



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, FEBRUARY 12, 2013

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 12, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Linda Marconi**, Recording Secretary/ Executive Assistant to the Director of Education

3. Approval of the Agenda

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 12, 2013, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burkholder with Item C8.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

5. Minutes of the Committee of the Whole Meeting of January 15, 2013

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 15, 2013, as presented.

CARRIED

B. PRESENTATIONS

1. “Windows to the World” National Art Competition

Lee Ann Forsyth-Sells, Superintendent of Education, presented the report on the “Windows to the World” National Art Competition.

Eight winning entries from students at Alexander Kuska Catholic Elementary School have been selected to brighten the rooms of children on respirators at the Herzog Hospital in Jerusalem, Israel.

Students and staff from Alexander Kuska Catholic School shared their art pieces and experience.

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of January 29, 2013

Moved by Trustee Burtnik

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 29, 2013, as presented.

CARRIED

1.2 Approval of Policies

Policy Committee Chairperson Burkholder presented the Policy Committee recommendations for approval to the Committee of the Whole for consideration.

1.2.1 Accessibility Standards Policy (800.8)

The following amendment was recommended for item #14.2 (c):

“In an effort to assist in determining if accommodation can be achieved and, if so, how it can be achieved, the Board may request an evaluation by an outside medical or other expert, at the Board’s expense.”

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Accessibility Standards Policy (800.8), as amended.

CARRIED

1.2.2 Admission of Elementary and Secondary Students Policy (301.1)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Admission of Elementary and Secondary Students Policy (301.1), as presented.

CARRIED

1.2.3 Bullying Prevention and Intervention Policy (302.6.8)

Moved by Trustee O’Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve Bullying Prevention and Intervention Policy (302.6.8), as presented.

CARRIED

1.2.4 Code of Conduct Policy (Safe Schools) (302.6.2)

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Code of Conduct Policy (Safe Schools) (302.6.2), as presented.

CARRIED

1.2.5 Safe Schools Policy (302.6)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Safe Schools Policy (302.6), as presented.

CARRIED

1.3 Policy Schedule

Director Crocco presented the Policy Schedule.

2. **Holy Childhood Walk 2012**

Mark Lefebvre, Superintendent of Education, welcomed Mary Lou Vescio, Principal at Alexander Kuska Catholic Elementary School, who presented information on the Holy Childhood Association Walk. She informed Trustees that this year, 38 elementary schools participated in the Holy Childhood Walkathons raising \$16,000. It was also noted that the Niagara Catholic District School Board raised over \$615,000 since commencing involvement with the Holy Childhood Association in 1984.

3. **Niagara Catholic District School Board Multi-Year Accessibility Plan December 2012 to December 2017 – Working Document**

Yolanda Baldasaro, Superintendent of Education, informed Trustees that this annual plan was developed in accordance with the Integration Accessibility Standards Regulation under the Accessibility for Ontarians with Disabilities Act, 2005 and incorporates the intentions of the Board to meet its obligations under the Ontarians with Disabilities Act, 2001. Superintendent Baldasaro welcomed Cathy McMullin, Applied Behaviour Analysis Supervisor, who presented information on the Multi-Year Accessibility Plan Working Document. The document will be shared with all academic staff at the upcoming P.A. day and will be posted on the Board website.

4. **Award of Construction Contracts for ELKP Projects – Year 4**

Scott Whitwell, Controller of Facilities, presented the Award of Construction Contracts for ELKP Projects – Year 4, and informed Trustees that the time between the February Committee of the Whole Meeting and the Board Meeting will be used to complete architect bid analysis.

A recommendation to approve the award of construction contracts for the six ELKP projects will be made for the consideration of the Board as part of the report to the February Board Meeting.

5. **Educational Development Charges (EDC)**

Mario Ciccarelli, Superintendent of Education/Accommodations, and Scott Whitwell, Controller of Facilities Services, presented the report on Educational Development Charges (EDC), and informed Trustees that it is the recommendation that the Committee of the Whole consider the establishment of Educational Development Charges by-law for Niagara Catholic.

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the process to establish a by-law for the collection of fees related to Education Development Charges in the Region of Niagara.

CARRIED

6. **Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2012-2013**

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

7. Staff Development Department Professional Development Opportunities - 2013

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

8. Monthly Updates

8.1 Capital Projects Progress Report

8.2 Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Progress Report. He also reported on the meeting with Township of West Lincoln staff regarding the re-zoning request for the new St. Martin Catholic Elementary School.

8.3 Student Trustees' Update

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

8.4 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Ciccarelli

- Holy Cross Secondary School hosted the 3rd Annual St. Catharines Vex Robotic Competition on February 9th, where up to 50 teams came together to compete with robots created from the VEX Robotics Design System. The St. Catharines Vex Robotics Championship is one of only 5 events in Ontario the qualify teams for the VEX Robotics World Championship. Of the 40 teams attending 5 qualified for the World Championship. Holy Cross captured an "Excellence Award" and will compete at the Vex Robotics World Championships in Anaheim, California in April 2013.

Superintendent Lee Ann Forsyth-Sells

- Each year at the annual BEC breakfast, which was held on Friday, February 8, 2013, Lincoln Fabrics recognizes two teachers from Niagara with the Annual Teacher Award. This award recognizes their leadership in the practice of school and community partnerships. The 2013 Niagara Catholic recipient was Jonathan Lau of Notre Dame College School.
- After receiving his award, Jonathon stated that "It was a huge surprise and a huge honour as well." Mr. and Mrs. Lau, along with the administration and staff from Notre Dame College School were in attendance supporting Jonathan with his achievement.

Superintendent Baldasaro

- In November, staff and students at Our Lady of Fatima Elementary School in Grimsby signed a petition for the rights of education for all children. MP Dean Allison received the petition and brought it to the attention of the House of Commons.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – January 29, 2013

Director Crocco presented the Spotlight on Niagara Catholic – January 29, 2013 issue for Trustees' information.

1.2 Calendar of Events – February 2013

Director Crocco presented the February 2013 Calendar of Events for Trustees' information.

1.3 Mental Health Extended Tour – Niagara Health Services – New St. Catharines Hospital March 1, 2013

The Chairperson, Vice-Chairperson and Director Crocco received an invitation to attend an invitation only tour of the Mental Health Facility at the new St. Catharines Hospital on Wednesday March 1st 2013. Trustees were invited to attend the tour as well.

Trustees were asked to confirm their attendance with Linda Marconi by February 15, 2013.

1.4 OCSTA/OCSBOA Business Seminar – May 2, 2013

Director Crocco presented information on the OCSTA/OCSBOA Business Seminar being held on May 2, 2013.

Trustees were asked to confirm their attendance with Sherry Morena by March 1st, 2013. Note the April 11th deadline for any refunds.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Director Crocco informed the Board that Senior Staff is scheduled to present Phase II of the Demographic and School Utilization Report to the April CW Meeting. The Phase II Report will be based on evidence provided by any potential school population changes which might take place with French Immersion enrolment..

1.2 French Immersion registration began on February 6th, 2013. To date a total of 285 registrations, with 50 new registrations to Niagara Catholic have registered online. Applications and demographics on where the students are attending from are being reviewed to make decisions on confirmed site locations. An update will be provided at the March Committee of the Whole and Board Meetings regarding confirmed site locations.

F. BUSINESS IN CAMERA

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Board Meeting at 9:30 p.m. and reconvened at 10:50 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee MacNeil

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 12, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on January 15, 2013, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3 of the In Camera Agenda.

CARRIED (Item F3)

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on January 15, 2013, as presented.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee Sicoli

THAT the February 12, 2013 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:55 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 12th, 2013.**

Approved on the **5th** day of **March 2012.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer