Services to continue to ensure all funding allocations have achieved full compliance with Ministry directive.

7. Enabling Strategy - Address Changing Demographics



7.1 Continue to optimize efficiency in capacity utilization in all Board facilities

- Created 49 child care spaces at Our Lady of Mount Carmel Catholic Elementary School using Ministry of Education funding.
- Submitted a business case to the Ministry of Education, requesting funding for the consolidation of Monsignor Clancy and St. Charles Catholic Elementary Schools.

- Complied with a Ministry of Education request to school boards to refrain from commencing new Pupil Accommodation Reviews until the revised Pupil Accommodation Review Guideline is complete.
- Completed an Attendance Area Review that adjusted the boundaries of St. Kevin Catholic Elementary School and St. Alexander Catholic Elementary School.
- Designed and completed a *Multi-Year Capital Plan* that was presented to the Board.







MISSION STATEMENT

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

A Niagara Catholic



graduate is...

A DISCERNING BELIEVER

formed in the Catholic Faith community who celebrates the signs and sacred mystery of God's presence through word, sacrament, prayer, forgiveness, reflection and moral living.

AN EFFECTIVE COMMUNICATOR

who speaks, writes, and listens honestly and sensitively, responding critically in light of gospel values.

A REFLECTIVE, CREATIVE and HOLISTIC THINKER

who solves problems and makes responsible decisions with an informed moral conscience for the common good.

A SELF-DIRECTED, RESPONSIBLE, LIFELONG LEARNER

who develops and demonstrates their God-given potential.

A COLLABORATIVE CONTRIBUTOR

who finds meaning, dignity and vocation in work which respects the rights of all and contributes to the common good.

A CARING FAMILY MEMBER

who attends to family, school, parish, and the wider community.

A RESPONSIBLE CITIZEN

who gives witness to Catholic social teaching by promoting peace, justice and the sacredness of human life.



Nurturing
Souls



niagaracatholic.ca



Building Minds



Partners in the vocation of Catholic education





**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
ST. PATRICK CATHOLIC ELEMENTARY SCHOOL, PORT
COLBORNE
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: SCHOOL EXCELLENCE PROGRAM
ST. PATRICK CATHOLIC ELEMENTARY SCHOOL, PORT
COLBORNE**

The School Excellence Program report is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018



**NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD**

**SCHOOL EXCELLENCE PROGRAM
ST. PATRICK CATHOLIC ELEMENTARY SCHOOL,
PORT COLBORNE**

Contact Info

266 Rosemount Ave.
Port Colborne, ON
L3K 5R4
Ph: 905.835.1091

Grades

K – 8

Enrolment

172 as of September 2018

Principal

Mark Venzon

Superintendent

Yolanda Baldasaro

Catholic School Council

Chair: Larissa Heaton
Co-Chair: Olga Loeffen

Parish

St. Patrick



St. Patrick School opened in 1959 to serve the southwestern section of the city of Port Colborne. An addition was completed in 1998 to include two classrooms and a gymnasium. Our school has expanded to meet the needs of the community and now includes seven classrooms. St. Patrick Catholic Elementary School is a vibrant learning community, proud of its partnership with the home, parish and community. St. Patrick Catholic Elementary School is a part of the [Lakeshore Catholic High School](#) Family of Schools.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TITLE: EDUCATION QUALITY AND ACCOUNTABILITY OFFICE
(EQAO) RESULTS FOR THE 2017-2018 ASSESSMENTS OF
READING, WRITING AND MATHEMATICS PRIMARY
DIVISION AND JUNIOR DIVISION, THE GRADE 9
ASSESSMENT OF MATHEMATICS AND THE ONTARIO
SECONDARY SCHOOL LITERACY TEST (OSSLT)**

The Education Quality and Accountability Office (EQAO) Results for the 2017-2018 Assessments of Reading, Writing and Mathematics Primary Division and Junior Division, the Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT) report is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Christine Battagli, Consultant-Research, Assessment, Evaluation and Reporting

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018



REPORT TO THE BOARD MEETING SEPTEMBER 25, 2018

EDUCATION QUALITY AND ACCOUNTABILITY OFFICE (EQAO) RESULTS FOR THE 2017-2018 ASSESSMENTS OF READING, WRITING AND MATHEMATICS PRIMARY DIVISION AND JUNIOR DIVISION, THE GRADE 9 ASSESSMENT OF MATHEMATICS AND THE ONTARIO SECONDARY SCHOOL LITERACY TEST (OSSLT)

BACKGROUND INFORMATION

Senior Administrative Council, along with Principals, Vice-Principals, teaching and support staff analyze EQAO results, to support the improvement of achievement of all students, to inform Board and School Improvement Plans for Student Achievement and Well-Being, and to implement instructional, assessment and evaluation strategies to close achievement gaps in literacy and numeracy.

This Board report includes Appendices of the EQAO results for 2017-2018:

- Primary Division and Junior Division Assessments of Reading, Writing and Mathematics (Appendix A)
- Grade 9 Assessment of Mathematics (Appendix B)
- Ontario Secondary School Literacy Test (OSSLT) (Appendix C)
- Tracking Student Achievement in Relation to the Provincial Standard Primary (Grade 3) to Junior Division (Grade 6), 2014-2015 to 2017-2018 (Appendix D)
- Tracking Student Achievement in Relation to the Provincial Standard Junior Division (Grade 6) in 2014-2015 to Grade 9 in 2017-2018, Mathematics (Appendix E)
- Tracking Student Achievement in Relation to the Provincial Standard Junior Division (Grade 6) in 2013-2014 to OSSLT (Fully Participating) in 2017-2018 (Appendix F).

The Education Quality and Accountability Office (EQAO) results for the 2017-2018 Assessments of Reading, Writing and Mathematics Primary Division and Junior Division, the Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT) report is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Christine Battagli, Consultant-Research, Assessment, Evaluation and Reporting

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 25, 2018

EQAQ 2017-2018

Primary Division (Grades 1 to 3) *Assessments of Reading, Writing and Mathematics*

Results for All Students - % of Students at Level 3 or Above

2017-2018	Reading (%)	Writing (%)	Mathematics (%)
Niagara Catholic	79	78	61
Province	75	72	61

2016-2017	Reading (%)	Writing (%)	Mathematics (%)
Niagara Catholic	78	82	65
Province	74	73	62

Five Year Trend - % increase/decrease

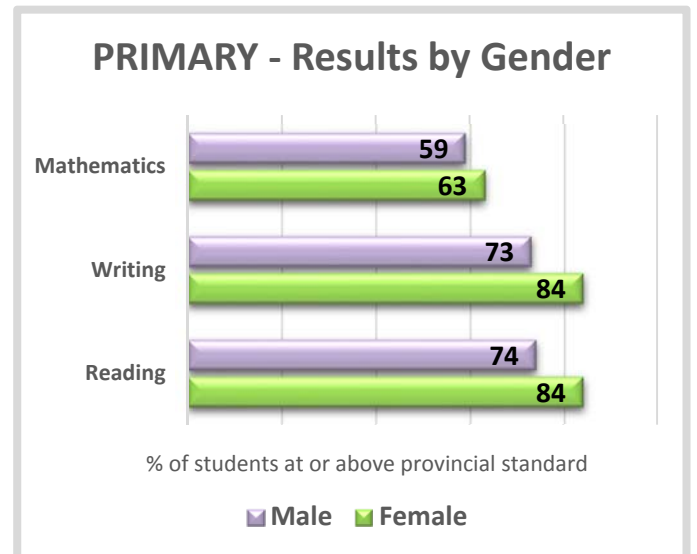
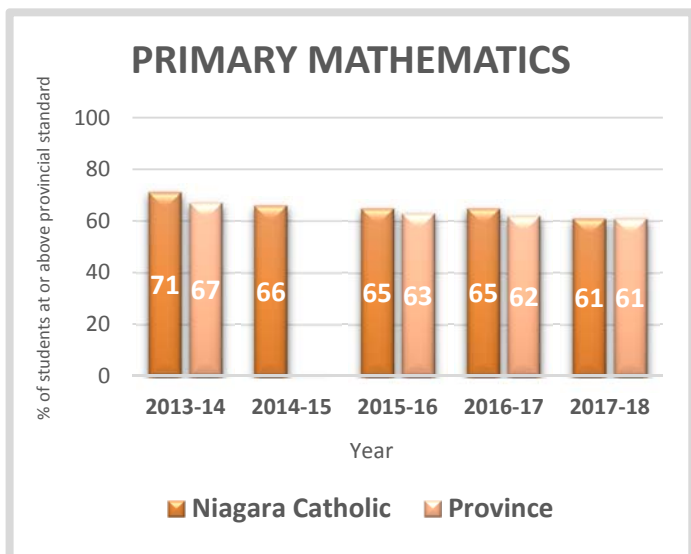
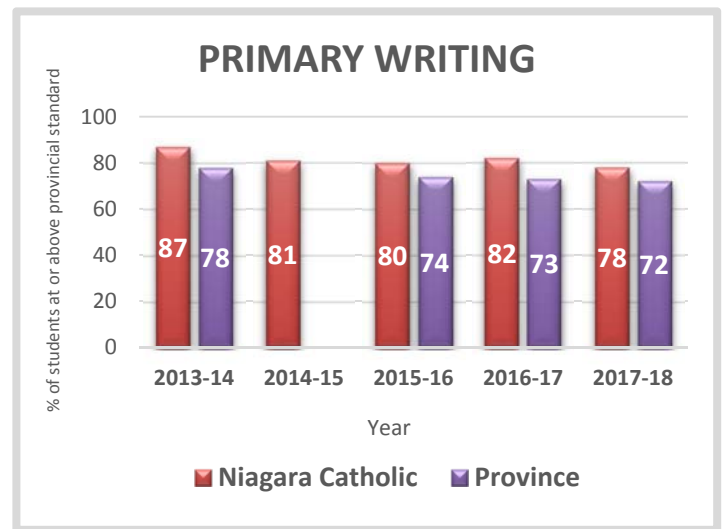
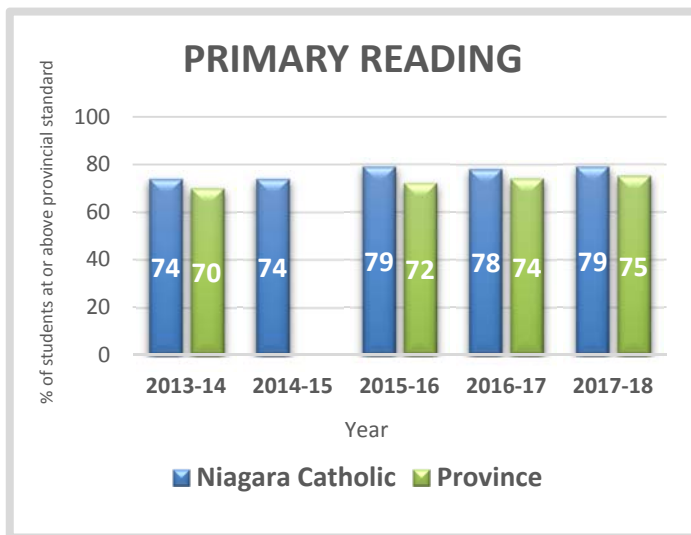
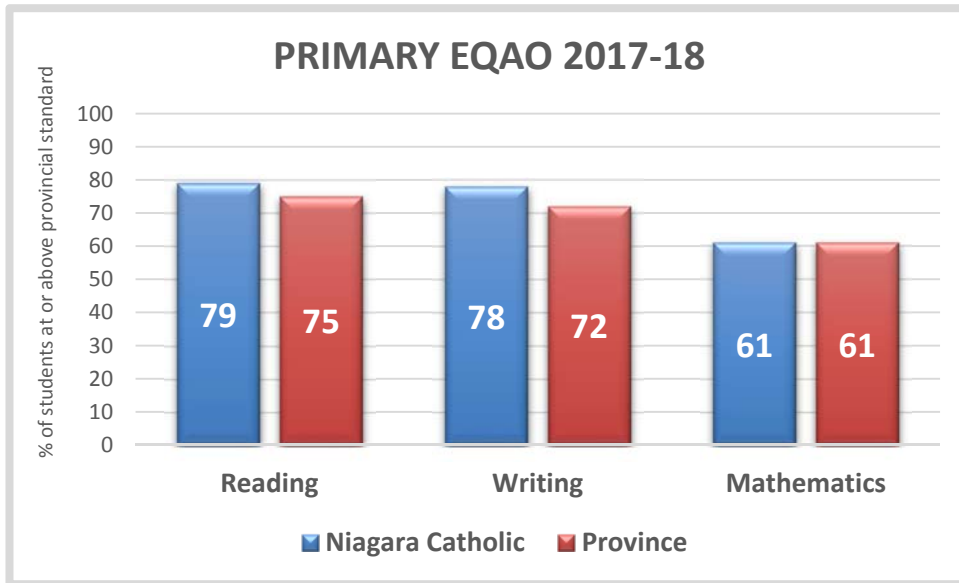
Five Year Trend	Reading (%)	Writing (%)	Mathematics (%)
Niagara Catholic	+5	-9	-10

Results Based on Gender

2017-2018	Reading (%)	Writing (%)	Mathematics (%)
Female Students Niagara Catholic	84	84	63
Male Students Niagara Catholic	74	73	59

Exemption Rates

2017-2018	Reading (%)	Writing (%)	Mathematics (%)
Niagara Catholic	2	2	2
Province	2	2	2



Junior Division (Grades 4 to 6)
Assessments of Reading, Writing and Mathematics

Results for All Students - % of Students at Level 3 or Above

2017-2018	Reading (%)	Writing (%)	Mathematics (%)
Niagara Catholic	83	81	47
Province	82	80	49

2016-2017	Reading (%)	Writing (%)	Mathematics (%)
Niagara Catholic	83	81	51
Province	81	79	50

Five Year Trend - % increase/decrease

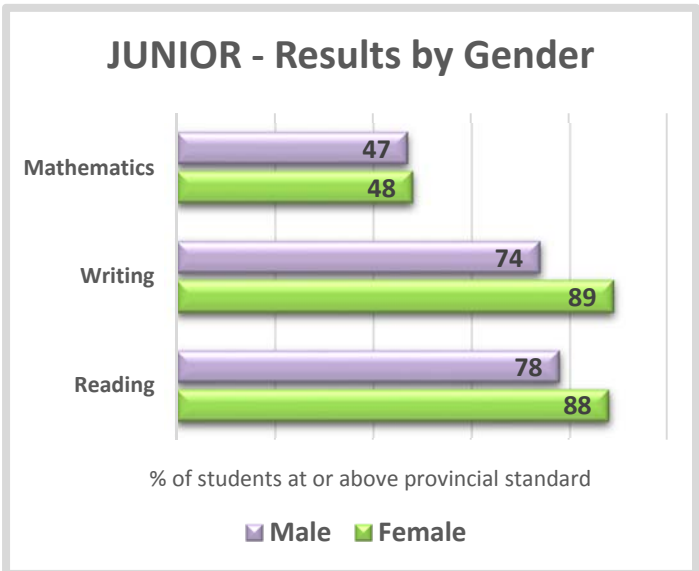
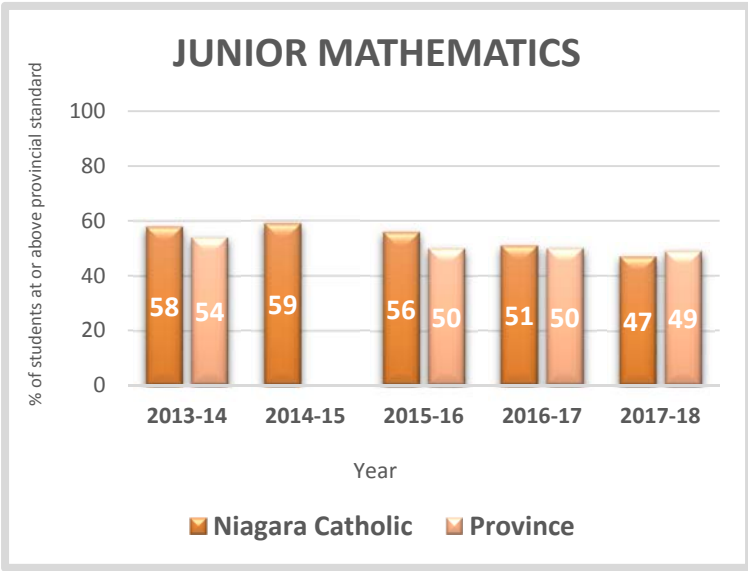
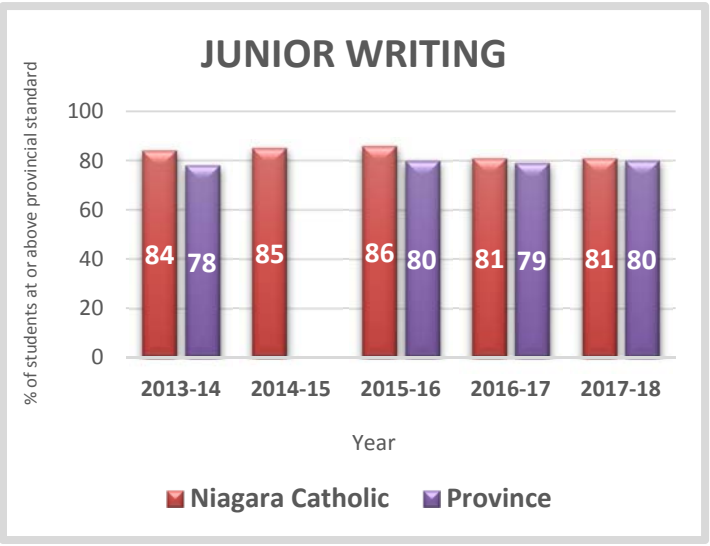
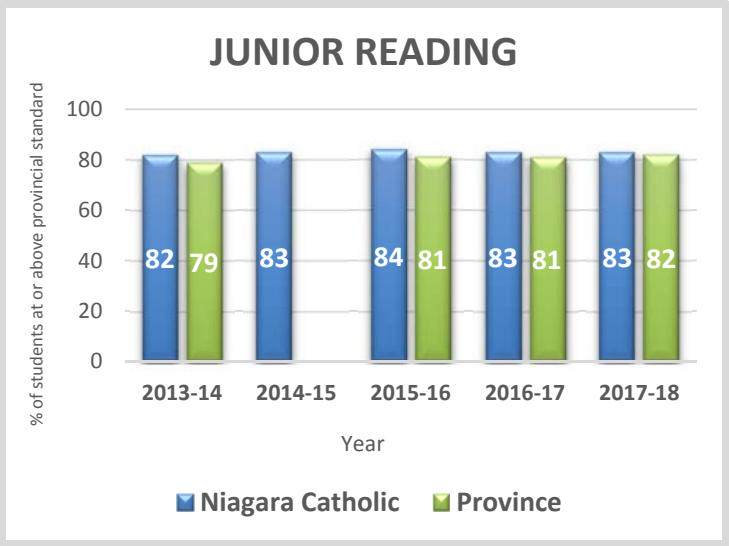
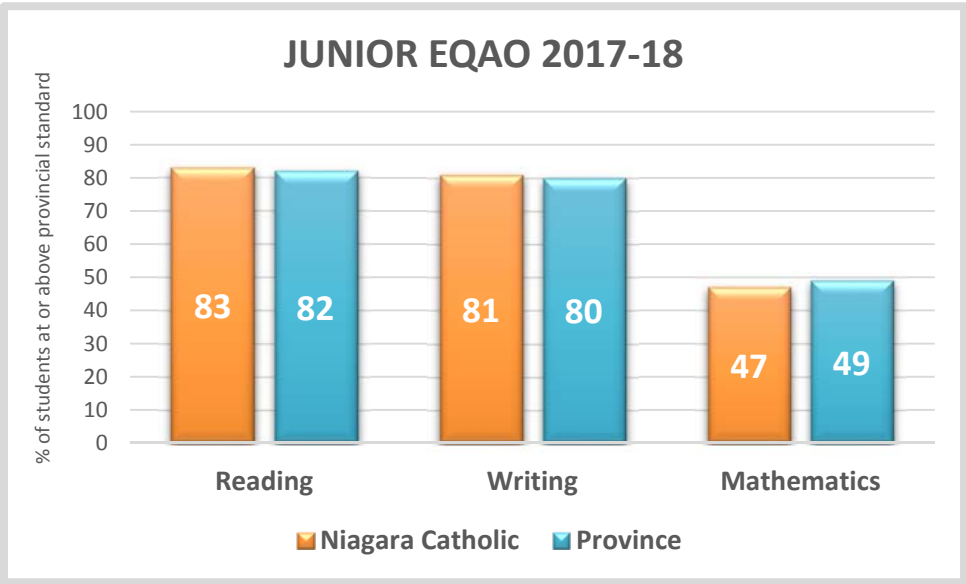
Five Year Trend	Reading (%)	Writing (%)	Mathematics (%)
Niagara Catholic	+1	-3	-11

Results Based on Gender

2017-2018	Reading (%)	Writing (%)	Mathematics (%)
Female Students Niagara Catholic	88	89	48
Male Students Niagara Catholic	78	74	47

Exemption Rates

2017-2018	Reading (%)	Writing (%)	Mathematics (%)
Niagara Catholic	1	1	1
Province	2	2	2



Primary Division (Grades 1 to 3)
Assessments of Reading, Writing and Mathematics

Results for All Grade 3 Students at Level 3 or Above

Assessment	Reading (%)			Writing (%)			Mathematics (%)		
	2018	2017	Diff	2018	2017	Diff	2018	2017	Diff
Year	79	78	+1	78	82	-4	61	65	-4
Niagara Catholic	79	78	+1	78	82	-4	61	65	-4
Province	75	74	+1	72	73	-1	61	62	-1
% Difference between Board & Province	+4	+4		+6			0		

Five Year Trend for All Grade 3 Students at Level 3 or Above

Assessment	Reading (%)					Writing (%)					Mathematics (%)				
	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)
Years: 2014-2018	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)
Niagara Catholic	74	74	79	78	79	87	81	80	82	78	71	66	68	65	61
Province	70	EC	72	74	75	78	EC	74	73	72	67	EC	63	62	61
% Difference between Board & Province	+4	N/A	+7	+4	+4	+9	N/A	+6	+9	+6	+4	N/A	+5	+3	0

Gender Results for All Grade 3 Students at Level 3 or Above

Assessment	Reading (%)	Writing (%)	Mathematics (%)
Female	84	84	63
Male	74	73	59
% Difference	10	9	4

*EC - Due to exceptional circumstances in 2015, provincial results are unavailable.

Junior Division (Grades 4 to 6)
Assessments of Reading, Writing and Mathematics

Results for All Grade 6 Students at Level 3 or Above

Assessment	Reading (%)			Writing (%)			Mathematics (%)		
	2018	2017	Diff	2018	2017	Diff	2018	2017	Diff
Year									
Niagara Catholic	83	83	0	81	81	0	47	51	-4
Province	82	81	+1	80	79	+1	49	50	-1
% Difference between Board & Province	+1	+2		+1	+2		-2	+1	

Five Year Trend for All Grade 6 Students at Level 3 or Above

Assessment	Reading (%)					Writing (%)					Mathematics (%)				
	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)
Years: 2014-2018															
Niagara Catholic	82	83	84	83	83	84	85	86	81	81	58	59	56	51	47
Province	79	EC	81	81	82	78	EC	80	79	80	54	EC	50	50	49
% Difference between Board & Province	+3	N/A	+3	+2	+1	+6	N/A	+6	+2	+1	+4	N/A	+6	+1	-2

Gender Results for All Grade 6 Students at Level 3 or Above

Assessment	Reading (%)	Writing (%)	Mathematics (%)
Female	88	89	48
Male	78	74	47
% Difference	10	15	1

*EC - Due to exceptional circumstances in 2015, provincial results are unavailable.

Grade 9 Assessment of Mathematics

Percentage (%) of All Students At or Above the Provincial Standard (Levels 3 and 4)

2017 - 2018	Academic Mathematics	Applied Mathematics
Niagara Catholic	85	49
Province	84	45

2016 - 2017	Academic Mathematics	Applied Mathematics
Niagara Catholic	83	45
Province	83	44

Five Year Trend - % increase/decrease

Five Year Trend	Academic Mathematics	Applied Mathematics
Niagara Catholic	-2	-4

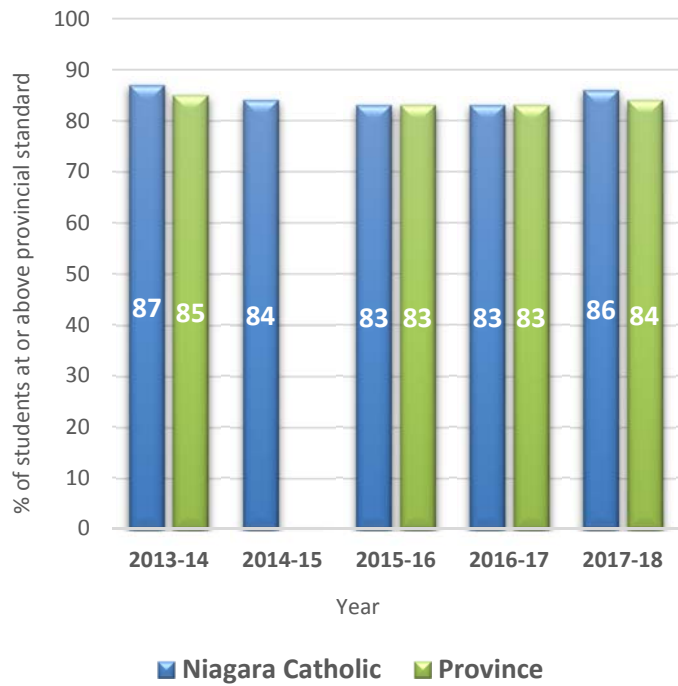
Results Based on Gender

2017 - 2018	Academic Mathematics	Applied Mathematics
Female Students Niagara Catholic	83%	44%
Male Students Niagara Catholic	88%	53%

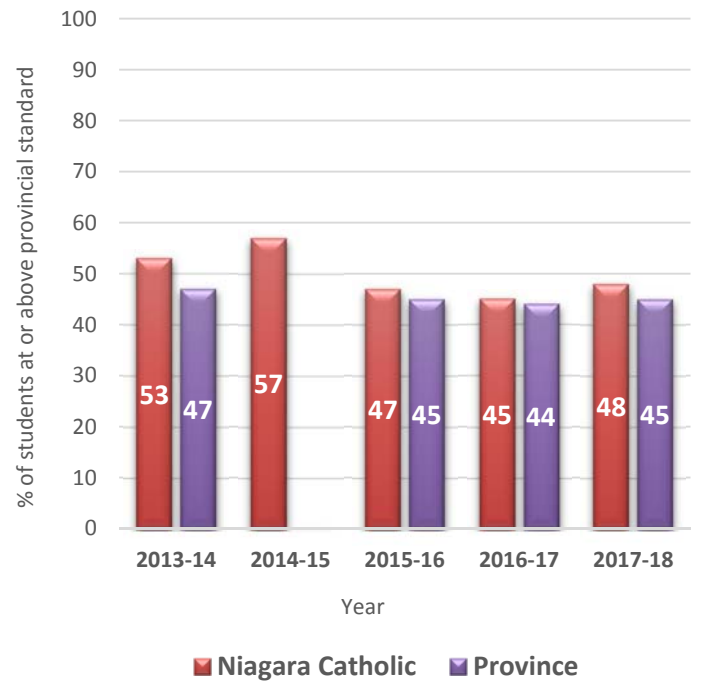
Exemption Rates

No Data (Exemptions/Absences)	Academic Mathematics	Applied Mathematics
Niagara Catholic	<1%	0%

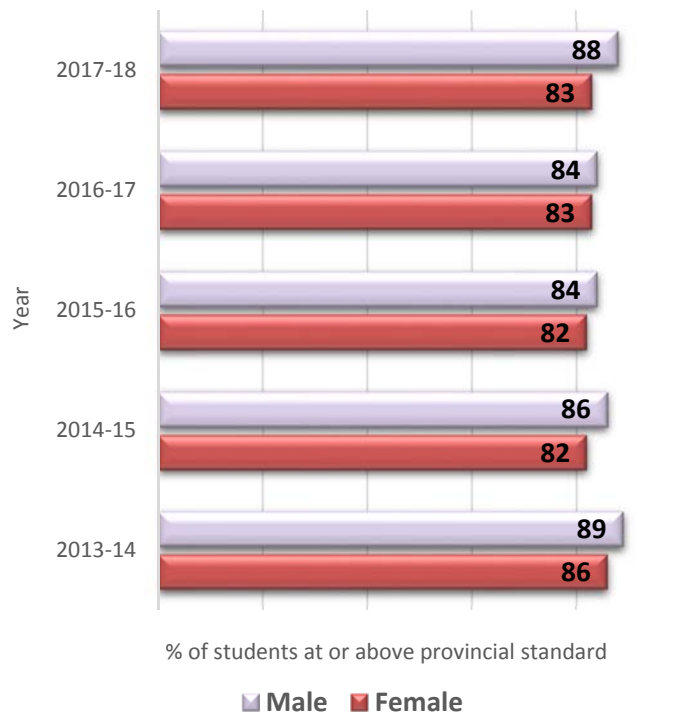
Grade 9 Academic Mathematics



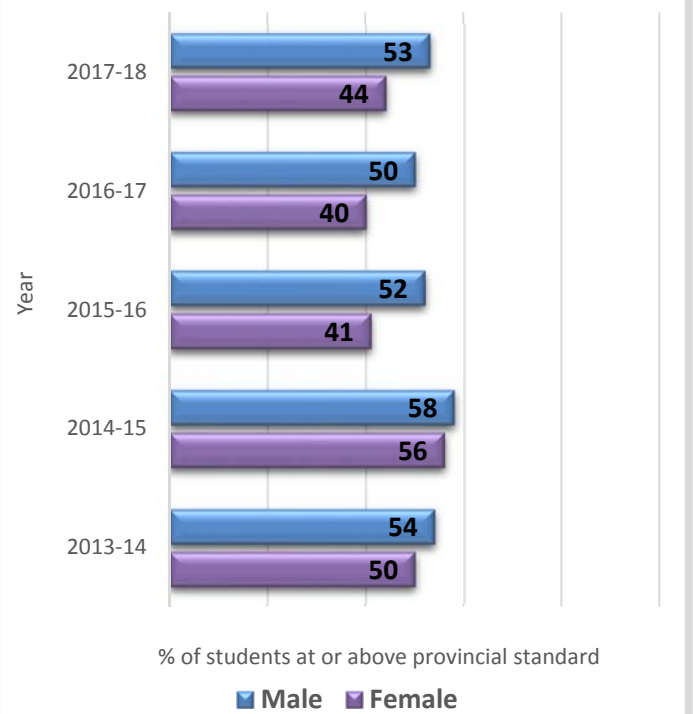
Grade 9 Applied Mathematics



Grade 9 Academic Mathematics - Results by Gender



Grade 9 Applied Mathematics - Results by Gender



Results for All Grade 9 Students at Level 3 or Above

Assessment	Academic Mathematics (%)			Applied Mathematics (%)		
	2018	2017	Difference	2018	2017	Difference
Year	2018	2017	Difference	2018	2017	Difference
Niagara Catholic	85	83	+3	49	45	+3
Province	84	83	+1	45	44	+1
% Difference between Board & Province	+1	0		+4	+1	

Five Year Trend for All Grade 9 Students at Level 3 or Above

Assessment	Academic Mathematics (%)					Applied Mathematics (%)				
	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)
Years: 2014 to 2018	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)
Niagara Catholic	87	84	83	83	85	53	57	47	45	49
Province	85	EC	83	83	84	47	EC	45	44	45
% Difference between Board & Province	+2	N/A	0	0	+1	+6	N/A	+2	+1	+4

Gender Results for Grade 9 Students at Level 3 or Above

Niagara Catholic Students	Academic Mathematics (%)	Applied Mathematics (%)
Female	83	44
Male	88	53
% Difference	5	9

*EC - Due to exceptional circumstances in 2015, provincial results are unavailable.

Ontario Secondary School Literacy Test (OSSLT) Participation Rate and Achievement Results First-Time Eligible (FTE) Students

2017 – 2018	Percentage of Eligible Students Who Participated Fully	Percentage of Fully Participating Students Who Were Successful
Niagara Catholic	89	79
Province	93	79
% Difference between Board & Province	-4	0

Results Based on Gender

2017 – 2018	Niagara Catholic: Successful (%)	Province: Successful (%)
Female	84	84
Male	74	73

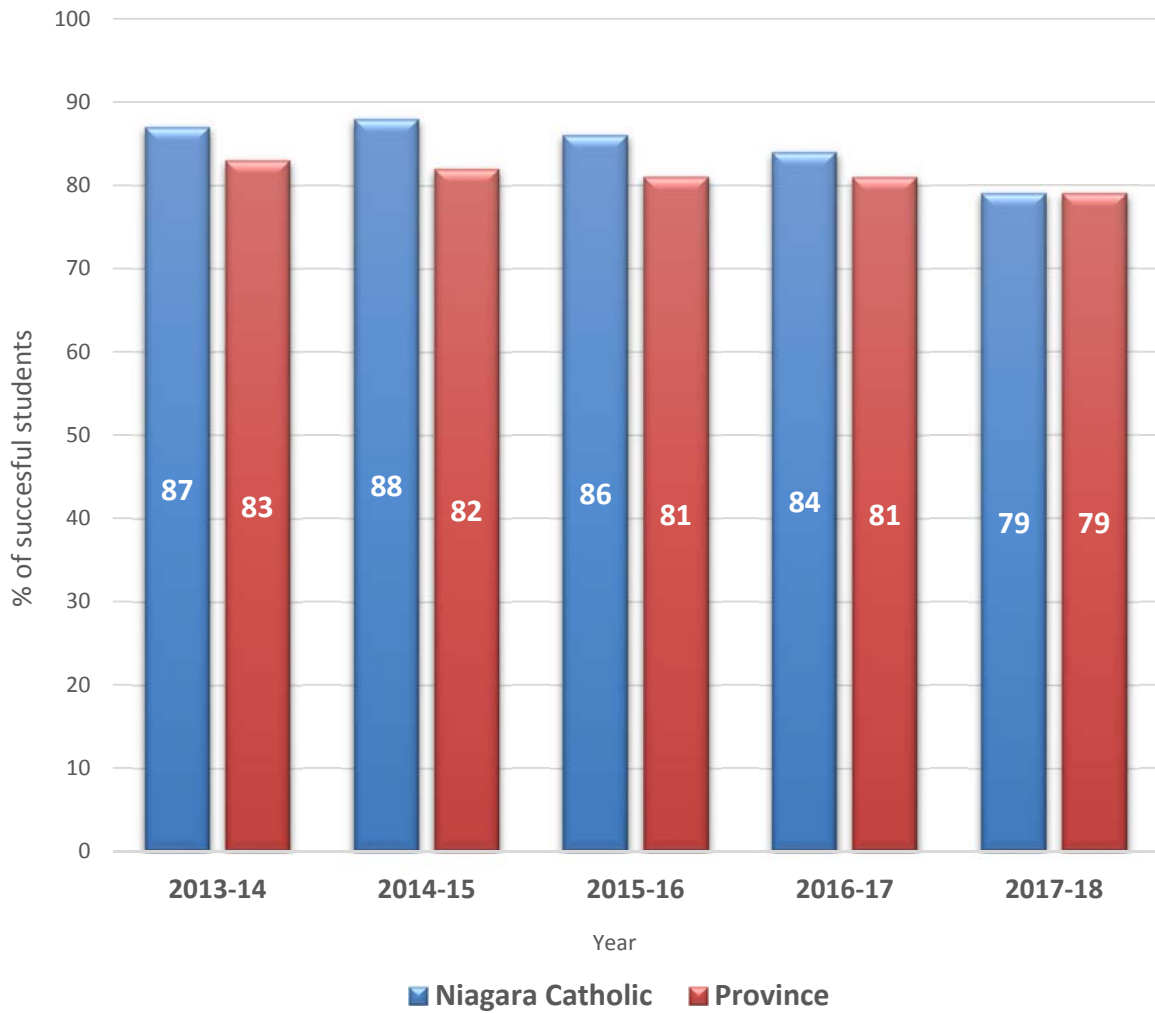
Absent and Deferred

2017-2018	Absent (%)	Deferred (%)
Niagara Catholic	2	9
Province	2	6

Five Year Trend for Fully Participating First-Time Eligible Students

	Percentage of Students Successful					Percentage of Students Not Successful				
	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)
Years: 2014 – 2018	(14)	(15)	(16)	(17)	(18)	(14)	(15)	(16)	(17)	(18)
Niagara Catholic	87	88	86	84	79	13	12	14	16	21
Province	83	82	81	81	79	17	18	19	19	21
% Difference between Board & Province	+4	+6	+5	+3	0	-4	-6	-5	-3	0

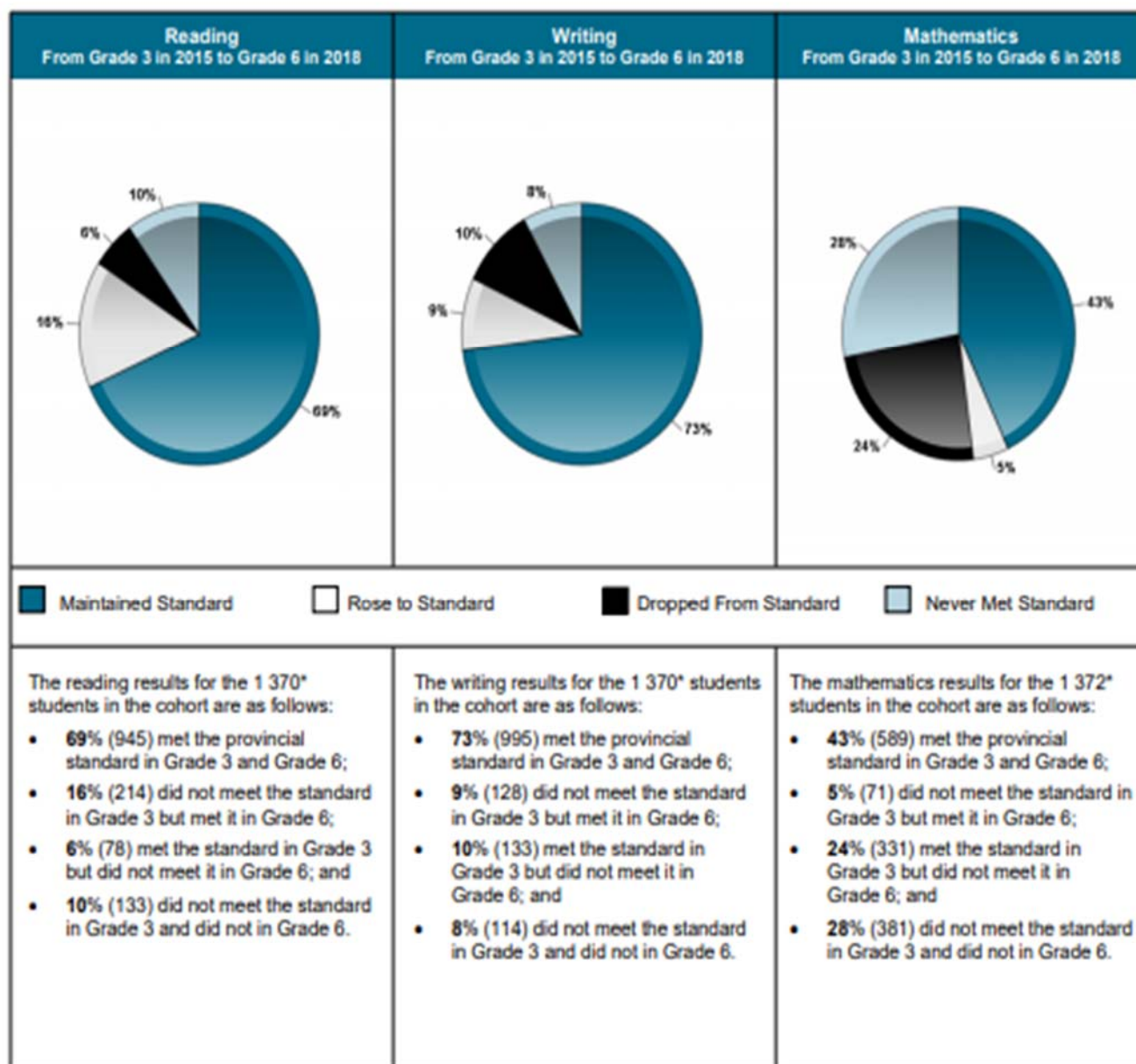
OSSLT - Results for Fully Participating First-Time Eligible Students



Tracking Student Achievement in Relation to the Provincial Standard Primary (Grade 3) to Junior Division (Grade 6), 2014–2015 to 2017–2018

School Board: Niagara Catholic DSB (67156)

EQAO tracked the progress of students who wrote the primary-division assessment in 2015, when they were in Grade 3, and the junior-division assessment in 2018, when they were in Grade 6. There were 1 504 students at the time of the 2018 junior-division assessment. The pie charts below show how students performed on the 2018 assessments compared to their assessment results in 2015. The percentages are based on all tracked students in the cohort, including those who participated, those who were exempted and those who provided no work to be scored.

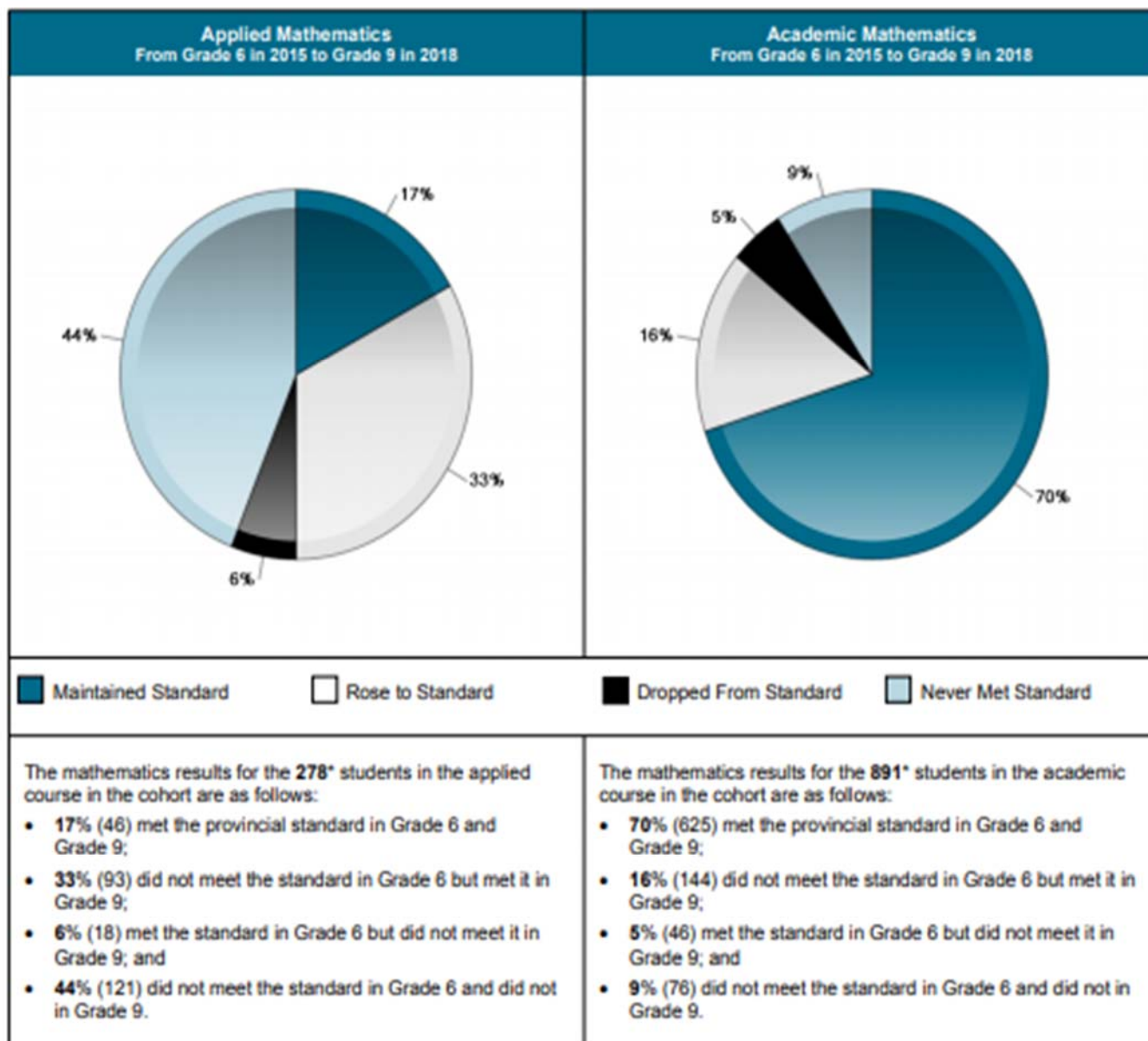


* Includes only students with validated data. Percentages may not add up to 100, due to rounding.

Tracking Student Achievement In Relation to the Provincial Standard Junior Division (Grade 6) in 2014–2015 to Grade 9 in 2017–2018, Mathematics

School Board: Niagara Catholic DSB (67156)

EQAO tracked the progress of students who wrote the junior-division assessment in 2015, when they were in Grade 6, and the mathematics assessment in 2018, when they were in Grade 9. There were **371** students enrolled in the Grade 9 applied course and **1 124** students enrolled in the Grade 9 academic course at the time of the 2018 assessment. The pie charts below show how students in the applied and academic mathematics courses performed on the 2018 assessments compared to their assessment results in 2015. The percentages are based on all tracked students in the cohort, including those who participated, those who were exempted and those who provided no work to be scored.



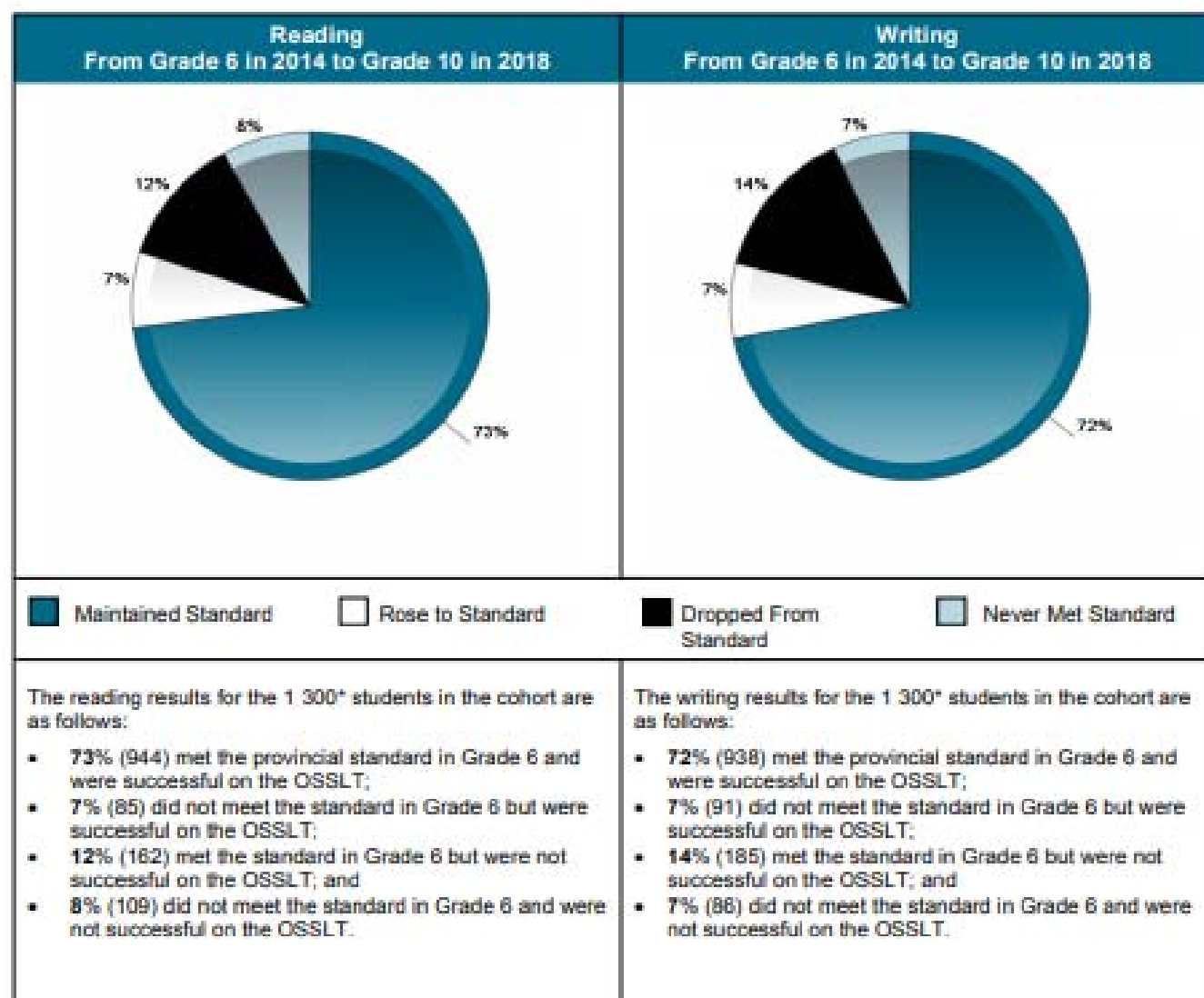
* Includes only students with validated data. Percentages may not add up to 100, due to rounding.



Tracking Student Achievement in Relation to the Provincial Standard Junior Division (Grade 6) in 2013–2014 to OSSLT (Fully Participating) in 2017–2018

School Board: Niagara Catholic DSB (67156)

EQAO tracked the progress of students who wrote the junior-division assessment in 2014, when they were in Grade 6, and the OSSLT in 2018, when they were in Grade 10. The pie charts below show how students performed on the 2018 test compared to their Grade 6 assessment results in 2014. The percentages are based on the number of tracked students in the cohort who participated in the OSSLT and for whom EQAO has Grade 6 results (including those who participated, those who were exempted and those who provided no work to be scored in Grade 6).



* Includes only students with validated data. Percentages may not add up to 100, due to rounding.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**


PUBLIC SESSION

TOPIC: 2018-2019 BUDGET BOOKLET

The 2018-2019 Budget Booklet
is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: September 25, 2018



 2018 - 2019

ANNUAL BUDGET

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

Nurturing Souls and Building Minds.



“An education in the fullness of humanity should be the defining feature of Catholic schools.”

— POPE FRANCIS



Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

2018 Calendar

FIRST DAY OF SCHOOL
 NIAGARA REGION
 SEPTEMBER 4, 2018 WEATHER FORECAST
 6:00am



ACTUAL TEMP 27°/19°



WINDS N 7km/h



HUMIDITY: 84%



BAROMETER: 102.54 kPa

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD NIAGARA REGION



2018-2019 ANNUAL BUDGET

Niagara Catholic District School Board

427 Rice Road.

Welland, ON L3C 7C1

niagaracatholic.ca



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

2018-2019

TRUSTEES

Fr. Paul MacNeil, Board Chair	Grimsby, Lincoln, West Lincoln, Pelham
Pat Vernal, Vice-Chair	Thorold, Merritton
Kathy Burtnik	St. Catharines
Maurice Charbonneau	St. Catharines
Frank Fera	Niagara Falls, Niagara-on-the-Lake
Ed Nieuwesteeg	Niagara Falls, Niagara-on-the-Lake
Ted O'Leary	Welland
Dino Sicoli	Fort Erie, Port Colborne, Wainfleet

STUDENT TRUSTEES

Jade Bilodeau	Saint Paul Catholic High School
Madison McKinney	Blessed Trinity Catholic Secondary School

SENIOR STAFF

John Crocco	CEO/Director of Education & Secretary-Treasurer
Yolanda Baldasaro	Superintendent of Education
Ted Farrell	Superintendent of Education
Lee Ann Forsyth-Sells	Superintendent of Education
Frank Iannantuono	Superintendent of Education
Pat Rocca	Superintendent of Education
Giancarlo Vetrone	Superintendent of Business and Financial Services
Scott Whitwell	Controller of Facilities Services

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

MISSION STATEMENT

The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

STRATEGIC DIRECTIONS

- Building Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All

ENABLING STRATEGIES

- Provide supports for success
- Enhance technology for optimal learning
- Build partnerships and schools as hubs
- Strengthen Human Resources practices and develop transformational leadership
- Create equity and accessibility of resources
- Ensure responsible fiscal and operational management
- Address changing demographics



2018-2019 SYSTEM PRIORITIES

Provide Supports for Success

- Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students
- Improve equitable and inclusive outcomes for students
- Explore next generation career pathway programs for students
- Continue to address the special needs of students on the margin

Enhance Technology for Optimal Learning

- Implement a system-wide electronic platform to facilitate communication between staff and parents
- Improve the learning experience of students through access and use of technology

Building Partnerships and Schools as Hubs

- Continue to nurture community partnerships to achieve strategic priorities
- Strengthen relationships and support between schools, parishes and family
- Enhance communication opportunities with parents and community partners to increase pathway opportunities for students

Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students
- Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders
- Implement health and safety awareness and training initiatives focused on employee safety
- Design a Workplace Violence Awareness program

Create Equity and Accessibility of Resources

- Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decisions
- Implement and review differentiated resources allocation to individual schools based on specified indicators

Ensure Responsible Fiscal and Operational Management

- Maintain financial stability through a balanced Budget 2018-2019
- Increase economies of scale in the allocation of financial resources

Address Changing Demographics

- Continue to optimize efficiency in capacity utilization in all Board facilities
- Enhance strategies to optimize enrolment and retention of students



GRANTS FOR STUDENT NEEDS HIGHLIGHTS



BACKGROUND

Investments in Ontario's publicly-funded education system continue to increase, with total funding expected to increase from \$23.91 billion in 2017-2018, to \$24.53 billion in 2018-2019.

CLASS SIZE INVESTMENT

For the 2018-2019 school year, the government intends to implement a class size cap that will prevent large Full Day Kindergarten (FDK) classes. Beginning in 2018-2019, the cap is being reduced to maximum class size of 29 students for FDK classes. Up to 10 per cent of FDK classes can reach up to 32 students.

In 2018-2019, the funded average class size for Grades 4-8 will be reduced to 23.84. Over five years, the funded class size average for Grades 4-8 will be reduced to 22.85 for all school boards.

ADDRESSING WAITLISTS FOR ASSESSMENTS

The Ministry of Education is investing nearly \$300 million over the next three school years to provide school boards with funding to address current waitlists for special education needs.

The investment will include two parts:

1. \$125 million in Education Program Other (EPO) funding to address current waitlists for assessments over the next three years
2. \$170 million in special education grants to greater support special education programs and services.

PREPARING FOR SUCCESS IN HIGH SCHOOL

To prepare students for success in high school and beyond, the Ministry of Education is investing more than \$140 million over the next three years to support more than 450 additional teachers who will assist Grade 7 and 8 students in successful academic transitions, and engage in career and pathways planning.

CASH MANAGEMENT STRATEGY

The Ministry is implementing a cash management strategy to help reduce the Province's borrowing costs. Under the new policy, school boards' monthly cash flows will be refined based on each board's cash requirement.

TRUSTEE HONORARIA

For 2018–2019, the Ministry of Education is increasing the base amount for the trustees' honoraria by an additional \$400 in funding. The new limit is \$6,300. Further details will be released in upcoming memos.

LOCAL PRIORITY FUNDING

The Local Priority Funding requirements will continue in 2018–2019, as per the extension.

SCHOOL BOARD ADMINISTRATION AND GOVERNANCE

Program Leadership Allocation (PLA)

New for 2018–2019, the Program Leadership Allocation (PLA) is being introduced within the School Board Administration and Governance Grant. This allocation is comprised of six lead positions that were previously funded through other allocations within the Grants for Student Needs (GSN) and through EPO. These leads are responsible for the organization, administration, management, and implementation of supports to achieve the goals within their respective program areas:

- Mental Health Lead
- Technology Enabled Learning and Teaching (TELT) contacts
- Indigenous Education Leads
- Student Success Leads
- School Effectiveness Leads
- Early Years Leads (Formerly in E.P.O.)

JOINT USE FUNDING

Seed Funding: The Joint-Use Schools Seed Funding program is available to school boards, on a first-come, first-served basis. Successful applicants will receive \$20,000 in operating funding, per school board, to support the development of a joint-use school project.

KEEPING UP WITH COSTS

The GSN has been updated to assist school boards in managing increases to transportation, electricity, and other non-staff school operations costs.

2018-2019 KEY STATISTICS



ENROLMENT (A.D.E. Regular day school)	20,855
TOTAL STAFF (FTEs)	2,258
TRUSTEES (includes student trustees)	10
ELEMENTARY SCHOOLS	49
SECONDARY SCHOOLS	8
GROUND CAPACITY	87%
CONTINUING EDUCATION (A.D.E)	395

DAY SCHOOL ENROLMENT

Enrolment is the main driver for Board funding. For this reason, the Board employs a conservative approach to determining enrolment and annually continues to refine projection methodologies.



ALLOCATION	Estimate October 31, 2018	Estimate March 31, 2019	Average Daily Enrol- ment (A.D.E.)	2017-2018 A.D.E	% CHG
Junior Kindergarten (JK)	1,170	1,170	1,170		
Senior Kindergarten (SK)	1,324	1,324	1,324		
Grade 1— Grade 3	4,215	4,215	4,215		
Grade 4— Grade 8	7,591	7,591	7,591		
Secondary (Grade 9 to 12)	6,701	6,410	6,555		
TOTAL ESTIMATED ENROLMENT	21,001	20,710	20,855	21,105	-1.0%

Highlights of Changes

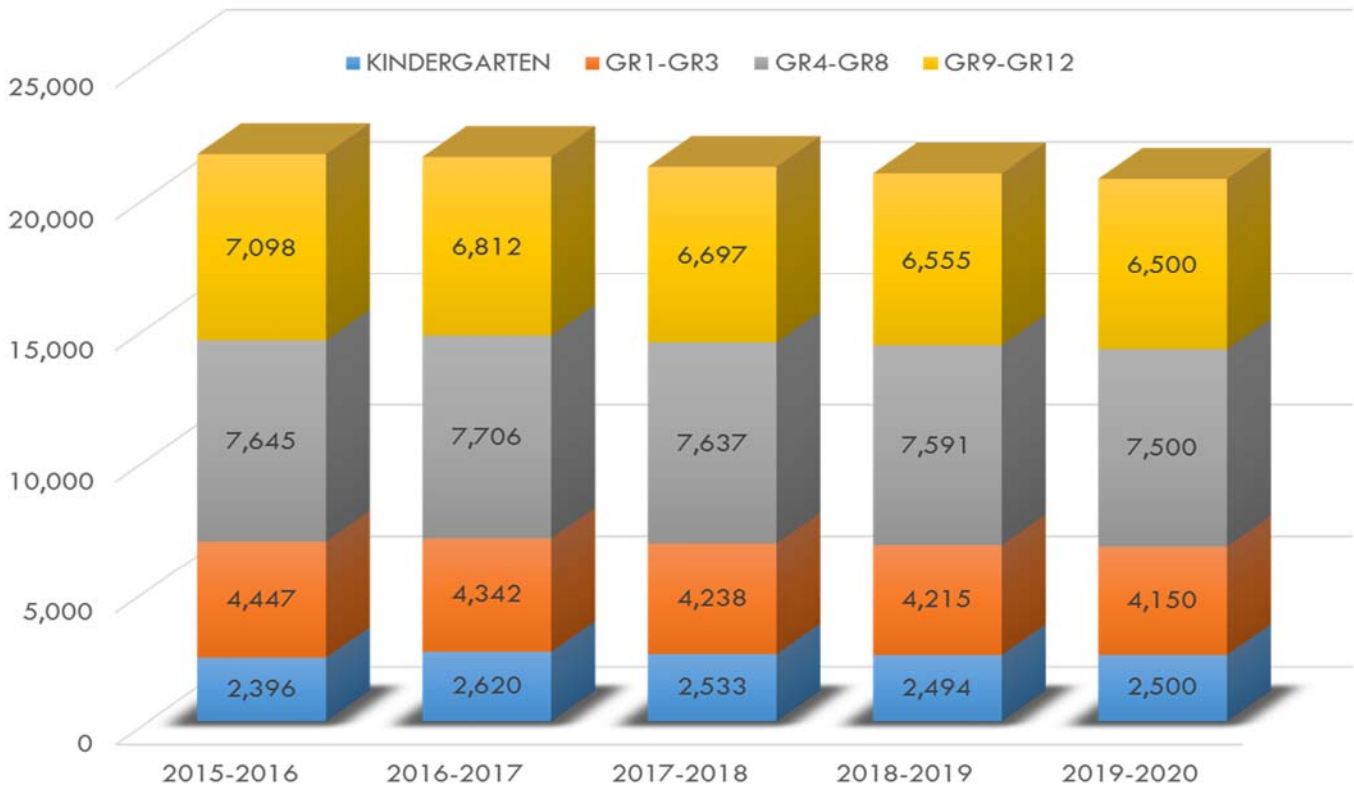
- An estimated reduction of 109 (0.7%) full-time elementary students
- An estimated reduction of 141 (2.1%) full-time secondary students

Rationale

Between 2011 and 2031 seniors 65 years and older will account for 60 per cent of the population growth in Niagara. At the same time the population between birth and 25 years of age will only account for seven per cent of the overall population growth. The increase in seniors population is the result of an aging baby boomer population and the migration of individuals 55+ from surrounding regions as they retire in Niagara (The Regional Municipality of Niagara: [Growth Management Strategy](#)).

DAY SCHOOL ENROLMENT PROJECTIONS

ELEMENTARY PANEL	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Kindergarten	2,396	2,620	2,533	2,494	2,500
Grade 1— Grade 3	4,447	4,342	4,238	4,215	4,150
Grade 4— Grade 8	7,645	7,706	7,637	7,591	7,500
Secondary Grade 9 to 12	7,098	6,812	6,697	6,555	6,500
TOTAL	21,586	21,480	21,105	20,855	20,650



CAPACITY AND UTILIZATION

Increasing the utilization of existing school buildings is an effective method of reducing the demand for new student places. Innovative measures to increase school utilization are already in place in many school districts across the province. Niagara Catholic continues to explore alternative uses for empty space in our facilities. A school board can typically pay approximately \$400 per pupil place annually for cleaning, utilities and minor maintenance. Any increase in utilization would produce significant savings in capital cost.

ELEMENTARY PANEL	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Number of Schools	49	49	49	49	49
Average Daily Enrolment	14,796	14,720	14,408	14,300	14,150
Utilization	88.30%	87.91%	88.25%	87.22%	87.30%

SECONDARY PANEL	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Number of Schools	8	8	8	8	8
Average Daily Enrolment	7,164	6,940	6,697	6,555	6,500
Utilization	98.19%	95.39%	92.05%	86.27%	86.50%



MINISTRY GRANTS FOR STUDENT NEEDS

Provincial grants to school boards are provided through Grants for Student Needs (GSN) and are generated primarily by student enrolment. Since funding reflects enrolment, the Board must adapt its programs and organizational structure to reflect enrolment changes. As elementary enrolment begins to stabilize, the pressures on programs in this panel will decrease. However, as secondary enrolment continues to decline, the Board will need to address program offerings in smaller secondary schools will need to continue to meet the needs of students.

The provincial GSN model is comprised of the following components:

Foundation Grant

- Provides base per-pupil funding for the delivery of core educational programs and services
- Provides funding for regular classroom teachers, textbooks and learning materials, computers, regular program educational assistants, professionals and paraprofessionals, library and guidance

School Foundation Grant

- Provides a base level of funding for school office administration

Special-Purpose Grants

- Include Special Education grants, grants for English as a Second Language, French and Native language grants, and the Learning Opportunities Grant
- Provides additional funding for programs and students with special needs

Grants for School Operations

- Fund caretaking, utilities and general maintenance in Niagara Catholic facilities

Ministry Specific Grants

- Fund Ministry targeted initiatives and are usually one-time only grants

2018-2019 Grants for Student Needs

The Board is financially dependent upon the Ministry of Education for funding through the Grants for Student Needs (GSN). GSN funding is made up of individual grants that each serve a distinct purpose toward carrying out Ministry goals and mandates for the education system. Other revenue sources, such as international visa students, rental revenue, interest, extended day program fees, solar leases and continuing education fees, are significantly smaller and not always available to support day school operations.

The Board's total estimated GSN funding for the 2018-2019 school year is \$253.5M, compared to \$253.4M for 2017-2018.

The following represents revenues organized by significant revenue source:

	BUDGET 2017-2018	BUDGET 2018-2019	BUDGET VARIANCE
Pupil Foundation	\$115,627,091	\$116,627,126	\$1,000,035
School Foundation	\$16,211,571	\$16,311,965	\$100,394
Special Education	\$28,660,049	\$28,969,882	\$309,833
Language Allocation	\$4,093,681	\$4,190,514	\$96,833
Rural and Northern	\$0	\$120,557	\$120,557
Learning Opportunities	\$5,736,904	\$5,413,500	(\$323,404)
Continuing Education Allocation	\$1,696,850	\$1,677,808	(\$19,042)
Teacher Qualification	\$26,227,643	\$25,158,824	(\$1,068,819)
Restraint Savings	(\$64,921)	(\$64,921)	\$0
New Teacher Induction	\$75,000	\$81,326	\$6,326
ECE Q&E	\$1,367,385	\$1,386,758	\$19,373
Transportation	\$10,360,001	\$10,379,241	\$19,240
Administration and Governance	\$6,443,319	\$7,064,823	\$621,504
School Operations & Maintenance	\$20,609,583	\$20,633,423	\$23,840
Community Use of Schools	\$295,332	\$292,242	(\$3,090)
Declining Enrolment	\$1,409,838	\$855,414	(\$554,424)
Indigenous Funding	\$552,738	\$453,440	(\$99,298)
Safe and Accepting Schools	\$392,820	\$393,101	\$281
Permanent Financing of NFP	\$117,487	\$117,487	\$0
Minor Tangible Capital Assets	\$5,995,309	\$6,001,563	\$6,254
Trustees' Association Fee	\$43,017	\$43,017	\$0
Total School Renewal Allocation	\$3,837,630	\$3,800,181	(\$37,449)
Capital Grants - Temporary Accommodations	\$596,500	\$750,000	\$153,500
Capital Debts Payments - Interest Payments	\$3,104,606	\$2,852,150	(\$252,456)
Total Allocation	\$253,389,433	\$253,509,421	(\$119,988)

2018-2019 REVENUE BUDGET

REVENUE BUDGET	BUDGET 2017-2018	BUDGET 2018-2019	BUDGET VARIANCE
Grants for Student Needs	\$199,094,382	\$200,862,630	\$1,798,805
Provincial Grants—Other EDU	\$1,500,000	\$830,000	(\$670,000)
Grants from Other Ministries	\$1,595,456	\$1,635,280	\$39,824
Local Taxation	\$44,263,735	\$43,181,071	(\$1,082,664)
School-Generated Funds	\$8,180,000	\$6,995,000	(\$1,185,000)
Amounts from Deferred Revenue	0	0	0
Federal Grants and Fees	\$390,000	\$482,806	\$92,806
Investment Income	\$220,000	\$200,000	(\$20,000)
Fees for Individuals — Continuing Education	\$1,200,000	\$1,027,000	(\$173,000)
Non-student Fees	\$1,000,000	\$1,589,600	\$589,600
Rental Revenue	\$364,800	\$360,000	(\$4,800)
Other Fees and Revenues	\$350,000	\$350,000	\$0
Amortization Deferred Capital Contributions	\$10,606,942	\$14,000,396	\$3,393,454
Use of Prior Year's Accumulated Surplus	\$0	\$0	\$0
Total Revenue Budget	\$268,765,315	\$271,513,783	\$2,779,025

2018-2019 EXPENDITURES

The year-over-year increase in expenditures can be attributed to changes in salary benchmark costs, reduced pupil-teacher ratios and central contractual obligations. Staffing is the largest component of the budget, accounting for \$211.9M or 78% of the total expenditure budget.

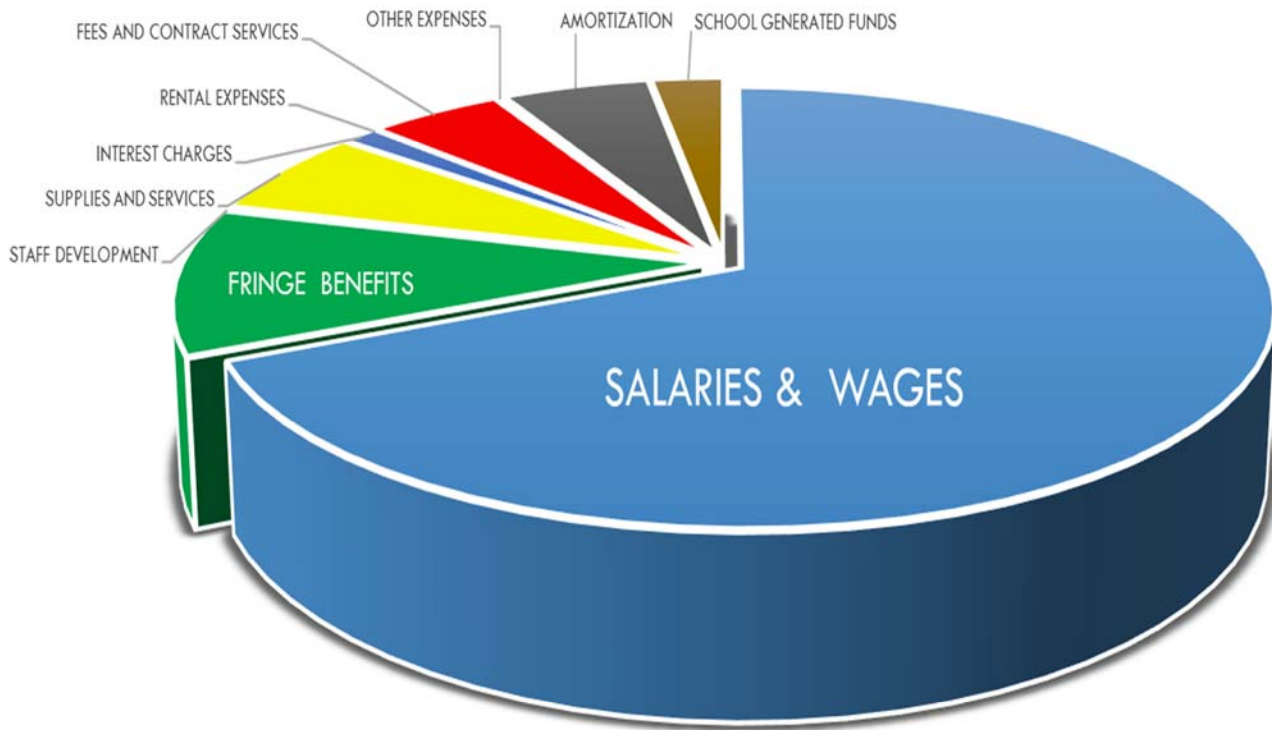


The following represents expenditures summarized by specific type:

EXPENDITURE BUDGET	BUDGET 2017-2018	BUDGET 2018-2019	BUDGET VARIANCE
Salaries	\$182,868,376	\$182,147,598	(\$720,778)
Benefits	\$29,252,462	\$29,801,347	\$548,885
Total Salaries, Wages & Benefits	\$212,120,838	\$211,948,945	(\$171,893)
Staff Development	\$271,200	\$258,900	(\$12,300)
Supplies and Services	\$20,360,941	\$17,359,285	(\$3,001,656)
Interest Charges	\$3,577,333	\$3,469,637	(\$107,696)
Rental Expenses	\$723,500	\$788,520	\$65,020
Fees and Contract Services	\$11,165,424	\$13,043,680	\$1,878,256
Other Expenses	\$354,500	\$557,517	\$203,017
Amortization	\$11,000,000	\$14,393,454	\$3,393,454
School Generated Funds	\$8,180,000	\$6,995,000	(\$1,185,000)
Supplies and Other Expenses	\$55,632,898	\$56,865,993	\$1,233,095
Total Expenses by Type	\$267,753,736	\$268,814,938	\$1,061,202



2018-2019 NIAGARA CATHOLIC OPERATING EXPENDITURES CHART



2018-2019 ANNUAL STAFFING

CATEGORY	BUDGET	BUDGET	BUDGET
	2017-2018	2018-2019	VARIANCE
CLASSROOM INSTRUCTION			
Classroom Teachers	1,270.7	1,252.5	(18.2)
Coordinators and Consultants	22.0	23.5	1.5
Education Assistants	286.0	288.0	2
Early Childhood Educators	100.0	103.0	3.0
Paraprofessionals, and Technicians	112.1	118.6	6.5
Library & Guidance	67.5	64	(3.5)
TOTAL CLASSROOM INSTRUCTION FTE	1,858.3	1,849.6	(8.7)
Board Administration	45.0	45.0	0.0
Director and Supervisory Officers	7.0	6.0	(1.0)
Trustees	10.0	10.0	0.0
Principals and Vice-Principals	76.5	73.5	(3.0)
School Office	87.5	83.1	(4.4)
School Operations and Maintenance	188	189.0	1.0
Transportation	2.0	2.0	0.0
TOTAL NON-CLASSROOM FTE	416.0	408.6	(7.4)
TOTAL FULL TIME EQUIVALENT	2,274.3	2,258.2	(21.6)

SPECIAL EDUCATION FUNDING

Provincial funding for Special Education is restricted, and must be only be used to support students with special needs. Niagara Catholic has consistently spent more than its full grant for Special Education for many years. The Ministry announced changes to the Special Education High Needs Amount allocation starting in 2014-2015. In previous years, the High Needs Amount allocation was based on student claims information. In 2014-2015, funding moved to a statistical prediction model that uses the same allocation of funds to shift money among boards.

SPECIAL EDUCATION GRANT	2017-2018 Annual Budget	2018-2019 Annual Budget	Variance Budget
Special Education Per Pupil Allocation	\$15,645,558	\$15,687,048	\$41,490
SEA Per Pupil	\$1,271,908	\$1,262,904	(\$9,004)
Differential Special Education Needs	\$11,474,982	\$11,839,220	\$364,238
Behavioural Expertise Amount	\$147,601	\$180,710	\$33,109
Total Allocation	\$28,540,049	\$28,969,882	\$429,833

SPECIAL EDUCATION EXPENSES	2017-2018 Annual Budget	2018-2019 Annual Budget	Variance Budget
Classroom Teachers	\$7,384,409	\$6,345,162	(\$1,039,247)
Supply Staff	\$679,242	\$1,072,533	\$393,291
Education Assistants	\$15,152,772	\$16,997,111	\$1,844,339
Coordinators and Consultants	\$1,199,211	\$1,191,692	(\$7,519)
Professionals, Paraprofessionals	\$3,460,619	\$3,097,728	(\$362,891)
Textbooks and Supplies	\$807,000	\$805,000	(\$2,000)
Principals & Vice Principals	\$0	\$264,775	\$264,775
Computers	\$50,000	\$72,000	\$22,000
Amortization	\$250,000	\$0	(\$250,000)
Total Expenses	\$28,983,253	\$29,846,001	\$862,748

ADMINISTRATION AND GOVERNANCE

The costs provided in the chart below represent the administration and governance of the Niagara Catholic District School Board. This includes costs associated with service areas such as Human Resources, Information Technology, Facilities Administration, Finance and Board and Corporate Services. The facility costs associated with the Catholic Education Centre are allocated to Board Administration.

Over the last several years, significant reductions have been made to assist in providing a balanced budget and compliance in Administration and Governance.

Revenues listed below include interest revenue, administration fees and Grants for Student Needs funding. These revenues and grants help to offset the administrative operating costs of the Board.

BOARD ADMINISTRATION AND GOVERNANCE	2017-2018 Annual Budget	2018-2019 Annual Budget
Salaries and Wages	\$4,179,326	\$4,066,362
Benefits	\$1,028,183	\$888,623
Salaries, Wages & Benefits	\$5,207,509	\$4,954,985
Staff Development	\$146,350	\$96,500
Supplies and Services	\$1,144,300	\$1,170,150
Fees and Contracts	\$1,193,017	\$1,090,900
Other Expenses	\$104,500	\$292,517
Rental Expenses	\$93,000	\$93,000
Supplies and Other Expenses	\$2,681,167	\$2,743,067
Total Expenses	\$7,888,676	\$7,688,052
Revenues	\$8,030,511	\$8,300,732
Compliant / (Non compliant)	YES	YES



TRANSPORTATION nsts.ca

In 2007, Niagara Catholic and the District School Board of Niagara formed the Niagara Student Transportation Services of Niagara (NSTS) consortium. This transportation consortium is celebrating its 10th year in operation, and was formed to efficiently plan, maintain, and coordinate the operations of school bus routes across the Niagara Region.

In many urban and rural school boards ,transportation services is an increasing challenge. Provincial funding for transportation continues to be based on expenditure levels from 1997, with annual inflationary adjustments.

TRANSPORTATION	2017-2018 Annual Budget	2018-2019 Annual Budget	Variance Budget
Salaries and Wages	\$124,002	\$124,002	\$0
Benefits	\$34,719	\$33,976	(\$743)
Fees and Contracts	\$9,420,007	\$9,767,213	\$347,206
Other Expenses	\$250,000	\$250,000	\$0
Total Transportation Expenses	\$9,828,728	\$10,175,192	\$346,464





NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

Nurturing Souls and Building Minds



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TOPIC: CORRESPONDENCE
JUNE 20, 2018 LETTER FROM 2021 CANADA GAMES HOST
SOCIETY**



June 20th, 2018

Mr. John Crocco
Director of Education and Secretary-Treasurer
Niagara Catholic District School Board
427 Rice Road
Welland, ON
L3C 7C1

Dear John:

On behalf of Canada Basketball, the Federation of International Basketball Association and the 2021 Canada Games Host Society, thank you for your gracious contribution and valued partnership of the U18 Americas Championship held at the Meridian Centre, St. Catharines June 10th – 16th, 2018.

As an official test event for the 2021 Canada Summer Games we were excited to start powering up Niagara with a vision and buzz for what's to come. The powerful momentum created by the Americas Championship will motivate a passionate drive forward as we start our preparation for the arrival of Canada's largest multi-sporting event come August 2021.

The success of the Americas Championship proved that it takes a community comprised of champions that bring forth their support either via financial sponsorship, services and expertise rendered or the endless hours of volunteer time. The stronger this band of champions are, the stronger are the lasting legacy results that such sporting events can create for the community. Thank you for being that champion.

Over the next three years leading up to the 2021 Games; it is our anticipation to host many more events; so keep an eye out on what we're up to, and how you can take part; as we look forward to your continued support and partnership.

Warmest Regards,

Wayne Parrish
Chief Executive Officer
2021 Canada Games Host Society

Doug Hamilton
Chairman, Board of Directors
2021 Canada Games Host Society



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – SEPTEMBER 11, 2018**



September 11, 2018

Architect Selection for Additions to Monsignor Clancy, Our Lady of Mount Carmel Catholic Elementary Schools

In July, Venerino V.P. Panici Architect Inc. was selected to design the consolidated Monsignor Clancy and St. Charles Catholic Elementary Schools at the Monsignor Clancy site, along with an on-site child care, and a new childcare centre for Our Lady of Mount Carmel Catholic Elementary School.

The selection was presented to the Board for information during the September 11 Committee of the Whole Meeting.

Trustees Receive Introduction to 2018-2019 School Year

During the September 11 Committee of the Whole Meeting, Director of Education John Crocco and members of Senior Staff provided trustees with an overview of the successes from the past summer, including the 2018 Summer Camps, which took place at six sites in July and August, as well as plans for the 2018-2019 school year.

The presentation focused on all department updates for the beginning of the new school year, System Priorities, Ministry of Education updates, enrolment, staffing, budget, program innovation, student support, equity and inclusion, alternative programs and planning, facilities and system updates.

Have Your Say at Election Time – Check Your Assessment Today

Don't wait until right before the October 22 Municipal Election to check your assessment – if you have moved any time in the past four years, now is a great time to ensure that you are eligible to vote for English-Separate trustees.

Assessment is assigned to the property, not the homeowner, so it's important to check with your local Clerk's Office to ensure that the assessment is designated English-Separate. Designating your support not only makes you eligible to vote for your Niagara Catholic trustee(s), it is also a very visible support for Catholic education in Niagara.

Good News!

Have you seen our awesome photos from the first day of school? If you haven't, you should check out the [album](#) on our Facebook page. Check out our Good News section for more good news throughout the year, including [this story](#) about St. Ann Catholic Elementary School in St. Catharines.

Follow us!

To ensure you stay connected with Niagara Catholic news and events, please be sure to like us on [Facebook](#) and follow us on [Twitter](#) and [Instagram](#), and check our website often for updates and breaking news. It's the best way to stay in the know.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – OCTOBER 2018**

OCTOBER 2018



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 SEAC Meeting	4	5 Elementary and Secondary PA Day	6
7	8 Thanksgiving Day	9 SAL Meeting CW Meeting	10	11	12	13
14	15	16	17 Ontario Catholic Student Leadership Conference	17 Ontario Catholic Student Leadership Conference	17 Ontario Catholic Student Leadership Conference	20
21	22	23 Policy Meeting Board Meeting	24	25	26	27
28 Pilgrimage Sunday	29	30	31			

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
ONTARIO LEGISLATIVE HIGHLIGHTS
SEPTEMBER 14, 2018
SEPTEMBER 21, 2018**

ENTERPRISE

ONTARIO LEGISLATIVE HIGHLIGHTS

 enterprisecanada.com/ontario-legislative-highlights-september-14

September 14, 2018

September 14, 2018

WEEKLY ROUNDUP

WAR OF WARDS – “I was elected ... the judge was appointed.” Therein is the crux of Premier **Doug Ford**’s rationale for taking the literally unprecedented step of invoking the Charter’s notwithstanding clause to resuscitate legislation cutting the size of Toronto City Council. Superior Court Justice **Edward Belobaba** had ruled that the *Better Local Government Act* (a.k.a. Bill 5) was unconstitutional, concluding that it interfered with freedom of expression by abruptly redrawing Toronto’s ward boundaries for 25 councillors instead of 47 in the middle of a municipal election campaign. Ford was unbowed, opting to recall the Legislature – the second time he’s strayed from the parliamentary calendar for an emergency sitting since being elected in June – to introduce legislation to rescue the previous legislation. This strategy has set off a maelstrom of polarized commentary, with opinions on the wisdom of going down this path basically split along left/right philosophical lines. Section 33 of the Charter, which includes the notwithstanding clause, was meant as a last resort for provinces to push through major policy initiatives stymied by Charter arguments. Whether the size of Toronto council counts as a ‘major’ issue – or if Ford is settling scores against enemies from his term on council – again seems to depend on your political leanings. But if nothing else Ford has served notice he’ll play hardball against his opponents, declaring he “won’t be shy” about using similar tactics in the future.

TAKE THE HINT – While Ford continues to push ahead on his agenda, the specifics of that agenda remain mostly indistinct – at least publicly. As such, in these early stages of policy formulation every public utterance (and some private ones) will be parsed for signs of what’s to come. Cases in point in recent days:

- Health Minister **Christine Elliott**’s references to “system transformation” in a speech at an Ontario Hospital Association conference were immediately seized on by critics, who translated the words to “cuts.” Noting that fiscal responsibility is a key tenet for her PC

government, Elliott offered, “That means we are going to have to be innovative.” An innocuous remark to some ears, but the Opposition parties heard a sinister undertone, with NDP Health Critic **France Gélinas** calling Elliott’s speech “chilling.” Green Party Leader **Mike Schreiner** chimed in with a statement admonishing, “I am concerned that when anyone from this government talks about ‘efficiencies’, it is code for cutbacks.” Elliott’s absence at a subsequent summit on the opioid crisis was similarly construed to be an indication of pending cuts to provincial funding for supervised injection sites.

- In a Toronto radio interview about his determination to shrink Toronto council, Ford suggested he might look to do the same in Ottawa. Speaking to Global News Radio 640, Ford said his current focus is on getting through the Toronto imbroglio but then volunteered, “I’ve had numerous calls from Ottawa. I tell you, I don’t know what’s going on out in Ottawa ... I’m getting endless calls from the Ottawa region. As a matter of fact, I’ve been getting calls from all over the province.” Later in the week, cabinet minister **Lisa MacLeod** – the Tories’ senior-most MPP from the Ottawa area – was busy putting out that fire. “People may be calling. I know, having spoken with the Premier’s Office last night, that there’s zero intention to reduce the size of city council here,” MacLeod told local media after a business breakfast at Ottawa City Hall.
- Ford’s musings on the future of Ontario Place set off another flurry of analysis, with the most obvious outcome appearing to be another battle with Toronto Mayor **John Tory**. There’s no love lost between them – Tory beat Ford for the mayoralty in 2014 – a situation exacerbated by Tory’s fervent opposition to Bill 5. Tory, before becoming Mayor, headed up a review of Ontario Place commissioned by the McGuinty Liberals and made recommendations for the waterfront park. Those plans now seem shaky at best, with Ford known to have pushed for an Ontario Place casino when he was a city councillor. Ideally, City Hall and Queen’s Park should be working together to revitalize the property, but at this point cooperation doesn’t look to be on either agenda.

AFTER FURTHER REVIEW... – Largely lost in the constitutional ruckus was a confirmation from Finance Minister **Vic Fedeli** that he has received the report from a commission of inquiry examining the previous government’s spending. Presumably the Tories will eventually launch it as a blockbuster – we’re guessing that it won’t be kind to the Liberals – but for now Fedeli would only say that the findings will factor into his fiscal strategy moving forward. He is expected to deliver an economic statement in the fall, as a precursor to his first full Budget next spring.

HATCHET JOBS – As always when there’s a big swing in monthly job numbers, there was an equal swing in political spin around those numbers. Back in July, when Ontario experienced significant job growth, the Liberals took a told-you-so stance, portraying the uptick as vindication that their increase to the minimum wage didn’t lead to employment Armageddon as some had predicted. Flash forward a month, and news from Statistics Canada that Ontario *lost* 80,000 jobs in August set off a very different response. Cue the duelling rhetoric: Economic Development Minister **Jim Wilson** issued a statement carving both the Liberals and NDP. “The latest job numbers are a reminder of the Wynne Liberals’ 15-year legacy of scandal, waste and mismanagement,” he chided. “While the NDP stood by and propped up the

Liberals, the PCs stood up for the people and put forward a plan to get Ontario back on track.” NDP Critic **Catherine Fife** fired right back, sniping, “The neon ‘open for business’ sign on the border is not an economic strategy – in fact, I think it looks somewhat farcical.” Partisan spin aside, StatsCan reported Ontario’s unemployment rate at 5.7%, up 0.3 percentage points from July but still below that national average of 6%, attributing the job losses as largely due to seasonal fluctuation.

CITY LIMITS – This week’s court decision on Bill 5 and its aftermath had no bearing on another aspect of the legislation, as the cancellation of popular elections of Regional Chairs in Peel, York, Niagara and Muskoka was unaffected. That means at least two former Liberal MPPs – **Steven Del Duca** and **Mario Racco**, who were both registered as candidates for the York Region post – have nowhere to run. Other former Queen’s Parkers, however, continue to press forward on their municipal aspirations. Ex-cabinet minister **Kathryn McGarry** this week kicked off her campaign for Mayor of Cambridge, while former PC Leader **Patrick Brown** unveiled his safety plan in his bid to be Mayor of Brampton.

IN THE HOUSE

- When the House convened on Wednesday, Municipal Affairs and Housing Minister **Steve Clark** reintroduced legislation to shrink the size of Toronto council – now Bill 31, now called the *Efficient Local Government Act*. The new bill includes provisions invoking Section 33 of the Charter, the notwithstanding clause.
- Premier Ford allowed a free vote on Bill 31; every PC caucus member voted in favour of it on First Reading. It passed 63-17, although that count was somewhat skewed in that 28 NDP MPPs were ejected by Speaker **Ted Arnott** before the vote. The New Democrats kept pounding on their desks to disrupt the proceedings, so Arnott had them escorted out of the Assembly one by one. Protestors in the public gallery were also loudly vocal, compelling Arnott to have the gallery cleared, in some cases forcibly as demonstrators were led away in handcuffs.
- To expedite the required debate on Bill 31, MPPs will sit this Saturday. However, they will not be in the House on Monday or Tuesday, as large contingencies from each caucus head to the International Plowing Match (the giant agricultural expo considered big enough to warrant taking time off from the Legislature every year). As such, the time frame for final passage of Bill 31 is not clear – especially given that the Opposition is expected to do everything possible to stall it procedurally.

FOR THE RECORD

“Crickets.”

Justice Edward Belobaba’s description of government lawyers’ answers to his questions about justification for Bill 5. Some pundits have pegged the language as unnecessarily provocative, further fuelling Premier Ford’s resolve to use the Charter’s notwithstanding clause to override Belobaba’s ruling.

“A democratically elected government, trying to be shut down by the courts – that concerns me more than anything ... [I feel like] I’m sitting here handcuffed, with a piece of tape over my mouth, watching what I say.”

Premier Ford, explaining his determination to fight back against Belobaba’s ruling.

“The notwithstanding provision has, understandably, rarely been used, because of the primacy of the Charter of Rights and Freedoms for all Canadians. That it might now be used regularly to assert the dominance of any government or elected politician over the rule of law or the legitimate jurisdiction of our courts of law was never anticipated or agreed to.”

Former PC Premier **Bill Davis**, who rarely gets involved in political controversies these days, weighing in on Ford’s decision to invoke the notwithstanding clause in a TVO interview. Davis is intimately familiar with the Charter and its rationale, as one of its architects.

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ONTARIO LEGISLATIVE HIGHLIGHTS

 enterprisecanada.com/ontario-legislative-highlights-september-21

September 21, 2018

September 21, 2018

WEEKLY ROUNDUP

CLAUSE AND EFFECT – One way or another, Premier **Doug Ford** was going to succeed in his quest to shrink Toronto City Council – the question now is what the residual impact of this battle might be. Temporarily thwarted by a lower court, Ford’s Tories opened up two different fronts to impose their will: 1) seeking a stay of the Superior Court decision; and 2) introducing new legislation to invoke the constitutional notwithstanding clause that would override it. As it happens the stay was granted, putting the original Bill 5 back on the books and rendering the reboot Bill 31 redundant. Either way, it was a certainty that Toronto voters would be electing 25 councillors, rather than 47, next month. On the surface, that’s an unequivocal victory for Ford, and once the new council settles in this fight will quickly fade into history. (Remember the outrage over the previous PC government amalgamating suburbs into the mega-City of Toronto 20 years ago? Entire generations don’t; the current city structure is just accepted.) But the skirmish may have set a tone that will define the Ford mandate moving forward, especially for Ford supporters uncomfortable with his willingness to use the “nuclear” option of the notwithstanding clause for what many saw as a relatively minor issue. Some images – MPPs gathering in the wee hours of Monday morning to expedite debate on Bill 31, hecklers in the gallery being led away in handcuffs, protestors outside the Legislature making enough noise to be heard inside – could have a lasting effect, potentially creating voter fatigue over time as Ford continues to push ahead and his foes continue to push back.

RED INK – Ford will certainly chalk up another victory today – at least from a PC perspective – when his Finance Minister **Vic Fedeli** unveils results from two examinations of Ontario’s books. Both will undoubtedly be condemnations of the previous Liberal government, laying the groundwork for whatever cost-cutting policies the Tories choose to pursue. “You will be floored when you hear the numbers,” Ford told reporters earlier this week, setting the stage. “We’ve got a serious issue on our hands.”

STOCK IN TRADE – Ford’s blunt force approach has served him well so far, but it made a lot of folks nervous as he stepped into the delicate talks for a new free trade agreement with the U.S. Ford’s first international foray as Premier had him stopping by Washington ostensibly to support the Canadian negotiating team. He and Economic Development Minister **Jim Wilson** met with key officials, including Canadian Ambassador to the U.S. **David MacNaughton** – an uneasy conversation, to be sure, given that MacNaughton was Principal Secretary to former Liberal Premier **Dalton McGuinty** before being appointed to his Ambassador gig. Before heading stateside, Ford made his stance clear in his usual unsubtle way. “If you’re asking me, don’t compromise,” he advised Canadian negotiators. “We have to protect the farmers. We have to protect the autoworkers. We have to protect everyone in Ontario.” Wilson was equally direct, asserting, “We want to be proactive and make sure that the federal government really does understand. Because you’re all hearing the rumours that we are hearing, that maybe they don’t want a deal. So we’re going down there to say that ‘You bloody well need to get a deal.’” On the receiving end, federal Foreign Affairs Minister **Chrystia Freeland** was diplomatic about Ford getting involved, offering, “I am an Ontario MP. I am always happy to speak to the government of Ontario about where these negotiations are going and to hear their thoughts and ideas.”

FIELDS OF DREAMS – “I love farmers.” Doesn’t get much more blunt than that, as Ford basked in a warm welcome at this year’s International Plowing Match and Rural Expo. Rural Ontario has long been a bastion for the Tories, and they were clearly delighted to be coming to the annual fair as the party in power for the first time in 15 years. More than one observer described Ford as being treated like a “rock star,” and his opening speech was met with thunderous applause. “You can be sure rural Ontario will be looked after by this administration,” he enthused, and further emphasized the us-versus-them narrative (notwithstanding that he is from suburban Etobicoke) by slagging the New Democrats. “They hopped in their car from downtown, the NDP, and drove down here,” he scoffed. Ford and a sizeable contingent from his caucus made the trip to Chatham-Kent, as did big groups of MPPs from the other parties – many of them bleary after the red-eye debates early Monday morning. The House did not sit for the rest of the day Monday or at all on Tuesday in deference to the IPM.

IT’S ONLY NATURAL – Aside from the group hug with farmers, Ford did make one policy announcement, touting legislation for a new natural gas program that is much more private-sector driven. Slamming the previous Liberal government’s restrictions, Ford criticized private sector companies being limited from participating in natural gas expansion, decrying that it was instead managed by a “taxpayer-funded program.” The new approach will encourage private gas distributors to partner with communities to develop expansion projects in rural and Northern Ontario.

IN THE HOUSE

- Infrastructure Minister **Monte McNaughton** introduced Bill 32, the *Access to Natural Gas Act*, amending legislation to provide rate protection for consumers when gas

distributors incur costs for investments to expand access to natural gas.

- Energy, Northern Development and Mines Minister **Greg Rickford** introduced Bill 34, the *Green Energy Repeal Act*, to repeal the *Green Energy Act* enacted by the previous Liberal government in 2009 to promote wind and solar power generation.
- Bill 31, now at Second Reading, is being abandoned after the legal decision reinstating Bill 5. It will stay on the Order Paper, but will not be called for further debate and will eventually be wiped out when the parliamentary session ends.

FOR THE RECORD

“[Superior Court Justice **Edward Belobaba**] was understandably motivated by the fact that the timing of Bill 5 changed the rules for the election mid-campaign, which he perceived as being unfair to candidates and voters. However, unfairness alone does not establish a Charter breach. The question for the courts is not whether Bill 5 is unfair but whether it is unconstitutional. On that crucial question, we have concluded that there is a strong likelihood that [Belobaba] erred in law and that the Attorney General’s appeal to this court will succeed.”

Decision from the Ontario Court of Appeal, reinstating legislation to cut the size of Toronto City Council. A formal government appeal of Belobaba’s original ruling will still go ahead, but after the municipal election for the smaller council.

“We condemn his actions and call on those in his cabinet and caucus to stand up to him. History will judge them by their silence.”

Joint statement by former Prime Minister **Jean Chretien** (Liberal), former Ontario Attorney General **Roy McMurty** (PC) and former Saskatchewan Premier **Roy Romanow** (NDP) – all prominent politicians who helped craft the Canadian Charter – slamming Premier Doug Ford for invoking the notwithstanding clause and urging his MPPs to vote it down. All of this became moot when the court decision took the legislation with the notwithstanding clause off the table, but it was indicative of the heavyweight discussion inspired by Ford’s approach.

“Well-connected energy insiders made fortunes putting up wind-farms and solar panels that gouge hydro consumers in order to generate electricity that Ontario doesn’t need. Today we are proud to say that the party with taxpayers’ money is over.”

Infrastructure Minister Monte McNaughton, sounding very much like Premier Ford as he announces legislation to undo the Liberals’ *Green Energy Act*.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
SEPTEMBER 25, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCSTA REGIONAL MEETING – SEPTEMBER 26, 2018
RESPONSES TO QUESTIONS FOR PRESENTATION**



Ontario Catholic School
Trustees' Association

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Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

August 16, 2018

TO: Chairpersons, Vice Chairpersons & Directors of Education
- All Catholic District School Boards

FROM: Nick Milanetti, Executive Director

SUBJECT: Regional Meetings –Questions for Discussion

The four questions on the attached page are from the Ontario Government's Platform and are provided as a basis for the facilitated discussion at our upcoming Fall Regional Meetings.

It is hoped that these questions can be considered by your Trustees and Staff at an upcoming Board Meeting in order to prepare a comprehensive response to be shared and discussed with your peers at the Fall Regional Meetings.

Once your Board Response is complete, please send a copy to OCSTA (jponte@ocsta.on.ca) and assign one of your delegates to bring copies to the meeting and distribute to the participants.

Mon, Sep 17 9:30 – 3	West 45 Copies	Bruce-Grey, Huron-Perth, London, Waterloo, Wellington, St. Clair, Windsor/Essex
Wed, Sep 19 9:30 – 3	East 45 Copies	Algonquin & Lakeshore, Eastern Ontario, Peterborough-Victoria- Northumberland & Clarington, Ottawa, Renfrew, Simcoe-Muskoka
Sat, Sep 22 8:30 – 2:00	North East 30 Copies	Huron-Superior, Nipissing-Parry Sound, Northeastern, Sudbury
Wed, Sep 26 9:30 – 3:00	Central 40 Copies	Brant-Haldimand Norfolk, Dufferin-Peel, Durham, Halton, Hamilton- Wentworth, Niagara, Toronto, York
Sat, Sep 29 8:00 – 12:00	North West 30 Copies	Kenora, Northwest, Superior North, Thunder Bay,

The feedback from your boards will be instrumental for an informed and productive discussion at the meetings.

Thank you for your assistance.

Attachment



Ontario Catholic School
Trustees' Association

Questions for Discussion at 2018 Fall Regional Meetings

- 1. The government plans to restore “proven” methods of teaching math fundamentals to support student success. Math will also become mandatory in teachers’ college programs.**

What concerns or questions does this raise for your board?

What feedback do you want OCSTA to provide to the government on this issue?

- 2. OCSTA will be monitoring and consulting with the government as steps are taken to initiate the government’s planned consultation on the “sex-ed” component of the Health and Physical Education curriculum.**

What concerns, issues and perspective do you wish to share with OCSTA on this topic?

- 3. The government has suspended the Broader Public Sector Executive Compensation Framework that was established with the input and support of Ontario’s education partners including all trustee associations.**

What concerns does this decision by the government raise for your board?

What feedback would you like to share with OCSTA on this topic?

- 4. The government plans to maintain the current school closures moratorium until a full review of the school closure process is completed.**

What are the concerns and priorities of your board with respect to this issue?