



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, OCTOBER 14, 2014

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, October 14, 2014 in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Burkholder.

A. **ROUTINE MATTERS**

1. **Opening Prayer**

Opening Prayer was led by Trustee Fera.

2. **Roll Call**

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau				✓
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Jessica Di Pasquale	✓			
Chloe Demizio	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Linda Marconi**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of October 14, 2014, as presented.

CARRIED

4. **Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. **Approval of Minutes of the Committee of the Whole Meeting of September 9, 2014**

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 9, 2014, as presented.

CARRIED

B. PRESENTATIONS

1. **International Student Exchange Program 2014 – 2015**

Mark Lefebvre, Superintendent of Education presented the report on International Student Exchange Program 2014-2015, for information. He introduced Jayne Evans, FSL & International languages/ESL/Arts Consultant who introduced the nine (9) international exchange students and their Niagara Catholic student exchange partners.

Chair Burtnik and Vice-chair Burkholder handed out Board pins to the nine international exchange students.

C. COMMITTEE AND STAFF REPORTS

1. **Policy Committee**

1.1 **Unapproved Minutes of the Policy Committee Meeting of September 23, 2014**

Moved by Trustee Sicoli

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of September 23, 2014, as presented.

CARRIED

1.2 Approval of Policies

1.2.1 Bullying Prevention Intervention Policy (302.6.8)

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Bullying Prevention Intervention Policy (302.6.8), as presented.

CARRIED

1.2.2 Reimbursement of Travel Expenses Policy (201.4)

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Reimbursement of Travel Expenses Policy (201.4), as presented.

CARRIED

1.3 Policy and Guideline Review 2014-2015 Schedule

Director Crocco presented the Policy and Guideline Review 2014-2015 Schedule for the information of Trustees, and information on a clarification memorandum to all staff on the implementation of the Attendance Support Program Policy.

2. Integrated Transition Planning for Youth

Yolanda Baldasaro, Superintendent of Education presented the report on Integrated Transition Planning for youth.

Superintendent Baldasaro introduced Colleen Atkinson, Amy Dowd, and David O'Rourke, Special Education Coordinators who provided a brief overview of resources and working documents, developed by Niagara Catholic staff, that Catholic secondary school Special Education Class teachers are using to support the direction of the transitional framework.

Superintendent Baldasaro answered questions of Trustees.

3. Education Quality and Accountability Office (EQAO) Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT) 2013-2014 Results

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Education Quality and Accountability Office EQAO Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT) 2013 – 2014 Results, for information.

Superintendent Forsyth-Sells answered questions of Trustees.

4. Student Achievement Teams 2014 -2015

Mark Lefebvre, Superintendent of Education, presented the report on Student Achievement Terms 2014 – 2015 for information.

Superintendent Lefebvre answered questions of Trustees.

5. **Catholic School Councils' Annual Report 2013-2014**

Superintendent Forsyth-Sells presented the report on Catholic School Councils' Annual report 2013 – 2014 for information.

6. **Staff Development Department Professional Development Opportunities**

Frank Iannantuono, Superintendent of Education/Human Resource Services, presented the report on the Staff Development Department Professional Development Opportunities, for information.

Moved by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board excuse Trustee Charbonneau from attending the Committee of the Whole Meeting of October 14, 2014.

CARRIED

7. **Monthly Updates**

7.1 **Capital Projects Update**

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

7.2 **Student Trustees' Update**

Jessica Di Pasquale and Chloe Demizio, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

7.3 **Senior Staff Good News Update**

Senior Staff highlights included:

Superintendent Farrell

- St. Alfred Catholic Elementary School received a Trillium Award from the City of St. Catharines for their Learning Garden, created with financial support from a grant from TD Friends of the Environment. The grant money was used to purchase plants for the outdoor learning class.

Superintendent Baldasaro

- Stephanie Kennedy, a Grade Eight student from Mother Teresa Catholic Elementary School received the Governor General's Caring Canadian Award for her work with Free the Children foundation. The award was presented at the Evening of Champions, in Toronto, where Stephanie attended with her mom, teacher Ann Marie Maloney and Principal Margaret Marion.

Director Crocco

- On October 2nd Team Canada 1972 launched their 28,800 Second Leadership Project. The event was held at the Holiday Inn in St. Catharines. The organization is looking at teaming up with school boards to promote their vision of inspiring generations of Canadians through a national legacy venture. The Program Department will work together to have Niagara Catholic participate in this program.
- Director Crocco and Vice-Chair Burkholder reported on the meeting held with Mayor Luciani of the City of Thorold regarding the tennis courts at Monsignor Clancy

Catholic Elementary School. The City of Thorold is interested in partnering with Niagara Catholic to provide support in future projects. A plan will be forthcoming.

- Director Crocco reported that brochures were delivered to parishes entitled “*Are You Registered as a Catholic School Supporter*”, along with a poster to register voters support. Parish Priests were asked to assist in distributing this information to their parish community.

D. INFORMATION

1. Trustee Information

1.1 Calendar of Events – October 2014

Director Crocco reviewed the October 2014 Calendar of Events for Trustees information.

1.2 Pilgrimage Sunday – October 26, 2014

Director Crocco reminded the Trustees of Pilgrimage Sunday – October 26, 2014. Trustees were invited to participate and asked to confirm their attendance with Kristine Murphy.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

Nil

F. BUSINESS IN CAMERA

Moved by Trustee Fera

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:20 p.m. and reconvened at 8:50 p.m.

G. REPORT ON THE IN-CAMERA SESSION

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Niewesteeeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on September 9, 2014, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee O’Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting – In Camera Session (Section B: Student Trustees Excluded) held on September 9, 2014, as presented.

CARRIED (Item F3)

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on September 9, 2014 as presented.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee

THAT the October 14, 2014 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 8:50 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **October 14, 2014.**

Approved on **November 11, 2014.**

Rhianon Burkholder
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer