



**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
TUESDAY DECEMBER 1, 2015**

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 1, 2015 in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:29 p.m. by Vice-Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Vice-Chair Burtnik

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Michaela Bodis	✓			
Aidan Harold	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Vernal

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 1, 2015, as presented.

CARRIED

4. Declaration of Conflict of Interest

Declaration of Conflict of Interest was declared by Trustees O'Leary with Item F4.1.1, F4.2.1 and F4.2.2 of the In Camera Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of November 10, 2015

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 10, 2015, as presented.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of November 24, 2015

Moved by Trustee Vernal

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of November 24, 2015, as presented.

CARRIED

1.2 Approval of Policies

Policy Committee Chairperson Burtnik presented the Policy Committee recommendations to the Committee of the Whole for consideration.

1.2.1 Attendance Support Program Policy (201.16)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Attendance Support Program Policy (201.16), as presented.

CARRIED

1.2.2 Asthma Policy (NEW)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Asthma Policy (NEW), as presented.

CARRIED

1.3 Policy and Guideline Review 2015-2016 Schedule

Director Crocco presented the Policy and Guideline Review 2015-2016 Schedule for the information of Trustees with a reminder to Trustees that the next Policy Committee Meeting is scheduled for January 26, 2016.

2. Student Voice Conference 2015 – Lead Out Loud!

Mark Lefebvre, Superintendent of Education introduced Teri Cristelli, Arts and Student Leadership Consultant.

Ms. Cristelli presented information on the Student Voice Conference 2015 – Lead Out Loud and introduced Michaela Bodis and Aidan Harold, Co-Chairs of Secondary Student Senate.

Michaela and Aidan provided highlights of the Student Voice Conference 2015 – Lead Out Loud.

Chair Burtnik extended congratulations on the annual student conference to Ms. Cristelli, Michaela Bodis and Aidan Harold.

3. Niagara Catholic Safe Arrival Program

Ted Farrell, Superintendent of Education presented the background on the Niagara Catholic Safe Arrival Program and introduced Diane van der Veldt, Coordinator of Student Information Services.

Ms. van der Veldt provided a demonstration of the web version of the electronic Safe Arrival Program.

Superintendent Farrell and Ms. van der Veldt answered questions of Trustees.

Chair Burtnik thanked Superintendent Farrell and Ms. van der Veldt.

4. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2015

Superintendent Lefebvre provided the information report on Extended Overnight Field Trip/Excursion/Exchange Information.

5. Staff Development Department Professional Development Opportunities – 2015

Frank Iannantuono, Superintendent of Education/Human Resources, provided the information report on the Staff Development Department Professional Development Opportunities for information.

6. Committee of the Whole System Priorities and Budget 2015-2016 Update - December

Director Crocco and members of Senior Administrative Council presented the December Committee of the Whole System Priorities and Budget 2015-2016 Update for the information of the Committee of the Whole.

Director Crocco and members of Senior Staff answered questions of Trustees.

7. Monthly Updates

7.1 Capital Projects Update

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update and extended an invitation to Trustees for the new St. Martin Catholic Elementary School ground breaking celebration on December 9, 2015 at 1:30 p.m.

7.2 Student Trustees' Update

Student Senate will be meeting later in December 2015 and a report on the meeting will be provided at the January 2016 Committee of the Whole Meeting.

7.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- This Remembrance Day Holy Cross Catholic Secondary School hosted a member of the Canadian Armed Forces and Holy Cross Alumni John Gallagher. Mr. Gallagher presented Holy Cross Catholic Secondary School and Our Lady of Fatima Catholic Elementary School with a Canadian flag that flew at the Canadian Embassy in Damascus, Syria before the Embassy closed due to the current conflict.

Superintendent Lee Ann Forsyth-Sells

- Benjamin Shoalts, a Grade 8 student at St. Patrick Catholic Elementary School in Port Colborne is currently serving as a legislative page at the Legislative Assembly of Ontario at Queen's Park until December 18, 2015. Benjamin submitted his application, which included an essay outlining his accomplishments, his suitability for the program and his academic average of approximately 90 per cent. Benjamin has stated that it is important for kids to be interested and involved in politics and that he is enjoying his time at Queen's Park meeting and getting to know the members of provincial parliament.
- Notre Dame College School students, Kiersten Atamanyk, David Butko, Alex Carullo, Matt Mocha, and Chae Porter, under the direction of their teacher Jonathan Lau, received the first place award for their video entry, entitled, "Affordable Housing Man" in the "Be A Voice" video competition in celebration of National Housing Day. The students received their first place award of \$1000 on Friday, November 27, 2015 at Niagara Regional Headquarters.

Director Crocco

- Three Niagara Catholic schools have been chosen as finalists in the OCSTA Living the Gospel short video competition; Assumption Catholic Elementary School for their video entitled “Living the Beatitudes”; Saint Paul Catholic High School for “Gracious Words”; and Lakeshore Catholic High School for “Catholic Schools – Living the Gospel”. The final awards will be announced at the January 2016 OCSTA meeting.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – November 24, 2015

Director Crocco highlighted the Spotlight on Niagara Catholic – November 24, 2015 issue for Trustees information.

1.2 Calendar of Events – December 2015

Director Crocco presented the December 2015 Calendar of Events for Trustees information.

1.3 Annual Administrators, Trustees, Parish Priests, Faith Formation – December 10, 2015

Director Crocco reminded Trustees of the Annual Administrators, Trustees, Parish Priests, Faith Formation being held at Club Roma December 10, 2015 at 11:00 a.m. and asked Trustees to confirm their attendance with Anna Pisano, Administrative Assistant to Corporate Services & Communications.

1.4 OCSTA Professional Development Seminar January 15-16, 2016

Director Crocco reminded Trustees of the OCSTA Professional Development Seminar on January 15-16, 2016.

1.5 OCSTA Annual General Meeting & Conference April 28-30, 2016 Package

Director Crocco informed Trustees that Anna Pisano has reserved accommodations for all Trustees for the OCSTA Annual General Meeting & Conference. Trustees are asked to confirm accommodations with Anna Pisano by the March 18, 2016 early bird registration date.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Crocco informed the Board that the multi-year reports to Committee of the Whole are on target commencing at the January 2016 Committee of the Whole Meeting.

F. BUSINESS IN CAMERA

Moved by Trustee Vernal

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:00 p.m. and reconvened at 9:48 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of December 1, 2015.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Vernal

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on November 10, 2015, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3 of the In Camera Agenda.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Charbonneau

THAT the December 1, 2015 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:49 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 1, 2015.**

Approved on **January 12, 2016.**

Kathy Burtnik
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer