



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, SEPTEMBER 11, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 11, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Chairperson Burtnik noted that all Trustees were in attendance, and that Vice-Chairperson Charbonneau would be joining the meeting electronically at a later time.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau		✓		
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education;; **Khayyam Syne**, Administrator of Staff Development;; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 11, 2012, as presented.

**CARRIED**

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of June 5, 2012**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 5, 2012, as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

1. **Policy Committee**

1.1 **Policy Schedule**

Director Crocco presented the Policy Schedule for 2012-2013.

1.2 **Policy Update**

Director Crocco presented the Policy Update.

2. **International Partnership Network – Global Best Award 2012 to Niagara Catholic**

Mark Lefebvre, Superintendent of Education, presented background information on The Global Best Awards. Marco Magazzeni, Consultant K-12 Technology/Specialist High Skills Major, presented information on Niagara Catholic's submission to the International Partnership Network, for the 2012 Global Best Awards of which Niagara Catholic was awarded the Global Best Award 2012 for innovative programs.

Niagara Catholic was the only school board in the Americas; North, South and Central America to receive such an international award and is nominated for the Global Best – World Award.

Niagara Catholic has also been invited to the International Partnership Network Conference 2012 in Durban South Africa - September 25-28, 2012 to be a keynote presenter and to accept this internationally recognized award of excellence.

**3. Director of Education and Senior Staff Introduction to the 2012-2013 School Year**

Director Crocco along with Senior Staff presented Trustees with information regarding the 2012-2013 School Year, which included the Strategic Directions System Priorities for 2012-2013, and a booklet outlining the Faith Formation Program “Wisdom, Worship, Witness”.

Senior Staff answered Trustees questions regarding the various information and programs outlined in the report.

**4. Annual Accessibility Plan - September 2012 to August 2013 (Year 10)**

Yolanda Baldasaro, Superintendent of Education, presented the report on the Niagara Catholic District School Board Annual Accessibility Plan, stating that the Niagara Catholic District School Board is committed to the continual improvement of access to school board facilities, policies, programs, and services for students, staff, parents/guardians, and members of the community with disabilities.

**5. Parents Reaching Out (PRO) Grants 2012-2013**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the report on Catholic School Councils Parents Reaching Out Grants 2012-2013, and indicated that for the 2012-2013 school year, twenty-nine (29) schools in the Niagara Catholic District School Board received PRO Grants to a total of \$ 25,985.00.

**6. Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

**7. Monthly Updates**

**7.1 Capital Projects Progress Report**

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Progress Report.

**7.2 Student Trustees' Update**

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

**7.3 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Lee Ann Forsyth-Sells**

- A Grade 4 student at Alexander Kuska Catholic Elementary School is one of 8000 children from across Canada participating in the “Windows to the World” a National Art Competition with a Global Reach that will help to brighten the rooms of children on respirators in the Herzog Hospital in Jerusalem, Israel.

On September 28, 2012, the Executive Director and the Project Development Director of the Canadian Friends of Herzog Hospital will be visiting the school to collect the art and to present a plaque engraved with the school name. The plaque will hang in the hallway of the hospital in Jerusalem.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – June 12, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – June 12, 2012 issue for Trustees' information.

#### **1.2 Calendar of Events – September 2012**

Director Crocco presented information on the Calendar of Events – September 2012.

#### **1.3 Niagara Catholic School Year Calendar and Meeting Dates 2012-2013**

Director Crocco presented Trustees with the Niagara Catholic School Year Calendar and Meeting Dates 2012-2013.

#### **1.4 Director's Letter to Students and Parents – September 2012**

Director Crocco presented the Director's Letter to Students and Parents September 2012.

#### **1.5 Swedish Delegation to Niagara Catholic – September 13 & 14, 2012**

Director Crocco presented information on Swedish Delegation which will be visiting Niagara Catholic on September 13 & 14, 2012, along with their itinerary, and invited Trustees to meet the delegates.

#### **1.6 Niagara Foundation for Catholic Education Golf Tournament – September 19, 2012**

Director Crocco reminded Trustees that the Niagara Foundation for Catholic Education Golf Tournament is taking place on September 19, 2012 at Legends on the Niagara Golf Course, and to contact Sue Baxter, Administrative Assistant, Business and Financial Services if they will be attending.

#### **1.7 Niagara Festival Grande Parade – September 29, 2012**

Director Crocco presented information on the Niagara Festival Grand Parade – September 29, 2012, and invited Trustees to participate in the Board entry.

#### **1.8 Trustee and Senior Staff Retreat – October 16, 2012**

Director Crocco reminded Trustees that the Annual Trustee and Senior Staff Retreat is rescheduled for October 16, 2012 at 4:00 p.m. at Mount Carmel Spiritual Centre.

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

\* Vice-Chairperson Charbonneau joined the meeting electronically at 9:55 p.m.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Fera

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:55 p.m. and reconvened at 10:35 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of September 11, 2012.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on June 5, 2012, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on June 5, 2012, as presented.

**CARRIED (Item F3)**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded (Trustees & Director Only) of June 5, 2012, as presented.

**CARRIED (Item F4)**

## **H. ADJOURNMENT**

Moved by Trustee Fera

**THAT** the September 11, 2012 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:40 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **September 11, 2012.**

Approved on the **9<sup>th</sup>** day of **October 2012.**

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer