



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, APRIL 9, 2013

---

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, April 9, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of April 9, 2013, as presented.

**CARRIED**

**4. Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C9.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

**5. Minutes of the Committee of the Whole Meeting of March 5, 2013**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of March 5, 2013, as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

**1. Policy Committee**

**1.1 Unapproved Minutes of the Policy Committee Meeting of March 19, 2013**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of March 19, 2013, as presented.

**CARRIED**

**1.2 Approval of Policies**

Policy Committee Chairperson Burkholder presented the Policy Committee recommendations for approval to the Committee of the Whole for consideration.

**1.2.1 Student Senate – Elementary Policy (new)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Senate – Elementary Policy (new), as presented.

**CARRIED**

**1.2.2 Student Senate – Secondary Policy (100.6)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Senate – Secondary Policy (100.6), as presented.

**CARRIED**

**1.3 Policy and Guideline Review 2012-2013 Schedule**

Director Crocco presented the Policy and Guideline Review 2012-2013 Schedule for Trustees' Information and informed the Committee of the Whole of a revised schedule to be presented and discussed at the April Policy Committee for presentation at a future Committee of the Whole Meeting.

**2. Tenth Annual Niagara Catholic Technology Skills Competition 2013**

Mark Lefebvre, Superintendent of Education, welcomed Marco Magazzeni, Technology/Specialist High Skills Major Consultant, who presented the report on the Tenth Annual Niagara Catholic Technology Skills Competition 2013. He spoke of the great experiences students receive from this program and how it assists in setting their path for the future.

Chairperson Burtnik and Vice-Chairperson Charbonneau expressed their gratitude to Mr. Magazzeni and his team for their excellent work and dedication to the students of Niagara Catholic.

**3. Mental Health and Addictions Nurses in Schools Program**

Yolanda Baldasaro, Superintendent of Education, welcomed Leslie Gaffney, Client Services Manager (Mental Health and Addictions), who provided, a presentation on the Mental Health and Addictions Nurses in Schools Program and introduce members of the Niagara based MHAN program.

Trustees asked questions of Superintendent Baldasaro and Ms. Gaffney regarding the program.

**4. School Capacities, Enrolment Trends, Attendance Area Boundaries and Building Utilization 2013 - Phase Two Report**

Mario Ciccarelli, Superintendent of Education/Accommodations, and Scott Whitwell, Controller of Facilities Services, presented the School Capacities, Enrolment Trends, Attendance Area Boundaries and Building Utilization 2013 - Phase Two Report.

Trustees discussed the recommendations presented and agreed on the following recommendations.

Trustee agreed to delete the following two recommendations:

~~**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve that Senior Staff continue to apply to the Ministry of Education for additional funding and to identify other sources of funding in order to provide facility plant upgrades to St. Francis Catholic Secondary School.~~

~~**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve that Catholic Secondary Schools in St. Catharines will continue to have the opportunity to implement specialized programs providing sufficient student enrolment and Ministry of Education funding and approval.~~

Trustee Burtnik put forth an amendment to state that Niagara Catholic will continue to monitor the secondary facilities, and to specify that a report be brought back to the Committee of the Whole no later than April 2018.

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board maintains all three Catholic Secondary Schools in St. Catharines and continues to monitor the accommodation and utilization of all three Catholic secondary facilities, and that Senior Staff bring a report to the Board no later than April 2018.

**CARRIED**

Following discussion Trustees agreed to amend the recommendation to delete the words “at a minimum” and add St. Alfred and Our Lady of Fatima Catholic Elementary Schools.

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve that the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board review the attendance boundaries of the following St. Catharines Catholic Elementary Schools, Assumption Catholic Elementary School, St. Alfred Catholic Elementary School, St. Ann Catholic Elementary School, Canadian Martyrs Catholic Elementary School, Our Lady of Fatima Catholic Elementary School and the consolidated St. James Catholic Elementary School/Michael J. Brennan Catholic Elementary School and that a report be submitted to the Committee of the Whole no later than December 2013.

**CARRIED**

Following a discussion, Family of Schools Superintendent Ciccarelli would notify the Catholic School Councils Chairs from St. Christopher and St. Theresa Catholic Elementary School informing them that upon the Board’s approval a letter will be distributed to the school communities notifying them of the recommendation to establish an Attendance Area Review Committee.

Moved by Trustee Fera

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve that an Accommodation Review Committee be established to review St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School and that Senior Staff bring a report to the Committee of the Whole no later than January 2014.

**CARRIED**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve an agreement to create a new joint venture St. Nicholas Catholic Elementary School with the French Catholic District School Board which is contingent on acquiring a suitable downtown site and Ministry of Education funding for a new elementary school by September 2014. Senior Staff will continue to explore all available facility options for St. Nicholas Catholic and bring a report to the Board no later than November 2013.

**CARRIED**

Trustee agreed to delete the following recommendation:

~~**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve that the attendance boundaries of Our Lady of Fatima Catholic Elementary School (St. Catharines) not be reviewed for the purpose of consolidation at this time given the introduction of a French Immersion program at Our Lady of Fatima Catholic Elementary School (St. Catharines).~~

Trustees agreed to delete the following recommendation. The deleted recommendation will be included in the System Priorities to review attendance and accommodations throughout the Board.

~~**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve that over the next five years Senior Staff will monitor student population growth, projections, location and accommodation data throughout the Board and report to the Board on an annual basis.~~

Trustees agreed to delete the following words from the recommendation “and that Senior Staff will continue to monitor the population changes within Niagara Falls and bring forth any recommendations for the consideration of the Niagara Falls Elementary and Secondary Ad Hoc Attendance Area Review Committee.”

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board not require a Niagara Falls Elementary and Secondary Ad Hoc Attendance Boundary Review be completed for the St. Thomas More Catholic Elementary School and Our Lady of Mount Carmel Catholic Elementary School consolidation.

**CARRIED**

Trustee agreed to delete the following recommendation:

~~**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board request that Senior Staff conducts a review of grade level organization, programs, services, school utilization and population growth at St. Joseph Catholic Elementary School (Snyder) and at St. Elizabeth Catholic Elementary School and to provide a report to the Committee of the Whole not later than November 2014.~~

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the preparation and submission of a capital priorities business case to secure funding for a new joint venture Catholic elementary school in downtown St. Catharines with the French Catholic District School Board.

**CARRIED**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the preparation and submission of a capital priorities business case to secure funding for an addition at St. Michael Catholic Elementary School to replace existing portables and to accommodate future projected student enrolment.

**CARRIED**

The Committee of the Whole received the Niagara Catholic District School Board Long Term Accommodation Review Resource Document dated April 5, 2013 by Jack Ammendolia, Associate Director of Watson & Associates Economists Ltd. as a resource document to this report.

**Student Trustees' Update**

Prior to moving into the In Camera Session of the Board Meeting, Vincent Atallah and Michael Blair, Student Trustees, presented a verbal update on the current activities of the Student Senate.

**BUSINESS IN CAMERA**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:50 p.m. to deal with a timed In Camera Item, and reconvened at 11:02 p.m.

Moved by Trustee Burtnik

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

**5. Elementary and Secondary School Year Calendars - 2013-2014**

Superintendent Iannantuono presented the Elementary and Secondary School Year Calendars - 2013-2014.

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2013-2014 school year.

**CARRIED**

Trustees agreed to have the following items tabled to the April 23<sup>rd</sup> Board Meeting, due to time restraints.

6. St. Francis Catholic Secondary School Name
7. Staff Development Department Professional Development Opportunities - 2013
8. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2012-2013
9. Monthly Updates
  - 9.1 Capital Projects Update
  - 9.2 Senior Staff Good News Update

**D. INFORMATION**

**1. Trustee Information**

**1.1 10th Annual Bishops Gala – April 19, 2013**

Director Crocco reminded Trustees that the 10<sup>th</sup> Annual Bishops Gala is being held Friday, April 19, 2013.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.2 OCSOA AGM 2013 – April 17 – 19, 2013**

Director Crocco presented information on the OCSOA AGM 2013 being held April 17 – 19, 2013 in Niagara Falls.

**1.3 Volunteer Appreciation Breakfast – April 22, 2013**

Director Crocco invited Trustees to attend the Volunteer Appreciation Breakfast being held on April 22, 2013, at the Holiday Inn in St. Catharines.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.4 Facilities Supervisor Retirement Celebration**

Director Crocco invited Trustees to the Retirement Party for Barney Stout, Facilities Supervisor, on April 16, 2013 at 4:30 p.m. at the Catholic Education Centre.

**1.5 Principals and Vice-Principals Annual Retreat and Conference**

Director Crocco informed Trustees that the Principals and Vice-Principals Annual Retreat and Conference 2013 will be held August 21-23, 2013 in Collingwood.

Trustees agreed to have the following Trustee Information items tabled to the April 23<sup>rd</sup> Board Meeting, due to time restraints.

- 1.6 United Way Day – April 24, 2013
- 1.7 OCSTA AGM 2013 – May 2 to 4, 2013
- 1.8 Catch the Spirit 2013 – May 6, 2013
- 1.9 Mental Health Week Presentation – May 15, 2013
- 1.10 Graduation Celebration – May 16, 2013
- 1.11 Partners in Catholic Education – May 16, 2013
- 1.12 OCSTA Regional Meeting

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

- 1.1 Director Crocco informed the Board that Senior Administrative Council will continue to provide updates regarding Niagara Catholic's French Language Immersion Program.

The following motion was passed at 11:15 p.m.

Moved by Trustee Fera

**THAT** the Committee of the Whole Meeting be extended 15 minutes.

**CARRIED**

- 1.2 Trustee Fera presented background information on Father Rosica and requested that Chairperson Burtnik and Director Crocco, on behalf of the Board, write a letter of commendation to Father Rosica and that a copy be provided to Trustees.

With the support of the Board, Chairperson Burtnik and Director Crocco will write a letter to Father Rosica on behalf of the Board, as requested.

## **F. BUSINESS IN CAMERA**

The Business In-Camera Session took place earlier in the meeting due to a timed item.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of April 9, 2013.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session (Section A: Student Trustees Included) of the Committee of the Whole Meeting held on March 5, 2013, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.1 of the In Camera Agenda.

**CARRIED (Item F3.1)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.2 of the In Camera Agenda.

**CARRIED (Item F3.2)**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session (Section B: Student Trustees Excluded) of the Committee of the Whole Meeting held on March 5, 2013, as presented.

**CARRIED (Item F4)**

The following motion was passed at 11:00 p.m.

Moved by Trustee Fera

**THAT** the Committee of the Whole Meeting be extended 15 minutes.

**CARRIED**



## H. ADJOURNMENT

Moved by Trustee Burtnik

**THAT** the April 9, 2013 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 11:17 p.m.

---

---

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **April 9<sup>th</sup>, 2013.**

Approved on the **14<sup>th</sup>** day of **May 2013.**

---

Maurice Charbonneau  
Vice-Chairperson of the Board

---

John Crocco  
Director of Education/Secretary -Treasurer