



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, MAY 14, 2013

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 14, 2013 at 4:30 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:35 p.m. by Vice-Chairperson Charbonneau.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli				✓
<b>Student Trustees</b>				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 14, 2013, as presented.

**CARRIED**

4. **Disclosure of Interest**

\* NOTE: Trustee Burkholder arrived at 4:40 p.m., at which time she declared a Disclosure of Interest with Item C4.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

5. **Minutes of the Committee of the Whole Meeting of April 9, 2013**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 9, 2013, as presented.

**CARRIED**

**B. PRESENTATIONS**

*Nil*

**C. COMMITTEE AND STAFF REPORTS**

1. **Policy Committee**

1.1 **Unapproved Minutes of the Policy Committee Meeting of April 23, 2013**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of April 23, 2013, as presented.

**CARRIED**

1.2 **Approval of Policies**

1.2.1 **Prior Learning Assessment and Recognition (PLAR) Policy (400.4)**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Prior Learning Assessment and Recognition (PLAR) Policy (400.4), as presented.

**CARRIED**

**1.2.2 Assessment, Evaluation and Reporting Policy (301.1)**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Assessment, Evaluation, Reporting and Homework Policy (301.1), as presented.

**CARRIED**

**1.3 Policy and Guideline Review 2012-2013 Schedule**

Director Crocco presented the revised Policy and Guideline Review 2012-2013 Schedule as supported at the April Policy Committee Meeting, for Trustees' Information.

Trustee Burkholder arrived at 4:40 p.m.

A Disclosure of Interest was declared by Trustee Burkholder with Item C4.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

**2. Niagara Catholic Strategic Directions System Priorities 2013-2014**

On behalf of Senior Administrative Council, Director Crocco presented the Niagara Catholic Strategic Directions System Priorities 2013-2014 report for the consideration of Committee of the Whole and the Board.

The System Priorities 2013-2014 will provide the overall focus of the Board throughout 2013-2014 in fulfilling the expectation of the Vision 2020 Strategic Plan and form the key elements of the design of the Annual Budget 2013-2014.

NOTE: Chairperson Burtnik and Superintendent Iannantuono left the meeting at 5:00 p.m. to participate in a Ministry of Education teleconference.

Moved by Trustee MacNeil

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board the approval of the Niagara Catholic Strategic Directions System Priorities 2013-2014, as presented.

**CARRIED**

**3. Staff Development Department Professional Development Opportunities - 2013**

On behalf of Superintendent Iannantuono, Director Crocco presented the report on the Staff Development Department Professional Development Opportunities for information.

**4. Monthly Updates**

**4.1 Capital Projects Update**

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

**4.2 Student Trustees' Update**

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

### **4.3 Senior Staff Good News Update**

Senior Staff highlights included:

#### **Superintendent Lefebvre**

- Fran Caruso-Leitch, Program Chair of Science at Saint Michael High School, was asked by the Canadian Space Agency to witness Commander Chris Hatfield's landing in Montreal on May 13, 2013. Mrs. Caruso-Leitch's Grade 9 Science Class has been following Commander Hatfield during his five month mission on the International Space Station. The students have been collecting data for experiments and tweeting with Commander Hatfield.

#### **Superintendent Ciccarelli**

- Holy Cross Catholic Secondary School held their first Canadian Cancer Society Relay for Life event. Between 7:00 p.m. and 7:00 a.m. students walked around a track to raise money for cancer research and its support services. In total, 160 students participated raising \$20,000.

#### **Superintendent Baldasaro**

- The Blessed Trinity Catholic Secondary School Co-Ed Cheerleading Team, captured the 2013 Canadian National Championships in the category of High School Cheerleading - Senior Co-Ed Advanced.
- Blessed Trinity Catholic Secondary School was the recipient of the inaugural St. Joseph's Mental Health Spirit of Hope Award for 2013. The award recognizes an individual, group, or organization in the Hamilton Niagara Haldimand Brant community that has made a significant contribution to person in need and/or to mental health awareness.

#### **Controller of Plant**

- Niagara Catholic filled two 40 cubic yard containers and a partial third container with old TV's, video recorders, cameras, cell phones and other old equipment during Earth Week. This translates into 8,020 metric tons of electronic waste that generated \$1,483.70. This exceeds last years' total of just over \$1,000. Funds were contributed to the Niagara Catholic Helping Hands Fund, which supports our families in need so they can fully experience everything Catholic education has to offer.

#### **Director Crocco**

- On Friday, May 10, 2013, the Board held its First Annual Distinguished Alumni Awards Ceremony. Trustees received a copy of the Distinguished Alumni Awards 2013 program and were shown a copy of the Distinguished Alumni 2013 poster which will be provided to all Principals at the May Director's Meeting.

The Distinguished Alumni luncheon to present the awards will be held annually on the Friday of Catholic Education Week.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – April 23, 2013**

Director Crocco highlighted the Spotlight on Niagara Catholic – April 23, 2013 issue for Trustees' information.

**1.2 Calendar of Events – May 2013**

Director Crocco presented the May 2013 Calendar of Events for Trustees' information.

**1.3 Graduation Celebration - May 16, 2013**

Director Crocco presented information on the 2013 Graduation Celebration being held May 16, 2013 at 10:00 a.m. the ScotiaBank Centre in Niagara Falls.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.4 Partners in Catholic Education - May 16, 2013**

Director Crocco presented information on Partners in Catholic Education being held May 16, 2013 at 5:30 p.m. Club Roma.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.5 Niagara Catholic Picnic – June 2, 2013**

Director Crocco presented information on the Niagara Catholic Picnic scheduled for June 2, 2013 at 10:00 a.m. at Queenston Heights.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.6 June Committee of the Whole Meeting – June 11, 2013  
June Board Meeting – June 18, 2013**

Director Crocco reminded Trustees that the June Committee of the Whole Meeting is being held on June 11, 2013, and that the June Board Meeting is being held a week later on June 18, 2013.

**1.7 Graduation Dates 2013**

Director Crocco presented information on the 2013 Elementary & Secondary School Graduation Dates, times and locations, and informed Trustees that Principals would be in direct contact with them regarding invitations and any request to present any awards.

An updated schedule would be provided at the May Board Meeting.

**1.8 CCSTA – National Conversation on Catholic Education – Oct. 3, 4 & 5, 2013**

Director Crocco presented information on the CCSTA National Conversation on Catholic Education being held October 3, 4 & 5, 2013 in Ottawa.

Trustees were asked to confirm their attendance with Sherry Morena.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

**1.1** Director Crocco informed the Board that they are currently finalizing French Immersion in selected schools.

- 1.2** Director Crocco informed Trustees that the 2013-2014 Annual Board Budget will be presented at the June Committee of the Whole Meeting.

NOTE: Chairperson Burtnik and Superintendent Iannantuono returned to meeting at 5:40 p.m. following the Ministry of Education teleconference.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 6:05 p.m. and reconvened at 10:15 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of May 14, 2013.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on April 9, 2013, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.1 of the In Camera Agenda.

**CARRIED (Item F3.1)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.2 of the In Camera Agenda.

**CARRIED (Item F3.2)**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.3 of the In Camera Agenda.

**CARRIED (Item F3.3)**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.4 of the In Camera Agenda.

**CARRIED (Item F3.4)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.5 of the In Camera Agenda.

**CARRIED (Item F3.5)**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.6 of the In Camera Agenda.

**CARRIED (Item F3.6)**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.7 of the In Camera Agenda.

**CARRIED (Item F3.7)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.8 of the In Camera Agenda.

**CARRIED (Item F3.8)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.9 of the In Camera Agenda.

**CARRIED (Item F3.9)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.10 of the In Camera Agenda.

**CARRIED (Item F3.10)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.11 of the In Camera Agenda.

**CARRIED (Item F3.11)**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.12 of the In Camera Agenda.

**CARRIED (Item F3.12)**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.13 of the In Camera Agenda.

**CARRIED (Item F3.13)**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.14 of the In Camera Agenda.

**CARRIED (Item F3.14)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.15 of the In Camera Agenda.

**CARRIED (Item F3.15)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.16 of the In Camera Agenda.

**CARRIED (Item F3.16)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.17 of the In Camera Agenda.

**CARRIED (Item F3.17)**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.18 of the In Camera Agenda.

**CARRIED (Item F3.18)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.19 of the In Camera Agenda.

**CARRIED (Item F3.19)**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.20 of the In Camera Agenda.

**CARRIED (Item F3.20)**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.21 of the In Camera Agenda.

**CARRIED (Item F3.21)**



Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.22 of the In Camera Agenda.

**CARRIED (Item F3.22)**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.23 of the In Camera Agenda.

**CARRIED (Item F3.23)**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.24 of the In Camera Agenda.

**CARRIED (Item F3.24)**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on April 9, 2013, as presented.

**CARRIED (Item F4)**

## **H. ADJOURNMENT**

Moved by Trustee MacNeil

**THAT** the May 14, 2013 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:15 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 14<sup>th</sup>, 2013.**

Approved on the **11<sup>th</sup>** day of **June 2013.**

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer