



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

*AGENDA AND MATERIAL*

## COMMITTEE OF THE WHOLE MEETING

**TUESDAY, JANUARY 15, 2013  
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



### **A. ROUTINE MATTERS**

1. Opening Prayers – Trustee Burkholder -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of December 4, 2012 A5

### **B. PRESENTATIONS**

1. Norah Morgan Memorial Award B1

### **C. COMMITTEE AND STAFF REPORTS**

1. French Immersion In Niagara Catholic Schools - September 2013 C1
2. Access, Engagement and Student Learning Using Digital Textbooks in Niagara Catholic C2
3. Staff Development Department Professional Development Opportunities - 2013 C3
4. Monthly Updates  
4.1 Capital Projects Update C4.1  
4.2 Student Senate Update -  
4.3 Senior Staff Good News Update -

### **D. INFORMATION**

1. Trustee Information  
1.1 Spotlight on Niagara Catholic – December 18, 2012 D1.1  
1.2 Calendar of Events – January 2013 D1.2  
1.3 3<sup>rd</sup> Annual Niagara Catholic Baby Celebration – January 16, 2013 -  
1.4 OCSTA Professional Development Seminar – January 17 – 19, 2013 -  
1.5 BEC Annual Partners Breakfast – February 8, 2013 -

### **E. OTHER BUSINESS**

1. General Discussion to Plan for Future Action -

### **F. BUSINESS IN CAMERA**

### **G. REPORT ON THE IN CAMERA SESSION**

### **H. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 15, 2013**

*PUBLIC SESSION*

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING OF DECEMBER 4, 2012**

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**RECOMMENDATION**

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 4, 2012, as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, DECEMBER 4, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 4, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:40 p.m. by Vice-Chairperson Charbonneau.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee O'Leary

2. Roll Call

Vice-Chairperson Charbonneau noted that all Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary /Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 4, 2012, as presented.

**CARRIED**

**4. Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C5.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

Disclosures of Interest were declared by Trustee O'Leary with Item F4.1 of the In Camera Agenda. This trustee has family members who are teachers, or employees of the Board. He left the meeting during discussion of this item.

**5. Minutes of the Committee of the Whole Meeting of November 13, 2012**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 13, 2012, as amended - Item 4.2.2 change June 2014 to June 2015 in the recommendation to read:

***THAT** the Elementary Standardized Dress Code Policy – Safe Schools, be reviewed no later than June 2015.*

**CARRIED**

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

**1. Policy Committee**

**1.1 Unapproved Minutes**

**Policy Committee Meeting – November 27, 2012**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of November 27, 2012, as presented.

**CARRIED**

## **1.2 Approval of Policies**

### **1.2.1 Niagara Catholic Education Award of Distinction Policy (#100.7)**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Education Award of Distinction Policy (#100.7), as presented.

**CARRIED**

### **1.2.2 Student Parenting Policy (#302.5)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Parenting Policy (#302.5), as presented.

**CARRIED**

### **1.2.3 Accessibility Standards Policy (new) (Interim)**

Trustees recommended that the Student Transportation Policy (500.2) be listed under References on the Policy Statement.

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Accessibility Standards Policy (*new*) (*Interim*), as amended to include Student Transportation Policy (500.2) under References on the Policy Statement.

**CARRIED**

## **1.3 Policy Schedule**

Director Crocco presented the Policy Schedule.

## **1.4 Policy Update**

Director Crocco presented the Policy Update.

## **2. Niagara Catholic Learning Management System – Teacher/Student Communication Demonstration**

Mario Ciccarelli, Superintendent of Education, welcomed Mark Di Tomasso, e-Learning Consultant, Anna Perrotta and Ryan Sauriol, Grade 7 & 8 Student Success Literacy & Numeracy Technology Education Coaches, who presented the report on the new and enhanced Niagara Catholic Learning Management System (LMS).

Trustees, along with Principals who were in attendance, were provided with a demonstration on how the LMS enhances and supports classroom teaching and interaction with students by delivering online training, teaching and webinars for students.

Trustees asked questions of Superintendent Ciccarelli and asked for an update in April or May 2013.

**3. Mental Health Workers In Schools**

Yolanda Baldasaro, Superintendent of Education, welcomed Colleen Atkinson, Amy Dowd, and David O'Rourke – Special Education Coordinators, who presented the update on Mental Health Workers in Schools which addressed the Niagara Catholic 2012-2013 Enabling Strategies.

Trustees asked questions of Superintendent Baldasaro and the Special Education Coordinators and discussed the report.

**4. Staff Development Department Professional Development Opportunities**

Frank Iannantuono, Superintendent of Education/Human Resources, presented the report on the Staff Development Department Professional Development Opportunities in December and January for information.

**5. Monthly Updates**

**5.1 Capital Projects Progress Report**

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Progress Report.

**5.2 Student Trustees' Update**

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

**5.3 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Forsyth-Sells**

- Lakeshore Catholic High School submitted twenty pieces of student art to the Ontario College of Teachers in Toronto for the Christmas Gallery, which will be on display at the Ontario College of Teachers for the month of December.
- Art work created by eight students from Alexander Kuska Catholic Elementary School have been selected as winning submissions to the "Windows to the World", National Art Competition for the Children's Respiratory Unit at the Herzog Hospital in Jerusalem. Each winner will receive a trophy at the Special Award Presentation Ceremony on Sunday, January 27<sup>th</sup>, 2013, and a place on one of the six posters that will be distributed nationally.

**Superintendent Baldasaro**

- St. Ann Catholic Elementary School in St. Catharines was selected to paint art on the windows at City Hall in St. Catharines.

**Superintendent Lefebvre**

- Preliminary indications are that the number of participating elementary schools for the Holy Childhood Walk has increased this year. The schools are on target to meet or exceed last year's total of approximately \$15,000.00 in school donations.

**Controller of Facilities Services Whitwell**

- St. Andrew Catholic Elementary School received a Conservation Achievement Award for their ECO Club planting team's project of building a Living Willow Dome.

The Willow Dome, which is an outdoor teaching/learning space made from 15 feet willow whips woven into the shape of a dome, will provide shade and shelter that would create an area of retreat and a sense of calm for students.

**D. INFORMATION**

**1. Trustee Information**

**1.1 Spotlight on Niagara Catholic – November 27, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – November 27, 2012 issue for Trustees' information.

**1.2 Calendar of Events – December 2012**

Director Crocco presented information on the Calendar of Events – December 2012.

**1.3 Annual Administrators, Trustees and Priests Faith Formation – December 13, 2012**

Director Crocco presented information on the Annual Administrators, Trustees and Priests Faith Formation being held December 13, 2012 at Club Roma in St. Catharines.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

**1.4 Blessing of Addition and Renovations to Blessed Trinity Catholic Secondary School – December 17th, 2012**

Director Crocco presented information on the Blessing of Addition and Renovations to Blessed Trinity Catholic Secondary School being held on December 17th, 2012.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

**1.5 Additional Information**

Director Crocco provided the following information:

- December Board Meeting will be held December 18, 2102
- A copy of a letter sent home to all families regarding the implementation of the Elementary Standardized Dress Code Policy was provided to all Trustees. A Resource pamphlet in currently being designed for distribution to all families and new registrants in January and February 2013.

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

Director Crocco provided the following information:

- Superintendent Ciccarelli and Controller of Facilities Scott Whitwell continue to work on the Demographic and School Utilization Report for the January Board Meeting.
- Senior Staff continues to wait for information from the Ministry of Education regarding capital funding for St. James, Our Lady of Mount Carmel Catholic Elementary Schools and Lakeshore Catholic High School.
- French Immersion Information Meetings began on Monday, December 3, 2012 and will continue until December 12. An Information Report containing feedback regarding the implementation of French Immersion will be presented at the January Committee of the Whole or Board Meeting.

## **F. BUSINESS IN CAMERA**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:55 p.m. and reconvened at 9:15 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of December 4, 2012.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on November 13, 2012, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on November 13, 2012, as presented.

**CARRIED (Item F3)**



## **H. ADJOURNMENT**

Moved by Trustee Burkholder

**THAT** the December 4, 2012 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 9:15 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 4<sup>th</sup>, 2012.**

Approved on the **18<sup>th</sup>** day of **December 2012.**

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 15, 2013**

***PUBLIC SESSION***

**TOPIC: PRESENTATION/DELEGATION  
NORAH MORGAN MEMORIAL AWARD**

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Prepared by: Mark Lefebvre, Superintendent of Education  
Presented by: Mark Lefebvre, Superintendent of Education  
Jayne Evans, FSL /ESL / Arts Consultant  
Approved by: John Crocco, Director of Education  
Date: January 15, 2013



## PRESENTATION BACKGROUND

Committee of the Whole Meeting  
January 15, 2013

### NORAH MORGAN MEMORIAL AWARD

Carousel Players has recently announced that Paul Lukacs, teacher at St. Philomena Catholic Elementary School, is the 2013 winner of the Norah Morgan Memorial Award. Established by Carousel Players, the award celebrates the contributions and achievements of elementary school teachers who have made a strong contribution to the arts in Niagara region schools.

Mr. Lukacs has shared his expertise and love of the arts in his daily classroom activities by integrating art, dance, drama and music into all curriculum areas.

One of the benefits of the award is that St. Philomena Catholic Elementary will receive a free performance by Carousel Players. The Grade 4-8 students at St. Philomena Catholic will enjoy a performance of *The Forest in my Room* in the spring of 2013.

This is the eighth annual presentation of the award in memory of drama education pioneer Norah Morgan. Previous Niagara Catholic winners of the award include Laurie Crain-Anez (2011), Anneliese Burke (2009) and Barb Hennessy (2007).

The Norah Morgan Memorial Award alternates from year to year between the Niagara Catholic District School Board and the District School Board of Niagara.

Paul Lukacs will attend the January Committee of the Whole Meeting to receive the award from Dr. Debra McLaughlan and Jane Gardner from Carousel Players.

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PREPARED BY: Mark Lefebvre, Superintendent of Education

PRESENTED BY: Mark Lefebvre, Superintendent of Education  
Jayne Evans, FSL /ESL / Arts Consultant

APPROVED BY: John Crocco, Director of Education

DATE: January 15, 2013

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 15, 2013**

*PUBLIC SESSION*

**TOPIC: FRENCH IMMERSION IN NIAGARA CATHOLIC SCHOOLS  
– SEPTEMBER 2013**

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The report on French Immersion in Niagara Catholic Schools  
September 2013 is presented for information.

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Prepared by: Mark Lefebvre, Superintendent of Education  
Presented by: Mark Lefebvre, Superintendent of Education  
Jayne Evans, FSL /ESL/Arts Consultant  
Recommended by: John Crocco, Director of Education  
Date: January 15, 2013



## **REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 15, 2013**

### **FRENCH IMMERSION IN NIAGARA CATHOLIC SCHOOLS SEPTEMBER 2013**

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#### **French Immersion Information Sessions**

Between December 3, 2012 and December 12, 2012, a series of six (6) French Immersion Information Evenings were hosted at the following Niagara Catholic secondary schools for parents and guardians of all Niagara Catholic elementary associate schools:

Denis Morris; Blessed Trinity; Saint Francis; Notre Dame College; Lakeshore Catholic, and Saint Michael Catholic Secondary Schools.

Each session was attended by parents, guardians, students, Board and school administrative and academic staff. These sessions were designed to gauge community interest for a proposed French Immersion Program at identified Niagara Catholic elementary schools that would eventually feed into all eight of our Catholic secondary schools. A presentation was shared with those in attendance followed by an open question and answer session. The frequently asked questions from the information session are available on the Niagara Catholic website and attached to this report (Appendix A).

#### **Parent Interest Survey Results**

A Niagara Catholic French Immersion Interest Survey was made available from Friday, November 23, 2012 to Thursday, December 13, 2012 on our Niagara Catholic website. During this period, 212 individuals completed the survey. The results indicated an overall interest in a proposed Niagara Catholic French Immersion Program across our system. A copy of the survey data is attached in Appendix B.

#### **French Immersion – September 2013**

Based on the data collected through the French Immersion Interest Survey as well as the information gathered during the six (6) community information sessions, Senior Administrative Council has identified the following proposed schools and French Immersion entry points to begin in September, 2013.

- St. Mark Catholic Elementary School for the Blessed Trinity Catholic Family of Schools (Grade 1 and Grade 4 entry)
- Our Lady of Fatima Catholic Elementary School, St. Catharines for the St. Francis and Holy Cross Catholic Family of Schools (ELKP, Grade 1 and Grade 4 entry)
- St. Nicholas Catholic Elementary School for the Denis Morris Catholic Family of Schools (ELKP, Grade 1 and Grade 4 entry)

- St. Thomas More / Our Lady of Mount Carmel Catholic Elementary Schools for the Saint Michael Catholic Family of Schools (Senior Kindergarten, Grade 1 and Grade 4 entry)
- Notre Dame Catholic Elementary School for the Saint Paul Catholic Family of Schools (ELKP, Grade 1 and Grade 4 entry)
- Holy Name Catholic Elementary School for the Notre Dame Catholic Family of Schools (Grade 1 and Grade 4 entry)
- St. Therese Catholic Elementary School for the Lakeshore Catholic Family of Schools (ELKP, Grade 1 and Grade 4 entry)

These schools will follow the Dual-Track model (English and French Immersion class offerings in the same school) considering current surplus space availability. Future population planning projections may necessitate alternate sites for French Immersion expansion based on population migration patterns being realized.

### **Staffing**

Staffing requirements for the initial phase of a French Immersion implementation program will require eighteen (18) qualified French Immersion teachers. New students registering at Niagara Catholic schools and the Board's overall enrollment for the 2013-2014 school year will impact program staffing requirements with the addition of this program area of specialty.

### **Transportation**

The survey results clearly indicate that families do not prefer to transport their children to centrally located French Immersion sites. Therefore, the Board's Transportation Policy will be in effect. Transportation eligibility for French Immersion students is the same as it is for all students throughout Niagara Catholic. Some restrictions do apply to individuals wishing to attend a different site other than the one in their Family of Schools. In all circumstances, the Board's Admission of Students Policy will apply.

### **Open House**

In preparation for the French Immersion Registration process, on January 9<sup>th</sup>, 2013 a letter was sent home to all 21,000 families of elementary students inviting interested students and parents to attend a French Immersion Open House at the proposed Niagara Catholic French Immersion sites on Tuesday, January 22<sup>nd</sup>, 2013 from 5:00 pm until 7:00 pm. An information presentation will be made at 6:00 pm on the Niagara French Immersion Program, entry points and the addition of a French Immersion grade each year through Grade 8 and into subject specific courses in all our Catholic secondary schools. A copy of the parent/guardian letter is attached as Appendix C.

### **Registration**

Registration for French Immersion will take place through an on-line process through the Board website beginning **Wednesday, February 6<sup>th</sup>, 2013**.

Based on registrations, confirmation of registration and the program locations will be provided to families by March 2013, and a follow-up confirmation site visit, in person, will be required.

New students or special requests for admission to the Niagara Catholic French Immersion Program will be required to follow the Board's Admission of Students Policy.

Following the confirmation of interested students in our French Immersion Program for September 2013, school locations, staffing and budget allocation to implement a French Immersion Program will need to be appropriated prior to confirming the French Immersion Program for September 2013.

As we move through the decision and implementation process we will continue to keep the Board informed through future reports.

The report on French Immersion in Niagara Catholic Schools  
September 2013 is presented for information.

PREPARED BY: Mark Lefebvre, Superintendent of Education

PRESENTED BY: Mark Lefebvre, Superintendent of Education  
Jayne Evans, FSL /ESL/Arts Consultant

APPROVED BY: John Crocco, Director of Education

DATE: January 15, 2013



## **FREQUENTLY ASKED FRENCH IMMERSION QUESTION & ANSWERS**

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Question: What is the admission criterion?

Answer: French Immersion is open to all students. Admission is based on the following criterion in numerical order: 1) In the Family of Schools boundary, Catholic; 2) a Niagara Catholic student, out of boundary to the Family of Schools attendance area; 3) In the attendance area, non Catholic

Question: Will there be before and after school day care programs at all French Immersion schools?

Answer: Some of the proposed sites offer before and after school day care. We will survey all remaining sites to determine viability.

Question: Are there any plans to offer a French Immersion program in any other schools?

Answer: For 2013-2014 will be begin at the designated sites to ensure a quality and sustainable program at the proposed sites. Based on annual reviews of the French Immersion Program, additional sites maybe considered.

Question: If parents work closer to another school offering the French Immersion Program, can our children go to that school, even if it is out of their boundary?

Answer: Parents will be asked to follow the Admission of Students Policy for out of boundary applications and are invited to apply.

Question: If we do not speak French at home how will our child succeed in this program? Is it more confusing?

Answer: This program is designed specifically for English Catholic schools. There is no expectation that the children come from any experience in the French language. The program is all based on the Ontario Curriculum and staff will provide ~~the~~ child with supports needed to be successful. Through involvement, support and encouragement, we believe that all students will be successful.

Question: Can we enroll our children at the Grade 4 level rather than the ELKP?

Answer: Yes. Parents have the option of enrolling their child(ren) in one of our two French Immersion entry points of ELKP or Grade 4. All Niagara Catholic students will have had a Core French experience up until Grade 4



Question: I have two children, currently in SK and Grade 3. If I opt to put them in the Niagara Catholic French Immersion program and their current school does not offer French Immersion, would they go to another school?

Answer: Yes, at one of the sites being considered.

Question: If students are currently in an elementary Intensive French Program, when they transition to a Niagara Catholic high school, will the high school have the French Immersion Program in place by then?

Answer: Yes. All Niagara Catholic high schools will implement French Immersion—commencing September, 2017.

Question: What happens if a child decides to pull out of French Immersion?

Answer: They would return to the same grade in their home school.

Question: When is registration for the French Immersion program?

Answer: Registration will take place in February 2013 during the elementary registration for students entering ELKP in September 2013. A letter will be sent home to all elementary families in mid-January with registration details.

Question: How do you select students if there are many registrations?

Answer: As we do for all classes within Niagara Catholic, we will follow the Ministry guidelines for class size. All registrations will be date stamped and depending on the numbers, we may implement a waiting list.

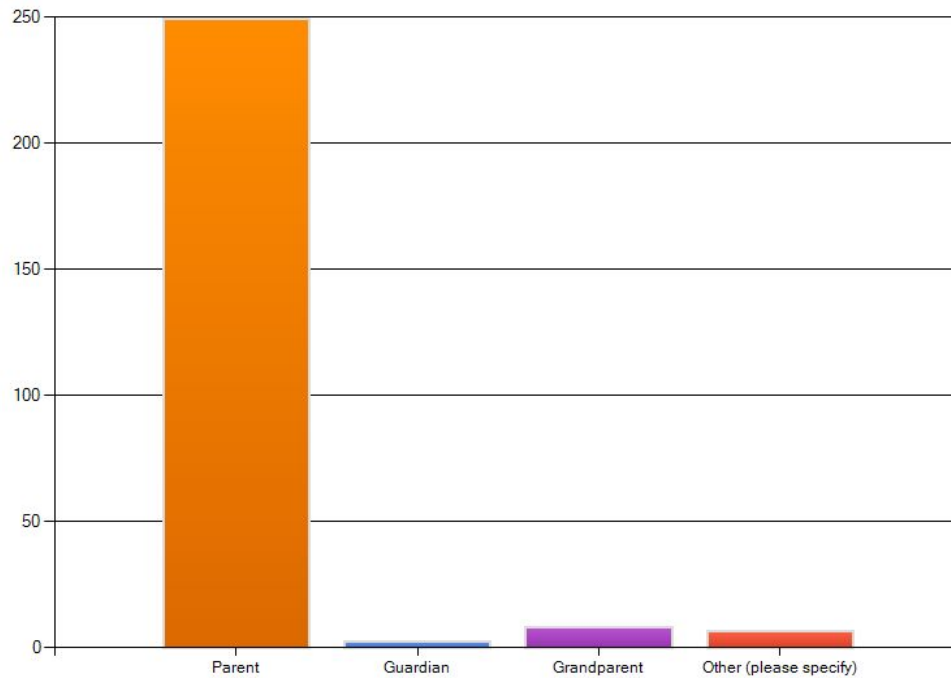
Question: What makes the Niagara Catholic District School Board French Immersion Program different?

Answer: Niagara Catholic provides a learning environment that integrates knowledge, experiences, religious instruction, gospel values and spiritual formation into all aspects of the Ontario curriculum. Our talented teachers teach a faith-based Catholic Curriculum within a safe, inclusive and caring environment where all students have the opportunity to reach their full potential. Based on decades of delivering a Grade 1 to 12 Core French Program, of which Grade 1 to 3 is unique to Niagara Catholic, our background in French instruction will enhance and enrich the French Immersion program for all students.

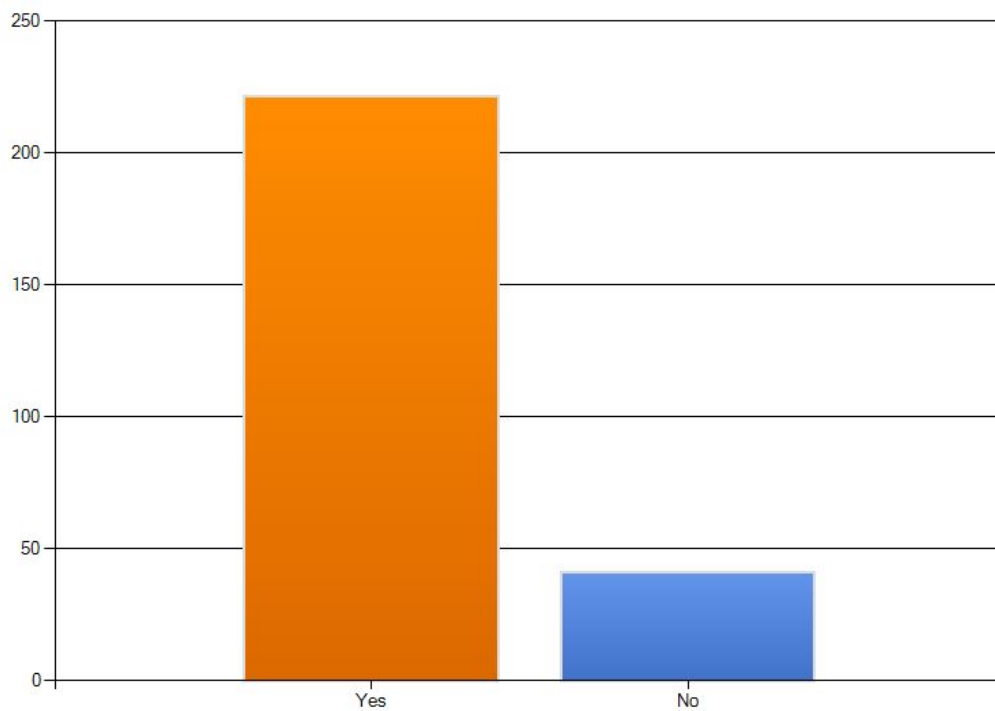
**Niagara Catholic District School Board  
French Immersion Interest Survey Results  
November 14 – December 13, 2012**

**Appendix B**

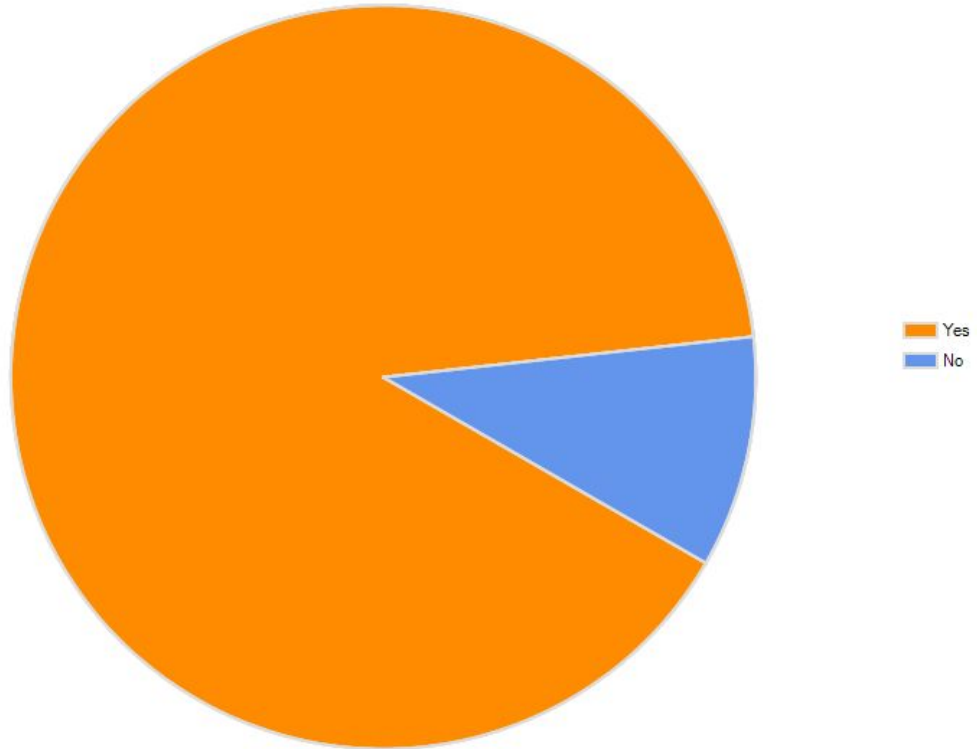
Please indicate which group best describes you as a respondent to this survey



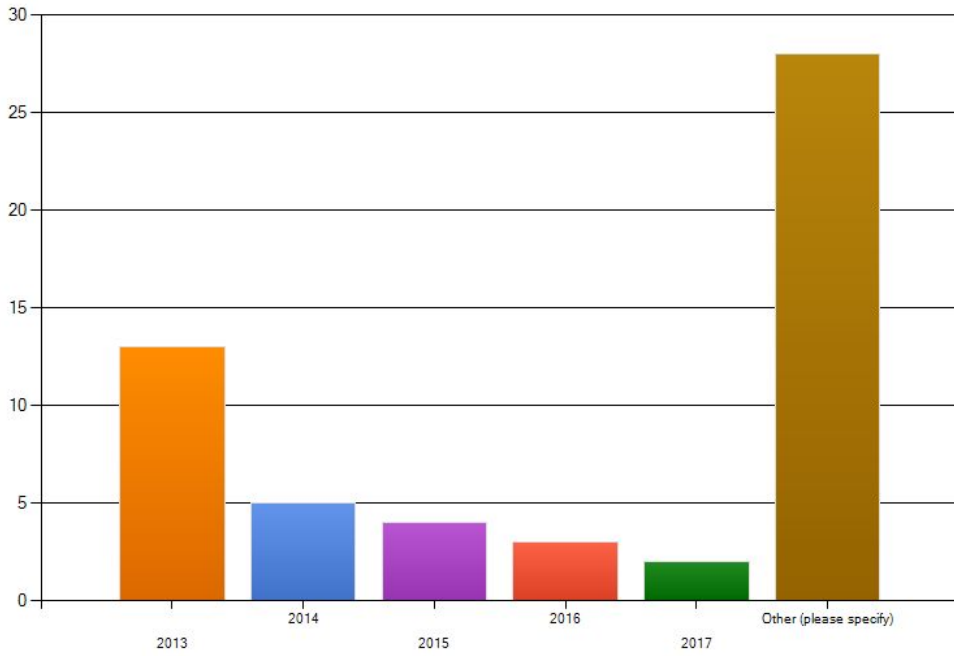
Do you have any children between the ages of 2 and 9?



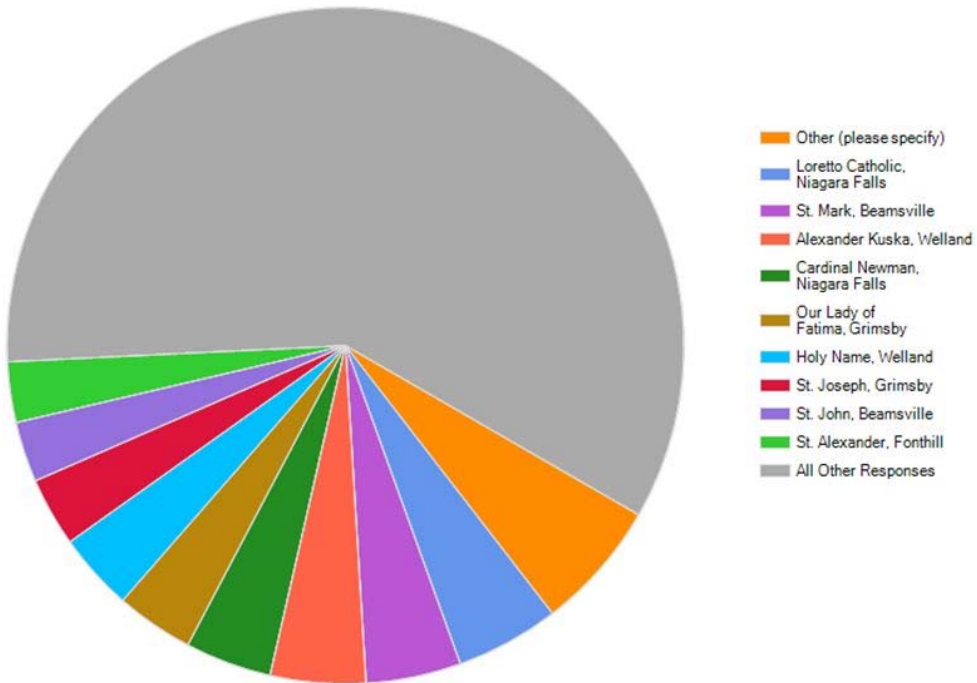
Do you have a child/children currently enrolled at a Niagara Catholic school?



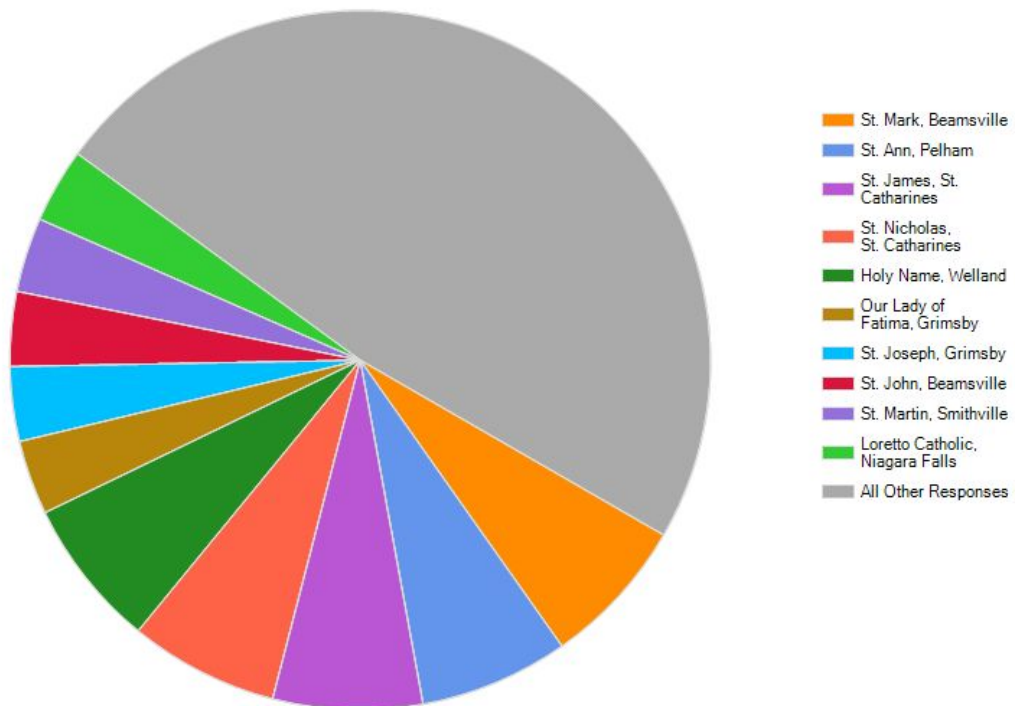
If you answered "no" in question #2, in what year will your child/children be enrolled in a school in the Niagara Catholic District School Board?



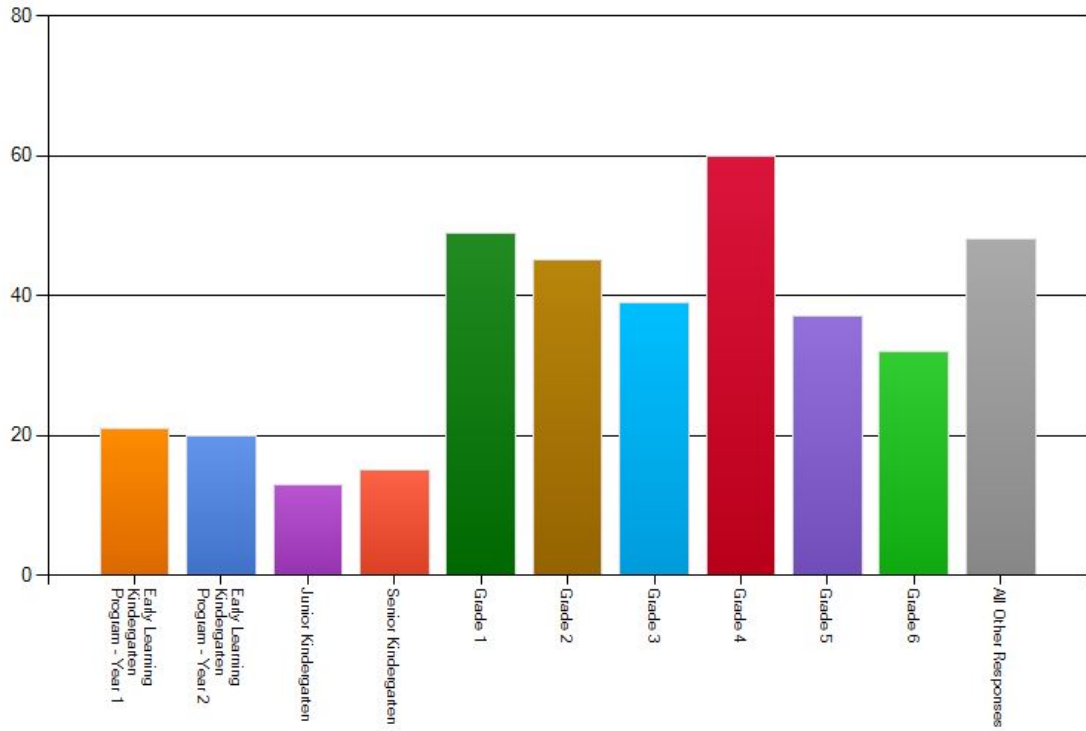
What school does your child/children currently attend? (use drop-down menu and select a school)



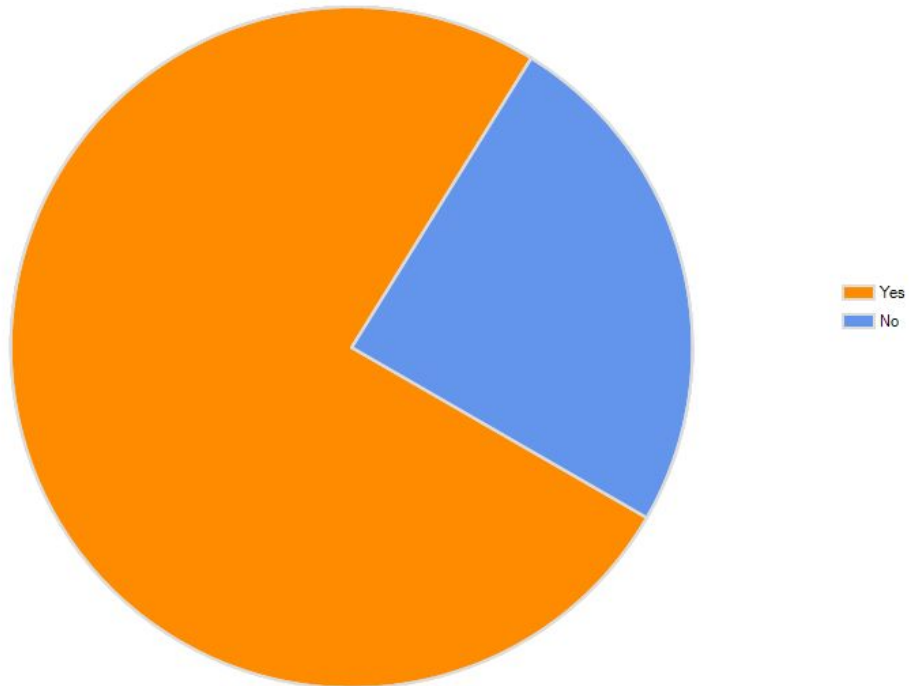
If you do not have a child/children currently attending a Niagara Catholic school, which would be the closest English Catholic elementary school to your home? (use drop-down menu and select a school)



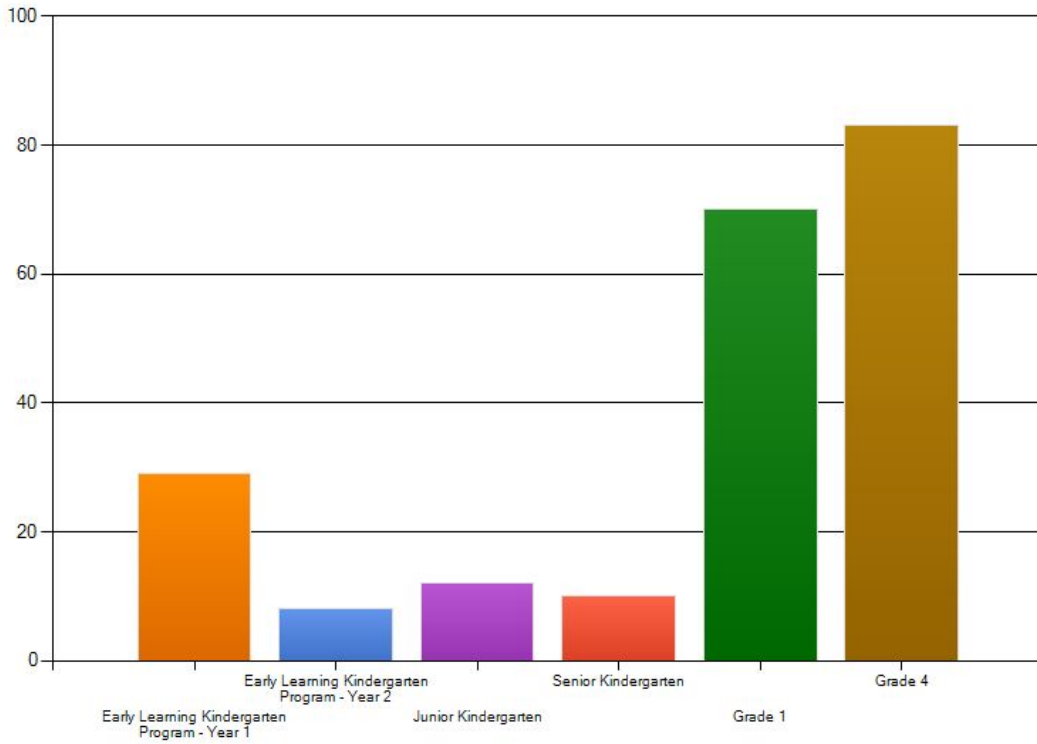
What grade level will your child/children be in as of September, 2013? (Check all that apply)



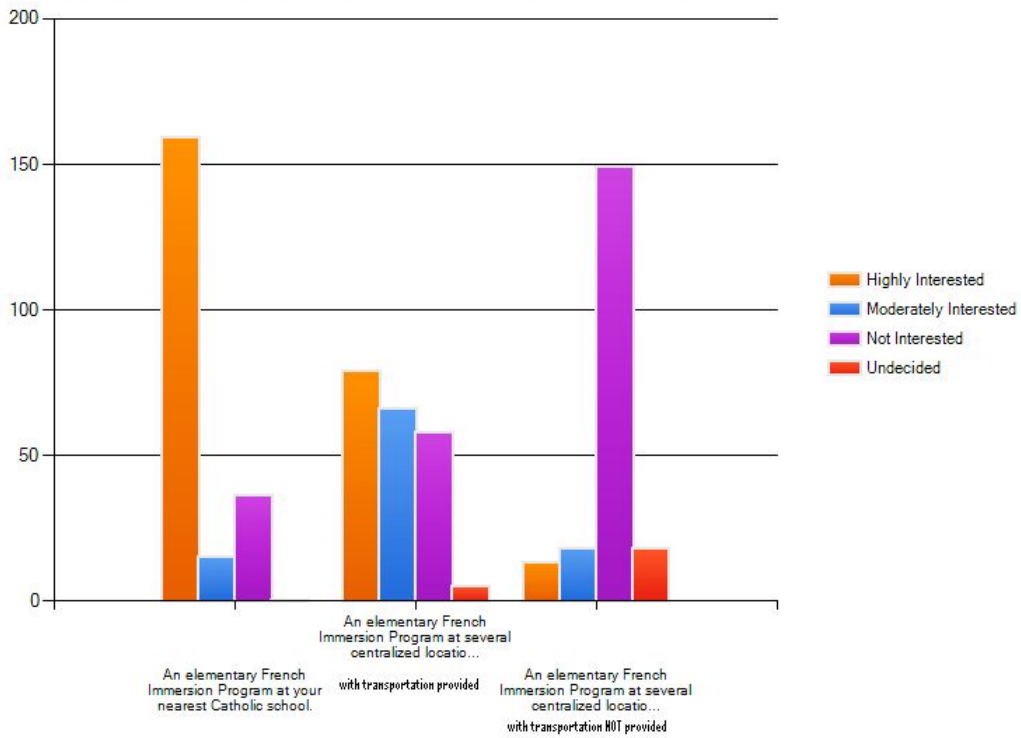
Are you interested in having your child/children enroll in a French Immersion Program, where most of the curriculum would be delivered in French language?



**If you answered yes in question #8, which would be your preferred entry point?**



**Please indicate your level of interest in the following options, using Highly Interested, Moderately Interested, Not Interested, Undecided**





Wednesday, January 9<sup>th</sup>, 2013

Dear Parents /Guardian:

Happy New Year 2013 from our Niagara Catholic family to your family.

Further to our November 23<sup>rd</sup>, 2012 letter and the Parent Information Nights held during December 2012, we continue to plan to offer a Niagara Catholic French Immersion Program commencing September 2013 at the following sites:

- St. Mark Catholic Elementary School for the Blessed Trinity Catholic Family of Schools (Grade 1 and Grade 4 entry)
- Our Lady of Fatima Catholic Elementary School, St. Catharines for the St. Francis and Holy Cross Catholic Family of Schools (ELKP, Grade 1 and Grade 4 entry)
- St. Nicholas Catholic Elementary School for the Denis Morris Catholic Family of Schools (Senior Kindergarten, Grade 1 and Grade 4 entry)
- St. Thomas More / Our Lady of Mount Carmel Catholic Elementary Schools for the Saint Michael Catholic Family of Schools (Senior Kindergarten, Grade 1 and Grade 4)
- Notre Dame Catholic Elementary School for the Saint Paul Catholic Family of Schools (ELKP, Grade 1 and Grade 4)
- Holy Name Catholic Elementary School for the Notre Dame Catholic Family of Schools (Grade 1 and Grade 4)
- St. Therese Catholic Elementary School for the Lakeshore Catholic Family of Schools (ELKP, Grade 1 and Grade 4)

According to the entry points at the designated locations listed above, the French Immersion program for the 2013-2014 school year is available to students entering ELKP, students currently in Senior Kindergarten or Grade 3 throughout Niagara Catholic. New students or special requests for admission to the Niagara Catholic French Immersion Program will be required to follow the Board's Admission of Students Policy. Registration for French Immersion will take place on-line through the Board website beginning **Wednesday, February 6<sup>th</sup>, 2013**.

Based on registrations, confirmation of the program locations will be provided to families by March 2013.

In preparation for the French Immersion Registration process, we are hosting a French Immersion Open House at the proposed Niagara Catholic French Immersion sites on **Tuesday, January 22<sup>nd</sup>, 2013** from 5:00 pm until 7:00 pm. An informational presentation will be made at 6:00 pm on the Niagara Catholic French Immersion Program, entry points and the addition of a French Immersion grade each year through Grade 8 and into subject specific courses in all our Catholic secondary schools.

We invite you to consider enrolling your daughter or son in Niagara Catholic's French Immersion Program for September 2013 and attend our Open House to meet staff, receive an information package on French Immersion Registration, visit classrooms and tour the French Immersion school facility. Please share this information with family and friends who are also invited to attend the Open House and register in Niagara Catholic's French Immersion Program for September 2013.

Information regarding Niagara Catholic's French Immersion Program can be found on the Board web-site at [www.niagaracatholic.ca](http://www.niagaracatholic.ca), in dialogue with your school Principal or by contacting Jayne Evans, French as a Second Language Consultant at [jayne.evans@ncdsb.com](mailto:jayne.evans@ncdsb.com).

Thank you for your continued support of Catholic education throughout the Niagara Catholic District School Board.

John Crocco  
Director of Education

Mark Lefebvre  
Superintendent of Education – Program

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 15, 2013**

*PUBLIC SESSION*

**TOPIC: ACCESS, ENGAGEMENT AND STUDENT LEARNING USING  
DIGITAL TEXTBOOKS IN NIAGARA CATHOLIC**

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Prepared by: Mario Ciccarelli, Superintendent of Education  
Presented by: Mario Ciccarelli, Superintendent of Education  
Approved by: John Crocco, Director of Education  
Date: January 15, 2013





## **REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 15, 2013**

### **ACCESS, ENGAGEMENT AND STUDENT LEARNING USING DIGITAL TEXTBOOKS IN NIAGARA CATHOLIC**

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#### **BACKGROUND INFORMATION**

In the fall of 2012, Niagara Catholic applied for a Ministry grant entitled “21<sup>st</sup> Century Quality Review of Digital Learning Resources”.

This project aligns with Niagara Catholic's System Priorities of “*enhancing e-Learning initiatives in Niagara Catholic by June 2013*” and “*to continue to advance student achievement*”. This project will also increase the number of technological devices for optimal learning in schools by June 2013.

Our implementation focus is intermediate classrooms Grades 7 & 8 using Mathematics and Science digital textbooks using Pearson eText as the platform.

Niagara Catholic believes that technology is not separate from learning but an important tool to enhance learning. A number of reports conclude that students require the ability to process information in parallel, at the same time and from a range of different sources. Students require a textbook that can adapt to their learning styles, engage and focus their attention and provide a medium to continue their learning beyond the classroom.

This project inquiry will attempt to validate that student success can be increased when a digital textbook is used in lieu of a standard traditional textbook due to increased access, adaptability of the textbook for the educator and the students ability to focus attention using highlighting. An expectation of this project is to verify whether student self-learning has improved.

This Niagara Catholic Project is intended to assess if:

- Students prefer to read content using the digital text as compared to print material;
- Students utilize the note taking, highlighting and search capabilities to conduct research more effectively;
- Students improve self-directed learning;
- Students access digital text additional content during and post school; and
- Students access digital text material using a variety of hardware devices (PC, Mac, Tablet - IOS and Android and Windows 8 when it comes available).

A major component of this project will be a survey to compare student feedback in using a laptop vs. other devices, along with other variables as it impacts student achievement.

This eText project will be utilized across all elementary school Grade 7 and Grade 8 classrooms across the system.

The achievement results of this Grade 7 and Grade 8 cohort of students will be monitored over a period of time by tracking student success as they continue their Catholic education in our Catholic secondary schools and complete assessments such as the Grade 9 EQAO Math Assessment and the Grade 10 OSSLT.

As we move through this eText project, we will provide the Board with an updated information report at the conclusion of this project.

As part of this information report a demonstration of digital textbooks will be made.

The report on the Technology Department –Access, Engagement and Student Learning  
Using Digital Textbooks is presented for information.

Prepared by: Mario Ciccarelli, Superintendent of Education

Presented by: Mario Ciccarelli, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: January 15, 2013

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 15, 2013**

*PUBLIC SESSION*

**TOPIC: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL  
DEVELOPMENT OPPORTUNITIES**

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The report on the  
Staff Development Department  
Professional Development Opportunities  
is presented for information.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources  
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources  
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: January 15, 2013



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 15, 2013

### STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

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#### BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period January 16, 2013 through February 12, 2013.

#### **Wednesday, January 16, 2013**

##### *Elementary Junior Teachers – Financial Literacy*

- A workshop designed to assist this group of classroom teachers from St. Theresa Catholic Elementary School complete a follow-up assessment to the information and strategies learned from the November Professional Activity day. This will also be an opportunity for them to plan next steps under the guidance of the Program Department staff.

##### *Elementary and Secondary Teachers – Leadership Identification Program (LIP)*

- A workshop planned for this group of teachers who are involved in the 2012-2014 LIP cohort to assess their future as Catholic Leaders through a keynote address by Fr. Jim Mulligan csc. This session will also provide the group guidance and support as they embark on the mandatory Practicum contained in the program.

#### **Friday, January 18, 2013**

##### *Elementary Teacher – Report card Writing*

- A full day professional Activity Day mandated by the Ministry of Education to allow teachers in this panel to complete students' assessment for the first half of the year and to generate report card comments that are in keeping with the Board and Ministry guidelines.

##### *Elementary Support Staff – Behaviour Management Strategies (BMS)*

- A half-day workshop for all classroom support staff to undertake the annual BMS refresher course in order to comply with Board policy in having all classroom support staff fully certified in BMS.

## **Monday, January 21, 2013**

### *Elementary Primary Teachers – Financial Literacy*

- A workshop designed to assist this group of classroom teachers from St. Theresa Catholic Elementary School complete a follow-up assessment to the information and strategies learned from the November Professional Activity day. This will also be an opportunity for them to plan next steps under the guidance of the Program Department staff.

## **Wednesday, January 23, 2013**

### *Early Years Teachers – Student Led Inquiry*

- A half-day workshop consisting of collaborative training in the use of student-led inquiry. Teachers from Mary Ward Catholic Elementary School will explore what student-led inquiry is and how it can be implemented in classrooms, using Ministry of Education guidelines.

## **Friday, January 25, 2013**

### *Early Years Teachers – Student Led Inquiry*

- A half-day workshop consisting of collaborative training in the use of student-led inquiry. Teachers from St. Anthony Catholic Elementary School will explore what student-led inquiry is and how it can be implemented in classrooms, using Ministry of Education guidelines.

## **Monday, January 28, 2013**

### *Elementary Teachers – Stop Now and Plan (SNAP) Training*

- The first of a two-day workshop planned for this group of teachers to examine and learn strategies designed to assist them in the classroom to provide a more effective learning environment that addresses behaviour issues.

### *Elementary and Secondary Principals and Vice-Principals – Diversity and Equity Leadership Institute (D.E.L.I.)*

- The first of a two-day workshop planned for this group of school administrators by the Ministry of Education under the auspices of the Canadian Race Relations Foundation in the effective implementation of equity, and providing the space and opportunity to disentangle the complexity of competing interests.

## **Tuesday, January 29, 2013**

### *Early Years Teachers – Student Led Inquiry*

- A half-day workshop consisting of collaborative training in the use of student-led inquiry. Teachers from Father Hennepin Catholic Elementary School will explore what student-led inquiry is and how it can be implemented in classrooms, using Ministry of Education guidelines.

### *Elementary Teachers – Stop Now and Plan (SNAP) Training*

- The second of a two-day workshop planned for this group of teachers to examine and learn strategies designed to assist them in the classroom to provide a more effective learning environment that addresses behaviour issues.

*Elementary and Secondary Principals and Vice-Principals – Diversity and Equity Leadership Institute (D.E.L.I.)*

- The second of a two-day workshop planned for this group of school administrators by the Ministry of Education under the auspices of the Canadian Race Relations Foundation in the effective implementation of equity, and providing the space and opportunity to disentangle the complexity of competing interests.

**Friday, February 1, 2013**

*Secondary Teachers - Professional Activity Day – Reporting and Promotions*

- The semester turn-around day that sees administrators and teachers in this panel, attending to the final submission of Semester final evaluations and completion of teacher and student schedules for the second semester.

*Secondary Support Staff – Behaviour Management Strategies (BMS)*

- A half-day workshop for all classroom support staff to undertake the annual BMS refresher course in order to comply with Board policy in having all classroom support staff fully certified in BMS.

**Tuesday, February 5, 2013**

*Senior Administrators, Elementary and Secondary School Administrators – Human Resources Certification – Session 3 – The Five Dysfunctions of a Team*

- A workshop designed for these groups of administrators to explore the book “The five (5) Dysfunctions of a Team” and to apply the tenets of teamwork to their ongoing roles of administrators at the school and system level. In preparation for the workshop, the book was distributed to participants for perusal.

**Wednesday, February 6, 2013**

*Elementary Child and Youth Workers (CYWs) – Roots of Empathy*

- A workshop designed for this group of support staff to explore the core values of Empathy, Emotional Intelligence and Inclusion when dealing with students in their care and providing assistance to the classroom teacher along these themes.

This report will be accompanied by a brief presentation on the new Leadership Identification Program (LIP) 2012-2014 cohort.

The Report on Staff Development: Professional Development Opportunities is presented for information.

Prepared By: Frank Iannantuono, Superintendent of Education  
Khayyam Syne, Administrator of Staff Development

Presented By: Frank Iannantuono, Superintendent of Education  
Khayyam Syne, Administrator of Staff Development

Approved By: John Crocco, Director of Education

Date: January 15, 2013

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 15, 2013**

*PUBLIC SESSION*

**TOPIC: CAPITAL PROJECT UPDATE**

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The Capital Project Update  
is presented for information

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Prepared by: Scott Whitwell, Controller of Facilities Services  
Presented by: Scott Whitwell, Controller of Facilities Services  
Approved by: John Crocco, Director of Education  
Date: January 15, 2013



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO COMMITTEE OF THE WHOLE JANUARY 15, 2013

### CAPITAL PROJECTS PROGRESS REPORT

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#### BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

#### In Progress

ELKP	Appendix A Appendix B Appendix C Appendix D Appendix E Appendix F	Mary Ward Catholic Elementary School (NF) St. Alexander Catholic Elementary School St. Andrew Catholic Elementary School St. John Catholic Elementary School (B) St. Kevin Catholic Elementary School St. Philomena Catholic Elementary School (FE)
Secondary	Appendix G Appendix H	Blessed Trinity Catholic Secondary School (Gr.) Saint Michael Catholic High School (NF)
New Build	Appendix I	St. Martin Catholic Elementary School

The Capital Projects Progress Report is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services  
Presented by: Scott Whitwell, Controller of Facilities Services  
Recommended by: John Crocco, Director of Education  
Date: January 15, 2013





**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX A**

**MARY WARD CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** Design and construction of a library addition, and renovation of the existing library to be a new full day early learning kindergarten classroom.

**Current Status:** Applied for Site Plan. Approval initialized. Tender documents are complete. Received Ministry of Education (MOE) approval to proceed to tender.

**Project Information:**

New Area to be Constructed	2000	sq. ft.
Existing Area to be Renovated	1500	sq. ft.
Total New Facility Area	37,034	sq. ft.
Total Site Area	4	acres
Pupil Places Added	38	students
New Facility Capacity	400	students



**Project Funding:**

FDK Grant	434,584
Facilities Renewal	265,916
	<b>\$700,500</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	562,500	0	562,500
Fees & Disbursements	59,000	44,005	59,000
Furniture & Equipment	25,000	0	25,000
Other Project Costs	54,000	13,831	54,000
	<b>\$700,500</b>	<b>\$57,836</b>	<b>\$700,500</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 2011	August 12, 2011
Design Development	September 2011	September 30, 2011
Contract Documents	February 2012	February 17, 2012
Tender & Approvals	January 29, 2013	
Construction	August 2013	
Occupancy	September 2013	
Official Opening & Blessing		

**Project Team:**

Architect	Svedas Koyanagi Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mark Lefebvre
Principal	Domenic Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX B**

**ST. ALEXANDER CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Design and construction of a new full day early learning kindergarten classroom.

**Current Status:** Final layout adopted. Tender documents are complete. Received Ministry of Education (MOE) approval to proceed to tender.



**Project Information:**

New Area to be Constructed	1,339	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	1,339	sq. ft.
Total Site Area	4.98	acres
Pupil Places Added	26	students
New Facility Capacity	411	students

**Project Funding:**

FDK Grant	479,925
	<b>\$479,925</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	312,065	0	312,065
Fees & Disbursements	31,200	0	31,200
Furniture & Equipment	4,000	0	4,000
Other Project Costs	45,000	5,285	45,000
	<b>\$392,265</b>	<b>\$5,285</b>	<b>\$392,265</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2012	
Design Development	November 07, 2012	
Contract Documents	December 13, 2012	
Tender & Approvals	January 31, 2013	
Construction	August 2013	
Occupancy	September 2013	
Official Opening & Blessing		

**Project Team:**

Architect	Venerino V. P. Panici Architect Inc
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Irene Ricci



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX C**

**ST. ANDREW CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Expansion of an existing classroom for a new full day early leaning kindergarten classroom.

**Current Status:** Final layout adopted. Tender documents are complete.



**Project Information:**

New Area to be Constructed	0	sq. ft.
Existing Area to be Renovated	3,835	sq. ft.
Total New Facility Area	3,835	sq. ft.
Total Site Area	4.6	acres
Pupil Places Added	6	students
New Facility Capacity	394	students

**Project Funding:**

FDK Grant	239,962
Facilities Renewal	108,038
	<b>\$348,000</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	285,000	0	285,000
Fees & Disbursements	28,500	0	28,500
Furniture & Equipment	12,000	0	12,000
Other Project Costs	22,500	0	22,500
	<b>\$348,000</b>	<b>\$0</b>	<b>\$348,000</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2012	
Design Development	November 97, 2012	
Contract Documents	December 11, 2012	
Tender & Approvals	January 24, 2013	
Construction	August 2013	
Occupancy	September 2013	
Official Opening & Blessing		

**Project Team:**

Architect	Chapman Murray Associate Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbanicz
Superintendent	Lee Ann Forsyth-Sells
Principal	Carla Bianco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX D**

**ST. JOHN CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Construction of two new purpose built kindergarten rooms for the full day early learning program.

**Current Status:** Application for Site Plan approval initialized. Tender documents are complete. Received Ministry of Education (MOE) approval to proceed to tender.



**Project Information:**

New Area to be Constructed	3,800	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	3,800	sq. ft.
Total Site Area	9.27	acres
Pupil Places Added	52	students
New Facility Capacity	311	students

**Project Funding:**

FDK Grant	959,850
Facilities Renewal	42,350
	<b>\$1,002,200</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	881,100	0	881,100
Fees & Disbursements	88,100	49,243	88,100
Furniture & Equipment	10,000	0	10,000
Other Project Costs	23,000	4,239	23,000
	<b>\$1,002,200</b>	<b>\$53,482</b>	<b>\$1,002,200</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2012	
Design Development	November 07, 2012	
Contract Documents	December 14, 2012	
Tender & Approvals	February 04, 2013	
Construction	August 2013	
Occupancy	September 2013	
Official Opening & Blessing		

**Project Team:**

Architect	Grguric Architects Incorporated
General Contractor	TBD
Project Manager	Tunde Labbanicz
Superintendent	Yolanda Baldasaro
Principal	Emma Fera Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX E**

**ST. KEVIN CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** Design and construction of a single classroom addition and expansion of an existing classroom to be a new full day early learning kindergarten classroom.

**Current Status:** Application for Site Plan Approval initialized. Tender documents are complete. Received Ministry of Education (MOE) approval to proceed to tender.



**Project Information:**

New Area to be Constructed	3,685	sq. ft.
Existing Area to be Renovated	2,580	sq. ft.
Total New Facility Area	6,265	sq. ft.
Total Site Area	4.2	acres
Pupil Places Added	32	students
New Facility Capacity	417	students

**Project Funding:**

FDK Grant	719,888
Facilities Renewal	188,612
	<b>\$908,500</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	770,000	0	770,000
Fees & Disbursements	77,000	0	77,000
Furniture & Equipment	20,000	0	20,000
Other Project Costs	41,500	1,000	41,500
	<b>\$908,500</b>	<b>\$1,000</b>	<b>\$908,500</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2011	
Design Development	November 07, 2012	
Contract Documents	December 11, 2012	
Tender & Approvals	January 24, 2013	
Construction	August 2013	
Occupancy	September 2013	
Official Opening & Blessing		

**Project Team:**

Architect	Chapman Murray Associate Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Acting Principal, Branka Jones



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX F**

**ST. PHILOMENA CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** Expansion of an existing classroom to be a new full day early learning kindergarten classroom.

**Current Status:** Final layout adopted. Tender documents are complete.



**Project Information:**

New Area to be Constructed	0	sq. ft.
Existing Area to be Renovated	3,850	sq. ft.
Total New Facility Area	3,850	sq. ft.
Total Site Area	10.55	acres
Pupil Places Added	6	students
New Facility Capacity	233	students

**Project Funding:**

FDK Grant	239,962
Facilities Renewal	49,938
	<b>\$289,900</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	199,400	0	199,400
Fees & Disbursements	27,000	4,072	27,000
Furniture & Equipment	28,000	0	28,000
Other Project Costs	35,500	0	35,500
	<b>\$289,900</b>	<b>\$4,072</b>	<b>\$289,900</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2012	
Design Development	November 07, 2012	
Contract Documents	December 10, 2012	
Tender & Approvals	January 22, 2013	
Construction	August 2013	
Occupancy	September 2013	
Official Opening & Blessing		

**Project Team:**

Architect	Quartek Group Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Robert Grand



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX G**

**BLESSED TRINITY CATHOLIC SECONDARY SCHOOL, GRIMSBY**



**Scope of Project:** Design and construction of a twenty-three classroom addition to the existing facility under the Energy Efficient Funding Program

**Current Status:** Construction nearing completion. Chapel and Hospitality scheduled for November 2012 completion.

**Project Funding:**

Energy Efficiency	11,000,000
Facilities Renewal	329,915

**\$11,329,915**

**Project Information:**

New Area to be Constructed	43,338	sq. ft.
Existing Area to be Renovated	16,864	sq. ft.
Total New Facility Area	129,731	sq. ft.
Total Site Area	16.8	acres
Pupil Places Added	483	students
New Facility Capacity	1059	students

**Project Costs:**

	Budget	Paid	Forecast
Contract, Phase 1	1,435,925	1,440,130	1,440,130
Contract, Phase 2	7,873,905	6,892,255	6,835,375
Contract, Phase 3	0	630,781	700,808
Fees & Disbursements	880,000	1,103,568	1,144,790
Furniture & Equipment	700,085	249,717	176,816
Other Project Costs	440,000	342,080	1,031,996
	<b>\$11,329,915</b>	<b>\$10,658,531</b>	<b>\$11,329,915</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	June 10, 2009	10 June 2009
Architect Selection	July 20, 2009	26 July 2009
Design Development	November 2, 2009	26 January 2010
Contract Documents, Phase 1	April 8, 2010	18 June 2010
Tender & Approvals, Phase 1	May 25, 2010	7 July 2010
Construction, Phase 1	August 27, 2010	27 September 2010
Contract Documents, Phase 2	March 24, 2011	16 March 2011
Tender & Approvals, Phase 2	March 29, 2011	12 April 2011
Construction, Phase 2	September 2012	September 2012
Construction, Phase 3	November 2012	November 2012
Occupancy	September 4, 2012	4 September 2012
Official Opening & Blessing	December 17, 2012	December 17, 2012

**Project Team:**

Architect	Raimondo + Associates Architects Inc.
General Contractor, Phase 1	Rankin Construction Inc.
General Contractor, Phase 2	Brouwer Construction (1981) Ltd.
General Contractor, Phase 3	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Joseph Zaroda



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX H**

**SAINT MICHAEL CATHOLIC HIGH SCHOOL**

**Scope of Project:**

Design and construction of a ten classroom addition.

**Current Status:**

Schematic Designs are being prepared.

**Project Information:**

New Area to be Constructed	16,380	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	119,868	sq. ft.
Total Site Area	15.8	acres
Pupil Places Added	210	students
New Facility Capacity	1,017	students



**Project Funding:**

Capital Priorities	5,527,880
Facilities Renewal	400,000
	<b>\$5,927,880</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	4,760,323	0	4,760,323
Fees & Disbursements	544,037	21,656	544,037
Furniture & Equipment	204,820	0	204,820
Other Project Costs	418,700	2,153	418,700
	<b>\$5,927,880</b>	<b>\$23,809</b>	<b>\$5,927,880</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December 2011	March 9, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March 2012	October 2012
Contract Documents	May 2013	
Tender	June 2013	
Ministry Approval (cost)	June 2013	
Construction	September 2014	
Occupancy	September 2014	
Official Opening & Blessing		

**Project Team:**

Architect	Raimondo + Associates Architect Inc.
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	James Whittard





**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 15, 2013**

**APPENDIX I**

**ST. MARTIN CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Design and construction of a replacement school and child care centre on a new site.

**Current Status:**

Client-architect agreement is being prepared for signature. Ministry of Education approved funding for purchase of property. Township held public open house on November 14, 2012 to hear concerns about proposed change in zoning. Next meeting related to re-zoning application is to be held January 14, 2013 (Planning Committee Meeting).



**Project Information:**

New Area to be Constructed	47,443	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	47,443	sq. ft.
Total Site Area	5	acres
Pupil Places Added	115	students
New Facility Capacity	454	students

**Project Funding:**

Capital Priorities	9,430,364
	<b><u>\$9,430,364</u></b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	7,479,925	0	7,479,925
Fees & Disbursements	900,000	58,226	900,000
Furniture & Equipment	100,000	0	100,000
Other Project Costs	950,439	44,388	950,439
	<b><u>\$9,430,364</u></b>	<b><u>\$102,614</u></b>	<b><u>\$9,430,364</u></b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December, 2011	February 14, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March, 2012	
Contract Documents	May, 2012	
Tender & Approvals	July, 2012	
Ministry Approval (cost)	July, 2012	
Construction	August, 2013	
Occupancy	September 3, 2014	
Official Opening & Blessing		

**Project Team:**

Architect	MMMC Inc Architects
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Chris Zanuttini

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 15, 2013**

*PUBLIC SESSION*

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – DECEMBER 18, 2012**

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# Spotlight

## NIAGARA CATHOLIC



[www.niagaracatholic.ca](http://www.niagaracatholic.ca)

December 18, 2012

Lakeshore Catholic Gators, St. Francis Phoenix, Notre Dame Irish Celebrated for OFSAA Victories at Final Meeting of 2012



Top left: The Lakeshore Catholic High School Gators Senior Football Team, which recently won the Golden Horseshoe Bowl Championship at Rogers Centre in Toronto, was recognized by Trustees with Excellence in Athletics pins during the December 18th Board Meeting. Joining the team in the photo are coaches, Student Trustee Michael Blair, who attends Lakeshore Catholic, Director of Education John Crocco and Board Chair Kathy Burtnik.

Centre: The Saint Francis Phoenix Senior Girls' Basketball Team was recognized by the Board for their recent OFSAA championship during the final Board meeting of 2012. The Lady Phoenix received Excellence in Athletics pins for their accomplishment. Joining the team for this photo are Director of Education John Crocco (far right), Board Chair Kathy Burtnik, Coach Patrick O'Leary and Student Trustee Vincent Atallah (right).

Below: Notre Dame College School's Golf Team won OFSAA earlier this year. The team was recognized with Excellence in Athletics pins during the December 18th Board Meeting. Joining the team and coaches for the photo, from left are Notre Dame Principal Ralph DeFazio, Director of Education John Crocco and Board Chair Kathy Burtnik and Niagara Catholic Trustee Ted O'Leary (second from right).



# Congratulations! to our All-Ontario Champions!

## Trustees Recognize Student Designers of 2012 Christmas Cards at Final 2012 Board Meeting



It is an annual tradition at Niagara Catholic to present the students who designed the year's Christmas card selection with a box of cards and a plaque-mounted version of their design. The designers of Niagara Catholic's 2012 Christmas card selection received their cards earlier, and were recognized by Trustees with their plaque mounted cards during the December 18th Board Meeting. From right are Julian Pondinone, Grade 7, St. Alexander Catholic Elementary School; Board Chair Kathy Burtnik; Caitlin Putney, Grade 7, St. Philomena Catholic Elementary School; Rachel Mills, Grade 8, St. Elizabeth Catholic Elementary School; Laura Treemer, Grade 2, St. Ann Catholic Elementary School (Fenwick); Emma Liang, Grade 8, St. Michael Catholic Elementary School; Santiago Gaitan, Grade 6, Holy Name Catholic Elementary School; Felix Abcede, Grade 11, Saint Michael Catholic High School; Elena Testana, Grade 9, Denis Morris Catholic High School and John Crocco, Director of Education. Absent when the photo was taken was Bellinda Huot Min, Grade 9 at Denis Morris Catholic High School, who co-designed a card with Elena.



*From the Niagara Catholic family to yours ...*

# Merry Christmas!

Enjoy this time to reflect upon this season with family and friends. We wish you and your family all of the blessings this Christmas season brings and the very best for a safe, happy and healthy 2013.

We look forward to the New Year for all it will bring. Please visit the Niagara Catholic website for a list of the Secondary School and French Immersion Open Houses taking place in January 2013.



## Board Business in Brief

Trustees approved three policies during the final Board meeting of 2012.

Niagara Catholic Education Award of Distinction Policy (100.7), Student Parenting Policy (302.5) and Accessibility Standards Policy (New) (Interim) are now posted in the Policies section of the Niagara Catholic website, [niagaracatholic.ca](http://niagaracatholic.ca).

In compliance with the Education Act, the Director of Education is required to submit an Annual Report to the Board, highlighting the action taken during the previous year.

The Niagara Catholic Board receive its report during the December 18th Board Meeting.

The Report will be posted online in early 2013 for the public to review.

# School Excellence Program

FOCUS on

## Canadian Martyrs Catholic Elementary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The School Excellence Program is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one "extraordinary item or initiative that makes the school an indispensable choice for parents."

Canadian Martyrs Catholic Elementary School opened its doors in 1954 to accommodate a growing need in the north end of St. Catharines.

During the December 18th Board Meeting, Principal Alan Creelman was joined by the school's choir and band to showcase some of the many reasons why Canadian Martyrs is the indispensable choice for parents seeking a Catholic education for their children.

Canadian Martyrs is part of the St. Alfred parish, led by Rev. Hugh Gibson, who is a regular presence in the school. In partnership with parents and staff, Father Hugh leads students at Canadian Martyrs through their spiritual journeys, including the celebration of First Reconciliation, Communion and Confirmation.

Canadian Martyrs is also a member of the Holy Cross Catholic Secondary School Family of Schools, and there is a strong connection between the two schools. Many Holy Cross Catholic students in the co-op program spend time at Canadian Martyrs.

The student success teacher at Holy Cross is a regular presence at Canadian Martyrs, ensuring that graduating students are prepared for the challenges of grade 9 - part of the Board's commitment of creating a seamless transition between our Catholic elementary and secondary schools.

Staff at Canadian Martyrs are committed to student success, and strive to ensure that students have the best learning opportunities. They do their best to ensure that blocks of learning time - particularly for literacy and numeracy - are uninterrupted, to preserve the sanctity of the lesson.

In addition, there are inter-grade and inter-division teaching teams, which work together to ensure students are grasping all concepts to the best of their abilities and are fully prepared to move on to the next lesson and grade.

Students at Canadian Martyrs have the opportunity to participate in a number of clubs and activities. The student athletes are good sports both on and off the



There are many activities at Canadian Martyrs Catholic Elementary School for students to enjoy, from sports (as shown in the top photo) to the band, choir and various other clubs.

## Merry Christmas!

# Canadian Martyrs Catholic Elementary School *Continued*



Faith plays an important part of life at Canadian Martyrs Catholic Elementary School. Above, students celebrate the wonderful season of Advent.



The motto of Canadian Martyrs Catholic Elementary School is "Make a Difference," and staff and students strive to do that every day, whether it is by positively affecting the lives of their family and friends, of members of the St. Catharines community, or of individuals whom they will likely never meet.

playing field. This positive attitude towards athletics has led to Canadian Martyrs teams winning many Board-wide competitions.

Canadian Martyrs has a very active running club, which currently has more than 50 members. This club regularly participates in the Rankin Cancer Run in St. Catharines, and also takes part in the school race hosted by the Niagara Falls International Marathon.

For students who enjoy activities other than sports, there are many things to choose from. Canadian Martyrs has a very active choir and band, and also has clubs for students interested in ecology, Scrabble and chess.

The school slogan at Canadian Martyrs is "Making a Difference" and staff, students and the entire Canadian Martyrs community strive to do that every day. Social justice is very important staff and students, who are committed to assisting in projects at home and around the globe. Each year, Canadian Martyrs staff and students collect non-perishable food items throughout the year, to ensure that the St. Vincent de Paul Society has a regular supply of items for those in our community who are in need.

The school also hosts a breakfast program three mornings a week to ensure all students start the day on a full stomach, ready to learn.

Through the Rankin Cancer Run and the Terry Fox Run, Canadian Martyrs staff and students have raised more than \$40,000 for cancer research in Canada.

In addition to this, the Canadian Martyrs community has raised more than \$32,000 for the international community, including building a school and medical centre in Kenya.

The Catholic School Council at Canadian Martyrs provides a number of benefits to students throughout the year, including raising enough money to ensure all students have the Scientist in the Classroom experience each year.

Parents support the school in many ways, said Mr. Creelman.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 15, 2013**

*PUBLIC SESSION*

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS – JANUARY 2013**

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**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**

*“The month of January is dedicated to the Holy Name of Jesus, which is celebrated on January 3. The first nine days of January fall during the liturgical season known as Christmas which is represented by the liturgical color white. The remaining days of January are the beginning of Ordinary Time. The liturgical color changes to green — a symbol of the hope of reaping the eternal harvest of heaven, especially the hope of a glorious resurrection.”*

- CatholicCulture.org

*Nurturing SOULS  
&  
Building MINDS*

# January 2013

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	
			~ Board Christmas Shutdown ~			
6	7	8	9	10	11	12
Epiphany			SEAC Meeting	NCPIC Meeting		
				Saint Paul Open House		
13	14	15	16	17	18	19
		CW Meeting	-Lakeshore Catholic Open House - Baby Celebration	Denis Morris Notre Dame St. Francis Open House	Elem PA Day	
20	21	22	23	24	25	26
						Secondary Exams ...
27	28	29	30	31		
Family Literacy Day		Policy & Board Meetings				
... Secondary Exams						