



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, MAY 22, 2018
7:00 P.M.**



*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*

A. ROUTINE MATTERS

1. Opening Prayers – Trustee Fera -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting of April 24, 2018 A5
6. Consent Agenda Items
 - 6.1 Unapproved Minutes of the Committee of the Whole Meeting of May 8, 2018 and Consideration of Recommendations A6.1
 - 6.1.1 Christian Community Service Policy (400.3) A6.1.1
 - 6.1.2 Notre Dame College School Family of Schools Ad Hoc Attendance Area Review Committee A6.1.2
 - 6.1.3 Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee A6.1.3
 - 6.1.4 Niagara Catholic Three Year Theological Theme 2018-2021 A6.1.4
 - 6.1.5 Niagara Catholic System Priorities 2018-2019 A6.1.5
 - 6.2 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of January 11, 2018 A6.2
 - 6.3 Approved Minutes of the Staff Wellness Committee Meeting of January 31, 2018 A6.3
 - 6.4 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of April 4, 2018 A6.4
 - 6.5 Approved Minutes of the Denis Morris, Holy Cross and Saint Francis Catholic Elementary And Secondary Family of Schools Ad Hoc Attendance Area Review Committee Meetings of April 10, 2018 and May 2, 2018 A6.5
 - 6.6 Approved Minutes of the Notre Dame College Family of Schools Ad Hoc Attendance Area Review Committee Meetings of April 12, 18 and 24, 2018 A6.6
 - 6.7 In-Camera Agenda Items F1, F2, F4, F5, F6 and F7

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program Blessed Trinity Catholic Secondary School C1

- | | | |
|----|--|----|
| 2. | Original Estimates for the Annual Budget 2018-2019 | C2 |
| 3. | Financial Reports as at April 30, 2018 | C3 |

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

- | | | |
|-----|--|------|
| 1. | Correspondence | - |
| 1.1 | May 16, 2018 E-mail from Mrs. Gramowski | D1.1 |
| 2. | Report on Trustee Conferences Attended | - |
| 3. | General Discussion to Plan for Future Action | - |
| 4. | Trustee Information | |
| 4.1 | Spotlight on Niagara Catholic – May 8, 2018 | D4.1 |
| 4.2 | Calendar of Events – June 2018 | D4.2 |
| 4.3 | Ontario Legislative Highlights – May 11 and 18, 2018 | D4.3 |
| 4.4 | Official Blessing and Opening of St. Martin Catholic Elementary School – May 29, 2018 | D4.4 |
| 4.5 | Family Mass & Picnic – June 3, 2018 | D4.5 |
| 5. | Open Question Period | |
| | <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)</i> | |

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

G. REPORT ON IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: MINUTES OF THE BOARD MEETING OF
APRIL 24, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of April 24, 2018, as presented.



MINUTES OF THE BOARD MEETING

TUESDAY APRIL 24, 2018

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, April 24, 2018, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Vernal

2. Roll Call

Chair MacNeil noted that Trustees Charbonneau and Nieuwesteeg were asked to be excused.

| Trustee | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Kathy Burtnik | ✓ | | | |
| Maurice Charbonneau | | | | ✓ |
| Frank Fera | ✓ | | | |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | | | | ✓ |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Pat Vernal | ✓ | | | |
| Student Trustees | | | | |
| Nico Tripodi | ✓ | | | |
| Hannah Tummillo | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of April 24, 2018, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Board Meeting of March 20, 2018

Moved by Trustee Fera

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of March 20, 2018, as presented.

CARRIED

6. Consent Agenda Items

Trustee Sicoli requested Item F7 be held.

6.1 Unapproved Minutes of the Committee of the Whole Meeting of April 10, 2018 and Consideration of Recommendations

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of April 10, 2018, as presented.

6.1.1 Naming Request – Our Lady’s Chapel of the Apparitions at Our Lady of Fatima Catholic Elementary School, Grimsby

THAT the Niagara Catholic District School Board approve the Naming Request – Our Lady’s Chapel of the Apparitions at Our Lady of Fatima Catholic Elementary School, Grimsby, as presented.

6.2 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of March 7, 2018

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of March 7, 2018, as presented.

6.3 In-Camera Items F, F2, F2.1, F4, F5, and F6

Moved by Trustee Burtnik
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board adopt the consent agenda items.
CARRIED

B. DELEGATIONS/PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. John Catholic Elementary School

Pat Rocca, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Deborah Guthrie, Principal of St. John Catholic Elementary School.

Principal Guthrie, with the assistance of students, staff and the Chair of the St. John Catholic Elementary School Council showcased St. John Catholic Elementary School as part of the School Excellence Program.

Chair MacNeil thanked Principal Guthrie, the staff and students for their presentation.

2. Financial Report as at March 31, 2018

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report for information.

Superintendent Vetrone answered questions of Trustees.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Chair MacNeil, highlighted information contained in correspondence from;

1.1 March 1, 2018 Letter from the Ontario Catholic School Trustees' Association

1.2 March 28, 2018 Letter from the District School Board of Niagara

1.3 April 17, 2018 Letter to the Minister of Education from the Limestone District School Board

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Director Crocco noted a recommendation for the System Priorities and Annual Balanced Budget for 2018-2019 will be provided at the May Committee of the Whole meeting as well as a draft of the System Priorities 2018-2019. The new Three Year Theological Theme will also be presented for the consideration of the Board.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – April 10, 2018

Director Crocco highlighted the April 10, 2018 Spotlight on Niagara Catholic.

4.2 Calendar of Events – May 2018

Director Crocco reviewed the Calendar of Events – May 2018 for Trustees information.

Director Crocco highlighted the May 7, 2018 Catch the Spirit at St. Julia Parish starting with a 6:30 Mass, the May 11, 2018 Distinguished Alumni Awards at the Catholic Education Centre and the Graduation Celebration and Partners in Catholic Education on May 17, 2018. Trustees were asked to confirm their participation with Anna Pisano.

4.3 Institute for Catholic Education: Renewing the Promise – Continuing the Conversation

Director Crocco highlighted the Institute for Catholic Education: Renewing the Promise – Continuing the Conversation documents for the reflection and continued dialogue of the Board, staff, Pastors, and partners in Catholic Education.

Director Crocco informed the Board that when the Bishop's Pastoral letter, *Renewing the Promise* is released during Catholic Education Week a copy will be emailed to all Trustees, staff and Pastors and placed on the Diocesan and Board websites.

4.4 Catholic Education Week 2018 Planner

The Niagara Catholic Catholic Education Week 2018 Planner was distributed to all Trustees for information and reference.

4.5 Ontario Legislative Highlights – April 20, 2018

Presented for information.

5. Open Question Period

Chair MacNeil noted that he was in receipt of two questions. Chair MacNeil read the questions and provided responses to the questions submitted. Chair MacNeil noted the third question submitted that evening did not correspond with an item on the April Board Meeting Agenda, or any item on any previous agenda and as per the Board By-Laws. Chair MacNeil was not able to provide a response to the third question.

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Burtnik
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.
CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:17 p.m. and reconvened at 10:18 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of April 24, 2018.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of March 20, 2018, as presented.

CARRIED (Item F1)

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of April 10, 2018, as presented.

CARRIED (Item F2)

The following motions were reported from the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of April 10, 2018:

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F2.1 of the In Camera Agenda.

CARRIED (Item F2.1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of March 20, 2018, as presented.

CARRIED (Item F4)

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of April 10, 2018, as presented.

CARRIED (Item F5)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Vernal
Seconded by Trustee Sicoli

THAT the April 24, 2018 meeting of the Niagara Catholic District School Board be adjourned.
CARRIED

This meeting was adjourned at 10:20 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **April 24, 2018**.

Approved on **May 22, 2018**.

Fr. Paul MacNeil
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF MAY 8, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of May 8, 2018, as presented.

The following recommendation is being presented for the Board's consideration from the Committee of the Whole Meeting of May 8, 2018:

6.1.1 Christian Community Service Policy (400.3)

THAT the Niagara Catholic District School Board approve the Christian Community Service Policy (400.3), as presented.

6.1.2 Notre Dame College School Family of Schools Ad Hoc Attendance Area Review Committee

THAT the Niagara Catholic District School Board approve that the following revisions occur to the current attendance area boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School and approve the recommendations as presented.

1. **THAT** as of May 23, 2018 the boundary description for St. Alexander Catholic Elementary School be revised from:
East: Commencing on the Welland Canal to the Old Welland Canal to
South: City Boundary (Thorold & Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Rd (excluding) to

West: Effingham St to Wessel Dr to
North: the Town Boundary (Pelham & St Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Rd (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Rd (excluding) to Hansler Rd (excluding) to a line halfway between Holland and Barron Rds to the point of commencement on the Welland Canal

To now be described as:

East: Commencing on the Welland Canal to the Old Welland Canal to
South: Hwy 406 to Merritt Road (centreline) to Niagara Street (centreline) to the City Boundary (Thorold and Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Road (excluding) to
West: Effingham Street to Wessel Drive to
North: the Town Boundary (Pelham & St. Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Road (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Road (excluding) to Hansler Road (excluding) to a line halfway between Holland and Barron Roads to the point of commencement on the Welland Canal

2. **THAT** as of May 23, 2018, the boundary description for St. Kevin Catholic Elementary School be revised from:

East: Commencing on the Old Welland Canal to
South: the Welland River to Prince Charles Dr (centreline) to
West: Rice Rd (centreline) to Rolling Acres Dr (centreline) to First Ave (centreline) to
North: the City Boundary (Welland & Thorold) to the point of commencement on the Old Welland Canal

To now be described as:

East: Commencing on the Old Welland Canal to
South: the Welland River to Prince Charles Drive (centreline) to
West: Rice Road (centreline) to Rolling Acres Drive (centreline) to First Avenue (centreline) to
North: the City Boundary (Welland & Thorold) to Niagara Street (centreline) to Merritt Road (centreline) to Hwy 406 to the point of commencement on the Old Welland Canal

6.1.3 Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee

THAT the Niagara Catholic District School Board approve that the following revisions occur to the current attendance area boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School and approve the recommendations as presented.

1. **THAT** as of May 23, 2018 the boundary description for Holy Cross Catholic Secondary School be revised from:

- East: Commencing on the Niagara River
- South: the Town Boundary (Niagara on the Lake & Niagara Falls)
- West: the Welland Canal to the QEW to Lake St (centreline) to Linwell Rd (centreline) to Walker Ave (excluding) to Glen Park Rd (excluding – and its projection) to Vine St (centreline) to
- North: Lake Ontario to the point of commencement on the Niagara River

To now be described as

- East: Commencing on the Niagara River
 - South: the Town Boundary (Niagara on the Lake & Niagara Falls)
 - West: the Welland Canal to the QEW to Lake Street (centreline) to Linwell Road (centreline) -to Vine Street (centreline) to
 - North: Lake Ontario to the point of commencement on the Niagara River
2. **THAT** as of May 23, 2018, the boundary description for Saint Francis Catholic Secondary School be revised from:

- East: Commencing on Vine St (centreline and its projection) to Glen Park Rd (and its projection) to Walker Ave to Linwell Rd (centreline) to Lake St (centreline) to the QEW to Geneva St (centreline) to
- South: Maple St to Catherine St to Beech St (and its projection) to the Twelve Mile Creek to Ridley Rd to the CNR to
- West: First St Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to
- North: Lake Ontario to the point of commencement on Vine St

To now be described as:

- East: Commencing on Vine Street (centreline) to Linwell Road (centreline) to Lake Street (centreline) to the QEW to Geneva Street (centreline) to
- South: Maple Street to Catherine Street to Beech Street (and its projection) to the Twelve Mile Creek to Ridley Road to the CNR to
- West: First Street Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to
- North: Lake Ontario to the point of commencement on Vine Street

6.1.4 Niagara Catholic Three Year Theological Theme 2018-2021

THAT the Niagara Catholic District School Board approve the Niagara Catholic Three Year Theological Theme 2018-2021, “Seeds of Faith: Mass, Mercy, Mission”, as presented.

6.1.5 Niagara Catholic System Priorities 2018-2019

THAT the Niagara Catholic District School Board approve the Niagara Catholic Niagara Catholic System Priorities 2018-2019, as amended.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MAY 8, 2018

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 8, 2018 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil for Vice-Chair Vernal. Trustee Sicoli served as Vice-Chair for this meeting.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Nieuwesteeg.

2. Roll Call

Chair MacNeil noted that Trustee Vernal and Trustee Charbonneau asked to be excused and Trustee Burtnik joined electronically.

| Trustee | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Kathy Burtnik | | ✓ | | |
| Maurice Charbonneau | | | | ✓ |
| Frank Fera | ✓ | | | |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | ✓ | | | |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Pat Vernal | | | | ✓ |
| Student Trustees | | | | |
| Nico Tripodi | ✓ | | | |
| Hannah Tummillo | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 8, 2018, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of April 10, 2018

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 10, 2018, as presented.

CARRIED

6. Consent Agenda Items

6.1 Unapproved Minutes of the Policy Committee Meeting of April 24, 2018

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of April 24, 2018, as presented.

6.2 Christian Community Service Policy (400.3)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Christian Community Service Policy (400.3), as presented.

6.3 Notre Dame College Family of Schools Ad Hoc Attendance Area Review Committee

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that the following revisions occur to the current attendance area boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School and approve the recommendations as presented.

1. **THAT** as of May 23, 2018 the boundary description for St. Alexander Catholic Elementary School be revised from:

East: Commencing on the Welland Canal to the Old Welland Canal to

South: City Boundary (Thorold & Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Rd (excluding) to

West: Effingham St to Wessel Dr to

North: the Town Boundary (Pelham & St Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Rd (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Rd (excluding) to Hansler Rd

(excluding) to a line halfway between Holland and Barron Rds to the point of commencement on the Welland Canal

To now be described as:

East: Commencing on the Welland Canal to the Old Welland Canal to

South: Hwy 406 to Merritt Road (centreline) to Niagara Street (centreline) to the City Boundary (Thorold and Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Road (excluding) to

West: Effingham Street to Wessel Drive to

North: the Town Boundary (Pelham & St. Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Road (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Road (excluding) to Hansler Road (excluding) to a line halfway between Holland and Barron Roads to the point of commencement on the Welland Canal

2. **THAT** as of May 8, 2018, the boundary description for St. Kevin Catholic Elementary School be revised from:

East: Commencing on the Old Welland Canal to

South: the Welland River to Prince Charles Dr (centreline) to

West: Rice Rd (centreline) to Rolling Acres Dr (centreline) to First Ave (centreline) to

North: the City Boundary (Welland & Thorold) to the point of commencement on the Old Welland Canal

To now be described as:

East: Commencing on the Old Welland Canal to

South: the Welland River to Prince Charles Drive (centreline) to

West: Rice Road (centreline) to Rolling Acres Drive (centreline) to First Avenue (centreline) to

North: the City Boundary (Welland & Thorold) to Niagara Street (centreline) to Merritt Road (centreline) to Hwy 406 to the point of commencement on the Old Welland Canal

6.4 Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that the following revisions occur to the current attendance area boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School and approve the recommendations as presented.

1. **THAT** as of May 23, 2018 the boundary description for Holy Cross Catholic Secondary School be revised from:
- East: Commencing on the Niagara River
 - South: the Town Boundary (Niagara on the Lake & Niagara Falls)
 - West: the Welland Canal to the QEW to Lake St (centreline) to Linwell Rd (centreline) to Walker Ave (excluding) to Glen Park Rd (excluding – and its projection) to Vine St (centreline) to
 - North: Lake Ontario to the point of commencement on the Niagara River

To now be described as

- East: Commencing on the Niagara River
- South: the Town Boundary (Niagara on the Lake & Niagara Falls)
- West: the Welland Canal to the QEW to Lake Street (centreline) to Linwell Road (centreline) to Vine Street (centreline) to
- North: Lake Ontario to the point of commencement on the Niagara River

2. **THAT** as of May 23, 2018, the boundary description for Saint Francis Catholic Secondary School be revised from:

- East: Commencing on Vine St (centreline and its projection) to Glen Park Rd (and its projection) to Walker Ave to Linwell Rd (centreline) to Lake St (centreline) to the QEW to Geneva St (centreline) to
- South: Maple St to Catherine St to Beech St (and its projection) to the Twelve Mile Creek to Ridley Rd to the CNR to
- West: First St Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to
- North: Lake Ontario to the point of commencement on Vine St

To now be described as:

- East: Commencing on Vine Street (centerline) to Linwell Road (centreline) to Lake Street (centreline) to the QEW to Geneva Street (centreline) to
- South: Maple Street to Catherine Street to Beech Street (and its projection) to the Twelve Mile Creek to Ridley Road to the CNR to
- West: First Street Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to
- North: Lake Ontario to the point of commencement on Vine Street

6.5 Staff Development Department Professional Development Opportunities

Presented for information.

6.6 Capital Projects Update

Presented for information.

6.7 In Camera Items F1 and F3

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Committee of the Whole System Priorities and Budget 2017-2018 Update

Director Crocco and members of Senior Administrative Council presented the March Committee of the Whole System Priorities and Budget 2017-2018 Update.

2. Niagara Catholic Summer Camp 2018

Yolanda Baldasaro, Superintendent of Education presented background information on Niagara Catholic Summer Camp 2018 and introduced Jennifer Pirosko, Coordinator of Student Success and Mario DiVittorio, Acting Principal, Continuing Education.

Ms. Pirosko and Mr. DiVittorio provided an overview of the progress of this year's Niagara Catholic Summer Camp program.

Ms. Pirosko and Mr. DiVittorio answered questions of Trustees.

3. Niagara Catholic Three Year Theological Theme 2018-2021

Director Crocco presented background information on Niagara Catholic Three Year Theological Theme and introduced Krista Wood, Board Chaplaincy Leader.

Ms. Wood presented the Niagara Catholic Three Year Theological Theme 2018-2021.

Moved by Trustee O'Leary

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of the Niagara Catholic Three Year Theological Theme 2018-2021, "Seeds of Faith: Mass, Mercy, Mission", as presented.

CARRIED

4. Niagara Catholic System Priorities 2018-2019

Director Crocco and members of Senior Administrative Council presented the Niagara Catholic System Priorities 2018-2019.

Discussion took place and the suggestion to include "Continue to address the special needs of students on the margin" to the System Priorities and "Engage the social teachings of the Church to the marginalized students within our system" to the action plan was implemented.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of the Niagara Catholic System Priorities 2018-2019, as amended.

CARRIED

5. Monthly Updates

5.1 Student Trustees' Update

Nico Tripodi and Hannah Tummillo, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

5.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- At the June 20, 2018 Annual General Meeting of the John Howard Society Brenda Allington, Stay in School Counselor at Pope Francis Centre will be receiving the Community Appreciation Award. John Howard has recognized Brenda as an integral

part of their Youth Justice Program and has been a champion in helping students reach their goals in achieving an Ontario Secondary School Diploma.

- Holy Cross Catholic Secondary School held an art auction on Wednesday, May 2, 2018 to support Pathstone Mental Health. The show featured art and photography by Holy Cross students organized by teacher Catherine Chin-Yet and raised \$
- The 2012 Notre Dame College girls Lacrosse team was inducted to the Welland Sports Wall of Fame Sunday May 6, 2018.

Superintendent Lee Ann Forsyth-Sells

- Alexander Annunziata from St. James Catholic is to be commended for his loving act of kindness and continued support to the “Wigs for Kids” organization in St. Catharines. Last year, Alexander, along with his mother donated 12 inches of hair each, along with \$615.00 that was raised by Alexander. This Saturday, May 12, 2018, Alexander will once again be donating his hair to create wigs for patients that undergo different treatments for different illnesses along with donations that he has collected over the past three weeks.

Superintendent Rocca

- The Applied Behaviour Analysis (ABA) staff of the Student Support Department have had the opportunity to provide a rich experience of visual, dramatic and musical art to a group of eight students with autism, ranging from grades three to six. Throughout a period of five weeks, these students have participated in an after school program with an ABA focus on social skills enriched through the arts. The original story is about celebrating differences and working with others to help us find our way. The production has been filmed and will be presented at a special premiere at Saint Michael Catholic High School on Tuesday, June 5, 2018.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – April 24, 2018

Director Crocco highlighted the Spotlight on Niagara Catholic – April 24, 2018 issue for Trustees information.

1.2 Calendar of Events – May 2018

Director Crocco presented the May 2018 Calendar of Events for Trustees information.

1.3 Ontario Legislative Highlights – April 27, 2018 and May 4, 2018

Director Crocco highlighted the Ontario Legislative Highlights of April 27, 2018 and May 4, 2018.

1.4 Partners in Catholic Education – May 17, 2018

Director Crocco reminded Trustees of the annual Partners in Catholic Education evening on Thursday, May 17, 2018 at the Americana Banquet & Conference Centre.

Trustees were asked to confirm their attendance with Anna Pisano.

Director Crocco presented a hard copy of the Pastoral Letter on Catholic Education – *Renewing the Promise* and noted that hard copies are in the process of being distributed to all staff and all Pastors. An electronic copy has been placed on the Diocese and the Board websites.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1** Director Crocco informed the Board of the continued design of a Balanced Budget for 2018-2019 with a presentation at the May 22, 2018 Board meeting.

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:18 p.m. and reconvened at 8:37 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of May 8, 2018.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on April 10, 2018, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on April 10, 2018, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee

THAT the May 8, 2018 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 8:38 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 8, 2018.**

Approved on **June 12, 2018.**

Fr. Paul MacNeil
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: APPROVAL OF POLICIES
CHRISTIAN COMMUNITY SERVICE POLICY (400.3)**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Christian Community Service Policy (400.3), as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: May 22, 2018



Niagara Catholic District School Board
CHRISTIAN COMMUNITY SERVICE POLICY
STATEMENT OF POLICY

400 – Educational Programs

Policy No 400.3

Adopted Date: June 26, 2001

Latest Reviewed/Revised Date: June 12, 2012

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, Christian Community Service enables students to witness solidarity with people who are in need and who require assistance. It provides students with an opportunity to model the teaching of Jesus Christ and puts into practice the social teaching of the Church. Students learn firsthand the lessons of the Parable of the Good Samaritan and the corporal works of mercy. Christian Community Service fosters an understanding of civic responsibility and participation; helps students develop and share their skills with others in the wider community; and develops strong ties between students and their community which fosters valuable and long-term relationships. Involvement in Christian Community Service reflects the Ontario Catholic School Graduate Expectations and is an essential component of the Religious Education program for students in Grades 9 to 12 in the Niagara Catholic District School Board.

As stated in Ontario School: Kindergarten to Grade 12: Policy and Program Requirements 2011 every student who begins secondary school must complete a minimum of 40 hours of community involvement activities as part of the requirements for an Ontario Secondary School Diploma (OSSD). These activities may be completed at any time during the secondary school program.

Students in Grade 8 are able to start accumulating Christian Community Service hours in the summer prior to their entrance into Grade 9. This service must comply with this policy and its administrative procedures, ensuring that the summer activity is eligible and that necessary approval and proper documentation is completed.

The Director will establish Administrative Procedures for the implementation of this policy.

References

- [*Ontario Catholic School Graduate Expectations, 2nd Edition 2011, Institute for Catholic Education*](#)
- [*Ontario School: Kindergarten to Grade 12: Policy and Program Requirements, 2016*](#)
- [*PPM 124a - Ontario Secondary School Diploma Requirement: Community Involvement Activities in English Language Schools*](#)
- [*Ontario Catholic Secondary Curriculum Policy Document for Religious Education, 2016*](#)



Niagara Catholic District School Board
CHRISTIAN COMMUNITY SERVICE POLICY
ADMINISTRATIVE PROCEDURES

400 – Educational Programs

Policy No 400.3

Adopted Date: June 26, 2001

Latest Reviewed/Revised Date: June 12, 2012

1. Students in Grades 9 to 12 will select one or more Christian Community Service activities in consultation with their parents/guardians. These activities will be completed during each year of secondary school as an essential component of the Religious Education program in order to fulfill the diploma requirement of 40 hours for graduation. The total of 40 hours of Christian Community Service would be the minimum expectation for students. The Secondary school principal may approve special requests.
2. Christian Community Service is a service one gives to the community. It is service spent on community projects, which could be of a cultural, humanitarian, athletic or fund-raising nature. The community could be a club, a parish, an organization, or a public institution. Students will be expected to select an activity that meets the criteria as described in the Niagara Catholic District School Board Information Brochure and the Guiding Principles for Christian Community Service.
3. Community involvement activity hours, mandated by the Ministry of Education as part of the requirements for an Ontario Secondary School Diploma (OSSD), may not necessarily follow the Guiding Principles of Christian Community Service. Although valid and important experiences, these activities will not be recognized for Christian Community Service within the Religious Education class, although the hours still count toward the forty (40) volunteer hours needed for graduation.

Guiding Principles for Christian Community Service

- An event or activity designed to be of benefit to the community;
- An event or activity to support a not-for-profit agency, institution or foundation that conforms to Catholic standards and does not conflict with Catholic values;
- Any structured program that promotes tutoring, mentoring, visiting or coaching, or whose purpose is to assist others who require the benefit of that assistance;
- Participation in global initiatives/projects that do not conflict with Catholic values;
- Participation in an event or activity that promotes positive environmental awareness and action;
- Participation in activities that promote the human rights and well-being of all groups in society, as long as the values of these groups are in harmony with Catholic teaching;
- Participation in an event or activity affiliated with a club, religious organization, arts or cultural association or political organization that seeks a positive contribution to the community and is not in conflict with Catholic teaching.

Appropriate Christian Community Service Placements

In keeping with the mission, vision and values of the Niagara Catholic District School Board, the following service placements constitute Christian Community Service:

Catholic/Christian social service agencies or social justice groups

- Charitable activities – assistance at church bazaars, pancake suppers, spaghetti suppers
- Coaching minor sports
- Community Care residences
- Fundraising for not-for-profit organizations
- Homeless shelters

- Hospitals and Hospices
- Retreat Leaders for Catholic Elementary and Secondary School programs (before and after school hours)
- Parish ministries
- Local food banks
- Nursing homes
- Pilgrimage or any school activities that support Social Justice initiatives
- Refugee centres
- Service clubs
- Unpaid academic tutoring
- Volunteering at the Humane Society

Any activities that do not fall within the scope of the examples listed above must be approved by the Catholic Secondary School Principal.

INELIGIBLE ACTIVITIES

Ministry of Education Ineligible Activities

- A requirement of a class or course in which the student is enrolled (i.e., co-operative education portion of the course, job shadowing, work experience).
- An activity that takes place during the time allotted for the instructional program on a school day; however, activities during the student's lunch breaks or "spare" periods are permissible.
- An activity that takes place in a logging or mining environment, if the student is under sixteen years of age.
- An activity that takes place in a factory, if the student is under fifteen years of age.
- An activity that takes place in a workplace other than a factory, if the student is under fourteen years of age and is not accompanied by an adult.
- An activity that would normally be performed for wages by a person in the workplace.
- An activity that involves the operation of a vehicle, power tools, or scaffolding.
- An activity that involves the administration of any type or form of medication or medical procedure to other persons.
- An activity that involves handling of substances classed as "designated substances" under the Occupational Health and Safety Act.
- An activity that requires the knowledge of a trades person whose trade is regulated by the provincial government.
- An activity that involves banking or the handling of securities, or the handling of jewellery, works of art, antiquities, or other valuables.
- An activity that consists of duties normally performed in the home (i.e. daily chores) or personal recreational activities.
- An activity that involves a court-ordered program (i.e., community-service program for young offender, probationary program).

Niagara Catholic District School Board Ineligible Activities

- Activities completed for reward (i.e. bonus marks);
- Work normally done for a wage or any form of payment;
- Work required for a course in which the student is enrolled;
- Any activity that provides direct financial benefit or other immediate gain to the student or to the student's family/relatives;
- Any association with an organization or an activity that conflicts with the ethical standards and teachings of the Catholic Church;
- Scorekeeping/managing school teams during the school instructional day;

- Alternative placement hours in lieu of suspension and/or detention as initiated/coordinated by school administration.
4. Students will be responsible for completing all documentation according to Board requirements. The forms Notification of Planned Christian Community Service Activities and the Completion of Christian Community Service Activities must be completed each year by students.
 5. The Christian Community Service Activities Form must be submitted to the school by the required date as communicated by the school Religious Education Department staff, in conjunction with the Student Services Department, and as outlined in the school's student agenda or on the school website. Religious Education Department staff will verify that the identified service activity meets the criteria of Christian Community Service, approve the Completion of Christian Community Services Activities Form, and forward the forms to Student Services to input the completed hours into the student's Maplewood profile.
 6. If a student enrolled in a Niagara Catholic Secondary School is interested in completing their Christian Community Service over the summer, or in a semester in which the student does not take a Religious Education course, the student must complete a Notification of Planned Christian Community Service Activities form and submit it to the Program Chair of Religious Education prior to the beginning of the summer holidays or the semester the student is enrolled in the Religious Education course for pre-approval.
 7. Community Sponsors are responsible for providing a safe environment and the appropriate training, equipment and preparation for students who will be under their supervision. They must be aware of the "ineligible activities" as outlined in the Board's Information Brochure. The person (not parent/guardian) supervising the student's activity must verify the date(s) and number of hours completed on the Completion of Christian Community Services Activities' Form found on the Catholic Secondary School's website.
 8. Principals, in co-operation with the Religion and Student Services Departments, are responsible for sharing information and documentation with students, parents and the broader community, approving special requests, and ensuring that completed Christian Community Service hours are entered on a student's official transcript and report card.
 9. The Niagara Catholic District School Board's liability insurance covers students who are involved in Christian Community Service, but it is recommended that students participating in the program purchase Student Accident Insurance.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: NOTRE DAME COLLEGE SCHOOL FAMILY OF SCHOOLS
AD HOC ATTENDANCE AREA REVIEW COMMITTEE**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve that the following revisions occur to the current attendance area boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School and approve the recommendations as presented.

1. **THAT** as of May 23, 2018 the boundary description for St. Alexander Catholic Elementary School be revised from:

East: Commencing on the Welland Canal to the Old Welland Canal to

South: City Boundary (Thorold & Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Rd (excluding) to

West: Effingham St to Wessel Dr to

North: the Town Boundary (Pelham & St Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Rd (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Rd (excluding) to Hansler Rd (excluding) to a line halfway between Holland and Barron Rds to the point of commencement on the Welland Canal

To now be described as:

East: Commencing on the Welland Canal to the Old Welland Canal to

South: Hwy 406 to Merritt Road (centreline) to Niagara Street (centreline) to the City Boundary (Thorold and Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Road (excluding) to

West: Effingham Street to Wessel Drive to

North: the Town Boundary (Pelham & St. Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Road (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Road (excluding) to Hansler Road (excluding) to a line halfway between Holland and Barron Roads to the point of commencement on the Welland Canal

2. **THAT** as of May 23, 2018, the boundary description for St. Kevin Catholic Elementary School be revised from:

East: Commencing on the Old Welland Canal to
South: the Welland River to Prince Charles Dr (centreline) to
West: Rice Rd (centreline) to Rolling Acres Dr (centreline) to First Ave (centreline) to
North: the City Boundary (Welland & Thorold) to the point of commencement on the Old Welland Canal

To now be described as:

East: Commencing on the Old Welland Canal to
South: the Welland River to Prince Charles Drive (centreline) to
West: Rice Road (centreline) to Rolling Acres Drive (centreline) to First Avenue (centreline) to
North: the City Boundary (Welland & Thorold) to Niagara Street (centreline) to Merritt Road (centreline) to Hwy 406 to the point of commencement on the Old Welland Canal

Prepared by: Notre Dame College School Family of Schools Ad Hoc Attendance Area Review Committee
Presented by: Father Paul MacNeil, Trustee and Chair of the Ad Hoc Committee
Ted Farrell, Superintendent of Education
Recommended by: Committee of the Whole
Date: May 22, 2018



REPORT TO THE COMMITTEE OF THE WHOLE MAY 8, 2018

NOTRE DAME COLLEGE SCHOOL FAMILY OF SCHOOLS AD HOC ATTENDANCE AREA REVIEW COMMITTEE

BACKGROUND INFORMATION

As part of Niagara Catholic District School Board's continued open and transparent communication process with all stakeholders in our Catholic school communities, this report provides updated information on the completed work of the Notre Dame College School Family of Schools Ad Hoc Attendance Area Review Committee.

At the March 20, 2018 Board Meeting, the Niagara Catholic District School Board approved the formation of the Notre Dame College School Family of Schools Ad Hoc Attendance Area Review Committee with the following motion:

***THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the following Terms of Reference for the Notre Dame College School Ad Hoc Attendance Area Review Committee for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School:*

Align student enrolment to facility capacity at St. Alexander Catholic Elementary School.

Align student enrolment to facility capacity at St. Kevin Catholic Elementary School.

Adjust attendance area boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School following the approval of the Niagara Catholic District School Board.

Appendices to this report include the following:

- Niagara Catholic Policy 301.1 Admission of Elementary and Secondary Students Policy
- Copies of Committee Meeting Minutes of April 12th and April 24th, 2018
- Copies of Public Meeting Minutes of April 18th, 2018

A consultation process was conducted with the school communities through Committee and Public Meetings and public feedback requests. The meeting schedule was as follows:

| DATE | TIME | EVENT | LOCATION |
|--|-----------|--|--|
| Thursday, April 12th, 2018 | 6:00 p.m. | Committee Meeting | Catholic Education Centre 427 Rice Road, Welland, ON Holy Cross Community Room |
| Wednesday, April 18 th , 2018 | 6:00 p.m. | Public Meeting | St. Kevin Catholic Elementary School 182 Aqueduct Street, Welland, ON |
| Tuesday April 24 th , 2018 | 3:00 p.m. | Committee Meeting | Catholic Education Centre 427 Rice Road, Welland, ON Sisters of Notre Dame Room |
| Tuesday, May 8 th , 2018 | 7:00 p.m. | Recommendation to the Committee of the Whole | Catholic Education Centre 427 Rice Road, Welland, ON Father Burns esc Board Room |
| Tuesday, May 22 nd , 2018 | 7:00 p.m. | Board Meeting | Catholic Education Centre 427 Rice Road, Welland, ON Father Burns esc Board Room |

The Ad Hoc Committee researched and considered the following factors:

- Present and projected student population at St. Alexander and St. Kevin Catholic elementary schools,
- Ministry Rated Capacity of each school,
- The impact of proposed option on student enrolment at each of the schools using input from Consultant Jack Ammendolia, of Watson and Associates,
- The impact of attendance area boundary option on transportation routes/times based on consultation with Niagara Student Transportation Services,
- Location of Parishes,
- The number of students currently living in the new developments and the phasing of construction

At the first Ad Hoc Committee Meeting, April 12th, 2018 the Terms of Reference were reviewed and background information on the impact of the proposed change was provided.

At the Public Meeting, April 18th, 2018 the background information and public input to date was provided.

St. Alexander Catholic Elementary School will continue to see an impact on the enrolment due to the growth in the Pelham/Thorold municipalities. By the end of the projection in 2031/2032, it is anticipated that the utilization would be 129% and the school may need up to 6 portable classrooms. St. Kevin Catholic Elementary School would retain a maximum of 74% utilization or 110 empty spaces by the end of the projection.

The impact of moving the Merritt Meadows and Hansler Heights developments to St. Kevin Catholic Elementary School would distribute enrolment more equitably between the two schools ensuring that both are well utilized. Due to the timing of construction, no families are affected at this point. There would be a shorter time for students on a bus to St. Kevin Catholic Elementary School and there would be no change to the portable status at St. Alexander Catholic Elementary School.

Input from the public was provided to the Committee for consideration. All input received was supportive of the proposed attendance area option.

Should the Board approve the revised attendance area boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School, it is recommended that the change occur immediately to accommodate families that move into the area prior to the end of the academic year.

Attachments:

Appendix A – Niagara Catholic Policy 301.1 Admission of Elementary and Secondary Students Policy

Appendix B – Copies of Committee Meeting Minutes

Appendix C – Copies of Public Meeting Minutes

RECOMMENDATION

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that the following revisions occur to the current attendance area boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School and approve the recommendations as presented.

1. **THAT** as of May 23, 2018 the boundary description for St. Alexander Catholic Elementary School be revised from:

East: Commencing on the Welland Canal to the Old Welland Canal to
South: City Boundary (Thorold & Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Rd (excluding) to
West: Effingham St to Wessel Dr to
North: the Town Boundary (Pelham & St Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Rd (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Rd (excluding) to Hansler Rd (excluding) to a line halfway between Holland and Barron Rds to the point of commencement on the Welland Canal

To now be described as:

East: Commencing on the Welland Canal to the Old Welland Canal to
South: Hwy 406 to Merritt Road (centreline) to Niagara Street (centreline) to the City Boundary (Thorold and Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Road (excluding) to
West: Effingham Street to Wessel Drive to
North: the Town Boundary (Pelham & St. Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Road (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Road (excluding) to Hansler Road (excluding) to a line halfway between Holland and Barron Roads to the point of commencement on the Welland Canal

2. **THAT** as of May 8, 2018, the boundary description for St. Kevin Catholic Elementary School be revised from:

East: Commencing on the Old Welland Canal to
South: the Welland River to Prince Charles Dr (centreline) to
West: Rice Rd (centreline) to Rolling Acres Dr (centreline) to First Ave (centreline) to
North: the City Boundary (Welland & Thorold) to the point of commencement on the Old Welland Canal

To now be described as:

East: Commencing on the Old Welland Canal to

South: the Welland River to Prince Charles Drive (centreline) to

West: Rice Road (centreline) to Rolling Acres Drive (centreline) to First Avenue (centreline)
to

North: the City Boundary (Welland & Thorold) to Niagara Street (centreline) to Merritt Road
(centreline) to Hwy 406 to the point of commencement on the Old Welland Canal

Prepared by: Notre Dame College School Family of Schools Ad Hoc Attendance Area Review Committee

Presented by: Father Paul MacNeil, Trustee and Chair of the Ad Hoc Committee
Ted Farrell, Superintendent of Education

Recommended by: Notre Dame College School Family of Schools Ad Hoc Attendance Area Review Committee

Date: May 8, 2018



Niagara Catholic District School Board
**ADMISSION OF ELEMENTARY AND
 SECONDARY STUDENTS POLICY**

STATEMENT OF POLICY

300 – Schools/Students

Policy No 301.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: June 16, 2015

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, Niagara Catholic embraces the opportunities and challenges of providing a learning environment in which the teachings of Christ and the Catholic faith provide a distinctive Catholic education for all students within its jurisdiction.

The Board, in cooperation with the Bishop, Priests, Chaplaincy Leaders and the parent/guardian community, fosters the spiritual growth of all students enabling them to become responsible citizens, who give witness to Catholic social teachings by promoting peace, justice and sacredness of human life.

The purpose of this policy is to provide direction on the process for admission of students to the elementary and secondary schools of the Niagara Catholic District School Board.

Therefore, upon approval, any student within the Niagara Region, electing to attend a Niagara Catholic elementary or secondary school may attend with the understanding that they respect the environment and traditions of Catholic Education, and the expectations of the Niagara Catholic District School Board.

The Director of Education shall issue Administrative Procedures for the implementation of this policy.

References

- [*Aboriginal Affairs and Northern Development Canada*](#)
- [*Education Act \(Section 33 \(3\), 1997\)*](#)
- [*Immigration and Refugee Protection Act \(Canada\)*](#)
- [*International Exchange Student - Ontario \(ISE\)*](#)
- [*Ontario Catholic School Graduation Expectations*](#)
- [*Niagara Catholic District School Board Policies/Procedures*](#)
 - [*Attendance Areas Policy \(301.3\)*](#)
 - [*Code of Conduct Policy \(302.6.2\)*](#)
 - [*Dress Code Secondary Uniform Policy \(302.6.6\)*](#)
 - [*Elementary Standardized Dress Code Policy \(302.6.10\)*](#)
 - [*Ontario Student Record Policy \(301.7\)*](#)
 - [*Safe Schools Policy \(302.6\)*](#)
 - [*Student Transportation Policy \(500.2\)*](#)
 - [*Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students Policy \(301.9\)*](#)



Niagara Catholic District School Board
**ADMISSION OF ELEMENTARY AND
SECONDARY STUDENTS POLICY**
ADMINISTRATIVE PROCEDURES

300 – Schools/Students

Policy No 301.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: June 16, 2015

The provisions of the Education Act, along with other relevant legislation and Board policies, shall determine admission to elementary and secondary schools in the Niagara Catholic District School Board.

- i. Elementary and secondary students shall be admitted to the geographically designated home school.
- ii. The residential address of the parents/guardians of a student or adult student will determine the designated home school with proof of residency as required by the Principal.
- iii. The Principal/Vice-Principal, in consultation with the parents/guardians or adult student is responsible for placing the student in the most appropriate program.
- iv. Elementary and secondary students are expected to fully participate in required instructional classes including religious education, family life programs and faith life activities.
- v. Elementary and secondary students shall be granted transportation in accordance with the [Student Transportation Policy \(500.2\)](#).

ELEMENTARY AND SECONDARY ADMISSION NON-CATHOLIC

Elementary School Admission Non-Catholic

Parents/Guardians requesting to register a student in a Niagara Catholic elementary school, who is not eligible to direct their school support to the Catholic Board, it is expected that compliance with the Admission of Elementary and Secondary Students Policy be followed.

The admission of a non-Catholic ratepayer's student will require the recommendation from the school Principal/Vice-Principal in consultation with, and the approval of, the Family of Schools' Superintendent of Education.

Parents/Guardians have the responsibility to notify the school of changes regarding biographical information.

Secondary School Admission Non-Catholic

Parents/Guardians or adult student requesting admission to a Niagara Catholic secondary school, and who is not eligible to direct their school support to the Catholic Board, shall make application to the Principal/Vice-Principal of the Catholic secondary school.

Principals/Vice-Principals will ensure that all students attending a Niagara Catholic secondary school will:

- i. successfully achieve a credit in Religious Education for every year of attendance, up to graduation (total of four (4) Religious Education Credits),
- ii. participate fully in the faith life activities of the Catholic secondary school, and
- iii. respect the environment and traditions of Catholic Education and the expectations of the Niagara Catholic District School Board.

Elementary and Secondary Graduation Ceremonies

Students who qualify for graduation will be invited by the Principal to participate in faith-based elementary or secondary Catholic graduation ceremonies providing they meet all of the Ministry of Education, Board and school-based graduation expectations. The expectations include, but are not limited to, participation in religious education and faith life activities, being a student in good standing and fulfilling the Ontario Catholic School Graduate Expectations as endorsed by the Niagara Catholic District School Board.

REQUIRED DOCUMENTATION: ELEMENTARY AND SECONDARY

Responsibility of Parents/Guardians or adult student

It is the responsibility of the parents/guardians or adult student to complete the required Niagara Catholic District School Board Admission Forms (where applicable):

- [Elementary Student Registration Form - Appendix A](#)
- [Secondary Student Registration Form - Appendix B](#)
- [Consent for Release of Information - Appendix C](#)
- [Application for Direction of School Support – Appendix D](#)
- [Roman Catholic School Assessment Lease – Appendix E](#)
- [Request for Admission Form \(Non-Catholic/Out-of-Boundary\) – Appendix F](#)
- [Confirmation of Pupil Eligibility for English as a Second Language/Literacy Development Funding - Appendix G](#)
- [International Student Application Form – Appendix H](#)
- [Renewal International Student Application Form – Appendix I](#)
- Completion of the Niagara Region Public Health Confidential Student Immunization Form (provided by the school)

In addition, it is the responsibility of the parents/guardians or adult student to provide original documentation or a copy certified as original (where applicable) for the following:

- Proof of age: Birth Certificate, Statement of Live Birth or Passport
- A Roman or Eastern Rite Catholic Baptismal Certificate. If the student has not been baptized, the student may be admitted if one (1) parent can provide a Roman/Eastern Rite Baptismal Certificate. If necessary, a letter from a pastor certifying that the student or parent has been baptized in the Roman or Eastern Rite will be accepted in lieu of a Baptismal Certificate.
- Ontario Health Card
- Immunization Record or Statement of Conscience or Religious Belief Affidavit
- Proof of Immigration Status
- Court Order
- International Student Letter of Confirmation

The Principal is to ensure that the Niagara Catholic Registration Checklist (internal use only) and copies of all relevant registration documents are placed in the student's OSR.

ATTENDANCE AREA EXCEPTIONS

In accordance with the Education Act, the Niagara Catholic District School Board has established boundaries for student attendance.

If, parents/guardians request to register a student or where applicable adult student in a Niagara Catholic school other than their home school, it is expected that the Admission of Elementary and Secondary Students' Policy and the Attendance Areas Policy are followed.

Approval for an Out-of-Boundary admission request will require a recommendation from the Principal/Vice-Principal in consultation with, and the approval of the Family of Schools' Superintendent of Education. Permission to attend will remain in effect for the duration of a student's attendance at the school, unless otherwise notified by the Principal of the school and approved by the Family of Schools' Superintendent of Education.

Transportation for an approved Out-of-Boundary admission request shall be the sole responsibility of the parents/guardians or where applicable adult student.

Approved attendance area exceptions are for the identified school boundaries at the time of the approval. Any changes which occur to the attendance area boundaries may require attendance area exceptions for those families currently registered to attend the school within the boundaries of their residence.

Parents/Guardians or adult student have the responsibility to notify the Principal/Vice-Principal of changes to their residency status and/or circumstances for the initial attendance area exception request.

Approval for Out-of-Boundary requests will not be granted into:

- Schools identified by Board motion
- Schools at or above on-the-ground capacity (no surplus space) unless there is available childcare.

Any exemptions to these specific exceptions will require the approval of the Principal, the Family of Schools' Superintendent of Education and Senior Administrative Council:

- Out-of-Boundary approval will be granted with admission into a Board approved academic program that is not offered at the student's home school.
- Unless otherwise approved, transportation for an Out-of-Boundary Board approved academic program that is not offered at the student's home school shall be the sole responsibility of the parents/guardians or adult student.

NON-RESIDENT OF CANADA (VISA) STUDENT

The designated Superintendent of Education may approve the admission of a non-resident student in accordance with the Education Act. Such approval shall be reviewed annually.

- The student must obtain approval from the designated Superintendent of Education prior to admission into any school.
- The International Student Application form must be completed. Prior to admission into any school, a Visa student will be provided with a letter from the designated Superintendent of Education confirming attendance.
- A Visa student shall be charged the fee determined by the Board.

RESIDENTS OF ONTARIO BUT OUTSIDE OF THE NIAGARA REGION

Parents/Guardians or adult student who reside in Ontario, but outside of the Niagara Region, may request to register a student in a Niagara Catholic District School Board school in compliance with the Admission of Elementary and Secondary Students' Policy and the Attendance Areas Policy.

A student, whose legal residence is outside the jurisdiction of the Niagara Catholic District School Board, but within Ontario requesting admission to a school under the jurisdiction of the Board, may have fees paid by the resident Board. Such a request is to be accompanied by a statement from the resident Board indicating fees will be paid on behalf of the student. Where fees are not paid, approval must be obtained from the Director of Education and are reviewed on an annual basis.

EXCHANGE STUDENTS

A student approved as an Exchange Student will participate in reciprocal, school-based programs, provided in co-operation with the Canadian School Authorities and the foreign exchange partners of the International Student Exchange-Ontario (ISE) in compliance with the Admission of Elementary and Secondary Students' Policy.

STUDENTS WITH IMMIGRATION DOCUMENTS

A student identified as a: Non-Landed Immigrant, Permanent Resident, Refugee, Work Permit, or Diplomatic Status, will be admitted in accordance to the Ontario Education Statutes and Regulations, following Immigration Canada Laws and procedures, and in compliance with the Admission of Elementary and Secondary Students' Policy.

A Principal/Vice-Principal who receives immigration documents from a student applying for admission will review the documents for eligibility and request completion of the Confirmation of Eligibility Form. The Principal/Vice-Principal will ensure that the information is completed according to the immigration documents provided.

ABORIGINAL PEOPLES

A student identified as Aboriginal Peoples will be admitted in accordance with the Aboriginal Affairs and Northern Development Canada, the Ontario Education Statutes and Regulations, and in compliance with the Admission of Elementary and Secondary Students' Policy.

EXPELLED STUDENTS

An expelled student will be referred to the Family of Schools' Superintendent of Education, who in consultation with the Principal/Vice-Principal, parents/guardians, the student or where applicable adult student will determine an appropriate placement recommendation.

EXTENUATING CIRCUMSTANCES

A request for school admission which has extenuating and/or compelling family circumstances shall be submitted in writing to the Family of Schools' Superintendent of Education for consideration.

ADMISSION APPEALS

Parents/guardians may appeal an admission decision in writing to the Family of Schools' Superintendent who will present the appeal to Senior Administrative Council. The decision of Senior Administrative Council will be communicated to the parents/guardians by the Family of Schools' Superintendent of Education.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Notre Dame College School Family of Schools
Ad Hoc Attendance Area Review Committee Meeting**
St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School

**April 12, 2018
6:00 p.m.**

**HOLY CROSS COMMUNITY ROOM
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College Family of Schools of April 12, 2018 at 6:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 6:00 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Father Paul MacNeil.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|-------------------|---------|---------|---------|--------|
| Fr. Paul MacNeil | Trustee | x | | |
| Ted O’Leary | Trustee | x | | |
| Dino Sicoli | Trustee | | x | |

| Resources to Committee | | Present | Excused | Absent |
|------------------------|--|---------|---------|--------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | x | | |
| Anne Marie Crocco | Principal–St. Alexander Catholic Elementary School | x | | |
| Maria Solomon | Principal – St. Kevin Catholic Elementary School | x | | |
| CSC Chair/Co-Chair | St. Alexander Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | St. Kevin Catholic Elementary School | | x | |

The following staff were also in attendance: Yolanda Baldasaro, Superintendent of Education, Lakeshore Catholic and Notre Dame College Family of Schools.

There were no members of the public in attendance.

3. Election of Chairperson

Moved by Trustee O'Leary

THAT Trustee MacNeil be named Chairperson of the Ad Hoc Attendance Area Review Committee for Notre Dame College School Family of Schools.

CARRIED

4. Approval of Agenda

Moved by Trustee O'Leary

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be approved as presented.

CARRIED

5. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. TERMS OF REFERENCE (DRAFT)

Superintendent Farrell presented the Terms of Reference (Draft) for information and review. Committee members provided feedback.

Approval of Terms of Reference

Moved by Trustee O'Leary and Trustee MacNeil

THAT the Terms of Reference of the Ad Hoc Area Review Committee Meeting for the Notre Dame College Schools Family of Schools of April 12, 2018 be approved as presented.

CARRIED

C. MEETING SCHEDULE (DRAFT)

Superintendent Farrell presented the Meeting Schedule (Draft) for information and review.

The Committee confirmed the April 18, 2018 Public Meeting at St. Kevin Catholic Elementary School at 6:00 p.m.

The May 30, 2018 Public Meeting be changed to May 28th, 2018 at St. Alexander Catholic Elementary School, if required.

The Board Meeting date will be corrected to June 19, 2018.

An updated schedule of meeting dates will be posted to the Board website and emailed to the Committee.

Approval of the Meeting Schedule with above amendments.

Moved by Trustee MacNeil

THAT the Meeting Schedule of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be approved as amended.

CARRIED

D. BACKGROUND INFORMATION

Superintendent Farrell and Kathy Levinski presented the background information pertaining to Notre Dame College School Family of Schools for information and review. Committee members provided feedback.

The slide deck will be posted to the Board website dedicated to the Attendance Area Review.

E. REVIEW OF PROPOSED ATTENDANCE AREA OPTION

Superintendent Farrell presented the proposed attendance boundaries and updated enrolment projections for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School review. The enrolment projections including the proposed area of change were compared to the projections maintaining status quo.

The proposal recommended that Merritt Meadows and Hansler Heights be included in the St. Kevin Catholic Elementary School boundary.

Principal Solomon suggested that green space and busing times may be affected with the proposed change.

Committee recommended that proposed boundaries be posted on the Board website for public review and input.

Moved by Trustee O'Leary and Trustee MacNeil

THAT the proposed boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School be posted on the Board website for public input, as presented.

CARRIED

F. FUTURE ACTION

Staff will post the Agenda, Unapproved Minutes, amended Meeting Schedule and Proposed Boundaries on the Board website for input. A SchoolConnects reminder will be provided to school communities to remind them of the upcoming Public Meeting and the opportunity to provide feedback.

Trustees will be provided with copies of any feedback received, including the staff response, at the next Committee Meeting.

G. ADJOURNMENT

Moved by Trustee O'Leary

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be adjourned.

CARRIED

This meeting was adjourned at 6:36 p.m.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Notre Dame College School Family of Schools
Ad Hoc Attendance Area Review Committee Meeting**
St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School

**April 24, 2018
3:00 p.m.**

**SISTERS OF NOTRE DAME ROOM
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College Family of Schools of April 24, 2018 at 3:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 3:00 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Trustee O’Leary.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|-------------------|---------|---------|---------|--------|
| Fr. Paul MacNeil | Trustee | | x | |
| Ted O’Leary | Trustee | x | | |
| Dino Sicoli | Trustee | x | | |

| Resources to Committee | | Present | Excused | Absent |
|------------------------|--|---------|---------|--------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | x | | |
| Anne Marie Crocco | Principal–St. Alexander Catholic Elementary School | | x | |
| Maria Solomon | Principal – St. Kevin Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | St. Alexander Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | St. Kevin Catholic Elementary School | | x | |

There were no members of the public in attendance.

3. Approval of Agenda

Moved by Trustee Sicoli

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 24, 2018 be approved as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. Approval of Minutes of the Notre Dame College School Family of Schools Ad Hoc Attendance Area Review:

Moved by Trustee Sicoli

THAT the Minutes of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be approved as presented.

CARRIED

Moved by Trustee Sicoli

THAT the Minutes of the Ad Hoc Area Review Public Meeting for the Notre Dame College School Family of Schools of April 18, 2018 be approved as presented.

CARRIED

B. REVIEW OF COMMENTS/INPUT/FEEDBACK

Kathy Levinski presented comments and feedback provided to date. All feedback has supported the area of change to be directed to St. Kevin Catholic Elementary School.

C. CONSIDERATION OF RECOMMENDATION TO MAY 8, 2018 COMMITTEE OF THE WHOLE

Committee to present its recommendations to the Committee of the Whole for input prior to the Board Meeting on May 22, 2018.

1. Recommended boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School effective May 23, 2018.
2. Motions to be drafted:

THAT, the Committee of the Whole recommend that effective May 23, 2018, the new boundary for St. Alexander Catholic Elementary School be described as:

- *East: Commencing on the Welland Canal to the Old Welland Canal to*
- *South: Hwy 406 to Merritt Road to Niagara Street to the City Boundary (Thorold and Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Road (excluding) to*
- *West: Effingham Street to Wessel Drive to*

- *North: the Town Boundary (Pelham & St. Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Road (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Road (excluding) to Hansler Road (excluding) to a line halfway between Holland and Barron Roads to the point of commencement on the Welland Canal*

THAT, the Committee of the Whole recommend that effective May 23, 2018, the new boundary for St. Kevin Catholic Elementary School be described as:

- *East: Commencing on the Old Welland Canal to*
- *South: the Welland River to Prince Charles Drive (centerline) to*
- *West: Rice Road (centerline) to Rolling Acres Drive (centerline) to First Avenue (centerline) to*
- *North: the City Boundary (Welland & Thorold) to Niagara Street to Merritt Road to Hwy 406 to the point of commencement on the Old Welland Canal*

D. APPROVAL PROCESS FOR APRIL 24, 2018 COMMITTEE MEETING MINUTES

It was agreed by the Ad Hoc Attendance Area Review Committee for Notre Dame College School Family of Schools that the Minutes of the Committee Meeting of April 24, 2018 will be approved via email and immediately posted thereafter.

E. FUTURE ACTION

- | | |
|-----------------------------------|---|
| 1. Committee of the Whole Meeting | Tuesday, May 8, 2018 – 7:00 p.m. Catholic Education Centre 427 Rice Road, Welland, ON Father Burns csc Board Room |
| 2. Board Meeting | Tuesday, May 22, 2018 – 7:00 p.m. Catholic Education Centre 427 Rice Road, Welland, ON Father Burns csc Board Room |

F. ADJOURNMENT

Moved by Trustee Sicoli

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 24, 2018 be adjourned.

CARRIED

This meeting was adjourned at 3:12 p.m.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Notre Dame College School Family of Schools
Ad Hoc Attendance Area Review Public Meeting
St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School**

**April 18, 2018
6:00 p.m.**

ST. KEVIN CATHOLIC ELEMENTARY SCHOOL

Minutes of Ad Hoc Attendance Area Review Public Meeting for the Notre Dame College Family of Schools of April 18, 2018 at 6:00 p.m. at St. Kevin Catholic Elementary School.

The meeting was called to order at 6:00 p.m. by Father Paul MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Father Paul MacNeil.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|--------------------------|---------|----------------|----------------|---------------|
| Fr. Paul MacNeil | Trustee | x | | |
| Ted O’Leary | Trustee | x | | |
| Dino Sicoli | Trustee | | x | |

| Resources to Committee | | Present | Excused | Absent |
|-------------------------------|--|----------------|----------------|---------------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | x | | |
| Anne Marie Crocco | Principal–St. Alexander Catholic Elementary School | x | | |
| Maria Solomon | Principal – St. Kevin Catholic Elementary School | x | | |
| CSC Chair/Co-Chair | St. Alexander Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | St. Kevin Catholic Elementary School | x | | |

There were two members of the public in attendance, both from St. Kevin Catholic School community.

3. Welcome

Father MacNeil welcomed all that were in attendance.

B. TERMS OF REFERENCE

Father MacNeil presented the Terms of Reference for information and review.

Superintendent Farrell introduced Kathy Levinski and Scott Whitwell. Superintendent Farrell indicated that all information on the Attendance Area Review is on the Board Website and that all meetings were open to the public.

C. MEETING SCHEDULE

Superintendent Farrell presented the Meeting Schedule for information and review. Superintendent Farrell indicated that all information obtained from the Public Meetings will be brought back to the Committee for consideration.

D. BACKGROUND INFORMATION

Superintendent Farrell and Kathy Levinski presented the background information pertaining to Notre Dame College School Family of Schools for information and review.

E. ATTENDANCE AREA OPTION FOR CONSIDERATION

Superintendent Farrell and Kathy Levinski presented the proposed attendance boundaries and updated enrolment projections for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School review. The enrolment projections including the proposed area of change were compared to the projections maintaining status quo.

The proposal recommends that Merritt Meadows and Hansler Heights developments (which includes the subdivision to be known as Timberwood Estates) in the municipality of Thorold be included in the St. Kevin Catholic Elementary School boundary.

The updated enrolment projections indicate that between both developments we can anticipate 60 students in total.

F. COMMENTS/INPUT/FEEDBACK

Kathy Levinski indicated that, to date, four comments of support have been received for the proposed area of change be directed to St. Kevin Catholic Elementary School.

The feedback included:

- that there is more parking and space at St. Kevin Catholic Elementary School to accommodate the students;
- concern about the effect of future growth in the Fonthill and Thorold area on St. Alexander Catholic Elementary School;

Superintendent Farrell opened the floor for comments, input and feedback.

Father Paul

It makes sense to do this now before the area builds up and it is a very good idea to make this change prior to families moving in to the new development. It just makes so much sense in the perspective of balance the two schools.

Superintendent Farrell

Experience is a good teacher, and when we did the attendance area review last year with Loretto Catholic, one of the comments that came from it was that as they were building the change should have been done. It is very difficult when you have 600 students attending a school and then change the boundaries. It's like closing the school. So the timing for this change was right.

Last year we adjusted the Father Hennepin Catholic Elementary School boundary at a similar stage of the subdivision development..

Laura White

Just wondering about a portable, would we have to expand and have portables here at St. Kevin or just work with what we have.

Superintendent Farrell

If we make the change, both schools can hold 423 students so it keeps St. Kevin underneath capacity all the way through the projections to 2027 unless there is a major change in development.

Kathy Levinski

The projections shown do include the proposed area of change and all the other developments planned in the boundaries so we don't anticipate that they will change too much.

Father MacNeil

St. Alexander is growing.

Kathy Levinski

It is and those projections include all that growth. There are more units being built, and fewer children in the Fonthill area.

George Gallo

Last year, during a PA day, one thing that came up was what can we do to promote Catholic Education – could the Board come up with a pamphlet for the new subdivisions, because as new homeowners, even having a blurb to have your taxes directed to the Catholic Board because they automatically default to the public and people don't know that so when these neighbourhoods do go in, maybe something posted on those community mail boxes or something.

Kathy Levinski

Thank you for bringing that up the suggestion. In conversations I've had with the developers they are really interested in getting that information as well, this is something we can look at.

George Gallo

Even a laminated poster going up welcoming people in the neighbourhood to Niagara Catholic or something like that.

Anne Marie Crocco

Yes and we can make it specific to the school. When Maria was working at St. Alexander, we went to Sobey's and other places and they willingly posted information and also speaking with developers they are asking for that. We could do something like that for St. Kevin together.

Superintendent Farrell

Perhaps we can marry the two ideas and get the information out there.

G. FUTURE ACTION

Superintendent Farrell suggested that since all of the feedback we have received is positive, we enact this sooner, so we could take a look at Tuesday, April 24th for our next Committee Meeting. We can send schoolConnects message advising that there has been positive response to the proposal. The Committee could make a recommendation on April 24th and we will bring a report to the May Committee of the Whole and Board Meetings. The dates could be adjusted on the Board website.

The next meeting could be April 24th at 3:00 p.m. in the Sisters of Notre Dame Room. We would not require the Committee Meeting on May 23, 2018, nor the Public & Committee Meeting on May 28th, 2018 and these could be removed from the schedule.

Father MacNeil indicated that he would not be available on April 24th, 2018 but suggested that Trustee O'Leary chair the meeting on his behalf and there would be a quorum with Trustee Sicoli.

It was agreed that the next Committee Meeting would be Tuesday, April 24th, 2018 and that the Committee would report to the Committee of the Whole Meeting on May 8th, 2018 and then present to the Board Meeting on May 22nd, 2018. The Public and Committee Meetings for May 28th, 2018 would be cancelled.

G. ADJOURNMENT

This meeting was adjourned at 6:27 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: DENIS MORRIS, HOLY CROSS AND SAINT FRANCIS
CATHOLIC ELEMENTARY AND SECONDARY FAMILY OF
SCHOOLS AD HOC ATTENDANCE AREA REVIEW
COMMITTEE**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve that the following revisions occur to the current attendance area boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School and approve the recommendations as presented.

1. **THAT** as of May 23, 2018 the boundary description for Holy Cross Catholic Secondary School be revised from:

- East: Commencing on the Niagara River
- South: the Town Boundary (Niagara on the Lake & Niagara Falls)
- West: the Welland Canal to the QEW to Lake St (centreline) to Linwell Rd (centreline) to Walker Ave (excluding) to Glen Park Rd (excluding – and its projection) to Vine St (centreline) to
- North: Lake Ontario to the point of commencement on the Niagara River

To now be described as

- East: Commencing on the Niagara River
- South: the Town Boundary (Niagara on the Lake & Niagara Falls)
- West: the Welland Canal to the QEW to Lake Street (centreline) to Linwell Road (centreline) -to Vine Street (centreline) to
- North: Lake Ontario to the point of commencement on the Niagara River

2. **THAT** as of May 23, 2018, the boundary description for Saint Francis Catholic Secondary School be revised from:

- East: Commencing on Vine St (centreline and its projection) to Glen Park Rd (and its projection) to Walker Ave to Linwell Rd (centreline) to Lake St (centreline) to the QEW to Geneva St (centreline) to

- South: Maple St to Catherine St to Beech St (and its projection) to the Twelve Mile Creek to Ridley Rd to the CNR to
- West: First St Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to
- North: Lake Ontario to the point of commencement on Vine St

To now be described as:

- East: Commencing on Vine Street (centreline) to Linwell Road (centreline) to Lake Street (centreline) to the QEW to Geneva Street (centreline) to
- South: Maple Street to Catherine Street to Beech Street (and its projection) to the Twelve Mile Creek to Ridley Road to the CNR to
- West: First Street Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to
- North: Lake Ontario to the point of commencement on Vine Street

Prepared by: Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools
Ad Hoc Attendance Area Review Committee

Presented by: Pat Vernal, Trustee and Chair of the Ad Hoc Committee
Ted Farrell, Superintendent of Education

Recommended by: Committee of the Whole

Date: May 22, 2018



REPORT TO THE COMMITTEE OF THE WHOLE MAY 8, 2018

DENIS MORRIS, HOLY CROSS AND SAINT FRANCIS CATHOLIC ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS AD HOC ATTENDANCE AREA REVIEW COMMITTEE

BACKGROUND INFORMATION

As part of Niagara Catholic District School Board's continued open and transparent communication process with all stakeholders in our Catholic school communities, this report provides updated information on the completed work of the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee.

At the March 20, 2018 Board Meeting, the Niagara Catholic District School Board approved the formation of the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee with the following motion:

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the following Terms of Reference for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee:

Align the secondary attendance boundary for Saint Francis Catholic Secondary School to include the entire St. James Catholic Elementary School boundary following the approval of the Niagara Catholic District School Board.

Appendices to this report include the following:

- Niagara Catholic Policy 301.1 Admission of Elementary and Secondary Students Policy
- Copies of Committee Meeting Minutes of April 10, 2018 and May 2nd, 2018

The meeting schedule is as follows:

| DATE | TIME | EVENT | LOCATION |
|---------------------------------------|-----------|--|--|
| Tuesday April 10 th , 2018 | 4:00 p.m. | Committee Meeting | Catholic Education Centre 427 Rice Road, Welland, ON Holy Cross Community Room |
| Wednesday, May 2 nd , 2018 | 6:00 p.m. | Committee Meeting | Catholic Education Centre 427 Rice Road, Welland, ON Father Burns esc Board Room |
| Tuesday, May 8 th , 2018 | 7:00 p.m. | Recommendation to the Committee of the Whole | Catholic Education Centre 427 Rice Road, Welland, ON Father Burns esc Board Room |
| Tuesday, May 22 nd , 2018 | 7:00 p.m. | Board Meeting | Catholic Education Centre 427 Rice Road, Welland, ON Father Burns esc Board Room |

At the first Ad Hoc Committee Meeting, April 10th, 2018 the Terms of Reference was approved and background information on the impact of the proposed change was provided.

The Ad Hoc Committee considered the following factors;

- A number of elementary attendance boundaries were changed through Board approved motions in December 2013 and February 2014 after the consolidation of Michael J. Brennan Catholic Elementary School
- A portion of Our Lady of Fatima Catholic Elementary School boundary was reassigned to St. James Catholic Elementary School
- St. James Catholic Elementary School is in Saint Francis Catholic Secondary School Family of Schools
- Our Lady of Fatima Catholic Elementary School is in Holy Cross Catholic Secondary School Family of Schools
- The secondary attendance boundary for Saint Francis Catholic Secondary School does not currently include the entire attendance boundary of St. James Catholic Elementary School
- There are no elementary or secondary students currently living in the proposed area of change

Consultation was conducted with the school communities through an online process. A SchoolConnects message was delivered to families in the Holy Cross Catholic Secondary and Saint Francis Catholic Secondary Family of Schools on April 4, 2018 providing information about the Ad Hoc Committee and requesting input for the Committee's review through online feedback form and/or phone calls. **No feedback has been received with regard to the attendance area option.**

There are currently no elementary or secondary students living in the proposed area of change, therefore a transition plan is not required. It is recommended that this boundary change take effect immediately.

Attachments:

Appendix A – Niagara Catholic Policy 301.1 Admission of Elementary and Secondary Students Policy

Appendix B – Copies of Committee Meeting Minutes

RECOMMENDATION

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that the following revisions occur to the current attendance area boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School and approve the recommendations as presented.

3. **THAT** as of May 23, 2018 the boundary description for Holy Cross Catholic Secondary School be revised from:

- East: Commencing on the Niagara River
- South: the Town Boundary (Niagara on the Lake & Niagara Falls)
- West: the Welland Canal to the QEW to Lake St (centreline) to Linwell Rd (centreline) to Walker Ave (excluding) to Glen Park Rd (excluding – and its projection) to Vine St (centreline) to
- North: Lake Ontario to the point of commencement on the Niagara River

To now be described as

- East: Commencing on the Niagara River
- South: the Town Boundary (Niagara on the Lake & Niagara Falls)

- West: the Welland Canal to the QEW to Lake Street (centreline) to Linwell Road (centreline) to Vine Street (centreline) to
- North: Lake Ontario to the point of commencement on the Niagara River

4. **THAT** as of May 23, 2018, the boundary description for Saint Francis Catholic Secondary School be revised from:

- East: Commencing on Vine St (centreline and its projection) to Glen Park Rd (and its projection) to Walker Ave to Linwell Rd (centreline) to Lake St (centreline) to the QEW to Geneva St (centreline) to
- South: Maple St to Catherine St to Beech St (and its projection) to the Twelve Mile Creek to Ridley Rd to the CNR to
- West: First St Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to
- North: Lake Ontario to the point of commencement on Vine St

To now be described as:

- East: Commencing on Vine Street (centerline) to Linwell Road (centreline) to Lake Street (centreline) to the QEW to Geneva Street (centreline) to
- South: Maple Street to Catherine Street to Beech Street (and its projection) to the Twelve Mile Creek to Ridley Road to the CNR to
- West: First Street Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to
- North: Lake Ontario to the point of commencement on Vine Street

Prepared by: Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee

Presented by: Pat Vernal, Trustee and Chair of the Ad Hoc Committee
Ted Farrell, Superintendent of Education

Recommended by: Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee

Date: May 8, 2018



Niagara Catholic District School Board
**ADMISSION OF ELEMENTARY AND
 SECONDARY STUDENTS POLICY**

STATEMENT OF POLICY

300 – Schools/Students

Policy No 301.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: June 16, 2015

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, Niagara Catholic embraces the opportunities and challenges of providing a learning environment in which the teachings of Christ and the Catholic faith provide a distinctive Catholic education for all students within its jurisdiction.

The Board, in cooperation with the Bishop, Priests, Chaplaincy Leaders and the parent/guardian community, fosters the spiritual growth of all students enabling them to become responsible citizens, who give witness to Catholic social teachings by promoting peace, justice and sacredness of human life.

The purpose of this policy is to provide direction on the process for admission of students to the elementary and secondary schools of the Niagara Catholic District School Board.

Therefore, upon approval, any student within the Niagara Region, electing to attend a Niagara Catholic elementary or secondary school may attend with the understanding that they respect the environment and traditions of Catholic Education, and the expectations of the Niagara Catholic District School Board.

The Director of Education shall issue Administrative Procedures for the implementation of this policy.

References

- [*Aboriginal Affairs and Northern Development Canada*](#)
- [*Education Act \(Section 33 \(3\), 1997\)*](#)
- [*Immigration and Refugee Protection Act \(Canada\)*](#)
- [*International Exchange Student - Ontario \(ISE\)*](#)
- [*Ontario Catholic School Graduation Expectations*](#)
- [*Niagara Catholic District School Board Policies/Procedures*](#)
 - [*Attendance Areas Policy \(301.3\)*](#)
 - [*Code of Conduct Policy \(302.6.2\)*](#)
 - [*Dress Code Secondary Uniform Policy \(302.6.6\)*](#)
 - [*Elementary Standardized Dress Code Policy \(302.6.10\)*](#)
 - [*Ontario Student Record Policy \(301.7\)*](#)
 - [*Safe Schools Policy \(302.6\)*](#)
 - [*Student Transportation Policy \(500.2\)*](#)
 - [*Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students Policy \(301.9\)*](#)



Niagara Catholic District School Board
**ADMISSION OF ELEMENTARY AND
SECONDARY STUDENTS POLICY**
ADMINISTRATIVE PROCEDURES

300 – Schools/Students

Policy No 301.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: June 16, 2015

The provisions of the Education Act, along with other relevant legislation and Board policies, shall determine admission to elementary and secondary schools in the Niagara Catholic District School Board.

- i. Elementary and secondary students shall be admitted to the geographically designated home school.
- ii. The residential address of the parents/guardians of a student or adult student will determine the designated home school with proof of residency as required by the Principal.
- iii. The Principal/Vice-Principal, in consultation with the parents/guardians or adult student is responsible for placing the student in the most appropriate program.
- iv. Elementary and secondary students are expected to fully participate in required instructional classes including religious education, family life programs and faith life activities.
- v. Elementary and secondary students shall be granted transportation in accordance with the [Student Transportation Policy \(500.2\)](#).

ELEMENTARY AND SECONDARY ADMISSION NON-CATHOLIC

Elementary School Admission Non-Catholic

Parents/Guardians requesting to register a student in a Niagara Catholic elementary school, who is not eligible to direct their school support to the Catholic Board, it is expected that compliance with the Admission of Elementary and Secondary Students Policy be followed.

The admission of a non-Catholic ratepayer's student will require the recommendation from the school Principal/Vice-Principal in consultation with, and the approval of, the Family of Schools' Superintendent of Education.

Parents/Guardians have the responsibility to notify the school of changes regarding biographical information.

Secondary School Admission Non-Catholic

Parents/Guardians or adult student requesting admission to a Niagara Catholic secondary school, and who is not eligible to direct their school support to the Catholic Board, shall make application to the Principal/Vice-Principal of the Catholic secondary school.

Principals/Vice-Principals will ensure that all students attending a Niagara Catholic secondary school will:

- i. successfully achieve a credit in Religious Education for every year of attendance, up to graduation (total of four (4) Religious Education Credits),
- ii. participate fully in the faith life activities of the Catholic secondary school, and
- iii. respect the environment and traditions of Catholic Education and the expectations of the Niagara Catholic District School Board.

Elementary and Secondary Graduation Ceremonies

Students who qualify for graduation will be invited by the Principal to participate in faith-based elementary or secondary Catholic graduation ceremonies providing they meet all of the Ministry of Education, Board and school-based graduation expectations. The expectations include, but are not limited to, participation in religious education and faith life activities, being a student in good standing and fulfilling the Ontario Catholic School Graduate Expectations as endorsed by the Niagara Catholic District School Board.

REQUIRED DOCUMENTATION: ELEMENTARY AND SECONDARY

Responsibility of Parents/Guardians or adult student

It is the responsibility of the parents/guardians or adult student to complete the required Niagara Catholic District School Board Admission Forms (where applicable):

- [Elementary Student Registration Form - Appendix A](#)
- [Secondary Student Registration Form - Appendix B](#)
- [Consent for Release of Information - Appendix C](#)
- [Application for Direction of School Support – Appendix D](#)
- [Roman Catholic School Assessment Lease – Appendix E](#)
- [Request for Admission Form \(Non-Catholic/Out-of-Boundary\) – Appendix F](#)
- [Confirmation of Pupil Eligibility for English as a Second Language/Literacy Development Funding - Appendix G](#)
- [International Student Application Form – Appendix H](#)
- [Renewal International Student Application Form – Appendix I](#)
- Completion of the Niagara Region Public Health Confidential Student Immunization Form (provided by the school)

In addition, it is the responsibility of the parents/guardians or adult student to provide original documentation or a copy certified as original (where applicable) for the following:

- Proof of age: Birth Certificate, Statement of Live Birth or Passport
- A Roman or Eastern Rite Catholic Baptismal Certificate. If the student has not been baptized, the student may be admitted if one (1) parent can provide a Roman/Eastern Rite Baptismal Certificate. If necessary, a letter from a pastor certifying that the student or parent has been baptized in the Roman or Eastern Rite will be accepted in lieu of a Baptismal Certificate.
- Ontario Health Card
- Immunization Record or Statement of Conscience or Religious Belief Affidavit
- Proof of Immigration Status
- Court Order
- International Student Letter of Confirmation

The Principal is to ensure that the Niagara Catholic Registration Checklist (internal use only) and copies of all relevant registration documents are placed in the student's OSR.

ATTENDANCE AREA EXCEPTIONS

In accordance with the Education Act, the Niagara Catholic District School Board has established boundaries for student attendance.

If, parents/guardians request to register a student or where applicable adult student in a Niagara Catholic school other than their home school, it is expected that the Admission of Elementary and Secondary Students' Policy and the Attendance Areas Policy are followed.

Approval for an Out-of-Boundary admission request will require a recommendation from the Principal/Vice-Principal in consultation with, and the approval of the Family of Schools' Superintendent of Education. Permission to attend will remain in effect for the duration of a student's attendance at the school, unless otherwise notified by the Principal of the school and approved by the Family of Schools' Superintendent of Education.

Transportation for an approved Out-of-Boundary admission request shall be the sole responsibility of the parents/guardians or where applicable adult student.

Approved attendance area exceptions are for the identified school boundaries at the time of the approval. Any changes which occur to the attendance area boundaries may require attendance area exceptions for those families currently registered to attend the school within the boundaries of their residence.

Parents/Guardians or adult student have the responsibility to notify the Principal/Vice-Principal of changes to their residency status and/or circumstances for the initial attendance area exception request.

Approval for Out-of-Boundary requests will not be granted into:

- Schools identified by Board motion
- Schools at or above on-the-ground capacity (no surplus space) unless there is available childcare.

Any exemptions to these specific exceptions will require the approval of the Principal, the Family of Schools' Superintendent of Education and Senior Administrative Council:

- Out-of-Boundary approval will be granted with admission into a Board approved academic program that is not offered at the student's home school.
- Unless otherwise approved, transportation for an Out-of-Boundary Board approved academic program that is not offered at the student's home school shall be the sole responsibility of the parents/guardians or adult student.

NON-RESIDENT OF CANADA (VISA) STUDENT

The designated Superintendent of Education may approve the admission of a non-resident student in accordance with the Education Act. Such approval shall be reviewed annually.

- The student must obtain approval from the designated Superintendent of Education prior to admission into any school.
- The International Student Application form must be completed. Prior to admission into any school, a Visa student will be provided with a letter from the designated Superintendent of Education confirming attendance.
- A Visa student shall be charged the fee determined by the Board.

RESIDENTS OF ONTARIO BUT OUTSIDE OF THE NIAGARA REGION

Parents/Guardians or adult student who reside in Ontario, but outside of the Niagara Region, may request to register a student in a Niagara Catholic District School Board school in compliance with the Admission of Elementary and Secondary Students' Policy and the Attendance Areas Policy.

A student, whose legal residence is outside the jurisdiction of the Niagara Catholic District School Board, but within Ontario requesting admission to a school under the jurisdiction of the Board, may have fees paid by the resident Board. Such a request is to be accompanied by a statement from the resident Board indicating fees will be paid on behalf of the student. Where fees are not paid, approval must be obtained from the Director of Education and are reviewed on an annual basis.

EXCHANGE STUDENTS

A student approved as an Exchange Student will participate in reciprocal, school-based programs, provided in co-operation with the Canadian School Authorities and the foreign exchange partners of the International Student Exchange-Ontario (ISE) in compliance with the Admission of Elementary and Secondary Students' Policy.

STUDENTS WITH IMMIGRATION DOCUMENTS

A student identified as a: Non-Landed Immigrant, Permanent Resident, Refugee, Work Permit, or Diplomatic Status, will be admitted in accordance to the Ontario Education Statutes and Regulations, following Immigration Canada Laws and procedures, and in compliance with the Admission of Elementary and Secondary Students' Policy.

A Principal/Vice-Principal who receives immigration documents from a student applying for admission will review the documents for eligibility and request completion of the Confirmation of Eligibility Form. The Principal/Vice-Principal will ensure that the information is completed according to the immigration documents provided.

ABORIGINAL PEOPLES

A student identified as Aboriginal Peoples will be admitted in accordance with the Aboriginal Affairs and Northern Development Canada, the Ontario Education Statutes and Regulations, and in compliance with the Admission of Elementary and Secondary Students' Policy.

EXPELLED STUDENTS

An expelled student will be referred to the Family of Schools' Superintendent of Education, who in consultation with the Principal/Vice-Principal, parents/guardians, the student or where applicable adult student will determine an appropriate placement recommendation.

EXTENUATING CIRCUMSTANCES

A request for school admission which has extenuating and/or compelling family circumstances shall be submitted in writing to the Family of Schools' Superintendent of Education for consideration.

ADMISSION APPEALS

Parents/guardians may appeal an admission decision in writing to the Family of Schools' Superintendent who will present the appeal to Senior Administrative Council. The decision of Senior Administrative Council will be communicated to the parents/guardians by the Family of Schools' Superintendent of Education.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools

Ad Hoc Attendance Area Review Committee Meeting

Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School

April 10, 2018

4:00 p.m.

FATHER KENNETH BURNS, csc BOARD ROOM CATHOLIC EDUCATION CENTRE - WELLAND

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 at 4:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 4:15 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Superintendent Farrell.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|--------------------------|---------|----------------|----------------|---------------|
| Pat Vernal | Trustee | x | | |
| Kathy Burtnik | Trustee | x | | |
| Maurice Charbonneau | Trustee | x | | |

| Resources to Committee | | Present | Excused | Absent |
|-----------------------------------|---|----------------|----------------|---------------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | | x | |
| James Whittard | Principal–Saint Francis Catholic Secondary School | | x | |
| Denice Robertson | Principal – Holy Cross Catholic Secondary School | | x | |

| | | | | |
|--------------------|--|--|---|--|
| Jackie Watson | Principal – St. James Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | Holy Cross Catholic Secondary School | | x | |
| CSC Chair/Co-Chair | Saint Francis Catholic Secondary School | | x | |

The following staff were also in attendance: Kelsey Myers, Facilities Services Secretary.
There were no members of the public in attendance.

3. Election of Chairperson

Moved by Trustee Burtnik and Trustee Charbonneau

THAT Trustee Vernal be named Chairperson of the Ad Hoc Attendance Area Review Committee for Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools.

CARRIED

4. Approval of Agenda

Moved by Trustee Burtnik

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be approved as presented.

CARRIED

5. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. TERMS OF REFERENCE (DRAFT)

Superintendent Farrell presented the Terms of Reference (Draft) for information and review. Committee members provided feedback.

Approval of Terms of Reference

Moved by Trustee Burtnik

THAT the Terms of Reference of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be approved as presented.

CARRIED

C. MEETING SCHEDULE (DRAFT)

Superintendent Farrell presented the Meeting Schedule (Draft) for information and review. The proposed schedule does not include public meetings at the three affected schools.

The Committee requested that May 3, 2018 Committee Meeting be changed to May 2, 2018 at 6:00 p.m. The recommendations shall be presented to the Committee of the Whole on Tuesday May 8, 2018.

Approval of the Meeting Schedule

Moved by Trustee Burtnik

THAT the Meeting Schedule of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be approved as amended.

CARRIED

The Meeting Schedule will be sent to Principals and will also be posted on the Board website.

D. BACKGROUND INFORMATION

Superintendent Farrell presented the background information pertaining to Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School for information and review. Committee members provided feedback.

E. REVIEW OF PROPOSED ATTENDANCE AREA OPTION

Superintendent Farrell presented the proposed attendance boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School review. The proposed boundaries would allocate the entire St. James Catholic Elementary School to Saint Francis Catholic Secondary School. There are no families living within the proposed area of change at the present time. The elementary boundary change approved by Trustees in 2014 following the St. Catharines Elementary and Secondary Family of Schools Ad Hoc Attendance Review as a result of the consolidation of Michael J. Brennan Catholic Elementary School was not intended to have students in the area currently under consideration attend Holy Cross Catholic Secondary School.

Committee recommended that proposed boundaries be posted on the Board website for public review and input.

Moved by Trustee Charbonneau

THAT the proposed boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School be posted on the Board website for public input, as presented.

CARRIED

F. FUTURE ACTION

Staff will post the Agenda, Unapproved Minutes, amended Meeting Schedule and Proposed Boundaries on the Board website for input. A SchoolConnects reminder will be provided to school communities to remind them to provide feedback.

Trustees will be provided with copies of the feedback and responses as it is received.

G. ADJOURNMENT

Moved by Trustee Vernal

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be adjourned.

CARRIED

This meeting was adjourned at 4:35 p.m.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools

Ad Hoc Attendance Area Review Committee Meeting

Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School

May 2, 2018

6:00 p.m.

FATHER KENNETH BURNS, csc BOARD ROOM CATHOLIC EDUCATION CENTRE - WELLAND

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of May 2, 2018 at 6:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 6:00 p.m. by Trustee Vernal.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Trustee Vernal.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|--------------------------|---------|----------------|----------------|---------------|
| Pat Vernal | Trustee | x | | |
| Kathy Burtnik | Trustee | x | | |
| Maurice Charbonneau | Trustee | | x | |

| Resources to Committee | | Present | Excused | Absent |
|-----------------------------------|---|----------------|----------------|---------------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | x | | |
| James Whittard | Principal–Saint Francis Catholic Secondary School | | x | |
| Denice Robertson | Principal – Holy Cross Catholic Secondary School | | x | |
| Jackie Watson | Principal – St. James Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | Holy Cross Catholic Secondary School | | x | |
| CSC Chair/Co-Chair | Saint Francis Catholic Secondary School | | x | |

There were no members of the public in attendance.

3. Approval of Agenda

Moved by Trustee Burtnik

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of May 2, 2018 be approved as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. Approval of Minutes of the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review:

Moved by Trustee Burtnik

THAT the Minutes of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be approved as presented.

CARRIED

B. REVIEW OF COMMENTS/INPUT/FEEDBACK

Kathy Levinski advised that there have been no comments or feedback received to date.

C. CONSIDERATION OF RECOMMENDATION TO MAY 8, 2018 COMMITTEE OF THE WHOLE

Committee to present its recommendations to the Committee of the Whole for input prior to the Board Meeting on May 22, 2018.

1. Recommended boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School effective May 23, 2018.
2. Motions to be drafted:

THAT, the Committee of the Whole recommend that effective May 23, 2018, the new boundary for Holy Cross Catholic Secondary School be described as:

- *East: Commencing on the Niagara River*
- *South: the Town Boundary (Niagara on the Lake & Niagara Falls)*
- *West: the Welland Canal to the QEW to Lake Street (centreline) to Linwell Road (centreline) to Vine Street (centreline) to*
- *North: Lake Ontario to the point of commencement on the Niagara River*

THAT, the Committee of the Whole recommend that effective May 23, 2018, the new boundary for Saint Francis Catholic Secondary School be described as:

- *East: Commencing on Vine Street (centreline) to Linwell Road (centreline) to Lake Street (centreline) to the QEW to Geneva Street (centreline) to*
- *South: Maple Street to Catherine Street to Beech Street (and its projection) to the Twelve Mile Creek to Ridley Road to the CNR to*
- *West: First Street Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to*
- *North: Lake Ontario to the point of commencement on Vine Street*

D. APPROVAL PROCESS FOR MAY 2, 2018 COMMITTEE MEETING MINUTES

It was agreed by the Ad Hoc Attendance Area Review Committee for Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools that the Minutes of the Committee Meeting of May 2, 2018 will be approved immediately after the meeting adjourns.

E. FUTURE ACTION

- | | |
|-----------------------------------|---|
| 1. Committee of the Whole Meeting | Tuesday, May 8, 2018 – 7:00 p.m. Catholic Education Centre 427 Rice Road, Welland, ON Father Burns csc Board Room |
| 2. Board Meeting | Tuesday, May 22, 2018 – 7:00 p.m. Catholic Education Centre 427 Rice Road, Welland, ON Father Burns csc Board Room |

F. ADJOURNMENT

Moved by Trustee Burtnik

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of May 2, 2018 be adjourned.

CARRIED

This meeting was adjourned at 6:10 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: NIAGARA CATHOLIC THREE YEAR THEOLOGICAL
THEME 2018-2021**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic Three Year Theological Theme 2018-2021, “Seeds of Faith: Mass, Mercy, Mission”, as presented.

Prepared by: Krista Wood, Board Chaplaincy Leader

Presented by: Krista Wood, Board Chaplaincy Leader

Recommended by: Committee of the Whole

Date: May 22, 2018



REPORT TO THE COMMITTEE OF THE WHOLE MEETING MAY 8, 2018

NIAGARA CATHOLIC THREE YEAR THEOLOGICAL THEME 2018-2021

BACKGROUND INFORMATION

Rooted in the Mission, Vision and Values of the Niagara Catholic District School Board, and in compliance with the Board's Vision 2020 Strategic Plan, one of the Board's two Strategic Directions is to *Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education*.

As we approach the conclusion of the current three-year theological theme, a system level committee was formed to design a new three-year-theological theme for Niagara Catholic 2018-2021 for the consideration of the Board.

Three Year Theological Theme Committee

| | |
|---------------------|--|
| Krista Wood | Board Chaplaincy Leader (Chair) |
| Sr. Mary Kay Camp | Bishop's Representative |
| Nicholas Ali | Chaplaincy Leader |
| Rosetta Araujo | Principal |
| Lidia Di Lorenzo | Religion and Family Life Consultant |
| James Carnegie | Chaplaincy Leader |
| Teri Cristelli | Arts & Student Leadership Consultant |
| Jennifer Pellegrini | Communications Officer, CEC Representative |
| Vincent Quaranta | Teacher and Faith Ambassador |

Development of the Theological Theme

In preparation of the development of a new theological theme, the subcommittee reviewed the following:

- Pastoral Letter on the Occasion of the 60th Anniversary of the Diocese of St. Catharines, Bishop Bergie (2018)
- Preparatory Document for the Synod of Bishops on Young People, the Faith and Vocational Discernment

Through early conversations about the key themes which emerged from these documents - and a desire to highlight who we are as a Catholic school board in the light of the Symposium on Catholic Education and the anticipated *Renewing the Promise* Pastoral Letter from the Assembly of Catholic Bishops of Ontario - the committee felt that it would be important to focus on that which makes us distinctly Catholic.

The Committee decided that three sub-themes, one for each year, is the ideal way to focus the elements of the theme over three years, similar to our previous two theological themes – *Growing in Wisdom to Worship and Witness* and *One Family in Christ: Know Him, Love Him, Serve Him*.

Three Year Theological Theme – 2018-2021

Through prayer, reflection, sharing and with the endorsement of Bishop Bergie, there was consensus on the following theme to guide Niagara Catholic over the next three years:

Seeds of Faith

2018-2019: Mass

2019-2020: Mercy

2020-2021: Mission

Scriptural Foundation and Theological Connections for the Theme

Seeds of Faith

- Matthew 17:20
For truly I tell you, if you have faith the size of a mustard seed, you will say to this mountain, ‘Move from here to there,’ and it will move; and nothing will be impossible for you.
- Luke 8:4-8
When a great crowd gathered and people from town after town came to him, he said in a parable: ‘A sower went out to sow his seed; and as he sowed, some fell on the path and was trampled on, and the birds of the air ate it up. Some fell on the rock; and as it grew up, it withered for lack of moisture. Some fell among thorns, and the thorns grew with it and choked it. Some fell into good soil, and when it grew, it produced a hundredfold.’

God plants seeds of faith in every moment of every day, although often those seeds go unnoticed, falling on rocky ground or among the thorns. The work of Catholic education, and indeed evangelization, is to create an environment in which seeds will take root and then to nurture and support those seeds as they grow.

Sometimes the seeds of faith that are planted are small, and to some may seem unworthy of attention, but as Jesus reminds us, even with faith as small as a mustard seed, nothing is impossible. When we cultivate that faith, actively tending to the needs of our spiritual lives, our roots grow deeper and our faith stronger.

We cannot sit back and expect to harvest that which we have not sown. Throughout the next three years, our theological theme will help us focus on those small seeds that when nurtured and tended to on good soil, will bear great fruit.

Year 1 – Mass

- Luke 8:11- 15
The seed is the word of God. The ones on the path are those who have heard; then the devil comes and takes away the word from their hearts, so that they may not believe and be saved. The ones on the rock are those who, when they hear the word, receive it with joy. But these have no root; they believe only for a while and in a time of testing fall away. As for what fell among the thorns, these are the ones who hear; but as they go on their way, they are choked by the cares and riches and pleasures of life, and their fruit does not mature. But as for that in the good soil, these are the ones who, when they hear the word, hold it fast in an honest and good heart, and bear fruit with patient endurance.

The Eucharist, “the source and summit of the Christian Life” (Lumen Gentium, 11), is the seed of faith which encompasses all that we are and believe as Catholics. It is the word made flesh (John 1:14) that nourishes the soul and allows Christians to become the soil which sustains the whole world (Synod of Bishops, *The Eucharist: The Source and Summit of the Christian Life and Mission of the Church*, 2). The gift of Christ, made present in the Eucharist, is the summit of our faith as it unites us as members of the one Body of Christ. It is also the source through which we are nourished and sustained to live out the life and mission of the Church. Exploring and focusing on the Mass, and in particular the Eucharist, reminds us of its importance in our lives and in the life of the whole Church.

Year 2 - Mercy

- Luke 6: 26
Be merciful, just as your Father is merciful.
- Titus 3:5
He saves us, not because of righteous things we had done, but because of his mercy. He saved us through the washing of rebirth and renewal by the Holy Spirit.
- Colossians 3:12
As God’s chosen ones, holy and beloved, clothe yourselves with compassion, kindness, humility, meekness, and patience.

Mercy is a seed of faith that takes root in our lives and guides us to help and support one another both spiritually and physically. Mercy is self-giving and self-sacrificing. Jesus’ death on the cross was the ultimate model of mercy – unconditional and self-sacrificing love. As sharers in God’s divine plan, we too are called to be merciful to one another, with no expectation of reward or repayment.

Year 3 - Mission

- John 15:1-5
I am the true vine, and my Father is the vinegrower. He removes every branch in me that bears no fruit. Every branch that bears fruit he prunes to make it bear more fruit. You have already been cleansed by the word that I have spoken to you. Abide in me as I abide in you. Just as the branch cannot bear fruit by itself unless it abides in the vine, neither can you unless you abide in me. I am the vine, you are the branches. Those who abide in me and I in them bear much fruit, because apart from me you can do nothing.
- Psalm 96:3
Declare his glory among the nations, his marvelous deeds among all peoples.

The mission of the Church is the “Declare his glory among the nations, his marvelous deeds among all peoples.” We are called to plant the seed of faith everywhere we go. To proclaim the Good News and to courageously bear witness to the faith in which we believe does not come without its challenges. Jesus reminds us that we must remain connected to him, the true vine, in order to bear fruit. We must remain rooted in who we are and what our mission is as Disciples of Christ.

60th Anniversary of the Diocese of St. Catharines

In 2018 the Diocese of St. Catharines will celebrate its 60th anniversary. With the theme, *Put Out Into the Deep* (Lk 5:4), the Diocese will focus on Christ in light of the ‘new evangelization.’ This theme parallels “Seeds of Faith” and will provide opportunity for continued discussion and dialogue between the Family, School, Church Triad. These conversations will also support the work of preparing for the Diocesan Synod in 2019.

Faith Day 2018

As we begin a new theological theme, it is our hope to gather the entire Niagara Catholic family for Faith Day on October 5, 2018. This will provide an opportunity for staff to explore the seeds of faith that have been planted in them, and to cultivate new opportunities for learning and growth in the areas of liturgy, prayer, and community. A system-wide Mass celebrated by His Excellency, Bishop Bergie, will firmly root us in the first year of our theme as we focus on Mass and the gift of the Eucharist.

System Implementation 2018-2021

Our theological theme will once again direct such elements as the daily prayer and resource package forwarded to all schools, the Faith Formation component of monthly Staff Meetings; Adult Faith Formation sessions; retreat, school and system faith-centered events; the Journey Retreat program focus; grade level retreats, prayer services, daily prayers, resources for Trustees, Administrators, Chaplaincy Leaders, Faith Ambassadors and faith connections for all staff through *My Niagara Catholic*.

With the engagement of a new theological theme, *Seeds of Faith: Mass, Mercy, Mission* may we all grow together on this great journey of faith, more deeply preparing ourselves to always meet the expectations of our Board's mission:

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

RECOMMENDATION

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of the Niagara Catholic Three Year Theological Theme 2018-2021, "Seeds of Faith: Mass, Mercy, Mission", as presented.

Prepared by: Krista Wood, Board Chaplaincy Leader

Presented by: Krista Wood, Board Chaplaincy Leader

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: May 8, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

TITLE: NIAGARA CATHOLIC SYSTEM PRIORITIES 2018-2019

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2018-2019, as amended.

Prepared by: Senior Administrative Council

Presented by: Senior Administrative Council

Recommended by: Committee of the Whole

Date: May 22, 2018



REPORT TO THE COMMITTEE OF THE WHOLE MEETING MAY 8, 2018

NIAGARA CATHOLIC SYSTEM PRIORITIES 2018-2019

BACKGROUND INFORMATION

Commencing at the January 16, 2018 Committee of the Whole Meeting, the Director of Education, the Superintendent of Business and Financial Services and members of Senior Administrative Council commenced monthly information reports to the Committee of the Whole Meetings on the Design of the System Priorities and Annual Board Budget 2018-2019 for ongoing discussion, input and recommendations.

The monthly information reports provided opportunities for Senior Administrative Council to engage in dialogue with the Committee of the Whole towards the design and consideration of a recommendation for the approval of the System Priorities 2018-2019 at the May 8, 2018 Committee of the Whole Meeting. Concurrently, Senior Administrative Council continues to build the 2018-2019 Budget to achieve the System Priorities 2018-2019 and meet all of the legislated requirements of the *Education Act* and the Ministry of Education Grants for Student Needs (GSN) funding allocations.

At the May 22, 2018 Board Meeting, the Director of Education, the Superintendent of Business and Financial Services and Senior Administrative Council will present a draft balanced Board Budget 2018-2019 for the consideration of the Board towards a recommendation for approval by the June 19, 2018 Board Meeting.

As noted in each monthly report to the Committee of the Whole, the annual System Priorities and balanced annual Board Budget will be in alignment with the Board's Vision 2020 Strategic Plan, Mission, Vision and Values, the two Niagara Catholic Strategic Directions and the four current goals of the Ministry of Education's *Achieving Excellence: A Renewed Vision for Education in Ontario*.

As approved by the Board on January 30, 2018, Senior Administrative Council continues to be committed to two fundamental principles in preparing the 2018-2019 System Priorities and balanced Board Budget. The two principles are:

- a) A commitment to providing Catholic educational excellence through approved programs and services for all students.
- b) A commitment to achieving the Board's Vision 2020 Strategic Plan and Annual System Priorities through balanced and sustainable annual budgets.

In preparing the recommendations for the 2018-2019 System Priorities and balanced Board Budget for the consideration of the Committee of the Whole and the Board, members of Senior Administrative Council continually monitor and review a variety of Niagara data and information. The data includes demographics, economic and employment statistics and trends; current and projected enrolment in elementary, secondary and continuing education schools; provincial educational directions; provincial Grants for Student Needs (GSN), Educational Funding Other (EPO) grants and capital funding of district school boards.

System Priorities and Annual Budget 2018-2019 Consultation & Decision Making Process

As part of the design, consultation, monitoring and decision-making process, members of Senior Administrative Council engaged, updated and informed, through reports, the January, February, March and April 2018 Committee of the Whole Meetings.

In addition to the continued dialogue with the Committee of the Whole, Senior Administrative Council invited, listened, participated and provided opportunities for extensive discussion with the following leadership groups, committees, councils and educational partners for input and recommendations in the design of the System Priorities and balanced Board Budget 2018-2019 for the consideration of the May 2018 Committee of the Whole and Board:

Continuous consultation, discussion and recommendations from:

- ❖ Trustees
- ❖ Senior Administrative Council
- ❖ Principals at Director's Meetings
- ❖ Family of Schools Meetings
- ❖ Secondary Principals Meetings
- ❖ Academic Council
- ❖ Elementary and Secondary Curriculum Councils
- ❖ Secondary Management Council Meetings
- ❖ School and Catholic Education Centre Staff Meetings

In addition to the groups noted above, presentations and an invitation to provide recommendations by April 20, 2018 were made to:

- ❖ Student Senates - Elementary and Secondary
- ❖ Catholic School Councils
- ❖ Special Education Advisory Council (SEAC)
- ❖ Niagara Catholic Parent Involvement Committee (NCPIC)
- ❖ Niagara Catholic Alliance Committee (NCAC)
- ❖ CUPE 1317 - President
- ❖ OECTA - Niagara Elementary Unit President
- ❖ OECTA - Niagara Secondary Unit President

As part of our open and transparent process, a summary copy of all the feedback received during the extensive consultation on the design of the System Priorities and Budget 2018-2019 is provided. In reviewing the feedback, recommendations were provided for consideration, both at the strategic system priority "what" level and at the implementation action "how" level. (Appendix A)

System Priority 2018-2019 Consultation Themes

In listening and reviewing all of the feedback provided during the four month consultation process, the following system priority themes emerged for consideration in designing both the System Priorities and annual Balanced Budget 2018-2019:

- Communication, partnership and engagement with parents and community
- Efficiencies through economies of scale
- Relationship with partners
- Student engagement and voice
- Equitable and inclusive outcomes
- Staff wellness supports and programs
- Professional Development delivery
- Analytic decision making
- Differentiated resource allocation
- Enrolment and retention

- Mental health wellness
- Newcomer supports
- Equity in resources
- Budget / resource allocations
- Student wellness
- Defend, Reinforce, Transform, Ensure Catholic faith is alive and strong

System Priorities 2018-2019

Rooted in achieving the expectations and outcomes of the Board approved Niagara Catholic Vision 2020 Strategic Plan, the Ministry of Education *Achieving Excellence* document and building on the 2017-2018 System Priorities, the Enabling Strategies of the Board's Vision 2020 Strategic Plan continue to provide focused system priority initiatives for 2018-2019 to achieve the Board's two Strategic Directions within its Vision 2020 Strategic Plan to:

- ✓ Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- ✓ Advance Student Achievement for All

At the May 8, 2018 Committee of the Whole Meeting, Senior Administrative Council will provide background information on each recommended System Priority, the working plan to operationalize each System Priority and the evidence to monitor the implementation of each System Priority for 2018-2019 for the consideration of the Committee of the Whole. (Appendix B)

Each Board approved System Priority will be accounted for in the balanced Board Budget 2018-2019 within the funding provided in the 2018-2019 Grants for Student Needs.

Once approved by the Board, a copy of the Niagara Catholic System Priorities 2018-2019 will be provided to all Principals, Vice-Principals, Administrators, Bishop Bergie and the Diocese of St. Catharines, the Special Education Advisory Council, Catholic School Councils, the Niagara Catholic Parent Involvement Committee and the Alliance Committee. A poster size copy of the 2018-2019 System Priorities will be placed in a public location in all schools, Board sites and the Catholic Education Centre for review by students, staff, parents and guests to Niagara Catholic. A copy will also be placed on the Board, My Niagara Catholic and My Niagara Catholic Trustee websites.

Throughout the 2018-2019 school year, Senior Administrative Council will continue to provide updates at each Committee of the Whole Meetings with monitoring reports on the implementation of various initiatives in achieving the System Priorities 2018-2019 and the Board's Strategic Plan.

As has been provided annually since 2010, a Mid-Year Progress Review of the System Priorities 2018-2019 will be presented at the January 2019 Board Meeting. A Niagara Catholic System Priorities 2018-2019 Achievement Report will be presented at the September 2019 Board Meeting.

In achieving the Board approved timeline to present the System Priorities 2018-2019 at the May 8, 2018 Committee of the Whole Meeting and having given full consideration of all input and recommendations provided through the extensive consultation process, the Niagara Catholic System Priorities 2018-2019 are presented to the Committee of the Whole for its consideration, discussion and approval. (Appendix C)

A visual presentation will be presented as part of this report.

Appendix A – Design of the System Priority and Balanced Budget 2018-2019 Consultation Feedback

Appendix B – Niagara Catholic System Priorities 2018-2019

Appendix C – Niagara Catholic System Priorities 2018-2019 Action Plan Working Document

RECOMMENDATION

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of the Niagara Catholic System Priorities 2018-2019, as presented.

Prepared by: Senior Administrative Council
Presented by: Senior Administrative Council
Recommended by: John Crocco, Director of Education, Secretary/Treasurer
Date: May 8, 2018

Design of System Priorities and Balanced Budget 2018-2019

Feedback

Recommendations as of April 24, 2018 – 4:00 p.m.

Committee of the Whole – Trustees

- Enhance communication opportunities with parents to increase pathway opportunities for students
- Enhance Staff Wellness supports and programs to ensure consistency in delivering programs and supports for students
- Redesign the Long-Term Accommodations Plan 2018-2023
- Increase efficiencies through economies of scale (declining enrolment, grade organization, school consolidations)
- Design specific plan for supports and programs for all staff
- Understand relationship with partners

Senior Administrative Council

Provide Supports for Success

- Enhance student engagement and voice in student achievement, equity, well-being and mental health for all students
- To improve equitable and inclusive outcomes for students
- Explore next generation career pathway programs for students

Enhance Technology for Optimal Learning

- Implement a system-wide platform to facilitate communication between staff and parents
- Improve the learning experience of students through access and use of technology

Building Partnerships and Schools as Hubs

- Continue to nurture community partnerships to achieve strategic priorities
- Strengthen relationships and support between schools, parishes and families
- Enhance communication opportunities with parents and community partners to increase pathway opportunities for students

Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance Staff Wellness supports and programs to ensure consistency in delivering programs and supports for students
- Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders
- Implement Health and Safety awareness and training initiatives focused on employee safety
- Design a Workplace Violence Awareness program

Create Equity and Accessibility of Resources

- Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decision
- Implement and review differentiated resource allocation to individual schools based on specified indicators

Ensure Responsible Fiscal and Operational Management

- Maintain financial stability through a balanced budget 2018-2019
- Increase economies of scale in the allocation of financial resources

Address Changing Demographics

- Continue to optimize efficiency in capacity utilization in all Board facilities
- Enhance strategies to optimize enrolment and retention of students

Principals – Family of Schools Meetings

Secondary Principals

1. Funding for three transition activities should continue
2. An allocation should be given in the budget to acknowledge the impact of travelling costs due to the NCAA structure
3. An allocation be provided to support smaller schools who need to run an identical number of programs with fewer students, which eats a larger % of the school’s budget
4. Requesting that a refresh cycle be developed for security cameras

Elementary and Secondary Curriculum Councils

Management Council Meetings

School and CEC Staff Meetings

St. James Catholic

Provide Supports for Success

- To review role of CYWs in school setting (whole class vs individual needs)
- To implement more mental health supports for school settings and to offer these strategies to parents
- To support schools by providing sufficient number of supply teachers as this increases mental health needs throughout the year in all school settings
- To implement a plan for more resource support for students struggling with reading skills in Primary grades so they can become functionally literate

Enhance Technology for Optimal Learning

- To implement tech assisted choice boards for students with special needs (to make this more consistent across the board with opportunities to share strategies and resources as colleagues)
- To develop google access printer version for students rather than sharing 'all' with teacher
- To enhance use of markbook by giving elementary the first option rather than secondary (or both at the same time). (This is a small detail but it is time consuming.)

St. Anthony Catholic

Provide Supports for Success

- PD for staff to use best practices, specifically for mental health in dealing with student issues as well as for self-care.
- ELL students – supports for newcomers who do not speak English. Possible translator for the first week for transitions
- Offer supports for the family
- Additional staff support needed to help students if they are dealing with trauma from their home country or with their new transition.
- Consistency in personnel to build rapport
- More opportunity to invite supports and to share what supports are available beyond teaching practice
- More opportunity to access to modelling of support
- System to become more stream line; such as a central number to call to help direct you to the appropriate supports/department/persons

Enhance Technology for Optimal Learning

- Board wide purchases of apps to help reduce cost and have available at all sites.
- More tech

Building Partnerships and Schools as Hubs

- Continue and improve upon the FOS partnership (i.e. DM transitions from K-8)
- Using grants to strengthen that partnership such as DM woodworking students completing projects that benefit feeder schools
- Skills competition
- Secondary and elementary staff visiting each other's work place
- Greater opportunities for DM co-op students
- If Secondary school receives new equipment send still usable old equipment to feeder schools

Strengthen Human Resource Practices and Develop Transformational Leadership

- Meet with teachers from our FOS on PA days to help share and network together
- Partner with another school in the system to help foster CILM's Equity
- Ensure equity in resources (i.e. technology) within classrooms and across all schools

Address Changing Demographics

- Continue with Nutrition programs such as the Breakfast Club
- Support for ELL students in Kindergarten
- More mental health training for CYW's
- More CYW time in schools with specific needs
- CYW's can be trained to be able to support staff

CEC Staff

D. Germano – Consultant

- A-Measurable action verb is DEAM- drop everything and Move
- Designed - for all ages
- Implement at elementary first, then secondary with DEAR
- Develop DEAM through PD
- Engage the CEC and schools with DEAM.
- Increase DEAM gradually over time.
- B-NEW-PAR- Measurable Action verb- PHE and Religion for all Grade 9 and or 10 students all year every other day with Religion. This will embody the healthy body, mind and soul triad. May help with enrollment in our secondary schools

L. Cronshaw – Consultant

- Continued focus on supporting the goals of the Renewed Mathematics Strategy
- Supporting educators in developing their pedagogical content knowledge for teaching mathematics through ongoing professional learning opportunities

R. Gentilcore – Consultant

Provide Supports for Success

- Provide Kindergarten teams with strategies and resources to develop Self-Regulation skills and Well-Being for all students

Building Partnerships and Schools as Hubs

- Facilitate delivery to community child care partners with strategies and resources in implementing common language and key understanding of the Kindergarten Program to support seamless transitions

Jeff Maxwell - Consultant

- Support educators to transform learning and teaching in both physical and virtual environments enabled by technology for innovative opportunities to expand what, how, when, and where students and educators learn
- Facilitate the development of resources in the school board to support technology enabled learning and teaching

Teri Cristelli - Consultant

- Promote student achievement, as well as the spiritual, physical, and intellectual well-being of elementary students, by increasing opportunities for creativity and expression through the Arts
- Improve access and use of resources/instruments to ensure equity and increase student engagement
- Provide after-school professional development opportunities to staff in arts disciplines
- Begin a system plan to purchase concert band instruments for more school sites

- Provide a designated space for music/arts teaching in all schools and a designated room in schools which have instrumental programs
- Restructure the Itinerant arts program to make it more pedagogically effective
- Implement an Arts Council of administrators to provide recommendations for hiring, community initiatives, opportunities and events

Student Senates - Elementary and Secondary

Providing Supports for Student Success

- Review and restructure the system of student engagement within Niagara Catholic to increase inclusion and effectiveness
- Continuing to promote student wellness through new supports and resource mapping, as well as a continued emphasis on Indigenous education

Catholic School Councils

St. Therese CSC

Want to ensure that special ed. receives all monies and is the area of focus

Want to ensure supports are in place for mental health and wellness-social workers, EAs, CYWs

St. Anthony CSC

Providing Supports for Student Success

- Bring back reading recovery
- Bring back CDA's
- More EA's to support academics

Enhance Technology for Optimal Learning

- More technology in the classrooms

Building Partnerships and Schools as Hubs

- Raise awareness on Mental Wellness issues (such as more time for CYW in schools)
- FACS offices as part of the school

Special Education Advisory Council (SEAC)

➤ **Provide Supports for Success**

- Identify best practices around inclusion

➤ **Building Partnerships and Schools as Hubs**

- Develop effective partnerships for communication related to students with special needs, e.g. parent to teacher, teacher to teacher, student to teacher

Niagara Catholic Parent Involvement Committee (NCPIC)

Support a partnership for board wide parent engagement event between the NCPIC and Alliance Committees and possibly NCPIC applies for pro-grant with this

Niagara Catholic Alliance Committee (NCAC)

- Defend (keeping our Catholic faith alive in future endeavors)
- Reinforce (same as above)
- Transform (as in transforming lives in our future students, through our faith)
- Ensure (as in ensuring that the doctrines of our Catholic faith are strong in our future curriculums)

OECTA - Niagara Elementary Unit

OECTA - Niagara Secondary Unit

CUPE Local 1317



**NIAGARA CATHOLIC
SYSTEM PRIORITIES 2018-2019**

To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publically funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

Advance Student Achievement for All

ENABLING STRATEGIES

Provide Supports for Success

- Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students
- Improve equitable and inclusive outcomes for students
- Explore next generation career pathway programs for students
- Continue to address the special needs of students on the margin

Enhance Technology for Optimal Learning

- Implement a system-wide electronic platform to facilitate communication between staff and parents
- Improve the learning experience of students through access and use of technology

Building Partnerships and Schools as Hubs

- Continue to nurture community partnerships to achieve strategic priorities
- Strengthen relationships and support between schools, parishes and families

- Enhance communication opportunities with parents and community partners to increase pathway opportunities for students

Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students
- Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders
- Implement health and safety awareness and training initiatives focused on employee safety
- Design a Workplace Violence Awareness program

Create Equity and Accessibility of Resources

- Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decision
- Implement and review differentiated resource allocation to individual schools based on specified indicators

Ensure Responsible Fiscal and Operational Management

- Maintain financial stability through a balanced budget 2018-2019
- Increase economies of scale in the allocation of financial resources

Address Changing Demographics

- Continue to optimize efficiency in capacity utilization in all Board facilities
- Enhance strategies to optimize enrolment and retention of students

2018-2019 System Priorities

Recommended by the May Committee of the Whole to May Board – May 22, 2018

| <p>VISION 2020 STRATEGIC PLAN ENABLING STRATEGY (WHY)</p> | <p>SYSTEM PRIORITY 2018-2019 (WHAT)</p> | <p>ACTION PLAN WORKING DOCUMENT (WHAT)</p> | <p>MONITORING THE EVIDENCE (HOW)</p> | <p>MOST RESPONSIBLE PERSON (MRP)</p> |
|--|---|---|---|--|
| <p><i>Provide Supports Success</i></p> | <p>Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students.</p> <p>Improve equitable and inclusive outcomes for students.</p> | <p>Review and restructure the system of student engagement within Niagara Catholic to increase inclusion and effectiveness.</p> <p>Engage through a consultative process to recreate, redesign, reimagine student and parent engagement, retreats and events.</p> <p>Continuing to promote student wellness through new supports and resource mapping, as well as a continued emphasis on Indigenous education.</p> <p>Utilize the data provided by the poverty reduction network, along with other data in the design of programs and supports for students.</p> <p>Continue to support student-led equity, well-being and mental health school based initiatives to enhance student voice and engagement.</p> <p>Engage staff, students, families and community partners to improve equitable outcomes for students.</p> <p>Support administrators and staff with the implementation of culturally responsive and relevant pedagogy and assessment practices.</p> | <p>Review and revise corresponding Board Policies.</p> <p>Present reports to CW for its consideration.</p> <p>Student Trustee elections and voting to the full student population of Niagara Catholic.</p> <p>Support the development and implementation of school -based initiatives, monitored by system and school based staff.</p> <p>Engage in Collaborative Inquiry with Safe and Accepting Schools’ Teams including Pre and Post Assessments.</p> <p>Review the implementation of the <i>Secondary Assessment, Evaluation and Reporting Guide</i>.</p> | <p>John Crocco Lee Ann Forsyth-Sells</p> <p>Lee Ann Forsyth-Sells</p> <p>Lee Ann Forsyth-Sells</p> |

| | | | | |
|--|--|---|---|--|
| | <p>Explore next generation career pathway programs for students.</p> | <p>Ensure that equity goals /actions are included in the Board and School Improvement Plans for Student Achievement and Well-being.</p> <p>Develop a plan to reduce systematic disparities in suspension, expulsion and exclusion, including the revision of <i>Safe And Accepting Schools'</i> policies, and to address the reporting of incidents using the Ministry of Education online reporting tool.</p> <p>Establish viable programming options to align with the Ministry of Education "Recommendations for Highly Skilled Workforce".</p> <p>Continue to focus on supporting the goals of the Renewed Mathematics Strategy.</p> <p>Enhance global competencies and experiential learning opportunities for students.</p> | <p>Include the goals and actions from the <i>Equity in Action Multi-Year Plan 2017-2020</i> in Board and School Improvement Planning and the SILC-System Improvement Learning Cycle.</p> <p>Review and analyze suspension,School Climate and Student Voice surveys data to identify disparities,along with the collection of identity-based data.</p> <p>Staff to support Experiential Learning Lead responsibilities and SEF Lead.</p> <p>Report on viable expansion of community-connected experiential learning opportunities for K-12 and adult learners.</p> <p>Report on viable dual-credit programming options (secondary and adult students).</p> <p>Report on increased student exposure to STREAM.</p> <p>Report on Career/Life Planning Initiatives.</p> | <p>Yolanda Baldasaro Ted Farrell Pat Rocca</p> |
|--|--|---|---|--|

| | | | | |
|--|---|--|--|--|
| | <p>Continue to address the special needs of students on the margin.</p> | <p>Review viability, efficiencies, design and support of existing system and school programs, supports and services.</p> <p>Review the current special education needs model and determine frequent check in.</p> <p>Engage the social teachings of the Church to the marginalized students within our system.</p> | <p>Report on transition supports/programs/ for students with developmental disabilities.</p> <p>Cohesion with Long Term Accommodations Plan, staffing allocations, transportation planning and dedicated school resources.</p> <p>Suggestions from the meetings are then discussed at Area Team meetings and with Principals for potential implementation.</p> | <p>SAC</p> <p>Pat Rocca</p> <p>SAC</p> |
|--|---|--|--|--|

| | | | | |
|---|--|---|---|---|
| <p><i>Enhance Technology for Optimal Learning</i></p> | <p>Implement a system-wide electronic platform to facilitate communication between staff and parents.</p> <p>Improve the learning experience of students through access and use of technology.</p> | <p>Review and adopt an efficient and effective system or application software for teaching staff to communicate with parents.</p> <p>Review new technologies that are available and how they can impact the achievement of learning goals.</p> <p>Re-examine implementation of technology enhanced learning platforms.</p> <p>Review software licensing agreements for relevance/value.</p> <p>Continue the investment in aruba wireless technology in our schools.</p> | <p>Professional development plan to support use.</p> <p>Increased use of Ministry of Education Virtual Learning Environment (VLE) by school staff.</p> <p>Effect of use of VLE on Board resource allocations.</p> <p>Report on review and strategies for improvement.</p> | <p>Giancarlo Vetrone</p> <p>Giancarlo Vetrone Yolanda Baldasaro Pat Rocca</p> |
|---|--|---|---|---|

| | | | | |
|--|---|---|---|---|
| <p><i>Building Partnerships and School Hubs</i></p> | <p>Continue to nurture community partnerships to achieve strategic priorities.</p> | <p>Use EDU Early Years and Child Care Framework to support continued optimization of programs and services in schools.</p> | <p>Review service delivery data from EarlyOn Centre.</p> <p>Report data mapping of the type of service (infant/toddler/pre-school/before and after) provided in schools.</p> <p>Continued engagement with community child care partners regarding strategies and resources in implementing common language and key understanding of the Kindergarten Program to support seamless transitions.</p> | <p>Yolanda Baldasaro Ted Farrell Scott Whitwell</p> |
| | <p>Strengthen relationships and support between schools, parishes and families.</p> | <p>Support a multi-year implementation of digital resources for elementary Religion and Family Life program.</p> | <p>Funding to purchase Grade 4 “Growing in Faith, Growing in Christ” for 2018-2019 school year implementation.</p> <p>Professional development opportunities planned for parish priests/principals using elementary Religion and Family Life program digital resources.</p> | <p>Yolanda Baldasaro John Crocco</p> |
| | | <p>Support a partnership between the Alliance, Niagara Catholic Parent Involvement and Special Education Advisory Committees to support the implementation of the new three-year Theological Theme, and equity and inclusive education.</p> | <p>Submit a PRO Grant Application to implement in 2018-2019.</p> | <p>John Crocco Lee Ann Forsyth- Sells Pat Rocca</p> |

| | | | | |
|--|--|--|--|--|
| | <p>Enhance communication opportunities with parents and community partners to increase pathway opportunities for students.</p> | <p>Design multifaceted communications with parents from both the school and system level.</p> <p>Provide information sessions for students and parents on pathway opportunities at both the elementary and secondary panel.</p> <p>Encourage and facilitate early and ongoing communication with parents regarding transition from elementary school to secondary school for students with special needs.</p> <p>Increase in partnership with community agencies, post-secondary, business and industry.</p> | <p>Increase in parent communication and sessions.</p> <p>Implement a backwards design model where the goals of the IEP are reviewed to ensure that the long term goals for the student's continuing education pathway are consistent with the student's current educational pathway.</p> <p>Student Support Team meetings. Transition meetings with parents.</p> | <p>Yolanda Baldasaro Ted Farrell Pat Rocca</p> |
|--|--|--|--|--|

| | | | | |
|---|--|--|---|--|
| <p>Strengthen Human Resource Practices and Develop Transformational Leadership</p> | <p>Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students.</p> | <p>Complete design and implementation of system wide survey.</p> <p>Design specific plan for supports and programs for all staff.</p> <p>Understand relationship with partners.</p> | <p>Reduction in the number of staff absenteeism due to personal illness.</p> | <p>Frank Iannantuono</p> |
| | <p>Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders.</p> | <p>Archive professional development presentations for staff reference</p> <p>Design a professional development platform for all staff in order to further develop the Applied Behavioural Analysis strategies utilized in schools.</p> | <p>Designated professional development to Early Childhood Educators to increase their capacity in supporting Kindergarten Program included in 2018-2019 PA day outline.</p> | <p>Frank Iannantuono Yolanda Baldasaro Pat Rocca</p> |
| | | <p>Develop orientation and training manual for School Secretaries and occasional staff.</p> | <p>Designated professional development to support mathematical literacy included in 2018-2019 PA day outline.</p> | <p>Yolanda Baldasaro</p> |
| | <p>Implement Health and Safety awareness and training initiatives focused on employee safety.</p> | <p>Development of awareness and training tools for employees. The focus will be the development of more accessible tools for employees.</p> | <p>The development of a tracking system to monitor employee training.</p> | <p>Giancarlo Vetrone</p> <p>Frank Iannantuono</p> |
| | | | <p>Implement the Workplace Violence policy as per the updated Ministry requirements.</p> | <p>Frank Iannantuono</p> |

| | | | | |
|--|---|--|--|---|
| | Design a Workplace Violence Awareness program. | <p>Implementation of workplace violence information to employees through policy and procedures:</p> <ol style="list-style-type: none">1. Develop measures and procedures for workplace violence by providing best practices.2. Provide information to protect workers from workplace violence.3. Provide employees with procedures to report incidents of workplace violence to the board or supervisor. <p>Implement a model that allows for a variety of opportunities for all staff to develop greater efficacy in the use of ABA strategies.</p> | <p>Training and awareness will be provided for all supervisors at all sites.</p> <p>Through a Health and Safety tab on the internal website a list of procedures and required forms will be made easily accessible to all employees.</p> <p>Explore the use of technology in order to provide professional development to as many staff possible.</p> <p>Expand the availability of our ABA staff to provide greater learning opportunities for all staff.</p> | <p>Frank Iannantuono</p> <p>Pat Rocca</p> |
|--|---|--|--|---|

| | | | | |
|---|---|--|--|---|
| <p><i>Create Equity and Accessibility of Resources</i></p> | <p>Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decision.</p> <p>Implement and review differentiated resource allocation to individual schools based on specified indicators.</p> | <p>Review options and allocate resources for a Database Administrator position to begin building a database hub.</p> <p>Use of social economic indicators and academic achievement markers in each school to enhance our allocation of resources for school budgets.</p> | <p>Report on review and strategies for improvement.</p> <p>Report on review and strategies for improvement.</p> | <p>Giancarlo Vetrone</p> <p>Giancarlo Vetrone</p> |
| <p><i>Ensuring Responsible Fiscal and Operational Management</i></p> | <p>Maintain financial stability through a balanced budget 2018-2019.</p> <p>Increase economies of scale in the allocation of financial resources.</p> | <p>Ensure alignment of resources with 2018-2019 Ministry funding models and formulae.</p> <p>Explore and review resource allocations that reflect current size and achieve accurate scalability.</p> | <p>Monitor any changes in revenue or unforeseen expenditures to ensure full Ministry of Education compliance by August 2019.</p> <p>Engagement of key stakeholders in the decision making process.</p> | <p>SAC Team</p> <p>Giancarlo Vetrone</p> |

| | | | | |
|---|--|--|---|--|
| <p><i>Address Changing Demographics</i></p> | <p>Continue to optimize efficiency in capacity utilization in all Board facilities.</p> <p>Enhance strategies to optimize enrolment and retention of students.</p> | <p>Reprioritize Long-Term Accommodations Plan 2018-2022 with the addition of the revised Pupil Accommodation Guidelines.</p> <p>Increase efficiencies through economies of scale (declining enrolment, grade organization, school consolidations).</p> <p>Create the conditions for increased international student enrolment and retention, including enhanced support services and greater engagement of local Niagara Catholic students in international education experiences.</p> <p>Design a promotional plan to increase awareness of neighbourhood schools within the community.</p> <p>Redesign and refine brand awareness and communication with stakeholders.</p> <p>Redesign our current webpage and its integration with school webpages.</p> | <p>Revise Board Policies as required.</p> <p>The annual review by the Board will provide regular opportunities for the Board to address new accommodation issues.</p> <p>Review and explore ways to attract international students to Niagara Catholic.</p> <p>Monitor the implementation to meet the needs of the system.</p> <p>Confirm if strategies resulted in higher enrolment.</p> | <p>Ted Farrell Scott Whitwell</p> <p>Ted Farrell</p> <p>Ted Farrell Scott Whitwell</p> <p>John Crocco Giancarlo Vetrone</p> <p>Giancarlo Vetrone</p> |
|---|--|--|---|--|

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: MINUTES OF THE NIAGARA CATHOLIC PARENT
INVOLVEMENT COMMITTEE OF JANUARY 11, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Minutes of the Niagara Catholic Parent Involvement Committee Meeting of January 11, 2018 as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING

JANUARY 11, 2018

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, January 11, 2018 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland, ON.

The meeting was called to order at 7:15 p.m. by Chair Daly.

A. ROUTINE MATTERS

1. Opening Prayer

Opening prayer was led by Fr. Peter Rowe.

2. Roll Call

| Parent Members | Affiliations | Present | Excused | Absent |
|---------------------------|---|---------|-------------------------|--------|
| Shonna Daly | Fort Erie/Port Colborne/Wainfleet | √ | | |
| Leanne Prince | Grimsby/Lincoln/West Lincoln/Pelham | √ | | |
| Rebecca Williams | Grimsby/Lincoln/West Lincoln/Pelham | √ | | |
| Kim Hedden | Merritton/Thorold | | √ | |
| Heather McCluckie | Merritton/Thorold | √ | | |
| Chris Kouroushis | Niagara Falls/Niagara-on-the-Lake | √ | | |
| Rita Colling | Niagara Falls/Niagara-on-the-Lake | √ | Excused at 8:30 p.m. | |
| Mary Mannella-Byers | Niagara Falls/Niagara-on-the-Lake | √ | | |
| Josephine Muraca-Lettieri | Niagara Falls/Niagara-on-the-Lake | | √ | |
| Marion Battersby | St. Catharines | √ | | |
| Lisa Finley | St. Catharines | | | √ |
| Kate Hingston | St. Catharines | √ | | |
| Angela Lorenzo | St. Catharines | √ | | |
| Carrie Vernelli | Welland | √ | Excused at 8:25 p.m. | |
| | | | | |
| Leone Strilec | Development and Peace | √ | | |
| Shelley Gilbert | Society of St. Vincent de Paul | | √ | |
| | | | | |
| Anna Racine | SEAC Representative | √ | | |
| Fr. Peter Rowe | Bishop/Diocesan Representative | √ | | |
| Gabriel Demizio | Secondary Student Senate Representative | √ | | |
| Trustees | | | | |
| Kathy Burtnik | Trustee | √ | | |
| Dino Sicoli | Trustee | | √ | |

The following staff was in attendance:

Lee Ann Forsyth-Sells, Superintendent of Education, Kim Kuchar, Elementary Principal, and Yvonne Anderson, Recording Secretary.

Regrets sent: Dino Sicoli, Shelley Gilbert, Bradley Johnstone, Josephine Muraca-Lettieri and Josie Rocca

3. Approval of the Agenda

Moved by: Rita Colling

Seconded by: Marion Battersby

THAT the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of January 11, 2018 as presented.

CARRIED

4. Declaration of Conflict of Interest

No conflict of interest was declared.

5. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of November 2, 2017

Moved by: Heather McCluckie

Seconded by: Leanne Prince

THAT the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 2, 2017 as presented.

CARRIED

B. PRESENTATIONS

1. Don't Freak Out-Vincent Atallah and Adam Vasallo

Superintendent Forsyth-Sells provided further clarification on the components of the Don't Freak Out presentation proposal. The presentation will be shared with the secondary Principals.

2. Catholic Education Symposium- November 14 and 15, 2017

Shonna Daly, Josephine Muraca-Lettieri, Leanne Prince and Carrie Vernelli represented the NCPIC at the Catholic Education Symposium on November 14 and 15, 2017 in Toronto. The symposium was organized by the Ontario Bishops to gather information from all partners in Catholic Education to support the writing of a sequel to "Renewing the Promise". Bishop Bergie was the keynote speaker and presided over the Mass. NCPIC representatives reported that the symposium was well attended by various partners in Catholic Education, and that the sessions were inspirational and evoked self-reflection.

C. Chair's Report: Recommendation to the Board

Motion by: Leanne Prince

Seconded by Heather McCluckie

THAT the Niagara Catholic District School Board review the Catholic School Council Policy No. 800.1 to include the following statement, "that each Catholic School Council is to host a annual Faith Formation for the school community".

CARRIED

D. 2017-2018 NCPIC GOALS

NCPIC Newsletter

Superintendent Forsyth-Sells reported that the Draft January 2018 NCPIC Newsletter was provided for review. The NCPIC Newsletter will be sent to all elementary and secondary Principals. Principals will share the newsletter with parents/guardians through SchoolConnects. It will be posted on the Board website under parent involvement and printed copies will be made available at each school upon request.

E. SUBCOMMITTEE REPORTS

1. FAITH FORMATION

- A recommendation was made to hold a NCPIC Faith Formation at the Niagara Catholic Journey Retreat Centre in June 2018 facilitated by the Student Senate.
- Discussion occurred around the Niagara Catholic Parent Involvement Committee hosting a Faith Formation evening for students, parents/guardian and the school communities in October 2018.
- The Faith Formation subcommittee will meet to further discuss these initiatives and will share the details at the next NCPIC Meeting of March 1, 2018.

2. POLICY- Chair Daly

The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process.

Recommendations made for the following policies at the NCPIC Meeting of January 11, 2018 will be submitted to Jennifer Pellegrini on behalf of the NCPIC on January 12, 2018.

Assignment of Principals & Vice-Principals Policy No. 202.1

Under Administrative Procedures point 9.

Appointments, assignments and/or reassignments of Principals and/or Vice-Principals will be made by the Director of Education with consideration given to the Principal Profile as completed by the Catholic School Council in consultation with the Catholic School Council Chair and submitted by the Catholic School Council on an annual basis. Appointments and assignments will be reported to the Board.

- Recommendation: Create an electronic Principal Profile form for Catholic School Councils to complete and submit annually.

Employee Attendance During Inclement Weather and Workplace Closure Policy No. 201.9

- No recommendations.

Niagara Catholic Education Award of Distinction Policy No. 100.7

- Recommendation: Add a statement that the Selection Committee has the authority to determine that a recipient may not be selected from the nominations submitted for that particular year.
- Recommendation: Add a statement in the Procedures and on the Nomination Form about the notification to successful and unsuccessful recipients.

Nutrition Policy No. 302.7

- No recommendations.

Records and Information Management Policy No. 600.2

- No recommendations.

- **Student Trustees Policy No. 100.4**
NCPIC members reviewed the policy and will continue to review the Student Trustee Policy No. 100.4 to forward their feedback no later than February 8, 2018.

3. **NCPIC PRO Grant 2017-2018**

Superintendent Forsyth-Sells confirmed that the NCPIC PRO Grant project “*Niagara Catholic Well-Being, Learning and Achievement Fair*” for parents/guardians, students and school community will take place on Wednesday, April 4, 2018 at Denis Morris Catholic High School with Keynote Speaker Dr. Bruce Ferguson. Parents/Guardians will have an opportunity to participate in Literacy and Numeracy workshops and refreshments will be available.

F. REPORT FROM THE DIRECTOR’S DESIGNATE SUPERINTENDENT OF EDUCATION

1. ***Niagara Catholic Education Award of Distinction Nomination Form 2018***

Superintendent Forsyth-Sells invited and encouraged members of the NCPIC to nominate a recipient for the Niagara Catholic Education Award of Distinction 2018. The nomination form and guidelines are available on the Board website and must be submitted to Frank Iannantuono no later than Tuesday, March 2, 2018. The Niagara Catholic Education Award of Distinction 2018 will be presented at the Bishop’s Gala on Friday, April 20, 2018 at Club Roma.

2. ***Draft Elementary and Secondary School Year Calendar 2018-2019***

Superintendent Forsyth-Sells provided the Draft Elementary and Secondary School Year Calendar for 2018-2019. Feedback is to be received no later than 1:00 p.m. on Friday, January 26, 2018 to the attention of Jennifer Pellegrini jennifer.pellegrini@ncdsb.com.

3. ***Director’s Annual Report***

Superintendent Forsyth-Sells reviewed the Director’s Annual Report.

4. ***NCPIC Financial Report***

A financial statement was provided for information.

G. COMMUNITY REPORTS

1. ***Development and Peace-Leone Strilec***

- Special thanks to Notre Dame College who raised \$20,575 for Development and Peace this year through their Pilgrimage.
- Two Notre Dame College students were welcomed as part of the Development and Peace Diocesan Committee.
- Development and Peace promoted and financially supported the production of the Documentary “Open Bethlehem”. The production was presented at the Film House in St. Catharines on December 13, 2017. It was well attended and generated good discussion.
- The annual education workshop for high schools was held on Wednesday, January 10, 2018 highlighting the theme “Women at the Heart of Peace”.
- The Share Lent Launch for the Diocese of St. Catharines will take place Saturday, February 3, 2018 at St. Alfred for members of the parish groups, with the theme “Together for Peace”. Mass begins at 9:30 a.m. and will be celebrated by Bishop Bergie.

2. Society of St. Vincent de Paul-Shelley Gilbert

- Thank you and appreciation was extended to the Niagara Catholic elementary and secondary schools that made Christmas a little brighter by supporting food drives and facilitating the preparation of Christmas hampers for families in need.
- St. Vincent de Paul will once again be reaching out to Niagara Catholic elementary and secondary schools to support the 2nd annual North of 60 project in support of the Naujaat Nunavut communities.

H. SEAC REPORT-Anna Racine

- Al Monachino, Behaviour Resource Teacher and Rose Perri-Gentilcore, Early Years Literacy Coach and Early Years Lead, presented a Mindfulness Workshop at the SEAC Meeting of December 6, 2017.
- Elections took place at the SEAC Meeting of January 10, 2018, Anna Racine was acclaimed the Chair and Karen Murphy was acclaimed at the Vice-Chair for the 2017-2018 school year.
- Discussion occurred around the SEAC Goals for the 2017-2018 school year
 1. To hold a SEAC Meeting at a secondary school and invite parents/guardians to attend.
 2. Schools visits by SEAC members to witness/discuss best practices for inclusion.
 3. Review the Special Education Plan and welcome presentations by staff members for feedback.

I. BISHOP/DIOCESAN REPORT-Fr. Peter Rowe

- Fr. Peter Rowe shared the Bishop's Pastoral Letter on the Occasion of the 60th Anniversary of the Diocese of St. Catharines. Bishop Bergie hopes and prays that as a diocesan family, we will be able to "remember the past with gratitude, to live the present with enthusiasm and to look forward to the future with confidence." The principal diocesan celebration will take place on Monday, November 26, 2018 at the Cathedral.
- Fr. Peter Rowe reported that for the past two years the diocese has been involved with a process of discernment by asking parishes to consider their current situation with an emphasis on both challenges and opportunities. The goal of the exercise is to help parishes move from maintenance to mission. A significant part of this process is to rediscover Christ and the joy of believing.
- Fr. Peter shared that the 465-year-old severed right forearm of St. Francis Xavier is a Catholic Relic that is travelling from Rome to Ottawa before embarking on a 14-city tour across Canada from January 3, to February 2, 2018. The relic will visit three Toronto parishes, St. Michael's Cathedral Basilica on January 12, 2018, St. Francis Xavier Church on January 13, 2018 and Our Lady of Lourdes Parish on January 14, 2018.

J. STUDENT SENATE REPORT-Gabriel Dimizio

- The Student Senate held the Niagara Catholic "Lead Out Loud" Conference on November 24, 2017 at Holy Cross Catholic Secondary School with all of the elementary student senators. The day began with Keynote Speaker, Britta B and students enjoyed her unique way of conveying her message of staying true to yourself and self-love. Students also participated in a variety of workshops and enjoyed a lunch prepared by the Holy Cross culinary team.
- Student Senate is currently working on a Social Media System Awareness plan to spread awareness throughout the Board on the roles and responsibilities of Student Senate. The plan includes:
 - Creating Student Senate social media platforms (Twitter and Instagram).
 - Having Senators and Student Council Presidents participate in Catholic Secondary School Open Houses.
 - Designating a space in schools where students can see a picture and the names of their Senators.

- Student Senate is also working on a Catholic Secondary School Social Media Policy to streamline the way social media is used in Niagara Catholic secondary schools.

K. STAFF REPORTS-*Kim Kuchar*

- All elementary and secondary schools participated in a variety of Advent and Christmas Events such as Advent Masses and Christmas Concerts with their school communities and shared the joy of the Christmas Season by holding Food, Toy and Hat and Mitten and Winter Clothing Drives.
- Elementary Professional Activity Day: Friday, January 19, 2018
- Secondary Exams: January 26, to Feb 1, 2018
- Elementary Family Literacy Day: Friday January 26, 2018
- Jr/Int. Students are preparing for their school's Speak OUT! Displays
- Kindergarten Communication of Learning Reports and Grades 1 to 8 Provincial Report cards will be distributed on February 15, 2018.
- "Kids Helping Kids Campaign 2018" activities supporting the Niagara Children's Centre will be held during the week of February 12-15, 2018.
- All elementary and secondary schools will be preparing for Lent beginning with Ash Wednesday on February 14, 2018.
- Elementary and Secondary Professional Activity Day: February 16, 2018.
- Family Day: February 19, 2018.

L. TRUSTEE REPORTS-Trustee Burtnik

- The Board Organizational Meeting took place on Tuesday, December 5, 2017. Fr. Paul McNeil was acclaimed Chair of the Board and Trustee Patricia Vernal was elected as Vice-Chair of the Board.
- Trustee representatives on the NCPIC for the 2017-2018 school year will continue to be Trustee Burtnik and Trustee Sicoli.
- Student trustees across the province, including Niagara Catholic Student Trustees Hannah Tummillo and Nico Tripodi, released a report on the challenges students face going into elections titled "A Turning Point for Education: The Student Platform" : Education policy recommendations for the 2018 provincial election-created by students, for students through the OSTA-AECO. The link to access the report will be sent to all NCPIC members.
- Very little feedback was received from the public consultation of the Executive Compensation Framework. The resolution of the Executive Compensation Framework will be presented at the Board Meeting of January 30, 2018.

M. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

N. NEXT MEETING:

Thursday, March 1, 2018 at 7:00 p.m. at the Catholic Education Centre.

O. CLOSING PRAYER: Closing Prayer was led by Fr. Peter Rowe.

P. ADJOURNMENT

Moved by: Leanne Prince

Seconded by: Chris Kouroushis

THAT the January 11, 2018 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

CARRIED

The meeting was adjourned at 9:00 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE STAFF WELLNESS
COMMITTEE MEETING OF JANUARY 31, 2018**

RECOMMENDATION

THAT The Niagara Catholic District School Board receive the Approved Minutes of the Staff Wellness Committee Meeting of January 31, 2018, as presented for information.



STAFF WELLNESS COMMITTEE

WEDNESDAY, JANUARY 31, 2018

1:30 pm – 3:30 pm

Father Kenneth Burns, C.S.C. Board Room



APPROVED MINUTES

1. Opening Prayer
 - Prayer For A Balanced Life
2. Committee Members – roll call

| Staff Wellness Committee | Present | Absent | Regrets |
|---|---------|--------|---------|
| John Crocco, Director of Education | ✓ | | |
| Frank Iannantuono, Superintendent of Human Resources | ✓ | | |
| Gina Sattin, Coordinator of Staff Wellness (<i>Chair</i>) | ✓ | | |
| Krista Wood, Board Chaplaincy Leader | | | ✓ |
| Mary Ann McKinley, Vice Principal | ✓ | | |
| Marie Balanowski, OECTA-E President | | | ✓ |
| Dino Sicoli, Trustee | | | ✓ |
| Anthony Corapi, Coordinator of Staff Development | ✓ | | |
| Andrea Bozza, Mental Health Leader | | | ✓ |
| Teresa Claxton, Supervisor of Benefits | ✓ | | |
| Anna Maxner, CUPE President | | ✓ | |
| Jennifer McArthur, OECTA-E Vice President | ✓ | | |
| Lisa Bowers, OECTA-S President | | | ✓ |

3. Unapproved Minutes of Staff Wellness Meeting – October 31, 2017
 - Moved by a committee member
 - Seconded by a committee member
 - That the Niagara Catholic District School Board Staff Wellness Committee members approve the Minutes of the meeting on October 31, 2017, as presented.
 - Carried
4. Presentation/Discussion with Linda Jeffries, Lidkea Stob & Associates
 - o Will discuss options for workshops, building resiliency and relationships
 - o Linda Jeffries to discuss options with the Staff Wellness Committee
 - Time Management
 - Bullying and Workplace Harassment – legislation incorporated
 - Caring For The Caregivers - self-care, burn-out, what to look for, listening to your family

- Getting Back To Basics as educators, why they entered the profession
- Teamwork & Common Goal
- Up to 50 people at a time
- Format is PPT with lecture/handouts for sessions
- Presentations to be geared to all staff
- Sessions can be up to 1.5 hours
- Can be offered multiple times/sessions
- Gather feedback after session to be more targeted; follow-up and future sessions
- Retirement session is a therapeutic approach, mitigate the impact/Transition workshop
- Can we keep the PPT's and add to our website, executive summary
- Can they be offered by the end of the year (Transitioning, Caring For Caregiver)
- Sessions should be geared to all employees

5. Staff Wellness Initiatives

- o Plan for Staff Wellness initiatives 2017-18 school year
 - Financial Wellness (Jan 31st)
 - March 21st – Financial Wellness Session #2
 - Lidkea Stob – TBD
 - Sandy Maxwell (Dietician from Niagara Region)
 - Yoga- starting March 26
 - Working with anxious students (April 16)
 - Mindfulness-Part 2 (April)
 - SafeTALK (May 1st)
 - Faith Formation Sessions - ongoing
 - Notices being sent out two weeks prior
 - Offer various locations for sessions
 - Something for parents? Dealing with anxious kids? Anxiety, Depression
 - Parenting Workshop was offered

6. Ideas, Recommendations/Suggestions from the Staff Wellness Committee

- o Suggestions for 2017 – 2018 School year
- o Stressors in the workplace –source of stress – Several tools available to handle stress – sub-committee
- o Look at 2018 – 2019, budget for next year, work on calendar with activities for Mind, Body and Spirit

7. Next Meeting – Tuesday, May 1, 2018 @ 2:00 p.m.

8. Adjournment

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE (SEAC) MEETING OF
APRIL 4, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of April 4, 2018 as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, APRIL 4, 2018

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, April 4, 2018, at 7:30 p.m. at Denis Morris Catholic High School, St. Catharines.

The meeting was called to order at 7:30 p.m. by Chair Racine.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair Racine.

2. Roll Call

| Members | Affiliations | Present | Excused | Absent |
|--------------------------------------|--|---------|---------|--------|
| Anna Racine | The Tourette Syndrome Association of Ontario | ✓ | | |
| Karen Murphy | Autism Ontario Niagara Region | ✓ | | |
| Rob Lavorato | Down Syndrome Caring Parents (Niagara) | ✓ | | |
| Bill Helmeczi | Pathstone Mental Health | ✓ | | |
| Andrew Howcroft | Community Living Welland Pelham | ✓ | | |
| Dorothy Harvey | Niagara Children's Centre | ✓ | | |
| Rita Smith | Community Living Port Colborne/Wainfleet | | ✓ | |
| Brittani Ali | Learning Disabilities Association Niagara Region | | ✓ | |
| Trustees | | | | |
| Pat Vernal | | | ✓ | |
| Maurice Charbonneau | | ✓ | | |
| Student Senate Representative | | | | |
| Justine Bourak | | ✓ | | |

The following staff were in attendance:

Pat Rocca, Superintendent of Education; **David O'Rourke**, Coordinator – Special Education; **Lisa Selman**, Principal, Elementary; **Denice Robertson**, Principal, Secondary; **Tina DiFrancesco**, Recording Secretary

Announcement

Chair Racine informed the SEAC members that Brittani Ali, Learning Disabilities Association will no longer be able to attend SEAC as a representative as her contract is ending with the LDA.

3. Approval of the Agenda

Moved by Bill Helmeczi

Seconded by Andrew Howcroft

THAT the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of April 4, 2018.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Special Education Advisory Committee Meeting of March 7, 2018

Moved by Karen Murphy

Seconded by Rob Lavorato

THAT the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of March 7, 2018 as presented.

CARRIED

B. PRESENTATIONS

C. VISIONING

1. Goals and Vision for 2017-2018

1.1 Goals and Vision for the 2017-2018 School Year – Report on School Visits

Chair Racine spoke about having the meeting at Denis Morris Catholic High School this evening, stating that it is a SEAC goal to have a meeting in a school.

Another SEAC goal for the 2017-2018 school year is that each SEAC member visit a school to look at best practices regarding inclusion. Members spoke about their visits in elementary and secondary schools and reported information relating to inclusion and Niagara Catholic special education programs and services.

D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF MARCH 7, 2018

1. **Learner Advocacy**
2. **Parent Outreach**
3. **Program and Service Recommendations**
4. **Special Education Budget**
5. **Annual Review, Special Education Plan**
6. **Other Related Items**

6.1 System Priorities 2018-2019 – Submission for a measurable action verb

A discussion was held regarding ideas for the measurable action verb System Priority for 2018-2019. Superintendent Rocca will bring the suggestions to Senior Administrative Council.

7. Policy Review

The following policies were presented for review.

Christian Community Service Policy (400.3)
Electronic Communications Systems Policy (Students) (301.5)
Employee Hiring and Selection Policy (203.1)

Feedback can be submitted to jennifer.pellegrini@ncdsb.com by April 12, 2018.

Bottled Water Policy (701.5)
Employee Code of Conduct and Ethics Policy (201.17)
Environmental Stewardship Policy (400.6)
Voluntary and Confidential Self-Identification for First Nations, Metis and Inuit Students Policy (301.9)

Feedback can be submitted to jennifer.pellegrini@ncdsb.com by May 10, 2018.

E. SEAC REPORT

1. Review and Approval of SEAC Insert for Catholic School Council Agenda

- A report on the achievement of the following SEAC goals was sent to Principals to include in their Catholic School Council agenda.
 - Have a SEAC meeting at a school to promote parent engagement.
 - SEAC members to visit a school – look at best practices regarding inclusion.

2. Review and Approval of SEAC Insert for School Newsletters

- Same as noted above.

F. AGENCY REPORTS

1. Down Syndrome Caring Parents (Niagara) – Rob Lavorato

- Nil Report

2. The Tourette Syndrome Association of Ontario – Anna Racine

- Nil Report

3. Pathstone Mental Health – Bill Helmeczi

- Nil Report

4. Community Living Welland Pelham – Andrew Howcroft

- Regarding the less expensive cost for inclusive education, (See “A Case for Inclusive Education” Gillian Parekh Copyright © (February 2013) Toronto District School Board, pg. 16.) There are many other examples and some even refer to the myth of the expensive cost of inclusion.
- **Inclusive Education, Emergent Solutions** by Gary Bunch and Dr. Angela Valeo, ISBN 978-1-895418-86-6 © 2008. This book presents snapshots of the struggle of educational change as seven nations respond to this new human rights understanding of how education and disability should intersect. In various ways and at different levels, each is experiencing the tension and excitement, which always accompany change.

5. Autism Ontario Niagara Region – Karen Murphy

- World Autism Day was yesterday, due to popular demand, flags were sold out. Lots of media coverage throughout various communities and all 57 Catholic schools participated. Once again, thank you for all your support.
- Summer camp registration has been extended to April 8 at 5:00p.m.

6. **Niagara Children's Centre – Dorothy Harvey**

- Nil Report

7. **Community Living Port Colborne/Wainfleet – Rita Smith**

- Nil Report

8. **Learning Disabilities Association Niagara Region – Brittani Ali**

- Nil Report

G. STAFF REPORTS

1. **Lisa Selman – Principal, Elementary**

Happening in Elementary Schools

- Nil Report

2. **Denice Robertson – Principal, Secondary**

- We are in the midst of organizing and participating in transition meetings and visits for some incoming Special Education students next year. These transition events include the sharing of information about some new students who will be joining our Special Education Classroom for the 2018-2019 school year.
- With parent/teacher interviews happening in early April the Special Education departments are making preparations to host and assist parents with any inquiries.
- Students have been making course selections and ensuring that their choices coincide with their appropriate pathway.
- Students with Individual Education Plans who require additional support are currently taking part in preparation activities related to the Ontario Secondary School Literacy Test, which will take place on April 10, 2018.

Saint Francis

- Two of our Special Education Classroom students, participated in the Niagara Catholic District School Board Technological Skills Competition at the Scotia Bank Centre on March 6th and 7th. They competed in the Horticulture component, under the direction of the APC Horticulture teacher. These Saint Francis students won a silver medal for their work, and we are very proud of their accomplishment!
- Brittani Ali, a Program Coordinator for the Learning Disabilities Association of the Niagara Region, visited Saint Francis on March 28th, sharing information with the Saint Francis staff about her work. Saint Francis staff shared information with Ms. Ali about the accommodations available to students at Saint Francis.
- We continue to support our Saint Francis community through our Breakfast Program and through the preparation of the nutrition breaks for our P3 program each week.

Blessed Trinity

- We are enjoying many visits with students and parents. The transition visits allow both students and parents to see first-hand all of the wonderful things that happen at Blessed Trinity on a daily basis.
- Under the guidance of our Chaplain and the classroom teacher, students in the Special Education class, along with their peer tutors, will prepare and deliver a Prayer Service in our beautiful Chapel. We will invite students, staff, parents and community members to join us in serenity and prayer for renewal during Catholic Education week. We would like to implement this monthly next year!
- We are looking forward to hosting a Board-wide event on May 11th during Catholic Education Week. The theme this year will be BINGO and will be followed by a dance which is always enjoyed by all!

Holy Cross

- The Special Education class at Holy Cross has much to celebrate this Easter season with the return of our musician from Bethesda, Mendelt Hoekstra. The students welcomed him back with open arms and happily introduced him to our new students. During Mendelt's sessions, each student has a chance to shine and perform solos and small group renditions of their favourite songs. We feel very blessed to have such a special individual as part of our program.

Denis Morris

- The Special Education class will begin preparing for the Special Olympics events planned throughout the spring, most notably the Basketball team's trip to Peterborough.
- On April 3, our Special Education class helped to celebrate Autism Awareness by Raising the Flag.

Saint Paul

- The Special Education students in the Culinary Arts class have helped prepare food for a number of events that have happened at the school this semester. Some have been involved in the preparation part of the Breakfast program offered at Saint Paul.
- One student recently received a new Dynavox system used for communication - staff and student have spent quite a bit of time learning this new technology!
- We have a few students doing "internal co-op" where they perform a number of life-skills-based duties, such as washing school jerseys and uniforms, filling up large water bottles for water coolers, organizing classroom shelves.

Saint Michael

- Saint Michael is hosting a Karate program for students with autism from Saint Michael Catholic HS and Saint Paul Catholic HS. Cathy McMullin, ABA Supervisor and other Board staff are spearheading this initiative. We are excited for this opportunity for our students.
- TAY meetings are taking place. We will be finished this year's meeting on April 12th.
- Karen Murphy from SEAC visited us this week where we discussed inclusion, programming and partnerships with parents.

Lakeshore Catholic

- Students from Lakeshore Catholic were thrilled to participate in the annual Special Education Bocce tournament at Sinnick's in Niagara Falls last month! The team did incredibly well and is looking forward to their next event.
- Last year the construction class created a wheelchair accessible cafeteria table that won the "Maker Challenge" from Brock University. The construction class continues its commitment to our students with multiple outdoor picnic tables that are also wheelchair accessible.
- Special Education classes will also be tracking and tabulating all of the NHL Hockey Playoff statistics on their bulletin boards throughout the playoffs.

3. Pat Rocca – Superintendent of Education

- Nil Report

4. David O'Rourke – Coordinator Special Education

- Nil Report

H. TRUSTEE REPORTS

1. Pat Vernal – Trustee

- Nil Report

2. Maurice Charbonneau – Trustee

- Nil Report

I. STUDENT REPORT

1. Justine Bourak– Student Senate Representative

- Senate scholarship just closed a few days ago. Two scholarships given out at \$500.00 each. There were 30 applicants. Planning a date to evaluate the entries. The award will be given out at the end of the year when all high school students come together for the day.
- Catholic Youth Day – May 8, at the WE centre for Global learning in Toronto. Many leaders in communities are coming to talk to the group. Mass in the morning. Nine student senators are coming to represent Niagara Catholic.
- Regional Heritage Fair – Brock University: 9:00a.m. – 5:30p.m. Four senates to act as volunteers as MCs and guide groups.
- Student Council elections coming up soon at most schools. The year is quickly coming to an end, but it's time for new leaders to shine.

- May Symposium – each school presents their school video. This year’s theme was “vlogs”. New/returning, as well as current council members have the day to bond and meet people in similar positions.

J. NCPIC REPORT

- Nil Report

K. ALLIANCE COMMITTEE REPORT

L. NEW BUSINESS

1. Learner Advocacy
2. Parent Outreach
3. Program and Service Recommendation
4. Special Education Budget
5. Annual Review, Special Education Plan
6. Other Related Items
7. Policy Review

M. CORRESPONDENCE

N. QUESTION PERIOD

O. NOTICES OF MOTION

P. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS

Q. INFORMATION ITEMS

R. NEXT MEETING:

Wednesday, May 2, 2018 at 7:00p.m. at the Catholic Education Centre

S. ADJOURNMENT

Moved by Andrew Howcroft

Seconded by Rob Lavorato

THAT the April 4, 2018 meeting of the Special Education Advisory Committee be adjourned.

CARRIED

This meeting was adjourned at 9:30p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE DENIS MORRIS, HOLY
CROSS AND SAINT FRANCIS CATHOLIC ELEMENTARY
AND SECONDARY FAMILY OF SCHOOLS AD HOC
ATTENDANCE AREA REVIEW COMMITTEE MEETINGS
OF APRIL 10, 2018 AND MAY 2, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee Meetings of April 10, 2018 and May 2, 2018, as presented for information.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools

Ad Hoc Attendance Area Review Committee Meeting

Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School

April 10, 2018

4:00 p.m.

FATHER KENNETH BURNS, csc BOARD ROOM CATHOLIC EDUCATION CENTRE - WELLAND

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 at 4:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 4:15 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Superintendent Farrell.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|--------------------------|---------|----------------|----------------|---------------|
| Pat Vernal | Trustee | x | | |
| Kathy Burtnik | Trustee | x | | |
| Maurice Charbonneau | Trustee | x | | |

| Resources to Committee | | Present | Excused | Absent |
|-------------------------------|---|----------------|----------------|---------------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | | x | |
| James Whittard | Principal–Saint Francis Catholic Secondary School | | x | |
| Denice Robertson | Principal – Holy Cross Catholic Secondary School | | x | |

| | | | | |
|--------------------|--|--|---|--|
| Jackie Watson | Principal – St. James Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | Holy Cross Catholic Secondary School | | x | |
| CSC Chair/Co-Chair | Saint Francis Catholic Secondary School | | x | |

The following staff were also in attendance: Kelsey Myers, Facilities Services Secretary.
There were no members of the public in attendance.

3. Election of Chairperson

Moved by Trustee Burtnik and Trustee Charbonneau

THAT Trustee Vernal be named Chairperson of the Ad Hoc Attendance Area Review Committee for Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools.

CARRIED

4. Approval of Agenda

Moved by Trustee Burtnik

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be approved as presented.

CARRIED

5. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. TERMS OF REFERENCE (DRAFT)

Superintendent Farrell presented the Terms of Reference (Draft) for information and review. Committee members provided feedback.

Approval of Terms of Reference

Moved by Trustee Burtnik

THAT the Terms of Reference of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be approved as presented.

CARRIED

C. MEETING SCHEDULE (DRAFT)

Superintendent Farrell presented the Meeting Schedule (Draft) for information and review. The proposed schedule does not include public meetings at the three affected schools.

The Committee requested that May 3, 2018 Committee Meeting be changed to May 2, 2018 at 6:00 p.m. The recommendations shall be presented to the Committee of the Whole on Tuesday May 8, 2018.

Approval of the Meeting Schedule

Moved by Trustee Burtnik

THAT the Meeting Schedule of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be approved as amended.

CARRIED

The Meeting Schedule will be sent to Principals and will also be posted on the Board website.

D. BACKGROUND INFORMATION

Superintendent Farrell presented the background information pertaining to Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School for information and review. Committee members provided feedback.

E. REVIEW OF PROPOSED ATTENDANCE AREA OPTION

Superintendent Farrell presented the proposed attendance boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School review. The proposed boundaries would allocate the entire St. James Catholic Elementary School to Saint Francis Catholic Secondary School. There are no families living within the proposed area of change at the present time. The elementary boundary change approved by Trustees in 2014 following the St. Catharines Elementary and Secondary Family of Schools Ad Hoc Attendance Review as a result of the consolidation of Michael J. Brennan Catholic Elementary School was not intended to have students in the area currently under consideration attend Holy Cross Catholic Secondary School.

Committee recommended that proposed boundaries be posted on the Board website for public review and input.

Moved by Trustee Charbonneau

THAT the proposed boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School be posted on the Board website for public input, as presented.

CARRIED

F. FUTURE ACTION

Staff will post the Agenda, Unapproved Minutes, amended Meeting Schedule and Proposed Boundaries on the Board website for input. A SchoolConnects reminder will be provided to school communities to remind them to provide feedback.

Trustees will be provided with copies of the feedback and responses as it is received.

G. ADJOURNMENT

Moved by Trustee Vernal

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be adjourned.

CARRIED

This meeting was adjourned at 4:35 p.m.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools

Ad Hoc Attendance Area Review Committee Meeting

Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School

May 2, 2018

6:00 p.m.

FATHER KENNETH BURNS, csc BOARD ROOM CATHOLIC EDUCATION CENTRE - WELLAND

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of May 2, 2018 at 6:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 6:00 p.m. by Trustee Vernal.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Trustee Vernal.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|--------------------------|---------|----------------|----------------|---------------|
| Pat Vernal | Trustee | x | | |
| Kathy Burtnik | Trustee | x | | |
| Maurice Charbonneau | Trustee | | x | |

| Resources to Committee | | Present | Excused | Absent |
|-----------------------------------|---|----------------|----------------|---------------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | x | | |
| James Whittard | Principal–Saint Francis Catholic Secondary School | | x | |
| Denice Robertson | Principal – Holy Cross Catholic Secondary School | | x | |
| Jackie Watson | Principal – St. James Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | Holy Cross Catholic Secondary School | | x | |
| CSC Chair/Co-Chair | Saint Francis Catholic Secondary School | | x | |

There were no members of the public in attendance.

3. Approval of Agenda

Moved by Trustee Burtnik

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of May 2, 2018 be approved as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. Approval of Minutes of the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review:

Moved by Trustee Burtnik

THAT the Minutes of the Ad Hoc Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of April 10, 2018 be approved as presented.

CARRIED

B. REVIEW OF COMMENTS/INPUT/FEEDBACK

Kathy Levinski advised that there have been no comments or feedback received to date.

C. CONSIDERATION OF RECOMMENDATION TO MAY 8, 2018 COMMITTEE OF THE WHOLE

Committee to present its recommendations to the Committee of the Whole for input prior to the Board Meeting on May 22, 2018.

1. Recommended boundaries for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School effective May 23, 2018.
2. Motions to be drafted:

THAT, the Committee of the Whole recommend that effective May 23, 2018, the new boundary for Holy Cross Catholic Secondary School be described as:

- *East: Commencing on the Niagara River*
- *South: the Town Boundary (Niagara on the Lake & Niagara Falls)*
- *West: the Welland Canal to the QEW to Lake Street (centreline) to Linwell Road (centreline) to Vine Street (centreline) to*
- *North: Lake Ontario to the point of commencement on the Niagara River*

THAT, the Committee of the Whole recommend that effective May 23, 2018, the new boundary for Saint Francis Catholic Secondary School be described as:

- *East: Commencing on Vine Street (centreline) to Linwell Road (centreline) to Lake Street (centreline) to the QEW to Geneva Street (centreline) to*
- *South: Maple Street to Catherine Street to Beech Street (and its projection) to the Twelve Mile Creek to Ridley Road to the CNR to*
- *West: First Street Louth to Hwy 406 to the QEW to the Fifteen Mile Creek to*
- *North: Lake Ontario to the point of commencement on Vine Street*

D. APPROVAL PROCESS FOR MAY 2, 2018 COMMITTEE MEETING MINUTES

It was agreed by the Ad Hoc Attendance Area Review Committee for Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools that the Minutes of the Committee Meeting of May 2, 2018 will be approved immediately after the meeting adjourns.

E. FUTURE ACTION

- | | |
|-----------------------------------|---|
| 1. Committee of the Whole Meeting | Tuesday, May 8, 2018 – 7:00 p.m. Catholic Education Centre 427 Rice Road, Welland, ON Father Burns csc Board Room |
| 2. Board Meeting | Tuesday, May 22, 2018 – 7:00 p.m. Catholic Education Centre 427 Rice Road, Welland, ON Father Burns csc Board Room |

F. ADJOURNMENT

Moved by Trustee Burtnik

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools of May 2, 2018 be adjourned.

CARRIED

This meeting was adjourned at 6:10 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE NOTRE DAME COLLEGE
FAMILY OF SCHOOLS AD HOC ATTENDANCE AREA
REVIEW COMMITTEE MEETINGS OF
APRIL 12, 18 AND 24, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Notre Dame College Family of Schools Ad Hoc Attendance Area Review Committee Meetings of April 12, 18 and 24, 2018, as presented for information.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Notre Dame College School Family of Schools
Ad Hoc Attendance Area Review Committee Meeting
St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School**

**April 12, 2018
6:00 p.m.**

**HOLY CROSS COMMUNITY ROOM
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College Family of Schools of April 12, 2018 at 6:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 6:00 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Father Paul MacNeil.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|--------------------------|---------|----------------|----------------|---------------|
| Fr. Paul MacNeil | Trustee | x | | |
| Ted O’Leary | Trustee | x | | |
| Dino Sicoli | Trustee | | x | |

| Resources to Committee | | Present | Excused | Absent |
|-------------------------------|--|----------------|----------------|---------------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | x | | |
| Anne Marie Crocco | Principal–St. Alexander Catholic Elementary School | x | | |
| Maria Solomon | Principal – St. Kevin Catholic Elementary School | x | | |
| CSC Chair/Co-Chair | St. Alexander Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | St. Kevin Catholic Elementary School | | x | |

The following staff were also in attendance: Yolanda Baldasaro, Superintendent of Education, Lakeshore Catholic and Notre Dame College Family of Schools.

There were no members of the public in attendance.

3. Election of Chairperson

Moved by Trustee O'Leary

THAT Trustee MacNeil be named Chairperson of the Ad Hoc Attendance Area Review Committee for Notre Dame College School Family of Schools.

CARRIED

4. Approval of Agenda

Moved by Trustee O'Leary

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be approved as presented.

CARRIED

5. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. TERMS OF REFERENCE (DRAFT)

Superintendent Farrell presented the Terms of Reference (Draft) for information and review. Committee members provided feedback.

Approval of Terms of Reference

Moved by Trustee O'Leary and Trustee MacNeil

THAT the Terms of Reference of the Ad Hoc Area Review Committee Meeting for the Notre Dame College Schools Family of Schools of April 12, 2018 be approved as presented.

CARRIED

C. MEETING SCHEDULE (DRAFT)

Superintendent Farrell presented the Meeting Schedule (Draft) for information and review.

The Committee confirmed the April 18, 2018 Public Meeting at St. Kevin Catholic Elementary School at 6:00 p.m.

The May 30, 2018 Public Meeting be changed to May 28th, 2018 at St. Alexander Catholic Elementary School, if required.

The Board Meeting date will be corrected to June 19, 2018.

An updated schedule of meeting dates will be posted to the Board website and emailed to the Committee.

Approval of the Meeting Schedule with above amendments.

Moved by Trustee MacNeil

THAT the Meeting Schedule of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be approved as amended.

CARRIED

D. BACKGROUND INFORMATION

Superintendent Farrell and Kathy Levinski presented the background information pertaining to Notre Dame College School Family of Schools for information and review. Committee members provided feedback.

The slide deck will be posted to the Board website dedicated to the Attendance Area Review.

E. REVIEW OF PROPOSED ATTENDANCE AREA OPTION

Superintendent Farrell presented the proposed attendance boundaries and updated enrolment projections for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School review. The enrolment projections including the proposed area of change were compared to the projections maintaining status quo.

The proposal recommended that Merritt Meadows and Hansler Heights be included in the St. Kevin Catholic Elementary School boundary.

Principal Solomon suggested that green space and busing times may be affected with the proposed change.

Committee recommended that proposed boundaries be posted on the Board website for public review and input.

Moved by Trustee O'Leary and Trustee MacNeil

THAT the proposed boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School be posted on the Board website for public input, as presented.

CARRIED

F. FUTURE ACTION

Staff will post the Agenda, Unapproved Minutes, amended Meeting Schedule and Proposed Boundaries on the Board website for input. A SchoolConnects reminder will be provided to school communities to remind them of the upcoming Public Meeting and the opportunity to provide feedback.

Trustees will be provided with copies of any feedback received, including the staff response, at the next Committee Meeting.

G. ADJOURNMENT

Moved by Trustee O'Leary

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be adjourned.

CARRIED

This meeting was adjourned at 6:36 p.m.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Notre Dame College School Family of Schools
Ad Hoc Attendance Area Review Public Meeting
St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School**

**April 18, 2018
6:00 p.m.**

ST. KEVIN CATHOLIC ELEMENTARY SCHOOL

Minutes of Ad Hoc Attendance Area Review Public Meeting for the Notre Dame College Family of Schools of April 18, 2018 at 6:00 p.m. at St. Kevin Catholic Elementary School.

The meeting was called to order at 6:00 p.m. by Father Paul MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Father Paul MacNeil.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|--------------------------|---------|----------------|----------------|---------------|
| Fr. Paul MacNeil | Trustee | x | | |
| Ted O’Leary | Trustee | x | | |
| Dino Sicoli | Trustee | | x | |

| Resources to Committee | | Present | Excused | Absent |
|-------------------------------|--|----------------|----------------|---------------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | x | | |
| Anne Marie Crocco | Principal–St. Alexander Catholic Elementary School | x | | |
| Maria Solomon | Principal – St. Kevin Catholic Elementary School | x | | |
| CSC Chair/Co-Chair | St. Alexander Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | St. Kevin Catholic Elementary School | x | | |

There were two members of the public in attendance, both from St. Kevin Catholic School community.

3. Welcome

Father MacNeil welcomed all that were in attendance.

B. TERMS OF REFERENCE

Father MacNeil presented the Terms of Reference for information and review.

Superintendent Farrell introduced Kathy Levinski and Scott Whitwell. Superintendent Farrell indicated that all information on the Attendance Area Review is on the Board Website and that all meetings were open to the public.

C. MEETING SCHEDULE

Superintendent Farrell presented the Meeting Schedule for information and review. Superintendent Farrell indicated that all information obtained from the Public Meetings will be brought back to the Committee for consideration.

D. BACKGROUND INFORMATION

Superintendent Farrell and Kathy Levinski presented the background information pertaining to Notre Dame College School Family of Schools for information and review.

E. ATTENDANCE AREA OPTION FOR CONSIDERATION

Superintendent Farrell and Kathy Levinski presented the proposed attendance boundaries and updated enrolment projections for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School review. The enrolment projections including the proposed area of change were compared to the projections maintaining status quo.

The proposal recommends that Merritt Meadows and Hansler Heights developments (which includes the subdivision to be known as Timberwood Estates) in the municipality of Thorold be included in the St. Kevin Catholic Elementary School boundary.

The updated enrolment projections indicate that between both developments we can anticipate 60 students in total.

F. COMMENTS/INPUT/FEEDBACK

Kathy Levinski indicated that, to date, four comments of support have been received for the proposed area of change be directed to St. Kevin Catholic Elementary School.

The feedback included:

- that there is more parking and space at St. Kevin Catholic Elementary School to accommodate the students;
- concern about the effect of future growth in the Fonthill and Thorold area on St. Alexander Catholic Elementary School;

Superintendent Farrell opened the floor for comments, input and feedback.

Father Paul

It makes sense to do this now before the area builds up and it is a very good idea to make this change prior to families moving in to the new development. It just makes so much sense in the perspective of balance the two schools.

Superintendent Farrell

Experience is a good teacher, and when we did the attendance area review last year with Loretto Catholic, one of the comments that came from it was that as they were building the change should have been done. It is very difficult when you have 600 students attending a school and then change the boundaries. It's like closing the school. So the timing for this change was right.

Last year we adjusted the Father Hennepin Catholic Elementary School boundary at a similar stage of the subdivision development..

Laura White

Just wondering about a portable, would we have to expand and have portables here at St. Kevin or just work with what we have.

Superintendent Farrell

If we make the change, both schools can hold 423 students so it keeps St. Kevin underneath capacity all the way through the projections to 2027 unless there is a major change in development.

Kathy Levinski

The projections shown do include the proposed area of change and all the other developments planned in the boundaries so we don't anticipate that they will change too much.

Father MacNeil

St. Alexander is growing.

Kathy Levinski

It is and those projections include all that growth. There are more units being built, and fewer children in the Fonthill area.

George Gallo

Last year, during a PA day, one thing that came up was what can we do to promote Catholic Education – could the Board come up with a pamphlet for the new subdivisions, because as new homeowners, even having a blurb to have your taxes directed to the Catholic Board because they automatically default to the public and people don't know that so when these neighbourhoods do go in, maybe something posted on those community mail boxes or something.

Kathy Levinski

Thank you for bringing that up the suggestion. In conversations I've had with the developers they are really interested in getting that information as well, this is something we can look at.

George Gallo

Even a laminated poster going up welcoming people in the neighbourhood to Niagara Catholic or something like that.

Anne Marie Crocco

Yes and we can make it specific to the school. When Maria was working at St. Alexander, we went to Sobey's and other places and they willingly posted information and also speaking with developers they are asking for that. We could do something like that for St. Kevin together.

Superintendent Farrell

Perhaps we can marry the two ideas and get the information out there.

G. FUTURE ACTION

Superintendent Farrell suggested that since all of the feedback we have received is positive, we enact this sooner, so we could take a look at Tuesday, April 24th for our next Committee Meeting. We can send schoolConnects message advising that there has been positive response to the proposal. The Committee could make a recommendation on April 24th and we will bring a report to the May Committee of the Whole and Board Meetings. The dates could be adjusted on the Board website.

The next meeting could be April 24th at 3:00 p.m. in the Sisters of Notre Dame Room. We would not require the Committee Meeting on May 23, 2018, nor the Public & Committee Meeting on May 28th, 2018 and these could be removed from the schedule.

Father MacNeil indicated that he would not be available on April 24th, 2018 but suggested that Trustee O'Leary chair the meeting on his behalf and there would be a quorum with Trustee Sicoli.

It was agreed that the next Committee Meeting would be Tuesday, April 24th, 2018 and that the Committee would report to the Committee of the Whole Meeting on May 8th, 2018 and then present to the Board Meeting on May 22nd, 2018. The Public and Committee Meetings for May 28th, 2018 would be cancelled.

G. ADJOURNMENT

This meeting was adjourned at 6:27 p.m.



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Notre Dame College School Family of Schools
Ad Hoc Attendance Area Review Committee Meeting**
St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School

**April 24, 2018
3:00 p.m.**

**SISTERS OF NOTRE DAME ROOM
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College Family of Schools of April 24, 2018 at 3:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 3:00 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Trustee O’Leary.

2. Roll Call and Attendance

| Committee Members | | Present | Excused | Absent |
|-------------------|---------|---------|---------|--------|
| Fr. Paul MacNeil | Trustee | | x | |
| Ted O’Leary | Trustee | x | | |
| Dino Sicoli | Trustee | x | | |

| Resources to Committee | | Present | Excused | Absent |
|------------------------|--|---------|---------|--------|
| Ted Farrell | Superintendent of Education | x | | |
| Scott Whitwell | Controller of Facilities Services | x | | |
| Kathy Levinski | Administrator of Facilities Services | x | | |
| Mary Gallardi | Recording Secretary | x | | |
| Anne Marie Crocco | Principal–St. Alexander Catholic Elementary School | | x | |
| Maria Solomon | Principal – St. Kevin Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | St. Alexander Catholic Elementary School | | x | |
| CSC Chair/Co-Chair | St. Kevin Catholic Elementary School | | x | |

There were no members of the public in attendance.

3. Approval of Agenda

Moved by Trustee Sicoli

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 24, 2018 be approved as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. Approval of Minutes of the Notre Dame College School Family of Schools Ad Hoc Attendance Area Review:

Moved by Trustee Sicoli

THAT the Minutes of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be approved as presented.

CARRIED

Moved by Trustee Sicoli

THAT the Minutes of the Ad Hoc Area Review Public Meeting for the Notre Dame College School Family of Schools of April 18, 2018 be approved as presented.

CARRIED

B. REVIEW OF COMMENTS/INPUT/FEEDBACK

Kathy Levinski presented comments and feedback provided to date. All feedback has supported the area of change to be directed to St. Kevin Catholic Elementary School.

C. CONSIDERATION OF RECOMMENDATION TO MAY 8, 2018 COMMITTEE OF THE WHOLE

Committee to present its recommendations to the Committee of the Whole for input prior to the Board Meeting on May 22, 2018.

1. Recommended boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School effective May 23, 2018.
2. Motions to be drafted:

THAT, the Committee of the Whole recommend that effective May 23, 2018, the new boundary for St. Alexander Catholic Elementary School be described as:

- *East: Commencing on the Welland Canal to the Old Welland Canal to*
- *South: Hwy 406 to Merritt Road to Niagara Street to the City Boundary (Thorold and Welland) to Line Ave (excluding) to the Town Boundary (Pelham & Welland) to Foss Road (excluding) to*
- *West: Effingham Street to Wessel Drive to*

- *North: the Town Boundary (Pelham & St. Catharines) to the township lot line between lots 63 and 64 and lots 86 and 87 to Seburn Road (excluding – and its projection) to Merrittville Hwy (excluding) to Holland Road (excluding) to Hansler Road (excluding) to a line halfway between Holland and Barron Roads to the point of commencement on the Welland Canal*

THAT, the Committee of the Whole recommend that effective May 23, 2018, the new boundary for St. Kevin Catholic Elementary School be described as:

- *East: Commencing on the Old Welland Canal to*
- *South: the Welland River to Prince Charles Drive (centerline) to*
- *West: Rice Road (centerline) to Rolling Acres Drive (centerline) to First Avenue (centerline) to*
- *North: the City Boundary (Welland & Thorold) to Niagara Street to Merritt Road to Hwy 406 to the point of commencement on the Old Welland Canal*

D. APPROVAL PROCESS FOR APRIL 24, 2018 COMMITTEE MEETING MINUTES

It was agreed by the Ad Hoc Attendance Area Review Committee for Notre Dame College School Family of Schools that the Minutes of the Committee Meeting of April 24, 2018 will be approved via email and immediately posted thereafter.

E. FUTURE ACTION

- | | |
|-----------------------------------|---|
| 1. Committee of the Whole Meeting | Tuesday, May 8, 2018 – 7:00 p.m. Catholic Education Centre 427 Rice Road, Welland, ON Father Burns csc Board Room |
| 2. Board Meeting | Tuesday, May 22, 2018 – 7:00 p.m. Catholic Education Centre 427 Rice Road, Welland, ON Father Burns csc Board Room |

F. ADJOURNMENT

Moved by Trustee Sicoli

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 24, 2018 be adjourned.

CARRIED

This meeting was adjourned at 3:12 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: SCHOOL EXCELLENCE PROGRAM
BLESSED TRINITY CATHOLIC SECONDARY SCHOOL**

The School Excellence Program report is presented for information.

Prepared by: Ted Farrell, Superintendent of Education

Presented by: Ted Farrell, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 22, 2018

SCHOOL EXCELLENCE PROGRAM BLESSED TRINITY CATHOLIC SECONDARY SCHOOL

Contact Information

145 Livingston Avenue
Grimsby, Ontario
L3M 5J6
Ph: 905-945-6706
Fx: 905-945-2205

<http://blessedtrinitycss.ca/>

Grades

9 – 12

Enrolment

1034

Principal

Joseph Zaroda

Vice Principals

Frances Brockenshire
Dominico Scozzafava

Superintendent of Education

Ted Farrell

Catholic School Council Chair

Lawrence Alexander

Parish

St. Joseph Roman Catholic Church



Blessed Trinity Catholic Secondary School is located in Grimsby in close proximity to Lincoln and West Lincoln. The school draws students from Our Lady of Fatima, St. Joseph, St. Edward, St. John, St. Mark and St. Martin Catholic Elementary Schools. Established in 1994, Blessed Trinity has become known for its' excellent academic, athletic, community and social justice initiatives.

Mission Statement

Blessed Trinity Catholic Learning Community nurtures wisdom to seek truth, mercy to help others, and the power to do what is right.

School Motto

Wisdom – Mercy - Power

Prepared by: Ted Farrell, Superintendent of Education

Presented by: Ted Farrell, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 22, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TITLE: ORIGINAL ESTIMATES FOR THE ANNUAL BUDGET
2018-2019**

The Original Estimates for the Annual Budget 2018-2019 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 22, 2018



REPORT TO THE BOARD MEETING MAY 22, 2018

ORIGINAL ESTIMATES FOR THE ANNUAL BUDGET 2018-2019

BACKGROUND INFORMATION

Investments in Ontario's publically funded education system continues to increase, with total funding expected to increase from \$23.91 billion in 2017-2018 to \$24.53 billion in 2018-2019 school year allocation. The per pupil funding is projected to increase in 2018-2019 to \$12,300.

The 2018-2019 Original Estimates funding by the Ministry of Education is primarily based on the average daily enrolment (ADE) of students per Board. As our Board is aware, the demographics in the Region of Niagara continues to illustrate a decline in percentage growth in the 0 – 19 years of age. As a result, Niagara Catholic's enrolment numbers have continued to trend downward for many years. Currently, approximately 16 of our 49 Elementary schools are below 200 pupils and three of our eight Secondary schools are expected to be below 800 pupils for the 2018-2019 school year. As the individual schools continue to decline in enrolment the ability to achieve economies of scale by staffing to ministry aggregate targets continues to present challenges in our School District. In particular, the smaller classes in the early learning kindergarten division has exceeded ministry requirements and resulted in more classrooms. The continued decrease in school aged pupils and inflationary pressures will continue to present challenges to our Board for years to come.

The 2018-2019 Estimates are built on an approximate average daily enrolment 20,600 for the 2018-2019 school year. This is an expected decline in enrolment of approximately 500 students for September 2018-2019 school year.

Senior Administration continues to redesign and scale programs and services that will optimize all areas of the Grants for Student Needs (GSN) and one-time grants for 2018-2019. This exercise has achieved a cost structure that is aligned with the 2018-2019 estimates and our current extended multi-year recovery plan.

Following an extensive consultation process, Senior Administrative Council has completed the initial Estimates for the 2018-2019 Budget. The current estimates provide the funding required to achieve the Board approved System Priorities.

The proposed 2018-2019 Original Estimates has resulted in an anticipated operating budget of \$269 million dollars. Niagara Catholic District School Board is projecting a 2018-2019 balanced budget and continues to strive towards the multi-year recovery plan targets set out with the Ministry of Education.

The proposed Annual Budget 2018-2019 will be presented to the June 12, 2018 Committee of the Whole Meeting, with a recommendation for the consideration of the Board.

APPENDIX A – 2018-2019 SYSTEM PRIORITIES
APPENDIX B – REGULAR DAY SCHOOL ENROLMENT
APPENDIX C – REGULAR DAY SCHOOL PROJECTIONS
APPENDIX D – 2018-2019 ESTIMATED OPERATING REVENUE
APPENDIX E – FULL TIME EQUIVALENT (FTE) REPORT
APPENDIX F – SPECIAL EDUCATION
APPENDIX G – 2018-2019 ESTIMATED EXPENDITURES
APPENDIX H – 2018-2019 ELEMENTARY AND SECONDARY EXPENDITURES
APPENDIX I – 2018-2019 FACILITIES SERVICES

The Original Estimates for the Annual Budget 2018-2019 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: May 22, 2018



**NIAGARA CATHOLIC
SYSTEM PRIORITIES 2018-2019**

To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publically funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

Advance Student Achievement for All

ENABLING STRATEGIES

Provide Supports for Success

- Enhance student and parent engagement and voice in student achievement, equity, well-being and mental health for all students
- Improve equitable and inclusive outcomes for students
- Explore next generation career pathway programs for students
- Continue to address the special needs of students on the margin

Enhance Technology for Optimal Learning

- Implement a system-wide electronic platform to facilitate communication between staff and parents
- Improve the learning experience of students through access and use of technology

Building Partnerships and Schools as Hubs

- Continue to nurture community partnerships to achieve strategic priorities
- Strengthen relationships and support between schools, parishes and families

- Enhance communication opportunities with parents and community partners to increase pathway opportunities for students

Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance staff wellness supports and programs to ensure consistency in delivering programs and supports for students
- Diversify the delivery of professional development opportunities through collaborative planning with a variety of stakeholders
- Implement health and safety awareness and training initiatives focused on employee safety
- Design a Workplace Violence Awareness program

Create Equity and Accessibility of Resources

- Explore a predictive data analytic model and strategy to enable school and system staff to make more precise, evidence-based decision
- Implement and review differentiated resource allocation to individual schools based on specified indicators

Ensure Responsible Fiscal and Operational Management

- Maintain financial stability through a balanced budget 2018-2019
- Increase economies of scale in the allocation of financial resources

Address Changing Demographics

- Continue to optimize efficiency in capacity utilization in all Board facilities
- Enhance strategies to optimize enrolment and retention of students

2018-2019 ORIGINAL ESTIMATES

ELEMENTARY PANEL

| | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | |
|-------------------------------|---------------|---------------|---------------|---------------|--------------|
| | ACTUAL | ACTUAL | REVISED EST | ORIGINAL EST | DIFF |
| Early Learning Kindergarten | 2,644 | 2,667 | 2,575 | 2,380 | (195) |
| Grade 1 - Grade 3 | 4,462 | 4,358 | 4,241 | 4,200 | (41) |
| Grade 4 - Grade 8 | 7,689 | 7,673 | 7,621 | 7,550 | (71) |
| TOTAL ELEMENTARY PANEL | 14,795 | 14,698 | 14,437 | 14,130 | (307) |

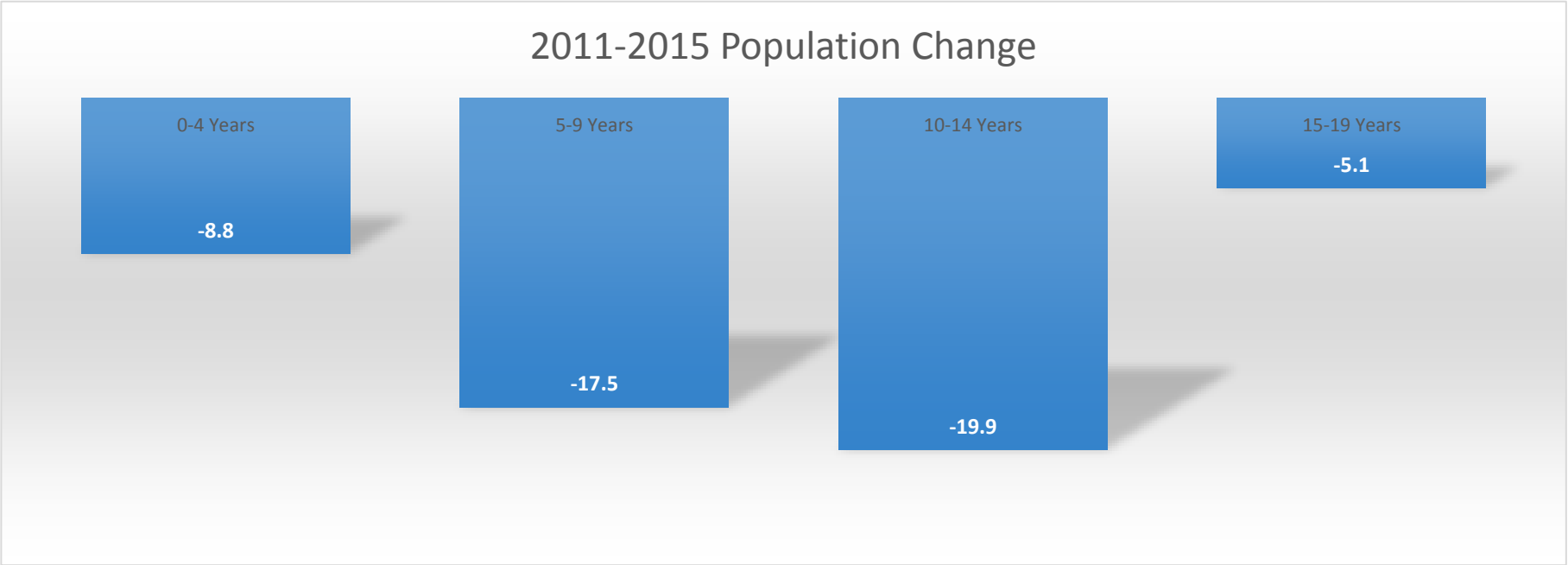
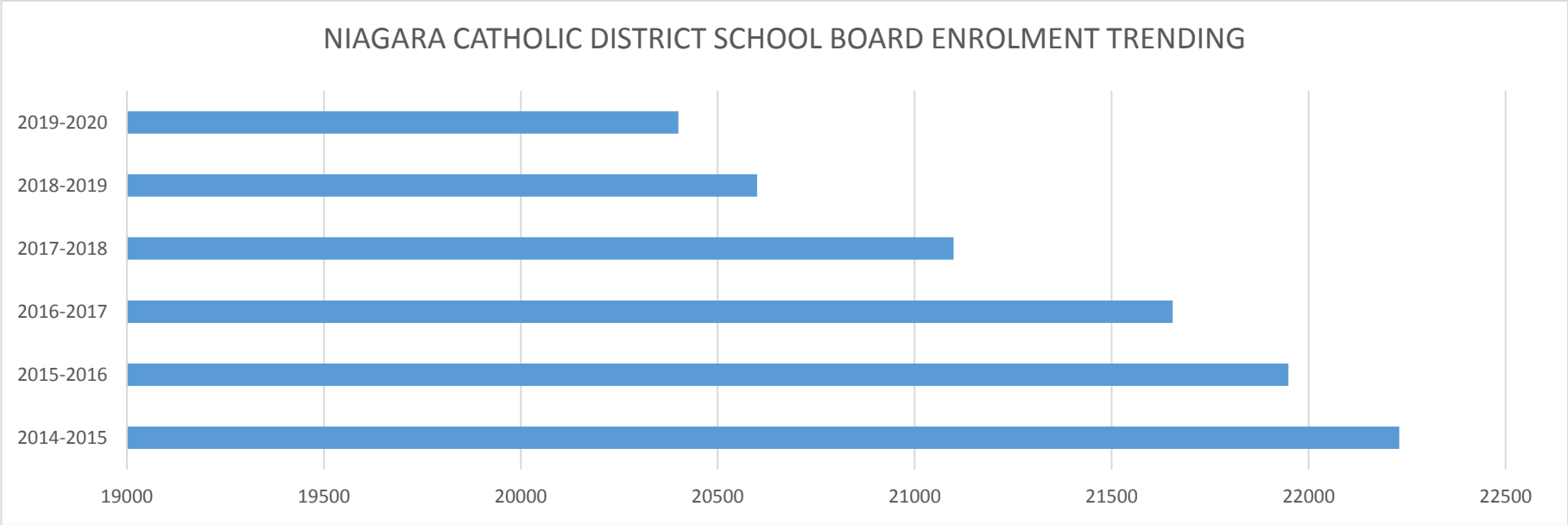
SECONDARY PANEL

| | | | | | |
|------------------------|---------------|---------------|---------------|---------------|--------------|
| Grade 9 - Grade 12 | 7,154 | 6,901 | 6,672 | 6,450 | (222) |
| TOTAL ENROLMENT | 21,949 | 21,599 | 21,109 | 20,580 | (529) |
| % Increase (Decrease) | | -1.59% | -2.27% | -2.51% | |

CLASS SIZE AGGREGATE

| | <u>MINISTRY</u> | <u>SEPT 2018</u> | |
|----------------------------|-----------------|------------------|---|
| Early Learning Kindegarten | 26.00 | 24.09 | ✓ |
| Grade 1 - Grade 3 | 20.00 | 19.38 | ✓ |
| Grade 4 - Grade 8 | 23.84 | 23.78 | ✓ |
| Grade 9 - Grade 12 | 22.00 | 21.20 | ✓ |
| Early Childhood Educators | 26:1 | 24.09 | ✓ |

All class size aggregates for each panel are below Ministry of Education compliance targets for 2018-2019. Class size aggregate has resulted in the deployment of additional classroom teachers above funding.



2018-2019 Estimated Operating Revenue - Appendix D

GRANTS FOR STUDENT NEEDS

OPERATING REVENUE ALLOCATION

| | REVISED ESTIMATES | ORIGINAL ESTIMATES | VARIANCE |
|---|----------------------|----------------------|--------------------|
| | 2017-2018 | 2018-2019 | |
| Pupil Foundation | \$115,693,632 | \$115,845,660 | \$152,028 A |
| School Foundation | \$16,207,362 | \$16,255,073 | \$47,711 |
| Special Education | \$28,790,957 | \$28,843,273 | \$52,316 |
| Language Allocation | \$4,142,660 | \$4,190,514 | \$47,854 |
| Learning Opportunities | \$5,814,784 | \$5,411,873 | (\$402,911) B |
| Rural and Northern Education | \$118,715 | \$120,557 | \$1,842 |
| Continuing Education Allocation | \$1,499,106 | \$1,677,808 | \$178,702 C |
| Teacher Qualification | \$24,959,169 | \$25,030,217 | \$71,048 D |
| Restraint Savings | (\$64,921) | (\$64,921) | \$0 |
| New Teacher Induction | \$75,000 | \$81,326 | \$6,326 |
| ECE Q&E | \$1,194,612 | \$1,318,365 | \$123,753 D |
| Transportation | \$10,360,001 | \$10,397,241 | \$37,240 E |
| Administration and Governance | \$6,444,345 | \$7,042,994 | \$598,649 F |
| School Operations & Maintenance | \$20,546,959 | \$20,560,306 | \$13,347 |
| Community Use of Schools | \$295,332 | \$292,242 | (\$3,090) |
| Declining Enrolment | \$1,442,627 | \$1,184,923 | (\$257,704) |
| Indigenous Funding | \$537,111 | \$452,092 | (\$85,019) |
| Safe and Accepting Schools | \$392,718 | \$391,145 | (\$1,573) |
| Permanent Financing of NFP | \$117,487 | \$117,487 | \$0 |
| General Operating Allocation | \$238,567,656 | \$239,148,175 | \$580,519 |
| Minor Tangible Capital Assets | \$5,964,191 | \$5,978,255 | \$14,064 |
| Trustee Association Fee | \$43,017 | \$43,017 | \$0 |
| Total School Renewal Allocation | \$3,829,648 | \$3,789,218 | (\$40,430) |
| Capital Grants - Temporary Accommodations | \$596,500 | \$750,000 | \$153,500 |
| Capital Debts Payments - Interest | \$3,104,606 | \$2,852,150 | (\$252,456) |
| Total Capital Allocation | \$13,537,962 | \$13,412,640 | (\$125,322) |
| Total Allocation | \$252,105,618 | \$252,560,815 | \$455,197 |

* Education Program Other Grants not included

A. Declining Enrolment projected for 2018-2019 / Central agreement base salary increases

B. Program Leadership Allocation moved to Board Administration

C. Central Agreement base salary increases

D. Grid Movement / ECE Grid Movement

E. Safety Training to Elementary School pupils

F. Reallocation of 6.0 FTE - Program Leadership Allocation in Board Administration funded by Ministry

Full Time Equivalent (FTE) Report - Appendix E

FULL TIME EQUIVALENT ANNUAL ESTIMATES 2018-2019

| | 2017-2018 | 2018-2019 | Change FTE | Change % |
|--|-----------------|-----------------|---------------|----------------|
| TOTAL INSTRUCTION | | | | |
| Classroom Teachers | 1,286.90 | 1,219.27 | -67.63 | -5.26% |
| Teacher Assistants | 298.00 | 288.00 | -10.00 | -3.36% |
| Early Childhood Educators | 103.00 | 103.00 | 0.00 | 0.00% |
| Professionals, Paraprofessionals and Technicians | 96.20 | 96.20 | 0.00 | 0.00% |
| Library & Guidance | 63.40 | 58.00 | -5.40 | -8.52% |
| Principals & VPs | 74.50 | 75.00 | 0.50 | 0.67% |
| School Office | 92.57 | 89.10 | -3.47 | -3.75% |
| Coordinators and Consultants | 22.00 | 22.53 | 0.53 | 2.41% |
| Total Instruction Expenses | 2,036.57 | 1,951.10 | -85.47 | -17.80% |
| TOTAL ADMINISTRATION | | | | |
| Administration | | | | |
| Trustees | 10.00 | 10.00 | 0.00 | 0.00% |
| Director and Supervisory Officers | 7.00 | 7.00 | 0.00 | 0.00% |
| Board Administration | 47.00 | 46.00 | -1.00 | -2.13% |
| Total Administrations | 64.00 | 63.00 | -1.00 | -2.13% |
| TOTAL TRANSPORTATION | | | | |
| Pupil Transportation | 2.00 | 2.00 | 0.00 | 0.00% |
| Total Transportation | 2.00 | 2.00 | 0.00 | 0.00% |
| PUPIL ACCOMMODATION | | | | |
| School Operations and Maintenance | 195.00 | 189.00 | -6.00 | -3.08% |
| Total FTE | 2,297.57 | 2,205.10 | -92.47 | -4.02% |

Special Education - Appendix F

| SPECIAL EDUCATION | ELEMENTARY | ELEMENTARY | SECONDARY | SECONDARY | TOTAL | TOTAL | DIFF |
|---|-------------------|-------------------|------------------|------------------|-------------------|-------------------|----------------|
| | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2017 | |
| Applied Behaviour Analysis Coordinators | 2.00 | 2.00 | - | - | 2.00 | 2.00 | - |
| Child & Youth Worker | - | - | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Education Assistant | 31.00 | 29.00 | - | - | 31.00 | 29.00 | (2.00) |
| Clerical | 240.00 | 233.00 | 58.00 | 55.00 | 298.00 | 288.00 | (10.00) |
| Special Needs Facilitators | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | - |
| Speech Pathologist | 5.00 | 5.00 | - | - | 5.00 | 5.00 | - |
| Coordinator Teacher | 4.20 | 4.20 | - | - | 4.20 | 4.20 | - |
| Special Education Teacher* | 2.00 | 2.00 | 1.00 | 1.00 | 3.00 | 3.00 | - |
| Specialist Teachers | 45.00 | 38.00 | 20.50 | 19.50 | 65.50 | 57.50 | (8.00) |
| Total FTEs | 8.00 | 8.00 | 2.00 | 2.00 | 10.00 | 10.00 | - |
| | 338.20 | 322.20 | 84.50 | 80.50 | 422.70 | 402.70 | (20.00) |
| Salaries and Wages | 18,196,803 | 17,233,589 | \$ 5,101,000 | 4,815,415 | 23,297,803 | 22,049,004 | |
| Employee Benefits | 4,000,180 | 4,374,576 | \$ 1,029,024 | 1,061,954 | 5,029,204 | 5,436,530 | |
| Supply Costs | 535,126 | 543,706 | \$ 228,002 | \$241,392 | 763,128 | 785,098 | |
| Total Salaries, Wages & Benefits | 22,732,109 | 22,151,870 | 6,358,026 | 6,118,761 | 29,090,135 | 28,270,631 | |
| 04 Staff Development | 20,000 | 20,000 | - | - | 20,000 | 20,000 | |
| 05 Supplies and Services | 789,000 | 804,000 | 213,000 | 213,000 | 1,002,000 | 1,017,000 | |
| 07 Interest Charges | - | - | - | - | - | - | |
| 08 Rental Expenses | - | - | - | - | - | - | |
| 09 Fees and Contract Services | 155,000 | 155,000 | 5,000 | 5,000 | 160,000 | 160,000 | |
| 10 Other Expenses | - | - | - | - | - | - | |
| 12 Amortization | - | - | - | - | - | - | |
| Total Expenses | 964,000 | 979,000 | 218,000 | 218,000 | 1,182,000 | 1,197,000 | |
| Special Education Costs | 23,696,109 | 23,130,870 | 6,576,026 | 6,336,761 | 30,272,135 | 29,467,631 | |
| Special Education Funding | | | | | | 28,843,273 | |
| | | | | | | (624,358) | |

* Local Priority Funding allocation in 2017-2018 removed

2018-2019 Estimated Expenditures - Appendix G

ESTIMATES COMPARISONS

| | 2017-2018 | 2018-2019 | Variance | Commitments |
|--|----------------------|----------------------|---------------------|---|
| | Total Expenses | Total Expenses | | |
| TOTAL INSTRUCTION | | | | |
| Classroom Teachers | \$134,339,199 | \$132,877,619 | -\$1,461,580 | Salary increases and declining enrolment |
| Supply Staff | \$5,638,989 | \$5,701,061 | \$62,072 | Teacher, E.A., ECE |
| Teacher Assistants | \$16,170,124 | \$16,997,111 | \$826,987 | Reallocation Fees and Contracts accounts |
| Early Childhood Educators | \$5,442,357 | \$5,727,124 | \$284,767 | Rate increases |
| Textbooks and Supplies | \$7,107,743 | \$4,743,143 | -\$2,364,600 | Reallocation Fees and Contracts accounts |
| Computers | \$547,556 | \$733,754 | \$186,198 | Reallocated accounts |
| Professionals, Paraprofessionals and Technicians | \$7,352,379 | \$8,007,467 | \$655,088 | Reallocation Fees and Contracts accounts |
| Library & Guidance | \$4,067,835 | \$4,172,762 | \$104,927 | Rate Increases |
| Staff Development | \$492,000 | \$65,000 | -\$427,000 | Professional Development after school, excluding EPO funded |
| Department Heads | \$341,255 | \$249,195 | -\$92,060 | Reduced number of Program Chairs |
| Principals & VPs | \$11,122,393 | \$10,882,585 | -\$239,808 | Rate adjustment |
| School Office | \$4,479,768 | \$5,345,416 | \$865,648 | Reallocation Fees and Contracts accounts |
| Coordinators and Consultants | \$2,444,275 | \$2,548,315 | \$104,040 | Rate adjustment |
| Continuing Education | \$4,657,494 | \$4,331,766 | -\$325,728 | Efficiencies and savings |
| Total Instruction Expenses | \$204,203,367 | \$202,382,317 | -\$1,821,050 | |
| TOTAL ADMINISTRATION | | | | |
| Administration | | | | |
| Trustees | \$289,216 | \$333,442 | \$44,226 | |
| Director and Supervisory Officers | \$1,736,082 | \$1,665,523 | -\$70,559 | Additional Efficiencies |
| Board Administration | \$5,845,691 | \$5,938,214 | \$92,523 | Additional Legal Fees, System Scan |
| Total Administrations | \$7,870,989 | \$7,937,178 | \$66,189 | |
| TOTAL TRANSPORTATION | | | | |
| Transportation | | | | |
| Pupil Transportation | \$9,828,728 | \$10,175,192 | \$346,464 | Increased Transportation Costs |
| Total Transportation | \$9,828,728 | \$10,175,192 | \$346,464 | |
| PUPIL ACCOMMODATION | | | | |
| School Operations and Maintenance | \$22,810,191 | \$23,160,161 | \$349,970 | Rate Increases |
| Pupil Accommodation | \$3,930,333 | \$3,922,350 | -\$7,983 | Interest on Debt |
| Amortization | \$12,357,709 | \$14,393,454 | \$2,035,745 | Capital Schedule |
| Interest Charges | \$117,487 | \$117,487 | \$0 | |
| Total Pupil Accommodation | \$39,215,720 | \$41,593,452 | \$2,377,732 | |
| School Generated Funds Expenses | \$6,995,000 | \$6,995,000 | \$0 | |
| Total Expenses Schedule 10 | \$268,113,804 | \$269,083,138 | \$969,334 | |

* 2018-2019 Expenses have decreased by approximately \$1.4M and our non cash amortization schedule has increased by \$2.3M

2018-2019 Elementary and Secondary Expenditures - Appendix H

PANEL EXPENSES

| | | ELEMENTARY | | SECONDARY | | TOTAL | | TOTAL | % |
|--|--|-----------------------|-----------------------|----------------------|----------------------|-----------------------|-----------------------|-------|--------|
| | | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | | Change |
| | | Budget | Budget | Budget | Budget | Budget | Budget | | |
| Salaries & Benefits | | | | | | | | | |
| | Total Salaries & Wages | \$ 113,071,210 | \$ 112,949,928 | \$ 54,781,360 | \$ 54,063,186 | \$ 167,852,570 | \$ 167,013,115 | | -0.5% |
| | Fringe Benefits (ELHT) | \$ 17,597,103 | \$ 18,521,993 | \$ 8,023,478 | \$ 8,039,018 | \$ 25,620,581 | \$ 26,561,011 | | 3.7% |
| | Replacement Costs | \$ 4,153,351 | \$ 4,217,280 | \$ 1,795,510 | \$ 1,807,406 | \$ 5,948,861 | \$ 6,024,686 | | 1.3% |
| Total Salaries & Benefits | | \$ 117,224,561 | \$ 117,167,209 | \$ 56,576,870 | \$ 55,870,592 | \$ 173,801,431 | \$ 173,037,801 | | -0.4% |
| Professional Development | | | | | | | | | |
| 3150 | PD, Supplies Workshop/Courses | 102,000 | 95,000 | 20,000 | 15,000 | 122,000 | 110,000 | | -9.8% |
| 3170 | PD, Supplies Workshop/Courses | 55,100 | 46,200 | 8,200 | 8,200 | 63,300 | 54,400 | | -14.1% |
| 3171 | Workshop, Courses - Health & Safety | - | 10,000 | - | 5,000 | - | 15,000 | | |
| 3180 | PD, Memberships Dues and Fees | 1,000 | 1,000 | - | - | 1,000 | 1,000 | | 0.0% |
| Subtotal Professional Development | | \$ 158,100 | \$ 152,200 | \$ 28,200 | \$ 28,200 | \$ 186,300 | \$ 180,400 | | -3.2% |
| Supplies and Services | | | | | | | | | |
| 3200 | Library Textbooks and Learning Materials | 60,000 | 35,000 | 8,000 | 8,000 | 68,000 | 43,000 | | -36.8% |
| 3201 | Textbooks, Program Refresh, History | 100,000 | 120,000 | - | - | 100,000 | 120,000 | | 20.0% |
| 3300 | Classroom Supplies and Service | 167,500 | 177,500 | 1,397,903 | 1,198,103 | 1,565,403 | 1,375,603 | | -12.1% |
| 3360 | Printing and Copying | 26,000 | 26,000 | - | - | 26,000 | 26,000 | | 0.0% |
| 3400 | R/M, Health and Safety | 1,086,600 | 1,312,100 | 622,600 | 476,600 | 1,709,200 | 1,788,700 | | 4.7% |
| 3401 | Suppl Opns, Custodial Cleaning Equip | 5,800 | 30,000 | 11,300 | 11,300 | 17,100 | 41,300 | | 141.5% |
| 3402 | Suppl Opns, Custodial Cleaning Products | 269,700 | 400,000 | 176,700 | 140,750 | 446,400 | 540,750 | | 21.1% |
| 3403 | Suppl Opns, Custodial Tools and Supplies | 2,900 | 15,000 | 1,900 | 7,500 | 4,800 | 22,500 | | 368.8% |
| Subtotal Supplies and Services | | \$ 1,718,500 | \$ 2,115,600 | \$ 2,218,403 | \$ 1,842,253 | \$ 3,936,903 | \$ 3,957,853 | | 0.5% |
| Utilities | | | | | | | | | |
| 3410 | Utilities, Electricity | 1,871,700 | 1,366,437 | 1,228,700 | 1,772,370 | 3,100,400 | 3,138,807 | | 1.2% |
| 3430 | Utilities, Natural Gas | 726,280 | 903,126 | 393,080 | 508,231 | 1,119,360 | 1,411,357 | | 26.1% |
| 3460 | Utilities, Water | 232,000 | 258,783 | 152,000 | 157,013 | 384,000 | 415,796 | | 8.3% |
| Subtotal Utilities | | \$ 2,829,980 | \$ 2,528,346 | \$ 1,773,780 | \$ 2,437,615 | \$ 4,603,760 | \$ 4,965,960 | | 7.9% |
| Mileage & Fuel | | | | | | | | | |
| 3610 | Travel (Non PD), Mileage | 187,120 | 179,120 | 60,820 | 57,820 | 247,940 | 236,940 | | -4.4% |
| 3700 | Vehicle, Fuel | 34,800 | 34,800 | 22,800 | 22,800 | 57,600 | 57,600 | | 0.0% |
| Subtotal Mileage & Fuel | | \$ 221,920 | \$ 213,920 | \$ 83,620 | \$ 80,620 | \$ 305,540 | \$ 294,540 | | -3.6% |
| Equipment and Furniture | | | | | | | | | |
| 4010 | R&M, Furniture and Equipment | 50,500 | 47,000 | 28,500 | 28,500 | 79,000 | 75,500 | | -4.4% |

PANEL EXPENSES

| | | ELEMENTARY | | SECONDARY | | TOTAL | | TOTAL | % |
|---|---|---------------------|---------------------|-------------------|-------------------|---------------------|---------------------|-------|---------------|
| | | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | | Change |
| | | Budget | Budget | Budget | Budget | Budget | Budget | | |
| 4014 | R&M, Telephone Equipment | 95,000 | 95,000 | 50,000 | 50,000 | 145,000 | 145,000 | | 0.0% |
| 4020 | R&M, Hardware Upgrade/Replacement | 48,771 | 29,000 | 12,319 | 3,000 | 61,090 | 32,000 | | -47.6% |
| Subtotal Equipment and Furniture | | \$ 194,271 | \$ 171,000 | \$ 90,819 | \$ 81,500 | \$ 285,090 | \$ 252,500 | | -11.4% |
| Telephone and Internet | | | | | | | | | |
| 4050 | Tel, Cellular Phone Use | 219,440 | 213,440 | 87,000 | 86,200 | 306,440 | 299,640 | | -2.2% |
| 4060 | Tel, Internet Connectivity | 50,000 | 50,000 | 33,000 | 33,000 | 83,000 | 83,000 | | 0.0% |
| Subtotal Telephone and Internet | | \$ 269,440 | \$ 263,440 | \$ 120,000 | \$ 119,200 | \$ 389,440 | \$ 382,640 | | -1.7% |
| Office Supplies | | | | | | | | | |
| 4100 | Administration, Office Supplies | 52,400 | 52,400 | 68,800 | 27,800 | 121,200 | 80,200 | | -33.8% |
| 4101 | Hospitality | 5,561 | 18,150 | 3,284 | 5,750 | 8,844 | 23,900 | | 170.2% |
| 4150 | Office, Meeting Supplies | 17,203 | 17,203 | 6,688 | 6,688 | 23,891 | 23,891 | | 0.0% |
| Subtotal Office Supplies | | \$ 75,164 | \$ 87,753 | \$ 78,772 | \$ 40,238 | \$ 153,935 | \$ 127,991 | | -16.9% |
| Repairs and Materials | | | | | | | | | |
| 4300 | R/M, Bldg Mtce, Electrical | 116,000 | 120,000 | 76,000 | 75,000 | 192,000 | 195,000 | | 1.6% |
| 4301 | R/M Bldgs, Electrical Services | 98,600 | 98,600 | 64,600 | 64,600 | 163,200 | 163,200 | | 0.0% |
| 4302 | R/M, Bldg Mtce, General Repairs and Mtce | 81,120 | 125,000 | 29,120 | 57,500 | 110,240 | 182,500 | | 65.5% |
| 4303 | R/M, Bldg Mtce, Hardware and Tools | 39,600 | 60,000 | 35,600 | 45,600 | 75,200 | 105,600 | | 40.4% |
| 4304 | R/M, Bldg Mtce, HVAC | 147,900 | 147,900 | 96,900 | 96,900 | 244,800 | 244,800 | | 0.0% |
| 4305 | R/M, Bldg Mtce, Interior | 56,000 | 90,000 | 51,000 | 76,000 | 107,000 | 166,000 | | 55.1% |
| 4306 | R/M, Grounds Mtce, Landscaping | 4,000 | 29,000 | - | 19,000 | 4,000 | 48,000 | | 1100.0% |
| 4307 | R/M, Bldg Mtce, Plumbing | 69,600 | 70,000 | 45,600 | 45,600 | 115,200 | 115,600 | | 0.3% |
| 4308 | R/M, Bldg Mtce, Portables | 87,000 | 90,000 | 57,000 | 57,000 | 144,000 | 147,000 | | 2.1% |
| 4309 | R/M, Building Maintenance | 35,199 | 100,000 | 14,621 | 32,000 | 49,820 | 132,000 | | 165.0% |
| 4400 | Vehicle, R/M | 38,800 | 38,800 | 22,800 | 22,800 | 61,600 | 61,600 | | 0.0% |
| Subtotal Repairs and Materials | | \$ 773,819 | \$ 969,300 | \$ 493,241 | \$ 592,000 | \$ 1,267,060 | \$ 1,561,300 | | 23.2% |
| 4500 | Field Trips and Excursions, Co-curricular | - | - | 200,000 | 200,000 | 200,000 | 200,000 | | 0.0% |
| SEA Per Pupil Equipment | | | | | | | | | |
| 5510 | Furniture & Equipment - SEA per pupil | 619,500 | 634,500 | 167,500 | 167,500 | 787,000 | 802,000 | | 1.9% |
| 5511 | Health and Safety - Accomodation | - | 25,000 | - | - | - | 25,000 | | |
| 5520 | Computer Equipment - SEA per pupil | 308,349 | 158,310 | 256,398 | 92,684 | 564,747 | 250,994 | | -55.6% |
| 5530 | Tel, Internet Connectivity | 338,000 | 338,000 | 62,000 | 112,000 | 400,000 | 450,000 | | 12.5% |
| Subtotal SEA Per Pupil Equipment | | \$ 1,265,849 | \$ 1,155,810 | \$ 485,898 | \$ 372,184 | \$ 1,751,747 | \$ 1,527,994 | | -12.8% |
| Rental and Leases | | | | | | | | | |

PANEL EXPENSES

| | | ELEMENTARY | | SECONDARY | | TOTAL | | TOTAL | % |
|---|-------------------------------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|-----------------------|-------|--------|
| | | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | | Change |
| | | Budget | Budget | Budget | Budget | Budget | Budget | | |
| 6100 | Rent/Lease, Instructional | 261,000 | 280,000 | 298,000 | 265,200 | 559,000 | 545,200 | | -2.5% |
| 6300 | Rental Expense - SHSM | 40,600 | 40,600 | 26,600 | 26,600 | 67,200 | 67,200 | | 0.0% |
| Subtotal Rental and Leases | | \$ 301,600 | \$ 320,600 | \$ 324,600 | \$ 291,800 | \$ 626,200 | \$ 612,400 | | -2.2% |
| Professional Fees and Contracts | | | | | | | | | |
| 6530 | Prof Fees, Other | 191,900 | 219,500 | 20,900 | 35,000 | 212,800 | 254,500 | | 19.6% |
| 6531 | Prof Fees, E.A.P | 14,000 | 28,500 | - | - | 14,000 | 28,500 | | 103.6% |
| 6540 | Fees and Contract Serv | 74,000 | 74,000 | 19,000 | 5,000 | 93,000 | 79,000 | | -15.1% |
| 6541 | Health & Safety, Waste Removal | - | 30,000 | - | 15,000 | - | 45,000 | | |
| 6610 | Computer Software/Lic | 497,400 | 577,700 | 169,800 | 160,300 | 667,200 | 738,000 | | 10.6% |
| Subtotal Prof Fees and Contracts | | \$ 777,300 | \$ 929,700 | \$ 209,700 | \$ 215,300 | \$ 987,000 | \$ 1,145,000 | | 16.0% |
| Insurance Fees | | | | | | | | | |
| 6710 | Insurance, Property | 110,200 | 110,200 | 72,200 | 72,200 | 182,400 | 182,400 | | 0.0% |
| 6720 | Insurance, Liability | 229,100 | 200,000 | 150,100 | 150,100 | 379,200 | 350,100 | | -7.7% |
| Subtotal Insurance Fees | | \$ 339,300 | \$ 310,200 | \$ 222,300 | \$ 222,300 | \$ 561,600 | \$ 532,500 | | -5.2% |
| Other Expenses | | | | | | | | | |
| 7010 | Expenditures, Other | 5,000 | 15,000 | - | - | 5,000 | 15,000 | | 200.0% |
| Subtotal Other Expenses | | \$ 5,000 | \$ 15,000 | \$ - | \$ - | \$ 5,000 | \$ 15,000 | | 200.0% |
| Interest Expenses | | | | | | | | | |
| 7540 | Debenture, Interest - post May 1998 | 3,576,733 | 3,352,150 | - | - | 3,576,733 | 3,352,150 | | -6.3% |
| Subtotal Interest Expenses | | \$ 3,576,733 | \$ 3,352,150 | \$ - | \$ - | \$ 3,576,733 | \$ 3,352,150 | | -6.3% |
| TOTAL EXPENSES | | \$ 12,506,975 | \$ 12,585,018 | \$ 6,329,334 | \$ 6,523,210 | \$ 18,836,309 | \$ 19,108,228 | | -1.4% |
| TOTAL SALARIES & EXPENSES | | \$ 129,731,536 | \$ 129,752,227 | \$ 62,906,204 | \$ 62,393,802 | \$ 192,637,740 | \$ 192,146,029 | | 0.3% |

2018-2019 Facilities Services - Appendix I

| FACILITIES SERVICES | OPERATIONS | OPERATIONS | MAINTENANCE | MAINTENANCE | TOTAL | TOTAL | DIFF |
|---|-------------------|-------------------|------------------|------------------|-------------------|-------------------|---------------|
| | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2017 | |
| Caretakers | 145.00 | 139.00 | | - | 145.00 | 139.00 | (6.00) |
| Cleaners | 15.00 | 15.00 | | - | 15.00 | 15.00 | - |
| Coordinator | 4.00 | 4.00 | 4.00 | 4.00 | 8.00 | 8.00 | - |
| Maintenance Staff | | - | 19.00 | 19.00 | 19.00 | 19.00 | - |
| Project Managers | 1.00 | 1.00 | 2.00 | 2.00 | 3.00 | 3.00 | - |
| Secretarial | 2.00 | 2.00 | 2.00 | 2.00 | 4.00 | 4.00 | - |
| Senior Manager | 1.00 | 1.00 | | - | 1.00 | 1.00 | - |
| Total FTEs | 168.00 | 162.00 | 27.00 | 27.00 | 195.00 | 189.00 | (6.00) |
| Salaries and Wages | 7,776,633 | 7,519,376 | \$ 1,450,274 | 1,482,715 | 9,226,907 | 9,002,091 | |
| Employee Benefits | 2,170,517 | 2,319,089 | \$ 465,120 | 465,340 | 2,635,637 | 2,784,429 | |
| Supply Costs | 658,147 | 674,473 | \$ 278,497 | \$289,060 | 936,644 | 963,533 | |
| Total Salaries, Wages & Benefits | 10,605,297 | 10,512,938 | 2,193,891 | 2,237,115 | 12,799,188 | 12,750,053 | |
| 04 Staff Development | 8,200 | 8,200 | 7,200 | 12,700 | 15,400 | 20,900 | |
| 05 Supplies and Services | 7,195,900 | 7,678,947 | 1,781,160 | 1,806,660 | 8,977,060 | 9,485,607 | |
| 07 Interest Charges | - | - | - | - | - | - | |
| 08 Rental Expenses | 70,000 | 70,000 | - | - | 70,000 | 70,000 | |
| 09 Fees and Contract Services | 730,000 | 747,100 | 105,000 | 86,500 | 835,000 | 833,600 | |
| 10 Other Expenses | - | - | - | - | - | - | |
| 12 Amortization | - | - | - | - | - | - | |
| Total Expenses | 8,004,100 | 8,504,247 | 1,893,360 | 1,905,860 | 9,897,460 | 10,410,107 | |
| Facilities Services | 18,609,397 | 19,017,185 | 4,087,251 | 4,142,975 | 22,696,648 | 23,160,161 | |

* Change in Supplies and Services reflect the in year reduction in 2017-2018 budget to mitigate deficit.

* Utilities - prorated for 2017-2018 usage and price

* Snowplowing and Salting - \$1.1M

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

TITLE: FINANCIAL REPORT AS AT APRIL 30, 2018

The Financial Report as at April 30, 2018 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 22, 2018



**REPORT TO THE BOARD
MAY 22, 2018**

FINANCIAL REPORT AS AT APRIL 30, 2018

BACKGROUND INFORMATION

Financial Report is presented in Appendix A

Also attached;

Appendix B – Financial Report as at April 30, 2018

The Financial Report as at April 30, 2018 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 22, 2018



EXECUTIVE SUMMARY

YEAR TO DATE APRIL 30, 2018

Niagara Catholic District School Board continues to action the 2017-2018 risk management strategies to offset in-year unanticipated expenditures. With the 2017-2018 risk management strategies put in place, the District is now forecasting a reduced in-year deficit of approximately (\$312,000). The mitigating risk management strategies to offset some of the \$2.2M deficit currently in place are as follows:

- Information Technology – pause in central hardware investment
- Facilities – pause in minor repairs that have no risk to staff, students and parents
- Professional Development – only Education Program Other (EPO) and other one-time grants will support replacement for staff attending professional development sessions confirmed after March 1st.
- Central Positions – freeze of all postings for central non-union positions
- Replacement – change in existing replacement procedures for Caretakers, Cleaners and Library Technicians
- Implementation of Supervised Study at the Secondary Panel
- No replacement for absent central office staff due to personal illness
- Postpone redevelopment of Niagara Catholic webpage project

As previously reported, the first eight months of operations have identified increased costs pressures in comparison to the 2016-2017 fiscal year cost structure. These cost pressures are as follows:

The 2017-2018 weather season has presented challenges with inclement weather and increased costs associated with utility costs and the frequency of our snowplowing and salting. The School District had planned for 2017-2018 \$1.1M in snowplowing and salting, which is an increase of \$300,000 in resources from our 2016-2017 annual budget versus 2017-2018. However, the inclement weather has resulted in approximately \$1.6M in costs for 2017-2018, which has resulted in an additional \$500,000 in cost pressures unnoted in prior months.

The number of absences due to personal illnesses are trending substantially higher in the first eight months of the calendar school year. The number of average sick days for all staff in 2017-2018 is approximately 10.6, in comparison to approximately 9.1 days in 2016-2017. Additional strategies to provide support and reduce the average number of sick days with associated replacement costs will be put in place for the 2018-2019 school year.

The final phase of the Employee Life and Health Trust will include all other non-union staff and this transition is expected to be for June 1, 2018.

Niagara Catholic continues to monitor the impact of the January 1, 2018 provincial minimum wage increase to our current service providers. Initial cost pressures in transportation and cafeteria services have been identified for 2018-2019:

- i) Reduction in commission percentage for cafeteria sales and increases costs to students
- ii) Increase in approximately \$500,000 in student transportation costs identify by NSTS for 2018-2019.

**Niagara Catholic DSB
2017-18 Interim Financial Report**

For the Month Ending April 30, 2018

Summary of Financial Results

| (\$Thousands) | Estimates | Forecast | In-Year Change | |
|---|----------------|----------------|----------------|---------------|
| | | | \$ | % |
| Revenue | | | | |
| Operating Grants | 228,732 | 232,620 | 789 | 0.3% |
| Capital Grants | 25,234 | 22,338 | - | 0.0% |
| Other | 14,800 | 13,272 | - | 0.0% |
| Total Revenue | 268,766 | 268,230 | 789 | 0.3% |
| Expenditures | | | | |
| Classroom | 204,036 | 204,253 | (330) | (0.2%) |
| Other Operating | 7,889 | 7,555 | (316) | (4.0%) |
| Transportation | 9,829 | 9,787 | (42) | (0.4%) |
| Pupil Accomodation | 37,820 | 38,837 | (261) | (0.7%) |
| Other | 8,180 | 7,112 | - | 0.0% |
| PSAB Adjustments | 1,005 | 1,005 | - | 0.0% |
| Total Expenditures | 268,759 | 268,549 | (949) | (0.4%) |
| In-Year Surplus (Deficit) | 7 | (319) | 1,738 | n/a |
| Prior Year Accumulated Surplus (Deficit) | 10,894 | 10,894 | - | 0.0% |
| Accumulated Surplus (Deficit) for Compliance | 10,901 | 10,575 | 1,738 | 19.7% |

Changes in Revenue

- CUPE Remedy payments TP

Change in Expenditures

- CUPE Remedy payments included
- Pressure recognized in Snow Plowing and Utilities

Change in Reserve

- N/A

Change in Surplus/Deficit

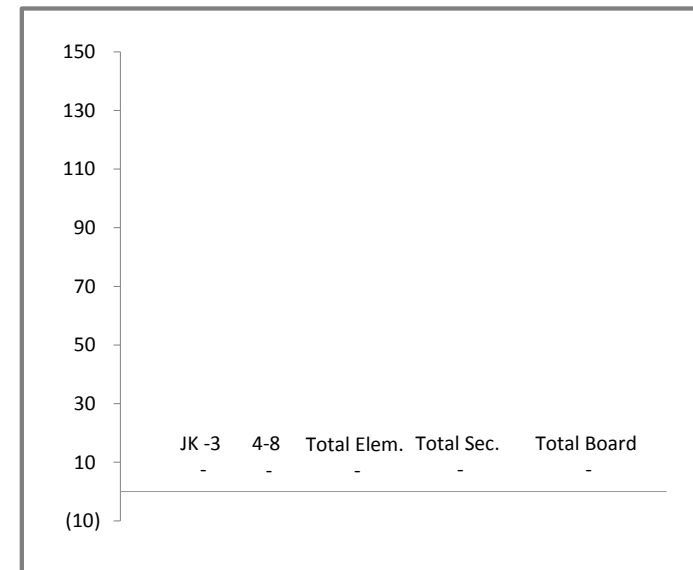
- Updated to reflect in-year savings strategies
- Pressure recognized in Snow Plowing and Utilities

Summary of Enrolment

| ADE | Revised Estimates | Forecast | In-Year Change | |
|-------------------------|-------------------|---------------|----------------|-------------|
| | | | # | % |
| Elementary | | | | |
| JK -3 | 6,817 | 6,817 | - | 0.0% |
| 4-8 | 7,636 | 7,636 | - | 0.0% |
| Total Elementary | 14,453 | 14,453 | - | 0.0% |
| Secondary <21 | | | | |
| Pupils of the Board | 6,672 | 6,672 | - | 0.0% |
| Other Pupils | 96 | 96 | - | 0.0% |
| Total Secondary | 6,768 | 6,768 | - | 0.0% |
| Total | 21,221 | 21,221 | - | 0.0% |

Note: Forecast will be based on October 31st count date

Changes in Enrolment: Budget v. Forecast



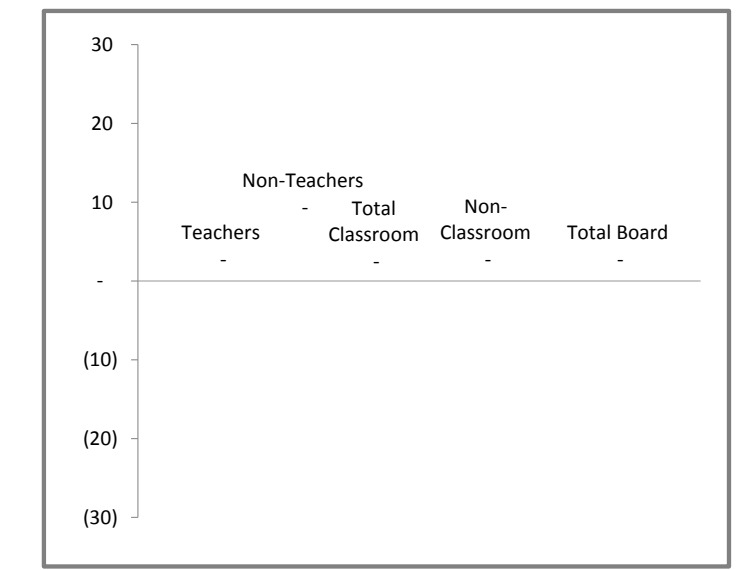
Highlights of Changes in Enrolment:

- Forecast is projected to be the same as revised estimates at this stage

Summary of Staffing

| FTE | Revised Estimates | Forecast | In-Year Change | |
|------------------------|-------------------|--------------|----------------|-------------|
| | | | # | % |
| Classroom | | | | |
| Teachers | 1,287 | 1,287 | - | 0.0% |
| Non-Teachers | 749 | 749 | - | 0.0% |
| Total Classroom | 2,036 | 2,036 | - | 0.0% |
| Non-Classroom | 254 | 254 | - | 0.0% |
| Total | 2,290 | 2,290 | - | 0.0% |

Changes in Staffing: Budget v. Forecast



Highlights of Changes in Staffing:

- Forecast is projected to be the same as revised estimates at this stage

*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2018**

PUBLIC SESSION

**TOPIC: CORRESPONDENCE
MAY 16, 2018 E-MAIL FROM MRS. GRAMOWSKI**

From: ehpollak@hotmail.com
Sent: May 16, 2018 10:01 PM
To: iohn.crocco@ncdsb.com; macneil65@gmail.com
Subject:

Hello:

I wanted to extend my gratitude to those of you who have respond to my calls/emails. If we have not spoken, please know that I still wish to.

As you are likely aware, I am very concerned about the “tentative” changes to the ERT position. I strongly believe that this change will negatively impact ALL children across the district. I have taken time to review the strategic plan and the change in demographics, including the decline in enrollment. The board has been aware of these projections for some time and it should be no surprise. Great leadership comes from hearing the voice of the stakeholders, this includes the principals, ERTS, teachers, parents, children and service providers. I was very surprised to learn that this “tentative” plan was not reviewed or discussed with the SEAC prior to making the “proposed/ tentative” plan. This is not just a staffing plan, this is about STUDENT SUPPORTS.

I understand that staffing decision must be made, however, I feel that senior administrators often become removed from the daily functioning and responsibilities of frontline staff. I would challenge senior officials and even trustees to shadow an ERT, to have a full perspective of their role.

In addition, I would challenge the board to review the other positions and other options to meet the financial budget, ie: senior administrators share administrative assistants, etc.

It is concerning to me that the “tentative” plan was based on student enrollment (ie: schools with less than 200) verses looking at student needs of each school. I would have hoped for a more thorough analysis which would include formulating a more thorough assessment.

In making decisions, I would ask that you take the “in the eyes” of a child perspective. How do these “tentative” plans impact our children? Aside from home, children spend a majority of their time in the education system. When children attend school, they need to feel safe in knowing that the school can adequately address their needs. In these “tentative” staffing shifts it takes away a strong support network for them. The impact is vast. To believe that this will not have any impact on students is unrealistic. Please provide me with a plan as to how you will quantify this? What checks and balances will the board have in place to measure the impact this will have on students? How will this impact the school’s ability to adhere to ministry guidelines when it comes to SEA, IEP’s, IPRC’s, EQAO’s. How will the board address gaps in service? How many staff will be trained in restraints? How does the board hope to retain enrollment when services are being cut?

Parents make decisions about what school their child should attend based off of their child’s needs. These changes will cause de-enrollment.

I am calling for this “tentative” plan to be reconsidered.

-
I have more questions than answers.

-
Kind Regards,
Emily Gramowski

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – MAY 8, 2018**



May 8, 2018

Policy Recommended to Board

During the May 8 Committee of the Whole Meeting, trustees recommended the Board's Christian Community Service Policy (400.3) be presented to the Board for consideration at the May 22 Board meeting.

Notre Dame Family of Schools Attendance Area Review

At the March 20 Board Meeting, trustees approved the creation of the Notre Dame College Family of Schools Ad Hoc Attendance Area Review Committee. The Committee's responsibility was to align student enrolment to facility capacity at St. Alexander and St. Kevin Catholic elementary schools by adjusting attendance area boundaries.

The Committee met April 12 and 24, and a public meeting took place April 18.

The Ad Hoc Committee researched a number of factors which impact enrolment and capacity of each school, and recommended revisions to the attendance area boundary for each school, effective May 23, 2018.

Read the report in section A6.3 of the [May 8 Committee of the Whole agenda](#).

Denis Morris, Holy Cross and Saint Francis Families of Schools Attendance Area Review

At the March 20 Board Meeting, trustees approved the creation of the Denis Morris, Holy Cross and Saint Francis Family of Schools Ad Hoc Attendance Area Review Committee. The Committee's responsibility was to align the secondary attendance boundary for Saint Francis Catholic Secondary School to include the entire St. James Catholic Elementary School boundary.

The Committee met April 10 and May 2, to discuss the matter.

The Ad Hoc Committee considered a number of factors before submitting its recommendation to Committee of the Whole. If approved, the new boundary will come into effect May 23, 2018.

Read the report in section A6.4 of the [May 8 Committee of the Whole agenda](#).

Niagara Catholic Summer Camp 2018



SUMMER CAMP 2018

**active living home sweet home life skills master chef motive power
nuts and bolts construction pathway development robotics
Niagara Kids Healthy Community Challenge**

REGISTER NOW!



Niagara Catholic Summer Camp 2018 is an integrated program offering students the opportunity to participate in a variety of activities based on life skills, pathways planning, active living and general interests. Each activity is infused with literacy and numeracy. Programs include Home Sweet Home, MasterChef, Nuts and Bolts, On the Move and Robotics, as well as YMCA camp activities, Healthy Kids Community Challenge Niagara activities, Links for Greener Learning Environment activities and French Immersion/English as a Second Language for appropriate students.

Summer camps will run from July 9 through August 3 at Our Lady of Victory and St. Kevin Catholic elementary schools, Blessed Trinity Catholic Secondary School, Saint Michael Catholic High School, Lakeshore Catholic High School, Holy Cross Catholic Secondary School and Notre Dame College School.

Registration is ongoing through a link on the Board website. Parents can pay the \$175 weekly fee online using PayPal.

For more information on the Summer Camp program, click the slide on the main page of the website.

System Priorities 2018-2019

During the May 8 Committee of the Whole Meeting, Trustees received Senior Staff's recommended Strategic Directions Enabling Strategies for 2018-2019. Enhanced communication between home, school and parish, increasing parent and student voice in student achievement and the creation of a system-wide electronic platform to facilitate communication between staff and parents are among the 18 recommendations presented to Committee of the Whole.

Trustees will consider the recommendations at the May 22 Board Meeting. Read the Enabling Strategies in section C1 of the [May 8 Committee of the Whole Agenda](#).

Good News!

If it's been a while since you visited our Good News section of this website, be sure to check to see what you've missed! Check it out to see scenes from our [Bishop's Gala](#), [Grade 7 Festival of Faith](#), [Youth Wellness Conference](#), [Student Leadership Symposium](#) and [Distinguished Alumni Award](#) luncheon.

Follow us!

To ensure you stay connected with Niagara Catholic news and events, please be sure to like us on [Facebook](#) and follow us on [Twitter](#) and [Instagram](#), and check our website often for updates and breaking news. It's the best way to stay in the know, especially now that winter is here! If you like what you see online – tell your friends and have them like or follow Niagara Catholic, too!

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – JUNE 2018**



JUNE 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--|-----|--|---|--|--------------------------|-----|
| | | | | | 1 | 2 |
| 3 Family Mass and Picnic 10 a.m. | 4 | 5 | 6 SEAC | 7 | 8 Elementary PA Day | 9 |
| 10 | 11 | 12 SAL Meeting Committee of the Whole Meeting | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 Board Meeting | 20 | 21 Secondary Exams through June 27 | 22 | 23 |
| 24 | 25 | 26 Holy Cross 7 p.m. | 27 Blessed Trinity 7 p.m. Notre Dame College 7 p.m. Saint Paul 6 p.m. Saint Francis 7 p.m. | 28 Secondary PA Day Denis Morris 7 p.m. Lakeshore Catholic 7 p.m. Saint Michael 7 p.m. | 29 Elementary PA Day. | 30 |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
ONTARIO LEGISLATIVE HIGHLIGHTS
MAY 11, 2018
MAY 18, 2018**

ENTERPRISE

ONTARIO LEGISLATIVE HIGHLIGHTS

 enterprisecanada.com/ontario-legislative-highlights-may-11

ELECTION '18

May 11, 2018

WEEKLY ROUNDUP

IT'S ON – Ontario's general election is now officially underway – not that anyone will notice much difference, given the electioneering that has gripped the province for months. Some 10.1 million Ontarians are eligible to vote, and Elections Ontario is gearing up for more than 7,200 voting locations in 124 ridings. Advance polls will be open May 26-30, with E-Day set for June 7.

STARTING LINE – Polling will of course be a big part of the narrative in the next four weeks. We at Enterprise are partnering with Pollara Strategic Insights on research to track voters' intentions and motivation. In a benchmark *Maclean's* survey a few days ago, Pollara found the Tories solidly in first place with 40% support. That's not surprising; virtually every other poll has come to the same conclusion. But Pollara put the NDP in second place with 30%, well ahead of the Liberals at 23%. We will follow this throughout the election, to see if – and why – the numbers shift.

CLICK DEBATE – Just prior to the formal launch of the campaign, the three main party leaders took part in a rare pre-writ televised debate at CityTV – agreeing to participate, no doubt, because none wanted to launch their campaigns amid accusations of cowardice. Like all such debates it was overly stage-managed, with each leader self-consciously watching their body language and relying on carefully crafted talking points. But it did offer glimpses of the broader themes each party wants to push over the next month. Premier **Kathleen Wynne** stuck closely to facts and figures, in an effort to demonstrate her administration's successes. PC Leader **Doug Ford** repeatedly spoke of defending “the little guy,” brushing off

the other leaders' persistent challenges around how he would achieve his policy promises. And NDP Leader **Andrea Horwath** took every opportunity to roll her eyes at the other two bickering, scoffing "this is the problem with Ontario right now, folks."

OFF MIKE – As usual, Green Party Leader **Mike Schreiner** was not invited to join the televised debate, on the rationale that his party doesn't have a seat in the Legislature. But his *supporters* were there, staging a protest in front of the studio wearing green tape over their mouths. Schreiner himself tried to make his presence felt by tweeting responses to each of the questions. His campaign is expected to continue to apply pressure to have him included in the other leaders' debates during the campaign.

ALLEN WRENCH –Other protesters also showed up outside the debate, in their case to voice dismay at **Tanya Granic Allen** being yanked as the PC candidate for Mississauga Centre. Ford revoked the nomination of his erstwhile leadership rival – whose second-choice support is at least partly credited with giving him the leadership victory – after the Liberals released a 2014 video of her expressing rather intemperate views. In the video, Granic Allen rails against Croatia trying to "push radical sexual education on the young or gay marriage – you know I almost vomit in disbelief. I'm like, 'Are you kidding me?' How can this be happening? Just 20 years ago we were liberated from this communism and now we are embracing these lack of values, these lack of ideals." Within hours of the video surfacing, Ford issued a statement pulling her candidacy on the grounds that "her characterization of certain issues and people has been irresponsible." He named **Natalia Kusendova**, runner-up in the nomination, as the Tory candidate in Mississauga Centre. Granic Allen was obviously displeased, calling it "another betrayal of social conservatives – just like **Patrick Brown**." Her reference to the previous PC leader could be ominous: The Campaign Life Coalition, known to have backed Granic Allen's leadership bid, actively opposed Brown after he disavowed SoCon principles.

OUT OF THE HOUSE –Technically the provincial government remains intact during the writ period, with the cabinet still in charge and MPPs representing their constituents. In reality the bureaucracy will keep watch, basically in a holding pattern as civil servants prepare briefing books for the new regime. The Legislative Assembly will remain dark – barring some kind of emergency – with the parliament now dissolved. Before they left on Tuesday, the Liberal majority passed two final bills, the *Government Contract Wages Act* and 2018-19 Budget legislation.

BATTLE OF YORK – The very last bill of the session, which would have legislated an end to the strike by 3,000 contract staff at York University, died on the Order Paper. It could have passed quickly with all-party approval, but the NDP nixed that. Naturally, this triggered some political nastiness. Liberals insisted the last-minute timing of the bill stemmed from a report last Friday from provincially appointed investigator **William Kaplan** concluding that a negotiated settlement was impossible. New Democrats countered that the LIBs were setting a trap, knowing the NDP would block the bill – organized labour, a key NDP constituency, generally hates back-to-work legislation – with no time to resolve the dispute.

THE END – It was hugs, and some misty eyes, all around as the Assembly wrapped up, signalling the end of the road for 15 retiring MPPs. Among those on hand for the final farewell was, somewhat surprisingly, exiled PC MPP **Michael Harris**. Harris, who spent his last few weeks as an independent MPP, turned up on Tuesday despite having cornea replacement surgery the day before. He had claimed his eye disease was the reason he wasn't seeking re-election, then got turfed from the PC caucus over inappropriate texts to an intern – a decision that is shrouded in conspiracy theories for some in his Kitchener-Conestoga riding. Going out on the high road, Harris posted a message to supporters: "I believe the future is filled with promise for all of us. In the months and years ahead, I hope to continue to be a voice for positive change and progress."

ON THE CAMPAIGN TRAIL

- In an apparent show-no-fear gesture, Wynne's very first campaign stop was in the west Toronto suburb of Etobicoke – Ford's home turf.
- Wynne acknowledged that the Liberal and NDP platforms are similar, but insisted there is one major contrast: "The difference is that we actually have laid out how we would do the things that they would do."



"I guess we've come to expect that everything about Ford is fake. The news is fake, the stories are fake, his facts are fake and now we know his supporters are fake."

Liberal campaign co-chair **Deb Matthews**, taking a shot at the PC campaign for hiring actors to wear branded t-shirts and wave supportive placards outside of the CityTV studio during the leaders' debate on Monday.

- Ford addressed a sensitive issue right off the bat, vowing to scrap and revise Ontario's updated sex-ed curriculum, and while he's at it, ditch the Discovery Math program too. He criticized both approaches as being ideologically driven.
- "Respect" has emerged as a favourite Ford word. Adding to his oft-stated pledge to respect taxpayers, in announcing his transit platform Ford summed it up as, "We're going to respect drivers, respect neighbourhoods."



"I condemn this guy's views and everything he stands for. If he knew anything about Ford Nation, he would know we welcome people from all backgrounds, religion, & income levels. Nice try, Liberals. #DesperateWynne."

Tweet from Ford after the Liberals claimed that notorious Montreal-based neo-Nazi recruiter "Zeiger" had endorsed the PC Leader.

- The first day on the campaign trail for the NDP showcased the party’s healthcare plan that includes a boost of both operational and capital funding for hospitals, as well as a new ad highlighting the party’s “Change for the better” slogan.



- In 2014, Horwath took a lot of heat and alienated a good chunk of her core with policies that pursued right-leaning voters. Her approach this time is much more progressive, which has already earned her the endorsement of a key constituency for the NDP — the Elementary Teachers’ Federation of Ontario.

“I think people are looking for change this election. And that means that by definition that Kathleen Wynne and the Liberals are not going to be forming government come June 7. But people have an important choice to make. What we’re here to say is you don’t have to go from bad to worse.”

Horwath, buoyed by polls that have her party solidly in second place, and one reporting first place, all but dismissing the Liberals as a threat and focusing the brunt of her attacks on Ford and the PCs.

© 2018 Enterprise Canada Inc.

ENTERPRISE

ONTARIO LEGISLATIVE HIGHLIGHTS

 enterprisecanada.com/ontario-legislative-highlights-may-18

ELECTION '18

May 18, 2018

WEEKLY ROUNDUP

MIDDLE OF THE ROAD – At some point in every election campaign, voters who are otherwise indifferent to politics suddenly tune in – and the parties strive to be making their strongest impression at that very moment. It's not clear whether those casual participants have yet engaged in the provincial campaign currently underway, but a third of it is already behind us. Today is Day 10 of a 30-day sprint (contrast that to the 2015 federal election, which ran 11 weeks!) and all of the parties continue at a breakneck pace trying to connect with constituents. The next third of the campaign will lead up to the televised Leaders' debate on May 27. That's relatively late – traditionally debates are around the halfway mark, and have often signalled the aforementioned point when voters start paying attention – leaving little time to adjust afterward. Having the debate on a Sunday evening is also a new touch, and it will be interesting to see if it attracts a larger or smaller audience than the standard mid-week show. It will run from 6:30 to 8:00 p.m. and pre-empt programming across the province, broadcast on CBC, CTV, Global, CHCH, CPAC and TVO.

LUMP OF COAL-ITION – It took less than one week of campaigning for the C-word – coalition – to emerge. With the NDP making an early move into second place in public opinion polls – or at worst a statistical tie with the Liberals — the possibility of a Liberal-NDP coalition was raised by the media as a potential alternative to a **Doug Ford**-led PC government. For their part, neither Premier **Kathleen Wynne** nor NDP Leader **Andrea Horwath** would entertain such a scenario – although both hedged that it's too soon to even consider the possibility. “I'm not going to pre-empt the result of the election,” Wynne asserted, but, while admitting that there is “a lot of overlap” between the parties' platforms, she cited the NDP's proposed business tax hikes as a reason to stay separate. Horwath was outright dismissive of the coalition idea, declaring, “I am unequivocally saying I have no interest in partnering up with

that party.” But she too conceded that no decisions will be made until after the June 7 vote. Both also have some wiggle room in that they don’t need a formal coalition to form government. They could create an accord similar to the pact that toppled the 42-year Tory dynasty in 1985. Not surprisingly, the possibility of either the Liberals or NDP teaming up with Ford hasn’t even been mentioned.

ADVANCE GREEN – Polls continue to show the Green Party of Ontario on the fringes, with single digit support at best. But party leader **Mike Schreiner** continues to hope that voters disenchanted with the Big Three will turn his way. The Greens have candidates in every riding, and this week Schreiner launched his platform, under the slogan, “People Powered Change.” Touted as “nine fully costed commitments and a vision for Ontario that will make for a cleaner, healthier and more equitable way forward,” the centrepiece of the platform is a \$4.18 billion Green Building and Business Program.

YOU CAN RUN BUT YOU CAN’T HYDRO – It’s not unusual for an election to be impacted by external events, but this week’s news of Hydro One directors voting themselves raises was truly jaw-dropping across all political lines. In what had to be one of the most tone-deaf decisions ever (unless, of course it was deliberate defiance) the board of the giant utility – already a flashpoint for excessive executive salaries – opted to hike compensation, including an extra \$25,000 for board members and \$70,000 for the Chair. Never mind the rationale that the raises were aimed at bringing payment in line with competitors in other jurisdictions and that Hydro One is performing well as a business (finding operational savings and turning profits), the decision was a gift for the Tories and NDP, who have been slamming the Liberals for privatizing Hydro One as a factor in soaring electricity rates. Wynne was instantly on the defensive, calling the raises “unacceptable” and pointing to a compensation review she ordered. Cue Ford, who was only too happy to reiterate his vow to fire the Hydro One board. “We have more than enough capable people of running Hydro,” he thundered. “I can assure you that, they’re lining up from here to Timbuktu.” And cue Horwath, who jumped on the opportunity to stoke her pledge to buy back Hydro One. “It’s obvious that Hydro One should not be in private hands,” she asserted. “It shows that they are completely out of touch with the people of Ontario, that they don’t care, they don’t have to be in touch with the people of Ontario, because they’re not accountable to the people of Ontario.”

FOR THE RECORD

“The NDP is going to face more scrutiny than it usually does, including its policies and its candidates. This is a real test. How realistic is its agenda? Have its candidates said non-mainstream things online and elsewhere? The next week may well determine if Andrea Horwath and her team are ready for prime time.”

University of Toronto professor **Sean Speer**, noting the new challenges the NDP will be facing as they rise in public opinion polls.

“With their candidate and their party now far more popular than their leader, it is a smart strategy for them to redirect the money they might have had previously supporting Wynne and take that into a hyper-localized approach.”

Erin Jacobson of ad agency Cohn & Wolfe, commenting to the CBC about a spate of 250 Liberal ads supporting local candidates that make little to no mention of the party leader.

“I was all but assassinated in public. Who did it, how and why? ... This is a story of betrayal, blackmail and backroom politicking involving some of Canada’s biggest political names. This was my dream, this was my nightmare ... I experienced a sensational political assassination the likes of which haven’t been seen since Julius Caesar.”

Former PC Leader **Patrick Brown**, promoting the book he has written, *Take Down: The Political Assassination of Patrick Brown*, to be released in November.

ON THE CAMPAIGN TRAIL

- The Liberals launched a new series of TV ads, these ones focused on themselves rather than Ford (who had been the subject of their previous ads). The new video features a youngish woman walking in a rural field, acknowledging Wynne’s unpopularity – “Okay, I get it,” she starts, “Everything hasn’t been perfect in Kathleen Wynne’s Ontario” – then listing Wynne’s accomplishments.
- Wynne and the Liberals were incensed by an incident where Ford supporters at a PC rally chanted “lock her up” – a popular refrain at **Donald Trump** events as he castigated rival **Hilary Clinton** during the last U.S. presidential campaign. Ford had paused briefly and chuckled at the reference, then later distanced himself from it, reiterating his vow to take the “high road.”
- Having spent most of the campaign so far attacking Ford, the LIBs turned their sights on Horwath, claiming to have found a budgeting “miscalculation” that leaves a \$5-billion hole in the NDP platform’s costing plan.



“[Ford’s campaign] is about slogans and bumper stickers and angry division more than it is about responsible decision-making, principled policies ... If I’m found wanting because I don’t have a clear enough bumper sticker, so be it.”

Wynne, responding to criticism she has been over-explaining her policies.

- The PCs have yet to replace the discarded *People’s Guarantee* election platform, but Ford is continuing to dole out policy promises. This week his pledges included curtailing business grants (often derided as



“corporate welfare”), \$98 million to help low-income seniors access dental care, an 8.7% reduction in small business taxes, and cutting gasoline prices by 10 cents a litre.

- Ford had to deal with allegations that stolen data from about 60,000 Highway 407 ETR customers had been used in PC nomination races. Brampton East candidate **Simmer Sandhu** unexpectedly quit the race amid allegations he is connected to the internal theft, which he denies, while the Tories investigate reports of up to 20 ridings having been affected. The party quickly appointed local businessman **Sudeep Verma** (who had run unsuccessfully for the PC nomination in a neighbouring riding) as their new Brampton East candidate, just ahead of the Thursday deadline for nominations.

“People want change in this province, they don’t want the NDP making a backroom deal to prop up the Liberals, they want comprehensive change.”

Ford, scoffing at the notion of the other parties joining forces if the Tories are held to a minority.

-
- Horwath boasted that 56% of NDP candidates are women, the first time a major political party has a slate of more women than men.
 - A sign of the times, Horwath made a stop at Twitter headquarters this week for a Q&A with users of the social media platform. She is the first party leader to do so in this campaign.



“I think people deserve to know what makes their leaders tick. We’ve had a Premier that said she was one thing and then turned out to be something else. We have somebody in Mr. Ford who’s trying to hide from who he is and not let people know exactly what it is he has in store... It’s incumbent upon us to say to people, ‘it doesn’t have to be that way.’ ”

Horwath, continuing to portray herself as different from the other leaders in both style and substance.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OFFICIAL BLESSING AND OPENING OF ST. MARTIN
CATHOLIC ELEMENTARY SCHOOL – MAY 29, 2018**



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD



Please Join Us...

Please join the St. Martin Catholic Elementary School community and
the Niagara Catholic District School Board
for the

Official Blessing and Opening
of
St. Martin Catholic Elementary School

Tuesday, May 29th, 2018

6:00p.m.

18 Streamside Drive, Smithville, Ontario
Reception to follow

RSVP by May 22nd, 2018 - 905-957-3032

Nurturing Souls & Building Minds

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 22, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
FAMILY MASS & PICNIC – JUNE 3, 2018**



Niagara Catholic District School Board

Family Mass & Picnic

Sunday, June 3rd, 2018

9:00 a.m. to 1:30 p.m.

Mass begins at 10:00 a.m.

**Niagara Catholic Education Centre
427 Rice Road, Welland 9:00 a.m. - 1:30 p.m.**

Food and drinks available for purchase from:

RJ's Rolling Smokehouse Grill

Collection to be taken for the **Niagara Catholic Helping Hands Fund**
Bring lawn chairs and blankets for a day of fun!