



*“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”*

**APPROVED MINUTES**

**St. Catharines Elementary and Secondary Family of Schools**

**Ad Hoc Attendance Area Review Committee Meeting**

Michael J. Brennan Catholic, St. James Catholic, Assumption Catholic, St. Alfred Catholic, St. Ann Catholic, Canadian Martyrs Catholic and Our Lady of Fatima Catholic Elementary Schools

**November 12, 2013**

**5:00 p.m.**

**FATHER KENNETH BURNS, csc BOARD ROOM  
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of November 12, 2013 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:00 p.m. by Trustee Burkholder.

**A. ROUTINE MATTERS**

**1. Opening Prayer**

The opening prayer was led by Superintendent Baldasaro.

**2. Roll Call and Attendance**

<b>Committee Members</b>		<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Rhianon Burkholder	Trustee/Chair	✓		
Kathy Burtnik	Trustee	✓		
Maurice Charbonneau	Trustee		✓	

<b>Resources to Committee</b>		<b>Present</b>	<b>Excused</b>	<b>Absent</b>
John Crocco	Director of Education	✓		
Yolanda Baldasaro	Superintendent of Education/Secretary	✓		
Scott Whitwell	Controller of Facilities Services	✓		
Kathy Levinski	Manager of Facilities Services	✓		
Tina DiFrancesco	Recording Secretary	✓		

The following staff were in attendance:

Glenda Hillier, Principal, St. James Catholic; Alan Creelman, Principal, Canadian Martyrs Catholic; Clare Tofano, Principal, Assumption Catholic, Susan Tromanhauser, Principal, St. Alfred, Sheri Bassett, Vice-Principal, St. Alfred

Rob Berketo of Niagara Student Transportation Services (NSTS)

No members of the public were in attendance.

**3. Approval of Agenda**

Moved by Trustee Burtnik

**THAT** the Agenda of the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of November 12, 2013 be approved as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the agenda.

**5. Approval of Minutes**

Moved by Trustee Burtnik

**THAT** the Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of October 23, 2013 be approved as presented and the Minutes of the Ad Hoc Attendance Area Review Public Consultation Meeting for the St. Catharines Elementary and Secondary Family of Schools of November 5, 2013 be approved as presented.

**CARRIED**

**B.**

**1. Review of Feedback – November 5<sup>th</sup>, 2013 Public Consultation Meeting**

Trustee Burkholder stated that a letter submitted by three parents from Michael J. Brennan Catholic Elementary School was received and Trustee Burtnik responded to it. Superintendent Baldasaro stated that a follow up e-mail was sent by one of these parents on November 7<sup>th</sup> and included information regarding the date of the next public meeting being held on November 18<sup>th</sup> at Saint Francis Catholic Secondary school. Glenda Hillier, Principal of St. James Catholic stated that the same letter was read in its entirety at the St. James Catholic School Council meeting. Since that date no further contact or correspondence has been received.

Kathy Levinski stated that a parent inquired about the Committee considering combining all of Michael J. Brennan Catholic Elementary School with St. Ann Catholic Elementary School. Kathy Levinski advised the committee that she added the enrolment of Michael J. Brennan projected to 2026/27 to St. Ann. The immediate result is St. Ann is overcapacity; then levels out to about 100% capacity to the end of the projected period. The enrolment from Michael J. Brennan, however, only included JK to Grade 6, and did not include Grades 7 and 8 as they currently attend St. James. Through this projection St.

James would be underutilized, therefore the Committee decided that this was not a viable option and therefore was not given serious consideration.

Trustee Burtnik stated concerns from parents regarding inventory at Michael J. Brennan and informed parents that it is the property of the Board who will determine the best process for distribution. Superintendent Baldasaro mentioned from past practice that inventory was divided amongst receiving schools.

Kathy Levinski suggested a public tour of St. Ann for parents. Trustee Burtnik stated that there would also be a transition relating to a parish shift as St. Ann's parish is the Star of the Sea.

A discussion was held relating to parent concerns regarding transportation for out of boundary students.

## **2. Recent Feedback as of November 12<sup>th</sup>, 2013**

Trustee Burkholder stated that there has been no recent feedback since the November 7<sup>th</sup> parent e-mail.

## **3. Considerations resulting from feedback**

Kathy Levinski, Manager of Facilities Services reviewed information relating to Option 11 which will be presented for consideration and feedback at the November 18<sup>th</sup> Town Hall Feedback session at Saint Francis Catholic Secondary school.

The proposed Option 11 was presented with extensive data including the current and revised boundaries, building utilization and school areas of change.

Trustee Burtnik requested that the Committee give consideration that as of September 2014 transportation will be provided to current Grade 6 and Grade 7 students and possibly their siblings that have grandfathered right of attendance to St. James Catholic Elementary School until June 2016 at which time transportation will be discontinued.

A discussion was held regarding this consideration and the cost of transportation. The Attendance Area Review Committee has requested transportation data relating to this consideration from Niagara Student Transportation Services (NSTS).

## **4. Review of Boundary Options - Descriptions**

A decision was made by the Committee to present Option 11 with the consideration of transportation at the Town Hall Feedback Session being held on November 18<sup>th</sup>, 2013 at Saint Francis Catholic Secondary school.

## **5. Agenda for November 18<sup>th</sup> Town Hall Feedback Session**

A discussion was held regarding preparation for the upcoming Town Hall Feedback Session on November 18<sup>th</sup> at Saint Francis Catholic Secondary school. Superintendent Baldasaro reviewed the tentative agenda and Committee members provided suggestions and feedback.

Trustee Burtnik suggested an additional Committee meeting be held on Thursday, November 14<sup>th</sup> at 5:00p.m. in the Father Kenneth Burns csc Board Room at the Catholic Education Centre to finalize the November 18<sup>th</sup> agenda, review information regarding transportation options and discuss the consideration of recommendations at the Town Hall Feedback session.

A discussion was held regarding the transition plan for students and the process that will take place once the Board makes a final decision at the December 17<sup>th</sup>, 2013 Board meeting.

**C. OTHER BUSINESS**

**D. FUTURE ACTION**

1. Additional Committee Meeting – November 14<sup>th</sup>, 2013 – 5:00 p.m.  
Father Kenneth Burns csc Board Room
2. Town Hall Feedback Session – November 18<sup>th</sup>, 2013 - 7:00p.m.  
Saint Francis Catholic Secondary School
3. Committee Meeting – November 18<sup>th</sup>, 2013 – 9:00 p.m.  
Saint Francis Catholic Secondary School

**E. ADJOURNMENT**

Moved by Trustee Burtnik

**THAT** the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of November 12<sup>th</sup>, 2013 be adjourned.

**CARRIED**

This meeting was adjourned at 6:25 p.m.