



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, MARCH 29, 2016
7:00 P.M.**



*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*

A. ROUTINE MATTERS

1. Opening Prayers – Trustee Fera -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting of February 23, 2016 A5

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program St. Elizabeth Catholic Elementary School C1
2. Unapproved Minutes of the Committee of the Whole Meeting of March 8, 2016 C2
3. Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of November 19, 2015 C3
4. Multi-Year Grass Cutting Services Tender Approval C4
5. Financial Report 2015-2016 as at February 29, 2016 C5

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence -
2. Report on Trustee Conferences Attended -
3. General Discussion to Plan for Future Action -
4. Trustee Information
- 4.1 Spotlight on Niagara Catholic – March 8, 2016 D4.1
- 4.2 Calendar of Events – April 2016 D4.2
- 4.3 Volunteer Appreciation Breakfast – April 11, 2016 -
- 4.4 OCSTA Change in Groupings for Regional Meeting D4.4
- 4.5 OCSTA Spring Regional Meeting Questions D4.5

5. Open Question Period

(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

G. REPORT ON IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TITLE: MINUTES OF THE BOARD MEETING OF
FEBRUARY 23, 2016**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of February 23, 2016, as presented.



MINUTES OF THE BOARD MEETING

TUESDAY, FEBRUARY 23, 2016

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, February 23, 2016, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli.

2. Roll Call

Chairperson MacNeil noted that Trustee O'Leary and Trustee Fera are excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary				✓
Dino Sicoli	✓			
Pat Vernal		✓		
Student Trustees				
Michaela Bodis	✓			
Aidan Harold	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of February 23, 2016, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Board Meeting of February 9, 2016

Moved by Trustee Sicoli
Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of February 9, 2016, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – Alexander Kuska Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Mary Lou Vescio, Principal of Alexander Kuska Catholic Elementary School.

Principal Vescio, with the assistance of students, parents and staff showcased Alexander Kuska Catholic Elementary School as part of the School Excellence Program.

Chairperson MacNeil and Trustees Nieuwesteeg and Charbonneau thanked Principal Vescio, the staff, parents and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of February 9, 2016 and Consideration of Recommendations

Moved by Trustee Burtnik
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of February 9, 2016, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of February 9, 2016;

2.1 Approval of Policies

2.2.1 Facility Partnerships Policy (800.6)

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Facility Partnerships Policy, as presented.

CARRIED

2.2.2 Pupil Accommodation Review Policy (701.2)

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Pupil Accommodation Review Policy, as presented.

CARRIED

2.2.3 Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6)

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Dress Code – Secondary Uniform – Safe Schools Policy, as presented.

CARRIED

2.2.4 Elementary Standardized Dress Code – Safe Schools Policy (302.6.10)

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Elementary Standardized Dress Code – Safe Schools Policy, as presented.

CARRIED

2.2.5 French Immersion Policy (NEW)

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the French Immersion Policy, as presented.

CARRIED

2.2 Long Term Accommodation Planning – Phase One

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Long Term Accommodation Planning Principles, as presented.

CARRIED

2.3 Elementary and Secondary School Year Calendars 2016-2017

Moved by Trustee Nieuwesteeg
Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2016-2017 school year, as presented.

CARRIED

Director Crocco informed Trustees that Superintendent Iannantuono will submit approved calendars to the Ministry of Education for approval.

3. Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of January 6, 2016

Moved by Trustee Charbonneau
Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of January 6, 2016, as presented for information.

CARRIED

4. Financial Report 2015-2016

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report 2015-2016 for information.

Trustee Charbonneau thanked Superintendent Vetrone for the clarity within the revised monthly financial reports.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 February 12, 2016 Letter – St. Alfred Roman Catholic Parish

Director Crocco, highlighted information contained in the letter from Father Gibson, Pastor of St. Alfred Roman Catholic Parish and a member of the Man of the Shroud Steering Committee showing appreciation to the Board for its support of the exhibit.

2. Report on Trustee Conferences Attended

Chair MacNeil, Trustee Burtnik and Director Crocco reported on the Ontario Education Services Corporation's Chair, Vice-Chair & Director of Education Provincial Roundtable Conference they attended on February 10, 2016.

3. General Discussion to Plan for Future Action

Senior Administrative Council continues to work on the design of the System Priorities and Budget 2016-2017 report and recommendations to the April Committee of the Whole meeting; as well as Phase 2 of the Long Term Accommodations Plan which will be presented at the March Committee of the Whole meeting towards a recommendation for the Long Term Accommodations Plan at the April Committee of the Whole Meeting.

With the approval of the Facility Partnerships Policy a recommended Facilities Partnership Plan will be presented at the April Committee of the Whole Meeting.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – February 2016

Director Crocco highlighted the Spotlight on Niagara Catholic – February 2016.

4.2 Calendar of Events – March 2016

Director Crocco reviewed the Calendar of Events – March 2016 for Trustees information.

Lee Ann Forsyth-Sells, Superintendent of Education noted the omission of the NCPIC meeting of Thursday March 3, 2016 on the March 2016 calendar.

4.3 OCSTA/OCSBOA Business Seminar Registration Information

Director Crocco presented the OCSTA/OCSBOA Business Seminar Registration Information memo and noted the cancellation deadline date of April 1, 2016. Trustees are asked to confirm their attendance with Anna Pisano.

Chair MacNeil extended an invitation to the upcoming CCSTA 2017 AGM Planning Committee meeting on April 16, 2016 at the CEC at 10:00 a.m. and requested Trustees consider joining one of the committees. A reminder will be sent out to all Trustees prior to the event by Anna Pisano, Administrative Assistant of Corporate Services & Communications.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 7:49 p.m. and reconvened at 8:48 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of February 23, 2016.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of January 26, 2016, as presented.

CARRIED (Item F1)

Moved by Trustee Sicoli

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of February 9, 2016, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burtnik

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of January 26, 2016, as presented.

CARRIED (Item F4)

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of February 9, 2016, as presented.

CARRIED (Item F5)

The following motions were reported from the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of February 9, 2016:

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F5.1

CARRIED (Item F5.1)

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F5.2

CARRIED (Item F5.2)

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F5.3

CARRIED (Item F5.3)

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F5.4

CARRIED (Item F5.4)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

THAT the February 23, 2016 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 8:49 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **February 23, 2016**.

Approved on **March 29, 2016**.

Fr. Paul MacNeil
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TITLE: SCHOOL EXCELLENCE PROGRAM
ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL**

The School Excellence Program report is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 29, 2016



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

SCHOOL EXCELLENCE PROGRAM ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL

Contact Information

31950 Sugarloaf Street
Wainfleet, ON L0S 1V0

Phone: 905.899.3041

Fax: 905.899.0677

Email: st.elizabeth@ncdsb.com

Grades

Full-Day Kindergarten to Grade 8

Enrolment

109 as of September 2015

Principal

Clare Tofano

Superintendent of Education

Lee Ann Forsyth-Sells

Catholic School Council

Chair-Renee Park

Co-Chair-Danielle Chambers

Parish

St. Elizabeth



In 1953, classes, previously held in the local rectory, moved to the first St. Elizabeth School. In 1959, a new two-room school was built, the first electrically heated school in Ontario. Today, St. Elizabeth has expanded to fully meet the needs of our community.

St. Elizabeth Catholic Elementary School is a part of the [Lakeshore Catholic High School](#) Family of Schools.

School Mission Statement

Children are the focus of our community. Their good is at the centre of all that we do.

School Motto

We've Got the Spirit!

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 29, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TITLE: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF MARCH 8, 2016**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Minutes of March 8, 2016, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MARCH 8, 2016

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, March 8, 2016 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:12 p.m. by Chairperson MacNeil, who chaired the March Committee of the Whole for Vice-Chair Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Charbonneau.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik				✓
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal		✓		
Student Trustees				
Michaela Bodis	✓			
Aidan Harold	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of March 8, 2016 as presented.

CARRIED

4. Declaration of Conflict of Interest

Declaration of Conflict of Interest was declared by Trustee O'Leary with Items F4.2.1 and F4.2.2 and Trustee Fera with Items F4.1 and F4.3 of the In Camera Agenda. These trustees have family members who are teachers, or employees of the Board. They left the meeting during discussion of this item.

5. Approval of Minutes of the Committee of the Whole Meeting of February 9, 2016

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 9, 2016, as presented.

CARRIED

B. PRESENTATIONS

1. Speak Out! Showcase 2016

Mark Lefebvre, Superintendent of Education, welcomed Speak Out Committee Co-Chairs, Lisa Incaviglia Vice-Principal at Our Lady of Fatima Catholic School, Grimsby and Christine Battagli Consultant for Research, Assessment, Evaluation and Reporting.

Lisa and Christine introduced the speakers who presented their award winning speeches to the Committee of the Whole.

Team 1: Milaina Wong, Mother Teresa Catholic Elementary School
Topic: *Cultural Diversity*

Team 2: Brianna Roussel, St. Mary Catholic Elementary School, NF
Topic: *Fear*

Team 3: Cora House, Our Lady of Victory Catholic Elementary School
Topic: *Celebrate Today*

Chairperson McNeil congratulated the students on their award winning speeches and along with Director Crocco presented them with Niagara Catholic "Excellence in Academics" Pins.

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of February 23, 2016

Moved by Trustee Sicoli

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of February 23, 2016, as presented.

CARRIED

1.2 Policy and Guideline Review 2015-2016 Schedule

Director Crocco presented the Policy and Guideline Review 2015-2016 Schedule for the information of Trustees and noted the policies currently being vetted in the system and policies scheduled for the March Policy Committee meeting including the 5 p.m. timed agenda item for Board By-Laws. Given that the Board By-Laws are the operational by-laws of the Board, all Trustees were encouraged to attend.

2. English as a Second Language (ESL) Delivery Model

Mark Lefebvre, Superintendent of Education introduced Randy Pruyn, Consultant – K-12 Literacy/ESL.

Mr. Pruyn presented the English as a Second Language (ESL) Delivery Model for information.

Mr. Pruyn introduced Rafael Argueta and Amal Abou-Kalam, settlement workers within Niagara Catholic. Rafael and Amal presented their approach to integrating new families into our Niagara Catholic schools.

Mr. Pruyn answered questions of Trustees.

Chair MacNeil thanked Mr. Pruyn, Rafael and Amal for their presentation.

3. Long Term Accommodation Plan – Phase Two

Ted Farrell, Superintendent of Education and Scott Whitwell, Controller of Facilities Services presented the Long Term Accommodation Planning – Phase Two for Trustee information.

Superintendent Farrell and Controller Whitwell answered questions of Trustees.

Director Crocco pre-reviewed the Phase Three report and asked Trustees if they needed any additional information on the Phase Two report to contact him prior to the April Committee of the Whole meeting.

4. Committee of the Whole System Priorities and Budget 2015-2016 Update – March 2016

Director Crocco and Senior Administrative Council provided an update on the Committee of the Whole System Priorities and Budget 2015-2016.

Director Crocco and Senior Administrative Council answered questions of Trustees.

5. Design of System Priorities and Budget 2016-2017 Update – March 2016

Director Crocco provided an update on the Design of System Priorities and Budget with a summary of the major themes submitted for consideration as system priorities for 2016-2017.

Director Crocco answered questions of Trustees and invited Trustees to review the draft system priorities and the major themes in preparation for discussion at the April Committee of the Whole meeting.

6. Niagara Catholic Education Award of Distinction 2016

Director Crocco presented background information on the Niagara Catholic Education Award of Distinction 2016.

Frank Iannantuono, Superintendent of Education presented the Niagara Catholic Education Award of Distinction 2016 results. Superintendent Iannantuono announced that none of the nominations received met the criteria outlined in the Niagara Catholic Education Award of Distinction Policy and Guidelines.

Chair MacNeil and Trustee Nieuwesteeg expressed their gratitude and appreciation to the Niagara Catholic Education Award of Distinction Committee in upholding the prestige and honour of the award.

7. Staff Development Department Professional Development Opportunities - 2016

Frank Iannantuono, Superintendent of Education/Human Resources, presented the report on the Staff Development Department Professional Development Opportunities for information.

8. Monthly Updates

8.1 Capital Projects Update

Controller Whitwell presented the Capital Projects Update.

8.2 Student Trustees' Update

Aidan Harold and Michaela Bodis Student Trustees presented a brief verbal and audio update on the current activities of the Student Senate.

8.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- Matt Vince, teacher at Denis Morris Catholic High School was awarded the St. Catharines Athlete of the Year award. Matt has won three NLL titles with the Rochester Knighthawks and two gold medals for Team Canada in indoor lacrosse.

Superintendent Lefebvre

- Superintendent Lefebvre presented the Saint Michael Catholic High School video that won first place at the 3rd Annual Student Inter-School Board Film Festival on Teen Suicide Awareness.

Director Crocco

- Congratulations to Student Trustee Michaela Bodis on being accepted into the prestigious Commerce Program at Queens University.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – February 23, 2016

Director Crocco highlighted the Spotlight on Niagara Catholic – February 23, 2016 issue for Trustees information.

1.2 Calendar of Events – March 2016

Director Crocco presented the March 2016 Calendar of Events for Trustees information.

1.3 March Break 2016

Director Crocco reminded Trustees that the week of March 14 – 18, 2016 is March Break and that the Catholic Education Centre will follow summer hours and will be open Monday to Thursday from 8:30 a.m. to 4:00 p.m. and closed on Friday.

1.4 Holy Week 2016

Director Crocco reminded Trustees that the Board does not hold any evening meetings during Holy Week. The March Board meeting will be held on March 29, 2016 and the March Board meeting agendas will be posted on Thursday, March 24, 2016.

1.5 Bishops Gala 2016 – April 1, 2016

Director Crocco reminded Trustees of the Bishops Gala that will be held on April 1, 2016 at Club Roma and requested Trustees confirm their attendance with Anna Pisano, Administrative Assistant to Corporate Services & Communications.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1** Director Crocco informed the Board that in addition to the regular update reports on the 2015-2016 System Priorities and Budget along with the Design of the 2016-2017 System Priorities Budget, Phase Three of the Multi-Year Long Term Accommodations Plan is on schedule to be presented to the April Committee of the Whole meeting and the Facilities Partnership Plan is on schedule to be presented to the May Committee of the Whole.

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:48 p.m. and reconvened at 10:19 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of March 8, 2016.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on February 9, 2016, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on February 9, 2016, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Charbonneau

THAT the March 8, 2016 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:20 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **March 8, 2016.**

Approved on **April 12, 2016.**

Fr. Paul MacNeil
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE NIAGARA CATHOLIC
PARENT INVOLVEMENT COMMITTEE (NCPIC) MEETING
OF NOVEMBER 19, 2015**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 19, 2015 as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

APPROVED MINUTES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING

NOVEMBER 19, 2015

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, November 19, 2015, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland, ON.

6:30 p.m. Catholic Education Congress 2016-2017

John Crocco, Director of Education, Secretary/Treasurer and Krista Wood, Elementary Chaplaincy Leader presented background information on the plan to host a Catholic Education Congress commencing in the Spring of 2016 and concluding in the Spring of 2017.

The Catholic Education Congress is a three tier engagement program supported by the Niagara Catholic Parent Involvement Committee, the Board's Alliance Committee, and the Diocese of St. Catharines.

Note: The Director of Education's designate Lee Ann Forsyth-Sells, Superintendent of Education will preside until the election of the Chair of the Niagara Catholic Parent Involvement Committee

The meeting was called to order at 7:00 p.m. by Superintendent Forsyth-Sells

A. ROUTINE MATTERS

1. Opening Prayer

Opening prayer was led by Superintendent Forsyth-Sells keeping in mind all intentions that were offered.

Welcome

Superintendent Forsyth-Sells welcomed the new and returning members of the Niagara Catholic Parent Involvement Committee and Catholic School Council Chairs/Co-Chairs and thanked them for their support of Catholic education in the Niagara Catholic District School Board.

2. Roll Call

Guests in attendance: John Crocco, Director of Education Secretary/Treasurer, Krista Wood, Elementary Chaplaincy Leader and Catholic School Councils Chairs and Co-Chairs.

Parent Members	Affiliations	Present	Excused	Absent
Jennifer Pellegrini	Fort Erie/Port Colborne/Wainfleet	√		
Kristina Kym Raso	Fort Erie/Port Colborne/Wainfleet		√	
Shonna Daly	Grimsby/Lincoln/West Lincoln/Pelham	√		
Rebecca Monte	Grimsby/Lincoln/West Lincoln/Pelham	√		
Kim Hedden	Merritton/Thorold	√		

Heather McCluckie	Merritton/Thorold		√	
Alexandra Attree	Niagara Falls/Niagara-on-the-Lake	√		
Gregg Kirchofer	Niagara Falls/Niagara-on-the-Lake		√	
Mary Mannella-Byers	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√		
Marion Battersby	St. Catharines	√		
Lisa Finley	St. Catharines	√		
Kate Hingston	St. Catharines	√		
Julie Wiley-Pol	St. Catharines		√	
Agnes Dim	Welland	√		
Carrie Vernelli	Welland	√		
Leone Strilec	Development and Peace	√		
Heather Pyke	OAPCE	√		
Shelley Gilbert	Society of St. Vincent de Paul	√		
Anna Racine	SEAC Representative	√		
Fr. Peter Rowe	Bishop/Diocesan Representative		√	
Carter Cake	Secondary Student Senate Representative			√
Trustees				
Kathy Burtnik	Trustee	√		
Dino Sicoli	Vice-Chair of the Board	√		

The following staff was in attendance:

Superintendent Forsyth-Sells, Glenn Gifford, Secondary Principal, Josie Rocca, Support Staff Representative and Yvonne Anderson, Recording Secretary.

Regrets sent: Theo Dagenais, Agnes Dim, Gregg Kirchofer, Fr. Peter Rowe, Julie Wiley-Pol and Heather McCluckie

3. Approval of the Agenda

Moved by: Shonna Daly

Seconded by: Carrie Vernelli

THAT the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of November 19, 2015 as amended.

CARRIED

4. Terms of Office

Superintendent Forsyth-Sells presented information about the NCPIC membership terms of office. Members discussed the terms of office and the terms of office were determined by consensus.

Terms of Office Parent Members			
Name	Geographical Area	Terms of Office	
		One (1) year term	Two (2) year term
Jennifer Pellegrini	Fort Erie/Port Colborne/Wainfleet	√	
Kristina Kym Raso	Fort Erie/Port Colborne/Wainfleet		√
Shonna Daly	Grimsby/Lincoln/West Lincoln/Pelham		√
Rebecca Monte	Grimsby/Lincoln/West Lincoln/Pelham	√	
Kim Hedden	Merritton/Thorold	Second year of a two year term	
Heather McCluckie	Merritton/Thorold		√
Alexandra Attree	Niagara Falls/Niagara-on-the-Lake		
Gregg Kirchofer	Niagara Falls/Niagara-on-the-Lake	Second year of a two year term	
Mary Mannella-Byers	Niagara Falls/Niagara-on-the-Lake		√
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	Second year of a two year term	
Marion Battersby	St. Catharines		√
Lisa Finley	St. Catharines	Second year of a two year term	
Kate Hingston	St. Catharines	Second year of a two year term	
Julie Wiley-Pol	St. Catharines		√
Agnes Dim	Welland		√
Carrie Vernelli	Welland	Second year of a two year term	

5. Election of Chair

Superintendent Forsyth-Sells called for nominations for the position of Chair.

Moved by: Alexandria Attree

Seconded by: Rebecca Monte

THAT Shonna Daly, be nominated for the position of Chair of the Niagara Catholic Parent Involvement Committee.

Superintendent Forsyth-Sells asked Shonna Daly if she wished to stand for the position of Chair of the Niagara Catholic Parent Involvement Committee. Shonna Daly accepted the nomination.

Superintendent Forsyth-Sells asked if there were any more nominations. There were no further nominations forthcoming.

Shonna Daly was appointed as the Chair of the Niagara Catholic Parent Involvement Committee.

Superintendent Forsyth-Sells turned over the Chairship of the Niagara Catholic Parent Involvement Committee meeting to Chair Daly.

6. Chair's Remarks

Chair Daly, thanked the parent members for placing their trust and confidence in her as the 2015-2017 Chair of the Niagara Catholic Parent Involvement Committee. Chair Daly, is looking forward to her two (2) year term further promoting parent engagement in the Board.

7. Election of the Niagara Catholic Ontario Association for Parents in Catholic Education (OAPCE) Regional Director

Superintendent Forsyth-Sells called for nominations for the position of the Niagara Catholic OAPCE Regional Director.

Moved by: Chair Daly

Seconded by: Kim Hedden

THAT Heather Pyke be nominated for the position of the Niagara Catholic OAPCE Regional Director.

Superintendent Forsyth-Sells asked Heather if she wished to stand for the position the Niagara Catholic OAPCE Regional Director. Heather Pyke accepted the nomination.

Superintendent Forsyth-Sells asked if there were any more nominations. There were no further nominations forthcoming.

Heather Pyke was appointed the Niagara Catholic OAPCE Regional Director.

8. Niagara Catholic OAPCE Regional Director's Remarks

Heather Pyke thanked the parent members and looks forward to continuing her involvement with OAPCE.

9. Commissioning of the Niagara Catholic Parent Involvement Committee

Krista Wood, Niagara Catholic Elementary School Chaplaincy Leader presided over the commissioning ceremony of the Niagara Catholic Parent Involvement Committee and the Catholic School Council Chairs and Co-Chairs as they publicly acclaimed their commitment to promote the Mission of Catholic education and the Mission, Vision and Values of the Niagara Catholic District School Board.

10. Declaration of Conflict of Interest

Mary Mannella-Byers, Lisa Finley and Jennifer Pellegrini informed the NCPIC members that they are employees of the Board.

11. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of September 17, 2015

Moved by: Kim Hedden

Seconded by: Shelley Gilbert

THAT the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of September 17, 2015 as presented.

CARRIED

B. PRESENTATIONS

1. **World Meeting of Families Philadelphia 2015-Alexandria Attree and Shonna Daly**

Alexandria Attree and Chair Daly thanked the NCPIC for the opportunity to attend the World Meeting of Families in Philadelphia and provided a brief summary of their experience and the everlasting impact the event will have on their lives.

2. **23rd Annual Hamilton Wentworth Catholic District School Board Parent Conference.**

Carrie Vernelli, Shonna Daly and Rebecca Monte represented the NCPIC at the 23rd annual Hamilton Wentworth Catholic District School Board Parent Conference. Mass was celebrated by Bishop Miehm, a workshop presentation given by Social Worker, Gary Drenfeld discussed how to raise awesome children and a Christian meditation workshop led by Sister Ann Marshall taught the beautiful practise of contemplative prayer. Sister Ann demonstrated how to engage in Christian Meditation and how it gives us the opportunity to listen to the message that God sends to our hearts.

C. 2015-2016 NCPIC GOALS

- Chair Daly suggested various activities to better engage parents/guardians in Niagara Catholic:
 - o Catholic School Council Survey/Questionnaire
 - o Achieving as One-to build a consistent effective method of communicating with all of our Catholic School Councils on a regular basis.
 - o Engage parents/guardians with a focus on the Niagara Catholic System Priorities.

D. SUBCOMMITTEE REPORTS

1. **FAITH FORMATION-Josie Rocca**

- Josie introduced the possibility the NCPIC hosting a Faith Day/Teaching Mass for all Catholic School Council Chairs/Co-Chairs and members.

2. **POLICY- Shonna Daly**

The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process.

- Facility Partnerships Policy (800.6)
- Pupil Accommodation Review Policy (701.2)

Feedback is to be submitted to jennifer.pellegrini@ncdsb.com by January 14, 2016

3. **PRO GRANT- 2014-2015**

- Positive feedback has been received by from parents/guardians that were in attendance at Family Games Nights.
- Communication and attendance continues to be a challenge.

Chair Daly will forward an e-mail to request members to sit on the subcommittees. Heather Pyke stated that anyone is welcome to sit on the NCPIC subcommittees; you do not have to be a NCPIC member.

E. REPORT FROM THE DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION

1. Institute for Catholic Education-Pamphlets

Superintendent Forsyth-Sells provided pamphlets developed by the Institute for Catholic Education to support the new Health and Physical Education Curriculum document.

Heather Pyke shared that ICE brings together, works with, and assists organizations that share responsibility for English Catholic education in their efforts to promote and maintain publicly-funded Catholic schools animated by the Gospel and reflecting the tenets of the Catholic faith.

One of ICE's objectives is Curriculum:

- To coordinate the work of Catholic associations and organizations in writing Catholic curriculum within the parameters established by the Ministry of Education.
- To develop material in Religious Education and related areas under the guidance and in the name of the Assembly of Catholic Bishops of Ontario (Ontario Conference of Catholic Bishops).
- To develop foundational documents in Catholic educational practice.

For more information about the Institute for Catholic Education visit the website at iceont.ca.

2. Niagara Catholic System Priority Achievement Report

Director Crocco, provided highlights on the Niagara Catholic System Priority Achievement Report.

3. NCPIC and Catholic School Council PRO Grants 2015-2016

Superintendent Forsyth-Sells shared that Niagara Catholic Parent Involvement Committee (NCPIC), in partnership with the Niagara Catholic Alliance Committee, has received a \$10,000 PRO Grant to support the "*Pray, Love, Learn, a Family's Educational Journey*" project, to host a series of workshops for parents.

Twenty-eight (28) Catholic School Councils in the Niagara Catholic District School Board have received PRO Grants for a total of \$26,330.00.

4. NCPIC Financial Report

A financial statement was provided for information. Funds will once again be allocated to support the Partners in Catholic Education Dinner on May 19, 2016.

F. COMMUNITY REPORTS

1. Development and Peace-Leone Strilec

- The Development and Peace campaign this year was created in response to the plea from Pope Francis to take action and tackle the current ecological crisis and address the inequalities found in this world.
- Tuesday, October 13, 2015 Development and Peace held a workshop for secondary students outlining the 2015 Education and Action Campaign. All eight Niagara Catholic secondary schools are supporting the campaign by making a commitment to take action to help reduce Canada's carbon emissions and by sending post card calling on the Prime Minister to make a commitment for Canada.
- November 13, 2015 two members of the Diocesan Council for Development and Peace made presentations at Denis Morris and Saint Paul Catholic High Schools.
- A Global Climate March will be held on Sunday, November 29, 2015 in Hamilton. People from the Niagara Region are encouraged to participate in the march.
- Saturday, January 30, 2015 is the Development and Peace Share Lent Launch at St. Alfred's Church in St. Catharines

2. Society of St. Vincent de Paul-Shelley Gilbert

- Society of St. Vincent de Paul AGA is Saturday November 21, 2015.
- Josie Rocca is the new President of St. Vincent de Paul conference at St. Mary's in Welland.
- Society of St. Vincent de Paul will be working with the multicultural centre in St. Catharines to support the Syrian refugees.
- Preparation of Christmas hampers for those in needs have begun.

3. Ontario Association Parents in Catholic Education-Heather Pyke

- OAPCE held a meeting for all Regional Director's across the region and a topic of discussion was the importance of the 40 hours of community service as a graduation expectation and the importance of continuing this requirement.
- Planning is underway for the annual OAPCE Conference which will be held on May 6 and 7, 2016 in Toronto. The annual conference brings parents together from across the province to participate in a variety of workshops; celebrate Mass with His Eminence Cardinal Collins and attend the Gala Awards dinner.
- On November 5, 2015 OAPCE was honoured to attend the Annual Cardinal's Dinner held in Toronto. This event draws together religious, political and business leaders, and raises funds for various charities.
- As a group OAPCE is invited to attend various events to represent the voice of Catholic parents across Ontario and support Catholic Education.
- OAPCE is currently in the process of reviewing OAPCE By-Laws, policies and procedures.
- OAPCE has requested permission to post the Niagara Catholic Parent Involvement Committee Videos on the OAPCE website.

MOTION

Moved by: Chair Daly

Seconded by: Kim Hedden

THAT OAPCE be granted permission to post the NCPIC Videos on the OAPCE website.

CARRIED

G. SEAC REPORT-*Anna Racine*

The Special Education Advisory Committee is an advisory committee to the Board and provides recommendations to the Board on special education.

In addition to staff, we have representatives from the following agencies:

- Tourette Syndrome Association
- Down Syndrome Caring Parents
- VOICE for hearing Impaired
- Learning Disabilities
- Community Living
- Pathstones Mental Health

Parents/Guardians are welcome to SEAC meetings which are held on the first Wednesday of the month at 7:00 p.m. at the Catholic Education Centre. Parents/Guardians are encouraged to communicate through the Board or through the links to the SEAC website with the various agencies for any support they require.

Last month SEAC presented to the New Teacher Induction Program for newly hired teachers not only on their very important role as educators of our students with special needs but also to dialogue with them on how we can assist them. The focus of the presentation was on the importance of Inclusion and what it looks like in their classroom and how they can make it even better.

H. BISHOP/DIOCESAN REPORT-*Fr. Peter Rowe*

- Nil Report-regrets sent

I. STUDENT SENATE REPORT-*Carter Cake*

- Nil Report

J. STAFF REPORTS-*Glenn Gifford*

- The Blessing of the Lakeshore Catholic High School addition was well attended and positive feedback was received.

K. TRUSTEE REPORTS

Dino Sicoli, Vice-Chair of the Board and Kathy Burtnik, Trustee

- St. Martin Catholic Elementary School has been approved for an expansion through the 2016-2017 budget cycle.
- The 2015-2016 Pilgrimage was successful, students across the Board raised \$170,000.

L. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

M. NEXT MEETING:

Thursday, January 7, 2016 at 7:00 p.m. at the Catholic Education Centre

N. CLOSING PRAYER: Closing Prayer was led by Rebecca Monte.

Q. ADJOURNMENT

Moved by: Shelley Gilbert

Seconded by: Marion Battersby

THAT the November 19, 2015 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

CARRIED

This meeting was adjourned at 8:35 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TITLE: MULTI-YEAR GRASS CUTTING SERVICES TENDER
APPROVAL**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Multi-Year Contracts for Grass Cutting Services to:

Area A	St. Catharines, ON	Steele's Landscaping
Area B	St. Catharines, ON	Steele's Landscaping
Area C	Lincoln, ON	Steele's Landscaping
Area D	Welland, ON	Snips Landscape
Area E	Thorold, ON	Snips Landscape
Area F	Port Colborne, ON	Snips Landscape
Area G	Fort Erie, Ridgeway, ON	Paramount Landscaping
Area H	Niagara Falls, ON – North	HS&M Landscape
Area I	Niagara Falls, ON – South	Paramount Landscaping

Grass cutting per occurrence	\$10,273.56
------------------------------	-------------

Prepared by: Scott Whitwell, Controller of Facilities Services
Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Scott Whitwell, Controller of Facilities Services
Giancarlo Vetrone, Superintendent of Business and Financial Services

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 29, 2016



**REPORT TO THE BOARD
MARCH 29, 2016**

MULTI-YEAR GRASS CUTTING SERVICES TENDER APPROVAL

BACKGROUND INFORMATION

The Board approved Niagara Catholic System Priorities and Budget for 2015-2016 included a provision for a multi-year grass cutting services contract.

As per tender number #T15-002 the companies are as follows:

Area A	St. Catharines, ON	Steele's Landscaping
Area B	St. Catharines, ON	Steele's Landscaping
Area C	Lincoln, ON	Steele's Landscaping
Area D	Welland, ON	Snips Landscape
Area E	Thorold, ON	Snips Landscape
Area F	Port Colborne, ON	Snips Landscape
Area G	Fort Erie, Ridgeway, ON	Paramount Landscaping
Area H	Niagara Falls, ON – North	HS&M Landscape
Area I	Niagara Falls, ON – South	Paramount Landscaping

Grass cutting price quote per occurrence are as follows:

Grass cutting per occurrence	\$10,273.56
------------------------------	-------------

The grass cutting per occurrence price quote is an increase of 17.8% from our previous contracts.

In compliance with the Board's Purchasing/Supply Chain Management Policy, the multi-year contract will have a total value of greater than \$500,000. With the total value of the purchase at approximately \$1,000,000, the Board of Trustees is required to formally approve the five year grass cutting services tender, as recommended and approved by the Superintendent of Business & Financial Services and the Director of Education.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Multi-Year Contracts for Grass Cutting Services to:

Area A	St. Catharines, ON	Steele's Landscaping
Area B	St. Catharines, ON	Steele's Landscaping
Area C	Lincoln, ON	Steele's Landscaping
Area D	Welland, ON	Snips Landscape
Area E	Thorold, ON	Snips Landscape
Area F	Port Colborne, ON	Snips Landscape
Area G	Fort Erie, Ridgeway, ON	Paramount Landscaping
Area H	Niagara Falls, ON – North	HS&M Landscape
Area I	Niagara Falls, ON – South	Paramount Landscaping
Grass cutting per occurrence		\$10,273.56

Prepared by: Scott Whitwell, Controller of Facilities Services
Giancarlo Vetrone, Superintendent of Business & Financial Services

Presented by: Scott Whitwell, Controller of Facilities Services
Giancarlo Vetrone, Superintendent of Business & Financial Services

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: March 29, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

TITLE: FINANCIAL REPORT 2015-2016 AS AT FEBRUARY 29, 2016

The Financial Report 2015-2016 as at February 29, 2016 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 29, 2016



REPORT TO THE BOARD MARCH 29, 2016

FINANCIAL REPORT 2015-2016 AS AT FEBRUARY 29, 2016

BACKGROUND INFORMATION

Financial Report 2015-2016 is presented in Appendix A

Also attached;

Appendix B – Financial Report as at February 29, 2016

Appendix C – Salaries and Replacement Report as at February 29, 2016

Appendix D – Average Daily Enrolment Report as at February 29, 2016

The Financial Report 2015-2106 as at February 29, 2016 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 29, 2016



FINANCIAL REPORT

MONTH-END REVIEW

The first six months of operations for Niagara Catholic in 2015-2016 has ended in a projected surplus position for compliance purposes of approximately \$926,832. The contributing factors of this in-year projected surplus is primarily attributed to the planned delays in implementing the remaining 2015-2016 Board approved System Priorities and mild winter season. We continue to monitor our expenditures associated with local negotiations, replacement costs and overhead costs.

COMMITMENT TO YEAR-END

To achieve our commitment for a balanced budget for 2015-2016, Senior Administrative Council and its departments continues to monitor the pressures that have in prior years negatively impacted the financial results of Niagara Catholic.

- Fringe benefit costs associated with health benefit costs.
- The continued monthly costs associated with sick replacement for all staff that requires coverage.
- The legal fees associated with local negotiations, grievances, and arbitrations.
- Aging equipment and infrastructure that could burden the system with emergency repairs and replacement of equipment.

A commitment to divest some of our monthly operating lease costs and transfer resources for end user devices in the classroom will ensure a better future renewal plan for schools. Also, this plan will enhance our technology infrastructure through our commitment to invest in more wireless access for both elementary and secondary schools.

Looking Forward

2016-2017



Niagara Catholic has endorsed the Technology Blueprint as a pathway to earmark funds for 2016-2017 for students and staff.

Commitment to Special Education funding to support students with special needs in the system will continue to exceed Ministry Funding in 2016-2017.

Niagara Catholic will address the pay equity gap and will plan for a compensatory increase for non-union Management staff for September 1, 2016.

Mental health priority for our learners will continue to be a focus for Niagara Catholic.

Niagara Catholic will move the Education Technology Centre to our St. Thomas facility for July 2017.

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
FINANCIAL REPORT
AS AT FEBRUARY 29, 2016

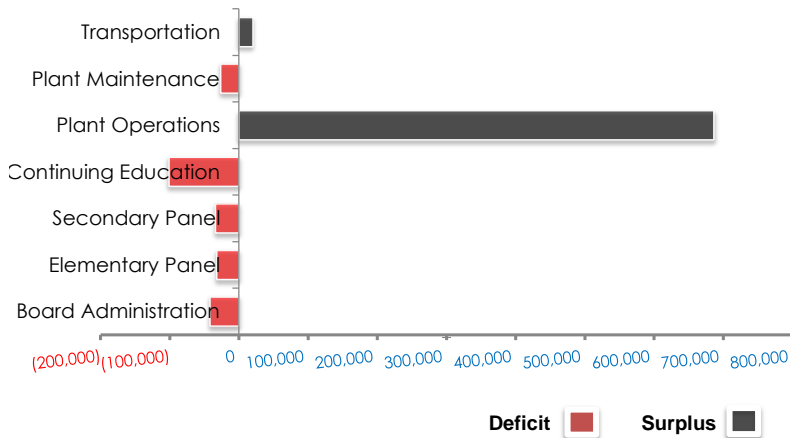


Appendix B

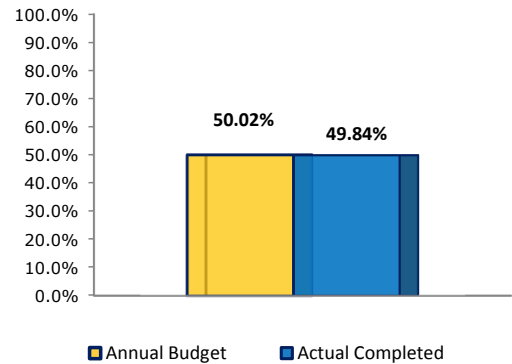
FINANCIAL RESULTS:

	2014-15	-----2015-16-----			2015-16 Forecast	Annual Budget	%
	YTD	Year-to-date					
	Actual	Actual	Budget	Variance			
Revenues	125,151,611	128,781,508	128,448,229	333,279	256,896,458	256,896,458	50.13%
Total Revenue	125,151,611	128,781,508	128,448,229	333,279	256,896,458	256,896,458	50.13%
Expenditures							
Board Administration	4,548,264	3,756,771	3,714,930	(41,841)	7,513,542	7,429,860	50.56%
Elementary Panel	64,865,753	64,666,578	64,634,499	(32,080)	129,333,156	129,268,997	50.02%
Secondary Panel	34,032,287	32,800,000	32,766,062	(33,938)	65,600,000	65,532,124	50.05%
Continuing Education	2,661,590	2,692,302	2,591,280	(101,023)	5,384,604	5,182,559	51.95%
Plant Operations	9,007,495	8,684,165	9,370,754	686,589	18,125,498	18,741,508	46.34%
Plant Maintenance	1,588,995	2,050,000	2,023,620	(26,381)	4,100,000	4,047,239	50.65%
Transportation	4,900,277	4,740,231	4,760,400	20,169	9,480,462	9,520,800	49.79%
Total Operating Expenses	121,604,661	119,390,047	119,861,544	471,497	239,537,262	239,723,087	49.80%
Amortization	5,315,033	5,667,500	5,667,500	0	11,335,000	11,335,000	50.00%
Interest Expenses	125,523	2,061,537	2,061,537	0	4,123,074	4,123,074	50.00%
Other	117,487	117,487	117,487	0	117,487	117,487	100.00%
Adjustments for compliance	0	428,402	428,402	0	856,803	856,803	50.00%
Total Expenditures	127,162,704	127,664,973	128,136,470	471,497	255,969,626	256,155,451	49.84%
Net Surplus/(Deficit) for Compliance	(2,011,093)	1,116,535	311,760		926,832	741,007	

Chart: YTD Variance Per Operating Area



YTD Percentage of Annual Budget Completed



Cost Per Average Daily Enrolment:

	Forecast	Budget	Variance	%
Elementary Panel	\$8,710	\$8,706	(\$4)	0.0%
Secondary Panel	\$9,119	\$9,109	(\$9)	-0.1%
Facilities Services	\$1,008	\$1,034	\$26	2.5%
Board Administration	\$341	\$337	(\$4)	-1.1%

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SALARIES AND REPLACEMENT REPORT
AS AT FEBRUARY 29, 2016

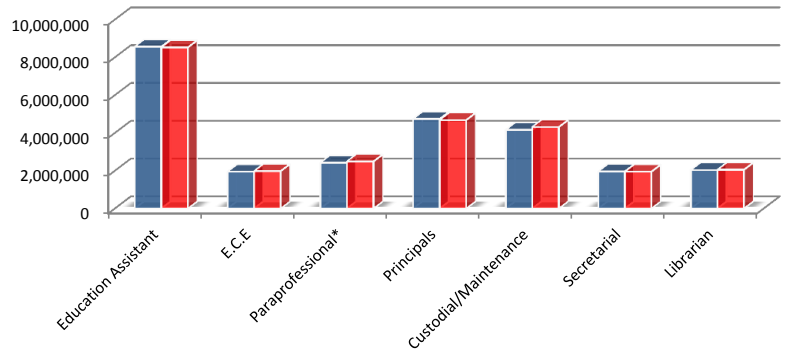
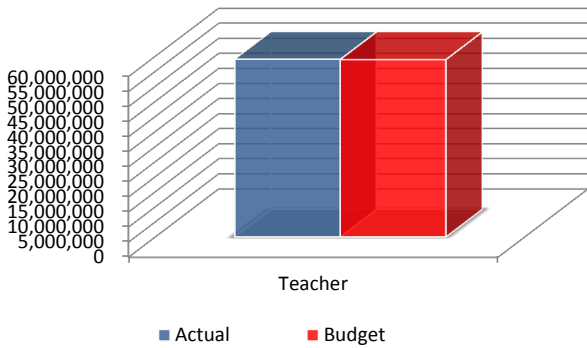


Appendix C

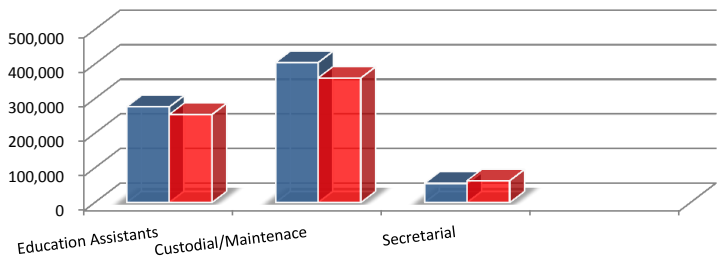
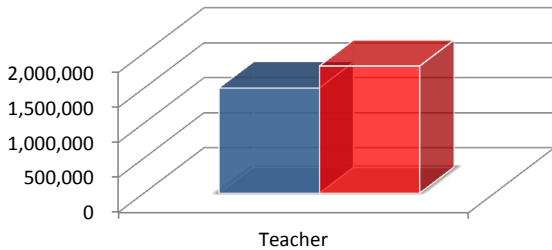
SALARIES & REPLACEMENT RESULTS:

	2014-2015	-----2015-16-----			2015-16 Forecast	Annual Budget
	YTD Actual	Year-to-date		Variance		
		Actual	Budget			
Base Salary Costs						
Teacher	61,092,651	58,938,015	58,821,641	(116,374)	115,826,466	115,903,693
Education Assistant	7,613,516	8,559,087	8,519,597	(39,490)	13,713,910	13,496,571
E.C.E	1,724,381	1,942,297	1,973,633	31,336	3,752,500	3,809,640
Paraprofessional*	2,507,321	2,416,545	2,483,001	66,456	5,321,886	4,966,001
Principals	4,448,651	4,735,135	4,673,755	(61,380)	9,456,426	9,347,510
Custodial/Maintenance	4,285,611	4,156,584	4,304,228	147,644	8,587,126	8,608,455
Secretarial	1,827,321	1,955,165	1,940,513	(14,652)	3,206,795	3,234,189
Librarian	2,203,351	2,028,165	2,043,517	15,352	3,835,349	3,405,861
Total Salaries	85,702,803	84,730,993	84,759,884	28,891	163,700,458	162,771,920
Replacement Costs						
Teacher	1,896,512	1,502,985	1,814,739	311,754	3,342,907	3,629,477
Education Assistants	189,521	276,330	253,854	(22,476)	423,090	423,090
Custodial/Maintenance	352,387	404,506	359,625	(44,881)	719,250	719,250
Secretarial	44,581	54,932	62,851	7,919	104,752	104,752
Total Replacement	2,483,001	2,238,753	2,491,069	252,316	4,589,999	4,876,569

* Paraprofessional - speech and Language, social workers, CYW, chaplains



Replacement Costs



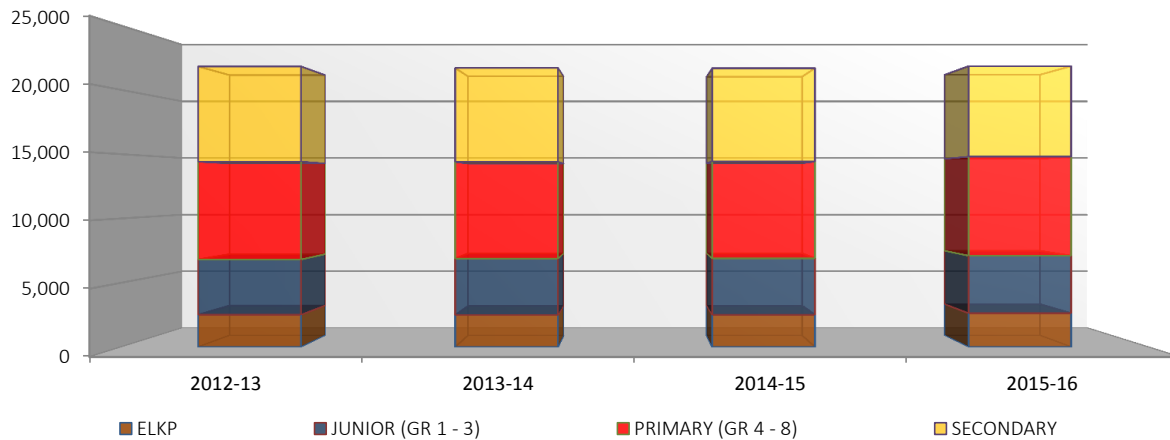
NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
 AVERAGE DAILY ENROLMENT REPORT
 AS AT FEBRUARY 29, 2016



Appendix D

AVERAGE DAILY ENROLMENT (A.D.E)

	2014-15 ACTUAL	2015-16 TARGET	VARIANCE	ACTUAL CLASS SIZE	ACTUAL RATIO
ELKP	2,640	2,642	2	102	25.9
JUNIOR (GR 1 - 3)	4,537	4,461	(76)	238	19.1
PRIMARY (GR 4 - 8)	7,671	7,708	37	314	24.4
ELEMENTARY	14,848	14,811	(37)	654	22.7
SECONDARY	7,194	7,204	10	-	22.0
TOTAL A.D.E	22,042	22,015	(27)	-	-



The Niagara Catholic District School Board continues to monitor our demographics in the Niagara Region to understand our potential enrolment figures for the coming years. Currently, our average daily enrolment (A.D.E) as at October 31, 2015 has decreased slightly from the actual A.D.E in fiscal 2014-15.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – MARCH 8, 2016**



March 8, 2016

Niagara Catholic Students Speak Out



From left are students Alexander Nagy, Eilika Greaves, Mackenzie Littler, Faydra Altoft, Brianna Roussel, Rachel McGarr, Cora House and Milaina Wong; this year's top public speakers in Niagara Catholic's annual Speak Out! Public Speaking Competition. Stephanie Madden was unable to attend the Speak Out! Showcase, and presented by video.

For the past several months, Grade 7 and 8 students in our Catholic elementary schools have been involved in researching, writing and presented speeches to their families, peers and teachers.

Students were selected at the classroom level to present at school events, and students selected at the school level represented their schools at district events, which took place in late February and early March.

From these very talented young people, judges had the challenging task of selecting first and second place winners, and Catholic Messenger Award recipients. These students were invited to present their speeches at the Speak Out! Showcase, immediately before the March 8 Committee of the Whole Meeting.

This year's presenters were:

First Place

Milaina Wong, Mother Teresa Catholic Elementary School
Cultural Diversity

Brianna Roussel, St. Mary Catholic Elementary School, Niagara Falls
Fear

Cora House, Our Lady of Victory Catholic Elementary School
Celebrate Today

Second Place

Mackenzie Littler, Our Lady of Fatima Catholic Elementary School, Grimsby
Greek Mythology

Rachel McGarr, Cardinal Newman Catholic Elementary School
Dr. Seuss

Faydra Altoft, St. Mary Catholic Elementary School, Welland
Beauty Standards

Catholic Messenger

Ellika Graves, St. Denis Catholic Elementary School
Paying it Forward

Stephanie Madden, Father Hennepin Catholic Elementary School
Attitude Adjusting, Positive Change

Alexander Nagy, Holy Name Catholic Elementary School
Welcoming Syrian Refugees to Canada

English as a Second Language Delivery Model

Niagara Catholic has redesigned the way in which English as a Second Language (ESL) is being taught to newcomers to our communities.

In the past, ESL students would be removed from their classroom to receive one-on-one instruction from a qualified ESL teacher. Beginning in September 2015, ESL instruction has been redesigned to focus on our inclusiveness model, and is supported by collaboration from all stakeholders who take an active role of our English Language Learners (ELLs). Niagara Catholic is building Professional Catholic Learning Communities where ESL specialists, classroom teachers, educational resource teachers (ERTs) and administrators work together to provide the differentiated instruction that ELLs need and deserve.

Learn more about Niagara Catholic's new ESL Delivery Model in our schools in the [March 8, 2016 Committee of the Whole Agenda](#).

Phase Two of Long-Term Accommodation Planning



In March 2015, the Ministry of Education issued guidelines to school boards in Ontario, to support their efforts to effectively manage and the capital assets of school boards – our schools.

The Pupil Accommodation Review (PAR) Guidelines attempt to streamline and clarify the process school boards follow in order to close underutilized schools. The Community Planning and Partnership Guidelines were

introduced to ensure that school boards regularly consult with community agencies to facilitate partnerships in underutilized schools.

Niagara Catholic's Pupil Accommodation Review Policy (701.2) and Community Planning and Partnerships Policy (800.6) were approved at the January 26, 2016, Board Meeting. These revised policies reflect the spirit of the new Ministry guidelines, and comply with their respective requirements.

During the February 9 Committee of the Whole Meeting, Trustees received a report from Superintendent of Education Ted Farrell, Controller of Facilities Services Scott Whitwell and Manager of Facilities Services Kathy Levinski, which outlines the Board's recent actions in long-term accommodation planning. This report is available as part of the [February 9, 2016 Committee of the Whole Agenda](#).

During the March 8 Committee of the Whole Meeting, Trustees received a report from Superintendent of Education Ted Farrell, Controller of Facilities Services Scott Whitwell and Manager of Facilities Services Kathy Levinski, which explores Phase Two of Niagara Catholic's Long-Term Accommodations Planning. This report provides enrolment data for individual schools and consolidated data for each Family of Schools and each of the lower-tier municipalities within the Region of Niagara. Details are available in the [March 8, 2016 Committee of the Whole Agenda](#).

Phase Three of the Long-Term Accommodations Plan will be introduced at the April 12, 2016 Committee of the Whole Meeting.

2016 Bishop's Gala

Tickets to the 2016 Bishop's Gala are still available. Order yours [online](#) or call Sherry Morena at ext. 213 by March 26.

Catch Up With Our Good News!

If you haven't checked out our [Good News](#) section in a while, be sure to take a look at some of the great stories we've had to share in December, including some pretty impressive musical performances by our students.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – APRIL 2016**



APRIL 2016



Sun	Mon	Tue	Wed	Thu	Fri 1 Bishop's Gala	Sat 2
3	4	5	6 SEAC Meeting	7	8	9
10	11 Volunteer Appreciation Breakfast	12 SAL Meeting CW Meeting	13	14	15	16
17	18	19	20	21	22 Earth Day	23
24	25	26 Policy Committee Meeting Board Meeting	27	28	29	30

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCSTA CHANGE IN GROUPINGS FOR REGIONAL
MEETINGS**

TO: Chairpersons & Directors of Education
CC: OCSTA Directors & Staff
Board Secretaries & Administrative Assistants

FROM: Sharon McMillan, Director of Communications

OCSTA's Regional Meetings have become one of the most valuable opportunities for our members to discuss and address key issues and opportunities in Catholic education. OCSTA's Conference Committee recently examined the size and structure of the Catholic school board groups within each Regional Meeting and determined that minor adjustments could be made to allow for a more even distribution of members per meeting. To achieve that outcome the regional meetings will be adjusted as follows:

- Brant Haldimand-Norfolk members will attend the **Central** meeting.
- Durham and Simcoe Muskoka members will attend the **East** meeting.
- North East and North West members will be combined into one group for the **North** meeting.

The chart below reflects the revised groupings.

If you have any questions about these changes please contact Sharon McMillan, smcmillan@ocsta.on.ca.

Region	Boards and Region Numbers
Central	Brant Haldimand Norfolk (4/11), Dufferin-Peel (7), Halton (11), Hamilton-Wentworth (11), Niagara (11), Toronto (6), York (8)
East	Algonquin and Lakeshore (10), Durham (9), Eastern Ontario (10), Ottawa (12), Peterborough Victoria Northumberland & Clarington (9), Renfrew (10), Simcoe Muskoka (9)
West	Bruce-Grey (4), Huron-Perth (4), London (5), St. Clair (5), Waterloo (4), Wellington (4), Windsor/Essex (5)
North	Huron-Superior (1), Kenora (2), Nipissing-Parry Sound (1), Northeastern (1), Northwest (2), Sudbury (1) Superior North (2), Thunder Bay (2)

Jane Ponte | Executive Assistant | Ontario Catholic School Trustees' Association | 1804-20 Eglinton Ave W, Box 2064, Toronto, ON M4R 1K8 | t 416-932-9460 ext. 223

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MARCH 29, 2016**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCSTA SPRING REGIONAL MEETING QUESTIONS**



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Kathy Burtnik, *President*
Bob Schreader, *Vice President*
Nick Milanetti, *Executive Director*

March 15, 2016

TO: Chairs, Vice Chairs and Directors of Education
- All Catholic District School Boards

FROM: Sharon McMillan, Director of Communications

SUBJECT: OCSTA Spring Regional Meeting Questions

In response to requests from trustees, OCSTA's Spring Regional Meetings will incorporate locally driven discussion questions into each of the 1.5 hour Regional Meeting sessions. To facilitate this, CDSB Chairs are asked to discuss with their respective boards, the top two questions or issues that are considered current priorities.

Once those questions or issues have been identified, we kindly ask that they be forwarded to OCSTA – attention Ashlee Cabral (acabral@ocsta.on.ca) – no later than **Friday, April 15, 2016**.

OCSTA's Spring Regional Meetings will once again be held as part of the AGM & Conference. These concurrent sessions are scheduled to take place on Friday, April 29, 2016 from 2:00 – 3:30 p.m. at the Blue Mountain Resort.

Your assistance in this matter is greatly appreciated.