



MINUTES OF THE BOARD MEETING

TUESDAY, NOVEMBER 26, 2013

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, November 26, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera.

2. Roll Call

Chairperson Burtnik noted that all Trustees and Student Trustees were in attendance.

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

CARRIED

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Dallas McMahon	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Linda Marconi**, Recording Secretary

3. Approval of the Agenda

Moved by Trustee Nieuwesteeg
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of November 26, 2013, as presented.

CARRIED

4. Disclosure of Interest

Nil

5. Approval of Minutes of the Board Meetings

5.1 October 22, 2013

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 22, 2013, as presented.

CARRIED

5.2 November 12, 2013

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of November 12, 2013, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Kevin Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Enrico Schirru, Principal of St. Kevin Catholic Elementary School.

Principal Schirru, with the assistance of students and staff showcased St. Kevin Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Schirru, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of November 12, 2013 and Consideration of Recommendations

Moved by Trustee O'Leary
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of November 12, 2013, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of November 12, 2013.

2.1 Approval of Policies

2.1.1 Acceleration Retention Policy Elementary (400.5)

Moved by Trustee Burkholder
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Acceleration Retention Policy Elementary (400.5), as presented.

CARRIED

2.1.2 Employee Leaves of Absence Policy (201.1)

Moved by Trustee Burkholder
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Employee Leaves of Absence Policy (201.1), as presented.

CARRIED

2.1.3 Opening or Closing Exercises Policy - Safe Schools (302.6.1)

Moved by Trustee Burkholder
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Opening or Closing Exercises Policy - Safe Schools (302.6.1), as presented.

CARRIED

2.1.4 Employee Workplace Harassment Policy (201.7)

Moved by Trustee Burkholder
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Employee Workplace Harassment Policy (201.7)

CARRIED

2.1.5 Employee Workplace Violence Policy (201.11)

Moved by Trustee Burkholder
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Employee Workplace Violence Policy (201.11), as presented.

CARRIED

2.1.6 Occupational Health & Safety Policy (201.6)

Moved by Trustee Burkholder

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Occupational Health & Safety Policy (201.6), as presented.

CARRIED

3. Approved Minutes of Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of May 9, 2013,

Moved by Trustee Niewesteeeg

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of May 9, 2013, as presented for information.

CARRIED

4. Approved Minutes of the Special Education Advisory Committee Meeting of October 2, 2013

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of October 2, 2013, as presented for information.

CARRIED

5. VOICE Representation for Hearing Impaired Children

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the change in representation for VOICE for Hearing Impaired Children to the Special Education Advisory Committee, Alternate Representative: Carol Baldinelli.

CARRIED

6. Random Act of Kindness Day – Oatmeal Day 2013

John Crocco, Director of Education, introduced Kathy Levinski, Manager of Facilities Services, and Deborah Ogilvie, Community Outreach Coordinator, who presented the Random Act of Kindness Day – Oatmeal Day 2013 report.

Ms. Levinski and Ms. Ogilvie provide highlights of the Random Act of Kindness Oatmeal Day 2013 during which students and staff of Niagara Catholic raised \$35,900. This amount is sufficient funding to provide meals for an entire year to more than 3,000 students.

7. Facility Options Report for St. Nicholas Catholic Elementary School

Scott Whitwell, Controller of Facilities Services, presented the Facility Options Report for St. Nicholas Catholic Elementary School, which highlighted the various meetings which have been held regarding partnerships and a new site for St. Nicholas Catholic Elementary School.

Trustees will be kept informed of the progress of meetings and the Capital Priority submission to the Ministry of Education.

8. Financial Reports

8.1 Monthly Banking Transactions

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of October 2013, as presented for information.

CARRIED

8.2 Statement of Revenue & Expenditures

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at October 31, 2013, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Chair Burtnik presented the following correspondence for Trustees' information:

- 1.1 Jill Mowser, President Mary's Meals Canada
- 1.2 Daniel Adams, Head of Fundraising, Mary's Meals Scotland
- 1.3 Canadian Catholic School Trustees' Association Charitable Foundation
- 1.4 Ontario College of Teachers

2. Report on Trustee Conferences Attended

Student Trustees Atallah and MacMahon reported on the OSTA-AECO Fall AGM Conference on November 14-17, 2013 in Toronto.

3. General Discussion to Plan for Future Action

Nil Report

4. Trustee Information

4.1 Spotlight on Niagara Catholic – November 12, 2013

Director Crocco highlighted the Spotlight on Niagara Catholic – November 12, 2013 issue for Trustees' information.

4.2 Calendar of Events – December 2013

Director Crocco presented the Calendar of Events – December 2013 for Trustees' information.

4.3 Annual Administrators, Trustees and Priests Faith Formation – December 12, 2013

Director Crocco reminded Trustees of the Annual Administrators, Trustees and Priests Faith Formation being held on December 12, 2013.

Trustees were asked to confirm their attendance with Linda Marconi, Executive Assistant.

4.4 Bishop's Gala 2014 – April 12, 2014

Director Crocco presented the notice regarding the Bishop's Gala scheduled for Saturday, April 12, 2014 at Club Roma in St. Catharines.

4.5 Distinguished Niagara Catholic Alumni Award 2014

Director Crocco presented the notice regarding the Distinguished Niagara Catholic Alumni Award 2014 and invited nomination submissions from Trustees.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Burkholder

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:25 p.m. and reconvened at 9:15 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of November 26, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Niewesteeeg

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of October 22, 2013, as presented.

CARRIED (Item F1)

Moved by Trustee Niewesteeeg

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of November 12, 2013, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of October 22, 2013, as presented.

CARRIED (Item F4)

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of November 12, 2013, as presented.

CARRIED (Item F5)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the November 26, 2013 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:25 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **November 26, 2013**.

Approved on the **December 17, 2013**.

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer