



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

*AGENDA AND MATERIAL*

## **BOARD MEETING**

**TUESDAY, FEBRUARY 27, 2018  
7:00 P.M.**



*FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*

### **8:00 p.m. Timed Item**

#### **A. ROUTINE MATTERS**

1. Opening Prayer – Trustee Fera -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting of January 30, 2018 A5
6. Consent Agenda Items
  - 6.1 Unapproved Minutes of the Committee of the Whole Meeting of February 13, 2018 and Consideration of Recommendations A6.1
    - 6.1.1 Records and Information Management Policy (600.2) A6.1.1
    - 6.1.2 Niagara Catholic Education Award of Distinction Policy (100.7) A6.1.2
    - 6.1.3 Assignment of Principals & Vice-Principals Policy (202.1) A6.1.3
    - 6.1.4 Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9) A6.1.4
    - 6.1.5 Nutrition Policy (302.7) A6.1.5
    - 6.1.6 Elementary and Secondary School Year Calendars 2018-2019 A6.1.6
  - 6.2 Approved Minutes of the Staff Wellness Committed Meeting of October 31, 2017 A6.2
  - 6.3 In-Camera Agenda Items F1, F2, F4, F5, F6 and F7 -

#### **B. DELEGATIONS/PRESENTATIONS**

1. Patrick Daly, President of Ontario Catholic School Trustee Association – 8:00 Timed Item -

#### **C. COMMITTEE AND STAFF REPORTS**

1. School Excellence Program C1  
St. Denis Catholic Elementary School
2. Proposed Joint Use School Wainfleet – Initial Staff Report C2
3. Financial Reports as at January 31, 2018 C3

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

- |     |  |      |
|-----|--|------|
| 1.  | Correspondence   | -    |
| 1.1 | Letter to Minister Naidoo-Harris from the Niagara Catholic District School Board   | D1.1 |
| 2.  | Report on Trustee Conferences Attended   | -    |
| 3.  | General Discussion to Plan for Future Action   | -    |
| 4.  | Trustee Information  |      |
| 4.1 | Spotlight on Niagara Catholic – February 13, 2018  | D4.1 |
| 4.2 | Calendar of Events – March 2018  | D4.2 |
| 4.3 | Ontario Legislative Highlights – Feb 16, 2018 & February 23, 2018  | D4.3 |
| 4.4 | 2018 Technological Skills Competition – March 6, 2018  | D4.4 |
| 4.5 | Speak Out – March 6, 2018 – 6:00 p.m.  | D4.5 |
| 4.6 | CCSTA 2018 AGM & Conference – June 7-9, 2018   | D4.6 |
| 5.  | Open Question Period   |      |
|     | <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)</i> |      |

**E. NOTICES OF MOTION****F. BUSINESS IN CAMERA****G. REPORT ON IN CAMERA SESSION****H. FUTURE MEETINGS AND EVENTS****I. MOMENT OF SILENT REFLECTION FOR LIFE****J. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE BOARD MEETING OF  
JANUARY 30, 2018**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of January 30, 2018, as presented.



## MINUTES OF THE BOARD MEETING

**TUESDAY, JANUARY 30, 2018**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, January 30 2018, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burtnik

2. Roll Call

Chair MacNeil noted that Trustees O'Leary, Fera and Student Trustee Tummillo were asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary				✓
Dino Sicoli	✓			
Pat Vernal	✓			
<b>Student Trustees</b>				
Nico Tripodi	✓			
Hannah Tummillo				✓

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Chair MacNeil noted that Item C1 would be deferred to a future Committee of the Whole Meeting Agenda.

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of January 30, 2018, as amended.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the Agenda.

**5. Approval of Minutes of the Board Meeting**

**5.1 December 19, 2017**

Moved by Trustee Vernal

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 19, 2017, as presented.

**CARRIED**

**5.2 January 16, 2018**

Moved by Trustee Vernal

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of January 16, 2018, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Sicoli requested Item 6.5 be held. This item was moved to Committee and Staff Reports Section C4 of the agenda.

**6.1 Unapproved Minutes of the Committee of the Whole Meeting of January 16, 2018 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of January 16, 2018, as presented.

**6.1.1 Design of System Priorities and Budget 2018-2019 Consultation and Collaboration Schedule**

**THAT** the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2018-2019 Consultation and Collaboration Schedule, as presented.

**6.1.2 Board Committee Membership 2018**

**THAT** the Niagara Catholic District School Board approve the 2018 Board Committee Membership, as presented.

**6.2 Niagara Catholic Parent Involvement Committee (NCPIC)**

**6.2.1 Approved Minutes of the Niagara Catholic Parent Involvement Committee of November 2, 2017 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 2, 2017, as presented for information.

**6.2.2 Recommendation to the Board by the Niagara Catholic Parent Involvement Committee**

**THAT** the Niagara Catholic District School Board review the Catholic School Councils Policy No. 800.1 to include the following statement, “that each Catholic School Council of the Board is to host an annual Faith Formation for the school community”.

**6.3 Approved Minutes of the Ad Hoc Committee – Building on Today Meeting of December 4, 2017**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Ad Hoc Committee – Building on Today Meeting of December 4, 2017, as presented.

**6.4 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of December 6, 2017**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of December 6, 2017, as presented.

**6.5 Extended Overnight Field Trip, Excursion and Exchange**

Moved to Item C4

**6.6 In-Camera Items F1, F2, F4, F5, F6 and F7**

Moved by Trustee Burtnik  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.  
**CARRIED**

## **B. DELEGATIONS/PRESENTATIONS**

Nil

## **C. COMMITTEE AND STAFF REPORTS**

### **1. School Excellence Program – Our Lady of Grace Spiritual Centre**

Deferred to a future Committee of the Whole meeting.

### **2. Niagara Catholic System Priorities Mid-Year Achievement Report 2017-2018**

Director Crocco, along with Senior Administrative Staff presented highlights of the Niagara Catholic System Priorities Mid-Year Achievement Report 2017-2018.

Director Crocco and Senior Staff answered questions of Trustees.

Chair MacNeil extended appreciation to Director Crocco and Senior Staff for the thorough report.

### **3. Financial Report as at December 31, 2017**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report for information.

### **4. Consent Agenda Item A6.5**

Item A6.5 Extended Overnight Field Trip, Excursion and Exchange

Trustee Sicoli noted that he withdraws his request to move this item as he located the information.

## **D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

### **1. Correspondence**

Chair MacNeil, highlighted information contained in;

**1.1** December 7, 2017 letter from Grand Erie District School Board

**1.2** December 20, 2017 letter from the Office of the Bishop

### **2. Report on Trustee Conferences Attended**

Trustee Vernal and Chair MacNeil noted that the OCSTA 2018 Catholic Trustees Seminar engaged in great discussions and dialogue during the Home/School/Parish Triad session and commented on a panel discussion with representation from all three political parties.

Student Trustee Tripodi noted the session Walking the Fine Line was a very helpful and informative session for students.

### **3. General Discussion to Plan for Future Action**

Director Crocco noted that Senior Administrative Council are on schedule to continue to bring update portfolio reports as ongoing discussions continue regarding System Priorities and

Balanced Budget for 2018-2019, as well as long range plan reports to future Committee of the Whole and Board meetings.

#### **4. Trustee Information**

##### **4.1 Spotlight on Niagara Catholic – January 16, 2018**

Director Crocco highlighted the January 16, 2018 Spotlight on Niagara Catholic.

##### **4.2 Calendar of Events – February 2018**

Director Crocco reviewed the Calendar of Events – February 2018 for Trustees information and highlighted system direction for Ash Wednesday which is on Valentines Day.

##### **4.3 January 18, 2018 OCSTA Memorandum – 2018 Pre-Budget Presentation**

Director Crocco highlighted the OCSTA memorandum regarding 2018 Pre-Budget Presentation submission to the Standing Committee on Finance and Economic Affairs.

##### **4.4 Ontario Legislative Highlights – January 12, 2018, January 19, 2018**

Director Crocco presented the Ontario Legislative Highlights from January 12 and January 19, 2018.

##### **4.5 Pathways Speaker Summit – February 6, 2018**

Director Crocco extended an invitation to Trustees to attend the Pathways Speaker Summit on Tuesday, February 6, 2018 at Club Roma from 6:30 – 9:00 p.m.

##### **4.6 Annual Bishop's Gala – April 20, 2018**

Director Crocco presented the Annual Bishop's Gala flyer and extended an invitation to Trustees.

Trustees wishing to attend are asked to contact Sherry Morena.

##### **4.7 Student Platform**

Student Tripodi presented the Student Platform initiative as developed by the Ontario Student Trustees Association.

The following motion was presented;

Moved by Trustee Burtnik  
Seconded by Trustee Vernal

**THAT** Niagara Catholic District School Board unreservedly endorse the Ontario Student Trustees Association Student Platform Report, and that Niagara Catholic District School Board communicate the endorsement to the Minister of Education and all Boards across the Province.

**CARRIED**



#### **4.8 Ontario Catholic Student Leadership Conference – October 17-19, 2018**

Director Crocco announced that Niagara Catholic will once again host the provincial Ontario Catholic Student Leadership Conference on October 17-19, 2018 and extended an invitation to all Trustees.

#### **5. Open Question Period**

Chair MacNeil indicated to the Board that he was in receipt of four questions submitted on December 22, 2017. Three of the four questions were a resubmission from the December 19, 2017 Board meeting with one additional question. Chair MacNeil provided a response to the questions submitted.

Chair MacNeil indicated to the Board that he was in receipt of three questions submitted on January 6, 2018. In consultation with Director Crocco, Superintendent Vetrone answered the first question. Chair MacNeil provided an answer for the remaining questions.

### **E. NOTICES OF MOTION**

#### **F. BUSINESS IN CAMERA**

Moved by Trustee Vernal

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:11 p.m. and reconvened at 9:40 p.m.

### **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Vernal

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of January 30, 2018.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Burtnik

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of December 19, 2017, as presented.

**CARRIED (Item F1)**

Moved by Trustee Burtnik

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of January 16, 2018, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Burtnik  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of December 19, 2017, as presented.

**CARRIED (Item F4.1)**

Moved by Trustee Burtnik  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of January 16, 2018, as presented.

**CARRIED (Item F4.2)**

Moved by Trustee Burtnik  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of January 16, 2018, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Vernal  
Seconded by Trustee Sicoli

**THAT** the January 30, 2018 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 9:45 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **January 30, 2018.**

Approved on **February 27, 2018.**

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Fr. Paul MacNeil  
Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE  
WHOLE MEETING OF FEBRUARY 13, 2018**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of February 13, 2018, as presented.

The following recommendations are being presented for the Board's consideration from the Committee of the Whole Meeting of February 13, 2018:

**6.1.1 Records and Information Management Policy (600.2)**

**THAT** the Niagara Catholic District School Board approve the Records and Information Management Policy (600.2), as presented.

**6.1.2 Niagara Catholic Education Award of Distinction Policy (100.7)**

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Education Award of Distinction Policy (100.7), as presented.

**6.1.3 Assignment of Principals & Vice-Principals Policy (202.1)**

**THAT** the Niagara Catholic District School Board approve the Assignment of Principals & Vice-Principals Policy (202.1), as presented.

**6.1.4 Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9)**

**THAT** the Niagara Catholic District School Board approve the Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9), as presented.

**6.1.5 Nutrition Policy (302.7)**

**THAT** the Niagara Catholic District School Board approve the Nutrition Policy (302.7), as presented.

**6.1.6 Elementary and Secondary School Year Calendars 2018-2019**

**THAT** the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2018-2019 school year, as presented.



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, FEBRUARY 13, 2017

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 13, 2018 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Vernal.

### A. ROUTINE MATTERS

The Committee of the Whole meeting opened with a Land Recognition by Gary Parker, Cultural Coordinator and Project Manager of the Fort Erie Friendship Centre.

1. **Opening Prayer**

Opening Prayer was led by Trustee Charbonneau.

2. **Roll Call**

Vice-Chair Vernal noted that Trustees Burtnik and Nieuwesteeg were asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik				✓
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
<b>Student Trustees</b>				
Nico Tripodi	✓			
Hannah Tummillo	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 13, 2018, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of January 16, 2018**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 16, 2018, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Fera requested Item 6.4 be held. This item was moved to Committee and Staff Reports Section C6 of the agenda.

**6.1 Unapproved Minutes of the Policy Committee Meeting of January 30, 2018**

**THAT** the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of January 30, 2018, as presented.

**6.2 Records and Information Management Policy (600.2)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Records and Information Management Policy (600.2), as presented.

**6.3 Niagara Catholic Education Award of Distinction Policy (100.7)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Niagara Catholic Education Award of Distinction Policy (100.7), as presented.

**6.4 Assignment of Principals & Vice-Principals Policy (202.1)**

Moved to Section C6

**6.5 Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9), as presented.

**6.6 Nutrition Policy (302.7)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Nutrition Policy (302.7), as presented.

**6.7 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.8 Capital Projects Update**

Presented for information.

**6.9 In Camera Items F1 and F3**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

**1. Our Lady of Grace Spiritual Centre**

Director Crocco presented a background on Our Lady of Grace Spiritual Centre and introduced Krista Wood, Board Chaplaincy Leader

Ms. Wood, highlighted the Our Lady of Grace Spiritual Centre for Trustee information.

Vice-Chair Vernal, Chair MacNeil and Student Trustee Tripodi expressed their appreciation along with the importance of Our Lady of Grace Spiritual Centre.

**C. COMMITTEE AND STAFF REPORTS**

**1. Saint Kateri Tekakwitha Centre**

Ted Farrell, Superintendent of Education introduced Marco Magazzeni, Administrator of Alternative Programs and Community Partnerships. Mr. Magazzeni along with Kelsey Dick and Jill Goodwin, teachers at the Saint Kateri Tekakwitha Centre highlighted the Saint Kateri Tekakwitha Centre report for Trustee information.

Mr. Magazzeni introduced Joanne Henry, Ministry of Educations Education Officer, Chris Kagesheongai of the Niagara Regional Native Centre and Gary Parker. Ms. Henry, Mr. Kagesheongai and Mr. Parker expressed their appreciation of the programs provided at the Saint Kateri Tekakwitha Centre.

Vice-Chair Vernal and Chair MacNeil thanked Mr. Magazzeni and guests.

**2. Niagara Catholic EarlyON Child and Family Centre Update 2018**

Yolanda Baldasaro, Superintendent of Education introduced Donna Dalgleish, Coordinator EarlyON Child and Family Centre.

Ms. Dalgleish presented the Niagara Catholic EarlyON Child and Family Centre Update 2018 report.

Ms. Dalgleish answered questions of Trustees.

Vice-Chair Vernal thanked Ms. Dalgleish for her presentation.

**3. Elementary and Secondary School Year Calendars 2018-2019**

Frank Iannantuono, Superintendent of Education/Human Resources presented the Elementary and Secondary School Year Calendars for 2018-2019.

Moved by Trustee Fera

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2018-2019 school year, as presented.

**CARRIED**

**4. Committee of the Whole Priorities and Budget 2017-2018 Update**

Director Crocco and members of Senior Administrative Council presented the February Committee of the Whole System Priorities and Budget 2017-2018 Update.

Director Crocco and members of Senior Staff answered questions of Trustees.

**5. Monthly Updates**

**5.1 Student Trustees' Update**

Nico Tripodi and Hannah Tummillo, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

**5.2 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Farrell**

- For the first time in history Blessed Trinity Catholic Secondary School captured a VEX Robotics Championship in Toronto over the weekend and are now qualified for Provincial Championships.
- Matthew Manicini and Zach Browne, grade 12 students from Notre Dame College School are the designers of a two-part building to be constructed at Niagara Safety Village by students at Niagara Launch Centre. One part will be a library and one part will be a hospital.
- Olympic gold medalist in Canada's mixed doubles curling team John Morris and good friend of a staff member at Holy Cross Catholic Secondary School sent a video supporting the Holy Cross Catholic Secondary School curling team as they enter playoffs.

**Superintendent Lee Ann Forsyth-Sells**

- "DEAM- Drop Everything and Move: K-8" in Niagara Catholic has been piloted at Assumption Catholic Elementary School. Dino Germano, Athletic Association Consultant made a report about DEAM at the Niagara Catholic Mental Health Leadership Team meeting and members immediately endorsed its implementation. At the January 31st workshop Public Health nurses and Daily Physical Activity (DPA) teachers were provided with resources to support the implementation of DEAM in Niagara Catholic. DEAM is four to five minutes of movement to music beginning



once or twice a week in the classroom or gymnasium. DEAM supports health and wellness for all students, readiness to learn, and encourages students to engage in movement, with the goal of student- led “Drop Everything and Move” sessions in all Niagara Catholic elementary schools.

**6. Consent Agenda Item A6.4**

**6.1 Assignment of Principals and Vice-Principals Policy (202.1)**

Trustee Fera suggested inserting “*strong moral values*” in the second paragraph of the Statement of Policy.

Moved by Trustee Fera

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Assignment of Principals & Vice-Principals Policy (202.1), as amended.

**CARRIED**

**D. INFORMATION**

**1. Trustee Information**

**1.1 Spotlight on Niagara Catholic – January 30, 2018**

Director Crocco highlighted the Spotlight on Niagara Catholic – January 30, 2018 issue for Trustees information.

**1.2 Calendar of Events – February 2018**

Director Crocco presented the February 2018 Calendar of Events and reminded Trustees that the Catholic Education Centre will be closed Monday, February 19, 2018 for the family day weekend.

**1.3 Ontario Legislative Highlights – January 26, 2018, February 2, 2018, February 9, 2018**

Director Crocco highlighted the Ontario Legislative Highlights of January 26, 2018, February 2 and 9, 2018.

**1.4 2018 OCSTA Special Award, Trustee Award of Merit & Student Trustee Alumnus Award**

Director Crocco announced the recipients of OCSTA’s three awards for 2018.

**1.5 OCSTA – Regulatory Proposals Under the Cannabis Act, 2017**

Director Crocco highlighted OCSTA’s memorandum regarding regulatory proposals under the Cannabis Act, 2017.

**1.6 OCSTA February 2, 2018 Letter to Prime Minister Trudeau & Minister Hajdu**

Director Crocco highlighted OCSTA’s letter to Prime Minister Trudeau and Minister Hajdu regarding the application to summer jobs.

**1.7 OCSTA 2018 AGM & Conference – April 26-28, 2018**

Director Crocco reminded Trustees of the OCSTA 2018 AGM & Conference.

Trustees were asked to confirm their attendance with Anna Pisano prior to the end of the Committee of the Whole meeting in order to secure room bookings.

**1.8 Ministry of Education Memorandum – Draft Revised Pupil Accommodation Review Guideline and Community Planning and Partnerships Guideline Updates**

Director Crocco highlighted the Ministry of Education memorandum regarding the proposed revisions to the Pupil Accommodation Review and Community Planning and Partnerships Guidelines.

Director Crocco requested that Trustees provide any feedback on the most recent revisions to Anna Pisano. The feedback will be summarized and a report will be provided at the March Board meeting.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

1.1 Director Crocco informed the Board of the continued discussions on the design of the 2018-2019 System Priorities and Budget.

**F. BUSINESS IN CAMERA**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:07 p.m. and reconvened at 10:19 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 13, 2018.

**CARRIED**

**SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on January 16, 2018, as presented.

**CARRIED (Item F1)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on January 16, 2018, as presented.

**CARRIED (Item F3)**

## **H. ADJOURNMENT**

Moved by Trustee MacNeil

**THAT** the February 13, 2018 Committee of the Whole Meeting be adjourned.  
**CARRIED**

This meeting was adjourned at 10:20 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 13, 2018.**

Approved on **March 6, 2018.**

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Pat Vernal  
Vice-Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: APPROVAL OF POLICIES  
RECORDS AND INFORMATION MANAGEMENT POLICY  
(600.2)**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Records and Information Management Policy (600.2), as presented.

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Prepared by: John Crocco, Director of Education/Secretary-Treasurer

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: February 27, 2018



Niagara Catholic District School Board

## **RECORDS AND INFORMATION MANAGEMENT POLICY**

### STATEMENT OF POLICY

600 – Business Services

Policy No 600.2

Adopted Date: March 31, 1998

Latest Reviewed/Revised Date: May 24, 2011

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board is committed to instituting and maintaining a comprehensive Records and Information Management Program for records and information that are accurate, authentic, reliable, trustworthy, support accountability, and are able to serve as evidence. Records and information shall be safely and securely maintained for as long as required by legislation and in accordance with the Records and Information Management Program.

The objective of the Records and Information Management Program is to support efficient and effective program and service delivery; to foster informed decision making; to facilitate accountability, transparency and collaboration; and to preserve and ensure access to records and information in accordance with the laws of Canada and Ontario and for the benefit of present and future generations.

The Records and Information Management Program applies to all records within the custody or under the control of the Board. This program addresses all aspects of the Board's operations and all records made or received in the day-to-day operations of the school and the Board, regardless of the medium in which those records are stored and maintained.

All Board employees:

- Are responsible for creating and maintaining accurate records as required for their assigned duties, and in compliance with relevant Board policies and procedures.
- Are responsible for ensuring appropriate security measures are applied to protect records from damage, loss, theft or inappropriate disclosure.
- Will use the Board's Records and Information Management Classification & Retention System as the basis for their filing systems to manage their records.
- Who are Terminated or changing positions with the Board will leave all records for their successors.
- Must not destroy records, or permit their removal, from the control of the Board except in accordance with the Board's Records and Information Management Classification & Retention System.

All records, regardless of physical form or characteristics, are the property of the Board and subject to its control.

The Director of Education will issue Administrative Procedures in support of this policy.

## **References**

- [\*\*Education Act and Regulations \(R.S.O. 1990 c.E.2\)\*\*](#)
- [\*\*Municipal Freedom of Information and Protection of Privacy Act \(MFIPPA\)\*\*](#)
- [\*\*Ontario Student Record Guideline, 2000\*\*](#)
- [\*\*Personal Health Information Protection Act \(PHIPA\)\*\*](#)
- [\*\*Privacy and Information Management PIM Toolkit\*\*](#)
- [\*\*FIPPA and MFIPPA: Bill 8 — The Recordkeeping Amendments\*\*](#)
- **Niagara Catholic District School Board Policies**
  - [\*\*Assessment, Evaluation and Reporting Policy \(301.10\)\*\*](#)
  - [\*\*Electronic Communications Systems Policy \(Employees\) \(201.2\)\*\*](#)
  - [\*\*Electronic Communications Systems Policy \(Students\) \(301.5\)\*\*](#)
  - [\*\*Ontario Student Record Policy \(301.7\)\*\*](#)
  - [\*\*Privacy Policy \(600.6\)\*\*](#)
- **Niagara Catholic District School Board Procedures/Documents**
  - [\*\*Privacy Breach Procedure\*\*](#)
  - [\*\*Freedom of Information Request Procedure\*\*](#)
  - [\*\*Personal Information Bank\*\*](#)
  - [\*\*Records and Information Management Classification & Retention System\*\*](#)



Niagara Catholic District School Board

## **RECORDS AND INFORMATION MANAGEMENT POLICY**

### **ADMINISTRATIVE PROCEDURES**

600 – Business Services

Policy No 600.2

Adopted Date: March 31, 1998

Latest Reviewed/Revised Date: May 24, 2011

## **DEFINITIONS**

### **Records and Information Management**

Records and Information Management is the systematic control of all records, regardless of media type, from their creation or receipt, through their processing, distribution, organization, storage and retrieval to their disposition.

### **Record**

A “record” means any record of information however recorded, whether in printed form, on film, by electronic means or otherwise, and includes, correspondence, a memorandum, a book, a plan, a map, a drawing, a diagram, a pictorial or graphic work, a photograph, a film, a microfilm, a sound recording, a videotape, a machine readable record, any other documentary material, regardless of physical form or characteristics, and any copy thereof. (Municipal Freedom of Information and Protection of Privacy Act)

### **Non-records**

“Non-records” include, but are not limited to library and reference materials, stocks of publications and forms, extra copies for convenience, duplicate microfilm, transitory records, and personal papers.

### **Transitory Records**

“Transitory Records” are records that hold no further value to the school Board beyond an immediate or minor transaction, or records that may be required only for a very short time, perhaps until they are made obsolete by an updated version of the record, or by a subsequent transaction or decision. Examples of transitory records include notices of meetings, routine notices or memos regarding holidays or special events circulated to all staff or posted in public folders; insignificant or inconsequential information items concerning routine administrative or operational matters; daily student work/assignments, and personal messages and information.

## **ACCESS TO RECORDS**

Access to personal/confidential information kept by the Board shall be restricted to the individual about whom the information refers, the Board personnel who have a need to know this information in the course of their work, and to such others as is admissible within the terms of the Municipal Freedom of Information and Protection of Privacy Act, and the Education Act.

## **RECORDS AND INFORMATION MANAGEMENT CLASSIFICATION & RETENTION SYSTEM**

All Niagara Catholic schools and departments will use a standardized as approved by the Director of Education. In order to ensure and preserve the integrity of the system, any requests for changes or additions to the system must be directed to the Coordinator of Information Management/Privacy and Freedom of Information.

The Records and Information Management Policy of the Niagara Catholic District School Board provides a complete basic system for organizing records and controlling their retention. Included in the Records and Information Management Classification & Retention System are:

- A classification system that organizes all categories of information and allows for the uniform application of these categories in all schools and departments. The Records and Information Management Classification & Retention System shall be reviewed and updated as required to meet the needs of the Board.
- A records retention schedule that identifies the retention periods for all records in accordance with the appropriate legislation, where applicable.

The location of archival records is based on the classification of the records and coordinated through the Coordinator of Information Management/Privacy and Freedom of Information.

## RECORDS MANAGEMENT MANUAL

The procedures for using the Records and Information Management Classification & Retention System are set out in a Records Management Manual which is distributed to all Niagara Catholic administrators, secretaries and other staff as required. The Records Management Manual shall be reviewed on a regular basis and revised as required to ensure compliance with legislation. A summary of the Niagara Catholic Records and Information Management Classification & Retention System is included as Appendix A.

Any request for information made through the Municipal Freedom of Information and Protection of Privacy Act must be directed to the Coordinator of Information Management/Privacy and Freedom of Information.





## NIAGARA CATHOLIC DISTRICT SCHOOL BOARD RECORDS AND INFORMATION MANAGEMENT PROGRAM

Niagara Catholic's Records and Information Management Program includes a Records and Information Management Classification & Retention System designed to help Niagara Catholic comply with the Education Act and to meet its legal obligations with respect to records. It is intended as a framework for the Board that requires a system-wide records management system to enable the Board to efficiently and effectively manage its information resources.

The records retention periods are based on legal retention periods, best practices for records management, and operational needs. Generally, schedule retention periods reflect the minimum amount of time the records need to be kept to satisfy the requirements.

### **Classification**

The system is based on a functional classification methodology, where records and information are classified in accordance with the functions and activities they support within the Board. Records and information are classified into eleven primary functional categories, as follows:

- Administration
- Communications and Public Relations
- Facilities Management
- Finance
- Governance and Policy
- Human Resources
- Information and Computer Technology
- Legal
- Program Development and Design
- Research and Planning
- Student

### **Retention**

Responsible Department Retention – Each record series includes a recommended department to be responsible for managing the official record to ensure that responsibility for retaining the information is assigned. The department manager or supervisor is responsible for ensuring that the department meets its records obligations. In most cases, the responsible department will be the department that originates the record.

### **Recommended Active Retention**

Recommends a period in which the information should be managed in the active office or desk area. This is generally based on the frequency with which the information is likely to be accessed, and the goal is to minimize the amount of record storage space required in the primary work area. As a general rule, if the records in a series are referred to more than once a month, they are considered to be active. If not, they may be moved to an inactive storage area.

### **Recommended Inactive Retention**

Recommends a period in which recorded information may be moved to a designated storage area until the end of its retention period. It is important to note that inactive storage areas must be areas that allow for the protection and preservation of records, and must be free of the risk of damage.

## **Disposition/Destruction of Records**

Records should be destroyed as soon as possible after the approved retention periods have lapsed, as stipulated in the Records and Information Management Classification & Retention System. In most cases, this should be undertaken as an annual procedure. Paper records should be destroyed under controlled and confidential conditions by shredding. Electronic records should be destroyed by deleting them from the workstation and mainframe configurations. Employees should delete personal and transitory messages from e-mail and voice mail on a regular basis.

Legal requirements supersede any and all Board policies authorizing destruction of records, including the authority granted in approved retention schedules.

## **Summary**

Updates and revisions to both the nature of records retained and the retention periods applied to them continuously evolve, therefore the Niagara Catholic Records and Information Management Program will be routinely reviewed and revised.

*For further information on the Records and Information Management System, please contact the Coordinator of Information Management/Privacy and Freedom of Information.*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: APPROVAL OF POLICIES  
NIAGARA CATHOLIC EDUCATION AWARD OF  
DISTINCTION POLICY (100.7)**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Education Award of Distinction Policy (100.7), as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: February 27, 2018



Niagara Catholic District School Board

**NIAGARA CATHOLIC  
EDUCATION AWARD OF DISTINCTION POLICY**

STATEMENT OF POLICY

100 - Board

Policy No 100.7

Adopted Date: October 26, 2004

Latest Reviewed/Revised Date: December 18, 2012

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board believes in the importance of recognizing individuals and groups who have made/or continue to make outstanding contributions to Catholic Education in the Niagara Region.

In honour of these contributions the Niagara Catholic District School Board has established an award known as the “Niagara Catholic Education Award of Distinction”.

Annually, these individuals or groups may be recognized with this prestigious honour. The Board reserves the right to approve and/or revoke the prestigious award.

The Director of Education will issue Administrative Procedures for the implementation of this policy.



**NIAGARA CATHOLIC  
EDUCATION AWARD OF DISTINCTION POLICY**

ADMINISTRATIVE PROCEDURES

The following administrative Procedures have been established to meet the requirements of the Board's policy on the Niagara Catholic Education Award of Distinction.

A Wall of Distinction is erected in a prominent location in the foyer of the Catholic Education Centre, to publicly proclaim the Board's esteem for those who have provided outstanding contributions to Catholic Education in the Niagara Region.

## ELIGIBILITY

Any individual or group (school, parish, home, community) who has participated in, or contributed to the growth of Catholic Education in the Niagara Region.

## CRITERIA

Nominees must have:

- Made a notable, significant and positive contribution to Catholic Education in the Niagara Region over a sustained period of time;
- Demonstrated recognized leadership that has had an identifiable impact and has made a significant transformation to the Catholic character of the Board
- The fundamental, all-pervasive quality that distinguishes our system as a Catholic system.
- The belief that education in the faith is possible in every aspect of education.
- Strive to build community and the ideal of the Christian community among Catholic schools and the Niagara Catholic District School Board and the Diocese.
- Accompanied students on their sacred journey of faith.
- Demonstrated tangible sacrifice for Catholic Education;
- Been an advocate for Catholic Education in the Niagara Region.

## NOMINATION PROCESS

1. Each year, nominations will be invited from the public at large (through newspaper advertisements, forms available at the CEC, the schools and on the Board's website. Nominations will also be sent to the Parishes, Catholic School Councils, Diocesan Office, and groups such as past and present leaders of the Board).
2. [\*Nomination Forms\*](#) will require detailed documentation and substantiation of a nominee's contribution to Catholic Education in Niagara. This may include input from the group being nominated.
3. Each nomination will require the signed endorsement of three individuals.
4. Nominations must be sent to the Communications Officer, who will forward them to the designated Superintendent of Education.

5. Nominations must be received by the Communications Officer at the Catholic Education Centre as announced on the Nomination Form.

## **SELECTION COMMITTEE**

Each fall, the Director will establish a Niagara Catholic Award of Distinction Selection Committee, which will consist of the following members:

- The Chairperson of the Board or his/her designate
- The Vice-Chairperson of the Board or his/her designate
- The Director of Education or his/her designate
- The Bishop or his designate
- A Superintendent of Education
- A member of the Niagara Catholic Principals' Association
- Board Chaplaincy Leader
- Up to three additional members representative of the Niagara Catholic Parent Involvement Committee (NCPIC), Special Education Advisory Committee (SEAC) and Student Senate as selected by the Director, in consultation with Senior Administrative Council. The Chairperson of the Board, or designate, will be the Chairperson of the Selection Committee.

The Selection Committee will be required to maintain confidentiality on all discussions and decisions of the committee.

The Selection Committee will review all submissions and arrive at a final decision. Once the Committee makes a decision, it will be promptly recommended to the Board for consideration

## **PRESENTATION OF THE AWARD**

1. The Award will be announced and presented annually. The recipient(s) will also be publicized through the local media.
2. The Award will consist of a commemorative plaque which will be presented to the recipient. A permanent acknowledgment plaque will also be placed on the Wall of Distinction. Recipients will be invited to view the commemorative plaques on the Wall of Distinction.



# THE NIAGARA CATHOLIC EDUCATION AWARD OF DISTINCTION NOMINATION FORM

FOR THE YEAR \_\_\_\_\_

*This information is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and under the Authority of The Education Act., and will be used to identify nominees for The Niagara Catholic Education Award of Distinction. Questions about this collection should be directed to Frank Iannantuono, Superintendent of Education, Niagara Catholic District School Board, 427 Rice Road, Welland, Ontario, L3C 7C1 905-735-0240*

## NOMINEE

FIRST NAME	LAST NAME	GROUP NAME (if applicable)
STREET ADDRESS		
CITY	POSTAL CODE	TELEPHONE

## NOMINATED BY

FULL NAME	PHONE NUMBER
ADDRESS	SIGNATURE

See Contribution to Catholic Education form to be completed on reverse

## ENDORSED BY

FULL NAME	PHONE NUMBER
<b>1</b> ADDRESS	SIGNATURE
FULL NAME	PHONE NUMBER
<b>2</b> ADDRESS	SIGNATURE
FULL NAME	PHONE NUMBER
<b>3</b> ADDRESS	SIGNATURE

DATE OF SUBMISSION \_\_\_\_\_

**TO BE FORWARDED TO THE COMMUNICATIONS OFFICER  
NO LATER THAN:**

**CONTRIBUTION TO CATHOLIC EDUCATION FORM**

*(not to exceed one page)*

DATE RECEIVED: -----

RECEIVED BY : -----



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: APPROVAL OF POLICIES  
ASSIGNMENT OF PRINCIPALS & VICE-PRINCIPALS  
POLICY (202.1)**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Assignment of Principals & Vice-Principals Policy (202.1), as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: February 27, 2018



Niagara Catholic District School Board

**ASSIGNMENT OF PRINCIPALS  
& VICE-PRINCIPALS POLICY**

STATEMENT OF POLICY

200 – Human Resources

Policy No 202.1

Adopted Date: April 28, 1998

Latest Reviewed/Revised Date: October 23, 2012

In keeping with the Mission, Vision and Values of the Niagara Catholic District School, the Board believes that the realization of the goals of Catholic education requires leadership founded on faith, inspired by the Gospel, and committed to service.

The Board requires a Principal and/or Vice Principal who is a person of faith, strong moral values, vision, commitment and leadership. Our schools benefit from a continuity and stability in leadership. The Principal and Vice Principal's tenure at a school should normally be of sufficient duration for the development and evidence of strength in the following areas:

- Catholic Faith, Community and Culture
- Setting Directions
- Building Relationships and Developing People
- Developing the Organization
- Leading the Instructional Program
- Securing Accountability

Catholic Principals and Vice-Principals are part of the leadership team of the Niagara Catholic District School Board representing the mission and vision on a daily basis within each school community and on a system-wide basis.

Principals and Vice Principals will experience assignments to different schools throughout their career.

Annually or as required, Senior Administrative Council will review the assignment and/or reassignment of Principals and Vice-Principals. Consultation with the individuals involved will be part of the process. A Principal or Vice-Principal may also initiate a reassignment.

The Director of Education will assign a Principal or Vice-Principal, based on system leadership needs and will report to the Board on the assignments of Principals and Vice Principals.

The Director of Education will issue Administrative Procedures for the implementation of this policy.

***References***

- [\*Student Achievement and School Board Governance Act, 2009\*](#)
- [\*Education Act and Regulations\*](#)
- [\*Ontario Leadership Strategy\*](#)
- [\*Catholic Leadership Framework\*](#)



**ASSIGNMENT OF PRINCIPALS  
& VICE-PRINCIPALS POLICY**

ADMINISTRATIVE PROCEDURES

Assignment of duties for Principals and Vice-Principals will be based on the following criteria:

1. Each school will be assigned a Principal.
2. Vice-Principals assigned to Elementary Schools will include a component of teaching, instructional, resource or support duties unless otherwise designated by the Director of Education.
3. As a minimum, all Secondary schools will have one (1) full time Vice-Principal. Additional Vice-Principals assigned to Secondary Schools may include a component of teaching, instructional, resource or support duties unless otherwise designated by the Director of Education.
4. In consultation with the school Principal, any assigned teaching, instructional, resource or support duties of the Vice-Principal must be approved by Senior Administrative Council on an annual basis.
5. A Principal or Vice-Principal may initiate a request for reassignment. This will normally occur through the Principal/Vice-Principal Transfer Request Form as issued by the Superintendent of Human Resources.
6. When required, the Director may appoint an Acting Principal. The Acting Principal will hold the qualifications of a Principal and may supervise one or two elementary schools operated by the Board. The Acting Principal shall be in charge of the school and shall perform the duties of the Principal subject to the authority of the Family of Schools' Supervisory Officer.
7. The calculation of Vice-Principal Allotment will be determined by school enrolment and based upon the FTE (Full time Equivalent) as of March 31st of the previous year giving consideration to projected enrolment increases and/or decreases in the current year.
8. The Director of Education may assign additional Vice-Principal time to a school regardless of enrolment.
9. Appointments, assignments and/or reassignments of Principals and/or Vice-Principals will be made by the Director of Education with consideration given to the current Principal Profile as completed and submitted by the Catholic School Council. Appointments and assignments will be reported to the Board.
10. The Director of Education may transfer and/or remove a Vice-Principal to or from a school regardless of the student enrolment based on, but not limited to the following:
  - Budget availability
  - System Leadership needs
  - Specific school needs
  - Increasing enrolment trends and/or boundary changes

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: APPROVAL OF POLICIES  
EMPLOYEE ATTENDANCE DURING INCLEMENT  
WEATHER & WORKPLACE CLOSURE POLICY (201.9)**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9), as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: February 27, 2018



Niagara Catholic District School Board

**EMPLOYEE ATTENDANCE DURING  
INCLEMENT WEATHER AND WORKPLACE CLOSURE POLICY**

STATEMENT OF POLICY

200 – Human Resources

Policy No 201.9

Adopted Date: March 26, 2002

Latest Reviewed/Revised Date: March 27, 2012

In keeping with the Mission, Vision, and Values of the Niagara Catholic District School Board, all employees of the Niagara Catholic District School Board are expected to be at their place of employment during the required working hours as defined by the Education Statutes and Regulations of Ontario, respective Collective Agreements, or Terms of Employment.

During periods of inclement weather or authorized school, workplace or a system closure, employees will comply with the expectations provided within the accompanying operational procedures.

During inclement weather or any other conditions which would affect the health and safety of students and staff, the Director of Education is authorized to change the working location of employees, change or alter the normal hours of operation of a school, group of schools or the system or close all or part of the Niagara Catholic District School Board.

The Director of Education will inform the Chair of the Board and all Trustees of any closures, change or alteration to the normal hours of operation of a school, group of schools or the system.

The Director of Education will issue Administrative Procedures for the implementation of this policy.

***References***

- [\*Education Statutes and Regulations of Ontario\*](#)



Niagara Catholic District School Board

**EMPLOYEE ATTENDANCE DURING  
INCLEMENT WEATHER AND WORKPLACE CLOSURE POLICY**  
ADMINISTRATIVE PROCEDURES

200 – Human Resources

Policy No 201.9

Adopted Date: March 26, 2002

Latest Reviewed/Revised Date: March 27, 2012

## INCLEMENT WEATHER

Inclement weather is defined as severe, harsh or stormy weather conditions which will vary throughout the Region of Niagara and could delay travel to schools as well as effect the normal operations of schools, worksites or the system which includes, but not limited to, the delay or cancellation of bus transportation by bus companies; travel advisories or road closures by the Niagara Regional Police and/or Ontario Provincial Police; or extreme weather warnings issued by Environment Canada to local municipalities in the Region of Niagara.

In consultation with members of Senior Administrative Council and as required, but not limited to, Niagara Student Transportation Services, Niagara Regional Police, Ontario Provincial Police and coterminous school boards, the Director of Education will determine any alterations and/or closures to the normal operations of the Niagara Catholic District School Board due to inclement weather or any other conditions which would affect the normal operations of a school, group of schools or the system.

## REGULAR WORK LOCATION/ALTERNATE WORK LOCATION

1. In periods of inclement weather, it is an expectation that all staff will attempt to reach their work location in time for normal hours of operation.
2. If travel to work is impeded by inclement weather, and may cause lateness, the employee will notify his/her Principal or immediate Supervisor upon arrival at the alternate location, indicating his/her time of arrival.
3. If inclement weather conditions are so severe as announced by the Ministry of Transportation, the Niagara Regional Police, and/or the Ontario Provincial Police as to delay travel to the employee's regular usual work location, the employee will report to the nearest school or work location within the Niagara Catholic District School Board and report to the Principal and/or Supervisor of that location for his/her normal hours of duty. Upon arrival at the alternate location, the employee is responsible to contact by phone his/her Principal and/or Supervisor to inform them of his/her location.
4. If an employee reports to an alternative work location, he/she is under the authority of the Principal and/or Supervisor of that school or facility for his/her normal hours of duty.
5. The Principal/Supervisor is required to report all employees who have attended an alternate work location to the Family of Schools' Superintendent of Education.
6. When the school buses are cancelled due to inclement weather as announced through local media and on the Board website, all daily occasional and/or casual replacements assigned for the specific day are not to report to the daily assignment and will not be paid for this cancellation. (Unless otherwise notified, on days when bus transportation is cancelled, all professional development in-services will be cancelled.)

## ABSENCE FROM REGULAR WORK LOCATION AND/OR ALTERNATE WORK LOCATION

1. Where an employee deems it impossible to report to any school or alternate work location within the Niagara Catholic District School Board in time for the commencement of normal hours of operation he/she must notify by phone his/her immediate Principal/Supervisor. The Principal/Supervisor will discuss a delay in the time to report to any school or alternate work location within the Board.
2. All employees must continue to make all reasonable attempts to report to their regular school or work location or in its alternative any other school or work location within the Niagara Catholic District School Board as weather conditions change throughout the day.
3. Employees who are unable to report to any school or alternate work location within the Niagara Catholic District School Board are required to record his/her absence on the Smart Find Express (SFE) system using the inclement weather code.
4. Principals/Supervisors are required to report all employees who have contacted them indicating that they deemed it impossible to report to any school or alternate work location within the Niagara Catholic District School Board to the Family of Schools Superintendent of Education by the end of the school day.
5. Employees unable to report to a school or alternate work location, must provide the Senior Administrator of Human Resources a signed and dated written explanation of the reason for the absence on his/her return to active duty. The decision of remuneration shall be determined by the Superintendent of Human Resources in consultation with the appropriate supervisor.

## SCHOOL CLOSURE

1. Where the school or workplace is declared closed prior to the commencement of a scheduled workday, as announced through local media and the board website, all daily occasional and/or casual replacements, with the exception of long term occasional teachers assigned to the school or workplace for the specific day will not be paid for the day of the closure.
2. Where a school, a group of schools, or a workplace site is closed by the Director of Education, employees are required to attend a work location determined by the Director of Education in consultation with members of Senior Administrative Council, the Family of Schools Superintendent of Education and the Principal and/or Principals(s) affected by a school closure. The alternate location or locations for school or workplace staff will be communicated to staff by the Principal or Supervisor through staff phone communication procedures, announced on local media services and posted on the Board website. Where the school or workplace is declared closed prior to the commencement of a scheduled workday, as announced through local media and the board website, all occasional and/or casual replacements assigned to the school or workplace for the specific day will not be paid for the day of the closure, with the exception of long term occasional teachers. Daily Occasional and casual staff that are placed in an assignment for more than ten (10) consecutive days for the same employee will be paid for the day of closure of school or workplace site.

## SYSTEM CLOSURE

1. When the Director of Education closes the entire system, employees are not required to report to any work location. For system closures employees are;
  - not required to record their absences on the Smart Find Express (SFE)
  - to remain in contact with their school Principal and/or Supervisor and/or the Board website for current information on the status of the system closure and the return to normal operations of the system.

2. Where the school or workplace is declared closed prior to the commencement of a scheduled workday, as announced through local media and the board website, all daily occasional and/or casual replacements, with the exception of long term occasional teachers assigned to the school or workplace for the specific day will not be paid for the day of the closure.



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: APPROVAL OF POLICIES  
NUTRITION POLICY (302.7)**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Nutrition Policy (302.7), as presented.

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Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: February 27, 2018



Niagara Catholic District School Board

## NUTRITION POLICY

### STATEMENT OF POLICY

Section 200 – Human Resources

Policy No 302.7

Adopted Date: June 21, 2005

Latest Reviewed/Revised Date: March 29, 2011

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board views human life as an integration of body, mind, and spirit, with an appreciation of the sacredness of the human body as a gift from God.

The Board is committed to supporting a healthy school environment that enhances each student's potential to learn. In accordance with the teachings of the Catholic Church, Niagara Catholic provides in all its operations an educational environment which supports and enables diversity within its Catholic community. The Board supports students and parents/guardians in making healthy food and beverage choices on a regular basis. A healthy school environment enhances a student's learning and success, and social and emotional well-being.

Schools have an important role to play in helping students lead healthier lives, including teaching students the skills to make healthy choices, preparing food in a healthy way, and reinforcing those lessons through school practices. The Board supports and encourages all forms of healthy student nutrition programs in our schools.

Food and beverages provided by the Niagara Catholic District School Board for students in a school setting will meet and may exceed the requirements of current legislation.

This policy applies to all schools and other Board sites.

The Director of Education will issue Administrative Procedures in support of this policy.

#### **References:**

- [Health Canada's Healthy Eating Strategy](#)
- [Canada's Food Guide](#)
- [Education Act, Subsection 8\(1\), Paragraphs 29.3 and 29.4, Part XIII.1 Nutrition Standards, S.317-S.320](#)
- [Health Protection and Promotion Act, Regulation 562, "Food Premises"](#)
- [Ontario Catholic School Graduate Expectations, Institute for Catholic Education](#)
- [Ontario Ministry of Education Healthy Schools](#)
- [Ontario Public Health Standards, 2008, revised March, 2017](#)
- [Ontario Regulation 200/08, "Trans Fat Standards"](#)
- [Policy/Program Memorandum No. 150: School Food and Beverage Policy](#)
- [Ministry of Education School Food and Beverage Policy: Resource Guide 2010](#)
- [Ontario School Food and Beverage Policy Elementary Teacher Resource Guide 2011](#)
- [Ontario School Food and Beverage Policy Secondary Teacher Resource Guide 2012](#)
- [Serve It Up! Recipes That Meet the School Food and Beverage Policy Nutrition Standards, 2013](#)
- [Ministry of Children and Youth Services, Student Nutrition Program Nutrition Guidelines, 2016](#)
- [BrightBites.ca](#)
- *Niagara Catholic District School Board Policies/Procedures*
  - [Anaphylaxis Policy \(302.1\)](#)
  - [Religious Accommodation Policy \(100.10.1\)](#)
  - [Bottle Water Policy \(701.5\)](#)



Niagara Catholic District School Board

## NUTRITION POLICY

### ADMINISTRATIVE PROCEDURES

Section 200 – Human Resources

Policy No 302.7

Adopted Date: June 21, 2005

Latest Reviewed/Revised Date: March 29, 2011

## RATIONALE

A healthy school nutrition environment contributes to improved education and health outcomes for all students. Research shows that “health and education success are intertwined: schools cannot achieve their primary mission of education if students are not healthy”<sup>1</sup> and that “healthy eating patterns in childhood and adolescence promote optimal childhood health, growth, and intellectual development”<sup>2</sup>.

The school environment profoundly influences students’ attitudes, preferences, and behaviours.

Policy/Program Memorandum No. 150: School Food and Beverage Policy applies to the sale of food and beverages in schools province-wide. The implementation of this policy as part of a comprehensive approach to creating a healthy school nutrition environment reinforces the knowledge, skills, and attitudes regarding healthy eating that are developed through the various subjects and disciplines in the Ontario curriculum.

The Ontario Government and the Niagara Catholic District School Board are committed to making schools healthier places for students in order to establish the conditions needed to realize the potential of all students. A healthy school environment enhances student learning and success, and enhances students’ social and emotional well-being.

## APPLICATION

The Niagara Catholic District School Board must ensure that all food and beverages sold on school premises for school purposes meet the requirements of Policy/Program Memorandum No. 150: School Food and Beverage Policy including the nutrition standards set out in the Appendix to this memorandum. The nutrition standards apply to all food and beverages sold in all venues (e.g., cafeterias, vending machines, tuck shops), through all programs (e.g., catered lunch programs) and at all events (e.g., open houses, sports events).

## POLICY/PROGRAM MEMORANDUM NO. 150: SCHOOL FOOD AND BEVERAGE POLICY NUTRITION STANDARDS

Policy/Program Memorandum No. 150: School Food and Beverage Policy nutrition standards are intended to ensure that the food and beverages sold in schools contribute to students’ healthy growth and development. The nutrition standards for food and beverages are set out within the following two sections:

### [Nutrition Standards for Food](#)

Food is divided into “Vegetables and Fruit”, “Grain Products”, “Milk and Alternatives”, and “Meat and Alternatives”, following Canada’s Food Guide. There are also “Mixed Dishes”, for products that contain more than one major ingredient (e.g., pizza, pasta, soup, salads, and sandwiches), and “Miscellaneous Items”, for items that are to be used in limited amounts (e.g., condiments, sauces, dips, oils, dressings) and for confectionery, which is not permitted for sale (e.g., candy, chocolate).

### [Nutrition Standards for Beverages](#)

Standards for beverages are provided separately for elementary schools and secondary schools.

The above two sections outline nutrition criteria that food and beverages must meet in order to be sold in schools. The nutrition criteria are provided in the following categories:

**Sell Most ( $\geq 80\%$ ).** Products in this category are the healthiest options and generally have higher levels of essential nutrients and lower amounts of fat, sugar, and/or sodium. They must make up at least 80 per cent of all food choices that are available for sale in all venues, through all programs, and at all events. The same requirement applies to beverage choices.

**Sell Less ( $\leq 20\%$ ).** Products in this category may have slightly higher amounts of fat, sugar, and/or sodium than food and beverages in the “Sell Most” category. They must make up no more than 20 per cent of all food choices that are available for sale in all venues, through all programs, and at all events. The same requirement applies to beverage choices.

**Not Permitted for Sale.** Products in this category generally contain few or no essential nutrients and/or contain high amounts of fat, sugar, and/or sodium (e.g., deep-fried and other fried foods, confectionery). Food and beverages in this category may not be sold in schools.

Often a type of food or beverage (e.g. bread, meat, cheese) will fit all three of the above categories, depending on its nutritional value. To determine whether a specific product may be sold in schools, it is necessary to read the information on the food label – particularly the Nutrition Facts table and the ingredient list – and compare this information with the nutrition criteria.

## ADDITIONAL REQUIREMENTS

As set out in Policy/Program Memorandum No. 150: School Food and Beverage Policy, the following requirements must also be met:

- School boards must comply with Ontario Regulation 200/08, “Trans Fat Standards”, and any other applicable regulations made under the Education Act.
- Food and beverages must be prepared, served, and stored in accordance with Regulation 562, “Food Premises”, as amended, made under the Health Protection and Promotion Act.
- School boards must ensure that students have access to drinking water during the school day.
- The diversity of students and staff must be taken into consideration in order to accommodate religious and/or cultural needs.
- Principals and staff are required to follow the Niagara Catholic Anaphylaxis Policy 302.1.

Principals and staff are also required to follow the Niagara Catholic Bottle Water Policy 701.5.

## NUTRITION STANDARDS EXEMPTIONS

The nutrition standards do not apply to food and beverages that are:

- Offered in schools to students and staff at no cost;
- Brought from home or purchased off school premises and are not for resale in schools;
- Available for purchase during field trips off school premises;
- Sold in schools for non-school purposes (e.g., sold by an outside organization that is using the gymnasium during and/or after school hours for non-school-related event);
- Sold for fundraising activities that occur off school premises;
- Sold in staff rooms.

Notwithstanding these exemptions, Niagara Catholic schools should promote and advocate for food and beverage choices that meet the nutrition standards set out in this policy, with emphasis on selecting choices from the “Sell Most” category, with their students, staff and school communities.

Schools are also encouraged to join [BrightBites.ca](http://BrightBites.ca) for easy-to-use, engaging ideas for optimizing the school nutrition environment. BrightBites breaks school nutrition down into bite-size challenges (online badges) on topics such as: celebrations, fundraising, packed lunches, etc. BrightBites is written and maintained by members of the Ontario Society of Nutrition Professionals in Public Health (OSNPPH).

## FUNDRAISERS

When fundraisers include food or beverage items, schools are only to select foods and beverages from the “Sell Most” category.

## EXEMPTION FOR SPECIAL EVENTS

The Principal may designate up to ten days during the school year as special event days on which food and beverages sold in schools would be exempt from the nutrition standards outlined in Policy/Program No. 150: School Food and Beverage Policy. The Principal must consult with the Catholic School Council and student representatives, where applicable, prior to designating a day as a special event day.

However, on special event days, schools are highly encouraged to sell food and beverages that meet the nutrition standards set out in this policy.

## STUDENT NUTRITION PROGRAMS

Food and beverages served in student nutrition programs (e.g. funded by the Ministry of Children and Youth Services) must meet the nutrition standards set out by the Ministry of Children and Youth Services, Student Nutrition Program Nutrition Guidelines, 2016.

## FOOD AND BEVERAGES PROVIDED FOR MEETINGS

On occasion, school communities and Board level staff provide food and beverages during meetings or special events. If food and/or beverages are offered, schools and staff are to provide food and beverages that meet the nutrition standards set out in this policy.

## PRACTICES FOR CONSIDERATION

All Niagara Catholic schools should take into consideration the following when food or beverages are sold or provided in schools:

- Endeavour to offer, when available and where possible, food and beverages that are produced in the Niagara Region.
- Offer, when available and where possible, food and beverages that are produced in Ontario.
- Be environmentally aware (e.g., reduce food waste, reuse containers, recycle food scraps).

Avoid offering food or beverages as a reward or an incentive for good behaviour, achievement, or participation.

## IMPLEMENTATION AND MONITORING

The Niagara Catholic District School Board encourages schools to continue to work with students, parents, school staff, community members, school nurses and/or public health dietician, and food service providers to ensure that appropriate strategies are in place to implement this policy.

1. M.M. Storey, M. S. Nanney, and M. B. Schwartz, “Schools and Obesity Prevention: Creating School Environments and Policies to Promote Healthy Eating and Physical Activity”, *The Milbank Quarterly*, 87(1), (2009), p. 72.
2. Centers for Disease Control and Prevention, *Guidelines for School Health Programs to Promote Lifelong Healthy Eating*, *MMWR* 1996; 45 (No. RR-9), p. 1.

## APPENDIX: NUTRITION STANDARDS FOR ONTARIO SCHOOLS

Read the information on the food label – particularly the Nutrition Facts table and the ingredient list – and compare this information with the nutrition criteria outlined below in order to determine whether a food or beverage may be sold at the school.

Products in the “Sell Most” category must make up *at least 80 per cent* of all food choices and *at least 80 per cent* of all beverage choices that are available for sale in all venues, through all programs, and at all events on school premises.

Products in the “Sell Less” category must make up *no more than 20 per cent* of all food choices and *no more than 20 per cent* of all beverage choices that are available for sale in all venues, through all programs, and at all events on school premises.

### Nutrition Standards for Food

All food sold in schools must meet the standards set out in Ontario Regulation 200/08, “Trans Fat Standards”, made under the Education Act.

#### Vegetables and Fruit

<ul style="list-style-type: none"> <li>• Compare the nutrition criteria below with the Nutrition Facts table and the ingredient list on the food label.</li> <li>• See the section “Nutrition Standards for Beverages” for the nutrition criteria for vegetable and fruit juices and juice blends.</li> <li>• Food should always be prepared in a healthy way – that is, using cooking methods that require little or no added fat or sodium, such as baking, barbequing, boiling, broiling, grilling, microwaving, poaching, roasting, steaming, or stir-frying.</li> </ul>			
	<b>Sell Most (≥ 80%)</b>	<b>Sell Less (≤ 20%)</b>	<b>Not Permitted for Sale</b>
	<b>Nutrition Criteria</b>	<b>Nutrition Criteria</b>	<b>Nutrition Criteria</b>
<b>Fresh, Frozen, Canned, and Dried Vegetables and Fruit</b>	<p>Vegetable or fruit is the first item on the ingredient list  <b>and Fat: ≤ 3g</b>  <b>and Sodium: ≤ 360mg</b></p> <p><b>Examples:</b></p> <ul style="list-style-type: none"> <li>• Fresh or frozen vegetables with little or no added salt</li> <li>• Fresh or frozen fruit with no added sugar</li> <li>• Canned vegetables</li> <li>• Canned fruit packed in juice or light syrup</li> <li>• Unsweetened apple sauce</li> <li>• Some low-fat frozen potato products, including French fries</li> <li>• Some dried fruit and 100% fruit leathers*</li> </ul>	<p>Vegetable or fruit is the first item on the ingredient list  <b>and Fat: ≤ 5g</b>  <b>and Saturated fat: ≤ 2g</b>  <b>and Sodium: ≤ 480mg</b></p> <p><b>Examples:</b></p> <ul style="list-style-type: none"> <li>• Some dried fruit and 100% fruit leathers</li> <li>• Lightly seasoned or sauced vegetables and fruit</li> <li>• Some prepared mixed vegetables</li> </ul>	<p>Sugar** is the first item on the ingredient list  <b>or Fat: &gt; 5g</b>  <b>or Saturated fat: &gt; 2g</b>  <b>or Sodium: &gt; 480mg</b></p> <p><b>Examples:</b></p> <ul style="list-style-type: none"> <li>• Vegetable and fruit products prepared with higher amounts of fat, sugar, and/or salt, including deep-fried vegetables</li> <li>• Some packaged frozen and deep-fried potato products, including hash browns and French fries</li> <li>• Some fruit snacks made with juice (e.g., gummies, fruit rolls)</li> </ul>

### Vegetables and Fruit (cont.)

	Sell Most (≥ 80%)	Sell Less (≤ 20%)	Not Permitted for Sale
	Nutrition Criteria	Nutrition Criteria	Nutrition Criteria
<b>Canned Tomatoes and Tomato-Based Products</b>	Fat: ≤ 3g <b>and</b> Sodium: ≤ 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some whole, crushed, or diced tomatoes</li> <li>• Some pasta sauce</li> </ul>		Fat: > 3g <b>or</b> Sodium: > 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Whole, crushed, or diced tomatoes that are higher in fat or sodium</li> <li>• Pasta sauce that is higher in fat or sodium</li> </ul>
<b>Vegetable and Fruit Chips</b>	Fat: ≤ 3g <b>and</b> Sodium: ≤ 240mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some lower-fat, lower-sodium vegetable chips (e.g., potato, carrot)</li> <li>• Some lower-fat, lower-sodium fruit chips (e.g., banana, apple, pear)</li> </ul>	Fat: ≤ 5g <b>and</b> Saturated fat: ≤ 2g <b>and</b> Sodium: ≤ 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some vegetable chips (e.g., potato, carrot)</li> <li>• Some fruit chips (e.g., banana, apple, pear)</li> </ul>	Fat: > 5g <b>or</b> Saturated fat: > 2g <b>or</b> Sodium: > 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some vegetable chips that are higher in fat or sodium</li> <li>• Some fruit chips that are higher in fat or sodium</li> </ul>

\*Food high in sugars and starches (natural or added) can leave particles clinging to the teeth and put dental health at risk. Vegetable and fruit choices of particular concern include fruit leathers, dried fruit, and chips (potato or other). It is suggested that these foods be eaten only at meal times and that foods that clear quickly from the mouth be eaten at snack times, such as fresh (raw or cooked), canned, or frozen vegetables or fruit.

\*\*Look for other words for sugar, such as *glucose, fructose, sucrose, dextrose, dextrin, corn syrup, maple syrup, cane sugar, honey, and concentrated fruit juice.*

## Grain Products

<ul style="list-style-type: none"> <li>• Compare the nutrition criteria below with the Nutrition Facts table and the ingredient list on the food label.</li> <li>• Food should always be prepared in a healthy way – that is, using cooking methods that require little or no added fat or sodium, such as baking, barbequing, boiling, broiling, grilling, microwaving, poaching, roasting, steaming, or stir-frying.</li> </ul>			
	<b>Sell Most (≥ 80%)</b>	<b>Sell Less (≤ 20%)</b>	<b>Not Permitted for Sale</b>
	<b>Nutrition Criteria</b>	<b>Nutrition Criteria</b>	<b>Nutrition Criteria</b>
<b>Bread</b>	<p>Whole grain is the first item on the ingredient list  <b>and</b> Saturated fat: ≤ 2g  <b>and</b> Sodium: ≤ 240mg  <b>and</b> Fibre: ≥ 2g</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• Whole grain breads, including buns, bagels, English muffins, rolls, naan, pitas, tortillas, chapattis, rotis, bannock</li> <li>• Whole grain pizza dough and flatbread</li> </ul>	<p>Saturated fat: ≤ 2g  <b>and</b> Sodium: ≤ 480mg</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• White (enriched) breads, including buns, bagels, English muffins, rolls, naan, pitas, tortillas, chapattis, rotis, bannock</li> <li>• White (enriched) pizza dough</li> </ul>	<p>Saturated fat: &gt; 2g  <b>or</b> Sodium: &gt; 480mg</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• White breads that are higher in fat or sodium</li> <li>• Some cheese breads, scones, and biscuits</li> </ul>
<b>Pasta, Rice, and Other Grains</b>	<p>Fat: ≤ 3g  <b>and</b> Saturated fat: ≤ 2g  <b>and</b> Sodium: ≤ 240mg</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• Whole wheat or white (enriched) pasta, including couscous</li> <li>• White, brown, and wild rice, rice noodles, and soba noodles</li> <li>• Quinoa, bulgur, wheat berries, spelt, and other whole grains</li> </ul>	<p>Fat: ≤ 5g  <b>and</b> Saturated fat: ≤ 2g  <b>and</b> Sodium: ≤ 480mg</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• Some pasta, rice, and other grains</li> </ul>	<p>Fat: &gt; 5g  <b>or</b> Saturated fat: &gt; 2g  <b>or</b> Sodium: &gt; 480mg</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• Some pasta, rice, and other grains that are higher in fat, saturated fat, or sodium</li> </ul>
<b>Baked Goods</b>	<p>Fat: ≤ 5g  <b>and</b> Saturated fat: ≤ 2g  <b>and</b> Fibre: ≥ 2g</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• Some muffins, cookies, grain-based bars</li> <li>• Some whole grain waffles and pancakes</li> </ul>	<p>Fat: ≤ 10g  <b>and</b> Saturated fat: ≤ 2g  <b>and</b> Fibre: ≥ 2g</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• Some muffins, cookies, grain-based bars, snacks</li> <li>• Some waffles and pancakes</li> </ul>	<p>Fat: &gt; 10g  <b>or</b> Saturated fat: &gt; 2g  <b>or</b> Fibre: &lt; 2g</p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li>• Most croissants, danishes, cakes, doughnuts, pies, turnovers, pastries</li> <li>• Some cookies and squares</li> </ul>



### Grain Products (cont.)

	Sell Most (≥ 80%)	Sell Less (≤ 20%)	Not Permitted for Sale
	Nutrition Criteria	Nutrition Criteria	Nutrition Criteria
<b>Grain-Based Snacks</b>	Fat: ≤ 3g <b>and</b> Saturated fat: ≤ 2g <b>and</b> Sodium: ≤ 240mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some whole grain crackers, pita chips, and flatbreads</li> <li>• Some packaged crackers and popcorn</li> </ul>	Fat: ≤ 5g <b>and</b> Saturated fat: ≤ 2g <b>and</b> Sodium: ≤ 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some crackers, pretzels, and popcorn</li> </ul>	Fat: > 5g <b>or</b> Saturated fat: > 2g <b>or</b> Sodium: > 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Crackers, pretzels, and popcorn higher in fat and sodium</li> <li>• Most corn chips and other snack mixes</li> </ul>
<b>Cereals</b>	Whole grain is the first item on the ingredient list <b>and</b> Saturated fat: ≤ 2g <b>and</b> Fibre: ≥ 2g  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some breakfast cereals, including oatmeal, some granola, and cold cereals containing fibre</li> </ul>		Whole grain is <i>not</i> the first item on the ingredient list <b>or</b> Saturated fat: > 2g <b>or</b> Fibre: < 2g  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some breakfast cereals</li> </ul>

## Milk and Alternatives

- Compare the nutrition criteria below with the Nutrition Facts table and the ingredient list on the food label.
- See the section “Nutrition Standards for Beverages” for the nutrition criteria for fluid milk and fluid milk alternatives.

	Sell Most (≥ 80%)	Sell Less (≤ 20%)	Not Permitted for Sale
	Nutrition Criteria	Nutrition Criteria	Nutrition Criteria
<b>Yogurt/Kefir</b>	Fat: ≤ 3.25% M.F.* or ≤ 3g  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Plain and flavoured yogurt, yogurt tubes</li> </ul>		Fat: > 3.25% M.F. or > 3g  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Yogurt higher in fat, such as Balkan-style</li> </ul>
<b>Cheese**</b>	Fat: ≤ 20% M.F. <b>and</b> Sodium: ≤ 360mg <b>and</b> Calcium: ≥ 15% DV***  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Cheeses lower in fat and sodium, including part-skim mozzarella, light cheddar, some Swiss and ricotta</li> </ul>	Sodium: ≤ 480mg <b>and</b> Calcium: ≥ 15% DV  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Most hard and soft, non-processed cheese, including cheddar, mozzarella, brick, parmesan, some feta, Monterey jack, havarti, and gouda; cottage cheese, cheese curds, and cheese strings</li> </ul>	Sodium: > 480mg <b>or</b> Calcium: < 15% DV  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some processed cheese products</li> <li>• Most cream cheese</li> </ul>
<b>Milk-Based Desserts</b>		Fat: ≤ 5g <b>and</b> Sodium: ≤ 360mg <b>and</b> Calcium: ≥ 5% DV  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some frozen yogurt, puddings, custards, ice milk, gelato</li> </ul>	Fat: > 5g <b>or</b> Sodium: > 360mg <b>or</b> Calcium: < 5% DV  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some puddings</li> <li>• Most frozen desserts high in fat and sugar, including ice cream, ice cream bars, ice cream cakes, and ice cream sandwiches</li> </ul>

\*M.F. = Milk Fat. The amount can be found on the front of the food label.

\*\*Encourage selection of lower-fat cheese options.

\*\*\*DV = Daily Value.

## Meat and Alternatives

- Compare the nutrition criteria below with the Nutrition Facts table and ingredient list on the food label.
- Food should always be prepared in a healthy way – that is, using cooking methods that require little or no added fat or sodium, such as baking, barbequing, boiling, broiling, grilling, microwaving, poaching, roasting, steaming, or stir-frying.

	Sell Most (≥ 80%)	Sell Less (≤ 20%)	Not Permitted for Sale
	Nutrition Criteria	Nutrition Criteria	Nutrition Criteria
<b>Fresh and Frozen Meat</b>	Fat: ≤ 10g <b>and</b> Sodium: ≤ 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Extra-lean ground meat</li> <li>• Lean beef, goat, lamb, pork, or poultry</li> <li>• Some breaded chicken strips and nuggets</li> <li>• Some lean meatballs</li> <li>• Some lean hamburger patties</li> </ul>	Fat: ≤ 14g <b>and</b> Sodium: ≤ 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Lean ground meat</li> <li>• Beef, goat, lamb, pork, or poultry</li> <li>• Some breaded chicken strips and nuggets</li> <li>• Some meatballs</li> <li>• Some hamburger patties</li> </ul>	Fat: > 14g <b>or</b> Sodium: > 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Meat that contains higher amounts of fat or sodium, including chicken wings, bacon, pork and beef ribs</li> <li>• Some wieners</li> <li>• Most pepperoni sticks</li> <li>• Most beef/turkey jerk products</li> </ul>
<b>Deli (Sandwich) Meat</b>	Fat: ≤ 5g <b>and</b> Sodium: ≤ 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some lean deli meat</li> </ul>	Fat: ≤ 5g <b>and</b> Sodium: ≤ 600mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some lean deli meat</li> </ul>	Fat: > 5g <b>or</b> Sodium: > 600mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Deli meat higher in fat or sodium</li> </ul>
<b>Fish</b>	Fat: ≤ 8g <b>and</b> Sodium: ≤ 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Fresh, frozen, or canned fish</li> </ul>	Fat: ≤ 12g <b>and</b> Sodium: ≤ 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some frozen, breaded fish (e.g., fish sticks)</li> <li>• Fresh, frozen, or canned fish</li> </ul>	Fat: > 12g <b>or</b> Sodium: > 480mg  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some breaded or battered fish higher in added fat or sodium</li> <li>• Fresh or frozen fish with a higher mercury content*</li> </ul>
<b>Eggs</b>	Fat: ≤ 7g <b>and</b> Sodium: ≤ 480mg		Fat: > 7g <b>or</b> Sodium: > 480mg

### Meat and Alternatives (cont.)

	Sell Most (≥ 80%)	Sell Less (≤ 20%)	Not Permitted for Sale
	Nutrition Criteria	Nutrition Criteria	Nutrition Criteria
<b>Nuts, Protein Butters, and Seeds</b>	Not coated with candy, chocolate, sugar, or yogurt <b>and Sodium: ≤ 480mg</b>  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Nut, legume, and seed butters, including peanut, almond, walnut, soy, sesame, and sunflower</li> <li>• Nuts and seeds, including almonds, walnuts, peanuts, sunflower seeds, pumpkin seeds (papas)</li> </ul>		Coated with candy, chocolate, sugar, and/or yogurt <b>or Sodium: &gt; 480mg</b>  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Coated nuts</li> <li>• Some roasted and salted nuts</li> </ul>
<b>Meat Alternatives, such as Tofu, Beans, and Lentils</b>	Fat: ≤ 8g <b>and Sodium: ≤ 480mg</b> <b>and Protein: ≥ 10g</b>  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some vegetarian burgers, simulated meat strips, veggie meatballs, veggie ground round, veggie wieners and sausages, tofu and tempeh</li> <li>• Beans and lentils</li> </ul>		Fat: > 8g <b>or Sodium: &gt; 480mg</b> <b>or Protein: &lt; 10g</b>  <i>Examples:</i> <ul style="list-style-type: none"> <li>• Some vegetarian products high in sodium</li> <li>• Some meat alternatives that are higher in fat or sodium or lower in protein</li> </ul>

\*Certain types of fish may contain levels of mercury that can be harmful to human health. Fish caught in local lakes and streams may have different levels of mercury from those found in stores. Canned “light” tuna contains less mercury than “white” or “albacore” tuna, and salmon generally has low levels of mercury. See Health Canada’s website for continually updated information and a list of fish with low levels of mercury, at <http://www.hc-sc.gc.ca/fn-an/securit/chem-chim/environ/mercur/cons-adv-etud-eng.php>.

## Mixed Dishes

*Note:* Mixed dishes are products that contain more than one major ingredient.

<b>Mixed Dishes With a Nutrition Facts Table</b>			
<ul style="list-style-type: none"> <li>• Compare the nutrition criteria below with the Nutrition Facts table and the ingredient list provided by the supplier.</li> <li>• Food should always be prepared in a healthy way – that is, using cooking methods that require little or no added fat or sodium, such as baking, barbequing, boiling, broiling, grilling, microwaving, poaching, roasting, steaming, or stir-frying.</li> </ul>			
	Sell Most (≥ 80%)	Sell Less (≤ 20%)	Not Permitted for Sale
	Nutrition Criteria	Nutrition Criteria	Nutrition Criteria
<b>Entrées</b> (e.g., frozen pizza, sandwiches, pasta, hot dogs)	Fat: ≤ 10g <b>and</b> Saturated fat: ≤ 5g <b>and</b> Sodium: ≤ 960mg <b>and</b> Fibre: ≥ 2g <b>and</b> Protein: ≥ 10g	Fat: ≤ 15g <b>and</b> Saturated fat: ≤ 7g <b>and</b> Sodium: ≤ 960mg <b>and</b> Fibre: ≥ 2g <b>and</b> Protein: ≥ 7g	Fat: > 15g <b>or</b> Saturated fat: > 7g <b>or</b> Sodium: > 960mg <b>or</b> Fibre: < 2g <b>or</b> Protein: < 7g
<b>Soups</b>	Fat: ≤ 3g <b>and</b> Sodium: ≤ 720mg <b>and</b> Fibre: ≥ 2g	Fat: ≤ 5g <b>and</b> Saturated fat: ≤ 2g <b>and</b> Sodium: ≤ 720mg	Fat: > 5g <b>or</b> Saturated fat: > 2g <b>or</b> Sodium: > 720mg
<b>Side Dishes</b> (e.g., grain and/or vegetable salads)	Fat: ≤ 5g <b>and</b> Saturated fat: ≤ 2g <b>and</b> Sodium: ≤ 360mg <b>and</b> Fibre: ≥ 2g	Fat: ≤ 7g <b>and</b> Saturated fat: ≤ 2g <b>and</b> Sodium: ≤ 360mg	Fat: > 7g <b>or</b> Saturated fat: > 2g <b>or</b> Sodium: > 360mg

## Mixed Dishes (cont.)

<b>Mixed Dishes Without a Nutrition Facts Table</b>			
<ul style="list-style-type: none"> <li>• For every ingredient used, refer to the nutrition criteria in this appendix for the appropriate food groups.</li> <li>• Food should always be prepared in a healthy way – that is, using cooking methods that require little or no added fat or sodium, such as baking, barbequing, boiling, broiling, grilling, microwaving, poaching, roasting, steaming, or stir-frying.</li> </ul>			
	<b>Sell Most (≥ 80%)</b>	<b>Sell Less (≤ 20%)</b>	<b>Not Permitted for Sale</b>
	<b>Nutrition Criteria</b>	<b>Nutrition Criteria</b>	<b>Nutrition Criteria</b>
<b>Entrées</b> (e.g., pizza, sandwiches, pasta, hot dogs)	All major ingredients* are from the “Sell Most” category.	One or more major ingredients are from the “Sell Less” category.	Cannot be sold if prepared with any ingredients from the “Not Permitted for Sale” category.
<b>Soups</b>	All major ingredients are from the “Sell Most” category.	One or more major ingredients are from the “Sell Less” category.	Cannot be sold if prepared with any ingredients from the “Not Permitted for Sale” category.
<b>Side Dishes</b> (e.g., grain and/or vegetable salads)	All major ingredients are from the “Sell Most” category.	One or more major ingredients are from the “Sell Less” category.	Cannot be sold if prepared with any ingredients from the “Not Permitted for Sale” category.

\*A major ingredient is any product that is identified in one of the food groups set out in the nutrition standards – that is, Vegetables and Fruit, Grain Products, Milk and Alternatives, and Meat and Alternatives. *All* pizza toppings are considered major ingredients.

## Miscellaneous Items

Minor Ingredients	
<ul style="list-style-type: none"> <li>• The following are considered minor ingredients and are to be used in limited amounts, as defined under “Serving Size”.</li> <li>• Choose products that are lower in fat and/or sodium.</li> </ul>	
Ingredients	Serving Size
Condiments and Spreads	≤ 15ml (1 tbsp)
Gravies and Sauces	≤ 60ml (4 tbsp)
Dips	≤ 30ml (2 tbsp)
Fats	≤ 5ml (1 tsp)
Oils and Dressings	≤ 15ml (1 tbsp)
Other (e.g., chocolate chips, coconut, olives, parmesan cheese)	≤ 15ml (1 tbsp)

Not Permitted for Sale: Confectionery (Examples)
Candy Chocolate Energy bars Licorice Gum Gummies Popsicles and freezies, if not prepared with 100% juice

## Nutrition Standards for Beverages

Separate beverage standards are provided for elementary and secondary schools.

All beverages sold in schools must meet the standards set out in Ontario Regulation 200/08, “Trans Fat Standards”, made under the Education Act.

### Beverages – Elementary Schools

Compare the nutrition criteria below with the Nutrition Facts table and ingredient list on the food label.			
	Sell Most (≥ 80%)	Sell Less (≤ 20%)	Not Permitted for Sale
	Nutrition Criteria	Nutrition Criteria	Nutrition Criteria
<b>Water</b>	Plain		
<b>Milk and Milk-Based Beverages (Plain or Flavoured)</b>	Fat: ≤ 2% M.F.* or ≤ 5g <b>and</b> Sugar: ≤ 28g <b>and</b> Calcium: ≥ 25% DV** <b>and</b> Container size: ≤ 250ml		Fat: > 2% M.F. or > 5g <b>or</b> Sugar: > 28g <b>or</b> Calcium: < 25% DV <b>or</b> Container size: > 250ml
<b>Yogurt Drinks</b>	Fat: ≤ 3.25% M.F. or ≤ 3g <b>and</b> Container size: ≤ 250ml		Fat: > 3.25% M.F. or > 3g <b>or</b> Container size: > 250ml
<b>Soy/Milk Alternative Beverages (Plain or Flavoured)</b>	Fortified with calcium and vitamin D <b>and</b> Container size: ≤ 250ml		Unfortified <b>or</b> Container size: > 250ml
<b>Juices or Blends: Vegetable or Fruit</b>	100% juice, pulp, or purée <b>and</b> Unsweetened/No sugar added <b>and</b> Container size: ≤ 250ml		< 100% juice, pulp, or purée <b>or</b> Sugar in the ingredient list <b>or</b> Container size: > 250ml
<b>Hot Chocolate</b>	Fat: ≤ 2% M.F. or ≤ 5g <b>and</b> Sugar: ≤ 28g <b>and</b> Calcium: ≥ 25% DV <b>and</b> Container size: ≤ 250ml		Fat: > 2% M.F. or > 5g <b>or</b> Sugar: > 28g <b>or</b> Calcium: < 25% DV <b>or</b> Container size: > 250ml
<b>Coffee and Tea</b>			All Coffee and Tea
<b>Iced Tea</b>			All Iced Tea
<b>Energy Drinks</b>			All Energy Drinks
<b>Sports Drinks</b>			All Sports Drinks
<b>Other Beverages</b> (e.g., soft drinks; flavoured water; “juice-ades”, such as lemonade, limeade)			All Other Beverages

\*M.F. = Milk Fat. The amount can be found on the front of the food label.

\*\*DV = Daily Value.



## Beverages – Secondary Schools

Compare the nutrition criteria below with the Nutrition Facts table and ingredient list on the food label.

	Sell Most (≥ 80%)	Sell Less (≤ 20%)	Not Permitted for Sale
	Nutrition Criteria	Nutrition Criteria	Nutrition Criteria
<b>Water</b>	Plain		
<b>Milk* and Milk-Based Beverages (Plain or Flavoured)</b>	Fat: ≤ 2% M.F.** or ≤ 5g <b>and</b> Sugar: ≤ 28g <b>and</b> Calcium: ≥ 25% DV***		Fat: > 2% M.F. or > 5g <b>or</b> Sugar: > 28g <b>or</b> Calcium: < 25% DV
<b>Yogurt Drinks</b>	Fat: ≤ 3.25% M.F. or ≤ 3g		Fat: > 3.25% M.F. or > 3g
<b>Soy/Milk Alternative Beverages (Plain or Flavoured)</b>	Fortified with calcium and vitamin D		Unfortified
<b>Juices or Blends: Vegetable or Fruit</b>	100% juice, pulp, or purée <b>and</b> Unsweetened/No sugar added		< 100% juice, pulp, or purée <b>or</b> Sugar in the ingredient list
<b>Hot Chocolate</b>	Fat: ≤ 2% M.F. or ≤ 5g <b>and</b> Sugar: ≤ 28g <b>and</b> Calcium: ≥ 25% DV		Fat: > 2% M.F. or > 5g <b>or</b> Sugar: > 28g <b>or</b> Calcium: < 25% DV
<b>Coffee and Tea</b>		Decaffeinated	Caffeinated
<b>Iced Tea</b>		Calories: ≤ 40 <b>and</b> Decaffeinated	Calories: > 40 <b>or</b> Caffeinated
<b>Energy Drinks</b>			All Energy Drinks
<b>Sports Drinks</b>			All Sports Drinks
<b>Other Beverages</b> (e.g., soft drinks; flavoured water; “juice-ades”, such as lemonade, limeade)		Calories: ≤ 40 <b>and</b> Caffeine-free	Calories: > 40 <b>or</b> with caffeine

\*Milk can be sold in containers that hold multiple servings.

\*\*M.F. = Milk Fat. The amount can be found on the front of the food label.

\*\*\*DV = Daily Value.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: ELEMENTARY AND SECONDARY SCHOOL YEAR  
CALENDARS 2018-2019**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2018-2019 school year, as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources

Recommended by: Committee of the Whole

Date: February 27, 2018



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 13, 2018

### ELEMENTARY AND SECONDARY SCHOOL YEAR CALENDARS 2018-2019

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#### BACKGROUND INFORMATION

The *Education Act, Regulation 304 - School Year Calendar, Professional Activity Days* outlines the requirements and timelines for preparing and submission of school year calendars to the Ministry of Education for approval.

For the 2018-2019 school year calendars, there are 194 possible school days between September 4, 2018 and June 28, 2019. Within this total, elementary and secondary schools must have a minimum of 194 school days of which seven (7) days must be designated as professional activity days. Secondary schools may have a maximum of ten (10) instructional days set as examination days. The remaining school days shall be instructional days.

#### CONSULTATION PROCESS

The 2018-2019 School Year Calendar Committee met on December 20, 2017 and February 8, 2018 to discuss and review the draft calendar and the consultation process.

Members of the 2018-2019 School Year Calendar Committee are:

Frank Iannantuono	Superintendent of Education and Committee Chair
Pat Rocca	Superintendent of Education
Lee Ann Forsyth-Sells	Superintendent of Education
Blaine MacDougall	Elementary Principal
Denice Robertson	Secondary Principal
Anthony Corapi	Coordinator of Staff Development
Anna Maxner	CUPE President
Marie Balanowski	OECTA Elementary President
Shonna Daly	Niagara Catholic Parent Involvement Committee Chair
Anna Maxner	Special Education Advisory Committee Chair

The consultation process provided the elementary and secondary draft modified calendars to all Elementary and Secondary Principals, Vice-Principals, Catholic School Council Chairs, Niagara Catholic Parent Involvement Committee (NCPIC), Special Education Advisory Committee (SEAC), OECTA Elementary and Secondary Presidents, CUPE President and the Student Achievement Departments for feedback by January 26, 2018.

Simultaneously, there has been on-going consultation with the coterminous Board to achieve a similar school year calendar, where possible.

## SUMMARY OF THE ATTACHED CALENDARS

### Highlights of the Proposed School Year Calendars for 2018-2019

#### *Professional Activity Days*

In accordance with the *Education Act, Regulation 304 - School Year Calendar*, the following seven (7) days have been identified as Professional Activity Days.

#### *Secondary Examination Days*

Semester 1 – Friday, January 25, 2018 to Thursday, January 31, 2018

Semester 2 – Thursday, June 20, 2019 to Wednesday, June 26, 2019

#### *Board and Civic Holidays*

Labour Day	Monday, September 3, 2018
Thanksgiving Day	Monday, October 8, 2018
Christmas Break	Monday, December 24, 2018 to Friday, January 4, 2019
Family Day	Monday, February 18, 2019
March Break	Monday, March 11 to Friday, March 15, 2019 (ten month employees only)
Good Friday	Friday, April 19, 2019
Easter Monday	Monday, April 22, 2019
Victoria Day	Monday, May 17, 2019
Canada Day	Monday, July 1, 2019

To comply with the timelines outlined in *Regulation 304 - School Year Calendar*, school boards are required to submit Board approved **regular** school year calendars to the Ministry of Education by May 1, 2018 and Board approved **modified** school year calendars to the Ministry of Education by March 1, 2018.

Based on feedback from the consultation process, discussions with the School Year Calendar Committee, Administrative Council and our coterminous board, the 2018-2019 Elementary and Secondary **regular** School Year Calendars will be submitted immediately following the Board Meeting of February 27, 2018 for approval.

#### *Proposed Elementary School Year Calendars for 2018-2019*

#### *Proposed Secondary School Year Calendars for 2018-2019*

### RECOMMENDATION

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2018-2019 school year, as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education

Presented by: Frank Iannantuono, Superintendent of Education

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: February 13, 2018

<b>Board Name</b> Niagara CDSB (B67156)			
<b>Calendar Title</b> [2018-300706] Elementary	<b>Panel</b> Elementary	<b>Calendar Type</b> Regular	<b>Date Created</b> Dec 15, 2017
<b>Start of School Year</b> Sep 03, 2018	<b>End of School Year</b> Jun 28, 2019	<b>First Day Students</b> Sep 04, 2018	<b>Last Day Students</b> Jun 27, 2019
<b>Status</b> Draft	<b>Description</b> Regular		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	0	0
September	3 H	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28						0	19	0
October	1	2	3	4	5 P	8 H	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			1	21	0
November				1	2	5	6	7	8	9	12	13	14	15	16 P*	19	20	21	22	23	26	27	28	29	30	1	21	0
December	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24 B	25 H	26 H	27 B	28 B	31 B					0	15	0
January		1 H	2 B	3 B	4 B	7	8	9	10	11	14	15	16	17	18 P	21	22	23	24	25	28	29	30	31		1	18	0
February					1	4	5	6	7	8	11	12	13	14	15 P*	18 H	19	20	21	22	25	26	27	28		1	18	0
March					1	4	5	6	7	8	11 B	12 B	13 B	14 B	15 B	18	19	20	21	22	25	26	27	28	29	0	16	0
April	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19 H	22 H	23	24	25	26	29	30				0	20	0
May			1	2	3	6	7	8	9	10	13	14	15	16	17 P*	20 H	21	22	23	24	27	28	29	30	31	1	21	0
June	3	4	5	6	7 P	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					P	2	18	0
July	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	0	0

<b>Board Name</b> Niagara CDSB (B67156)			
<b>Calendar Title</b> [2018-300793] Secondary	<b>Panel</b> Secondary	<b>Calendar Type</b> Regular	<b>Date Created</b> Dec 15, 2017
<b>Start of School Year</b> Sep 03, 2018	<b>End of School Year</b> Jun 28, 2019	<b>First Day Students</b> Sep 04, 2018	<b>Last Day Students</b> Jun 26, 2019
<b>Status</b> Draft		<b>Description</b> Regular	

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days		
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
August			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	0	0		
September	3 H	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28						0	19	0		
October	1	2	3	4	5 P	8 H	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31				1	21	0	
November				1	2	5	6	7	8	9	12	13	14	15	16 P*	19	20	21	22	23	26	27	28	29	30	1	21	0		
December	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24 B	25 H	26 H	27 B	28 B	31 B						0	15	0	
January		1 H	2 B	3 B	4 B	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28 E	29 E	30 E	31 E		0	14	5		
February					1 P	4	5	6	7	8	11	12	13	14	15 P*	18 H	19	20	21	22	25	26	27	28				2	17	0
March					1	4	5	6	7	8	11 B	12 B	13 B	14 B	15 B	18	19	20	21	22	25	26	27	28	29	0	16	0		
April	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19 H	22 H	23	24	25	26	29	30				0	20	0		
May			1	2	3	6	7	8	9	10	13	14	15	16	17 P*	20 H	21	22	23	24	27	28	29	30	31	1	21	0		
June	3	4	5	6	7	10	11	12	13	14	17	18	19	20 E	21 E	24 E	25 E	26 E	27 E	28 P						2	13	5		
July	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31				0	0	0	

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: APPROVED MINUTES OF THE STAFF WELLNESS  
COMMITTEE MEETING OF OCTOBER 31, 2017**

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**RECOMMENDATION**

**THAT** The Niagara Catholic District School Board receive the Approved Minutes of the Staff Wellness Committee Meeting of October 31, 2017, as presented for information.



## STAFF WELLNESS COMMITTEE

TUESDAY, OCTOBER 31, 2017

2:00 pm – 3:30 pm

Holy Cross Community Room

### APPROVED MINUTES



1. Opening Prayer – **Krista Wood**
2. Committee Members – attendance

Staff Wellness Committee	Present	Present Electronically	Absent	Regrets
John Crocco, Director of Education	✓			
Frank Iannantuono, Superintendent of Human Resources	✓			
Gina Sattin, Coordinator of Staff Wellness ( <i>Chair</i> )	✓			
Krista Wood, Board Chaplaincy Leader	✓			
Mary Ann McKinley, Vice Principal	✓			
Marie Balanowski, OECTA-E President	✓			
Dino Sicoli, Trustee	✓			
Anthony Corapi, Coordinator of Staff Development	✓			
Andrea Bozza, Mental Health Leader	✓			
Teresa Claxton, Supervisor of Benefits	✓			
Anna Maxner, CUPE President			✓	
Jennifer McArthur, OECTA-E Vice President	✓			
Lisa Bowers, OECTA-S President	✓			

3. Unapproved Minutes of Staff Wellness Meeting – May 30, 2017

Moved by committee member

Seconded by committee member

**That** the Niagara Catholic District School Board Staff Wellness Committee members approve the Minutes of the meeting of May 30, 2017, as presented.

Carried



#### 4. Staff Wellness Initiatives

- Plan for Staff wellness initiatives 2017-18 school year
  - Successful workshops include: SafeTALK, Drumming for health, Mindfulness
    - SafeTALK: 25 people registered, very successful
    - Drumming for health very successful, 10 drums, numbers remain at 10 per session, running 2 times, fills quickly
    - Mindfulness: ran a session, 35 people attended, Part 1, very popular
  - New sessions planned: Parenting & Support, Training with anxious students, Financial Wellness, Yoga, Zumba
    - Parenting & Support: November 2017
    - Anxious Students: January 2018, PD around mental health links to Staff Wellness
    - Financial: contacting presenters in November 2017
    - Yoga/Zumba: looking for instructor, commit once per week
    - Faith formation events: two sessions this year, Rosary session , Finding Christ session, Upcoming: Eucharistic Ministry, Upcoming: Faith based escape room
  - YMCA initiative (see attached)
    - YMCA handout – to provide wellness initiatives for staff
    - Offer to staff of NCDSB, join the first time with discounts
    - How to send YMCA information to staff? Email, school reps?
  - School Representatives meeting- date to be confirmed
    - Reached out to schools and asked for volunteers, range from all employee group types.
    - Meeting planned for site reps. Voluntary only, 1 hour meeting.
    - Meeting to ask for input on how to better meet the needs at the site level.
    - To generate feedback from all school staff.
    - Date for meeting TBD, late November or early December (4 to 5pm)
  - Continue to send reminders for upcoming sessions; found to be helpful
    - Google calendar and PD Place
    - Notices are being sent two weeks prior to events as a reminder
    - Everyone has access to Google Calendar
    - Some sessions have a maximum
- Continue to work on Google calendar of events for upcoming school year
- Currently working on a Staff Wellness budget for current school year
  - If service has a fee, trying to eliminate all fees
  - Some sessions may be costly, depends on the session type (fee may apply).

#### 5. Ideas, Recommendations/Suggestions from the Staff Wellness Committee

- **Suggestions for 2017 – 2018 School year**
- Workplace Stress Training (9:00 a.m. to 12:00 p.m.) – Saturday, January 20, 2018 – Niagara Regional Labour Council (\$40.00 fee)
- Can Lidkea Stob & Associates come to SW Committee? Can they offer solutions for rebuilding?
- Suggestion to work on relationships.

- Administrators have had PD related to wellness....Dr. Wells, Dr. Ungar and Dr. Ferguson.
- Many requests for mental health PD.
- Many staff are coping with mental health in their own families...can we provide support for this in any way?
- Addictions session? Domestic Violence or abuse?
- Specialist at Niagara Region – Opioid Crisis, Cannabis
- Need to be strategic in how we offer some of these sessions, stigma, need a safe space.
- Dietician: Sandy Maxwell, fad diets, how you eat, self-control?

6. Next Meeting – Wednesday, January 31, 2018 @ 1:30 p.m.

7. Adjournment

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: SCHOOL EXCELLENCE PROGRAM  
ST. DENIS CATHOLIC ELEMENTARY SCHOOL**

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The School Excellence Program report is presented for information.

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: February 27, 2018



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## SCHOOL EXCELLENCE PROGRAM ST. DENIS CATHOLIC ELEMENTARY SCHOOL

### Contact Info

175 Carlton St.  
St. Catharines, ON  
L2R 1S1  
Ph: 905.682.4156  
Fx: 905.684.9586  
st.denis@ncdsb.com

### Grades

K – 8

### Enrolment

300 as of October 2017

### Principal

Kevin Lamb

### Superintendent

Lee Ann Forsyth-Sells

### Catholic School Council

Chair: Teresa Chickowski  
Co-Chair: Sonya Geikie

### Parish

St. Denis



St. Denis School was built in 1952. The founding Principal was Sister Angelica. In 1994-95 a library, gymnasium, kindergarten room and staff room were added. St. Denis Catholic Elementary School is a part of the [Saint Francis Catholic Secondary School](#) Family of Schools.

*The traditional teachings of the Catholic faith are reflected in all aspects of school life at St. Denis School. Students are provided with a safe, nurturing environment where they journey as unique and independent life-long learners. All children are encouraged to develop their gifts, working toward their full potential, while recognizing, respecting and accepting individual difference of others.*

*-School Mission Statement-*

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: February 27, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: PROPOSED JOINT USE SCHOOL WAINFLEET – INITIAL  
STAFF REPORT**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Proposed Joint Use School Wainfleet - Initial Staff Report for information.

**THAT** the Niagara Catholic District School Board make an application to the Ministry of Education Joint-Use Seed Funding Program with the District School Board of Niagara, and if successful, steps will be taken to further develop the joint-use school project and report back to the Board for further approvals as required.

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Prepared by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Presented by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: February 27, 2018



## **REPORT TO THE BOARD FEBRUARY 27, 2018**

### **PROPOSED JOINT USE SCHOOL WAINFLEET INITIAL STAFF REPORT**

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#### **BACKGROUND INFORMATION**

The Niagara Catholic Long-Term Accommodation Plan was approved by the Niagara Catholic District School Board to assist with facility planning through to 2020-2021. The Plan recommended strategies which included as partnerships, attendance area reviews and accommodation reviews to balance enrollment throughout the system to minimize the impact of a declining population.

The Long-Term Accommodation Plan identified the strategy of pursuing partnerships for St. Elizabeth Catholic Elementary School to maximize the use of under-utilized space. Should that short-term strategy not be successful it was suggested that a pupil accommodation review may be necessary. (Reference Niagara Catholic Long-Term Accommodation Plan – Page 158)

As required by the Niagara Catholic Community Planning and Partnerships Policy, the Annual Community Partnerships meeting was held on November 30, 2016 and again on December 13, 2017. Advertising for the meeting was placed on the board website, in local newspapers and direct-mail to potential community partners. There has been no interest generated for St. Elizabeth Catholic Elementary School as a result of either of these meetings.

On November 29<sup>th</sup>, 2017, the Board received a letter from the Trustees of the District School Board of Niagara to consider supporting a proposed joint-use elementary school between St. Elizabeth Catholic Elementary School, Winger and William E. Brown Public Schools all located in Wainfleet.

At the December 19<sup>th</sup>, 2017 meeting of the Niagara Catholic District School Board, the Board approved the following motion:

*“THAT the Niagara Catholic District School Board will engage in initial staff level discussions in the new year on a proposed joint-use school in Wainfleet with the District School Board of Niagara; will notify the community of St. Elizabeth Catholic Elementary School of the proposal, and that an initial staff report will be brought to a future Board Meeting for the information and consideration of the Board.”*

A letter was sent to the parents / guardians of students at St. Elizabeth Catholic Elementary School students on December 20<sup>th</sup>, 2017, advising that the community would be invited to participate in the consultation as the board considers whether to move forward in investigating the possibility of a joint-use school in Wainfleet.

On January 11<sup>th</sup>, 2018 staff from the Niagara Catholic District School Board met with the Superintendent of Business from the District School Board of Niagara to begin initial discussions on a

proposed joint-use school. An update on this meeting was reported to the Board at the January 18<sup>th</sup>, 2018 Committee of the Whole Meeting.

In a letter dated February 1<sup>st</sup>, 2018, parents / guardians were invited to provide input on the proposed joint-use school for the Board to consider at a Community Consultation Meeting at St. Elizabeth Catholic Elementary School on Thursday, February 15<sup>th</sup>, 2018 at 6:30 p.m. Parents / guardians who were unable to attend the meeting were invited to provide input online through the Board website under the Accommodation Planning tab – St. Elizabeth Consultation until Wednesday, February 21<sup>st</sup>, 2018 at 4:00 p.m.

The community meeting was held at St. Elizabeth Catholic school as planned on February 21<sup>st</sup>, 2018. There were 24 guests in attendance, 10 of whom were parents.

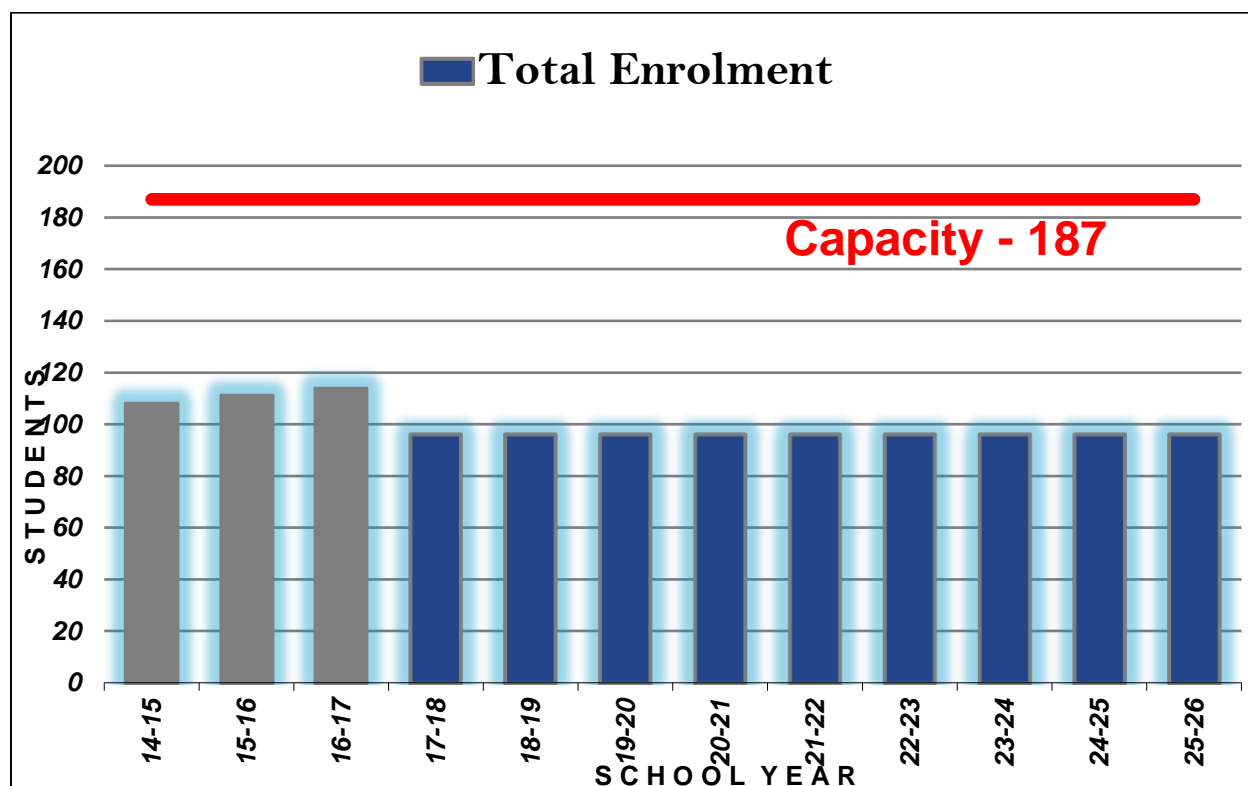
The visual presentation and input received at the meeting is included in the Community Consultation Minutes attached as Appendix 1.

Comments received through the online form from the board’s website is included as Appendix 2.

Those in attendance were advised that input from the St. Elizabeth Catholic Elementary School community will be provided by Board staff for Trustee consideration at the Tuesday, February 27<sup>th</sup>, 2018 Board Meeting at the Catholic Education Centre at 7:00 p.m.

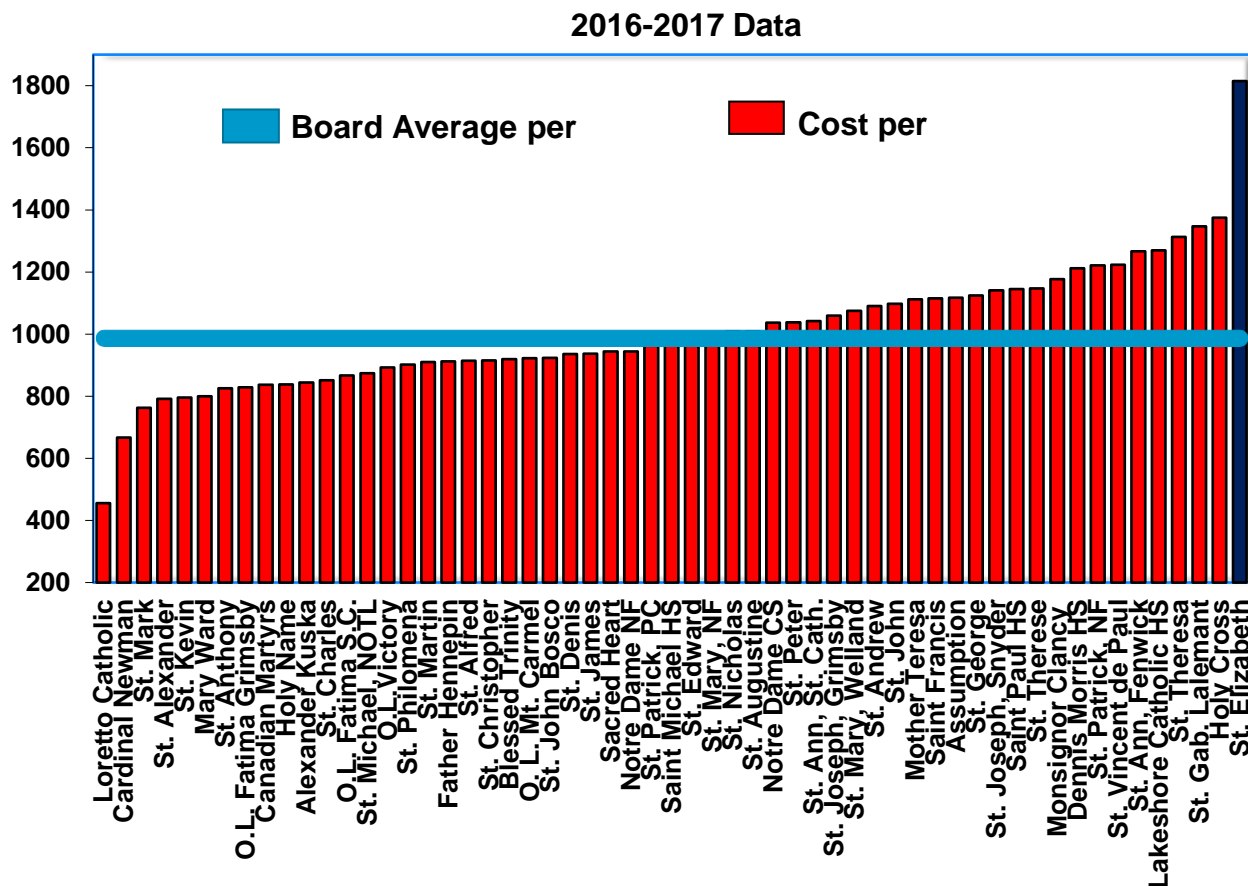
## ENROLMENT PRESSURE

St. Elizabeth Catholic Elementary School is currently operating at 51% of its on-the-ground capacity, with 96 students. When the Niagara Catholic Long-Term Accommodation Plan was developed the school was projected to have 120 students and be at 64% of it’s on-the ground capacity of 187.



## COST PRESSURE

In the 2016-2017 school year, St. Elizabeth Catholic had the highest average operating costs of all schools in the system. The operations and maintenance costs include, cleaning, insurance, utilities (hydro, gas, water), maintenance repairs.



The cost for operations and maintenance at St. Elizabeth Catholic was over \$192,000 for 2016-2017.

The average board cost per student was \$988. The average cost at St. Elizabeth per student was \$1815, almost double the average.

The cost of utilities at the school was \$50,000. The average cost per pupil is \$503 per student which is more than double the board average of \$213/student.

The cost of operating the surplus space at St. Elizabeth Catholic in 2016-2017 was approximately \$64,000. Assuming identical costs with the lower enrolment this year, the cost of the surplus space rises to \$88,000 based on 91 surplus pupil spaces.

In 2017-2018, we received \$118,715 for Rural and Northern Education Fund. St Elizabeth Catholic's portion of that would be approx. \$7,000. This \$7,000 does not cover the cost of the excess capacity.



## **POTENTIAL ENROLMENT STRATEGIES**

There are a variety of strategies to deal with the challenges that the school is facing due to declining enrolment.

1. Status Quo.
2. Reduce the footprint of St. Elizabeth Catholic Elementary School
3. Pursue an Attendance Area Review involving the nearest local schools. These could include St. Martin Catholic Elementary School, St. John Bosco and/or St. Ann Catholic Elementary School.
4. Conduct a Pupil Accommodation Review and consolidate St. Elizabeth with a neighbouring school conditional upon Ministry funding.
5. Pursue a partnership with our co-terminus board conditional upon successful completion of a pupil accommodation review for their two Wainfleet schools and Niagara Catholic receiving Ministry funding for the project.

## **MINISTRY AND JOINT USE SCHOOLS**

In an effort to encourage efficient use of school space the Ministry of Education is encouraging school boards to consider joint-use schools, where possible. The Ministry of Education has issued two memorandums to Directors of Education and Senior Business Officials on joint-use schools. These memos have been attached as Appendix 3 and Appendix 4.

The Ministry recognizes the significant planning and cooperation required between school boards to develop these projects. At times the extensive effort involved on such projects may act as a barrier. Effective planning can lead to the development of formalized agreements that can greatly increase the long term success of joint-use school arrangements. The Joint-Use Schools Seed Funding Program has been created by the Ministry of Education to encourage the creating of more joint-use schools.

## **RECOMMENDATION**

To continue to maintain a Catholic presence in the rural Wainfleet community a partnership with the District School Board of Niagara should be pursued.

The location of a joint-use school was a priority among those attending the Community Consultation Meeting at St. Elizabeth Catholic Elementary School. In particular, the strong connection between St. Elizabeth Roman Catholic Church and the school should be an important consideration. Attendees would like the current location to be strongly considered for the proposed joint-use school.

A joint-use school project with the District School Board of Niagara in Wainfleet will require extensive planning and cooperation between the two school boards. To continue to explore the potential of a joint-use school, an application should be made for funding from the Joint-Use Seed Funding Program to provide further support for a joint-use school.

To be eligible for consideration, the ministry requires evidence of trustee-level approval to make an application to the Joint-Use Seed Funding Program with the District School Board of Niagara be submitted to the Ministry of Education. If successful, steps will be taken to further develop the joint-use school project and report back to the Board for further approvals as required.

## Attachments

Appendix 1 – Minutes from the Community Consultation Meeting, February 15<sup>th</sup>, 2018 with attached appendices

Appendix 2 – Comments received via the online form from the board’s website

Appendix 3 – Memorandum 2013:B18-Initiative to Encourage Joint Use In Collaboration Between School Boards On Capital Projects, July 31, 2013

Appendix 4 – Memorandum 2016:B17-Joint-Use Schools Seed Funding Program, October 12, 2016

### RECOMMENDATION

**THAT** the Niagara Catholic District School Board receive the Proposed Joint Use School Wainfleet - Initial Staff Report for information.

**THAT** the Niagara Catholic District School Board make an application to the Ministry of Education Joint-Use Seed Funding Program with the District School Board of Niagara, and if successful, steps will be taken to further develop the joint-use school project and report back to the Board for further approvals as required.

---

Prepared by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Presented by: Ted Farrell, Superintendent of Education  
Kathy Levinski, Administrator of Facilities Services  
Scott Whitwell, Controller of Facilities Services

Recommended by: John Crocco, Director of Education

Date: February 27, 2018



*"The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures and enriching Catholic learning community for all to reach their full potential and become living witness of Christ."*

**MINUTES  
ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL**

**COMMUNITY CONSULTATION MEETING**

**February 15, 2018**

**6:30 p.m.**

Minutes of the St. Elizabeth Catholic Elementary School Community Consultation Meeting of February 15, 2018 at 6:30 p.m.

The following staff members were in attendance:

Ted Farrell, Superintendent of Education; Yolanda Baldasaro, Family of Schools Superintendent of Education; Kathy Levinski, Administrator of Facilities Services; Scott Whitwell, Controller of Facilities Services; Kim Kuchar, Principal of St. Elizabeth Catholic Elementary School; and Mary Gallardi, Administrative Assistant, Recording Secretary.

There were 24 members of the public in attendance, 10 attendees have children enrolled in St. Elizabeth Catholic School, and Dino Sicoli, Trustee.

**A. WELCOME**

Superintendent Baldasaro welcomed and thanked everyone for attending this evening at St. Elizabeth Catholic Elementary School

**B. OPENING PRAYER**

Principal Kuchar opened with a prayer.

**C. PURPOSE**

Superintendent Farrell welcomed and thanked everyone for attending and advised that the purpose of tonight's meeting was to provide information and receive input from the community in order to provide the Board of Trustees with an Initial Staff Report at the February 27, 2018 Board Meeting with respect to entering into a proposed joint-use school in Wainfleet with the District School Board of Niagara.

Superintendent Farrell reviewed the agenda and advised that there would be an opportunity for each and everyone present to provide input this evening.

**D. BACKGROUND INFORMATION**

Superintendent Farrell and Kathy Levinski presented the slide deck, and advised that it would be posted on the Board website on February 16, 2018. The slide deck is attached as Appendix A.

**QUESTIONS & COMMENTS:**

*What is the utilization and the number of students in the board?*

Superintendent Farrell: There are approximately 21,000 total students with just over 14,000 elementary students. There are over 17,000 pupil spaces available.

*The 3 Wainfleet schools have over 600 pupils total does that mean they fill up this school then the rest of the kids go to the public schools?*

Superintendent Farrell: If the Niagara Catholic District School Board indicates an interest in a proposed joint-use school, the District School Board of Niagara with Trustee approval would then conduct a pupil accommodation review involving their two local schools. If their recommendation was approved, the two boards would then need to submit a business case, based on a partnership between the two boards that would consolidate the three local schools into a new build.

*So you are saying this building will be torn down or kept?*

Superintendent Farrell: Any discussion on that is premature. There are many steps to go through before a decision on that would be made.

**E. FACILITATED SESSION FOR PUBLIC INPUT**

Superintendent Farrell presented the Interview Matrix Process for soliciting public feedback. He indicated that the session is unfiltered and asked that everyone provide honest and open feedback. All in attendance were directed to form groups and provide feedback to each of the four to answer four questions provided. The individual responses returned, 19 of 24, are included in Appendix B.

Individual responses to each of the four questions were shared with the entire group, using table interviews. Interviewers recorded responses on the question sheets provided and are provided in Appendix C.

Attendees were then divided into groups with similar questions and asked to discuss their responses and place them on a flipchart.

Once completed, one representative from each group presented the group's response. Following the group presentation there was an opportunity to ask questions to seek clarity and provide comments.

Superintendent Farrell then asked those in attendance if the comments listed on the flipchart accurately captured the feedback provided. Each of the flipcharts has been provided in Appendix D.

**F. REVIEW OF TIMELINES**

Superintendent Farrell reviewed the timelines and indicated that the input from this meeting would be provided to Trustees at the upcoming Board Meeting on Tuesday, February 27<sup>th</sup>, 2018. The community would then be informed of any Trustee decision to continue to investigate the joint-use proposal.

**G. OTHER OPPORTUNITES FOR INPUT**

Superintendent Farrell advised that under the Accommodation Planning tab on Niagara Catholic's website there is opportunity to provide further feedback, for those in attendance this evening and for those who were unable to attend. The contact information, for Kathy Levinski, Administrator of Facilities Services was also provided.

**H. QUESTIONS**

Superintendent Farrell opened the floor for questions.

*Has the government cut off small school rural funding?*

Superintendent Farrell: We do receive some funding, but not enough to cover the costs of the underutilized space. There is a small grant for rural schools but it is minimal.

*What level is that funding?*

Superintendent Farrell: We receive the same funding per pupil but the funding for rural schools does not allow the Board to recoup the costs of empty seats. The larger schools in the board subsidize the smaller schools.

*You have taken snapshot of the current population & growth. The concept of a joint-use school is good if we take the snapshot of how it is now. The issue from a Catholic point of view is how will we maintain the integrity of the Catholic system. Has the Board considered the projected growth in the Wainfleet area because there are people moving here?*

Superintendent Farrell - The projections shown were provided by a consulting firm that engages the upper tier and lower tier municipalities for development information. This information takes into into account all growth from single-family homes, semis, apartments and average number of students that we can expect from the developments.

*If these projected numbers are accurate then the conversation is over. With these numbers the Board can't afford to sustain this ongoing situation.*

*There are three schools in our municipality all under capacity. St. Elizabeth is 51% of capacity and the two public schools operate around 70%. When you take all three into consideration, we are talking about selling 3 buildings and building one new one. Two schools currently here could take all of the students. Why build a new one?*

Superintendent Farrell: With a new school the three schools would be in one building. It is our hope to continue to have a separate Catholic school in Wainfleet. If we pursue the proposal, the three schools would become one joint school with shared gymnasium and library.

Superintendent Baldasaro indicated that a new school would still be two distinct footprints within the same building.

*It took since 1700 to get where we are today. The steps we are taking today need to be carefully considered or Catholic schools are not going to mean anything in the long run. But from a practical point of view a joint-use school makes total sense.*

*If we build a joint school for Catholics and the other students, then the cost per student, will not get any better?*

Superintendent Farrell: If a new school is built we would gain operating efficiencies. We pay for our school; they pay for theirs. We have a beautiful Catholic school community here at St. Elizabeth. We are able to ensure there is a distinct difference between the two schools, as we do currently at Loretto Catholic. That identity is not lost by sharing a facility.

*If you build a new school with less space, and this school is paid for and this is not a tear down, the cost per student and putting up a new school is going to drive the cost per student up. Why don't we leave this school as is and if we don't need a chunk of it then adios?*

Superintendent Farrell: Reducing the footprint is one opportunity to reduce expenses. Another is to redraw the boundaries, which is difficult given the rural location of the school. Another option is to conduct a pupil accommodation review and potentially close the school and redistribute students.

*When utilization falls below 65% it translates to decreased funding to the Board, which was a shortfall of around \$240,000. We are roughly ¼ of that.*

*Does the public school board have same thresholds reduction in funding?*

Superintendent Farrell: The funding thresholds are the same for school boards in the province.

*The selling price for the public school on Burnaby Road was \$200,000. When you talk about selling, what happens when your 1/3 – 2/3 swaps and you have 50/50?*

Superintendent Farrell: Through the process, if we proceed the board will ensure that there is sufficient space for our students at a suitable site.

*The real advantage we have now is a quaint school with the Church and the arena, etc. We need input as to how much a new school would cost and does that come with a new church?*

*If move off site you detach from the church which is a critical, unique and intimate part of the school. It is hard to believe that this 25% of the underfunding is worth entertaining this concept. What is the forecast for further reductions for underutilization?*

Superintendent Farrell: Our options do not include a new build for the Church. That is something for the Diocese to decide. Our enrolment projections are not showing growth.

*What happens if we build a new school? For example, will we get more gym equipment or is that shared?*

Superintendent Farrell: Each school has their own gym equipment.

*Is the funding for all of this is absorbed by the Government?*

Superintendent Farrell: First of all, the decision of whether we decide to pursue the proposal and proceed with a joint-use school lies solely with the Board of Trustees. If the Trustees decide to proceed, and DSBN completes an accommodation review that recommends they pursue consolidations, then we would prepare a business case and apply for funding for a new school. Niagara Catholic will not proceed unless funding is provided by the provincial government.

*What happens if we build on a different site and you sell this property? Where does the money go?*

Superintendent Farrell: All proceeds from school sales goes into an account called Proceeds of Disposition. These funds can only be spent on school facilities.

*The bus system does not match the boundaries at the Wainfleet-Dunnville boundary. The bus drives right by the houses in Brant-Haldimand. Why can't the students be recruited to come to Niagara?*

Superintendent Farrell: Each school board has its own boundaries. We have an agreement that involves secondary students but we do not have one that involves elementary.

*The work to rule really hurt this school. Some students left because of it.*

*Will there be a meeting where we are with the public board to meet together?*

Superintendent Farrell: At this point in the process, that is premature.

*Can I suggest for students at St. Elizabeth to put down their thoughts?*

Superintendent Farrell: Yes.

Superintendent Farrell thanked everyone for their attendance and input this evening.

**I. FURTHER ACTION**

Report to Board of Trustees on February 27, 2018

Communication of decision to community and next steps

**J. ADJOURNMENT**

The meeting was adjourned at 8:55 p.m.

# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

## Community Consultation Meeting

Thursday February 15, 2018

6:30 p.m.







NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## Agenda

- A. **WELCOME – Yolanda Baldasaro**
- B. **OPENING PRAYER – Kim Kuchar**
- C. **PURPOSE**

*Community consultation for investigation of joint-use school with DSBN*

- D. **BACKGROUND INFORMATION**
- E. **FACILITATED SESSION FOR PUBLIC INPUT**
- F. **REVIEW OF TIMELINES**
- G. **OTHER OPPORTUNITIES FOR INPUT**
- H. **QUESTIONS**
- I. **FURTHER ACTION**
  - A. *Report to Board of Trustees – February 27, 2018*
  - B. *Communication of decision to community and next steps*
- J. **ADJOURNMENT**

## Purpose

**Niagara Catholic District School Board has been asked to consider a joint-use school in Wainfleet.**

**Consultation for input on joint-use school.**

**Out of scope: staffing, location, design of potential new school.**

## Background Information

**Niagara Catholic has had two joint-use school partnerships with DSBN:**

**Currently at Loretto Catholic Elementary School, Niagara Falls**

- constructed in 1999
- Loretto Catholic enrolment is 578
- 80,000 square feet in total with shared library and gymnasium

**Previously at Michael J. Brennan Catholic, St. Catharines**

- JK – Grade 6 school was consolidated and sold in 2014

## Background Information How We Got Here

- Ministry of Education Guidelines and initiatives to encourage school boards to make efficient use of school space
- Reduction of provincial funding for schools with fewer students (less than 65% utilization)
- Declining enrolment - since 2010 there are 2500 fewer pupils
- 2,788 excess pupil spaces in elementary and secondary panels as of October 2017
  - **2,481 elementary spaces**
  - **307 secondary spaces**

## Niagara Catholic District School Board Financial Implications

- Reduction in Niagara Catholic Top Up Funding for elementary panel ~ \$240,000 (<65% of capacity) for 2017-2018
- Total cost of underutilized pupil spaces for the Board is about \$2.7 million
  - **\$2.4 million for elementary**
  - **\$300,000 for secondary**



## Community Planning and Partnerships

- Two Community Planning and Partnerships meetings have been held:
  - November 30, 2016
  - December 13, 2017
  
- Niagara Catholic has been actively looking for partnerships for St. Elizabeth Catholic Elementary School to better utilize the school.
  
- District School Board of Niagara proposed joint use school partnership in November 2017.



## Long Term Accommodation Plan – 2016-2021

- On May 24, 2016 the Board endorsed the consolidated **Long Term Accommodation Plan 2016-2021 (LTAP)**
  
- The LTAP identifies:
  - Demographics, enrolment and programs offered
  - Open and operating schools that may have unused space
  - Schools that may be candidates for consolidation
  
- The plan provides transparent information to Board staff, municipalities, the public and potential partners

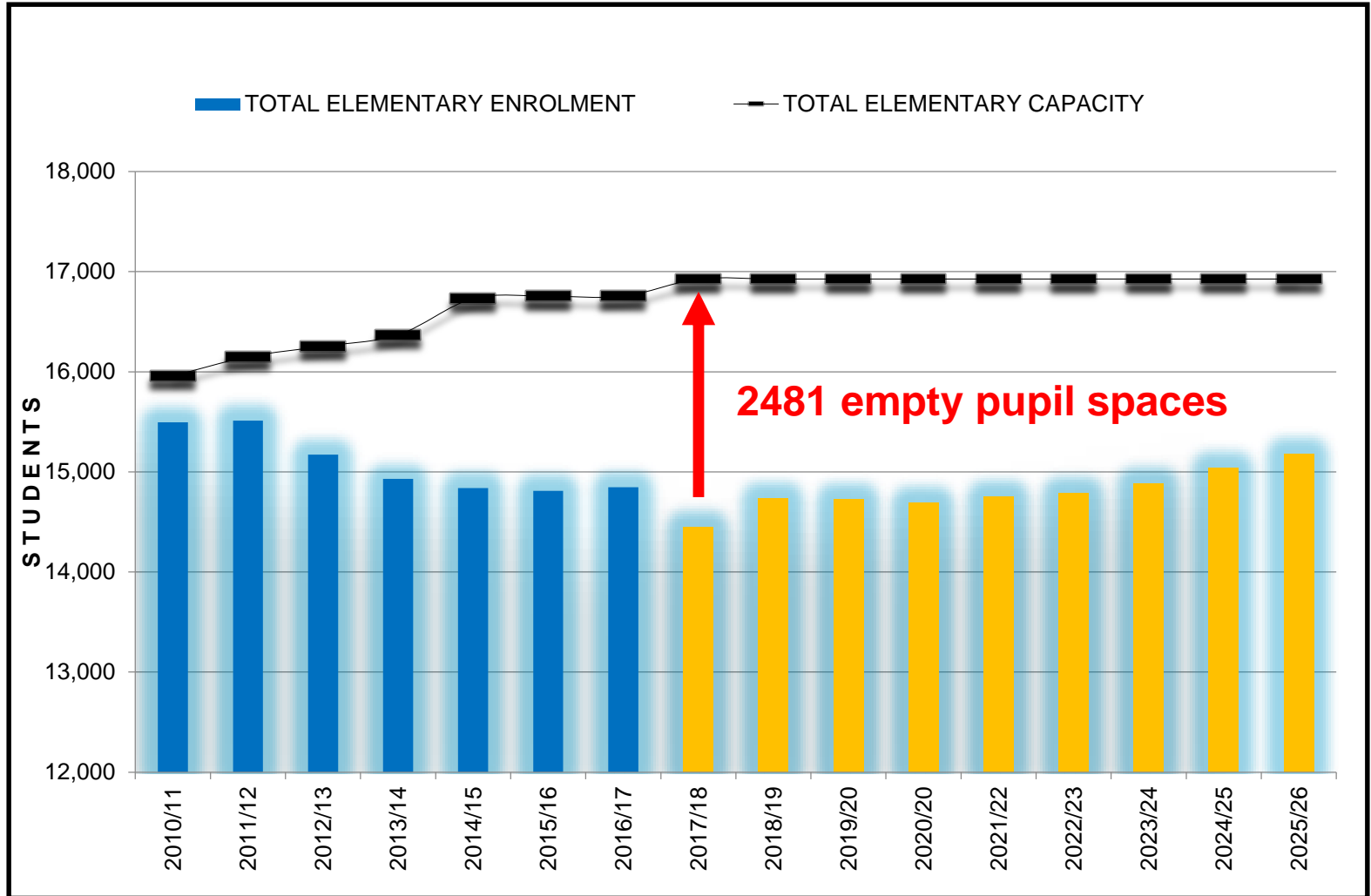


## Long Term Accommodation Plan – 2016-2021 St. Elizabeth Catholic

- **Recommendation for St. Elizabeth Catholic Elementary School in the LTAP is to pursue partnerships to address underutilization.**
- **If partnerships do not address the underutilization, it may be necessary to pursue Pupil Accommodation Review.**



# Niagara Catholic District School Board Historical and Projected Elementary Enrolment





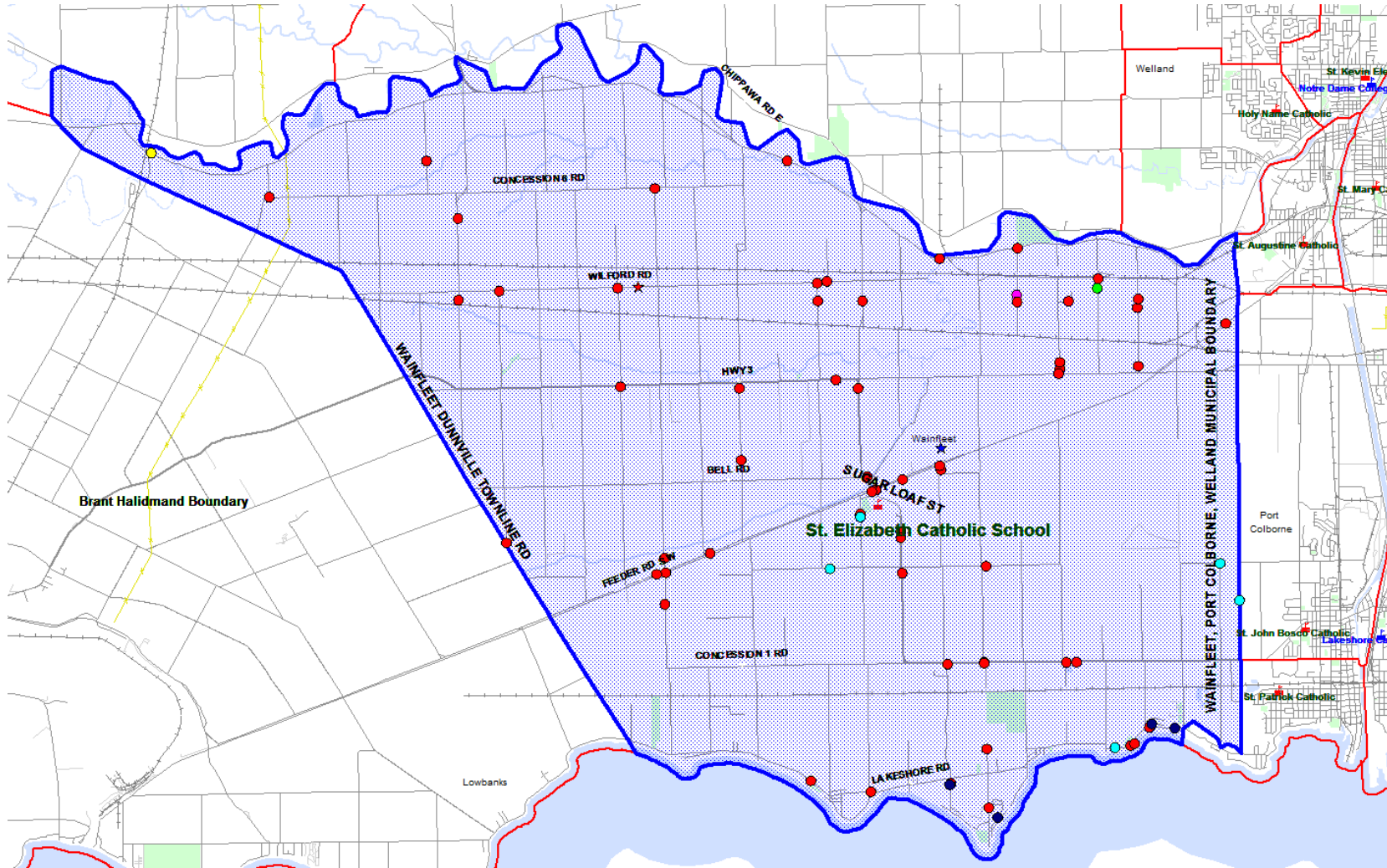
NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL PROFILE



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL Catchment Map





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL Catchment Information

School of Attendance	No. of Students
No of students attending in catchment	96
No. of students attending elsewhere	20
<b>No. of students living in catchment</b>	<b>116</b>



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

### Facilities Profile

Original Building	1959, 304 m <sup>2</sup> /3,272 ft <sup>2</sup>
Additions	1964, 1965, 1967, 1978 1766 m <sup>2</sup> /19,010 ft <sup>2</sup>
School building total	2070m <sup>2</sup> /22,282 ft <sup>2</sup>
Property Size	3.24 hectares 8.01 acres
Classrooms	7 regular classrooms plus 1 purpose built kindergarten room 1 library 1 gymnasium
Organization	5 classroom teachers .5 principal
Facility Condition Index	20%

## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

### Long Term Accommodation Plan

### Enrolment Projections

St. Elizabeth	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
On the Ground Capacity	187	187	187	187	187	187	187	187	187	187	187	187
Total Enrolment	108	111	114	120	120	120	122	124	123	123	125	123
Students Under/ Over Capacity	79	76	73	67	67	67	65	63	64	64	62	64
Utilization	58%	59%	61%	64%	64%	64%	65%	66%	66%	66%	67%	66%



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL Current Enrolment

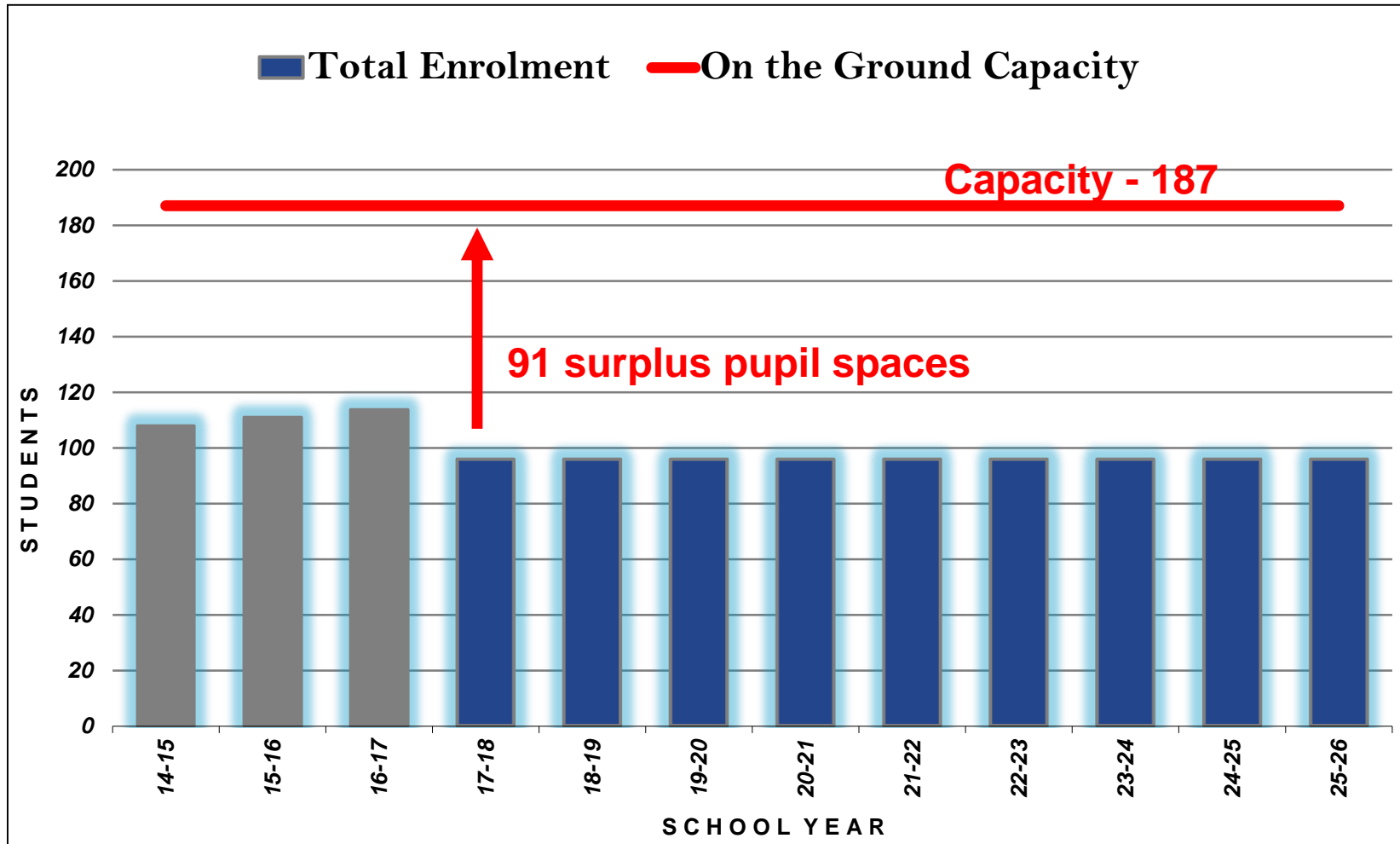
St. Elizabeth	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
On the Ground Capacity	187	187	187	187	187	187	187	187	187	187	187	187
Total Enrolment	108	111	114	<b>96</b>	120	120	122	124	123	123	125	123
Students Under/ Over Capacity	79	76	73	67	67	67	65	63	64	64	62	64
Utilization	58%	59%	61%	<b>51%</b>	64%	64%	65%	66%	66%	66%	67%	66%



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

## Surplus Spaces



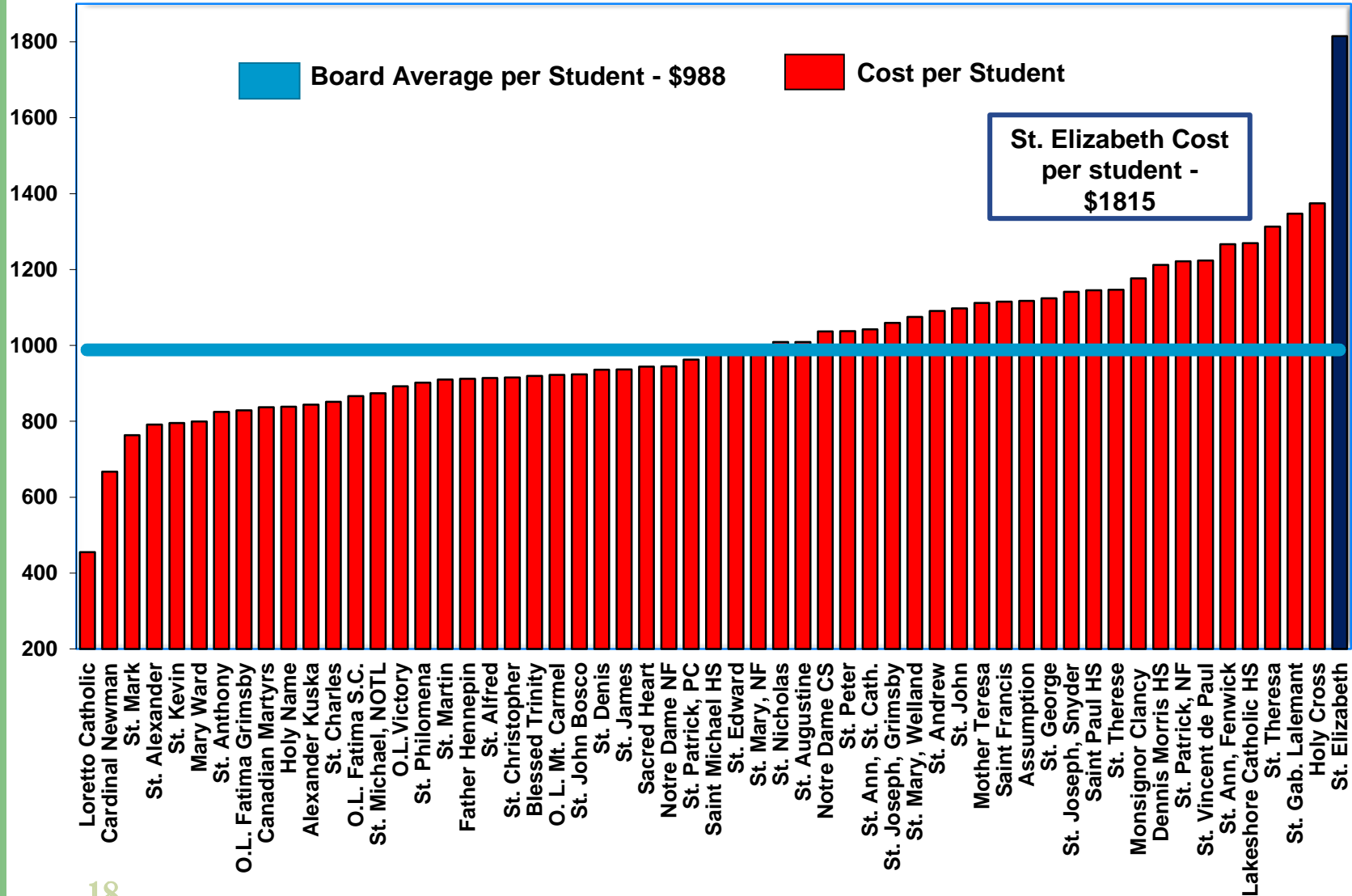




NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# Operations and Maintenance Costs

2016-2017 Data





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL Financial Implications

Based on 2016-2017 data

Total Operations Expenditure	\$192,456
Enrolment	106
On-The-Ground Capacity	187
Total Operations Expenditure/Pupil	\$1,816
Total Operations Expenditure/Pupil Space	\$1,029
Additional Operations Expenditure due to Underutilization per Pupil	<b>\$787</b>

The annual operations and maintenance costs for the underutilized space at Elizabeth Catholic Elementary School was \$63,750.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

## Map of Wainfleet Elementary Schools

### Public and Catholic Elementary Schools in the Township of Wainfleet





## ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

### Wainfleet School Enrolment and Utilization

	ST. ELIZABETH CATHOLIC	WILLIAM E. BROWN PUBLIC	WINGER PUBLIC	TOTAL
OTG Capacity	187	233	265	685
Oct. 2017 Enrolment	96	174	193	464
Utilization	51%	75%	73%	

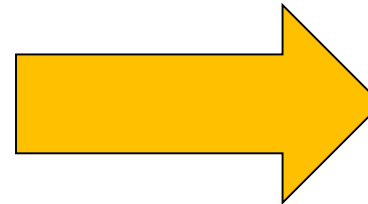
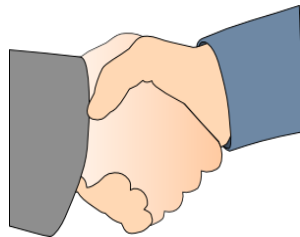
Current enrolment for St. Elizabeth CES  
Projected for DSBN schools

# Where are We Now?

Long Term  
Accommodation  
Plan 2016-2021



Community  
Planning &  
Partnerships



Consultation  
With School  
Community





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# FACILITATED SESSION FOR PUBLIC INPUT



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# ETIQUETTE

- 1. Be respectful**
- 2. Listen attentively to others**
- 3. Participate to the fullest of your ability**
- 4. Goal is not to agree, but to gain deeper understanding and record responses**

## Individual Preparation

**Quietly and individually write your own responses to the four questions on the paper provided.**





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## INTERVIEW MATRIX PROCESS

- 1. The Interview (15 minutes)**
- 2. Editorial Board (10 minutes)**
- 3. Report Back (10 minutes)**



## The Interview: (Part 1 – 15 minutes)

1. Each person will sit at a table of 4, each person will have a different question.
2. Each person is responsible for collecting data on a question.
3. All four questions and space for responses will be provided on one sheet of paper to each person.
4. A few minutes will be provided to review each of the questions and write down own responses.
5. Everyone will “interview” and be “interviewed” by each person in your group of four.
6. Write down the responses from each person at your table to the question you have been assigned.

## Purpose

**Niagara Catholic District School Board has been asked to consider a joint-use school in Wainfleet.**

**Consultation for input on joint-use school.**

**Out of scope: staffing, location, design of potential new school.**



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## INTERVIEW QUESTIONS

- 1. What are the advantages of the joint-use school proposal?**
- 2. What are the disadvantages of the joint-use school proposal?**
- 3. What factors should the Board consider in pursuing a joint-use school?**
- 4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space?**

# INTERVIEW MATRIX – 1<sup>ST</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**1**



**2**

**3**



**4**

# INTERVIEW MATRIX – 2<sup>ND</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**2**



**1**

**4**



**3**



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# INTERVIEW MATRIX – 3<sup>RD</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**1**



**3**

**2**



**4**

# INTERVIEW MATRIX – 4<sup>TH</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**3**



**1**

**4**



**2**





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# INTERVIEW MATRIX – 5<sup>TH</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**1**



**4**

**3**



**2**



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# INTERVIEW MATRIX – 6<sup>TH</sup> SESSION

**INTERVIEWER**

**RESPONDER**

**4**



**1**

**2**



**3**



## The Editorial Board: (Part 2 – 10 minutes)

**Gather with those with the same questions**

- compare notes
- find common themes
- look for unique inputs and ideas

**Record the best consensus ideas on the flipchart provided**

**Prepare your team presentation**



## Sharing Responses: (Part 3 – 10 minutes)

Individual groups will present their responses to the entire group to ensure that:

- all input has been gathered
- staff understand responses

## Review of Timelines

- **Input from community to be provided at the Board Meeting on Tuesday February 27, 2018.**
- **Decision by Trustees to investigate proposed joint-use school.**
- **Community will be informed of Trustee decision to investigate joint-use proposal and next steps.**

## **Additional Opportunities for Input**

**Feedback Form has been posted on Board website at [niagara.catholic.ca](http://niagara.catholic.ca) under:**

- **Accommodation Planning,  
St. Elizabeth Consultation**

**Contact Kathy Levinski, Administrator of  
Facilities Services at 905-735-0240, ext. 273**

# Additional Opportunities for Input



board ▾ Schools ▾ Programs ▾ Calendar Careers ▾ Newsroom ▾ Accommodation Planning ▾ Students ▾ Parents

search  

- Check for Delays and Cancellations 
- Transportation
- Father
- Partners
- Schools
- Networks
- Facebook

- Long-Term Accommodation Plan 2016-2021
- Pupil Accommodation Review
- Attendance Area Reviews
- French Immersion Program
- Partnership
- Capital Construction
- St Elizabeth Consultation**

## St Elizabeth Consultation

**Name**

First Last

**Email**

**Feedback:**



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD





## Appendix B

Individual Responses to the following questions:

1. What are the advantages of the proposed joint-use school?
2. What are the disadvantages of the proposed joint-use school?
3. What factors should the Board consider in pursuing a joint-use school?
4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil spaces?

(19 of 24 individual attendees returned their response sheet)

Name: Erica Sillanpaa

Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

- Catholic school within Wainfleet
- cost per student
- facility better used
- new facility

2. What are the disadvantages of the proposed joint-use school? (Please Print)

- new environment - less community-unity
- no known location for new site - possible move could distance school from church - local community involvement.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

- keeping the same site/location
- the impact of the size of St. E. population vs. public - possible bullying.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

- building on to this site
- expanding area covered by St. E.

Name: Loeffen Family Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

Better use of tax dollars

2. What are the disadvantages of the proposed joint-use school? (Please Print)

<del>Larger population sharing</del>
The 'differences' Catholic vs public ? bullying... already happening on shared buses.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

Location - St. Elizabeth's is ideal & the church, public library, & arena in walking distance. Largest gym.
Huge playground right in the heart of Wainfleet.
How long would it take before go-time?

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

Adult learning programs } in spare rooms. Evening classes

Name: GARY SPES

Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

*(written)*

- CENTRAL LOCATION MAY ATTRACT MORE ST. ELIZABETH CATHOLIC
- LOWER OPERATIONS & MAINTENANCE COSTS
- NEW FACILITY
- NEW FACILITY ATTRACTS POTENTIALLY MORE NEW RESIDENTS.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

- POTENTIAL OFF-SITE LOCATION
- UNIFORMS
- AWAY FROM CHURCH, LIBRARY AND AREAS.
- OUT #  $\frac{1}{3}$  -  $\frac{2}{3}$

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

- LOWER ROMAN CATHOLIC DISTRIBUTION
- LOCATION, LOCATION, LOCATION *(MAINTAIN CURRENT LOCATION)*
- EXISTING Gym + EXPANSION + 2ND Gym
- NEW CHURCH

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

SPEAK TO PARENTS THAT HAVE LEFT ST. ELIZABETH TO RECRUIT.





Name: Eliz

Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

- new facility

2. What are the disadvantages of the proposed joint-use school? (Please Print)

- the loss of uniqueness
- the diluted spirituality based on sharing with non catholics

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

- location
- St E has the best geographic location and the property S/B considered for new school. Close to public library
Close to arena.
- church on premises.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

- utilize extra rooms for community activities

Name: E. Bassett-Katee

Do you have a child attending St. Elizabeth?  Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

- newer facility  
- larger library resources.  
- possibly more gym equipment

2. What are the disadvantages of the proposed joint-use school? (Please Print)

possibly losing walking access to  
a) public library  
b) arena  
c) CHURCH  
d) large outdoor space

possible bullying of our kids for being "different"

Possible portables for Catholic kids once developments in Wainfleet are filled with families

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

Church in walking distance is PARAMOUNT as the cornerstone to Catholic education

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

Erect a wall part way down the non-gym hallway & rent out that space to prospective businesses, with their own entrance & no access to the school part of the building.

Also, adult education classes in above spaces.



Name: GRACE PERROTTO

Do you have a child attending St. Elizabeth? 3 grandchildren Yes \_\_\_ No \_\_\_

1. What are the advantages of the proposed joint-use school? (Please Print)

AT THIS POINT I DO NOT SEE ANY ADVANTAGES BOTH FINANCIALLY OR THE MAINTAINING THE SPECIAL UNIQUE SITUATION WE HAVE NOW. THE SCHOOL AND THE CHURCH ARE INSEPARATE ~~IN~~ ORDER TO BE <sup>THIS</sup> UNIQUE ~~AND~~ ARE YOU GOING TO PROVIDE US WITH A NEW CHURCH IN A NEW AREA?

2. What are the disadvantages of the proposed joint-use school? (Please Print)

SEE ABOVE  
↑ DIFFICULTY WITH THE 2 SCHOOL ie ONE HAS UNIFORMS - OTHER NOT.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

BUILD THE NEW SCHOOL ~~TEXT~~ WITHIN WALKING DISTANCE TO THE PRESENT CHURCH OR BUILD A NEW CHURCH. ~~(\$\$\$)~~  
THIS SCHOOL IS IN A GREAT LOCATION FOR MANY THINGS AS IN CENTER OF TOWN. LIBRARY - ARENA etc.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

TRY TO GET (RECRUIT) MORE COME IN AS STUDENTS:  
CATHOLIC STUDENTS ATTENDING BROWN + WINGE SCHOOLS!

Name: Nick Costyken

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

<u>the</u> ST ELIZABETH IS near the churchy area, Ball diamonds etc.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

Young students may loss their right to go to <del>church</del> church mornings

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

expenses of new school, possibly more bussing.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

<u>Rent</u> - closed class rooms -

Name: Yvonne Klassen Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_  No

1. What are the advantages of the proposed joint-use school? (Please Print)

<del>Save</del> <del>money</del> save money + be more efficient.
sharing gym + library. =>

2. What are the disadvantages of the proposed joint-use school? (Please Print)

not being unique.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)-

location # 1st near library public use facility

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

= retirement home facility included with your school.

Name: Annette Ostryden Do you have a child attending St. Elizabeth? Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

*It would have to be in this location.*

2. What are the disadvantages of the proposed joint-use school? (Please Print)

*We are not guaranteed where the location is.*

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

*[Blank response]*

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

*My concern that the building would be built in the village in this "location" in Hainfleet.*  
*We have our Church also activities available to Community Arena Parks, Baseball, Soccer Tennis, Mankville*

Name: Mike Ferraro

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print) <sup>3 GRANDCHILDREN</sup>

LOWER OPERATING COST.
POTENTIAL RECRUITING TO A CATHOLIC EDUCATION

2. What are the disadvantages of the proposed joint-use school? (Please Print)

THE INTEGRITY OF CATHOLIC EDUCATION
OPERATING COST V/S. REAL COST
OF NEW SCHOOL. + PAYING FOR SUCH.

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

(4) ALTERNATIVE - 1B: REDUCE THE SIZE OF CURRENT SCHOOL.
THE ABSOLUTE COST OF BUILDING THE NEW SCHOOL.

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

+ RAISING FUNDS. PRIVATE.

Name: FR MICHAEL BASQUE

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

NEW SCHOOL FACILITY
GREATER EFFICIENCY.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

NUMBERS <del>RATIO</del> 3-1 PUBLIC VS CATHOLIC

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

CULTURE
FUTURE
MOVES

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

<del>BUILD</del> HALF-SCHOOL
COMMUNITY PARTNERSHIP







Name: Bert Schützger

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

BUSING BUSING
LESS CARBON FOOT PRINT
<del>AND</del> MORE ROOM FOR EXPANSION.

2. What are the disadvantages of the proposed joint-use school? (Please Print)

LOSING THE CATHOLIC ATMOSPHERE

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

TEARING DOWN <del>EXCESS</del> BUILDING

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

OR USE SOME SPACE FOR SENIOR

Name: Paul de Ruyter

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

<i>there are many: lower operating cost.</i>

2. What are the disadvantages of the proposed joint-use school? (Please Print)

<i>None</i>

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

<i>I am going to get shit done, Kids all should go to one school, in real life they work and play together. why not one school system?</i>
<i>I have been at St. Elizabeth since Dec 1953.</i>
<i>gave out the clergy about my participation with the church</i>

4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

<i>My grand grand grand kid is 4 of them</i>
<i>there only will be maybe 12 kids more in the next few years</i>

Name: Maria Gonzalez

Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

1. What are the advantages of the proposed joint-use school? (Please Print)

None

2. What are the disadvantages of the proposed joint-use school? (Please Print)

loss of identity

3. What factors should the Board consider in pursuing a joint-use school? (Please Print)

I can not think of any

4.  What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

We are the Hub of the community
and location location location
is primary.
church
Township
Arena
Marshallville
Soccer
Baseball
Trucks
Library



## Table Interviews

### Question #1

What are the advantages of the proposed joint-use school?

QUESTION #1. What are the advantages of the proposed joint-use school? (Please Print)

Name: CORNY SPIES Do you have a child attending St. Elizabeth?  Yes  No

- CENTRAL LOCATION MAY ATTRACT MORE ST. ELIZABETH, CATHOLIC STUDENTS
- NEW FACILITY (FULLY FUNDED)
- NEW FACILITY WILL ATTRACT MORE NEW HOMES AND RESIDENTS.
- LOWER OPERATING/MAINTENANCE COSTS
- HIGHER UTILIZATION

Name: MIKE P. Do you have a child attending St. Elizabeth?  Yes  No

- LOWER OPERATING COSTS

Name: GRACE P. Do you have a child attending St. Elizabeth?  Yes  No

- MORE EFFICIENT SPACE (SHARE GYM LIBRARY ETC.)
- MORE EFFICIENT OPERATING COSTS

Name: \_\_\_\_\_ Do you have a child attending St. Elizabeth?  Yes  No

- I DO NOT SEE ANY ADVANTAGES



QUESTION #1. What are the advantages of the proposed joint-use school? (Please Print)

Name: NCK OSTRZYCKI Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~ST ELIZABETH IS NEAR THE Church  
ground, Bld demand etc  
OSTRZYCKI~~

Name: Annette Ostryckar Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

Name: Michelle Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

Name: Therese MARIA Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~up are the hub of the community and  
location, location, location is~~  
NONE







## Table Interviews

### Question #2

What are the disadvantages of the proposed joint-use school?

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Annette Ostryka Do you have a child attending St. Elizabeth?  Yes  No

*(This response area is crossed out with a diagonal line.)*

Name: Nick Ostryka Do you have a child attending St. Elizabeth?  Yes  No

*St. Elizabeth students may lose their right to go to Church Sacraments.*

Name: Maria Do you have a child attending St. Elizabeth?  Yes  No

*Loss of Identity.*

Name: Michale Do you have a child attending St. Elizabeth?  Yes  No

*Easy Potential For Catholic Identity To Be Eroded  
& Joint Library - Public School May Allow Books in Library - Public School May Allow Book in Library that are Banned by Catholic Teaching. Also the Public Sector May Not Allow some Catholic Books in the Library*

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Laura Spies

Do you have a child attending St. Elizabeth?  Yes  No

- loss of uniqueness
- the dilution of spirituality and faith based on sharing school with public or non catholics
- creating sense of pride that our children are given an opportunity for stronger faith.

Name: Father Mike

Do you have a child attending St. Elizabeth?  Yes  No

- NUMBERS / RATIO PUBLIC VS CATHOLIC 2003-10-9

Name: Leonard Perrault

Do you have a child attending St. Elizabeth?  Yes  No

HAVE PLACE FOR CATHOLIC MEETINGS - OR MASS

Name: Eliz Z

Do you have a child attending St. Elizabeth?  Yes  No

went thru system

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Erica Do you have a child attending St. Elizabeth?  Yes  No

less sense of community  
less unity in school  
no known location  
possibility of being far from the church.  
" " of not being in the heart of  
the village.  
If kids are farmed out to city schools.  
Village kids don't thrive in city schools.

Name: Michelle Do you have a child attending St. Elizabeth?  Yes  No

differences in kids between Catholic  
& public; bullying already  
taking place on our SHARED  
busses from Publics onto  
Catholics.

Name: Ricky Do you have a child attending St. Elizabeth?  Yes  No

costs too high  
waste of school building  
only advantage is a better daily  
operating cost.

Name: Elaine Do you have a child attending St. Elizabeth?  Yes  No

losing walking access to Public Library  
arena, Church, large outdoor space  
Bullying of our kids by public's. It already  
happens on the shared bus system  
If Catholic side of school is made smaller  
because of projections for growth then the  
developments in maintenance go up & our kids end up  
in public schools

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Ted Hessels Do you have a child attending St. Elizabeth?  Yes  No

~~Anti~~ Loss Might Loss Some of the  
Catholic Religion

Name: Nathan Do you have a child attending St. Elizabeth?  Yes  No

Name: Paul Do you have a child attending St. Elizabeth?  Yes  No

Name: Bert Do you have a child attending St. Elizabeth?  Yes  No

QUESTION #2. What are the disadvantages of the proposed joint-use school? (Please Print)

Name: Mike Perrotto Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_  No

THE DILUTION OF OUR SYSTEM OF  
EDUCATION, VALUES  
THE TIES BETWEEN ST ELIZABETH,  
& THE SCHOOL. & VICE-VERSA.  
PUBLIC LIBRARY -

Name: \_\_\_\_\_ Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

POTENTIAL OFF SITE LOCATION

Name: \_\_\_\_\_ Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

NO ADVANTAGE BOTH FINANCIAL  
OR THE UNIQUE SITUATION - BROKEN  
UNLESS A NEW CHURCH IS ALSO  
BUILT.

Name: \_\_\_\_\_ Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

NOT BEING UNIQUE 80



## Table Interviews

### Question #3

What factors should the Board consider in pursuing a joint-use school?

QUESTION #3. What factors should the Board consider in pursuing a joint-use school?

(Please Print)

Name: Yvonne Hesses

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_  No

is location near public use facility - eg library, arena church.

Name: \_\_\_\_\_

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

- uniqueness of having church near school, newschool nearby, <sup>church</sup> or both

Name: \_\_\_\_\_

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

lose need to maintain current location due to church public library, arena will they lose uniforms re 2/3 don't require uniforms and 1/3 does keep school gym and modify existing St E school including second gym. want funds toward existing church

Name: \_\_\_\_\_

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

1. absolute cost advantage between newschool vs your current deficiency

QUESTION #3. What factors should the Board consider in pursuing a joint-use school?  
(Please Print)

Name: \_\_\_\_\_

Do you have a child attending St. Elizabeth? \_\_\_ Yes  \_\_\_ No

-went thru the Catholic School System

Name: FR MICHAEL BASOUT

Do you have a child attending St. Elizabeth? \_\_\_ Yes \_\_\_ No

QUESTIONS
FACTORS
MOTIVES

Name: Laura

Do you have a child attending St. Elizabeth?  Yes \_\_\_ No

-location
• St. E has the best geographical location.
Our location is close to library, arena
Soccer fields, heritage village, large
capacity parking space, easy access to
Hwy 3, church or premise

Name: Eliz

Do you have a child attending St. Elizabeth? \_\_\_ Yes  \_\_\_ No

have gone thru system



QUESTION #3. What factors should the Board consider in pursuing a joint-use school?

(Please Print)

Name: MICHELLE WILSON Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

CATHOLIC MORALS + TEACHING MUST BE PRESERVED,  
NOT DILUTED OR ERODED BIT BY BIT  
MUST BE NEXT TO A CATHOLIC CHURCH

Name: MARIA Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~\_\_\_\_\_~~

Name: NICK Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

EXPENSES OF NEW SCHOOL, POSSIBLY MORE  
BUSSING

Name: ANNETTE Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~\_\_\_\_\_~~

## Table Interviews

### Question #4

What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil spaces?

QUESTION #4. What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space? (Please Print)

Name: Maria Gorzab Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

We are the Hub of the community  
and location location location  
is primary

Name: Michelle Wilson  
~~Michelle Wilson~~ Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

Keep St. Elizabeth School Open  
and evangelize for new students

Name: Annette Ostyhon Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

~~My concern is that the building would  
be built in this location "in the  
Village  
We have our Church also activities  
available the Siena Park Baseball  
Soccer Tennis Harkville~~

Name: Nick Ostyhon Do you have a child attending St. Elizabeth? \_\_\_ Yes  No

Rent Closed Classrooms











① What are the advantages of the proposed joint-use school?

- NEAR CHURCH, ARENA, SPORTS FACILITY LIBRARY, TOWN HALL IF USE ST. ELIZABETH'S SITE (8 ACRES)
- MAY ATTRACT MORE STUDENTS ~~LESS~~
- NEW FACILITY FULLY FUNDED
- MAY ATTRACT MORE RESIDENTS
- HIGHER UTILIZATION / LOWER OPERATING COSTS / MORE EFFICIENT USE OF SPACE / MONEY
- LARGER LIBRARY / NEW FURNACE
- MORE GYM EQUIPMENT / SCHOOL EQUIPMENT
- BETTER USE OF TAX DOLLARS
- BETTER BUS FLOW
- TIGHTER COMMUNITY
- BETTER FUNDING
- NEW FACILITY
- GREATER CHANCE OF SURVIVAL (CATHOLIC SCHOOL) IN WAINFLEET

② What are the disadvantages of the proposed joint-use school?

- loss of integrity of Catholic Education
- God as the core of their Education
- dilution of our children's spirituality
- possible distance between school and the church.
- loss of Catholic identity
- overall absolute cost of dealing with the deficiency or cost of building a new school.
- taxes will increase
- bullying of our kids by public school kids who lack strength of faith.
- too easy for parents to decide to slide children from Catholic to Public side of school
- long term impact is the eventual disappearance of the Catholic system!
- individuality is being removed
- the change in the geographical location, church, library, arena, soccer field heritage village.

③ What factors should the Board consider in pursuing a joint-use school?

is location near public facility  
ie. arena, soccer field, baseball  
field, library and our church

need to maintain Catholic  
identity

- location close to Church so  
celebrations & Mass can  
be in the Church

- potential shift of students  
to Brant-Malden-Norfolk-COSB

- student voice

④ What other alternatives could the Board consider for St. Elizabeth Catholic to deal with excess pupil space?

- try to recruit students from the other 2 schools (especially the Catholics in the district school board currently) to ↑ our enrollment, thus cost / student.
- ↓ size of our existing school
- erect a wall part way down the non-gym hallway + rent out space to prospective businesses + their own entrance
- adult education in spare rooms (evening classes)
- we be the school that houses shop, home economics, etc since we have the spare rooms but for other schools to come utilize

- use them for the chess tournaments, extra curriculars
- evangelize, community partnerships
- ? elections poll station
- gym rentals
- students from BMAVEDSB coming
- transition between the communities



Good morning Ms. Habjan-Gallo,

Thank you for your feedback with regard to the joint-use school proposal. We will ensure that it is included in the report to Trustees with the other comments received by the community.

Kathy Levinski,  
Administrator of Facilities Services  
Niagara Catholic District School Board  
427 Rice Road,  
Welland, ON L3C 7C1  
905-735-0240 ext. 273

-----Original Message-----

From: NoReply  
Sent: Tuesday, February 20, 2018 11:55 PM  
To: Levinski, Kathy <[Kathy.Levinski@ncdsb.com](mailto:Kathy.Levinski@ncdsb.com)>  
Subject: Feedback: St Elizabeth Consultation

NAME: Julie Habjan-Gallo

FEEDBACK:  
Hello,

I unfortunately was unable to attend the meeting, but would like to add that although a little heartbroken about this decision, because St. Elizabeth is such a great little school (the hidden gem as we like to call it), I would be ok with this proposal and the building of the new school if we can keep the current location. The school is situated in the most perfect place. Right in the HEART of Wainfleet. Because we are joining the public board I understand they do not have a "church connection" but for us....I believe that is the foundation of who we are. Being so close to St. Elizabeth's Church our children are privileged to be able to walk to church every week to attend mass. Not all schools can do that as buses are so expensive. It is just not the same when the priests come to the school and has mass in the gym. Unfortunately we are living in a world where most children are not being brought to church, so to have this opportunity of being so close and celebrating mass at church, as a school, every week.....this may be able to draw in or at least keep children interested in attending church. Also a great way to keep the school and church connected. The students can participate in physical activity by walking to the arena to skate. Again, many schools opted out of another great experience for the children because of the bussing. Monthly visits to the library.....so important in a technology filled world. My children love coming home to tell me about their new library book. Without being able to walk there.....it will be another missed opportunity. Sure I can take my children to all these places (and I do), but it is so much better when the experiences are shared with their peers (especially Church), and other than the Church, the public students would benefit as well. I'm sure this proposal is going to go through, and I would much rather see that happen than have our (hidden gem) just closed up. However, I do really hope some serious consideration is given to the "perfect" location of where this school should be. Good Luck! and God Bless!

**Ministry of Education**  
**Office of the ADM**  
Business & Finance Division  
900 Bay Street  
20th Floor, Mowat Block  
Toronto ON M7A 1L2

**Ministère de l'Éducation**  
**Bureau du sous-ministre adjoint**  
Division des opérations et des finances  
900, rue Bay  
20<sup>e</sup> étage, Édifice Mowat  
Toronto ON M7A 1L2



**2013: B18**

**MEMORANDUM TO:** Directors of Education  
School Business Officials

**FROM:** Gabriel F. Sekaly  
Assistant Deputy Minister  
Elementary/Secondary Business and Finance Division

**DATE:** **July 31, 2013**

**SUBJECT:** **Initiative to Encourage Joint Use / Collaboration  
between School Boards on Capital Projects**

---

I am writing today to announce a new initiative to support joint use projects and encourage greater collaboration between school boards in meeting their accommodation and capital needs. This initiative is comprised of the following two components:

1. Proposals submitted for joint use capital projects and other collaborative capital solutions between school boards will be given first consideration for funding approvals under the Capital Priorities Funding Program.
2. A consultation strategy to be launched this fall to identify and share opportunities, challenges and best practices associated with joint use schools and other collaborative capital project arrangements.

This initiative anticipates work on the government's broader School Board Efficiencies and Modernization strategy which, as announced in the 2013 Ontario Budget, aims to achieve long-term sustainability in school board funding. While the Ministry is aware that a variety of joint use arrangements currently exist in the province between school boards and other parties, the Ministry believes that greater collaboration between boards in addressing their facility needs will provide opportunities for capital and operating efficiencies.

Page 1 of 4

*Initiative to Encourage Joint Use / Collaboration between School Boards on Capital Projects*

To encourage a greater number of new and innovative collaborative capital project arrangements between school boards the Ministry will review all joint use projects for funding consideration before evaluating any other Capital Priorities submissions. Joint use projects are more likely to receive capital funding and also have the opportunity to generate an increased amount of capital funding than stand-alone projects.

We realize that joint use capital projects may require additional time for school boards to plan, develop and consult with their communities and that this may pose a challenge given the 2013-14 Capital Priorities submission timelines as outlined in **Capital Priorities Memorandum 2013: 813**. However, we expect that the efficient utilization of school facilities between boards will remain a focus of the Ministry's annual Capital Priorities review process and as such, boards should seek joint-use opportunities between school boards for future Capital Priorities submissions.

### **Types of Eligible Joint Use Capital Projects**

To receive first consideration for funding under the Capital Priorities program, an eligible joint use capital proposal must meet at least one of the following conditions:

1. The shared use of a single facility by two or more school boards (either involving the construction of new permanent space or the utilization of existing space)
2. The increased utilization of existing capacity through the 'swapping' of school facilities between school boards

Joint use capital proposals also must meet the capital and accommodation needs of the boards involved in the solution. Please refer to Appendix A for a list of examples of potential joint use capital projects between school boards.

### **Submission Process for Joint Use Capital Projects**

School boards are requested to submit proposed joint use capital projects through the Capital Priorities Template in the School Facilities Inventory System (SFIS) as specified in **Capital Priorities Memorandum 2013: 813**.

Each school board involved in the proposed joint use capital project must submit a completed business case and identify the project as one of its top eight Capital Priorities projects to receive priority funding consideration. The business cases for these projects should still provide the projected enrolment and capital needs of individual school boards. Boards are required to identify these projects as joint use in the comments section of the business case and are to contact their capital analyst with specific details on the joint use solution (e.g. what type of arrangement will exist between the boards, what spaces will be shared, what efficiencies / program opportunities will be gained from this joint use solution).

## **Consultation Strategy**

The Ministry will provide more details on a consultation strategy to encourage joint use / collaborative solutions between school boards later this fall.

If you have questions about joint use capital projects, please contact your board's capital analyst.

Sincerely,

*Original Signed By*

Gabriel F. Sekaly  
Assistant Deputy Minister  
Elementary/Secondary Business and Finance Division

## Appendix A - Examples of Joint Use Projects between School Boards

### Example 1

School Board A operates a facility in good condition with a low enrolment and excess space. School Board B operates a facility in *very* poor condition and has a *very* low enrolment.

- Joint use solution - School Board B's students *move* into School Board A's building to essentially have two schools under one roof.

### Example 2

School Board A and School Board B each operate separate facilities with approximately 200 students in a small, rural community. Each facility has high renewal needs with enrolment projected to remain steady.

- Joint use solution - a new jointly owned facility should be constructed for both boards. The preferred model would be to have two schools under one roof (ie. Each board would have separate office spaces / classrooms but would share certain common areas such as libraries or gymnasias).

### Example 3

School Board A operates a facility with a capacity of 400 and enrolment of 150. School Board B operates a facility with a capacity of 200 and enrolment of 350.

- Joint use solution - School Board A and B swap school buildings to achieve efficiencies through increased facility utilization.

**Ministry of Education****Office of the ADM**

Financial Policy and Business Division  
900 Bay Street  
20th Floor, Mowat Block  
Toronto ON M7A 1L2

**Ministère de l'Éducation****Bureau du sous-ministre adjoint**

Division des politiques financières et des  
opérations  
900, rue Bay  
20<sup>e</sup> étage, Édifice Mowat  
Toronto ON M7A 1L2

**2016: B17**

**MEMORANDUM TO:** Directors of Education  
Senior Business Officials

**FROM:** Gabriel F. Sékaly  
Assistant Deputy Minister  
Financial Policy and Business Division

**DATE:** **October 12, 2016**

**SUBJECT:** **Joint-Use Schools Seed Funding Program**

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I am pleased to announce details of the ministry's new program to encourage the development of joint-use schools between two or more school boards. This memorandum is further to **Memorandum 2016: B04 - Capital Planning Capacity Program 2015-16 and 2016-17** (dated March 4, 2016), which announced two years of funding allocations to school boards as part of the Capital Planning Capacity (CPC) Program, including \$600,000 to support the development of joint-use schools. Of this, \$200,000 will be used for the new Joint-Use Schools Seed Funding Program.

**Program Highlights**

1. The Joint-Use Schools Seed Funding Program is available to school boards over the next two years, on a first-come, first-served basis.
2. To apply for this seed funding two or more school boards must jointly submit an application form.
3. Successful applicants will receive \$20,000 in operating funding, per school board, to support the development of a joint-use school project.
4. Participating school boards require trustee-level approval to apply for this funding.
5. The ministry will accept applications any time during the 2016-17 school year.

## Program Intent

In recent years, the Ministry has introduced a variety of initiatives to encourage boards to consider the most efficient use of school space and to right size their schools where necessary. In 2013, the ministry released **Memorandum 2013: B18 - Initiative to Encourage Joint Use in Collaboration between School Boards on Capital Projects**, which introduced the priority review of any joint-use capital funding application. Note that this initiative remains active through the ministry's Capital Priorities and School Condition Capital programs. Additionally, the School Board Efficiencies and Modernization (SBEM) initiative was introduced in 2014 to further encourage the efficient use of school space.

To meet the needs of their students, some school boards have established joint-use school arrangements (where two or more school boards operate their schools in one building) to help with pupil accommodations in those locations where there may not be enough pupils of one board to support a stand-alone school. Joint-use school arrangements can provide opportunities for students to gain access to specialized classrooms, gymnasias, playing fields and library facilities to which they may not have had access in a smaller, stand-alone school.

The Ministry of Education is aware that significant board-to-board negotiations and planning are required to support the development of joint-use school projects and that under certain circumstances, some of these tasks may act as a barrier to the establishment of such projects. The ministry is also aware that effective planning leading to the development of formalized agreements can significantly increase the long-term success of joint-use school arrangements. For these reasons, the ministry has established this Joint-Use Schools Seed Funding Program to encourage the creation of more joint-use schools.

We note that a variety of collaborative arrangements established between school boards may be termed "joint-use." For the purposes of this Joint-Use Schools Seed Funding Program, a joint-use school is defined as ***an agreement between two or more school boards operating their respective schools in a single facility in response to a demonstrated need for pupil accommodations.***

Examples of joint-use arrangements may include:

- Two school boards both operating elementary or secondary programs in the same building and sharing the gymnasium, playing fields and/or specialty classrooms such as science and shop labs.
- Two school boards operating in different wings and attached through common areas such as a shared school library or public library.

The ministry encourages school boards to strive to achieve the greatest benefit to students in potential joint-use school arrangements. As such, the ministry urges school boards to consider the most appropriate means to broaden the range of educational spaces available to students through the sharing of standard and specialty rooms in their joint-use school.

Examples of what would **not** be considered a joint-use school, for the purposes of this program, include arrangements where:

- Schools of two distinct school boards are situated on one campus, but are not located in one building.
- Two schools of two distinct school boards are situated in different buildings, but schedule access to the same sport field, sport facility or any other education-related facility (e.g. outdoor learning centres, etc.).

### **Program Details**

Through this program, partnering schools may consider establishing a joint-use school in existing school space, in a new build or by way of an addition. This program is intended to provide partnering school boards exploring the opportunity to undertake joint-use school projects with \$20,000 each, to support costs associated with the project planning and development process.

#### *Ministry Priorities under this Program*

While joint-use schools may be established under a variety of circumstances, the ministry will prioritize this seed funding for potential joint-use schools in those locations where one or two stand-alone school facilities are not, or would not be, a highly viable option. As a result, the ministry has identified the following priority areas for this program.

Accommodation need:

- **Isolation:** Projects where at least one of the boards has limited accommodation options due to the isolation of the proposed school from other schools of the board.
- **School size:** At least one elementary or secondary school with total ADE below the provincial average (elementary – approximately 350 or secondary approximately 700)



and, broader facility options for students:

- **Shared space:** Projects which include plans for shared or common spaces within the same facility (e.g., specialty classrooms, gymnasias, libraries)

A range of joint-use school arrangements is possible and will be considered, however, applications to this program will be reviewed according to the above-listed priorities.

### *Eligible Expenses*

Under the Joint-Use Schools Seed Funding Program, school boards can apply funding toward expenses they incur in through the development of a joint-use project. Eligible expenses may include:

- Legal, design, architectural, planning;
- Consulting services (costing, program review, enrolment and demographic projections); and
- Facilitation services.

Please note, this funding is not to be applied for communication materials, promotional events, and community meetings or toward any function that could be classified as an eligible capital cost (e.g. site assessments, site remediation costs, real property appraisals and construction-related assessments, etc.). Expenses incurred prior to receiving approval for this funding are also ineligible.

### *Application Process*

Two or more school boards must jointly apply for funding under this program. The application template and associated instructions are provided as an attachment in Appendix A.

To be eligible for consideration, the ministry requires evidence of trustee-level approval of this application for the Joint-Use Seed Funding Program. Please note, this approval is to acknowledge that an application for this Joint-Use Seed Funding Program with the identified partner school board will be submitted to the Ministry of Education, and that if successful, steps will be taken to further develop the joint-use school project.

The ministry will accept applications any time throughout the year. This funding will be available to school boards over the next two years, on a first-come, first-served basis. Successful applicants (partnering boards) will be awarded \$20,000 each, independent of the size of the schools involved or the relative number of students from each board that may be included in the proposal.

The ministry will decline those applications which do not meet the stipulated eligibility requirements and which do not have a clear business case for the student accommodation need.

Please note that being declined for funding under the Joint-Use Seed Funding Program should not prevent partnering school boards from continuing to pursue their joint-use school proposals or from applying for funding under the ministry's capital funding programs (if required).

The ministry will provide a written acknowledgement when applications are received. Along with the final decision notice, comments about the application and funding details will be provided.

### *Other Considerations*

Funding approvals under the Joint-Use Seed Funding program do not guarantee any related approvals under the ministry's current capital funding programs: Capital Priorities Program (CPP) / School Consolidation Capital (SCC).

While this program is intended to support the creation of more joint-use schools across Ontario, school boards that are awarded funding under this program may also conclude that they are unable to develop a sustainable joint-use school arrangement. Detailed information and the rationale behind this decision not to pursue a joint-use school arrangement will be required by the Ministry of Education.

### **Reporting and Accountability**

The ministry intends to maintain streamlined reporting requirements for this seed funding program, similar to the rest of the CPC program funding. Awarded funds will be added to school boards' School Board Governance and Administration Grant and boards will be required to report Joint-Use Seed Funding Program expenditures as part of their Financial Statements in the applicable school year.

Once the awarded funds are fully expensed, successful applicants will also be required to provide the ministry with a formal statement of outcomes and rationale associated with the use of the funds (a template will be provided at that time). This will help inform the ministry on future support for joint use initiatives.

## **Ministry Contact**

Ministry staff are available to review and discuss school boards' joint-use school proposals or any associated issues, at any point before, during or after applying for this Joint-Use Seed Funding Program. If you have questions or require additional information regarding this program, please contact Sabina Bredin, Senior Policy Analyst, at (416) 325-2024 or [sabina.bredin@ontario.ca](mailto:sabina.bredin@ontario.ca).

*Original signed by:*

Gabriel F. Sékaly  
Assistant Deputy Minister  
Financial Policy and Business Division  
Ministry of Education

cc. Managers of Planning

Appendix A - Joint-Use Schools Seed Funding Program Application Template

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TITLE: FINANCIAL REPORT AS AT JANUARY 31, 2018**

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The Financial Report as at January 31, 2018 report is presented for information.

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Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: February 27, 2018



**REPORT TO THE BOARD  
FEBRUARY 27, 2018**

**FINANCIAL REPORT AS AT JANUARY 31, 2018**

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**BACKGROUND INFORMATION**

Financial Report is presented in Appendix A

Also attached;

Appendix B – Financial Report as at January 31, 2018

The Financial Report as at January 31, 2018 report is presented for information.

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Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: February 27, 2018





## EXECUTIVE SUMMARY

### YEAR TO DATE JANUARY 31, 2018

Niagara Catholic District School Board has launched its 2017-2018 risk management plan to reduce in-year unanticipated rising costs. The first five months of operations have identified increased costs pressures in comparison to the 2016-2017 fiscal year cost structure. These cost pressures are as follows:

The number of occurrences related to illnesses are trending substantially higher in the first five months of the calendar school year. The number of annual occurrences for all staff are now projected to be approximate 27,500 for the 2017-2018 calendar year. This could potentially result in an increase of almost 20% more occurrences than the 2016-2017 fiscal year. Strategies to reduce the average number of sick occurrences with associated replacement costs will eventually be initiated with continued support for staff for the 2018-2019 school year.

TOTAL STAFF	2016-2017 YTD Actual	2017-2018 YTD Actual	Diff 2017-2018 vs 2016-2017	Actual 2016- 2017	Projected 2017-2018
Number of Occurrences	10,867	11,671	 +804	25,581	27,500
Number of FTE			 (81.0)	2,371	2,290
Occurrences / FTE				10.78	12.00

The next phase of the Provincial Employee Life and Health Trust solution for CUPE will commence for March 1, 2018. This group includes, but not limited to, Caretakers, E.A.s, and Secretaries. The final phase of the ELHT will include all Non Union staff, this transition to occur one month later (April 1, 2018). Our current benefit provider will continue to provide coverage until the transition to the trust for all staff affected. It should be noted that NCDSB's original estimates had an increase of approximately 7.0% in benefit costs that was effective for October 1, 2017 and these additional costs will continue until all staff is removed from our current provider.

Niagara Catholic continues to monitor the impact of the January 1, 2018 provincial minimum wage increase to our current service providers. Initial cost pressures in transportation and cafeteria services have been identified. Mid-year strategies to cope with these rising expenditures will need to be addressed through potential service changes or reduction in revenue expectations for 2017-2018.

**Niagara Catholic DSB  
2017-18 Interim Financial Report**

**For the Month Ending January 31, 2018**

**Summary of Financial Results**

(\$Thousands)	Estimates	Revised Estimates	Forecast	In-Year Change	
				\$	%
<b>Revenue</b>					
Operating Grants	228,732	231,831	231,831	-	0.0%
Capital Grants	25,234	22,338	22,338	-	0.0%
Other	14,800	13,272	13,272	-	0.0%
<b>Total Revenue</b>	<b>268,766</b>	<b>267,441</b>	<b>267,441</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures</b>					
Classroom	204,036	204,583	203,850	(733)	(0.4%)
Other Operating	7,889	7,871	7,514	(357)	(4.5%)
Transportation	9,829	9,829	9,818	(11)	(0.1%)
Pupil Accomodation	37,820	39,098	38,298	(800)	(2.1%)
Other	8,180	7,112	7,112	-	0.0%
PSAB Adjustments	1,005	1,005	1,005	-	0.0%
<b>Total Expenditures</b>	<b>268,759</b>	<b>269,498</b>	<b>267,597</b>	<b>(1,901)</b>	<b>(0.7%)</b>
<b>In-Year Surplus (Deficit)</b>	<b>7</b>	<b>(2,057)</b>	<b>(156)</b>	<b>1,901</b>	<b>n/a</b>
Prior Year Accumulated Surplus (Deficit)	10,894	10,894	10,894	-	0.0%
<b>Accumulated Surplus (Deficit) for Compliance</b>	<b>10,901</b>	<b>8,837</b>	<b>10,738</b>	<b>1,901</b>	<b>21.5%</b>

**Changes in Revenue**

- Updated to reflect revised estimates

**Change in Expenditures**

- Updated to reflect in-year savings strategies

**Change in Reserve**

- N/A

**Change in Surplus/Deficit**

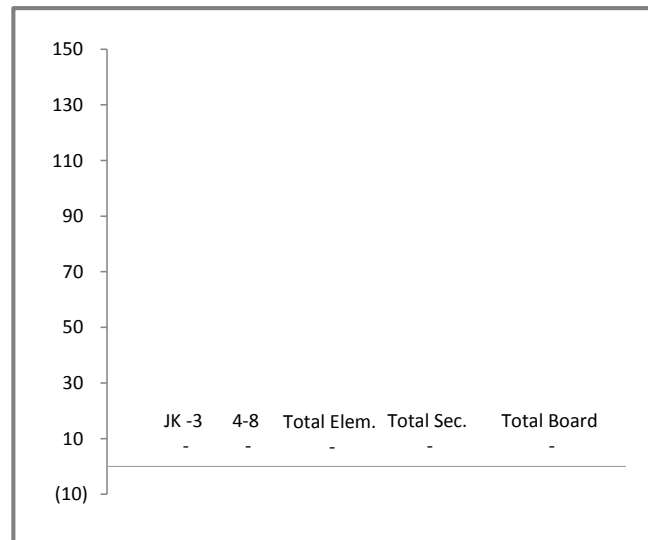
- Updated to reflect in-year savings strategies

**Summary of Enrolment**

ADE	Revised Estimates	Forecast	In-Year Change	
			#	%
<b>Elementary</b>				
JK -3	6,817	6,817	-	0.0%
4-8	7,636	7,636	-	0.0%
<b>Total Elementary</b>	<b>14,453</b>	<b>14,453</b>	<b>-</b>	<b>0.0%</b>
<b>Secondary &lt;21</b>				
Pupils of the Board	6,672	6,672	-	0.0%
Other Pupils	96	96	-	0.0%
<b>Total Secondary</b>	<b>6,768</b>	<b>6,768</b>	<b>-</b>	<b>0.0%</b>
<b>Total</b>	<b>21,221</b>	<b>21,221</b>	<b>-</b>	<b>0.0%</b>

*Note: Forecast will be based on October 31st count date*

**Changes in Enrolment: Budget v. Forecast**



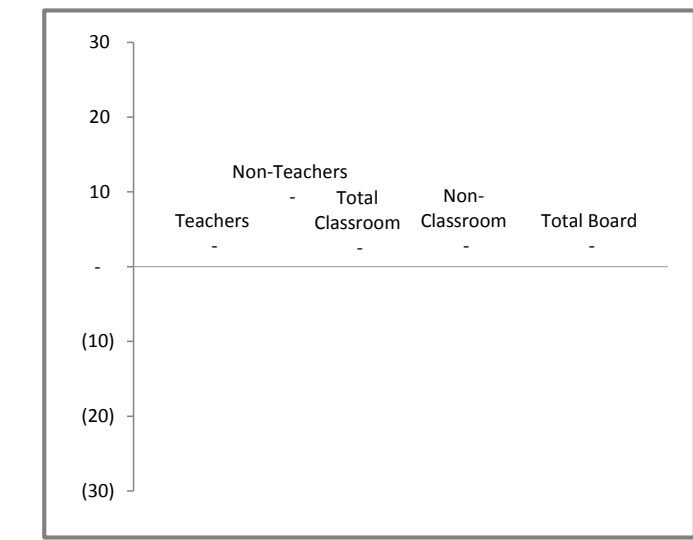
**Highlights of Changes in Enrolment:**

- Forecast is projected to be the same as revised estimates at this stage

**Summary of Staffing**

FTE	Revised Estimates	Forecast	In-Year Change	
			#	%
<b>Classroom</b>				
Teachers	1,287	1,287	-	0.0%
Non-Teachers	749	749	-	0.0%
<b>Total Classroom</b>	<b>2,036</b>	<b>2,036</b>	<b>-</b>	<b>0.0%</b>
<b>Non-Classroom</b>	<b>254</b>	<b>254</b>	<b>-</b>	<b>0.0%</b>
<b>Total</b>	<b>2,290</b>	<b>2,290</b>	<b>-</b>	<b>0.0%</b>

**Changes in Staffing: Budget v. Forecast**



**Highlights of Changes in Staffing:**

- Forecast is projected to be the same as revised estimates at this stage

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
LETTER TO MINISTER NAIDOO-HARRIS FROM THE  
NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**

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NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**SENT ELECTRONICALLY AND BY MAIL**

February 5<sup>th</sup>, 2018

Honorable Indira Naidoo-Harris  
Minister of Education  
14<sup>th</sup> Floor, Mowat Block  
900 Bay Street  
Toronto, ON. M7A 1L2

Dear Minister Naidoo-Harris:

As Chair of the Niagara Catholic District School Board, on behalf of the Board, its students and staff I extend congratulations to you on your recent appointment as Minister of Education. As a Board we look forward to engaging you in meaningful dialogue on student achievement and success for all students in the four publically funded school systems in Ontario.

Niagara Catholic places tremendous value, resources and experiences for students within our system to enhance and nurture student voice and engagement. Towards that continuous priority, our two Student Trustees, who Co-Chair our Niagara Catholic Student Senate, represent and are the voice at the Board and its committees for all students, Kindergarten to Graduation.

At the January 30<sup>th</sup>, 2018 Board Meeting, Student Trustee Nico Tripodi presented the Ontario Student Trustees' Association – l'Association des élèves conseillers et conseillères de l'Ontario (OSTA-AECO) "*Student Platform : Education policy recommendations for the 2018 provincial election – created by students, for students*" for the information of the Board.

The Board reviewed the Student Platform and unanimously approved the following motion:

"THAT the Niagara Catholic District School Board unreservedly endorse the Ontario Student Trustees Association Student Platform Report and that the Niagara Catholic District School Board communicate the endorsement to the Minister of Education and all Boards across the Province."

As a Board, Niagara Catholic congratulates OSTA-AECO for the comprehensive report and invites the Minister of Education to endorse the report and its recommendations.

Sincerely,

Rev. Fr. Paul MacNeil  
Chair of the Board

cc. Trustee Associations  
OSTA-AECO  
Chairs of all District School Boards  
Directors of Education of all District School Boards

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – FEBRUARY 13, 2018**

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February 13, 2018

### Niagara Catholic Recognizes Indigenous Land



*At the start of the February 13 Committee of the Whole Meeting, Gary Parker, from the Fort Erie Native Friendship Centre, acknowledged that the land the Catholic Education Centre is located on in Welland was traditionally lands belonging to Canada's Indigenous people.*

### **Policies Recommended to the Board**

Trustees reviewed five policies during the February 13 Committee of the Whole Meeting, and recommended they be sent to the Board for approval.

*The Records and Information Policy (600.2), Niagara Catholic Education Award of Distinction Policy (100.7), Assignment of Principals and Vice-Principals Policy (202.1), Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9) and Nutrition Policy (302.7) will be reviewed by the Board February 27.*

## **Journey Retreat/Our Lady of Grace Spiritual Centre “Jewel in the Crown” of Catholic Education in Niagara**

Outdoor spiritual education has a long history at Niagara Catholic, dating back nearly four decades to when the Spiritual Catholic Outdoor Education Program (SCOEP) first opened at the Loretto Christian Life Centre.

The goal was to provide students with the opportunity to encounter Christ through a unique retreat experience.

Nearly a quarter century after the program began, SCOEP was moved to the former Our Lady of Grace Catholic Elementary School in Ridgeway, after the sale and closure of the Loretto Christian Life Centre. In 2013, the program transformed into its current version, Journey Retreat, a two-day, one-night retreat for Grade 8 students in all of our Catholic elementary schools.

During the February 13 Committee of the Whole Meeting, Board Chaplaincy Leader Krista Wood provided trustees with an overview of what students experience at Journey; and why it is a “jewel in the crown that is Catholic education in Niagara.”

Journey Retreat is a model for other school boards in the province, which frequently seek to replicate it in their own boards. In addition to being the site of Grade 8 retreats, Journey Retreat is also a peaceful location for staff faith formation sessions and was used for the first Student Senate Retreat in advance of the Lead Out Loud Elementary Student Conference in November. Board staff frequently present about Journey Retreat at conferences, including ones hosted by the Ontario Catholic School Trustees’ Association (OCSTA), the Ontario Catholic Supervisor Officers’ Association (OCSOA), Catholic School Chaplains of Ontario (CSCO) and *When Faith Meets Pedagogy*. Elementary chaplaincy leader Nick Ali also used Journey Retreat to create a faith-based escape room for gifted students, who were required to explore the gifts and talents God gave them to solve clues that would allow them to “escape.”

The Spiritual Centre is alive with faith, from the murals painted by students and staff on the ways, to the tabernacle installed in the chapel for the repose of the Blessed Sacrament. While there, students participate in a number of meaningful activities that not only bring them closer together as classmates, but to their faith and their own unique relationship with God.

Creation Walk refreshes and revitalizes students, providing them with time spent in prayer and contemplation. When they leave behind the distractions of technology and spend quiet time alone, students are open to a conversion of heart that deepens their faith. Students spend time at the beach following a hike through Marcy’s Woods, where they experience the practice of Lectio-Divina, reader scripture through prayer, reflection and meditation. As a group, they discuss and explore what it means to be followers of

Christ, and develop skills that help them overcome challenges they may face on their faith journey.

Teambuilding activities promote leadership and team dynamic skills, which will be crucial for their personal development. These activities are particularly focused on social and environmental justice.

As part of the Board's theological theme *One Family in Christ: Serve Him*, students create special blankets that are given to students to support them during times of grief or bereavement. Bearing the message *Made for you with prayers and love by students at the Journey Retreat*, the blankets are a tangible way students to show their care for others.

The experience at Journey Retreat culminates with a Mass and a family night dinner, which serves to strengthen the home-school-parish triad. Pastors often join students for portions of the retreat, and some have even joined in for the entire stay.

This year, 61 classes – more than 1,400 students – will participate in Journey Retreats, including some Grade 7 students from smaller schools that visit Journey on alternating years.

Student Trustee Nico Tripodi fondly recalled his own time at Journey Retreat during the meeting.

“Journey truly is a time to form connections,” he said. “Connections with classmates, connections with teachers, connections with parents, and connections with God.”

In a video presentation to the Board, Bishop Gerard Bergie credited Journey Retreat for being a place of sanctuary for students. He likened life to often being like a stormy sea – boats on the surface may be tossed about, but submarines down below are unaffected by the storm.

“It is so wonderful then that in our Catholic schools, our students have the opportunity to go deep, to the silence of their inner being, to get away and be on retreat and to be present to the Lord,” he said.

### **Saint Kateri Tekawith Centre Supports Indigenous Students on Path to Graduation**



The Ministry of Education considers Indigenous students to be among those at highest risk for not completing their education.

Working in partnership with the Niagara Regional Native Centre and the Niagara Peninsula Conservation Authority, Niagara Catholic created the St. Kateri Tekawitha Centre, which provides Indigenous students

with the support they require to complete their education in an alternative setting. Land-based learning is an important aspect of the students' education, as is Outdoor Education, in partnership with Brock University.

Now in its third year, there have been more than 20 graduates from the Centre.

### **School Year Calendars 2018-2019**

During the February 13 Board Meeting, Trustees were presented with a draft copy of the 2018-2019 School Year Calendar. The consultation process provided elementary and secondary principals, vice-principals and Catholic School Council Chairs with a copy of the draft calendar, as well as the Niagara Catholic Parent Involvement Committee (NCPIC), the Special Education Advisory Committee (SEAC), OCETA Elementary and Secondary Units, the CUPE local president and the Student Achievement Department.

Key dates in the draft calendar are:

First day of school: Monday, September 3

Christmas Break – December 24 – January 4

March Break – March 11-15

The Draft 2018-2019 School Year Calendar will be discussed at the February 27 Board Meeting. If approved, it will be sent to the Ministry of Education for final approval. A copy of the Board-approved calendar will be posted on the Board website for families to review, and will be placed with the Ministry-approved copy this spring.

### **Good News!**

We're halfway through February already! Don't forget to check our [Good News](#) section of this website to see great stories on the programs and events taking place in our schools. Maybe you missed the story on Saint Michael Catholic High School graduate Julianne Misk induction onto the Niagara Falls Sports Wall of Fame, or perhaps you want to find out more about our Pathways Speakers Summit. If you're looking for good news, this is the place to go!

### **Follow us!**

To ensure you stay connected with Niagara Catholic news and events, please be sure to like us on [Facebook](#) and follow us on [Twitter](#) and [Instagram](#), and check our website often for updates and breaking news. It's the best way to stay in the know, especially now that winter is here! If you like what you see online – tell your friends and have them like or follow Niagara Catholic, too!

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS – MARCH 2018**

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# MARCH 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 NCPIC Meeting	2	3
4	5	6 Technology Skills Competition SAL Meeting Speak Out! Showcase CW Meeting	7 Technology Skills Competition SEAC Meeting	8	9	10
11	12	13	14	15	16	17 St. Patrick's Day
Have a safe and fun March Break!						
18	19	20 Policy Committee Board Meeting	21	22	23	24
25 Palm Sunday	26	27	28 Holy Week	29 Holy Thursday	30 Good Friday	31 Holy Saturday

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
ONTARIO LEGISLATIVE HIGHLIGHTS  
FEBRUARY 16, 2018 & FEBRUARY 23, 2018**

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# ENTERPRISE

## ONTARIO LEGISLATIVE HIGHLIGHTS

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 [enterprisecanada.com/ontario-legislative-highlights-february-16/](http://enterprisecanada.com/ontario-legislative-highlights-february-16/)

**February 16, 2018**

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### WEEKLY ROUNDUP

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**SPRING LOADED** – It’s only been two months since the Legislature rose for its winter break, but that seems like eons ago in light of the upheaval that has gripped Ontario politics since then. When MPPs again take their seats in the House next Tuesday – after Monday’s Family Day holiday – the Liberal front benches will look somewhat different, thanks to January’s cabinet shuffle. And the PC front bench will look way different, with interim Leader **Vic Fedeli** leading the Question Period charge in place of the ousted **Patrick Brown**. There isn’t much of a legislative agenda to start the session, with only two outstanding government bills on the Order Paper, but this spring session isn’t really about lawmaking anyway. For all intents and purposes it is a preamble to the election campaign that will truncate the session, dissolving the parliament in early May for a June 7 vote.

**FRAME OF REFERENCE** – When and whether Brown himself takes his seat in the House – his desk relegated to the back row – is an intriguing question. Even though he is still the PC MPP for Simcoe North he can’t feel very welcome, as Fedeli is on record as saying Brown should step out of caucus while he attempts to clear his name around sexual misconduct allegations. Regardless of whether he shows his face at Queen’s Park, however, Brown made it clear this week he will not stay quietly on the sidelines. In a series of media interviews and social media posts, he came out swinging, challenging both the veracity of the accusations that brought him down and hinting at dark forces behind them. He has started poking holes in facts around the allegations, accusing CTV News, which broke the original story, of a hatchet job. “Here is my message to CTV News. You lied. You defamed me. I will not allow your brand of trashy journalism to hurt another person in this country,” he posted on Facebook, then announced plans to sue for defamation. CTV, while admitting there were some inaccuracies – such as the age of the accusers and the time-frame of the alleged transgressions – stands by the gist of its reporting. More ominously, Brown suggested he is the victim of a conspiracy –

a “fabricated political assassination,” in his words – and vowed to find out who framed him. “This is not over,” he wrote, a message that seemed to indicate his spectre will hang over both the leadership race to replace him and the subsequent provincial election.

**LEADING QUESTIONS** – After a frenetic few weeks, the PC leadership contest has settled down somewhat, although it remains a powder keg as the contenders vie for the support of party members. Adding a new layer of tension is the entrance of **Tanya Granic Allen**, who officially became the fourth contender when she met the admission requirements. She is a parent advocate – specifically advocating for the updated sex education curriculum brought in by the Liberals to be scrapped. She arrived just in time to participate in the first of two leadership debates Thursday. As usual for these affairs it was mostly awkward, as the combatants fixated on policy and the hated Liberals, only occasionally jabbing at their rivals – but not so much that they risked damaging the bigger party brand. All are also well aware that public-facing debates are secondary in a leadership race. Wooing partisans – selling memberships and facilitating online votes – is a far bigger priority. To that end, one of the key subtexts is the battle for social conservatives and other right-wing hardliners, who can wield significant influence internally even if their views aren’t shared by the broader electorate. Leadership candidate **Doug Ford** set the tone early when he opposed the carbon tax at the heart of Brown’s platform, forcing both **Christine Elliott** and **Caroline Mulroney** to follow suit. This week Ford was at it again, putting the sex-ed curriculum – a principal bugbear for the SoCons – on the agenda, even before Granic Allen was on the slate. Most Liberals would be delighted to see sex-ed back in the spotlight, given that polling shows the revised curriculum enjoys widespread support among voters. But Ford vowed to revisit it anyway, thundering, “Unlike the Liberals, I know that parents – not government – are our first educators when it comes to our children... Sex-ed curriculum should be about facts, not teaching Liberal ideology.” Ford went so far as to slam Brown for trying to get sex-ed off the radar. “[Brown] stonewalled debate of the issue by forbidding discussion of this policy from reaching the membership during our policy development process,” Ford chided. “This is unacceptable. We cannot expect Ontarians to trust us to consult parents on curriculum when we do not even consult with our own members.”

**LET’S TRY THAT AGAIN** – Even if Brown does succeed in refuting the sexual misconduct allegations, his legacy as leader is still in tatters. As Ford was denouncing the policy development process, this week the party announced it would overturn nominations in two ridings, with more possibly to follow. Ottawa West-Nepean and Scarborough Centre will redo the process, after allegations of ballot stuffing and other shady practices at the original meetings – which were dismissed by Brown as he signed off on the candidates who had won. More than a dozen PC nominations were clouded by accusations of cheating, and one – Hamilton West-Ancaster-Dundas – is under a police investigation. Because of that probe, HWAD’s result hasn’t been overturned, but the winner has asked the party to do so. **Ben Levitt** is advocating for a do-over, saying he would “similarly like to clear the air.”

**ADDITION BY SUBTRACTION** – As if Brown’s reputation hasn’t been battered enough, polling is adding insult to injury by reporting PC popularity *increasing* since his resignation. Campaign Research’s first public opinion survey in the wake of the Brown scandal showed the Tories with 43% support, compared to the Liberals at 28% and the NDP at 20%. (Notably, Campaign Research had been the one polling firm that consistently reported a close race, with the Liberals and Tories in a dead heat, in previous polls.) The poll also found the three PC leadership contenders in place at the time of the survey — Ford, Elliott and Mulroney — to be significantly more popular than Liberal Premier **Kathleen Wynne**.

**GROPING FOR ANSWERS** – Another Queen’s Park casualty of sexual misconduct allegations – albeit indirectly – has left the NDP short a senior strategist. Leader **Andrea Horwath** banished campaign director **Michael Balagus** over accusations he ignored complaints about a Manitoba cabinet minister in his previous job. Balagus was a senior advisor to two Manitoba Premiers, during which time cabinet minister **Stan Struthers** was accused of groping and tickling female staff. Balagus has called the behaviour “appalling” and admitted the lack of response was a “shameful failure.” But for now he’s out of the NDP picture, as Horwath announced Balagus will be “on a leave of absence until I can determine whether or not it’s appropriate for him to continue on our team.”

**ONE OF A KIND** – Words like “feisty” and “maverick” don’t often show up in obituaries, but they flowed – affectionately – in the wake of former MPP **Chris Stockwell**’s death from cancer this week. Gone far too young at age 60, Stockwell is fondly remembered by a generation of Queen’s Parkers as one of the most entertaining, and in many ways most effective, Speakers the Legislature has ever seen. A first-rate provocateur, Stockwell was adept at thwarting disruptive shenanigans in the House; as former PC Leader **Tim Hudak** tweeted, he “couldn’t be fooled because he had broken every rule in the book many times himself.” First elected provincially in 1990, Stockwell was understandably miffed when he was passed over for a cabinet post after the **Mike Harris** Tories won in 1995, which is why he ran for Speaker, over Harris’s objections. When Harris retired, Stockwell ran for party leader, but lost to **Ernie Eves** – who lessened the blow by finally appointing Stockwell to cabinet. He was done as an MPP himself in 2003, but had left his mark as one of those unforgettable characters who enliven the scene at Queen’s Park – some would say far too infrequently.

## FOR THE RECORD

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“Patrick has always stood for the advancement of women’s rights and it’s in the face of this injustice that it’s time for us to stand up for his.”

- Open letter signed by a group of women in Simcoe County, defending disgraced former PC Leader **Patrick Brown** against anonymous accusers of sexual misconduct. The letter decried the MeToo movement has having “crossed into dangerous territory with no line drawn as to when it becomes acceptable to destroy a man’s career, reputation, and life.”
-

“I said ‘Who wrote that?’ He said, ‘One of my staff members.’ I said, ‘Did you authorize it, did you consent to it being released?’ He said, ‘No.’”

- **Nicholas Charitsis**, a lawyer and friend of Brown – although he does not represent the fallen leader – suggesting that Brown’s resignation was invalid and that technically he’s still party leader. Brown, for his part, dismissed the idea, tweeting, “I am solely focused on clearing my name, not technicalities.”
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“Rather than funding infrastructure through low interest loans the way our parents and grandparents’ generations did, the Wynne government has chosen to make our children and grandchildren pay more. This will cost all of us in the future.”

- CUPE Ontario President **Fred Hahn**, whose union is suing the government over the sale of Hydro One, pouncing on a report from the Financial Accountability Officer concluding that the sell-off, while providing a short-term infusion of money for infrastructure projects, will ultimately cost more than traditional debt financing would have.
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“My son, Mike Jr. is thinking about running in Waterloo. He’s talking to folks and what not, so that will be kind of exciting for me.”

- Former Premier **Mike Harris**, acknowledging that there may be another Mike Harris running for provincial politics (on top of the **Michael Harris** who is already the PC MPP for Kitchener-Conestoga). The ex-preem also took the opportunity to weigh in on the PC leadership race, saying he won’t take sides but offering that any of the three main hopefuls “can help lead this province – and help us get rid of **Kathleen Wynne**, who’s been an unmitigated disaster.”

# ENTERPRISE

## ONTARIO LEGISLATIVE HIGHLIGHTS

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 [enterprisecanada.com/ontario-legislative-highlights-february-23/](http://enterprisecanada.com/ontario-legislative-highlights-february-23/)

**February 23, 2018**

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### WEEKLY ROUNDUP

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**LIFE OF THE PARTY** – If a Hollywood screenwriter submitted a script with the characters and plot twists of the current PC leadership race, it would be rejected as too far-fetched. Every day brings new complications, realignment of heroes and villains, and a shifting landscape that makes it utterly impossible to project how it might all turn out. To summarize:

- **Patrick Brown**, he of the frazzled media chase and middle-of-the-night resignation in late January, is now in the extraordinary position of running to replace himself – and thoroughly dominating attention around that race. Insisting that his name has been cleared by refutations of the CTV News story that triggered his ouster, Brown categorically un-resigned and registered his candidacy minutes before the deadline last Friday. Citing grassroots support for his belief he was railroaded, Brown declared, “The party membership want their party back. The party membership doesn’t want to see anything hijacked.” That’s right, “hijacked” – an incendiary word that suggests Brown is out for vengeance against those he sees as having engineered his downfall.
- Almost as extraordinarily, Brown is running for the leadership as an outsider, having been kicked out of the PC caucus earlier that same Friday. Interim Leader **Vic Fedeli** further declared that Brown would not be acceptable as the party’s candidate for Barrie-Springwater-Oro-Medonte, meaning he will have to re-seek the nomination as well as the leadership. For now, Brown remains the MPP for Simcoe North, albeit as an independent. (*The Ontario Legislative Highlights wall chart listing MPP responsibilities has been updated to reflect this change. Click here to download: [MPP Chart](#).*)
- Because he was no longer a nominated candidate, Brown had to go through a vetting process to be cleared for his leadership bid. This created some tense moments as the approvals committee met for more than four hours. Ultimately Brown was given the okay – as were the three other leadership candidates not yet sanctioned in specific ridings. Officially the decision on Brown was unanimous, but some media reports said it

was a 3-2 vote – yet another indication of the turmoil around Brown’s attempted comeback.

- Despite the solid support Brown supposedly enjoyed a scant month ago, he clearly has some enemies, as evidenced by the venom that greeted his resurrection. A sampling:

Leadership candidate **Doug Ford**: “The Ontario Progressive Conservative Party is objectively stronger without Patrick Brown. The rot that was identified by our interim leader is real and serious. It has served as an obstacle to our victory in June.”

Leadership candidate **Caroline Mulroney** (previously described as a long-time family friend of Brown’s): “This is a distraction from [beating the Liberals] and I am disappointed ... A leadership election is not the place for him to try to clear his name.”

PC MPP **Randy Hillier** (who filed a complaint with the Integrity Commissioner calling for an investigation into Brown’s “financial improprieties”): “Patrick Brown has been engaged in dirty and crooked politics for too long in this province and people have now found some substantial, significant evidence... I’ve known Patrick Brown to lie just about every time he opens his mouth.”

- All of this raises the burning question, what happens if Brown wins the leadership? Fedeli and Hillier would almost certainly have to resign – they couldn’t very well run under a Brown banner – as would possibly **Lisa MacLeod** and other caucus members who have been openly disdainful of Brown. Ditto for some senior PC staff, who abandoned Brown when he initially tried to defend himself.
- Brown does have a couple of caucus supporters, with long-time MP **Toby Barrett** on hand when he filed his registration for the leadership, and rookie MPP **Ross Romano** affirming his support. As the Legislature resumed this week, Barrett was in the back row of the PC benches near Brown’s desk, which is now in the “independent” section of the Assembly floor. Brown has yet to sit at that desk, eschewing any appearances in the House.
- Conspiracy or otherwise, Brown’s return seemed to declare open season on his character. Even as he proclaimed his innocence on the sexual impropriety allegations, media stories kept popping up that questioned his behaviour:
  - Hillier’s complaint to the Integrity Commissioner cited a raft of ethics violations including non-disclosure of gifts such as free trips, and challenged how he could afford a \$2.3 million house on his salary.
  - A *Globe and Mail* exposé outlined an alleged clandestine deal involving Air Miles points, part ownership of a bar in Barrie and real estate deals, purportedly in exchange for a PC candidate’s nomination.
  - The *Toronto Star* outed Brown’s sometime girlfriend **Genevieve Gaultieri**, who worked for him as an intern and accompanied him on overseas trips, raising questions about whether she was there on business and who paid her fare. Gaultieri, for the record, staunchly defended Brown, calling him “one of the most respectful, decent and caring individuals I have ever met.”
  - Brown was a no-show at a scheduled radio interview with Toronto’s Newstalk



1010, standing up not only host **Jerry Agar** but a throng of TV cameras there to record the event. Brown's Press Secretary took the blame, but Agar wasn't buying it. He railed against Brown for the rest of his radio show, and continued the rant in a *Toronto Sun* column. Noting that he had previously defended Brown, Agar impugned his propensity to blame others, writing, "it is starting to feel like the dog ate Patrick Brown's homework one too many times."

- Brown declined any wrongdoing regarding all of the above accusations. He mostly dismissed them as part of the "hatchet job" being waged against him by elitist insiders – a central theme of his re-election campaign.
- The notion of Brown re-winning the leadership is not as implausible as it might seem at first glance. Most of the party memberships – he claimed more than 200,000, Fedeli reported the number to be somewhere closer to 130,000 – were sold by Brown or under his leadership. Even if true membership is as low as 75,000 as claimed by some, if the majority of those members – who are the ones who get to vote in the leadership – are loyal to Brown he could come out on top, in much the same way he won in the first place in 2015.

**FAILING UPWARD** – Just as astonishing as the PC upheaval, pretty much every public opinion poll shows the Tories *gaining* in popularity throughout these tribulations. Forum Research found the PCs with 49% support (a jump of seven points from before Brown's implosion), compared to the Liberals with 24% and the NDP at 19%. Ipsos reported less of a gap, but had the Tories still leading with 38%, against the LIBs' 29% and the NDP's 26%. Mainstreet Research tested various PC leadership scenarios, and pegged the Tories as winning with *all of them* (except fringe candidate **Tanya Granic Allen**), giving the Tories between 34% (Mulroney) and 39% support (Brown), ahead of the Liberals in the 24-27% range and the NDP in the mid-teens. All of this data is surely galling for the Liberals, but they are comforting themselves with analysis from pollster **Nik Nanos**, who tweeted, "many times when parties do not have leaders their numbers go up because there is no single leader to repel them ... they can project a choice onto the party."

**SOCIALIST BUTTERFLY** – Even if polls show the Tories still ahead, Ontario's New Democrats can clearly sense an opportunity to grab voters fed up with the Liberals. As the spring legislative session got underway, NDP Leader **Andrea Horwath** offered a new riff on the tried and true vote-for-change sentiment. Noting that the Tories are "deep in a leadership crisis," Horwath said her party is the one that will provide "change *for the better*." Earlier in the week, Horwath spoke to delegates at the national NDP convention in Ottawa. Mischievous Liberals circulated photos of large swaths of empty chairs at the back of the ballroom during the speech, but Horwath was undaunted, later tweeting, "We're not going to settle for the damage that the other parties have done. We will bring Hydro One back into public hands, create universal pharmacare and fix long-term care. We will turn the page on decades of cuts & privatization. We will deliver change for the better."

## IN THE HOUSE

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- As the Legislature resumed, the Liberals moved quickly to start re-populating the Order Paper:
  - Treasury Board President **Eleanor McMahon** introduced Bill 194, the *Fairness in Procurement Act*, to set a framework for Ontario to respond to discriminatory procurement – i.e. “Buy American” – policies in the United States, specifically New York State.
  - Community Safety and Correctional Services Minister **Marie-France Lalonde** introduced Bill 195, the *Correctional Services Transformation Act*, to modernize Ontario’s correctional system including clarifying definitive rules around segregation, improving confinement conditions and reforming health-care services.
  - McMahon also introduced Bill 196, the *Supply Act*, routine legislation to authorize the public payroll until the end of the fiscal year.
  - Government and Consumer Services Minister **Tracy MacCharles** introduced Bill 199, the *Access to Consumer Credit Reports and Elevator Availability Act*, to improve consumer access to credit scores and elevator maintenance records.

For the current status of government legislation, click [Government Bills](#).

## FOR THE RECORD

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“There was no deception. Upon evaluating the lengthy pre-test interviews and the polygraphic charts, I am of the opinion that Mr. Patrick Brown is being truthful while answering the relevant questions asked of him during the tests.”

- Polygraph expert **John Galianos**, after reviewing lie detector test results obtained by Postmedia, part of former and would-be-future PC Leader **Patrick Brown**’s refutation of sexual misconduct allegations.
- 

“Over the next weeks you may hear or see stories questioning my integrity, character and my leadership of our party. This small group of insiders will stop at nothing in their attempts to derail us. These stories and accusations come from people who feel backed into a corner by the choices they have made, rather than any choice or decision I have ever made.”

- Brown, in a missive to supporters, accusing an unnamed – so far – cabal of conspiring to bring down his leadership. He further accused the plotters of having illegally gained access to his personal finances, and “they have taken that stolen information to the media to cast further doubt.”
- 

“They’re big shoes to fill ... loafers, cowboy boots, high heels. They’re all iconic politicians in Ontario.”

- Former St. Catharines City Councillor **Jeff Burch**, named as the NDP candidate in Niagara Centre. Based on the area’s history, that should make him a lock to be an MPP, in what has been an NDP stronghold for more than 40 years. Burch is aiming to replace

the retiring **Cindy Forster** (who, incidentally, was granted a lifetime membership in the party upon her pending retirement), following in the footsteps of **Mel Swart**, who first took the riding in 1975 and was succeeded by the bombastic **Peter Kormos** in 1988, who gave way to Forster in 2011.

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
2018 TECHNOLOGICAL SKILLS COMPETITION – MARCH 6,  
2018**

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**Niagara Catholic District School Board  
Cordially invites you to the**

**15<sup>th</sup> Annual Technological Skills Competition  
Opening Ceremonies on**

**Tuesday, March 6, 2017 - 8:30 a.m.  
Scotiabank Convention Centre  
6815 Stanley Avenue, Niagara Falls**

**Join over 300 students and staff with our official  
ceremony that will kick-off two days of excitement!**

**Please RSVP [ivana.galante@ncdsb.com](mailto:ivana.galante@ncdsb.com)**

*We look forward to having you at our Skills Event.  
Thank you.*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
SPEAK OUT – MARCH 6, 2018**

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NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD



**You are cordially invited to celebrate the 2018 Speak Out!  
competitions featuring students from the  
Niagara Catholic District School Board.**



**Team 1 Speak Out! at Saint Francis Catholic Secondary School  
February 21 at 6:30 p.m.**

**Team 2 Speak Out! at Saint Paul Catholic High School  
February 26 at 6:30 p.m.**

**Team 3 Speak Out! at Notre Dame College School  
March 1 at 6:30 p.m.**



**The Speak Out! Showcase will take place at the  
Catholic Education Centre on March 6 at 5:45 p.m.**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
FEBRUARY 27, 2018**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CCSTA 2018 AGM & CONFERENCE – JUNE 7-9, 2018**

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## Schedule EN

### Thursday

### June 7, 2018

9:00 am – 7:00 pm	Registration
10:30 am – 12:30 pm	Administrators' Workshop - Chris Dugdale - <i>Technology: The Good, the Bad, the Ugly</i> (\$50.00 fee - lunch included)
1:00 pm	Pre-Conference Tour
1:30 pm	Tree Planting
7:00 pm	Opening Ceremonies
7:45 pm	<b>Keynote Speaker - Most Reverend Gary Gordon, Bishop of Victoria <i>AWESome Responsibility</i></b>
8:30 pm – 10:00 pm	Reception
10:00 pm – 12:00 am	Hospitality Suite

### Friday

### June 8, 2018

7:30 am - 8:30 am	Breakfast
8:45 am	Morning Prayer
9:00 am	<b>Keynote Speaker - Dr. Stephen Shore <i>Life on and Slightly to the Right of the Autism Spectrum: An Inside View Towards Success</i></b>
10:15 am	Nomination / Election Session

10:30 am	Break			
11:00 am	<b>Dr. Jennifer Tong</b> <i>- Walk a Mile with Me: Students with Mental Health Issues.</i>	<b>Dr. Peter Froese</b> <i>- Strategies in Negotiating Successfully with Government</i>	<b>Norm Letnick -</b> <i>Advocating for Change from a Provincial Government. (English)</i>	<b>Blaine Melnyk &amp; Sheri Onushko -</b> <i>International Students in your school. Why Bother?</i>
12:30 pm	Lunch			
1:45 pm	<b>Dr. Jennifer Tong -</b> <i>Walk a Mile with Me: Students with Mental Health Issues.</i>	<b>Dr. Peter Froese -</b> <i>Strategies in Negotiating Successfully with Government</i>	<b>Norm Letnick -</b> <i>Advocating for Change from a Provincial Government (French)</i>	<b>Danny Brock -</b> <i>Catholicity Ain't What It Used to Be: Lessons for the New Evangelization from the life of a high school religion teacher.</i>
5:30 pm	Dinner/Social			
10:30 pm - 12:00 am	Hospitality			

## Saturday

## June 9, 2018

7:30 am - 8:30 am	Breakfast
8:45 am	Morning Prayer
9:00 am - 10:00 am	<b>Keynote Speaker – Most Reverend Michael Miller, CSB, Archbishop of Vancouver</b> <i>Evangelization: What does that mean in our Catholic Schools?</i>
10:00 am	Break
10:15 am - 12:00 pm	Annual General Meeting
5:00 pm	Mass
7:00 pm	Banquet Dinner
10:00 pm - 12:00 am	Hospitality

Welcome

Register 2018

Accommodation & Transportation

Schedule

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Canadian Catholic School Trustees' Association | 570 West Hunt Club Road, Nepean, ON  
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[Ketnote Speakers Details](#)

## Keynote Speakers Details

Thursday, June 7th

**Most Reverend Gary Gordon, Bishop of Victoria**

***AWEsome Responsibility***



Catholic School trustees and school employees have an integral role of being good examples and teachers of virtue for the treasure of the children. Authenticity of Catholic education is founded in a personal relationship with Jesus Christ, who in his life, death and resurrection, reveals what it is to be fully human – and the meaning of life itself.

The Catholic school is a witness to the Gospel of life and the promise of eternal life in Jesus Christ. This fundamental goal of Catholic schools explains why the trustees and employees of our schools, above all else, must Witness to their personal relationship with Jesus Christ, and be authentically engaged in their own Catholic community (parish) on a regular basis, by full conscious, active, participation. It is from our Catholic communities of worship, charity, mercy, justice and truth that our schools find their roots and meaning.

The glory of God is the human person fully alive, and to this end, Excellence in formation of the human person to be all that God wants each person to be is our mission. “How precious must the human person be in the eyes of the Creator, to have gained so great a Redeemer.” (cf. Redemptor Hominis #10, St. Pope John Paul II)

These foundational principles (AWE) of Catholic Education, is the mission of Catholic Schools. Finally raising children is an AWEsome responsibility which we share in mutual trust and collaboration as parents, educators, and parishes. And with the grace of the Holy Spirit our schools, create an environment where our young people can grow in faith hope and love.

## About Bishop Gordon

Since his ordination in May 1982, Most Reverend Gary Gordon's love of nature and connecting with his congregation, especially with First Nations communities, developed a long-time bond with the Stó:lō Nation in the Fraser Valley. Embodying the model to Authentically Witness Excellence, his adventurous, outgoing spirit, and gift of storytelling endeared himself to the community. Shortly after being appointed Bishop of the Diocese of Whitehorse in 2006, in honour of his evangelising and connecting with the people, Bishop Gordon received the name Xyolhmetoxw, which means 'taking care of the people' in Halq'eméylem, the language of the Stó:lō Nation.

In November 2014, when Bishop Gordon was appointed Shepherd of the Diocese of Victoria, he continued to personally engage, accompany, connect, model, and mentor; encouraging his staff and clergy to follow suit. Bishop Gordon guides and teaches in his own special, personal, and unique way; whether it is creating sandboxes as a prop to explain the complexities of Truth and Reconciliation to Grade Two students, working with inmates, victims, and families through Restorative Justice, or simply connecting with people on their own terms while fishing.

Leading by example, as an authentic witness to the excellence he aspires to, he supplements and complements the vitally important mission, tenets, and objectives behind Catholic education to weave a tapestry of Faith in the fabric and lives of the children, youth, and families of our future.

<http://www.rcdvictoria.org/bishops-office.php>

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Friday, June 8th

## Dr. Stephen Shore

*Life on and Slightly to the Right of the Autism Spectrum: An Inside View Towards Success*



Join Stephen in his autobiographical journey from the nonverbal days as he relates his life to the many challenges facing people on the autism spectrum. Some of the areas discussed include classroom accommodation, teaching of musical instruments, as well as issues faced by adults such as relationships, self-advocacy, higher education, and employment. The session ends with a short audience activity demonstrating what it feels like have autism and to struggle through some of the challenges surrounding communication and socialization.

Participants shall be able to...

- list 2 or more educational strategies enabling the person with autism achieve success in education,
- experience communication challenges similar to those of individuals with autism, and,

- describe how what might originally be a challenge could be considered a strength for people with autism.

### About Dr. Stephen Shore

Diagnosed with "Atypical Development and strong autistic tendencies" and "too sick" for outpatient treatment Dr. Shore was recommended for institutionalization. Nonverbal until four, and with much support from his parents, teachers, wife, and others, Stephen is now a professor at Adelphi University where his research focuses on matching best practice to the needs of people with autism.

In addition to working with children and talking about life on the autism spectrum, Stephen is internationally renowned for presentations, consultations and writings on lifespan issues pertinent to education, relationships, employment, advocacy, and disclosure. His most recent book *College for Students with Disabilities* combines personal stories and research for promoting success in higher education.

A current board member of Autism Speaks, president emeritus of the Asperger's Association of New England, and advisory board member of the Autism Society, Dr. Shore serves on the boards of the Asperger Syndrome and High Functioning Autism Association, The US Autism and Asperger Association, the Scientific Counsel of OAR, and other autism related organizations.

[www.autismasperger.net](http://www.autismasperger.net)

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### Saturday, June 9th

Most Reverend Michael Miller, CSB, Archbishop of Vancouver



#### ***Evangelization: What does that mean in our Catholic Schools?***

The Church's mission is to evangelize the world, and, as Pope Benedict XVI said, "Education is integral to the mission of the Church to proclaim the Good News." All Catholic schools and Catholic teachers share in this mission. Faithfulness to this mission requires facing challenges such as the mentality of the "world" and parents offloading onto educators their responsibility to be the primary evangelizers and catechists of their own children. Archbishop Miller will explore these themes and provide effective tips for evangelizing young people, including having a personal relationship with Jesus, and understanding students in the light of him, being joyful witnesses of the Gospel, knowing your faith and sharing it, sticking to the core message, putting moral teaching in its proper place, and praying with and for your students.

## About Archbishop Miller

Archbishop J. Michael Miller, CSB, became Archbishop of Vancouver in 2009. He was born in Ottawa, Canada. Archbishop Miller previously served as Archbishop Secretary of the Congregation of Catholic Education in Rome, as President of the University of St. Thomas in Houston, and in the Vatican's Secretariat of State. He is a member of the Commission for Justice and Peace of the Canadian Conference of Catholic Bishops, and represents the Conference on the Pontifical Committee for International Eucharistic Congresses. Archbishop Miller, a specialist on the papacy and modern papal teaching, is a prolific author and taught theology for many years in Houston, Mexico and Rome.

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## Tours

### Pre-Conference Tour

Join us as we explore some of the many beautiful locations Kelowna has to offer. Stops on the tour include:



#### Knox Mountain

The summit of Knox Mountain rises approximately 300 metres above the high water level of Okanagan Lake. While the lake shoreline borders almost 1,400 metres of the western park boundary, much of the remaining boundary is surrounded by residential development. The size, height, central location and natural amenities make this park a landmark that is a highly desirable destination for residents and tourists alike. Views to the park from the City and views from the park of the City, lake, and surrounding mountains are unparalleled. The original parcel of parkland was first dedicated to the City in 1939.



#### Pandosy Mission

In the 1960s, the Okanagan Historical Society took on the task of preserving the historic Father Pandosy Mission site on Benvoulin Road in Kelowna. It was here, in 1859, that Father Pandosy, an Oblate priest, established the first European settlement in the Okanagan Valley.



Over the years many parties from the Historical Society and the Knights of Columbus have laboured to restore four of the original buildings; the Chapel, the Root-House, the Barn and the Brothers House. Four other historic buildings have also been moved to the site.

Today, the Pandosy Mission is jointly administered by the Okanagan Historical Society, through the Father Pandosy Mission Committee, and the Roman Catholic Bishop of Nelson, who remain the owners of this historic site.

The first non-native settlement in the Okanagan Valley was a mission established on this site in 1859 by Father Pandosy. Take a self-guided tour of the replicated mission buildings and a collection of horse-drawn carriages. The first non-native settlement in the Okanagan Valley was a mission established on this site in 1859 by Father Pandosy. Take a self-guided tour of the replicated mission buildings and a collection of horse-drawn carriages.



### **Guisachan Park**

The 2.5 acre Edwardian gardens, established by Elaine Cameron, have been restored to their 1920's splendor, based on information provided in Mrs.

Cameron's journals and photographs.

The Cameron family purchased the Guisachan property in 1903 and operated a dairy farm. Paddy and Elaine Cameron lived on the property for 81 years. Guisachan Ranch was an important part of Kelowna's social and cultural life for many years and was noted for its gymkhana and equestrian events.

The gardens have been resurrected with the planting of more than 100 roses, and 50 species of trees and shrubs, some 100 different perennials as well as dozens of herbs and annuals.

The Park, besides its beauty, has an aura of mystery. It is said that on nights when the moon is full, the clip-clop, clip-clop of horse's hooves and the sound of buggy wheels may be heard echoing through the avenue of hundred year old cedar trees which adjoins the Park.



### **THE VIEW WINERY & VINEYARD**

#### **The View Winery**

The View Winery is situated on a parcel of land that has been in the Turton/Ward family for 5 generations. Historically, apples were grown on the property. In the mid 1990's a transition began and orchard rows were replaced with vines. Spartans and MacIntosh gave way to Gewurztraminer, Riesling, Ehrenfelser and Pinotage.

Original plans were to build a new retail store and tasting room at the top of the property hence the name "The View". However, we have grown to love and embrace the unique historical qualities of our family property, so

instead chose the original apple packinghouse for our wine shop and winery.



## Walking Through Time: Secrets of Early Kelowna

Join us as we explore the people, the stories, and a few surprises of early Kelowna. What is the connection between a teetotaler, the Great Depression and the beginning of our wine industry? How did the famous Kelowna Regatta begin? These questions and more will give you a new view on Kelowna's past.

This outdoor walking tour is approximately a 1.5 km loop, beginning at the Delta Grand Hotel and ending with a stop at the Okanagan Spirits Craft Distillery.



### Okanagan Spirits Craft Distillery

Okanagan Spirits Craft Distillery is Western Canada's oldest craft distillery, dating back to 2004. The distillery sprung from the idea of using 100% locally grown fruits and grains to make premium, world-class spirits just a tractor-ride away from the orchards and fields where the base ingredients were grown. BC's original harvest-to-flask distillery now offers a selection of more than 25 internationally awarded spirits ranging from BC's first Single Malt Whisky to Gins, Vodkas, Liqueurs, Fruit Brandies and even Aquavit and Absinthe.



## Okanagan Golf Club

The Quail is a magnificent par 72, 18-hole championship golf course that has become an Okanagan Valley favourite since the day it first opened. Designed by renowned golf course architect Les Furber and built in 1994, this unique course features dramatic elevation changes and breathtaking views as 6,794 yards of multi-tiered fairways meander around a majestic rock bluff.

The Okanagan Golf Club in Kelowna also features another 18 holes of golfing excellence at [The Bear](#), designed by Nicklaus Designs.



## Lake Cruise

Welcome to Kelowna Cruises, home of the Lake Lounge on Okanagan and the Executive Boardroom. Our two full-service cruise boats are the perfect way to enjoy Okanagan Lake. We offer daily public cruises with full food and bar services, along with live music and fantastic views. Lunch is included and offers a choice of Prime Rib Beef, Chicken, or Veggie burger with a side salad.



## Kelowna Farmers' Market

Kelowna Farmer' and Crafters' Market is a market that features farm, food and craft vendors. We draw our vendors from between our boundaries of Armstrong and Summerland and focus on handmade, locally-grown, and artisanal products.

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## Workshops Details

### Dr. Jennifer Tong

#### *Walk a Mile with Me: Students with Mental Health Issues*

Friday June 8 - 11:00am & 1:45pm



All across the country, children and youth are experiencing mental health issues. These issues can seriously affect a child's ability to reach his or her potential. In Canada approximately 1 in 5 people experience mental health or addiction problems and approximately 70% have their onset during childhood or adolescence. These problems cause much distress and can impact the way these students act at home, at school, with their peers, and in the community, yet mental health of students is often overlooked in schools. How should we respond to this critical issue as Catholic educators?

We recognize, as Catholic educators, that our students are created in God's image and likeness and we must care for them accordingly. Therefore, we are compelled to provide equitable and inclusive educational opportunities to promote healthy social and emotional development for all children and youth in our care.

Participants attending this session will have a glimpse into the world of children and youth in our Catholic schools who have mental health issues. The session will discuss how we can and should respond to our students through the lens our Catholic perspective. The practical issues of the cost of financial and human resources to Catholic schools/school districts to support students with mental health issues will also be addressed.

#### About Dr. Jennifer Tong

Jennifer has been involved in Special Education both in public and independent schools for over 30 years. She began her career as a classroom teacher and shortly thereafter became a district teacher for students with learning disabilities. With the movement towards full integration, district classes were disbanded and Jennifer continued working as a learning resource teacher supporting both high and low incidence students. In 1995, she was hired by the Catholic Independent Schools of the Vancouver Archdiocese (CISVA) as their Special Education consultant and is currently the Director of Learning Support for the CISVA. Jennifer has been instrumental in developing policy and practices in Special Education for the CISVA and had implemented a variety of programs and support services. She regularly coordinates and provides professional development for teachers, administrators and support staff.

Jennifer received her B.ED., M.A. and Ph.D. from the University of British Columbia. Jennifer's current research focuses on Special Education policy and students with behaviour disorders and mental illnesses. Other areas of interest include inclusive education, early intervention, transition planning, and students with behaviour disorders and mental illnesses.

Jennifer has been involved with many professional organizations including, but not limited to, the BC Council of Administrators for Special Education (BC CASE) and the Council for Exceptional Children (CEC). She has participated in and chaired many committees at the local, provincial, national and international levels throughout her career. She has served on various advisory committees at post-secondary institutions and well as for the BC Ministry of Education.

Jennifer currently resides in Vancouver, BC with her husband and is the mother of two adult children. In her spare time, she enjoys traveling and spending time with her children and family.

### ***Strategies in Negotiating Successfully with Government***

**Friday June 8 - 11:00am & 1:45pm**

Non-profit organizations must be exceptionally creative if they wish to procure a hearing with senior government bureaucrats or cabinet ministers on important issues that have a financial impact on the organizations. In fact, it is as much of an art as it is a skill. This session will review two recent cases where independent schools in British Columbia were successful in negotiating with government. The first involved property tax exemption for Catholic as well as other non-profit independent schools, protecting the sector from a potential \$7 million in annual property taxation. The second involved negotiating proportional funding for independent schools from the classroom enhancement funds provided to the public sector after the Supreme Court of Canada ruling in favour of the BC Teachers Federation in 2016, which contested the BC government's removal of class size and composition clauses from the public sector collective agreement in 2002. These negotiations resulted in \$23 million in additional operational funding for Group 1 and 2 independent schools in BC.

How was the Federation of Independent School Associations in BC (FISA) able to secure a legislative change to protect independent schools from property taxation? What lobbying strategies were implemented that led to guaranteed property tax exemptions for independent schools?

How were independent schools able to secure proportional funding from the Supreme Court of Canada ruling against the BC government in the BCTF's struggle to return class size and composition agreements to their 2002 negotiated contracts with public school boards?

This session will highlight specific strategies that have been successful in negotiating with government on issues that could otherwise have had significant financial consequences on BC's independent schools.

### **About Dr. Peter Froese**

Peter has been involved in public and independent school education for the past 35 years. He began his career in the public schools of BC where he worked as a teacher, vice-principal and principal for 22 years. Four of those years were spent with the Canadian Department of National Defense in Lahr, Germany, where Peter administered a Middle School.

From 1997 - 2010, Peter was employed at MEI as Superintendent, one of the largest independent schools in British Columbia with an enrolment of approximately 1600 students.

Peter holds a BA degree from University of Winnipeg, an MEd in Educational Leadership from the University of Victoria and an EdD in Educational Leadership and Policy from the University of British Columbia. He has also taught graduate level courses in educational leadership at UVic and UBC./

At the present time, Peter is the Executive Director of the Federation of Independent School Associations in British Columbia where he also serves as the vice chair of the Board of Directors for the BC Council on International Education. He is a member of the Innovation Partners Working Group, established in British Columbia to support public and independent schools in developing innovative practices to support student learning.

Peter is a former counselor with the BC College of Teachers and an inspector for the Ministry of Education for independent schools in BC and China. He is married to his wife, Ruth, and has two adult children, both of whom have completed doctoral degrees. Peter and Ruth enjoy spending time at their log cabin, which they built on Ruth Lake in central BC.

### **Norm Letnick**

#### ***Advocating for Change from a Provincial Government***

**Friday June 8 - 11:00am (English)**

**Friday June 8 - 1:45pm (French)**

There are many pathways to success when advocating to government for change. Norm Letnick will share some of his experiences and observations on what may be effective and what may not. A Question and Answer period will be



provided.

### About Norm Letnick

Norm Letnick is currently serving his third term as MLA. He has served four years as the Minister of Agriculture, chair of B.C.'s standing committee on health, vice-chair of cabinet's committee on the economy, as a member of the Treasury Board, and the Legislative Review Committee.

Norm served on Kelowna city council from 2005-2008, Banff town council from 1992-1998, on the St. Charles Garnier Parish council, as secretary/treasurer of the Banff Shine Club, chairman of the Catholic Banff Hospital Board, founding president of the Banff Housing Corporation and president of the Kelowna Gyro Club. In addition to being a member of the Kelowna Rotary Club, Norm volunteers for many service organizations in particular the food bank, the Gospel Mission, and Inn From the Cold.

Norm owned four small businesses, specializing in computer programming and taught for nine years at Okanagan College mostly in the IT area. He holds a Bachelor of Commerce degree with a Rhodes Scholarship nomination from the University of Calgary, a Master of Business Administration degree from Heriot-Watt University Edinburgh, and is currently working toward the completion of a PhD with UBC. 1st Session (English)

## Blaine Melnyk & Sheri Onushko

### *International Students in Your School. Why Bother?*

Friday June 8 - 11:00am



As the presence of international students have become a factor in many of our schools; we often ask about the impact of hosting these students. Obviously, the financial benefit is well documented, however, what are the other reasons for hosting international students? What is the impact within the classroom and the school community? Do international students add to the culture of the school or do they take away from it? In a mixed media presentation from the perspective of two different international coordinators, we will discuss

these issues and many more in an open and interactive environment.

### About Blaine Melnyk

Blaine Melnyk has been in education for over 20 years. He started as a teacher in Saskatoon, then tried Arizona for a bit, before settling in one of the most beautiful areas of the world (Kelowna). After seeing a few international students each year at his school, all with generally no support, he proposed to develop and market a "boutique" international student program in a small school environment. This program would be created with an emphasis of creating a culture of internationalism and global engagement within the school. He focused on the building of healthy relationships between all stakeholders in order to create win-win situations along the way.



He is married, and has two active children. In his efforts to lead a balanced life, Blaine is passionate about mountain biking and cyclocross racing along with his family.



### About Sheri Onushko

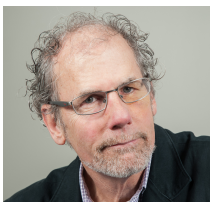
Sheri Onushko has been active in the field of international education for the past 20 years. She got her first taste of international travel by taking a position as an ESL teacher in Korea after graduating from UVIC. It was during this year in Korea that she developed both a love for Kim-chee and for travel! Since that time she has been involved in curriculum design, coordinating homestay programs and developing international education programs at the elementary and high school levels. She has lived and worked in Korea, Australia, Bahrain and Taiwan. All of these experiences have led her to her current position as Director of International Education at Island Catholic Schools.

After moving from Grande Prairie, Alberta where she was born and raised, she now lives in Victoria, BC with her husband, two sons and two dogs. Her family is very active and play all kinds of sports, especially soccer, which can be played year-round in Victoria! As the presence of international students have become a factor in many of our schools; we often ask about the impact of hosting these students. Obviously, the financial benefit is well documented, however, what are the other reasons for hosting international students? What is the impact within the classroom and the school community? Do international students add to the culture of the school or do they take away from it? In a mixed media presentation from the perspective of two different international coordinators, we will discuss these issues and many more in an open and interactive environment.

## Danny Brock

***Catholicity Ain't What It Used to Be: Lessons for the New Evangelization from the life of a high school Religion teacher***

**Friday June 18 - 1:45pm**



Danny Brock came to Canada from New York to serve in the Frontier Apostolate with Bishop Fergus O'Grady OMI. Danny has taught high school Religion and directed youth retreats in Canada and the United States for over 25 years. He has a master's degree in pastoral ministry and is currently Coordinator of Religious Education at Saint Andrew's Regional Catholic High School in Victoria, BC. He is the author of Teaching Teens Religion (Novalis), Catholicity Ain't What It Used to Be (WestBow), and the editor of I Met God

Today (St. Mary's Press).

In this secular post-religious culture, students come to us with a 'holy-longing' for the sacred. Danny will share stories, insights and practical ideas to show how a faith-friendly culture can be created in our high schools.

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