



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, DECEMBER 21, 2010

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, December 21, 2010, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Chairperson Burtnik noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Shelby Levesque	✓		
Patrick Fowler	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Nieuwesteeg
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of December 21, 2010, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meetings

5.1 November 23, 2010

Moved by Trustee Sicoli
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 23, 2010, as presented.

CARRIED

5.2 November 29, 2010

Moved by Trustee Sicoli
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of November 29, 2010, as presented.

CARRIED

5.3 December 7, 2010

Moved by Trustee Sicoli
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Minutes of the Inaugural Meeting of the Board of December 7, 2010, as presented.

CARRIED

B. DELEGATIONS

1. Christmas Cards 2010

Yolanda Baldasaro, Superintendent of Education, presented the report on Christmas Cards 2010. She indicated that schools throughout Niagara Catholic were invited to submit artwork designed by their students in order to create the 2010 Niagara Catholic Christmas Cards.

The parents/guardians of the students whose artwork was chosen to represent the Niagara Catholic District School Board were presented with copies of their child's artwork on Christmas cards.

Chairperson Burtnik, Vice-Chairperson Charbonneau and Director Crocco presented Jacobo Arredondo (Gr. 7, St. Augustine), Alayshia Bannister (Gr. 8, St. Philomena), Jason Friesen (Gr. 2, St. Theresa), Dylan Kwacz (Gr. 10, Saint Michael), Elaine Mhlanga (Gr. 6, St. Patrick NF), Nicole Panday (Gr. 11, Saint Michael) and Sierra Rosiana (Gr. 9, Lakeshore Catholic) with a plaqued picture of their artwork which was shared with the Niagara Catholic community for the Christmas Season of 2010, as well as Niagara Catholic "Excellence in Arts" pins.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Mark Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Rob Ciarlo, Superintendent of Education introduced Carmela D'Andrea, Principal of St. Mark Catholic Elementary School.

Principal D'Angela, with the assistance of students and staff showcased St. Mark Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal D'Andrea, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of November 23, 2010

Moved by Trustee Burkholder

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of November 23, 2010, as presented.

CARRIED

3. Special Education Advisory Committee

3.1 Minutes of the Special Education Advisory Committee Meeting of November 3, 2010

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee Meeting of November 3, 2010, as presented for information.

CARRIED

3.2 Appointment of Community Partner to the Special Education Advisory Committee

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of November 3, 2010, as presented for information.

CARRIED

4.1 Policy Committee

4.1 Unapproved Minutes of the Policy Committee Meeting of November 23, 2010

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Policy Committee Meeting of November 23, 2010, as presented for information.

CARRIED

4.2 Approval of Policies

4.2.1 Purchasing/Supply Chain Management (Interim) Policy (600.1)

Larry Reich, Superintendent of Business & Financial Services, presented the Purchasing /Supply Chain Management (Interim) Policy.

It was recommended that the Purchasing/Supply Chain Management Policy be approved as an Interim Policy in order to facilitate the Ministry of Education December deadline.

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Purchasing /Supply Chain Management (Interim) Policy (600.1), as presented.

CARRIED

4.3 Policy Development Update

Director Crocco presented the Policy Development Update.

5. Niagara Catholic Inaugural Spelling Bee

Yolanda Baldasaro, Superintendent of Education, introduced Mary Ann McKinley, Consultant: Student Leadership/Student Engagement, who presented the report on the Niagara Catholic Inaugural Spelling Bee, and welcomed the Spelling Bee award recipients.

Chairperson Burtnik, Vice-Chairperson Charbonneau and Director Crocco presented Ryan Gizzie (Grade 8, Our Lady of Mount Carmel), Alexi Doan (Grade 8, Our Lady of Victory), Nicholas Low (Grade 7, St. Gabriel Lalemant), and Marni McLean (Grade 8, Notre Dame) with Niagara Catholic "Excellence in Academics" pins.

6. Specialist High Skills Major - Journey To Bethlehem Project

Superintendent Baldasaro introduced Marco Magazzeni, Consultant, Technology/Specialist High Skills Major, who presented the report on the Specialist High Skills Major - Journey To Bethlehem Project.

Mr. Magazzeni stated that students from the Specialist High Skills Major Manufacturing Program representing Niagara Catholic and in partnership with the Diocese of St. Catharines, the Winter Festival of Lights, the Niagara Parks Commission, and Hall Iron Works designed and manufactured the "Journey to Bethlehem" Light Display in Queen Victoria Park in Niagara Falls.

Chairperson Burtnik and Vice-Chairperson Charbonneau commended Mr. Magazzeni for his dedication to the students of Niagara Catholic and the SHSM Program.

7. Niagara Catholic Education Award of Distinction 2010-2011

Superintendent Iannantuono presented the report on the Niagara Catholic Education Award of Distinction 2010-2011. Trustees were informed that the recipient for the 2010-2011 Award is Father Stanley Puchniak of the Oblate Fathers of Mary Immaculate.

The Niagara Catholic Award of Distinction 2010-2011 will be presented posthumously to Fr. Puchniak at the Bishop's Gala on January 28, 2011.

8. Staff Development Department Professional Development Opportunities

Superintendent Iannantuono presented the report on the Staff Development Department Professional Development Opportunities for information.

9. Extended Overnight Field Trip/Excursion/Exchange Trip Approvals 2010-2011

Superintendent Baldasaro presented the information report from the Extended Overnight Field Trip, Excursion and Exchange Approval Committee.

10. Director's Annual Report 2010

Director Crocco presented the Director's Annual Report 2010 and informed the Board that the Education Act requires School Boards to submit an annual report highlighting the action taken during the preceding twelve (12) months, before January 31st of each year. The Report fulfils the requirements of the Minister of Education regarding Directors Annual Reports.

Director Crocco thanked the Superintendents for their submissions and Jennifer Brailey, Manager of Corporate Services & Communications and the Print Shop for the layout and printing of the Director's Annual Report 2010.

11. Revised Budget Estimates for the Year 2010-2011

Superintendent Reich presented the Revised Budget Estimates for the Year 2010-2011, and informed Trustees that on an annual basis, school boards are required to submit Revised Budget Estimates for the current year to the Ministry of Education in order to give all school boards the opportunity to revise their budgets, taking into account up-to-date information relating to enrolment and other data available by November 2010.

Superintendent Reich answered Trustees questions of clarification. Chairperson Burtnik requested that Trustees be updated on the revised budget estimates in May or June 2011.

Moved by Trustee MacNeil
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Report on the Revised Budget Estimates for the year 2010-2011, as presented.

CARRIED

12. Financial Reports

12.1 Monthly Banking Transactions

Moved by Trustee Fera
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of November 2010, as presented for information.

CARRIED

12.2 Statement of Revenue & Expenditures

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at November 30, as presented for information.

CARRIED

13. Monthly Updates

13.1 Capital Projects Update

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

13.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Forsyth-Sells

- A Grade 7 student from Mrs. Lina Santini-Mascia's class at St. Vincent de Paul Catholic Elementary School won 1st Place in the Writing Contest on "Character" offered by Brock University in the Fall.
- Lakeshore Catholic High School produced a personalized calendar for the 2011 year. Calendars were distributed to the Trustees and Senior Administration and are available at the school.

Controller of Plant Woods

- The new St. Joseph Catholic Elementary School in Grimsby designed by V.P. Panici Architects Inc was awarded the Niagara Community Design Award for 2010 from the Region.

13.3 Student Senate Update

Patrick Fowler and Shelby Levesque, Student Trustees, gave a brief verbal update on the activities of the Student Senate.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil Report

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

3.1 2011 Board Committees

Chairperson Burtnik presented the confirmed membership for the 2011 Board Committees.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – December 7, 2010

Director Crocco presented the Spotlight on Niagara Catholic – December 7, 2010 issue for Trustees' information.

4.2 Calendar of Events – January 2011

Director Crocco presented the Calendar of Events – January 2011, for Trustees' information.

4.3 Christmas Break – December 24, 2010 – January 7, 2011

Director Crocco informed Trustees that all schools along with the Catholic Education Centre will be closed from December 24, 2010 to January 7, 2011 inclusive.

4.4 Niagara Catholic Baby Celebration – January 12, 2011

Director Crocco informed Trustees of the first Niagara Catholic Baby Celebration being held at the Catholic Education Centre on January 12, 2011. The event is a new initiative where all Board employees who had a baby during 2010 and are on maternity leave have been invited to the Catholic Education Centre for a get together to reconnect with colleagues. All Trustees were invited to attend.

4.5 OCSTA Trustees' Professional Development Seminar – January 13-15, 2011

Director Crocco reminded Trustees of the OCSTA Trustees' Professional Development Seminar, being held at the Doubletree Hilton Hotel in Toronto January 13-15, 2011. Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

4.6 Equity and Inclusive Education Part II – January 26 & 27, 2011

Director Crocco informed Trustees of the Equity and Inclusive Education Part II, being held at the Sheraton Centre Hotel in Toronto on January 26 & 27, 2011. The symposium is hosted by the Ministry of Education and delivered by the Ontario Education Services Corporation. Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

4.7 Bishop's Gala – January 28, 2011 – Club Italia

Director Crocco reminded Trustees of the 8th Annual Bishop's Gala being held on January 28, 2011 at Club Italia in Niagara Falls. Trustees were informed that tickets could be purchased through Sherry Morena, Corporate Services & Communications Department.

4.8 BEC - 2011 Annual Partners Breakfast - February 11, 2011 - 7:30 - 10:00 a.m

Director Crocco presented information on the BEC - 2011 Annual Partners Breakfast – being held February 11, 2011 from 7:30 to 10:00 a.m. Trustees were asked to confirm their attendance with Linda Marconi.

4.9 Niagara Catholic System Letter

Director Crocco presented Trustees with a copy of the system letter from Bishop Bergie, the Chair of the Board and the Director being sent home with all students.

Director Crocco informed Trustees that a similar letter from Bishop Bergie, the Chair of the Board and the Director will be sent to all employees and Trustees.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

The following Notice of Motion was put forth at the November 23, 2010 Board Meeting.

“THAT the Niagara Catholic District School Board investigate the possible expansion of the SCOEP Program, by utilizing the new Jericho House Facilities, beginning September 2011.”

F. BUSINESS IN CAMERA

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:35 p.m. and reconvened at 10:25 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Nieuwesteeg
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of December 21, 2010.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of November 23, 2010, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee O'Leary
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 23, 2010, as presented.

CARRIED (Item F3)

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F8 of the In Camera Agenda.

CARRIED (Item F8)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Fera
Seconded by Trustee Sicoli

THAT the December 21, 2010 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 10:30 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **December 21, 2010.**

Approved on the **25th** day of **January 2011.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer