



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MARCH 5, 2013

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, March 5, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Nieuwesteeg.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of March 5, 2013, as presented.

CARRIED

4. **Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C6.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

A Disclosure of Interest was declared by Trustee MacNeil with Item F4 of the In Camera. See Note in the In Camera minutes.

5. **Minutes of the Committee of the Whole Meeting of February 12, 2013**

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 12, 2013, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. **Policy Committee**

1.1 **Unapproved Minutes of the Policy Committee Meeting of February 26, 2013**

Moved by Trustee Burtnik

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of February 26, 2013, as presented.

CARRIED

1.2 **Approval of Policies**

1.2.1 **Educational Field Trips Policy (400.2)**

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Educational Field Trips Policy (400.2), as presented.

CARRIED

1.2.2 Transportation and School Operations for Inclement Weather Policy (500.1)

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Transportation and School Operations for Inclement Weather Policy (500.1), as presented.

CARRIED

1.2.3 Volunteering in Catholic Schools Policy (new)

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Volunteering in Catholic Schools Policy (new), as presented.

CARRIED

1.3 Policy and Guideline Review 2012-2013 Schedule

Director Crocco presented the Policy and Guideline Review 2012-2013 Schedule for Trustees' Information.

2. Niagara Catholic Student Symposium 2013: The Wisdom of Peace and Social Justice

Trustee Sicoli arrived at 7:05 p.m.

Mark Lefebvre, Superintendent of Education, welcomed Jackie Watson, Equity and Student Leadership Consultant, who presented the report on the Niagara Catholic Student Symposium 2013: The Wisdom of Peace and Social Justice.

3. French Immersion in Niagara Catholic Schools September 2013

Superintendent Lefebvre provided Trustees with the most current overview of enrolment, class size and proposed site selection for French Immersion across Niagara Catholic.

He indicated that as Senior Administrative Council moves through the decision and implementation process they will continue to keep the Board informed through future reports.

Trustees asked questions of staff regarding the French Immersion Program 2013.

4. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2012-2013

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

5. Staff Development Department Professional Development Opportunities - 2013

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

6. Monthly Updates

6.1 Capital Projects Update

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

6.2 Student Trustees' Update

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

6.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

- Mother Theresa Catholic Elementary School teacher Ann Marie Maloney was nominated by a community member for the Women in Business 2012 Educator Award. She was honoured at the annual awards event, held Wednesday, February 27, 2013 at Niagara College with the Educator Award.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – February 26, 2013

Director Crocco presented the Spotlight on Niagara Catholic – February 26, 2013 issue for Trustees' information.

1.2 Calendar of Events – March 2013

Director Crocco presented the March 2013 Calendar of Events for Trustees' information.

1.3 March Break 2013

Director Crocco presented reminded Trustees that the week of March 11th – 15th, 2013 is March Break and that Catholic Education Centre will be open Monday – Thursday – 8:30 – 4:00 p.m. and closed on Friday.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- Director Crocco informed Trustees that Senior Administrative Council is on track to present the Phase 2 Report of the School Capacities, Enrolment Trends, Attendance Areas Boundaries and Building Utilization 2013 to the April Committee of the Whole Meeting.

F. BUSINESS IN CAMERA

Moved by Trustee Sicoli

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Board Meeting at 8:05 p.m. and reconvened at 8:30 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Fera

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of March 5, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on February 12, 2013, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on February 12, 2013, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee MacNeil

THAT the March 5, 2013 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 8:30 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **March 5th, 2013.**

Approved on the **9th** day of **April 2012.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer