



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE SPECIAL BOARD MEETING

TUESDAY, APRIL 12, 2011

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Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Tuesday, April 12, 2011, at 9:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 10:59 p.m. by Chairperson Burtnik.

### A. ROUTINE MATTERS

Moved by Trustee Nieuwesteeg  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Special Board Meeting be extended by 15 minutes.

**CARRIED**

#### 1. Opening Prayer

Opening Prayers were led by Trustee Fera.

#### 2. Roll Call

Chairperson Burtnik noted that all Trustees were in attendance.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
<b>Student Trustees</b>			
Shelby Levesque			✓
Patrick Fowler			✓

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of April 12, 2011, as presented.

**CARRIED**

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**B. COMMITTEE AND STAFF REPORTS**

1. **Addition and Alterations to St. Anthony Catholic Elementary School Award of Construction Contract**

Moved by Trustee O'Leary

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the award of a construction contract to Charter Building Company for the addition and alterations to St. Anthony Catholic Elementary School in the amount of \$1,728,360.

**CARRIED**

2. **Addition and Alterations to Blessed Trinity Catholic Secondary School Award of Construction Contract**

Moved by Trustee O'Leary

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the award of a construction contract to Brouwer Construction (1981) Ltd., for the addition and alterations to Blessed Trinity Catholic Secondary School in the amount of \$11,329,915.

**CARRIED**

3. **Policies**

3.1 **Approval of Purchasing/Supply Chain Management Policy (600.1)**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Interim Approval of Purchasing/Supply Chain Management Policy (600.1), as presented.

**CARRIED**

**3.2 Approval of Trustee Expenses & Reimbursement Policy (100.13)**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Approval of Trustee Expenses & Reimbursement Policy (100.13) , as presented.

**CARRIED**

**3.3 Deletion of Trustee Conference & Travel Expenses Policy (100.2)**

Moved by Trustee O'Leary  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the approve the deletion of the Trustee Conference & Travel Expenses Policy (100.2), pending approval of the Trustee Expenses and Reimbursement Policy.

**CARRIED**

**3.4 Deletion of Trustee Travel Expenses Policy (100.3)**

Moved by Trustee O'Leary  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the deletion of the Trustee Travel Expenses Policy (100.3), pending approval of the Trustee Expenses and Reimbursement Policy.

**CARRIED**

**4. Larkin Estate Admission Awards 2011-2012**

Moved by Trustee Burkholder  
Seconded by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of scholarships for the Larkin Estate Admission Awards for 2011, as noted in the report.

**CARRIED**

**C. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 11:06 p.m. and reconvened at 11:07 p.m.

**D. REPORT ON THE IN-CAMERA SESSION**

Due to time restraints the In-Camera Session of the Special Board Meeting was deferred to the April 26, 2011 Board Meeting.

**E. MOMENT OF SILENT REFLECTION FOR LIFE**

**F. ADJOURNMENT**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the April 12, 2011 Special Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 11:07

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **April 12<sup>th</sup>, 2011.**

Approved on the **26<sup>th</sup>** day of **April 2011.**

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer