



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, JUNE 13, 2017

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, June 13, 2017 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil for Vice-Chair Burtnik.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Chair MacNeil.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik				✓
Maurice Charbonneau		✓		
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
<b>Student Trustees</b>				
Kira Petriello	✓			
Nico Tripodi	✓			
<b>Student Trustees Elect</b>				
Hannah Tummillo	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 13, 2017, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustee Fera with Items F6.1, 6.2 & 6.3 of the In Camera Agenda. This trustee has family members who are teachers, or employees of the Board and left the meeting during discussion of this item.

**5. Approval of Minutes of the Committee of the Whole Meeting of May 9, 2017**

Moved by Trustee Vernal

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 9, 2017, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Policy Committee Meeting of May 23, 2017**

**THAT** the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of May 23, as presented.

**6.2 Educational Field Trip Policy (400.2)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Educational Field Trip Policy (400.2), as presented.

**6.3 Privacy Policy (NEW)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Privacy Policy (NEW), as presented.

**6.4 Extended Overnight Field Trip, Excursion and Exchange Committee**

Presented for information.

**6.5 The Provisions of Special Education Programs and Services – Special Education Plan**

Presented for information.

**6.6 Larkin Estate Admission Awards 2017-2018**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$3,150.00 for Larkin Estate Admission Awards per eligible student, as presented.

**6.7 Research Collaborations in the Niagara Catholic District School Board 2016-2017**

Presented for information.

**6.8 Staff Development Department Professional Development Opportunities**

Moved to Section C9

**6.9 Capital Projects Update**

Presented for information.

**6.10 In Camera Items F1 and F4**

Trustee Sicoli requested Item 6.8 be held. This item was moved to Committee and Staff Reports Section C9 of the agenda.

Moved by Trustee Fera

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

**1. Student Trustees and Co-Chairs – Student Senate 2017-2018 Introductions**

Director Crocco introduced Hannah Tummillo of Lakeshore Catholic High School and Nico Tripodi of Saint Francis Catholic Secondary School, provided a background report and welcomed them as Niagara Catholic District School Board's 2017-2018 Student Trustees.

Chair MacNeil welcomed Hannah and congratulated Nico on his re-election to his second term of Student Trustee.

**2. Student Trustees and Co-Chairs – Student Senate 2016-2017 Appreciation**

Director Crocco expressed appreciation to Student Trustees Kira Petriello and Nico Tripodi for their commitment to Catholic Education as a model and example of Catholic education, for the opportunity to get to know Kira Petriello as an upcoming graduate and alumni and for Nico who will return as a Student Trustee.

Chair MacNeil thanked Kira and Nico and noted how very important their voice is to Niagara Catholic.

Nico Tripodi expressed his gratitude for the passion and faith that is required to maintain a system and for the opportunity to be a voice for the students of Niagara Catholic.

Kira Petriello thanked Niagara Catholic for providing a foundation for her future. Kira noted that Niagara Catholic and its exemplary staff sparked a fire and passion that has no limits or boundaries on the goals that can be achieved.

**3. National & Provincial Medalists 2017**

Mark Lefebvre, Superintendent of Education, provided a brief presentation on National and Provincial competitions during the school season and introduced Dino Germano, Athletic Association Convenor. Mr. Germano introduced several coaches, principals and teachers who presented background information the students who were recognized.

Students were congratulated for their success, and Chair MacNeil and Director Crocco presented the students with Niagara Catholic “Excellence in Academics, Excellence in Arts, or Excellence in Athletics” pins.

**C. COMMITTEE AND STAFF REPORTS**

**1. Committee of the Whole System Priorities and Budget 2016-2017 Update**

Director Crocco along with sac presented the Committee of the Whole System Priorities and Budget 2016-2017.

**2. Niagara Catholic District School Board Level Graduation Rates for the 2011-2012 Grade 9 Cohort**

Lee Ann Forsyth-Sells, Superintendent of Education presented the Niagara Catholic District School Board Level Graduation Rates for the 2011-2012 Grade 9 Cohort for Trustee information.

Chair MacNeil noted how impressive the results continue to be for Niagara Catholic and that a congratulatory letter be drafted on behalf of the Board to all staff.

Moved by Trustee O’Leary

**THAT** a letter of appreciation be drafted on behalf of the Board to all staff.

**CARRIED**

**3. Annual Board Budget 2017-2018**

Director Crocco, along with Giancarlo Vetrone, Superintendent of Business & Financial Services presented the balanced Annual Board Budget 2017-2018.

Director Crocco and Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Fera

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the 2017-2018 Annual Budget, as presented.

**CARRIED**

4. **Final Staff Report for the Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School Modified Pupil Accommodation Review**

Ted Farrell, Superintendent of Education presented the Final Staff Report for the Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School Modified Pupil Accommodation Review.

Superintendent Farrell answered questions of Trustees.

Moved by Trustee Vernal

**THAT** the Committee of the Whole receive the Final Staff Report for the Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School Modified Pupil Accommodation Review.

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the consolidation of Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School, subject to funding approval by the Ministry of Education for renovations and/or an addition to Monsignor Clancy Catholic Elementary School.

**CARRIED**

5. **Capital Priorities Submission 2017**

Scott Whitwell, Controller of Facilities Services presented the Capital Priorities Submission 2017

Moved by Trustee Sicoli

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Capital Priorities submission 2017 for renovation and/or addition to Monsignor Clancy Catholic Elementary School to facilitate the consolidation of Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School.

**CARRIED**

6. **Award of Custodial Supplies and Service Tender**

Controller Whitwell presented the Award of Custodial Supplies and Service Tender report.

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the awarding of the Custodial Supplies & Services Tender to Flexo Products Limited, as presented.

**CARRIED**

Moved by Trustee Fera

**THAT** the Committee of the Whole meeting be extended.

**CARRIED**

**7. Tender Approval for Notre Dame College School – New Weight Room, Renovated Change Rooms and Storage Areas**

Controller Whitwell presented the Tender Approval for Notre Dame College School – New Weight Room, Renovated Change Rooms and Storage Areas.

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Award of Construction Tender for Notre Dame College School – New Weight Room, Renovated Change Rooms and Storage Areas to Stolk Construction Ltd., as presented.

**8. Monthly Updates**

**8.1 Student Trustees' Update**

Kira Petriello and Nico Tripodi, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

**8.2 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Baldasaro**

- Niagara Catholic secondary students participated in the Special Olympics School Championship games that took place in the Niagara Region from June 12-14, 2017. Niagara Regional Police Services, Special Olympics Ontario and Brock University partnered to coordinate the games this year. Congratulations to the following schools that achieved a medal at these provincial games:
  - Blessed Trinity: Bronze in Unified Soccer
  - Denis Morris: Silver in Soccer
  - Holy Cross/Saint Francis: Bronze in Basketball
  - Notre Dame College: Bronze in Unified Soccer
  - Saint Michael: Silver in Bocce
  - Saint Paul: Silver in Basketball

**Controller Whitwell**

- Recycle Your Electronics raised approximately \$700.00 with proceeds going to Helping Hands Charities.

**9. Consent Agenda Item A6.8**

Trustee Sicoli inquired if Trustees could attend the Dr. Michael Ungar's Workshop on Thursday, August 24, 2017.

Director Crocco responded affirmatively and that an invitation would be sent to all Trustees along with our Board Chaplaincy Leaders and Social Workers to attend.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – May 23, 2017**

Director Crocco highlighted the Spotlight on Niagara Catholic – May 23, 2017 issue for Trustees information.

#### **1.2 Calendar of Events – June 2017**

Director Crocco presented the June 2017 Calendar of Events for Trustees information.

Director Crocco reminded Trustees of the Retirement and Service Recognition being held on June 23, 2017 at Club Roma and asked Trustees to confirm their attendance with Anna Pisano.

#### **1.3 OCSTA Information – May 26, 2017, June 2 & 9, 2017**

Director Crocco highlighted the OCSTA Information of May 26, June 2 and June 9, 2017.

#### **1.4 Niagara Catholic District School Board Summer Camp 2017**

Director Crocco highlighted the Niagara Catholic District School Board Summer Camp for 2017.

#### **1.5 Bill 68 Modernizing Ontario's Municipal Legislation Act**

Director Crocco highlighted the OCSTA Memorandum regarding Bill 68 Modernizing Ontario's Municipal Legislation Act.

#### **1.6 Trustee Survey re: OCSTA/Ontario Catholic University Certificate Course**

Director Crocco reminded Trustees of the OCSTA/Ontario Catholic University Certificate Course in Leadership & Good governance.

Director Crocco asked Trustees wishing to enroll in the program to confirm with Anna Pisano by June 19, 2017.

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

**1.1** Director Crocco noted a number of items Senior Administrative Council and staff will be working on between the June 2017 Committee of the Whole meeting now and the first Committee of the Whole Meeting in September;

- System Priority 2017-2018 Final Achievement Report,
- various Policies for revision,
- preparation of information for the Attendance Area Review Committee for the Notre Dame Catholic Elementary School Family of Schools,
- School level and system level staffing.

**1.2** Chair MacNeil reminded Trustees of the decision to form a System Scan Ad Hoc Committee. He invited Trustees interested in participating on the Ad Hoc Committee to

inform him by the June 20, 2017 Board Meeting. Following the formation of the Ad Hoc Committee, they would meet in the fall to draft the Terms of Reference for Board approval, followed by the selection of a facilitator through the Board's Request for Proposal process.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Vernal

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:54 p.m. and reconvened at 10:21 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Vernal

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of June 13, 2017.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on May 9, 2017, as presented.

**CARRIED (Item F1)**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F2 of the In Camera Agenda.

**CARRIED (Item F2)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on May 9, 2017, as presented.

**CARRIED (Item F4)**

Moved by Trustee Vernal

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F5 of the In Camera Agenda.

**CARRIED (Item F5)**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.2 of the In Camera Agenda.

**CARRIED (Item F6.2)**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.3 of the In Camera Agenda.

**CARRIED (Item F6.3)**

## **H. ADJOURNMENT**

Moved by Trustee Vernal

**THAT** the June 13, 2017 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:22 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 13, 2017.**

Approved on **September 12, 2017.**

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Fr. Paul MacNeil  
Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer