



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE
Monsignor Clancy and St. Charles CATHOLIC SCHOOL COUNCIL MEETING

November 13th, 2017
St. Charles

Minutes of the Meeting of the Monsignor Clancy and St. Charles Catholic School Council, held on Novmeber 13th, 2017.

2017 at 6:00pm.

The meeting was called to order at 6:00pm by Susy Walsh.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Mrs. Walsh

2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Vice-Principal Secretary/Treasurer	Dan Trainor/ Susy Walsh	•		
Chair	Jennifer Hamm / Angela Coleman	•		
Co-Chair				
Teacher Representative	Tanya Masales, Laura Delfrate-Smith	•		
Non-Teaching Representative	Lucy Lefebvre	•		
Student Representative				
Parish Representative	Patti McGinnis	•		
OAPCE Representative				
PARENT REPRESENTATIVES				
Roseanne Rotundo		•		
Laurie Hebert		•		
Sonia Mullins		•		
Ashley Serravelle		•		
Kendra DeGasparis		•		
Heather McCluckie				•
Rosanne French				•
Marci Morandin				•
Cassandra Rouillard				•

3. Approval of the Agenda

Moved by Laurie Hebert
Seconded by Jenn Hamm

THAT the **Monsignor Clancy and St. Charles** Catholic School Council approve the Agenda of the Monsignor Clancy Catholic School Council Meeting of November 13th, 2017.

CARRIED

4. Disclosure of Interest

Item F.3 – the following individuals are board employees – Sonia Mullins, Laura Delfrate-Smith, Tanya Masales, Laurie Hebert,

5. Approval of Minutes of the Monsignor Clancy and St. Charles Catholic School Council Meetings of

September 19thth, 2017.

Moved by Angela Coleman

Seconded by Laurie Hebert

THAT **Monsignor Clancy and St. Charles** Catholic School Council approves the Minutes of the Monsignor Clancy and St. Charles Catholic School Council Meeting of September 19th, 2017 as presented.

CARRIED

B. PRESENTATIONS

Assignment of Principals and Vice Principals Policy 202.1

Employee Attendance During Inclement Weather and Workplace Closure Policy

Niagara Catholic Education Award of Distinction Policy

Nutrition Policy

Records and Information Management Policy

These policies are currently being vetted. Submit any feedback to Jennifer Pellegrini by January 12, 2018

C. Chair's Report

1. Pro Grant Evening- pro grant has been approved.

Plan is to have guest speaker Sherri Campbell. Her presentation is on Resiliency.

Suggestions for Date –February 22nd, 2018 with back up date of April 19th, 2018. The evening will be held at St. Charles. *** as of the printing date of these minutes (Dec. 11, 17), the date of April 19th, 2018 has been confirmed.

Jenn Hamm will contact with Sherri Campbell.

2. Christmas Books for St. Charles

In the past teachers have helped by ordering the books for the event. Council will organize them and organize them under the tree. Sonia Mullins will look into purchasing the books.

Book Depot has been involved in the past. 260 books are needed. A list was given by grade. Budget is approximately \$500.

The books are needed for the first week of December to get them ready to be handed out the last week before holidays.

3. Fundraiser from Swiss Chalet – 2 types

- a. A school day, that gives a 10% kick back to the school

- b. Booklet - \$30 to purchase the book. It has a \$72.00 value for 5 dinners. The school gets \$10 from each booklet.

Jenn Hamm will contact the manager from Swiss Chalet for more information.

D. Principal's Report

1. Niagara Catholic Parent Involvement Committee Report:

Angela Coleman will get the information and share with council.

2. **SEAC:** A list of goals was provided in the agenda for the upcoming year.
3. **Little Mermaid** – Grades 1-4 will be attending the performance of the Little Mermaid at the Scotiabank Centre.
4. **Fundraiser:** Lotto Fundraiser will be a joint fundraiser for both schools. The price will be \$5.00 per ticket. A booklet will have 5 tickets. Incentives will be given to students who would like to sell more tickets.

Prizes - \$500 Grand Prize, \$250 prize, and a \$100 prize. It is one draw between the two schools.

The amount will be split 60/40 (60% St. Charles and 40% to Monsignor Clancy)

Youngest and only will receive booklets for the family.

Motivator prizes will be given to top sellers – Walsh restaurant (names will be placed in draw for all participants, all family members from the book will be entered in the draw)

Top seller each school – Principal for the day at each school

Top class sales for each school– pizza party

Angela Coleman will design the tickets.

Dates: Fundraiser will run from December 1-19th. Draw December 20th, 2017

**** follow up to our meeting, there will be several steps to establishing a lottery for our school community; this action will be moved to our Jan. 31st meeting.**

5. Kinder Open House: An open house for kindergarden registrations on November 22nd, 2017
The Grade 8 Open House will be at Denis Morris on November 23rd, 2017 at 7:00pm.
6. Christmas Kinder Celebrations: December 14th at St. Charles. Primary Christmas Activity is to be determined
On December 1st, Monsignor Clancy will participate in Joy Day. Each house is working towards creating a door collage depicting specific songs. Following there will be several Christmas activities making wrapping paper and decorations to support Me to We. It is an open house for parents if they wish to join us.

E. OAPCE REPORTS

No reports to be shared

F. STAFF REPORTS

Monsignor Clancy

- musical auditions occurred for Honk Junior . Performances will take place May 15 – afternoon matinee. Evening performances on May 15th and 16th
- volleyball teams are practising in both divisions
- Halloween day occurred. Students went through various activities throughout the school
- Remembrance Day celebration was presented by the Grade 5 student.

St. Charles

- Grade 3's are going to mass at Monsignor Clancy
- Remembrance Day celebration led by the Grade 3's
- Random Acts of Kindness – created a rock garden at the front of the school, promoting kindness.

G. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

H. NEXT MEETING – January 31st, 2017 at Monsignor Clancy for 6:00pm.

I. ADJOURNMENT

Moved by Laurie Hebert

Seconded by Roseanne Rotundo

THAT the November 13th, 2017 meeting of the **Monsignor Clancy and St. Charles** Catholic School Council be adjourned.

This meeting was adjourned at 6:55pm .

J. CLOSING PRAYER was led by Mrs. Walsh .