



The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, JUNE 14, 2011
7:00 P.M.**

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

A. ROUTINE MATTERS

1. Opening Prayers – Trustee Nieuwesteeg -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting of May 24, 2011 A5

B. DELEGATIONS/PRESENTATIONS

1. Kids Helping Kids...Celebrating 13 Years of Contributions B1
2. OFSAA Medalists 2011 B2
3. Canadian Secondary Schools Rowing Association Regatta 2011 B3
4. Ontario Skills Competition 2011 B4

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program C1
St. Andrew Catholic Elementary School
2. Unapproved Minutes of the Committee of the Whole Meeting of June 7, 2011 C2
and Consideration of Recommendations
2.1 Policies
2.1.1 Assessment, Evaluation and Reporting Policy (800.1) C2.1.1
2.1.2 Voluntary and Confidential Self-Identification Policy for C2.1.2
First Nation, Métis and Inuit Students (301.9)
2.1.3 Student Fees Policy (302.8) C2.1.3
2.2 Larkin Estate Admission Awards 2010-2011 C2.2
2.3 Annual Budget 2011-2012 C2.3
3. Approved Minutes of the S.E.A.C. Meeting of May 4, 2011 C3
4. Extended Overnight Field Trip/Excursion/Exchange Trip Information C4
5. Executive Council Power C5
6. Niagara Catholic 2011-2012 Annual Budget C6

- | | | |
|-----|---|------|
| 7. | Financial Reports | |
| 7.1 | Monthly Banking Transactions for the Months of April & May 2011 | C7.1 |
| 7.2 | Statement of Revenue and Expenditures as at May 31, 2011 | C7.2 |

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

- | | | |
|-----|--|------|
| 1. | Correspondence | - |
| 2. | Report on Trustee Conferences Attended | - |
| 3. | General Discussion to Plan for Future Action | - |
| 4. | Trustee Information | - |
| 4.1 | Spotlight on Niagara Catholic – June 7, 2011 | D4.1 |
| 4.2 | Calendar of Events – June, July & August 2011 | D4.2 |
| 4.3 | Japan Earthquake and Tsunami Relief Effort Fundraiser | D4.3 |
| 5. | Open Question Period | - |
| | <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)</i> | |

E. POSTPONED MOTION

- | | | |
|----|---|----|
| 1. | Postponed Motion - Inclusivity Policy on the Hiring Process of Senior Staff | E1 |
|----|---|----|

F. NOTICES OF MOTION

- | | | |
|----|--|----|
| 1. | Establishment of Ad Hoc Committee on the Bullying Prevention and Intervention Policy | F1 |
| 2. | Establishment of Communication Policy | F2 |

G. BUSINESS IN CAMERA

H. REPORT ON IN CAMERA SESSION

I. FUTURE MEETINGS AND EVENTS

J. MOMENT OF SILENT REFLECTION FOR LIFE

K. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: MINUTES OF THE BOARD MEETING OF
MAY 24, 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 24, 2011, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, MAY 24, 2011

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, May 24, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee O'Leary.

2. Roll Call

Vice-Chairperson Charbonneau noted that Chairperson Burtnik is present electronically and Trustee Fera asked to be excused.

Moved by Trustee O'Leary

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board excuse Trustee Fera from attending the Board Meeting of May 24, 2011.

CARRIED

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik		✓		
Maurice Charbonneau	✓			
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Shelby Levesque	✓			
Patrick Fowler	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of May 24, 2011, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meetings

5.1 April 26, 2011

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of April 26, 2011, as presented.

CARRIED

5.2 May 10, 2011

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of May 10, 2011, as presented.

CARRIED

B. DELEGATIONS

**1. Maria M. Love Field Supervisor of the Year Award, 2011
Niagara University School of Social Work - Recipient: Sebastian Fazzari, Ph.D.**

Yolanda Baldasaro, Superintendent of Education, welcomed Karen Edmond, Coordinator of Field Practicum at Niagara University-Social Work Department, who presented information on the Niagara University School of Social Work - Maria M. Love Field Supervisor of the Year Award, 2011. Each year the award is presented in recognition of the outstanding contribution of individuals who provide mentorship to students during their Field Practicum or Internship placements.

This year's recipient is Niagara Catholic's Supervisor of School Counselling Services Sebastian Fazzari, Ph.D. Dr. Fazzari was recognized for his accomplishment during the Niagara University School of Social Work, Class of 2011 Luncheon on Monday, May 9th, 2011, at the Gallagher Centre.

Dr. Fazzari expressed his gratitude for receiving the Niagara University School of Social Work - Maria M. Love Field Supervisor of the Year Award, 2011.

2. March for Life 2011 – Ottawa

Director Crocco welcomed Josef VanRuyven, Teacher at Lakeshore Catholic High School, who presented information on the March for Life 2011 in Ottawa. Mr. VanRuyven informed Trustees that the Culture of Life Club brings attention to right-to-life issues by raising funds for needy mothers and producing multimedia projects to educate people.

There are currently Culture of Life Clubs at Lakeshore Catholic, Notre Dame College, Holy Cross, Saint Michael and Saint Paul Catholic High Schools.

3. Carousel Players Award Presentation

Superintendent Baldasaro welcomed Mark Lefebvre, Administrator: School Effectiveness Framework, and Jayne Evans, Consultant: Arts/FSL /ESL. Mrs. Evans introduced Pablo Felices-Luna, Artistic Director of Carousel Players and Gyllian Raby, Carousel Players Board Member.

Mr. Felices-Luna presented information on the Carousel Players which is an award-winning professional theatre for young audiences that presents inspiring and creative plays for children aged 5 to 15 in schools, theatres and other venues.

Mr. Felices-Luna presented the Board with a plaque in honor of Niagara Catholic's 40 years of collaboration with Carousel Players.

C. COMMITTEE AND STAFF REPORTS

Trustee Nieuwesteeg arrived at the Board Meeting at 8:00 p.m.

1. School Excellence Program - St. Christopher Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Frank Iannantuono, Superintendent of Education, introduced Susan Boychuck, Principal of St. Christopher Catholic Elementary School.

Principal Boychuck showcased St. Christopher Catholic Elementary School as part of the School Excellence Program.

Grade 6 student Samantha Uhl presented her essay which won her the title of Canadian Math Ambassador.

Vice-Chairperson Charbonneau thanked Principal Boychuck and the staff for their presentation.

2. Unapproved Minutes of the Committee of the Whole Meeting of May 10, 2011 and Consideration of Recommendations

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of May 10, 2011, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of May 10, 2011:

2.1 Environmental Stewardship Policy

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Environmental Stewardship Policy, as presented.

CARRIED

2.2 Records Management Policy (600.2)

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Records Management Policy (600.2), as presented.

CARRIED

2.3 Niagara Catholic Parent Involvement Committee Policy (800.7)

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

CARRIED

2.4 Niagara Catholic Strategic Direction Priority Indicators 2011-2012

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Niagara Catholic Strategic Directions Priority Indicators 2011-2012, as presented.

CARRIED

3. Minutes of the Special Education Advisory Committee Meeting of April 6, 2011

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee Meeting of April 6, 2011, as presented for information.

CARRIED

4. Niagara Catholic Technology Skills Competition 2011

Superintendent Baldasaro welcomed Marco Magazzeni, Consultant: Technology/SHSM, who presented the report on the Niagara Catholic Technology Skills Competition 2011. The competition occurs annually and provides students with the opportunity to showcase what they have learned in class. Mr. Magazzeni informed Trustees that Team Niagara Catholic was well represented with over twenty (20) students participating in the Ontario Skills Competition at RIM Park in Waterloo.

Mr. Magazzeni congratulated the following award winning students in the Ontario Skills Competition:

GOLD: Nasir Dowlatkahi, Saint Michael Catholic High School – Web Design
Craig Vandenberg, Saint Michael Catholic High School - Electronics
SILVER: Rebekka Schmitt, Blessed Trinity Catholic Secondary School – Culinary Arts
Ashley Gerada, Notre Dame College School – Hairstyling

The students who earned gold medals in the Ontario Skills Competition will travel to Quebec City for the Skills Canada National Competition in June to represent Niagara Catholic as part of Team Ontario.

5. Full Day Early Learning Kindergarten Extended Day Program – Update

Superintendent Baldasaro and James Woods, Controller of Plant, presented the Full Day Early Learning Kindergarten Extended Day Program Update.

Trustees were informed that the Niagara Catholic District School Board has received approval from the Ministry of Education to implement the operation of Full Day Junior Kindergarten and Kindergarten and Extended Day Programs in ten (10) sites in the 2011-2012 school year.

The viability of and calculation of fees for Extended Day Programs was also discussed.

6. Extended Overnight Field Trip/Excursion/Exchange Trip Information

Superintendent Baldasaro presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Director Crocco reviewed and highlighted the following Board correspondence;

- 1.1 The Terry Fox Foundation – Thank You for Support
- 1.2 Best Buddies Canada – Best Buddies Program
- 1.3 2011 OCSTA Special Award - Archbishop Thomas Collins
- 1.4 Letter of Appreciation to Board from Toronto Archbishop Thomas Collins
OCSTA President Nancy Kirby, OECTA President James Ryan

2. Report on Trustee Conferences Attended

Trustee Burkholder spoke of a conference workshop she attended with Trustee Fera on Catholic Education which was presented by the Halton Catholic District School Board at the OCSTA AGM 2011.

3. General Discussion to Plan for Future Action

Nil Report

4. Trustee Information

4.1 Spotlight on Niagara Catholic – May 10, 2011

Director Crocco presented the Spotlight on Niagara Catholic – May 10, 2011 issue for Trustees' information.

4.2 Calendar of Events – June 2011

Director Crocco presented the Calendar of Events – June 2011 for Trustees' information.

4.3 CCSTA AGM – Regina, Saskatchewan, June 2 – 4, 2011

Director Crocco presented information on the CCSTA AGM being held in Regina, Saskatchewan on June 2 – 4, 2011.

Trustees were asked to confirm their attendance with Sherry Morena.

4.4 Niagara Catholic Family Picnic Day 2011 – Queenston Heights – June 5, 2011

Director Crocco updated Trustees on the first Annual Niagara Catholic Family Picnic Day 2011 taking place at Queenston Heights on Sunday, June 5, 2011. Fr. John Vickers will represent the Bishop and celebrate Mass.

Trustees were asked to confirm their attendance with Sherry Morena.

4.5 Niagara Secondary Graduations 2011

Director Crocco presented the finalized scheduled of Trustees and Senior Staff attending Niagara Catholic's Secondary Graduations.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

1. Inclusivity Policy on the Hiring Process of Senior Staff

Chairperson Burtnik requested that Trustee Fera's Notice of Motion be brought forward for discussion. The Chairperson informed the Board of her conversation with Trustee Fera regarding the Notice of Motion on the development of an Inclusivity Policy on the Hiring Process of Senior Staff. Trustee Fera is requesting that the Notice of Motion be postponed until he can be physically present at a meeting of the Board at which time this motion will be discussed.

Moved by Trustee Burtnik
Seconded by Trustee Sicoli

THAT Trustees Fera's Motion be brought forward for discussion.

CARRIED

Moved by Trustee MacNeil
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board postpone the discussion on the development of an Inclusivity Policy on the Hiring Process of Senior Staff until Trustee Fera is presented at a Board Meeting.

CARRIED

2. Establishment of Ad Hoc Committee on the Bullying Prevention and Intervention Policy

Trustee MacNeil submitted the following Notice of Motion for presentation at the June 14, 2011 Board Meeting:

***“THAT** the Niagara Catholic District School Board create an Ad Hoc committee to research and report on the effectiveness and implementation of “Bullying Prevention and Intervention Policy” # 302.6.8 and its associated administrative guidelines. This Ad Hoc committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education.”*

F. BUSINESS IN CAMERA

Moved by Trustee Sicoli
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:55 p.m. and reconvened at 10:30 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burkholder
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of May 24, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Nieuwesteeg
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of April 26, 2011, as presented.

CARRIED (Item F1)

Moved by Trustee MacNeil
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of May 10, 2011, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of April 26, 2011, as presented.

CARRIED (Item F4)

Moved by Trustee MacNeil
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of May 10, 2011, as presented.

CARRIED (Item F5)

Moved by Trustee Burkholder
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6 of the In Camera Agenda.

CARRIED (Item F6)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Burkholder
Seconded by Trustee MacNeil

THAT the May 24, 2011 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 10:30 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **May 24th, 2011.**

Approved on the **14th** day **June 2011.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: KIDS HELPING KIDS
...CELEBRATING 13 YEARS OF CONTRIBUTIONS**

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Presented by: John Crocco, Director of Education

Date: June 14, 2011



PRESENTATION BACKGROUND

Board Meeting
June 14th, 2011

KIDS HELPING KIDS ... CELEBRATING 13 YEARS OF CONTRIBUTIONS

All students of the Niagara Catholic District School Board are to be congratulated for their participation in the “KIDS HELPING KIDS” project in support of the Niagara Peninsula Children’s Centre. At the Board Meeting on June 14th, 2011 a cheque for \$35,656.66 will be presented to Jim Marino of the Children’s Centre.

This year marks 13 years of contributions from all our schools in the Niagara Catholic District School Board. Our students in the Niagara Catholic District School Board gathered together in an outpouring of generosity.

A planning committee of Elementary and Secondary Principals and Vice-Principals created a resource package of materials and poster that was distributed to each elementary and secondary school. The resource package included an awareness and education component, as well as suggestions for fund raising activities. Personnel from the Centre made visits to classrooms and school assemblies throughout the Board, providing opportunities for students and staff to learn more about the facility and its many services. Students made visits to the Centre for job shadowing, video presentations and general awareness.

The Niagara Catholic District School Board’s schools, students, staff and parent community have, once again, demonstrated in a concrete way, commitment to their Faith and a willingness to help with the success of this year’s campaign.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: June 14th, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

TOPIC: OFSAA MEDALISTS 2011

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Presented by: John Crocco, Director of Education

Date: June 14, 2011



PRESENTATION BACKGROUND

Board Meeting
June 14th, 2011

OFSAA MEDALISTS 2011

Secondary students from across our Niagara Catholic secondary schools qualified in several different athletic events to represent our Board at the provincial level in OFSAA competitions during the Spring season.

A list of the student accomplishments, that include Gold, Silver and Bronze medal placements, in both individual and team competitions, is attached.

Niagara Catholic is extremely proud to announce the accomplishments of these student-athletes. Niagara Catholic also extends its sincere appreciation to school staff, outside coaches and parents for dedicating their time and efforts in motivating and guiding our students to achieve such a high level of performance.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Presented by: Yolanda Baldasaro, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: June 14th, 2011

Holy Cross Catholic Secondary School

Event	Award	Names
Badminton	Gold	Alex Sitnik
Girls Soccer	Silver	Tierney DiMaria, Catie Thomson, Julia Marconi, Selena Innamorati, Carling Carr, Danielle Luciani, Jelayna Gadula, Racquel Veenhof, Cassandra DiPietro, Casey Gionet, Lauren Sulkowski, Nadia Hinds, Katrina Kuennan, Rebecca Boyle, Victoria Metz, Nicole Croce, Rosalyn Engemann, Nicole DiMercurio, Alyssa Milana, Vanessa Popoli

Notre Dame College School

Event	Award	Names
Girls Lacrosse	Gold	Emily Wood, Julie Turner, Presley Agro, Taylor Wormald, Jordan Turpin, Jessica Klein, Cailyn Durish, Laura Hayward, Mackenzie Chow, Breanna Tsiansolous, Sydnie Dixon, Jaclyn DeMars, Kristiana Roco, Chelsea Liske, Kim Caporicci, Tasha MacDonald, Kathryn Simpson, Kristen Willie, Hayley Liske, Hannah Zamora, Kylie Gatt, Vanessa VanderZalm, Courtney Wood, Tara Gurnick, Tiffany Campbell, Rebecca Lokolo, Ellen Tomaino, Cierra Clarkson, Acacia Ashick, Breanna Felhazi, MaryLynne Vanlankveld, Breanna Bullet, Kandace Rochard, Taylor Dwyer, Sarah Simpson, Destiny Fox
Senior Girls Shot Put & Senior Girls Discus	Silver (2)	Sara Moss

Saint Michael Catholic High School

Event	Award	Names
Junior Boys High Jump	Silver	J.T. Hunt

Saint Paul Catholic High School

Event	Award	Names
Girls Soccer	Bronze	Ally Baldassarro, Marissa Calderoni, Katie Casucci, Brooke Edwardson, Dana Galati, Taylor Girhney, Brittany Haanappel, Krista Lopoyda, Alicia Manco, Madelyn Morgan, Sarah Morris, Briar Olah, Tanya Paladino, Julia Pantusa, Alicia Pappaianni, Krystina Ruml, Courtney Santin, Sydney Santin, Chelsea Schmidt, Nicolle Wilczewski

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: CANADIAN SECONDARY SCHOOLS
ROWING ASSOCIATION REGATTA 2011**

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Presented by: John Crocco, Director of Education

Date: June 14, 2011



PRESENTATION BACKGROUND

Board Meeting
June 14th, 2011

2011 CANADIAN SECONDARY SCHOOLS ROWING ASSOCIATION REGATTA

Secondary students from across our Niagara Catholic secondary schools competed in the 66th Annual Canadian Secondary Schools Rowing Association Regatta held at the Henley Course in St. Catharines, Ontario from June 3rd to June 5th, 2011.

To participate in this international regatta, participants must meet the following criteria:

- Races in each category are open to any collegiate, high school or secondary school in the world;
- Participants must have been in regular day school attendance for the current school term;
- Participants have the certification of the School Principal and are under 19 years of age on January 1, of the year of the competition.

A list of the student accomplishments, that include Gold, Silver and Bronze medal placements, in both individual and team competitions, is attached.

Niagara Catholic congratulates each of these student-athletes for their perseverance and accomplishments at this most prestigious regatta. Niagara Catholic also extends its sincere appreciation to school staff, outside coaches and parents for dedicating their time and efforts in motivating and guiding our students to achieve such a high level of performance.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: June 14th, 2011

Blessed Trinity Catholic Secondary School

Event	Award	Names
Senior Men 72 kg.	Gold	James Myers

Denis Morris Catholic High School

Event	Award	Names
63 kg. Senior Women Single & Senior Women Single	Gold (2)	Erin Snelgrove
Senior Men Quad	Gold	Matt Coppola, Cam Mate, Grayson Gray, Jordan Chew
Junior Women Four (4) With Coxswain	Gold	Kelly Webb, Lauren Nail, Jamie Snelgrove, Nicole Hough, Sydney Stavina
Senior Men Double	Silver	Matt Coppola, Cam Mate
Senior Men 72 kg. Pair	Bronze	Grayson Gray, Jordan Chew

Holy Cross Catholic Secondary School

Event	Award	Names
Junior Men Four (4) With Coxswain	Silver	Robert Langelaan, Lucas Topic, Brad Iagrate, Joe VanderZalm, Emily Walker

Notre Dame College School

Event	Award	Names
Junior Men Double	Silver	Brandon Tempest, Simon Ovenden
Senior Men Double	Bronze	Zac Fry, Znak Ovenden

St. Francis Catholic Secondary School

Event	Award	Names
Junior Women 59 kg. Eight (8)	Gold	Heather Mirynech, Taylor Morris, Marissa Steinbergs, Emily McIntosh, Alexandra Freitas, Sydney Masonovich, Alexa Plato, Kara Balsdon, Alessandra Peters
Senior Women 59 kg.	Silver	Katie, Nero, Maddie McGowan, Emily Cornelius, Caroline Weller, Carissa Richardson
Senior Women Four (4) With Coxswain	Bronze	Kathleen Rozman, Alicia Marconi, Sarah Slattery, Janelle Payne, Sara Kent
Junior Women Four (4) With Coxswain	Bronze	Alana Ferguson, Nancy Kessler, Rachel Scheneck, Valerie Burtnik, Perri Champion
Junior Women 59 kg. Four (4) With Coxswain	Bronze	Heather Mirynech, Taylor Morris, Marissa Steinbergs, Emily MacIntosh, Alessandra Peters
Junior Men 72 Kg. Four (4) With Coxswain	Bronze	David Mirynech, Adam Vassello, Reid Vassello, Alessandro Portanova, Reilly Smith

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

TOPIC: ONTARIO SKILLS COMPETITION 2011

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marco Magazzeni, Consultant: Technology/SHSM

Presented by: Yolanda Baldasaro, Superintendent of Education
Marco Magazzeni, Consultant: Technology/SHSM

Approved by: John Crocco, Director of Education

Date: June 14, 2011



PRESENTATION BACKGROUND

Board Meeting
June 14th, 2011

ONTARIO SKILLS COMPETITION 2011

Team Niagara Catholic was well represented during the Ontario Skills Competition which ran from Monday May 2nd to Wednesday, May 4th, 2011 at RIM Park in Waterloo, Ontario. Over twenty students represented Niagara Catholic in various competitions.

The following students from Saint Michael Catholic High School both earned gold medals at the Ontario Skills Competition in the following categories:

Nasir Dowlatkhahi – Web Design
Craig Vandenberg – Electronics

Nasir and Craig qualified to compete in the Skills Canada National Competition, from June 1st through June 4th, 2011, hosted in Quebec City, Quebec. Nasir and Craig represented Niagara Catholic as part of Team Ontario. This is the fourth year in a row that Niagara Catholic students have advanced to the National Competition level.

Niagara Catholic is extremely proud to announce that under the guidance of Mr. Andre Mayer and Mr. Paul Cianflone, Nasir earned Gold in the area of Web Design and Craig earned Silver in the area of Electronics at this national level competition.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marco Magazzeni, Consultant: Technology/SHSM

Presented by: Yolanda Baldasaro, Superintendent of Education
Marco Magazzeni, Consultant: Technology/SHSM

Approved by: John Crocco, Director of Education

Date: June 14th, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: SCHOOL EXCELLENCE PROGRAM
ST. ANDREW CATHOLIC ELEMENTARY SCHOOL**

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: John Crocco, Director of Education

Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING JUNE 14, 2011

SCHOOL EXCELLENCE PROGRAM ST. ANDREW CATHOLIC ELEMENTARY SCHOOL

Contact Info:

16 St. Andrew Street
Welland, ON.
L3B 1E1
Ph: 905.732.5663
Fx: 905.732.3694
st.andrew@ncdsb.com

Grades:

JK - 8

Principal:

Christopher Gobbi

Superintendent:

Lee Ann Forsyth-Sells

Catholic School Council

Co-Chairs:

Laurie Muise
Karen Young

Parish:

St. Andrew the Apostle



Our five room school was first opened in December 1957 under the name St. Ann School. When St. Ann Church was officially blessed and dedicated to St. Andrew the Fisherman our school was renamed. We have since expanded to meet the needs of our community.

Total enrolment as of September 2010: 320

*We create a
Christ-Centred environment
within which
people will grow
and learning will flourish.*

- School Mission
Statement

Our caring community

- School Motto

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: June 14, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF JUNE 7, 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of June 7, 2011, as presented.

The following recommendations are being presented for the Board's consideration from the Committee of the Whole Meeting of June 7, 2011.

2.1 Policies

2.1.1 Assessment, Evaluation and Reporting Policy (301.101) (Interim)

THAT the Niagara Catholic District School Board approve the Assessment, Evaluation and Reporting Policy (301.10) (Interim), as presented.

2.1.2 Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9)

THAT the Niagara Catholic District School Board approve the Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9), as presented.

2.1.3 Student Fees Policy (301.11)

THAT the Niagara Catholic District School Board approve the Student Fees Policy (301.11) (Interim), Policy, as presented.

2.2 Larkin Estate Admission Awards 2010-2011

THAT the Niagara Catholic District School Board approve the payment of \$11,000.00 for Larkin Estate Admission Awards as presented.

2.3 Annual Budget 2011-2012

THAT the Niagara Catholic District School Board approve the report on the Annual Budget 2011-2012, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JUNE 7, 2011

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, June 7, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee MacNeil.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustee Fera asked to be excused from the Committee of the Whole Meeting.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera			✓
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Shelby Levesque	✓		
Patrick Fowler	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Marcel Jacques**, Administrator – Student Achievement K-12, Special Education; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

Director Crocco welcomed newly elected Student Trustees Ryan Creelman and Patrick Morris of Denis Morris Catholic High School.

3. Approval of the Agenda

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 7, 2011, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Committee of the Whole Meeting of May 10, 2011

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 10, 2011, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Niagara Regional Science and Engineering Fair 2011

Yolanda Baldasaro, Superintendent of Education, welcomed Dino Petruzzi, Chair: Niagara Regional Science and Engineering Fair, who presented the report on the Niagara Regional Science and Engineering Fair 2011. Mr. Petruzzi stated that the Niagara Catholic District School Board was well represented in the Fair with over 40% of the projects submitted by Niagara Catholic schools and students.

Jennifer Csele, student of Notre Dame College School, provided a brief description of her award winning project “Determining Heavy Metal Contamination in Soil Using Spectroscopy”.

2. Policy Committee

2.1 Unapproved Minutes

Policy Committee Meeting – May 24, 2011

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of May 24, 2011, as presented.

CARRIED

2.2 Approval of Policies

2.2.1 Assessment, Evaluation and Reporting Policy (800.1) (Interim)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Assessment, Evaluation and Reporting Policy (800.1) (Interim), as presented.

CARRIED

2.2.2 Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9)

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9), as presented.

CARRIED

2.2.3 Student Fees Policy (800.3) (Interim)

Superintendent Baldasaro presented the Student Fees Policy and explained that it is an interim policy in order to meet the Ministry of Education timeline.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Fees Policy (800.3) (Interim), as presented.

CARRIED

2.3 Policy Development Update

Director Crocco presented the Policy Development Update.

Policy Committee Chairperson Nieuwesteeg thanked Senior Staff for all the work they put into preparing and/or revising the policies and administrative timelines.

3. **Annual Niagara Catholic Graduation Celebration 2011**

Director Crocco presented the report on the 10th Annual Niagara Catholic Graduation Celebration 2011. He stated that this event, which was enjoyed by 2000 graduating students from Niagara Catholic's eight (8) high schools was held at the new ScotiaBank Convention Centre in Niagara Falls, and celebrated by His Excellency Bishop Gerard Bergie.

4. **Improving Student Success Through Technological Enhancements**

Superintendent Baldasaro introduced David Pihach, Administrator: Student Success, who presented the report on Improving Student Success through Technological Enhancements, and provided a summary of the three technological initiatives supported by Student Success staff and school personnel.

5. **Research Projects in the Niagara Catholic District School Board 2010-2011 School Year**

Lee Ann Forsyth-Sells, Superintendent of Education, welcomed Robert Di Persio, Administrator-Research, Assessment and Evaluation, who presented the report on Research Projects in the Niagara Catholic District School Board 2010-2011 School Year. Trustees were informed of the Research Projects which were conducted in elementary and secondary schools during the 2010-2011 school year.

6. **Student Support Leadership Initiative (SSLI)**

Superintendent Baldasaro, Superintendent of Education, welcomed Marcel Jacques, Administrator of Special Education, who introduced the report on the Student Support Leadership Initiative along with Angela Lynch, Co-coordinator of SSLI. Ms. Lynch presented information on the provincial tri-ministry initiative, which focuses on building and enhancing partnerships that will meet the mental health needs of students and their families.

7. **Special Education Plan**

Superintendent Baldasaro and Administrator Jacques presented the Special Education Plan for Trustee information.

8. **Larkin Estate Awards 2011**

Superintendent Baldasaro presented the report on the Larkin Estate Awards 2011 which is available to graduates of a Niagara Catholic high school who are enrolled in St. Michael's College, University of Toronto, or a school of nursing, social service work or a college or university offering such course.

Moved by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the payment of \$11,000.00 for Larkin Estate Admission Awards as presented.

CARRIED

9. **Staff Development Update 2010-2011**

Khayyam Syne, Administrator of Staff Development, presented the Staff Development Update 2011-2012, which summarized all the Staff Development from September 1, 2010 to August 31, 2011.

10. Report on the Annual Budget 2011-2012

Director Crocco and Larry Reich, Superintendent of Business & Financial Services, presented the report on the Annual Budget 2011-2012. He stated that Senior Administrative Council is submitting a balanced budget which continues to allocate the necessary funding to implement and deliver the excellence in distinctive programs and services to our students and staff as approved in the Board approved Vision 2020 Strategic Plan and the System Priorities for 2011-2012.

Senior Staff presented highlights on specific areas of program and responsibilities.

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report on the Annual Budget 2011-2012, as presented.

CARRIED

11. Monthly Updates

11.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

11.2 Student Trustees' Update

Shelby Levesque and Patrick Fowler, Student Trustees, thanked the Board for the opportunity of serving as Student Trustees on the Board, and spoke of how the many experiences over the past year have shaped them as people and will be treasured throughout their adulthood. They also offered words of support and encouragement to the new Student Trustees.

11.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Forsyth-Sells

- *Lakeshore Catholic, Saint Michael and Saint Paul Catholic High Schools*
On May 27th, 2011 Lakeshore Catholic, Saint Michael and Saint Paul Catholic secondary schools gathered to celebrate cancer survivors, to remember loved ones lost to cancer, and to fight back in hope of finding a cure with Relay for Life fundraisers. Collectively the three Catholic secondary schools raised over \$75,000 for the Canadian Cancer Society.
- *St. Augustine Catholic Elementary School*
On May 24, 2011, Walter Gretzky father of Wayne Gretzky visited St. Augustine Catholic Elementary School to promote "Shades of Fun Day" sponsored by the Canadian National Institute for the Blind. On Thursday, May 26, 2011 everyone at St. Augustine Catholic Elementary School wore their shades to protect their eyes.
- *Saint Paul Catholic High School*
The first edition of "The Muse" a creative writing and photography magazine created by Saint Paul Catholic High School students and staff was provided to all Board members. This edition comprises student poetry, stories, editorials and photography on a variety of topics, illustrating the creativity of students and staff.

- *Our Lady of Victory*
The first edition of “Victory Voice” created by students and staff of Our Lady of Victory Catholic Elementary School contains articles about the current construction underway at the school, creating one facility for students and staff, an interview with the Director of Education, John Crocco about Vision 2020, and for the second straight year Gold medal standing as an Ontario ECO school. Copies of Victory Voice were provided to all Board members.

Superintendent Baldasaro

- *Technology & Skills Competition*
Nasir Dowlatkhahi and Craig Vandenberg, students from Saint Michael Catholic High School, Niagara Falls, earned Gold in the area of Web Design and Silver in the area of Electronics at the Skills Canada National Competition held in Quebec City, Quebec.
- *Athletic Awards*
Secondary students from across Niagara Catholic qualified in several different athletic events to represent the Board at the provincial level in OFSAA 2011 competitions during the Spring season. Students achieved Gold, Silver and Bronze medals in the areas of Track and Field, Badminton, Girls’ Soccer and Girls’ Lacrosse.

Individual and teams of Secondary students from Niagara Catholic won Gold, Silver and Bronze medals in different rowing categories at the 66th Annual Canadian Secondary Schools Rowing Association Regatta held at the Henley Course in St. Catharines.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – May 24, 2011

Director Crocco presented the Spotlight on Niagara Catholic – May 24, 2011 issue for Trustees’ information.

1.2 Calendar of Events – June 2011

Director Crocco presented information on the Calendar of Events – June 2011.

1.3 Events

- Director Crocco extended an invitation to Trustees to attend the Administrative Leadership Symposium being held on Thursday, June 16 at 11:00 a.m. at Club Italia in Niagara Falls. Trustees were asked to notify Sherry Morena if they will be in attendance.
- Trustees were reminded of the Retirement & Service Recognition Celebration being held on Saturday, June 25. Trustees were asked to confirm their attendance with Sherry Morena.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Pupil Accommodation Report 2009 Recommendations and Attendance Area Review Process

Director Crocco informed Trustees that in preparation of Attendance Area Ad Hoc Committee Meetings scheduled to begin in September 2011 the decisions the Board is required to make, binders were prepared with all documentation for Trustee information and review.

The three (3) Attendance Area Ad Hoc Committees will present recommendations to the Committee of the Whole in January 2012 in preparation for February 2012 registration.

F. BUSINESS IN CAMERA

Moved by Trustee Sicoli

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:50 p.m. and reconvened at 11:25 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee MacNeil

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of June 7, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on May 10 2011, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on May 10, 2011, as presented.

CARRIED (Item F3)

The following motion was passed at 10:55 p.m.

Moved by Trustee Burkholder

THAT the Committee of the Whole Meeting be extended 15 minutes.

CARRIED

The following motion was passed at 11:10 p.m.

Moved by Trustee MacNeil

THAT the Committee of the Whole Meeting be extended 15 minutes.

CARRIED

The following motion was passed at 11:20 p.m.

Moved by Trustee Burkholder

THAT the Committee of the Whole Meeting be extended 15 minutes.

CARRIED

H. ADJOURNMENT

Moved by Trustee Nieuwesteeg

THAT the June 7, 2011 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 11:30 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 7, 2011.**

Approved on the **13th** day of **September 2011.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: ASSESSMENT, EVALUATION AND REPORTING POLICY
(301.10) (INTERIM)**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Assessment, Evaluation and Reporting Policy (301.10) (Interim), as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ASSESSMENT, EVALUATION AND REPORTING (Interim)

Adopted: 2011

Policy No. 800.1

STATEMENT OF POLICY

The Niagara Catholic District School Board acknowledges that the primary purpose of assessment, evaluation, and reporting is to improve student learning and achievement for all students. To ensure student success in assessment, evaluation, and reporting, practices will be rooted in the Ontario Catholic School Graduate Expectations so that all students can become self-directed, responsible, lifelong learners.

This policy reflects a continuum of behavioural and academic responses, and consequences, based on the individual circumstances, the grade level, and the maturity of the student, along with the frequency of incidents relating to the assessment, evaluation and reporting of student achievement.

Assessment, evaluation and reporting in all Catholic schools in the Niagara Catholic District School Board will be based on the current “*Growing Success: Assessment, Evaluation and Reporting in Ontario Schools*” document as mandated by the Ministry of Education.

The Director of Education will issue Administrative Guidelines in support of this Policy.

References:

- Ministry of Education. (2010). *Growing Success: Assessment, Evaluation and Reporting in Ontario Schools, First Edition, Covering Grades 1 to 12 2010*. Toronto, Ontario: Canada. Queen’s Printer for Ontario.
- Ontario Catholic School Graduate Expectations: Institute for Catholic Education



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ASSESSMENT, EVALUATION AND REPORTING (Interim)

Adopted: 2011

Policy No. 800.1

ADMINISTRATIVE GUIDELINES

A. ACADEMIC INTEGRITY

STUDENT OWNERSHIP

The Ministry of Education provides direction on Cheating and Plagiarism stating that:

“Students must understand that the tests/exams they complete and the assignments they submit for evaluation must be their own work and that cheating and plagiarism will not be condoned.”

(Ministry of Education, 2010, p. 42)

DEFINITION OF AN ASSIGNMENT:

An assignment for evaluation is considered to be any academic piece that is submitted in any form for assessment and evaluation. “Student products may be in the form of tests or exams and/or assignments for evaluation.” *(Ministry of Education, 2010, p.39)*

According to the *Growing Success* Policy Document:

“To ensure equity for all students, assignments for evaluation and tests or exams are to be completed, whenever possible, under the supervision of a teacher. Assignments for evaluation must not include ongoing homework that students do in order to consolidate their knowledge and skills or to prepare for the next class.” *(Ministry of Education, 2010, p. 39)*

DEFINITION OF CHEATING

Cheating is the use, the attempted use, or the giving of unauthorized assistance, material, or study aids in any academic work. Examples of cheating include, but are not limited to, using a cheat sheet, altering a graded assessment, knowingly allowing another student to use one’s test responses, and other forms as determined by the classroom teacher.

DEFINITION OF PLAGIARISM

The Ministry of Education defines Plagiarism as:

“The use or close imitation of the language and thoughts of another without attribution, in order to represent them as one’s own original work.” *(Ministry of Education, 2010, p. 151)*

EXAMPLES OF CHEATING AND PLAGIARISM

1. A student does not cite work that has been summarized, paraphrased, or directly quoted in whole or in part.
2. A student that copies and pastes information from an electronic source (e.g. the internet) without quotations and without citing the source(s).
3. A student submits acquired/purchased essays, and/or other works as their own.
4. A student copying from another student(s).
5. A student making information available to other student(s) knowing that this is to be submitted as the borrower's own work.
6. A student in possession of unauthorized material during an evaluation such as assignments, tests, examinations, performance task, etc.
7. A student resubmitting one's own work that was previously evaluated.

Preventative Measures

Teachers will implement the following appropriate measures to ensure that the work of the students remains their own. These measures may include:

- informing students and parents about plagiarism by providing them with a printed copy of the Cheating and Plagiarism document that will be returned signed to classroom teachers;
- by holding student conferences to review their progress on their assignment that may include check points;
- developing research skills;
- providing proper information about citation procedures;
- establishing student contracts; and
- facilitating student journals, logs, reader response, etc.

Consequences for Cheating and Plagiarism

When issuing consequences for Cheating/Plagiarism, the Ministry of Education makes the following statement that teachers and or school administrators are asked to consider:

This policy reflects a continuum of behavioural and academic responses and consequences, based on at least the following four factors:-

1. *the individual circumstances of the student,*
2. *the grade level of the student,*
3. *the maturity of the student; and*
4. *the number and frequency of incidents.*

(Ministry of Education, 2010, p. 43)

Reporting of Plagiarism/Cheating

- All incidents of plagiarism/cheating must be reported to the school administration and parent(s)/guardian(s) by the classroom teacher and will be noted officially by the teacher/principal in the Student Management System (i.e. Maplewood). These consequences do not apply to examinations.
- Students, who continue to plagiarize, will receive additional consequences as determined by the school's administration such as, but not limited to, loss of participation in co-curricular activities, detentions, suspensions and putting graduation at risk.

<u>Unintentional Cheating or Plagiarizing</u>	<u>Intentional Cheating and Plagiarizing</u>
<ul style="list-style-type: none"> • If in the professional judgement of the teacher, in conjunction with the Principal and/or Vice-Principal if it is found that the student unintentionally cheated or plagiarized, the student will receive the mark of “0” for the cheated/plagiarized work submitted. • The student is expected to rewrite the cheated/plagiarized assignment so as to determine the student’s achievement of the overall expectations. For the rewrite, the student will conference with the classroom teacher, review the assignment, and receive a new topic that reflects expectations of the original assignment. Once the rewritten assignment is evaluated, the new mark–will replace the “0” assigned to the plagiarized/cheated assignment. If the student decides not to rewrite the assignment, the assigned mark of “0” on the plagiarized/cheated assignment will stand. 	<ul style="list-style-type: none"> • If in the professional judgement of the teacher, in conjunction with the Principal and/or Vice-Principal, if it is found that the student intentionally cheated or plagiarized, the student will receive a mark of “0” for that assignment. • The Principal and/or Vice-Principal, in consultation with the classroom teacher, will determine if a rewrite of the cheated / plagiarized assignment will take place. • If a rewrite is allowed to occur, the student will conference with the classroom teacher, review the assignment, and receive a new topic that reflects expectations of the original assignment. When the rewritten assignment is evaluated, the new mark (with a suggested penalty deductions of up to 5% for Grades 7 and 8 students, 10% for Grades 9 and 10 students and 15% for Grades 11 and 12 students) will replace the “0” assigned to the cheated/plagiarized assignment. If the student decides not to rewrite the assignment, the assigned mark of “0” on the plagiarized/cheated assignment will stand.

EXAMINATIONS

- If a student is found to have intentionally cheated and/or plagiarized on a Mid-Term Examination, Final Examination, or any other assignment that is part of the Final Culminating Task, the student will receive a mark of “0” on these evaluation assessments and there will be no opportunity for a rewrite.
- School Administration will determine if there are any mitigating factors prior to issuing consequences that may include (but are not limited to):
 1. the individual circumstances of the student,
 2. the grade level of the student, and
 3. the maturity of the student.

B. LATE AND MISSED ASSIGNMENTS

The Ministry of Education addresses Late and Missed assignments when it states:

“It must be made clear to students early in the school year that they are responsible not only for their behaviour in the classroom and the school but also for providing evidence of their achievement of the overall expectations within the time frame specified by the teacher, and in a form approved by the teacher. Students must understand that there will be consequences for not completing assignments for evaluation or for submitting those assignments late. Where in the teacher’s professional judgement it is appropriate to do so, a number of strategies may be used to help prevent and/or address late and missed assignments.” *(Ministry of Education, 2010, p. 43)*

Effective Preventative Measures

Teachers are expected to implement the following preventative measures as outlined in the Ministry of Education “Growing Success” document to support all students in assessment, evaluation and reporting by:

- asking the student to clarify the reason for not completing the assignment on time;
- helping students develop better time-management skills and work habits;
- collaborating with other staff to prepare a part- or full-year calendar of major assignment dates for every class/subject;
- planning for major assignments to be completed in stages, so that students are less likely to be faced with an all-or-nothing situation at the last minute;
- maintaining ongoing communication through a variety of means with students and/or parents about due dates and late assignments, and scheduling conferences with parents if the problem persists;
- referring the student to the Student Success team or teacher (secondary schools);
- taking into consideration legitimate reasons for missed deadlines;
- setting up a student contract;
- using guidance counselors, child and youth workers, chaplains and/or peer tutoring to try to deal positively with problems;
- holding teacher-student conferences;
- reviewing the need for extra support for English language learners;
- reviewing whether students require special education services in cooperation with special education staff;
- requiring the student to work with a school team to complete the assignment;
- providing alternative assignments or tests/exams where, in the teacher’s professional judgement, it is reasonable and appropriate to do so; and deducting marks for late assignments, up to and including the full value of the assignment.” (*Ministry of Education, 2010, p. 43*)

THE MEANING AND USE OF “I” – Grades 1 to10

“For Grades 1 to 10, the code “I” may be used in a mark book and/or on a student’s report card, including the final report card, to indicate that insufficient evidence is available to determine a letter grade or percentage mark. For the report card, teachers will use their professional judgement to determine when the use of “I” is appropriate and in the best interests of the student.

For example, teachers may find it appropriate to use “I” when evidence of a student’s achievement is insufficient because the student has enrolled in the school very recently or because there were issues or extenuating circumstances beyond the student’s control, such as protracted illness, that affected his or her attendance and/or ability to provide sufficient evidence of achievement of the overall expectations.

In Grades 9 and 10, a student who receives an “I” on the final report card to indicate insufficient evidence will not receive a credit for the course. However, there may be instances where students in Grades 9 and 10 who receive an “I” on their final report card may be considered for credit recovery. These are cases where, in the professional judgement of the teacher, evidence of achievement is available for at least a few overall expectations, on the basis of which it is possible to identify the remaining expectations that must be addressed and to design a credit recovery program.” (*Ministry of Education, 2010, p. 43*)

MARK DEDUCTION

Teachers and school administration are asked to consider the following statement from the Ministry of Education in regards to mark deduction:

“Ensure that mark deduction will not result in a percentage mark that, in the professional judgement of the teacher, misrepresents the student’s actual achievement.” (*Ministry of Education, 2010, p. 44*)

Therefore, once it has been clearly demonstrated that, the appropriate preventative strategies have been implemented, a teacher may, in consultation with the student, parent and/or school administration, deduct marks for the late/missed assignments.

Please note that the deduction of marks for late/missed assignments can only occur for assignments submitted for assessment and evaluation that will be used for reporting of student achievement in the determination of a student's final grade.

MARK DEDUCTION

Grades 1 to 6

- “In Grades 1 to 6, late and missed assignments for evaluation will be noted on the report card as part of the evaluation of the student’s development of the learning skills and work habits”
(Ministry of Education, 2010, p. 44)
- The expectation is that students will use their non-class time to complete late and missed assignments (i.e. recess, detentions, etc.).
- There will be no mark deduction for late/missed assignments.
- Until an assignment has been submitted, the code “I” may be used, in the professional judgement of the teacher, in a mark book to indicate that an assignment is late or missed.
(Ministry of Education, 2010, p. 42)

Grades 7 to 8

- “In Grades 7 to 8, late and missed assignments for evaluation will be noted on the report card as part of the evaluation of the student’s development of the learning skills and work habits.”
(Ministry of Education, 2010, p. 44)
- Mark deduction will be limited to 1% per day to a maximum of 5% total deduction in the professional judgement of the teacher.
- The expectation is that students will use their non-class time to complete late and missed assignments (i.e. recess, detentions, etc.).
- If an assignment for evaluation has been evaluated and returned to the class, the student who has not submitted this assignment will receive a new topic reflecting the original assignment in consultation with the teacher.
- Until an assignment has been submitted, the code “I” may be used, in the professional judgement of the teacher, in a mark book to indicate that an assignment is late or missed.
(Ministry of Education, 2010, p. 42)

Grades 9 to 10

- “In Grades 9 to 10, late and missed assignments for evaluation will be noted on the report card as part of the evaluation of the student’s development of the learning skills and work habits.”
(Ministry of Education, 2010, p. 44)
- Mark deduction will be limited to 2% per day to a maximum of 10% total deduction in the professional judgement of the teacher.
- The expectation is that students will use their non-class time to complete late and missed assignments (i.e. lunch, detentions, etc.).
- If an assignment for evaluation has been evaluated and returned to the class, the student who has not submitted this assignment will receive a new topic reflecting the original assignment in consultation with the teacher.
- Until an assignment has been submitted, the code “I” or “0”, whichever is appropriate in the professional judgement of the teacher, may be used in a mark book to indicate that an assignment is late or missed.
- If the student fails to submit the missed or late assignment one week prior to the end of the semester the teacher may, in consultation with the student, parent and school administration, deduct the full value of the assignment based on the teacher’s professional judgement provided that a number of strategies have been used by the classroom teacher to prevent and/or address late and missed assignments.

Grades 11 to 12

- Mark deduction will be limited to 3% per day to a maximum of 15% in the professional judgement of the teacher.
- If an assessment *of learning* piece has been evaluated and returned to the class, a student who has not submitted this assignment will receive a new topic reflecting the original assignment in consultation with the teacher.
- Until an assignment has been submitted, the code “I” or “0”, whichever is appropriate in the professional judgement of the teacher, may be used in a mark book to indicate that an assignment is late or missed.
- If the student fails to submit the missed or late assignment one week prior to the end of the semester the teacher may, in consultation with the student, parent and school administration, deduct the full value of the assignment based on the teacher’s professional judgement provided that a number of strategies have been used by the classroom teacher to prevent and/or address late and missed assignments.

C. LOWER LIMIT FOR GRADES 9 TO 12

The Ministry of Education makes the following statements:

- “For Grades 9 to 12, teachers will use percentage marks to indicate achievement below 50 per cent.”
- Individual boards will work collaboratively with their school communities to determine the *lower limit* of the range of percentage marks below 50 per cent that teachers may record on the report cards of students in Grades 9 to 12. It is important that a consistent approach is adopted among all the schools of a board.” (*Ministry of Education, 2010, p. 41*)
- A student that has not successfully achieved the Overall Expectations of a course will be deemed unsuccessful in the course and may be assigned a grade ranging from 30% to 45% in the professional judgement of the teacher.
- At no time shall a grade below 30% or from 46% to 49% appear on the Ontario Provincial Report card (Mid-Term and Final Report Card).

D. HOMEWORK

The Niagara Catholic District School Board promotes family-friendly homework that aligns with the definition of homework from the *Growing Success* document. (*Ministry of Education, 2010, p. 148*)

DEFINITION OF HOMEWORK:

“Work that students do at home to practice skills, consolidate knowledge and skills, and/or prepare for the next class.”

According to *Growing Success* (*Ministry of Education, 2010*):

- “Completion of homework is a learning and work habit behaviour” (p. 34).
- “To ensure equity for all students, assignments for evaluation and tests or exams are to be completed, whenever possible, under the supervision of a teacher” (p. 39).
- “Assignments for evaluation must not include ongoing homework that students do in order to consolidate their knowledge and skills or to prepare for the next class” (p. 39).
- Examples of assignments for evaluation include such items as Science Fair projects, Heritage Fair, speeches, etc.
- “Homework tasks designed to help students practice and consolidate new learning can also provide assessment information that both teachers and students can use to adjust instruction and focus learning” (p. 34).

Homework and Assignments During Statutory / Board Holidays or Professional Activity Days

- Students will not be assigned homework for completion during Statutory / Board holidays or Professional Activity Days as per the Board's school year calendar,
- Students will not be given an assignment for completion prior to Statutory / Board holidays or Professional Activity Days where it is expected that the assignment is to be submitted for evaluation within three (3) school days following Statutory / Board holidays or Professional Activity Days as per the Board's school year calendar.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: VOLUNTARY AND CONFIDENTIAL
SELF-IDENTIFICATION POLICY FOR FIRST NATION,
MÉTIS AND INUIT STUDENTS (301.9)**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9), as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 14, 2011

VOLUNTARY AND CONFIDENTIAL SELF-IDENTIFICATION POLICY FOR FIRST NATION, MÉTIS AND INUIT STUDENTS

Adopted: June 2011

Policy No. 301.9

STATEMENT OF POLICY

The Niagara Catholic District School Board realizes that all people are created equal, in the image of God, each with inimitable characteristics deserving of dignity (Genesis: 1:27). In accordance with the teachings of the Catholic Church and grounded in the value of human dignity, the policy of the Board shall provide in all its operations an educational environment which supports, enables and celebrates the diversity within its Catholic community.

The Board supports that the learning aspirations and potential of First Nation, Métis and Inuit students can be realized through a focus on improved programs and services and builds on strong partnerships with First Nation, Métis and Inuit parents and their communities. The Board will invite all First Nation, Métis and Inuit students to voluntarily and confidentially self-identify.

This Policy has been developed to assist with implementation of the Ontario First Nation, Métis and Inuit Policy Framework, 2007.

The Director of Education will issue Administrative Guidelines in support of this policy.

References:

- Building Bridges to Success for First Nation, Metis and Inuit Students
- Ontario First Nation, Metis and Inuit Education Policy Framework
- Niagara Catholic District School Board Equity and Inclusive Education Policy (100.10)
- Constitutional Act, 1982
- Ontario Education Act, Section 8.1(1): Collection and Use of Personal Information
- Ontario Human Rights Commission Guidelines for Collecting Data on Enumerated Grounds Under the Code
- The Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)
- Niagara Catholic District School Board Vision 2020 Strategic Plan

VOLUNTARY AND CONFIDENTIAL SELF-IDENTIFICATION POLICY FOR FIRST NATION, MÉTIS AND INUIT STUDENTS

Adopted: June 2011

Policy No. 301.9

ADMINISTRATIVE GUIDELINES

1.0 Purpose of Voluntary Self – Identification:

- 1.1 To aggregate student achievement data related to the performance of First Nation, Métis and Inuit students.
- 1.2 To assist schools in better understanding the demographics of their population.
- 1.3 To assist students that may require additional programming, targeted initiatives and additional support.

2.0 Definitions:

Aboriginal identification refers to the definition in the “Constitution Act, 1982 Section 35 (2)”, in that “Aboriginal peoples” include “Indian, Inuit and Métis.

- 2.1 First Nation: Canada’s original peoples whose history is interwoven with the creation of 1876 Indian Act, Indian and Northern Affairs Canada (INAC) and subsequent registry system. The term “First Nation” has been adopted to replace the word “band” in the names of communities.
- 2.2 Status: people registered under the Indian Act who identify with a First Nation community/ancestral land.
- 2.3 Non-Status: people who identify with a First Nation community/ancestral land but are not registered under the INAC registry system.
- 2.4 Métis: people of mixed First Nation and European ancestry. The Métis history and culture draws on diverse ancestral origins, such as Scottish, Irish, French, Ojibwe and Cree.
- 2.5 Inuit: means ‘the people’ in Inuktitut and generally refers to Canada’s original people whose homeland is northern Canada, living mainly in Nunavut, the Northwest Territories, Northern Quebec and Labrador.

3.0 First Nation, Metis and Inuit Voluntary Self-Identification Procedure

- 3.1 Voluntary self-identification of First Nation, Métis or Inuit students may be declared by;
- Parents/guardians of students under the age of 18;
 - Students 18 years of age and older;
 - Students who are 16 or 17 years of age and are withdrawn from parental control.
- 3.2 Voluntary self-identification shall include all First Nation, Métis or Inuit people, regardless of status.
- 3.3 No proof of ancestry shall be required.
- 3.4 Parents/guardians of new students registering in a Niagara Catholic District School Board elementary or secondary school may voluntarily acknowledge their child's First Nation, Métis or Inuit ancestry on the Student Registration Form and will be invited to self-identify their child at the time of registration. New students 18 years of age and older or new students who are 16 or 17 years of age and are withdrawn from parental control may voluntarily acknowledge their own First Nation, Métis or Inuit ancestry on the Student Registration Form and will be invited to self-identify himself/herself at the time of registration.
- 3.5 Parents/guardians of students currently registered in a Niagara Catholic District School Board elementary or secondary school may voluntarily acknowledge their child's First Nation, Métis or Inuit ancestry on a Student Data Verification Form or a form created for such identification purposes. Students 18 years of age and older or students who are 16 or 17 years of age and are withdrawn from parental control and are currently registered in a Niagara Catholic District School Board secondary school may voluntarily acknowledge their own First Nation, Métis or Inuit ancestry on a Student Data Verification Form or a form created for such identification purposes.
- 3.6 Parents/guardians of students under the age of 18, students 18 years of age and older and students who are 16 or 17 years of age and are withdrawn from parental control shall be entitled to remove the identification at any time, upon written request to the Principal.

4.0 Confidentiality:

- 4.1 All data collected under this policy will be securely stored to respect student privacy and will be treated under the same rules and regulations that govern Ontario Student Records, the Education Act, the Ontario Human Rights Code, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and the Freedom of Information and Protection of Privacy Act (FIPPA).
- 4.2 Aggregate data and information will be communicated to EQAO (Education Quality and Accountability Office) and the Ministry of Education for reporting purposes of the province. Information given for this purpose will be protected by the protocols as outlined in Section 8.1 of the Education Act for EQAO and the Ministry of Education.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

TOPIC: STUDENT FEES POLICY (301.11) (INTERIM)

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Student Fees Policy (301.11) (Interim), Policy, as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 14, 2011

Niagara Catholic District School Board

STUDENT FEE POLICY (INTERIM)

Adopted: June 2011

Policy No. 302.8

Revised:

STATEMENT OF POLICY

The Niagara Catholic District School Board, through shared and committed leadership, recognizes its responsibility to support all stakeholders in our Catholic community implementing consistent and transparent practices that cultivate equity and inclusion.

The Niagara Catholic District School Board supports every student's right to attend a school, where the student is a qualified resident pupil, without payment of a fee.

The Niagara Catholic District School Board will make every effort to ensure that all students have every opportunity to access all programs and activities offered. The dignity of every student and parent/guardian will be honoured in the collection of fees.

The Niagara Catholic District School Board and its schools may choose to offer programming and materials beyond what is necessary to meet the learning expectations of a particular grade or course. These opportunities may be subject to an additional fee.

The Director of Education will issue Administrative Guidelines in support of this policy.

References:

- Ministry of Education, 2011:B02, March 25, 2011 Memorandum – Guidelines for Fees for Learning Materials and Activities
- Niagara Catholic District School Board, School Generated Funds Policy 301.6
- Niagara Catholic District School Board, Equity and Inclusive Education Policy 100.10

Niagara Catholic District School Board

STUDENT FEE POLICY (INTERIM)

Adopted:

June 2011

Policy No. 302.8

ADMINISTRATIVE GUIDELINES

Terms of Reference

Student Activity Fees

Student activity fees are voluntary amounts that are used to supplement a student's school experience through materials and activities such as student agendas, student recognition programs, yearbooks, co-instructional activities, school dances, or theme days.

Enhanced Programming and Materials

Enhanced Programming and materials are voluntary enrichments or upgrades to the curriculum or co-instructional activities beyond what is necessary to meet the learning expectations for a particular grade or course. Where students choose not to access these enhanced programs or materials, alternatives must be available as essential course materials required to meet the learning expectations of the course or grade are to be provided at no cost.

Optional Programming

Optional Programming refers to voluntary courses or activities that students normally choose to attend through an application process, with the knowledge that these programs are beyond the core curriculum. Examples may include Advanced Placement and Hockey Canada Skills Academy programs.

Transparency and Accountability

Fees should reflect the actual cost of the services or materials being provided to the student. A transparent accounting of the amounts collected and expenditures allocated must be made available to the Catholic school community.

Members of the Catholic school community should be consulted in the development of a school's fee schedule and made aware of the use of student fees. Fee schedules will be made available to the Catholic school community.

Fee schedules should include:

- An itemized list of fees that states the rationale and purpose of each fee; and
- Information about the process to confidentially address financial hardship.

To ensure consistency and transparency across all Niagara Catholic schools, the application of fees should reflect the following principles:

- The purposes for which funds are collected are consistent with the Niagara Catholic District School Board mission statement, strategic directions and system priorities.
- Fees raised for school purposes are to complement, and not replace, public funding for education.
- Successful completion of a required grade or course leading to graduation cannot be dependent on the payment of any course fee.
- Students must be able to participate in school activities and access resources regardless of personal financial barriers.

- Schools should address financial hardship and support student participation in activities regardless of economic circumstances.
- A respectful practice for discreet identification of students/parents who may be experiencing financial hardship should be clearly communicated.
- Financial reporting practices to the school community are in place.

Fee Charges

When determining whether fee charges may be appropriate, the following criteria may be considered. A fee charge shall be permissible for an activity, material, course or program if it is:

- Not required as part of the regular day school program;
- Voluntary, and alternatives are offered;
- Non-essential or co-instructional in nature and is not required for graduation by an individual student; or
- A voluntary upgrade or substitute of a more costly material to the material provided for course purposes.

Examples of Activities, Programs, and Materials Eligible and Non-eligible for Fee Charges are found in Appendix A.

Best Practices

In addition, school Principals may consider the following best practices when implementing application of fees in their schools:

- Minimizing, where possible, costs related to enhanced programming and materials (for example, speakers, dance instructors, in-class field trips) that are optional to a course;
- Making every effort to ensure all students can participate in student activities regardless of ability to pay;
- Where a student chooses not to participate, alternative assignments should be provided for students to meet the expectations of the course; and
- Modest student activity fees for student agendas, student recognition, yearbooks, school dances, student council activities and clubs, photographs, co-instructional activities and athletics.

APPENDIX A

Note: The following examples included are not intended to be a comprehensive list.

Examples of Activities, Programs or Materials **Ineligible** for Fee Charges

- A registration or administration fee for students enrolled in any regular day school program;
- A textbook fee or deposit;
- Learning materials that are required for completion of the curriculum such as workbooks, cahiers, musical instruments, science supplies, lab material kits and safety goggles;
- Fees charged for the creation of discretionary accounts by teachers or departments;
- Mandatory flat fees for any course leading to graduation other than optional programming;
- A fee for a guest speaker, visiting teacher, or in-class field trip or presentation where the material being presented is a mandatory element of the subject or course;
- Items that are funded through the allocated budget of a school board including, but not limited to learning materials necessary to meet learning expectations such as computers, workbooks, textbooks, staff development and training costs; or
- Learning materials that are required to meet the learning expectations of the course, but are consumed by the pupil and cannot be used again by another student in the next semester, e.g. a chemical used in a chemistry experiment.

Examples of Activities, Programs or Materials Potentially **Eligible** for Fee Charges

- Optional programming such as, Advanced Placement courses or Hockey Canada Skills Academy program;
- Co-instructional trips, events or activities that are extensions to the curriculum and not required for graduation (e.g. dances, school clubs, theme days, athletics, drama, student council activities);
- Extended student trips or excursions that are not necessary to meet the learning expectations of a particular grade or course (e.g. trips abroad);
- Optional art or music supplies or higher quality woodworking, design or technology materials that students choose to use for course completion, as long as the required materials are available at no cost;
- Student activity fees;
- Co-instructional activities, special events, program enhancements or field trips (e.g. for costs of participation, rental of equipment or travel), if alternative programming and assignments are offered to students who choose not to participate; or
- Student agendas, yearbooks.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

TOPIC: LARKIN ESTATE AWARDS 2011

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the payment of \$11,000.00 for Larkin Estate Admission Awards as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7th, 2011

LARKIN ESTATE ADMISSION AWARDS 2011-2012

BACKGROUND INFORMATION

The Larkin Estate Admission Awards are administered by the Board of Trustees of the Niagara Catholic District School Board. Funding for the awards comes from a bequest from the estate of Maria Eveleen Larkin and Aimee Theresa Larkin. These awards have been administered annually since 1969 by the Board of Trustees of the former Lincoln County R.C.S.S. Board

According to the terms of the bequest, the undistributed earnings may be paid to eligible students who are approved by the Board.

The Larkin Estate Admission Award is available to graduates of a Catholic high school situated in the jurisdiction of the Niagara Catholic District School Board. Candidates must be enrolled in St. Michael's College, University of Toronto, or a school of nursing, social service work or a college or university offering such course. Applications have been reviewed and a list of qualifying candidates has been prepared, as noted on Appendix A.

The applicants have been made aware that they must provide proof that they have registered in the eligible courses and/or school in order to receive the award. This proof is in the form of an official letter from the registrar of either St. Michael's College or a school of nursing, social service work or a college or university offering such course. Candidates are also obliged to submit evidence of successful completion of their year's study in order to qualify for a renewal of the award. (Appendix B)

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$11,000.00 for Larkin Estate Admission Awards as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 7th, 2011

LARKIN ESTATE AWARDS 2011-2012

New Applicants

Name	Degree/Diploma	Graduate of
Ashley Litalien Niagara College	Nursing	Notre Dame College School
Courtney Kovacich University of Toronto	Humanities - BA	Lakeshore Catholic High School
Benjamin Courtney McMaster University	Nursing - BScN	Blessed Trinity Catholic Secondary School
Alysha Ducharme Niagara College	Social Service Worker	Notre Dame College School
Melaney Turner McMaster University	Nursing - BScN	Notre Dame College School
Angela Laramee-Marchio Fleming College	Child & Youth Worker	Notre Dame College School
Lindsay Paquette Lambton College	Child and Youth Worker	Notre Dame College School
Znak Ovenden Trent University	Nursing (BScN)	Notre Dame College School
Katie Lynn McLean McMaster University	Nursing	Holy Cross Catholic Secondary School
Victoria Styrna University of Toronto	International Relations (Bachelor of Arts and Science)	Blessed Trinity Catholic Secondary School
Michael Favero McMaster University	Nursing (BScN)	Denis Morris Catholic High School
Breann Hadley Brock University	Nursing (BScN honours)	Denis Morris Catholic High School

APPENDIX B**LARKIN ESTATE AWARDS 2011-2012****Renewal Applicants**

Applicant Name & Year	Degree/Diploma	Graduate of
Elizabeth Marie Toner Brock University 2	Child and Youth Studies	Holy Cross Secondary School
Amanda Lefleur Niagara College 2	Child and Youth Worker	Notre Dame College School
Hilary Nolle McMaster University 2	Nursing	Notre Dame College School
Samantha Symonds Western University 2	Social Science (Linguistics)	Notre Dame College School
Erika Rogers Brock University 2	Nursing – B. SC.	Notre Dame College School
Olivia Hunter Trent University 2	Nursing	Notre Dame College School
Ashley Cascanette McMaster University 2	Nursing – B. SC.	Blessed Trinity Catholic Secondary School
Ariana Visentin Brock University 3	Nursing - BSN	Denis Morris Catholic High School
Allysha Tesa Litalien University of Western Ontario 4	Nursing	Notre Dame College School
Nicole Magno Ryerson University 4	Nursing – B. SC.	Denis Morris Catholic Secondary School
Brittany Young Brock University 4	Nursing – B. SC.	Denis Morris Catholic Secondary School
Adelaine Nohara Franciscan University of Steubenville 4	Philosophy/Theology/Bioethics	Notre Dame College School
Andrea Vargas-Sanchez University of Toronto 4	Mathematics and Physical Science	Notre Dame College School
Simone Gomes McMaster University 4	Social Sciences (Social Work)	Denis Morris Catholic High School
Jessica Wichmann University of Western Ontario 4	Nursing – B.SC.	Notre Dame College School
Catherine Larouche Brock University 4	Nursing	Notre Dame College School

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

TOPIC: ANNUAL BUDGET 2011-2012

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the report on the Annual Budget 2011-2012, as presented.

Prepared by Senior Administrative Council

Presented by: Larry Reich, Superintendent of Business & Financial Services
Senior Administrative Council

Recommended by: John Crocco, Director of Education

Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7, 2011

REPORT ON THE ANNUAL BUDGET 2011-2012

BACKGROUND INFORMATION

On March 31, 2011, the Ministry of Education, announced the funding allocations for the school year 2011-2012. The announcement indicated that school boards would receive an increase of \$770 Million, which represents an increase of approximately 3.8%, over last year.

The 2011-2012 Grants for Student Needs (GSN) include the funding required to support the staffing provisions and the 3% increase in compensation for all staffing categories under the Provincial Framework Agreements (PFA), as well as other funding enhancements to meet cost increases in Employee Benefits, Plant Operations, Student Transportation and Special Education.

In order to deal with the current Provincial Financial Deficit, the Ontario Government has found it necessary to impose constraint measures on all school boards in the funding envelopes for board administration, textbooks and learning materials, computers, professional development and transportation.

It is important to note that average daily enrolment is projected to decrease by approximately 356 students during the 2011-2012 school year. This decrease will result in a reduction of funding, which must be partially offset by a proportional reduction of variable expenditures.

The Senior Administration Council has now completed the review of the 2011-2012 Budget requests submitted by staff, including the deployment of staff and the allocation of resources to schools and departments of the Board.

After numerous meetings and extensive deliberations, the Senior Administration Council is pleased to present a proposed 2011-2012 Annual Budget amounting to a total Operating Expenditures Budget of \$247,841,376 and a total Minor Tangible Capital Assets Budget of \$2,920,321.

For the review of the Trustees, we enclose the following information:

APPENDIX A

Summary of Revenue & Expenditures & Key Budget Factors

APPENDIX B

Analysis of Funding Allocations

APPENDIX C

Analysis of Expenditures by Department

We take this opportunity to thank all the members of Board staff, who have been involved in the preparation of the 2011-2012 Annual Budget.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report on the Annual Budget 2011-2012, as presented.

Prepared by: Senior Administration Council

Presented by: Larry Reich, Superintendent of Business & Financial Services
Senior Administration Council

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: June 7, 2011

APPENDIX A



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Summary of
Revenue & Expenditures
and Key Budget Factors

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Total Budget Revenue & Expenditures
for Compliance Purposes

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Budget Revenue				
Total Operating Funding & Other Rev.	232,602,501	227,099,630	5,502,870	
Total Capital Funding & Other Rev.	13,040,043	13,040,043	-	
Amount Required to Balance	2,198,833	1,998,855	199,978	
Total Budget Revenue	247,841,376	240,139,673	7,701,703	
Budget Expenditures				
Total Operating Expenditures	233,494,059	226,697,908	6,796,151	
Total Capital & Other Expenditures	14,347,317	13,441,765	905,552	
Amount Required to Balance	0	0	-	
Total Budget Expenditures	247,841,376	240,139,673	7,701,703	
Total Budget Surplus (Deficit)	0	0	(0)	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Projected Student Enrolment

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Elementary Enrolment - ADE	14,056	14,008	48	The ADE enrolment is projected to increase
Secondary Enrolment - ADE	7,860	8,264	(404)	The ADE enrolment is projected to decrease
Total Board Enrolment - ADE	21,916	22,272	(356)	
Adult & Continuing Education - ADE	633	585	48	The ADE enrolment is projected to increase
Summer School Enrolment - ADE	123	99	24	The ADE enrolment is projected to increase
Adult Non-Credit ESL Programs - ADE	487	505	(18)	The ADE enrolment is projected to decrease
Total Adult & Cont. Ed. Enrolment - ADE	1,243	1,189	54	

Average Daily Enrolment (ADE) continues to be a major factor in the calculation of the Funding Allocations for all school boards.

Under the Regulations, the calculation of Average Daily Enrolment for the school year is to be based on the number of students enrolled in our schools on two specific dates: OCTOBER 31 and MARCH 31.
 - The number of students enrolled on those dates is to be weighted at 50% for each date.
 - The number of students enrolled in JK & SK is to be counted as half-time.

ADE for Adult & Continuing Education programs is to be calculated using the same methods and parameters, as outlined in the regulations, as in prior years.

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Projected School Staffing

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Total Elementary School Teachers	906	917	(11)	Decrease is mainly due to changes in enrolment and programs mandated by the Ministry
Total Secondary School Teachers	532	543	(11)	Decrease is mainly due to changes in enrolment and programs mandated by the Ministry
Total Board School Teachers	1,438	1,460	(22)	

Average Class Size - Elementary

23.5 : 1 23.5 : 1

Under the Regulations,

- The Maximum Average Class Size for JK, SK and Grades 1, 2 & 3 is 20 : 1.
- and the Maximum Average Class Size for Grades 4 to 8 is expected to decrease to 24.5:1 by the year 2011-12.

Average Class Size - Secondary

22.0 : 1 22.0 : 1

Under the Regulations,

- Under the Regulations, the Maximum Average Class Size for all Secondary School Grades is 21 : 1.
- However, school boards may adjust the Maximum Average Class Size up to 22 : 1
- The Board has approved a special motion to increase the Maximum Average Class Size up to 22: 1.

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APPENDIX B



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Analysis of Funding Allocations

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Revenue

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Education Taxes	47,864,485	46,693,688	1,170,797	
Education Grants	189,845,260	183,684,260	6,160,999	
Total Funding Allocations	237,709,745	230,377,948	7,331,796	For details relating to changes in funding allocations, see page 4
Adult & Cont. Education Other Revenue	3,429,128	3,429,128	-	
Other Operating Grants (EPO)	3,385,071	3,185,071	200,000	Increase is mainly due to an increase in EPO Grants
Other Miscellaneous Revenue	408,870	438,941	(30,071)	Decrease is mainly due to changes in miscellaneous revenue
Tuition Fees - Elementary & Secondary	709,730	709,730	-	
Transfer from the Reserve Funds	2,198,833	1,998,855	199,978	Increase is mainly due to an increase in unfunded expenses
Other Revenue	0	0	-	
Total Budget Revenue	247,841,376	240,139,673	7,701,703	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	178,536,162	171,943,809	6,592,353	Increase is mainly due to salary increases due to Experience & Contracts and to additional staff required for educational programs
Employee Benefits	24,917,797	24,207,485	710,313	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	676,974	574,754	102,220	Increase is mainly due to additional funding for professional development
Supplies & Services	16,645,197	16,877,034	(231,837)	Decrease is mainly due to changes in the purchase of supplies & services
Furniture & Equipment	493,701	481,155	12,546	Increase is mainly due to the additional purchase of equipment
Facility Renewal	733,750	841,417	(107,667)	Decrease is mainly due to changes in the upgrading of school facilities
Depreciation & Amortization	9,000,181	8,126,011	874,170	Increase is mainly due to the additional capital projects
Interest on Capital Debt	4,495,899	4,356,850	139,049	Increase is mainly due to the additional debentures on capital projects
Rentals & Leases	450,000	500,000	(50,000)	Decrease is mainly due to a reduction in the lease of portable classrooms
Fees & Contracts	11,699,228	12,043,672	(344,444)	Decrease is mainly due to changes in transportation contracts & other fees
Other Expenditures	192,487	187,487	5,000	
	(0)			
Total Budget Expenditures	247,841,376	240,139,673	7,701,703	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Education Taxes

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Share of Taxes for September to December				
38% of Residential & Farm Taxes	6,259,657	6,257,412	2,245	
38% of Industrial & Commercial Taxes	11,720,252	11,674,449	45,804	
38% of Payments In Lieu Of Taxes	21,740	82,064	(60,324)	
Subtotal	18,001,650	18,013,924	(12,275)	
Share of Taxes for January to August				
62% of Residential & Farm Taxes	10,315,256	10,311,556	3,700	
62% of Industrial & Commercial Taxes	19,313,742	19,238,262	75,480	
62% of Payments In Lieu Of Taxes	35,471	133,894	(98,423)	
Subtotal	29,664,469	29,683,712	(19,243)	
Add: Estimated Supplementary Taxes	1,353,208	574,795	778,413	
Less: Estimated Tax Write-Offs	861,485	1,286,170	(424,685)	
Total Education Taxes for the School Year	47,864,485	46,693,688	1,170,797	No significant change in this area

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Education Grants - Funding Allocations

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Foundation Grants				
Pupil Foundation Grants	115,265,316	113,282,434	1,982,883	Increase is mainly due to changes in enrolment and funding rates
School Foundation Grants	16,608,647	16,222,042	386,604	Increase is mainly due to changes in enrolment and funding rates
Subtotal - Foundation Grants	131,873,963	129,504,476	2,369,487	
Special Purpose Grants				
Special Education	27,276,478	24,859,929	2,416,549	Increase is mainly due to changes in enrolment and funding rates
Language - ESL & FSL	3,755,689	3,640,608	115,081	Increase is mainly due to changes in enrolment and funding rates
Geographic & Small Schools	0	0	-	
Learning Opportunities	3,422,706	3,415,507	7,199	Increase is mainly due to changes in funding allocations
Adult Education	2,604,381	2,291,417	312,964	Increase is mainly due to changes in funding allocations
Teacher Compensation	17,419,035	14,967,458	2,451,576	Increase is mainly due to changes in teacher experience & funding rates
Transportation	10,679,214	10,809,313	(130,099)	Decrease is mainly due to changes in funding allocations
Board Administration	6,121,173	6,163,730	(42,557)	Decrease is mainly due to changes in funding allocations
School Operations	21,431,223	21,472,772	(41,549)	Decrease is mainly due to changes in funding allocations
Declining Enrolment	1,197,184	973,247	223,937	Increase is mainly due to changes in enrolment
Program Enhancement	579,000	579,000	-	
First Nation Supplemental	241,872	251,905	(10,033)	Decrease is mainly due to changes in funding allocations
Safe Schools	401,678	391,970	9,709	Increase is mainly due to changes in enrolment and funding rates
Non-Operating Expenditures	117,487	117,487	-	
Subtotal - Special Purpose Grants	95,247,120	89,934,343	5,312,777	
Subtotal - Total Operating Grants	227,121,083	219,438,818	7,682,264	
Less: Minor TCA & Other Adjustments	(2,721,291)	(1,588,323)	(1,132,968)	
	224,399,792	217,850,495	6,549,296	
Capital Grants				
School Facilities Renewal	733,750	841,417	(107,667)	
Interest on Capital Debt	4,356,850	4,356,850	-	
Depreciation & Amortization	8,219,353	7,329,186	890,167	
Other Capital Expenditures	0	0	-	
Subtotal - Capital Grants	13,309,953	12,527,453	782,500	
Total Funding Allocations	237,709,745	230,377,948	7,331,796	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Funding Lines - Net Revenue & Net Expenditures

	ANNUAL BUDGET 2011-12			REVISED BUDGET 2010-11		
	Net Revenue 2011-12	Net Expenditures 2011-12	Variance 2011-12	Net Revenue 2010-11	Net Expenditures 2010-11	Variance 2010-11
Classroom						
Classroom Teachers	128,154,603	128,954,244	(799,641)	123,479,285	124,899,568	(1,420,283)
Occasional / Supply Teachers	2,699,342	4,163,072	(1,463,730)	2,623,064	3,924,481	(1,301,417)
Educational Assistants & Early Childhood Educators	16,240,682	17,171,914	(931,232)	14,371,059	16,017,157	(1,646,098)
Textbooks, Learning Materials & Equip.	5,900,966	6,730,146	(829,180)	5,669,475	6,381,509	(712,034)
Classroom Computers	1,069,567	788,981	280,586	1,023,570	788,484	235,086
Professionals & Paraprofessionals	6,609,656	5,280,692	1,328,964	6,360,110	4,720,194	1,639,916
Library & Guidance	4,829,127	4,723,485	105,642	4,709,589	4,579,376	130,213
Staff Development	538,663	237,935	300,727	340,516	238,696	101,820
Program Chairs	371,461	373,630	(2,169)	374,159	363,892	10,267
Adjustment for Minor Tangible Capital Assets	(2,721,291)	0	(2,721,291)	(1,588,323)	-	(1,588,323)
	163,692,776	168,424,100	(4,731,324)	157,362,504	161,913,356	(4,550,852)
Non-Classroom						
Principals, Vice-Principals	10,831,503	10,318,813	512,691	10,567,371	10,093,109	474,262
School Office Administration	6,075,997	4,843,384	1,232,613	5,903,456	4,840,156	1,063,300
Coordinators & Consultants	1,636,769	1,692,907	(56,138)	1,661,185	1,543,773	117,412
Board Administration	6,261,198	7,333,014	(1,071,816)	6,279,139	7,303,757	(1,024,618)
Operations & Maintenance - Schools	21,851,297	20,265,927	1,585,370	21,974,107	20,772,538	1,201,569
Continuing Education, Summer School	3,024,093	2,531,910	492,183	2,748,689	2,277,332	471,357
Pupil Transportation	10,709,622	10,151,206	558,416	10,841,454	10,371,088	470,366
	60,390,479	57,137,161	3,253,319	59,975,401	57,201,753	2,773,648
	224,083,256	225,561,260	(1,478,005)	217,337,905	219,115,109	(1,777,204)
Capital & Other						
School Facilities Renewal	733,750	733,750	-	841,417	841,417	-
Interest on Capital Debt	4,555,899	4,495,899	60,000	4,751,953	4,176,779	575,174
Depreciation & Amortization	8,219,353	9,000,181	(780,828)	7,329,186	8,126,011	(796,825)
Non-Operating Expenditures	117,487	117,487	-	117,487	117,487	-
	13,626,489	14,347,317	(720,828)	13,040,043	13,261,694	(221,651)
Total	237,709,745	239,908,577	(2,198,833)	230,377,948	232,376,803	(1,998,855)

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Special Education Funding Envelope

	Annual Budget 2011-12	Revised Budget 2010-11	Comments on Major Changes
Special Education Funding Allocations			
SEPPA Grants - Elementary JK-3	5,585,622	4,724,894	
SEPPA Grants - Elementary 4-8	5,808,632	4,994,456	
SEPPA Grants - Secondary 9-12	3,735,386	3,374,324	
Approved Specialized Equipment - Elementary	398,287	300,000	
Approved Specialized Equipment - Secondary	216,799	115,987	
High Needs Amount (HNA) - Elementary	8,019,080	7,837,103	
High Needs Amount (HNA) - Secondary	2,463,116	2,659,057	
Measures of Variability Amount (MOV) - Elementary	500,000	400,000	
Measures of Variability Amount (MOV) - Secondary	315,107	183,705	
Section 23 Education Programs	86,237	76,000	
Behavioural Expertise	144,980	139,838	
Other Revenue	3,232	-	
	<u>27,276,478</u>	<u>24,805,364</u>	

	Annual Budget 2011-12	Revised Budget 2010-11
Special Education Expenditures		
Classroom Teachers	7,820,666	7,464,371
Occasional / Supply Teachers	112,263	108,075
Educational Assistants	15,401,445	14,158,682
Textbooks, Learning Materials, Classroom Supplies	560,000	560,000
Classroom Computers & Networks	-	-
Professionals, Paraprofessionals & Team Teachers	3,570,188	3,481,489
Library & Guidance	-	-
Staff Development	10,000	10,000
Coordinators & Program Officer	300,880	331,520
	<u>27,775,442</u>	<u>26,114,137</u>

Total Expenditures for Special Education	<u>27,775,442</u>	<u>26,114,137</u>
Add (Less) Revenue & Adjustments for Special Ed.	<u>(483,775)</u>	<u>(458,902)</u>
Total Special Education Net Expenditures	<u>27,291,667</u>	<u>25,655,235</u>

Unspent (Overspent) Special Education Funding Allocations
 Note: Unspent Funding Allocations must be placed in the Special Education Reserve Fund

The Board is in compliance with the regulations because it spends more than the funding allocation

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Board Administration Funding Envelope

	Annual Budget 2011-12	Revised Budget 2010-11	Comments on Major Changes
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Board Administration Funding Allocation

Total Funding Allocation for Board Administration	6,326,119	6,279,139	
Add: Additional Funding Allocations	0	0	
Less: Other Adjustments	0	0	
	<u>6,326,119</u>	<u>6,279,139</u>	

Board Administration Expenditures

Net Expenditures relating to Board Administration	7,558,014	7,428,757	
Add: Net strike savings attributable to Administration	0	0	
Less: Transfer from Reserve Funds	0	0	
Less: Other Revenue Attributable to Administration	(225,000)	(125,000)	
Less: Other Adjustments	0	0	
	<u>7,333,014</u>	<u>7,303,757</u>	

Unspent (Overspent) Board Admin. Funding

	<u>(1,006,895)</u>	<u>(1,024,618)</u>	
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Note: If the Funding Allocation is overspent, then the Board may have to submit a plan to reduce the expenditures within two years.

The Board is not in compliance and may have to submit a plan to reduce the overexpenditure within two years.

B7

APPENDIX C



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Analysis of Expenditures by Department

C1

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET**

**Analysis of Expenditures by Department
Total Board Expenditures**

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	
Operating Expenditures				
Board Administration	7,558,014	7,428,758	129,256	See comments on page 2
Elementary Schools	120,346,226	115,298,069	5,048,157	See comments on page 3
Secondary Schools	68,787,707	66,847,055	1,940,652	See comments on page 4
Adult & Continuing Education	5,961,037	5,706,459	254,578	See comments on page 5
Plant Operations	18,050,476	18,320,647	(270,171)	See comments on page 6
Plant Maintenance	2,639,393	2,725,833	(86,440)	See comments on page 7
Student Transportation	10,151,206	10,371,088	(219,882)	See comments on page 8
	<u>233,494,059</u>	<u>226,697,908</u>	<u>6,796,151</u>	
Capital & Other Expenditures				
Facility Renewal	733,750	841,417	(107,667)	See comments on page 10
Interest on Capital Debt	4,495,899	4,356,850	139,049	See comments on page 11
Depreciation & Amortization	9,000,181	8,126,011	874,170	See comments on page 12
Non-Operating Expenditures	117,487	117,487	0	See comments on page 13
	<u>14,347,317</u>	<u>13,441,765</u>	<u>905,552</u>	
Total Board Operating Expenditures	<u>247,841,376</u>	<u>240,139,673</u>	<u>7,701,703</u>	

Total Minor Tangible Capital Assets	2,920,321	1,983,426	936,895
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Grand Total Expenses (Above) 250,761,697
 Grand Total Expenses (A:148) 250,761,697

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Board Administration Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,836,110	4,621,982	214,128	Increase is mainly due to changes in staff deployment and contracts and to additional temporary staff required by departments
Employee Benefits	941,904	886,776	55,128	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	90,000	90,000	0	
Supplies & Services General Administration	127,500	127,500	0	
Business Administration	867,500	917,500	(50,000)	Decrease is mainly due to a reduction in the purchase of office supplies
Program Administration	0	0	0	
Computers	0	0	0	
Furniture & Equipment	10,000	10,000	0	
Fees & Contracts	685,000	775,000	(90,000)	Decrease is mainly due to a reduction in computer fees & contracts
Total Administration Expenditures	7,558,014	7,428,758	129,256	

Total Administration Capital Exp	25,000	50,000	(25,000)
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C2

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Elementary School Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	101,990,549	97,299,183	4,691,367	Increase is mainly due to changes in staff deployment and contracts and to staff increases required by ELP & other Programs
Employee Benefits	13,568,671	13,135,288	433,384	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	430,000	330,000	100,000	Increase is mainly due to additional funding for professional development
Supplies & Services School Instruction Budgets	1,490,196	1,485,621	4,575	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	1,355,000	1,494,540	(139,540)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Other Budgets	605,000	615,000	(10,000)	Decrease is mainly due to a reduction in the purchase of learning materials
Computers	480,022	642,276	(162,254)	Decrease is mainly due to a reduction in the purchase of computers
Furniture & Equipment	426,788	292,264	134,524	Increase is mainly due to the additional purchase of equipment
Fees & Contracts	0	0	0	
Total Elementary School Expenditures	120,346,226	115,294,171	5,052,055	

Total Elementary School Capital Exp.	2,708,125	1,588,845	1,119,282
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Secondary School Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	57,296,953	55,778,164	1,518,789	Increase is mainly due to changes in staff deployment and contracts
Employee Benefits	7,120,150	6,968,622	151,527	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	120,000	120,000	0	
Supplies & Services	1,401,631	1,472,317	(70,686)	Decrease is mainly due to a reduction in the purchase of learning materials
School Instruction Budgets	2,085,000	1,834,879	250,121	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	276,000	296,000	(20,000)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Other Budgets	313,060	221,908	91,152	Increase is mainly due to the additional purchase of computers
Furniture & Equipment	102,913	83,164	19,749	Increase is mainly due to the additional purchase of equipment
Fees & Contracts	72,000	72,000	0	
Total Secondary School Expenditures	68,787,707	66,847,055	1,940,652	

Total Secondary School Capital Exp.	0	144,850	(144,850)	
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Adult & Continuing Education Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,289,487	4,187,559	101,928	Increase is mainly due to changes in staff deployment and contracts
Employee Benefits	649,269	575,865	73,404	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	17,000	14,700	2,300	Increase is mainly due to additional funding for professional development
Supplies & Services School Instruction Budgets	968,281	900,635	67,646	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	0	0	0	
Central Other Budgets	0	0	0	
Computers	34,000	20,000	14,000	Increase is mainly due to the additional purchase of computers
Furniture & Equipment	0	0	0	
Fees & Contracts	3,000	7,700	(4,700)	
Total Adult & Cont. Ed. Expenses	5,961,037	5,706,459	254,578	

Total Adult & Cont. Ed. Capitalized	0	0	0	
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Plant Operations Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	8,655,359	8,531,876	123,483	Increase is mainly due to changes in staff deployment & contracts
Employee Benefits	2,299,117	2,307,771	(8,654)	Decrease is mainly due to changes in benefit rates & staff deployment
Professional Development	10,000	10,000	0	
Supplies & Services Utilities	4,000,000	4,350,000	(350,000)	Decrease is mainly due to a reduction the cost of utilities
Cleaning & Operating	1,112,500	1,047,500	65,000	Increase is mainly due to an increase in the cost of cleaning materials
Sites & Grounds Maintenance	1,000,000	1,045,000	(45,000)	Decrease is mainly due to a reduction in the cost of ground maintenance
Computers	1,500	1,500	0	
Furniture & Equipment	412,000	467,000	(55,000)	Decrease is mainly due to a reduction in the purchase of equipment
Fees & Contracts	560,000	560,000	0	
Total Plant Operations Expenditures	18,050,476	18,320,647	(270,171)	

Total Plant Operations Capitalized	115,000	108,000	5,000
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Plant Maintenance Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	1,186,110	1,245,929	(59,819)	Decrease is mainly due to changes in staff deployment & contracts
Employee Benefits	295,283	291,904	3,379	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	7,500	7,500	0	
Supplies & Services Department Operation	159,000	169,000	(10,000)	Decrease is mainly due to a reduction in the cost of operating supplies
Mechanical & Electrical	475,000	495,000	(20,000)	Decrease is mainly due to a reduction in the cost of maintenance
Building Maintenance	405,000	410,000	(5,000)	Decrease is mainly due to a reduction in the cost of building supplies
Computers	1,500	1,500	0	
Furniture & Equipment	35,000	30,000	5,000	Increase is mainly due to the additional purchase of maintenance vehicles
Fees & Contracts	75,000	75,000	0	
Total Plant Maintenance Expenditures	2,639,393	2,725,833	(86,440)	

Total Plant Maintenance Capitalized	0	0	0	
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Student Transportation Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	281,594	279,116	2,478	Increase is mainly due to salary changes in contract rates
Employee Benefits	43,402	41,258	2,144	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	2,474	2,554	(80)	
Supplies & Services	87,589	67,269	20,320	Increase is mainly due to an increase in the cost of office supplies
Computers	0	0	0	
Furniture & Equipment	0	0	0	
Fees & Contracts	8,824,885	8,835,326	(10,441)	Decrease is mainly due to a reduction in the cost of operating contracts
Bus Transportation				
Taxi & Minivan	153,184	237,487	(84,303)	Decrease is mainly due to a reduction in the cost of operating contracts
Other Transportation	758,078	908,078	(150,000)	Decrease is mainly due to a reduction in the cost of operating contracts
Total Student Transportation Exp.	10,151,206	10,371,088	(219,882)	

Total Student Transportation Capitalized	74,196	91,753	(17,557)
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C8

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
School Facilities Renewal Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
School Facilities Renewal Expenses	733,750	841,417	(107,667)	No significant changes in this envelope

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Interest on Capital Debt

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Interest on Long Term Debentures	4,495,899	4,356,850	139,049	
Interest on ShortTerm Capital Loans	0	0	0	
Total Interest on Capital Debt	4,495,899	4,356,850	139,049	Increase is mainly due to additional debentures on capital projects

C10

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Annual Depreciation Expenditure

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Land	0	0	0	
Land Improvements	0	0	0	
Buildings	0	0	0	
Portable Structures	0	0	0	
Construction in Progress	0	0	0	
Moveable Type Assets	0	0	0	
New Pupil Places	9,000,181	8,126,011	874,170	
Total Annual Depreciation Exp.	9,000,181	8,126,011	874,170	Increase is mainly due to additional capital projects

C11

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Non-Operating Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Other Non-Operating Expenditures	117,487	117,487	0	
Total Non-Operating Exp.	117,487	117,487	0	No significant changes in this envelope

C12

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Provision for Contingencies

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Provision for Contingencies for this year	0	0	0	
Total Provision for Contingencies	0	0	0	

C/3

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: APPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE MEETING OF MAY 4, 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of May 4, 2011, as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, MAY 4, 2011

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, May 4, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Marcel Jacques.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Father Paul MacNeil.

2. Roll Call

Members	Affiliations	Present	Excused	Absent
Anna Racine	The Tourette Syndrome Association of Ontario		✓	
Kim Rosati	VOICE for Hearing Impaired Children		✓	
Connie Parry	Association for Bright Children		✓	
Heather Schneider	Community Living-Welland/Pelham		✓	
Cyndi Gryp	Community Living-Grimsby, Lincoln & West Lincoln	✓		
Rob Lavorato	Down Syndrome Caring Parents (Niagara)	✓		
Mike Gowan	Autism Ontario	✓		
Jim Wells	John Howard Society of Niagara	✓		
Dianne Radunsky	Ontario Brain Injury Association	✓		
Naomi Gutknecht	Learning Disabilities Association – Niagara		✓	
Bill Helmeczi	Pathstone Mental Health	✓		
Trustees				
Father Paul MacNeil		✓		
Rhianon Burkholder		✓		

The following staff were in attendance:

Yolanda Baldasaro, Superintendent of Education; **Marcel Jacques**, Administrator Special Education; **Pat Rocca**, Principal – Elementary; **Ted Farrell**, Principal – Secondary; **Tina DiFrancesco**, Recording Secretary

In accordance with the *Education Act*, in the absence of the Chair and Vice-Chair the members may elect a Chair for the meeting. Mike Gowan was elected to be the Chairperson.

3. Approval of the Agenda

Moved by Trustee Burkholder

Seconded by Cyndi Gryp

THAT the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of May 4, 2011.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Special Education Advisory Committee Meeting of April 6, 2011

Moved by Dianne Radunsky

Seconded by Trustee MacNeil

THAT the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of April 6, 2011, as presented.

CARRIED

B. PRESENTATIONS

1. SAL – Bridgette Ridley

Marcel Jacques introduced Bridgette Ridley, Stay in School Coordinator who presented information on Supervised Alternative Learning (SAL). The purpose of SAL is to provide students who have significant difficulties with regular attendance at school with an alternative learning experience and individualized plan to enable the student to progress towards obtaining an Ontario Secondary School Diploma or achieving his/her other education and life goals. Questions were asked during the presentation.

C. VISIONING

1. Goals and Vision for 2010/2011

1.1 SEAC Logo Update

The SEAC Logo designs were presented to the members for review. A decision was made that each SEAC member choose the top 3 designs and bring them forward at the June meeting so that a final decision can be made.

D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF APRIL 6, 2011

1. Learner Advocacy

2. Parent Outreach

2.1 Community Support Information Evening (CSI)

The Community Support Information Evening (CSI) will be held on Tuesday, May 17th from 6:00p.m. - 8:00p.m at the Catholic Education Center for the elementary level. Staff reminded the members if they still wished to set up a booth to contact the Special Education department.

3. Program and Service Recommendations

4. Special Education Budget

5. Annual Review, Special Education Plan

6. Other Related Items

6.1 Approval from the Board regarding the letter for Special Education Part I.

A recommendation was made by the SEAC to have the Board approve the letter to the Ministry of Education. The Board approved letter was presented to the SEAC members and Superintendent Baldasaro indicated that the letter included the signature from the Chair of the Board.

6.2 Report from staff regarding implementation of results from the ERT survey

Information was presented regarding implementation of the results from the ERT survey. Staff provided highlights of the report, including the ongoing Professional Development, Communication and Resources.

6.3 Update from staff regarding an EA survey

A brief discussion was held to determine the process for an EA survey. More information is required; therefore this item will be deferred to the June meeting.

7. Policy Review

The Voluntary and Confidential Self-Identification Policy was presented and sent electronically to the members for review. The deadline to respond is May 12, 2011.

E. AGENCY REPORTS

1. VOICE for Hearing Impaired Children – Kim Rosati

- Nil Report

2. Down Syndrome Caring Parents (Niagara) – Rob Lavorato

- Nil Report

3. Community Living – Welland/Pelham – Heather Schneider

- Nil Report

4. Association for Bright Children – Connie Parry

- Nil Report

5. Community Living – Grimsby, Lincoln and West Lincoln – Cyndi Gryp

- Our agency is preparing for our fast approaching 44th annual walkathon which is one of our major fundraisers scheduled for May 7, 2011
- The month of May is designated as Community Living month throughout Canada. Special events will be planned in many communities to celebrate the many successes and opportunities for inclusion.
- Two provincial federations are hosting their annual conferences for members and other supporters within the next month and a half. Community Living Ontario will hold their conference in Niagara Falls from June 8-11th and OASIS (Ontario Agencies Supporting Individuals with Special Needs) will host their conference in Toronto from May 11-13th.
- Many developmental service providers in Niagara are anticipating funding grants to enable the continuation of summer programs for children in 2011.
- The Developmental Services Ontario will become effective July 1, 2011 and will be the access point for adults requesting developmental services. Contact Niagara will continue to be the access point for children's services in Niagara.
- The Community Living Grimsby, Lincoln and West Lincoln newsletter was presented to the members for information.

6. Autism Ontario – Mike Gowan

- A decision will soon be made for a new Executive Director
- Events this month include the Annual Golf Tournament.

7. **The Tourette Syndrome Association of Ontario – Anna Racine**

- Nil Report

8. **John Howard Society of Niagara – Jim Wells**

- The John Howard Society will soon be relocating to the new location in Welland.

9. **Ontario Brain Injury Association – Dianne Radunsky**

- Nil Report

10. **Learning Disabilities Association (Niagara) – Naomi Gutknecht**

- Nil Report

11. **Pathstone Mental Health – Bill Helmeczi**

- Pathstone Foundation's Sponsorship Event will be held on Friday, June 3rd at Club Italia in Niagara Falls.
- This week is Children's Mental Health Week. The *Lids for Kids* awareness campaign is being held to support Children's mental health.

F. STAFF REPORTS

1. **Patsy Rocca – Principal, Elementary**

- This week marks *Catholic Education Week* and the theme is *Celebrating the Spirit*. Many schools are celebrating this occasion through their participation in various school and Board wide events
- On Monday, May 2nd each school recognized their student recipient of the Catch The Spirit Award at a ceremony at Holy Cross Secondary school.
- Also on Monday, May 2nd all gr. 7 classes attended a Family of Schools Mass to kick off Catholic Education week
- Throughout the week, all schools are preparing daily liturgies and reflections centred around this year's theme: *Celebrating the Spirit*
- On Thursday, May 5th and Friday, May 6th all schools will showcase their talents and skills in various city malls and libraries across Niagara. Schools have scheduled time slots in which they will showcase their choirs, bands, as well as art activities.
- Throughout the month of May Eco School Certifications will be reviewed and most schools have already begun the phase of beautifying their grounds.
- Track and Field will also take place in the month of May with Board wide track meets taking place in early June.
- The monthly virtue being recognized in all schools is discipleship. Schools will recognize students that demonstrate this virtue via their own individual student recognition programs.

2. Ted Farrell – Principal, Secondary

Blessed Trinity

- It has been a busy and exciting month of preparation for Blessed Trinity's "Celebrating the Spirit" Activity Day which will be enjoyed by the Special Education Classes from all eight secondary schools during Catholic Education Week. We look forward to welcoming parents, caregivers and Board personnel to the event. Students will be participating in various fun games such as bowling, frog toss, obstacle course and of course ... a dance. Staff, students and peer helpers are looking forward to this amazing event.
- On Saturday, May 7, 2011, several of our students and their peer helpers will be participating in the Grimsby/Lincoln Association Walkathon. We are hoping for nice weather for this event.
- Students attended Holy Cross High School for their Beach Volleyball event. It was a fantastic day. The event was fun and the dance was enjoyed by all.
- On Wednesday, April 20th James Maloney visited the Special Education Class to present a Talking Circle which highlighted Native culture. James captivated our students with his stories and props. The students were very intrigued by the eagle feather, the sweet grass braid, the turtle pouch and other items. It was James' first time in a Special Education class, and the experience was fantastic for all. We hope to have James come again to do more storytelling and perhaps a craft with us. In a very generous gesture, James gave the class their own sweet grass braid. In Native culture, one does not ask for the braid - it is given as a token of kindness and good spirits. This makes the braid that James gave our class very special to us, and it now lays on our prayer table.
- The Thundercats cheerleaders are going to be competing on the weekend of May 6, 2011 at the Cheer Evolution 2011 Canadian National Championship in Niagara Falls. Four students from our Special Education area along with EA/Coach Laura Sgambato will be showing off their spirit and hoping to duplicate an earlier win this year. Go Thundercats Go!
- We would like to acknowledge Donna Saunders, an Educational Assistant at Blessed Trinity. Donna has been recognized for her school and community work as the recipient of the Premier's Award for Excellence.
- Our staff continues to benefit from monthly professional development courtesy of the Resource Department. We shared the resource entitled "Tips on Serving Individuals with Disabilities" – an excellent guide that brings real situations and language to life. The focus in May will be on bringing additional technology into the classroom for all students who can benefit from the programs.
- We spoke personally with all parents who have Exceptional students in Grades 10 and 12 as part of the IPRC process. This communication is important as students grow and change so that we may continue to advocate and meet students' needs as effectively as possible.
- We are currently preparing for the upcoming Grade 9 EQAO Math Assessment. Parents will receive a letter outlining their son/daughter's accommodations that will be in place as they prepare for and write the EQAO.

Denis Morris

- Denis Morris is proud to announce that four of our students with special needs will be graduating with a Certificate of Achievement. All are commended for their perseverance and diligence. The Denis Morris Special Education department has been collaborating with parents, community agencies, Niagara College and community partners to develop exit transition plans to ensure that our students continue to be engaged in sharing their talents, knowledge and skills with the greater community. We thank Jobs Niagara, Mainstream, Options Niagara, Contact Niagara, March of Dimes, Community Living- St. Catharines, Niagara College Centre for students with Disabilities, and Sports by Ability who partnered with us in our journey to graduation. We also thank the many agencies and community partners who we consulted in researching the best supports available for our students in the Niagara Region. It has been our privilege over the past years to celebrate the talents of our remarkable graduates. It is our commitment, as a Professional Catholic Learning

Community, to continue to guide and support them as they reach “their full potential and become living witnesses of Christ!”

Holy Cross

- Holy Cross is proud to report that our annual Special Needs Volleyball tournament and dance was a great success! Led by an amazing group of peer-tutors and grade 9 physical education students, this year’s tournament truly embodied the “inclusive” education model that makes Niagara Catholic such a distinct choice for many parents.
- In the classrooms, mid-term reports have been sent home along with the PPM 140 Survey collected by the Ministry of Education for parents of students identified with ASD. IPRC meetings and transition visits for students in our feeder schools have begun. The Special Education department is happy to have the cooperation of our Success teacher as we prepare ourselves for all of our future Raiders.

Lakeshore Catholic

- We are in the process of purchasing 3 IPAD devices as communication devices for our non-verbal students. There are various apps (software) that will assist students in reaching IEP goals, most specifically proloquo2go. We are very excited to initiate this ground breaking technology at Lakeshore Catholic.
- Also, we are hosting a delegation from the Toronto District School Board on May 10th. They are coming to see our "Structured Teaching" for Autistic students. Cathy McMullin has been our liaison in planning for this visit.

St. Francis

- April has been a busy month for the Special Education department at St. Francis. We have been working with our Family of Schools and beginning the transition process for the Grade 8 students coming to St. Francis next year. We have attended and hosted the IPRCs for some of these students, and will continue with this process throughout the month of May.
- In addition, the Special Education department has worked closely with the Student Success Teacher at St. Francis. Grade 7 and 8 teachers and Educational Resource Teachers from the elementary schools have been a part of meetings with St. Francis staff about our transitioning students, continuing the transition process for all students, especially those on Individual Education Plans.
- As April has ended and May has begun, we are busy with the IPRC meetings for all of our Grade 9 and 10 students at St. Francis. These meetings are always a crucial aspect of our planning process for our Exceptional students.
- All other regular programming has continued for our students.
- Our Special Education Class students are continuing with their Co-op placements and their participation in their integrated classes. They continue to bake the muffins for our P3 program after-school. They are looking forward to the next Special Education Event at Blessed Trinity Catholic Secondary School, later this month.

Saint Michael

- As all schools are, we are presently transitioning students from grade 8 to 9 by having transition meetings, attending grade 8 IPRCs, and attending transfer of information meetings with our elementary schools.
- We are also working to transition our high school students to post secondary pathways. We had 6 Grade 12 students who are IEP’d in the C2 program last semester at Niagara College. They all did very well.
- We have worked with Guidance to review each IEP’d student's course selection to ensure that appropriate choices and pathways have been selected. Once sections are built, we will fine tune schedules to ensure that they are balanced.
- Our Special Education class students are looking forward to going to Blessed Trinity for the Special Education event on the Friday of Catholic Education Week.

Saint Paul

- On April 7th our special class went on a successful “expedition” to watch a Blue Jays’ game at the Rogers Centre. Although the Jays lost, a good time was had by all. The students especially enjoyed seeing themselves a few times on the “Jumbotron”. This trip was a continuation of our effort to expose students to public transportation. Most weeks our students take Niagara Transit to go bowling, swimming or to visit the public library.
- Every Friday a different student gets to set the menu for a Friday cooking session. The class then visits a supermarket to purchase the ingredients. The menu items this month have included chicken fingers, grilled cheese sandwiches, pasta & meat balls, a stir fry and fish & chips. This culinary experience along with the regular muffin baking for our “Smart Start” breakfast program is producing some well qualified cooks and bakers.

3. Marcel Jacques – Administrator Special Education

- May is Better Hearing and Speech Month
- Several schools are involved in the *Lids for Kids* program to support Children’s Mental Health week.
- Information was presented on the approved school year calendar.

4. Yolanda Baldasaro – Superintendent of Education

- May 1st – May 6th is Catholic Education Week.
- The Staff Excellence Dinner was held on May 3rd, 2011 at the Quality Inn in St. Catharines
- Groundbreaking Ceremonies were held for Blessed Trinity Secondary school on May 3rd and St. Anthony Elementary school on May 5th, 2011 to celebrate new additions.
- On May 19th, 2011 Graduation Celebration to be held at the Scotiabank Conference and Convention Centre in Niagara Falls. Partners in Catholic Education Evening to be held at the Quality Hotel Parkway Convention Centre in St. Catharines.

G. TRUSTEE REPORTS

1. Father Paul MacNeil – Trustee

- Nil Report

2. Rhianon Burkholder – Trustee

- The SEAC letter to the Ministry of Education was approved by the Board of Trustees.
- The Board of Trustees attended a conference on April 28th -May 1st in Toronto. One of the guest speakers was The Minister of Education, Leona Dombrowsky. Kathy Burtnik, Chair of the Niagara Catholic District School Board asked the Minister if she was considering our request. The Minister had not seen the letter yet, but it did start dialogue amongst other Boards, and would be considered. SEAC’s suggestion was well received at the conference.

H. NEW BUSINESS

1. **Learner Advocacy**
2. **Parent Outreach**
3. **Program and Service Recommendations**
4. **Special Education Budget**
5. **Annual Review, Special Education Plan**
6. **Other Related Items**
7. **Policy Review**

I. CORRESPONDENCE

1. A letter was received from the Trillium Lakelands District School Board regarding issues related to the use of safety harnesses on school buses.
Staff provided information in regards to the issue of harnesses at a January SEAC meeting.
2. A letter was received by the Peterborough Victoria Northumberland and Clarington Catholic District School Board requesting that the Ministry of Education create a province-wide Special Education survey for use by parents, students and other stakeholders.
The SEAC members did not have any comments.

J. QUESTION PERIOD

K. NOTICES OF MOTION

L. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS

1. Mental Health Initiatives through Niagara Catholic District School Board

A possible presentation by Special Education staff will be held in June.

2. Special Education Budget

Superintendent Baldasaro will contact Superintendent Reich in regards to a possible presentation in June.

M. INFORMATION ITEMS

N. NEXT MEETING:

Wednesday, June 1, 2011 at 7:00p.m. at the Catholic Education Centre

O. ADJOURNMENT

Moved by Rob Lavorato

Seconded by Bill Helmeczi

THAT the May 4, 2011 meeting of the Special Education Advisory Committee be adjourned.

CARRIED

This meeting was adjourned at 8:20p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: EXTENDED OVERNIGHT FIELD TRIP/
EXCURSION/EXCHANGE TRIP INFORMATION**

The report on the
Extended Overnight Field Trip/Excursion/Exchange Trip Information
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Presented by: Yolanda Baldasaro, Superintendent of Education
Recommended by: John Crocco, Director of Education
Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING JUNE 14TH, 2011

EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND EXCHANGE APPROVAL COMMITTEE – 2010-2011

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2010-2011 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

- 1 Supervisory Officer - Yolanda Baldasaro
- 1 Secondary School Principal - Mario Ciccarelli
- 1 Secondary School Principal - Jeff Smith
- 1 Education Services Member - Mike Sheahan

As defined in the Niagara Catholic Educational Field Trip Policy (400.2) Administrative Guidelines, an Extended Overnight Field Trip is:

- “Any school/board sponsored and supervised activity, on scheduled instructional days, beyond the school property that requires four or five more night lodgings”
or
- “Requiring an individual flight ticket of \$600.00 or more.” (Part II, A.4)

An Excursion is defined as follows:

- “A trip not directly linked to specific subject curriculum expectations, but provided to enrich a student’s overall Catholic education. An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when the students are not normally expected to be attending classes and that does not adhere to all guidelines and procedures relating to Educational Field Trips.” (Part II, A.5)

Attached to this information report is an Executive Summary of a 2010-2011 Extended Overnight Field Trip as submitted on Tuesday, May 24th, 2011.

The report on the Extended Overnight Field Trip, Excursion and Exchange Approval Committee for June, 2011 is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Presented by: Yolanda Baldasaro, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: June 14th, 2011

Appendix A

EXECUTIVE SUMMARY

Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2010-2011

School	Type	Approval Required	Destination	Curriculum Unit/Theme	Education Value	Date	Students on Trip	Duration	Cost (Approx)	Transportation
Approved June, 2011										
Saint Michael Catholic High School	Extended Overnight Field Trip and Excursion	Superintendent and Extended Overnight Field Trip Committee	France and Italy	Cultural	Students will have the opportunity to use their French and Italian knowledge to communicate with native speakers. They will also explore the culture of these two countries, social customs, art, literature, and history. Students will also enrich their faith and gain a better understanding of our Catholic essence through our visit to the Vatican.	Friday, March 9 th , 2012 to Sunday, March 18 th , 2012	25 students 2 staff	10 days 9 nights 0 school days	\$2,866.00/ student	Air, Bus, Train
Saint Paul Catholic High School	Extended Overnight Field Trip and Excursion	Superintendent and Extended Overnight Field Trip Committee	Greece	Cultural	Student will learn Ancient Civilization first-hand and experience the culture and lifestyle of the Greek people. Students will gain an appreciation for art history architecture and food.	Friday, March 9 th , 2012 to Saturday, March 17 th , 2012	30 students 3 staff	9 days 8 nights 0 school days	\$2,798.00/ student	Air, bus, cruise ship
Niagara District Catholic School Board	Extended Overnight Field Trip and Excursion	Superintendent and Extended Overnight Field Trip Committee	France, Belgium, Netherlands	History, Geography, Cultural	To experience the Vimy Ridge 95 th Anniversary Tour. To reinforce the course expectations: CHC2D and CHC2P. Experience first hand the history, geography, culture, architecture and daily life especially during World War I and II.	Wednesday, April 4 th , 2012 to Thursday, April 12, 2012	30 students 3 staff	9 days 8 nights 5 school days	\$2,669.00/ student plus additional costs	Air, coach

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

TOPIC: EXECUTIVE COUNCIL POWER – JULY & AUGUST 2011

RECOMMENDATION

THAT the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board By-Laws, during the months of July and August 2011.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Recommended by: John Crocco, Director of Education

Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO BOARD MEETING JUNE 14, 2011

EXECUTIVE COUNCIL POWER – JULY & AUGUST 2011

BACKGROUND INFORMATION

In accordance with the Niagara Catholic District School Board By-Laws Section 9 – Special Meetings of the Board:

“Special meetings of the Board shall be held by order of the Board, on the written request of three (3) trustees, to the Chairperson or the Director, on the call of the Chairperson, or at the request of the Director of Education. The trustees shall be given a twenty four (24) hour notice for special meetings except in emergency situations. Such meetings shall be called for specific reasons. Such subjects shall be stated in the notice calling the meeting. Notwithstanding any other provisions to the Board’s By-Laws, no other business shall be considered at a special meeting other than the subjects stated in the notice.”

The following recommendation is presented in the event that it becomes necessary to call a Special Meeting of the Board to deal with emergency items and a quorum cannot be achieved.

RECOMMENDATION

THAT the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board By-Laws, during the months of July and August 2011.

Prepared by: John Crocco, Director of Education
Presented by: John Crocco, Director of Education
Recommended by: John Crocco, Director of Education
Date: June 14, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

TOPIC: NIAGARA CATHOLIC 2011-2012 ANNUAL BUDGET

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic 2011-2012 Annual Budget as presented.

Prepared by Senior Administrative Council

Presented by: Larry Reich, Superintendent of Business & Financial Services
Senior Administrative Council

Recommended by: John Crocco, Director of Education

Date: June 14, 2011



REPORT TO THE BOARD MEETING JUNE 7, 2011

NIAGARA CATHOLIC 2011-2012 ANNUAL BUDGET

BACKGROUND INFORMATION

On March 31, 2011, the Ministry of Education, announced the funding allocations for the school year 2011-2012. The announcement indicated that school boards would receive an increase of \$770 Million, which represents an increase of approximately 3.8%, over last year.

The 2011-2012 Grants for Student Needs (GSN) include the funding required to support the staffing provisions and the 3% increase in compensation for all staffing categories under the Provincial Framework Agreements (PFA), as well as other funding enhancements to meet cost increases in Employee Benefits, Plant Operations, Student Transportation and Special Education.

In order to deal with the current Provincial Financial Deficit, the Ontario Government has found it necessary to impose constraint measures on all school boards in the funding envelopes for board administration, textbooks and learning materials, computers, professional development and transportation.

It is important to note that average daily enrolment is projected to decrease by approximately 356 students during the 2011-2012 school year. This decrease will result in a reduction of funding, which must be partially offset by a proportional reduction of variable expenditures.

The Senior Administration Council has now completed the review of the 2011-2012 Budget requests submitted by staff, including the deployment of staff and the allocation of resources to schools and departments of the Board.

After numerous meetings and extensive deliberations, the Senior Administration Council is pleased to present a proposed 2011-2012 Annual Budget amounting to a total Operating Expenditures Budget of \$247,841,376 and a total Minor Tangible Capital Assets Budget of \$2,920,321.

For the review of the Trustees, we enclose the following information:

APPENDIX A

Summary of Revenue & Expenditures & Key Budget Factors

APPENDIX B

Analysis of Funding Allocations

APPENDIX C

Analysis of Expenditures by Department

We take this opportunity to thank all the members of Board staff, who have been involved in the preparation of the 2011-2012 Annual Budget.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic 2011-2012 Annual Budget, as presented.

Prepared by: Senior Administration Council

Presented by: Larry Reich, Superintendent of Business & Financial Services
Senior Administration Council

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: June 7, 2011

APPENDIX A



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Summary of
Revenue & Expenditures
and Key Budget Factors

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Total Budget Revenue & Expenditures
for Compliance Purposes

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Budget Revenue				
Total Operating Funding & Other Rev.	232,602,501	227,099,630	5,502,870	
Total Capital Funding & Other Rev.	13,040,043	13,040,043	-	
Amount Required to Balance	2,198,833	1,998,855	199,978	
Total Budget Revenue	247,841,376	240,139,673	7,701,703	
Budget Expenditures				
Total Operating Expenditures	233,494,059	226,697,908	6,796,151	
Total Capital & Other Expenditures	14,347,317	13,441,765	905,552	
Amount Required to Balance	0	0	-	
Total Budget Expenditures	247,841,376	240,139,673	7,701,703	
Total Budget Surplus (Deficit)	0	0	(0)	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Projected Student Enrolment

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Elementary Enrolment - ADE	14,056	14,008	48	The ADE enrolment is projected to increase
Secondary Enrolment - ADE	7,860	8,264	(404)	The ADE enrolment is projected to decrease
Total Board Enrolment - ADE	21,916	22,272	(356)	
Adult & Continuing Education - ADE	633	585	48	The ADE enrolment is projected to increase
Summer School Enrolment - ADE	123	99	24	The ADE enrolment is projected to increase
Adult Non-Credit ESL Programs - ADE	487	505	(18)	The ADE enrolment is projected to decrease
Total Adult & Cont. Ed. Enrolment - ADE	1,243	1,189	54	

Average Daily Enrolment (ADE) continues to be a major factor in the calculation of the Funding Allocations for all school boards.

Under the Regulations, the calculation of Average Daily Enrolment for the school year is to be based on the number of students enrolled in our schools on two specific dates: OCTOBER 31 and MARCH 31.

- The number of students enrolled on those dates is to be weighted at 50% for each date.
- The number of students enrolled in JK & SK is to be counted as half-time.

ADE for Adult & Continuing Education programs is to be calculated using the same methods and parameters, as outlined in the regulations, as in prior years.

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Projected School Staffing

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Total Elementary School Teachers	906	917	(11)	Decrease is mainly due to changes in enrolment and programs mandated by the Ministry
Total Secondary School Teachers	532	543	(11)	Decrease is mainly due to changes in enrolment and programs mandated by the Ministry
Total Board School Teachers	1,438	1,460	(22)	

Average Class Size - Elementary

23.5 : 1 23.5 : 1

Under the Regulations,

- The Maximum Average Class Size for JK, SK and Grades 1, 2 & 3 is 20 : 1.
- and the Maximum Average Class Size for Grades 4 to 8 is expected to decrease to 24.5:1 by the year 2011-12.

Average Class Size - Secondary

22.0 : 1 22.0 : 1

Under the Regulations,

- Under the Regulations, the Maximum Average Class Size for all Secondary School Grades is 21 : 1.
- However, school boards may adjust the Maximum Average Class Size up to 22 : 1
- The Board has approved a special motion to increase the Maximum Average Class Size up to 22: 1.

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APPENDIX B



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Analysis of Funding Allocations

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Revenue

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Education Taxes	47,864,485	46,693,688	1,170,797	
Education Grants	189,845,260	183,684,260	6,160,999	
Total Funding Allocations	237,709,745	230,377,948	7,331,796	For details relating to changes in funding allocations, see page 4
Adult & Cont. Education Other Revenue	3,429,128	3,429,128	-	
Other Operating Grants (EPO)	3,385,071	3,185,071	200,000	Increase is mainly due to an increase in EPO Grants
Other Miscellaneous Revenue	408,870	438,941	(30,071)	Decrease is mainly due to changes in miscellaneous revenue
Tuition Fees - Elementary & Secondary	709,730	709,730	-	
Transfer from the Reserve Funds	2,198,833	1,998,855	199,978	Increase is mainly due to an increase in unfunded expenses
Other Revenue	0	0	-	
Total Budget Revenue	247,841,376	240,139,673	7,701,703	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	178,536,162	171,943,809	6,592,353	Increase is mainly due to salary increases due to Experience & Contracts and to additional staff required for educational programs
Employee Benefits	24,917,797	24,207,485	710,313	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	676,974	574,754	102,220	Increase is mainly due to additional funding for professional development
Supplies & Services	16,645,197	16,877,034	(231,837)	Decrease is mainly due to changes in the purchase of supplies & services
Furniture & Equipment	493,701	481,155	12,546	Increase is mainly due to the additional purchase of equipment
Facility Renewal	733,750	841,417	(107,667)	Decrease is mainly due to changes in the upgrading of school facilities
Depreciation & Amortization	9,000,181	8,126,011	874,170	Increase is mainly due to the additional capital projects
Interest on Capital Debt	4,495,899	4,356,850	139,049	Increase is mainly due to the additional debentures on capital projects
Rentals & Leases	450,000	500,000	(50,000)	Decrease is mainly due to a reduction in the lease of portable classrooms
Fees & Contracts	11,699,228	12,043,672	(344,444)	Decrease is mainly due to changes in transportation contracts & other fees
Other Expenditures	192,487	187,487	5,000	
	(0)			
Total Budget Expenditures	247,841,376	240,139,673	7,701,703	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Education Taxes

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Share of Taxes for September to December				
38% of Residential & Farm Taxes	6,259,657	6,257,412	2,245	
38% of Industrial & Commercial Taxes	11,720,252	11,674,449	45,804	
38% of Payments In Lieu Of Taxes	21,740	82,064	(60,324)	
Subtotal	18,001,650	18,013,924	(12,275)	
Share of Taxes for January to August				
62% of Residential & Farm Taxes	10,315,256	10,311,556	3,700	
62% of Industrial & Commercial Taxes	19,313,742	19,238,262	75,480	
62% of Payments In Lieu Of Taxes	35,471	133,894	(98,423)	
Subtotal	29,664,469	29,683,712	(19,243)	
Add: Estimated Supplementary Taxes	1,353,208	574,795	778,413	
Less: Estimated Tax Write-Offs	861,485	1,286,170	(424,685)	
Total Education Taxes for the School Year	47,864,485	46,693,688	1,170,797	No significant change in this area

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Education Grants - Funding Allocations

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Foundation Grants				
Pupil Foundation Grants	115,265,316	113,282,434	1,982,883	Increase is mainly due to changes in enrolment and funding rates
School Foundation Grants	16,608,647	16,222,042	386,604	Increase is mainly due to changes in enrolment and funding rates
Subtotal - Foundation Grants	131,873,963	129,504,476	2,369,487	
Special Purpose Grants				
Special Education	27,276,478	24,859,929	2,416,549	Increase is mainly due to changes in enrolment and funding rates
Language - ESL & FSL	3,755,689	3,640,608	115,081	Increase is mainly due to changes in enrolment and funding rates
Geographic & Small Schools	0	0	-	
Learning Opportunities	3,422,706	3,415,507	7,199	Increase is mainly due to changes in funding allocations
Adult Education	2,604,381	2,291,417	312,964	Increase is mainly due to changes in funding allocations
Teacher Compensation	17,419,035	14,967,458	2,451,576	Increase is mainly due to changes in teacher experience & funding rates
Transportation	10,679,214	10,809,313	(130,099)	Decrease is mainly due to changes in funding allocations
Board Administration	6,121,173	6,163,730	(42,557)	Decrease is mainly due to changes in funding allocations
School Operations	21,431,223	21,472,772	(41,549)	Decrease is mainly due to changes in funding allocations
Declining Enrolment	1,197,184	973,247	223,937	Increase is mainly due to changes in enrolment
Program Enhancement	579,000	579,000	-	
First Nation Supplemental	241,872	251,905	(10,033)	Decrease is mainly due to changes in funding allocations
Safe Schools	401,678	391,970	9,709	Increase is mainly due to changes in enrolment and funding rates
Non-Operating Expenditures	117,487	117,487	-	
Subtotal - Special Purpose Grants	95,247,120	89,934,343	5,312,777	
Subtotal - Total Operating Grants	227,121,083	219,438,818	7,682,264	
Less: Minor TCA & Other Adjustments	(2,721,291)	(1,588,323)	(1,132,968)	
	224,399,792	217,850,495	6,549,296	
Capital Grants				
School Facilities Renewal	733,750	841,417	(107,667)	
Interest on Capital Debt	4,356,850	4,356,850	-	
Depreciation & Amortization	8,219,353	7,329,186	890,167	
Other Capital Expenditures	0	0	-	
Subtotal - Capital Grants	13,309,953	12,527,453	782,500	
Total Funding Allocations	237,709,745	230,377,948	7,331,796	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Funding Lines - Net Revenue & Net Expenditures

	ANNUAL BUDGET 2011-12			REVISED BUDGET 2010-11		
	Net Revenue 2011-12	Net Expenditures 2011-12	Variance 2011-12	Net Revenue 2010-11	Net Expenditures 2010-11	Variance 2010-11
Classroom						
Classroom Teachers	128,154,603	128,954,244	(799,641)	123,479,285	124,899,568	(1,420,283)
Occasional / Supply Teachers	2,699,342	4,163,072	(1,463,730)	2,623,064	3,924,481	(1,301,417)
Educational Assistants & Early Childhood Educators	16,240,682	17,171,914	(931,232)	14,371,059	16,017,157	(1,646,098)
Textbooks, Learning Materials & Equip.	5,900,966	6,730,146	(829,180)	5,669,475	6,381,509	(712,034)
Classroom Computers	1,069,567	788,981	280,586	1,023,570	788,484	235,086
Professionals & Paraprofessionals	6,609,656	5,280,692	1,328,964	6,360,110	4,720,194	1,639,916
Library & Guidance	4,829,127	4,723,485	105,642	4,709,589	4,579,376	130,213
Staff Development	538,663	237,935	300,727	340,516	238,696	101,820
Program Chairs	371,461	373,630	(2,169)	374,159	363,892	10,267
Adjustment for Minor Tangible Capital Assets	(2,721,291)	0	(2,721,291)	(1,588,323)	-	(1,588,323)
	163,692,776	168,424,100	(4,731,324)	157,362,504	161,913,356	(4,550,852)
Non-Classroom						
Principals, Vice-Principals	10,831,503	10,318,813	512,691	10,567,371	10,093,109	474,262
School Office Administration	6,075,997	4,843,384	1,232,613	5,903,456	4,840,156	1,063,300
Coordinators & Consultants	1,636,769	1,692,907	(56,138)	1,661,185	1,543,773	117,412
Board Administration	6,261,198	7,333,014	(1,071,816)	6,279,139	7,303,757	(1,024,618)
Operations & Maintenance - Schools	21,851,297	20,265,927	1,585,370	21,974,107	20,772,538	1,201,569
Continuing Education, Summer School	3,024,093	2,531,910	492,183	2,748,689	2,277,332	471,357
Pupil Transportation	10,709,622	10,151,206	558,416	10,841,454	10,371,088	470,366
	60,390,479	57,137,161	3,253,319	59,975,401	57,201,753	2,773,648
	224,083,256	225,561,260	(1,478,005)	217,337,905	219,115,109	(1,777,204)
Capital & Other						
School Facilities Renewal	733,750	733,750	-	841,417	841,417	-
Interest on Capital Debt	4,555,899	4,495,899	60,000	4,751,953	4,176,779	575,174
Depreciation & Amortization	8,219,353	9,000,181	(780,828)	7,329,186	8,126,011	(796,825)
Non-Operating Expenditures	117,487	117,487	-	117,487	117,487	-
	13,626,489	14,347,317	(720,828)	13,040,043	13,261,694	(221,651)
Total	237,709,745	239,908,577	(2,198,833)	230,377,948	232,376,803	(1,998,855)

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Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Special Education Funding Envelope

	Annual Budget 2011-12	Revised Budget 2010-11	Comments on Major Changes
Special Education Funding Allocations			
SEPPA Grants - Elementary JK-3	5,585,622	4,724,894	
SEPPA Grants - Elementary 4-8	5,808,632	4,994,456	
SEPPA Grants - Secondary 9-12	3,735,386	3,374,324	
Approved Specialized Equipment - Elementary	398,287	300,000	
Approved Specialized Equipment - Secondary	216,799	115,987	
High Needs Amount (HNA) - Elementary	8,019,080	7,837,103	
High Needs Amount (HNA) - Secondary	2,463,116	2,659,057	
Measures of Variability Amount (MOV) - Elementary	500,000	400,000	
Measures of Variability Amount (MOV) - Secondary	315,107	183,705	
Section 23 Education Programs	86,237	76,000	
Behavioural Expertise	144,980	139,838	
Other Revenue	3,232	-	
	<u>27,276,478</u>	<u>24,805,364</u>	
Special Education Expenditures			
Classroom Teachers	7,820,666	7,464,371	
Occasional / Supply Teachers	112,263	108,075	
Educational Assistants	15,401,445	14,158,682	
Textbooks, Learning Materials, Classroom Supplies	560,000	560,000	
Classroom Computers & Networks	-	-	
Professionals, Paraprofessionals & Team Teachers	3,852,989	3,481,489	
Library & Guidance	-	-	
Staff Development	10,000	10,000	
Coordinators	300,880	331,520	
	<u>28,058,243</u>	<u>26,114,137</u>	
Total Expenditures for Special Education			
Add (Less) Revenue & Adjustments for Special Ed.	(483,775)	(458,902)	
Total Special Education Net Expenditures	<u>27,574,468</u>	<u>25,655,235</u>	
Unspent (Overspent) Special Education Funding Allocations	(297,990)	(849,872)	The Board is in compliance with the regulations because it spends more than the funding allocation in the Special Education Reserve Fund

Note: Unspent Funding Allocations must be placed in the Special Education Reserve Fund

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Board Administration Funding Envelope

	Annual Budget 2011-12	Revised Budget 2010-11	Comments on Major Changes
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Board Administration Funding Allocation

Total Funding Allocation for Board Administration	6,326,119	6,279,139	
Add: Additional Funding Allocations	0	0	
Less: Other Adjustments	0	0	
	<u>6,326,119</u>	<u>6,279,139</u>	

Board Administration Expenditures

Net Expenditures relating to Board Administration	7,558,014	7,428,757	
Add: Net strike savings attributable to Administration	0	0	
Less: Transfer from Reserve Funds	0	0	
Less: Other Revenue Attributable to Administration	(225,000)	(125,000)	
Less: Other Adjustments	0	0	
	<u>7,333,014</u>	<u>7,303,757</u>	

Unspent (Overspent) Board Admin. Funding

	<u>(1,006,895)</u>	<u>(1,024,618)</u>	
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Note: If the Funding Allocation is overspent, then the Board may have to submit a plan to reduce the expenditures within two years.

The Board is not in compliance and may have to submit a plan to reduce the overexpenditure within two years.

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APPENDIX C



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Analysis of Expenditures by Department

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Total Board Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Operating Expenditures				
Board Administration	7,558,014	7,428,758	129,256	See comments on page 2
Elementary Schools	120,346,226	115,298,069	5,048,157	See comments on page 3
Secondary Schools	68,787,707	66,847,055	1,940,652	See comments on page 4
Adult & Continuing Education	5,961,037	5,706,459	254,578	See comments on page 5
Plant Operations	18,050,476	18,320,647	(270,171)	See comments on page 6
Plant Maintenance	2,639,393	2,725,833	(86,440)	See comments on page 7
Student Transportation	10,151,206	10,371,088	(219,882)	See comments on page 8
	<u>233,494,059</u>	<u>226,697,908</u>	<u>6,796,151</u>	
Capital & Other Expenditures				
Facility Renewal	733,750	841,417	(107,667)	See comments on page 10
Interest on Capital Debt	4,495,899	4,356,850	139,049	See comments on page 11
Depreciation & Amortization	9,000,181	8,126,011	874,170	See comments on page 12
Non-Operating Expenditures	117,487	117,487	0	See comments on page 13
	<u>14,347,317</u>	<u>13,441,765</u>	<u>905,552</u>	
Total Board Operating Expenditures	247,841,376	240,139,673	7,701,703	

Total Minor Tangible Capital Assets	2,920,321	1,983,426	936,895
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Grand Total Expenses (Above) 250,761,697
Grand Total Expenses (A:148) 250,761,697

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Board Administration Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,836,110	4,621,982	214,128	Increase is mainly due to changes in staff deployment and contracts and to additional temporary staff required by departments
Employee Benefits	941,904	886,776	55,128	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	90,000	90,000	0	
Supplies & Services General Administration	127,500	127,500	0	
Business Administration	867,500	917,500	(50,000)	Decrease is mainly due to a reduction in the purchase of office supplies
Program Administration	0	0	0	
Computers	0	0	0	
Furniture & Equipment	10,000	10,000	0	
Fees & Contracts	685,000	775,000	(90,000)	Decrease is mainly due to a reduction in computer fees & contracts
Total Administration Expenditures	7,558,014	7,428,758	129,256	

Total Administration Capital Exp	25,000	50,000	(25,000)
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Elementary School Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	101,990,549	97,299,183	4,691,367	Increase is mainly due to changes in staff deployment and contracts and to staff increases required by ELP & other Programs
Employee Benefits	13,568,671	13,135,288	433,384	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	430,000	330,000	100,000	Increase is mainly due to additional funding for professional development
Supplies & Services School Instruction Budgets	1,490,196	1,485,621	4,575	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	1,355,000	1,494,540	(139,540)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Other Budgets	605,000	615,000	(10,000)	Decrease is mainly due to a reduction in the purchase of learning materials
Computers	480,022	642,276	(162,254)	Decrease is mainly due to a reduction in the purchase of computers
Furniture & Equipment	426,788	292,264	134,524	Increase is mainly due to the additional purchase of equipment
Fees & Contracts	0	0	0	
Total Elementary School Expenditures	120,346,226	115,294,171	5,052,055	

Total Elementary School Capital Exp.	2,708,125	1,588,845	1,119,282
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Secondary School Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	57,296,953	55,778,164	1,518,789	Increase is mainly due to changes in staff deployment and contracts
Employee Benefits	7,120,150	6,968,622	151,527	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	120,000	120,000	0	
Supplies & Services	1,401,631	1,472,317	(70,686)	Decrease is mainly due to a reduction in the purchase of learning materials
School Instruction Budgets	2,085,000	1,834,879	250,121	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	276,000	296,000	(20,000)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Other Budgets	313,060	221,908	91,152	Increase is mainly due to the additional purchase of computers
Furniture & Equipment	102,913	83,164	19,749	Increase is mainly due to the additional purchase of equipment
Fees & Contracts	72,000	72,000	0	
Total Secondary School Expenditures	68,787,707	66,847,055	1,940,652	

Total Secondary School Capital Exp.	0	144,850	(144,850)	
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Adult & Continuing Education Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,289,487	4,187,559	101,928	Increase is mainly due to changes in staff deployment and contracts
Employee Benefits	649,269	575,865	73,404	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	17,000	14,700	2,300	Increase is mainly due to additional funding for professional development
Supplies & Services School Instruction Budgets	968,281	900,635	67,646	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	0	0	0	
Central Other Budgets	0	0	0	
Computers	34,000	20,000	14,000	Increase is mainly due to the additional purchase of computers
Furniture & Equipment	0	0	0	
Fees & Contracts	3,000	7,700	(4,700)	
Total Adult & Cont. Ed. Expenses	5,961,037	5,706,459	254,578	

Total Adult & Cont. Ed. Capitalized	0	0	0	
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Plant Operations Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	8,655,359	8,531,876	123,483	Increase is mainly due to changes in staff deployment & contracts
Employee Benefits	2,299,117	2,307,771	(8,654)	Decrease is mainly due to changes in benefit rates & staff deployment
Professional Development	10,000	10,000	0	
Supplies & Services Utilities	4,000,000	4,350,000	(350,000)	Decrease is mainly due to a reduction the cost of utilities
Cleaning & Operating	1,112,500	1,047,500	65,000	Increase is mainly due to an increase in the cost of cleaning materials
Sites & Grounds Maintenance	1,000,000	1,045,000	(45,000)	Decrease is mainly due to a reduction in the cost of ground maintenance
Computers	1,500	1,500	0	
Furniture & Equipment	412,000	467,000	(55,000)	Decrease is mainly due to a reduction in the purchase of equipment
Fees & Contracts	560,000	560,000	0	
Total Plant Operations Expenditures	18,050,476	18,320,647	(270,171)	

Total Plant Operations Capitalized	115,000	108,000	5,000
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Plant Maintenance Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	1,186,110	1,245,929	(59,819)	Decrease is mainly due to changes in staff deployment & contracts
Employee Benefits	295,283	291,904	3,379	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	7,500	7,500	0	
Supplies & Services Department Operation	159,000	169,000	(10,000)	Decrease is mainly due to a reduction in the cost of operating supplies
Mechanical & Electrical	475,000	495,000	(20,000)	Decrease is mainly due to a reduction in the cost of maintenance
Building Maintenance	405,000	410,000	(5,000)	Decrease is mainly due to a reduction in the cost of building supplies
Computers	1,500	1,500	0	
Furniture & Equipment	35,000	30,000	5,000	Increase is mainly due to the additional purchase of maintenance vehicles
Fees & Contracts	75,000	75,000	0	
Total Plant Maintenance Expenditures	2,639,393	2,725,833	(86,440)	

Total Plant Maintenance Capitalized	0	0	0	
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Student Transportation Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	281,594	279,116	2,478	Increase is mainly due to salary changes in contract rates
Employee Benefits	43,402	41,258	2,144	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	2,474	2,554	(80)	
Supplies & Services	87,589	67,269	20,320	Increase is mainly due to an increase in the cost of office supplies
Computers	0	0	0	
Furniture & Equipment	0	0	0	
Fees & Contracts	8,824,885	8,835,326	(10,441)	Decrease is mainly due to a reduction in the cost of operating contracts
Bus Transportation	153,184	237,487	(84,303)	Decrease is mainly due to a reduction in the cost of operating contracts
Taxi & Minivan	758,078	908,078	(150,000)	Decrease is mainly due to a reduction in the cost of operating contracts
Other Transportation				
Total Student Transportation Exp.	10,151,206	10,371,088	(219,882)	

Total Student Transportation Capitalized	74,196	91,753	(17,557)
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
School Facilities Renewal Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
School Facilities Renewal Expenses	733,750	841,417	(107,667)	No significant changes in this envelope

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Interest on Capital Debt

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Interest on Long Term Debentures	4,495,899	4,356,850	139,049	
Interest on ShortTerm Capital Loans	0	0	0	
Total Interest on Capital Debt	4,495,899	4,356,850	139,049	Increase is mainly due to additional debentures on capital projects

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Annual Depreciation Expenditure

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Land	0	0	0	
Land Improvements	0	0	0	
Buildings	0	0	0	
Portable Structures	0	0	0	
Construction in Progress	0	0	0	
Moveable Type Assets	0	0	0	
New Pupil Places	9,000,181	8,126,011	874,170	
Total Annual Depreciation Exp.	9,000,181	8,126,011	874,170	Increase is mainly due to additional capital projects

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Non-Operating Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Other Non-Operating Expenditures	117,487	117,487	0	
Total Non-Operating Exp.	117,487	117,487	0	No significant changes in this envelope

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Provision for Contingencies

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Provision for Contingencies for this year	0	0	0	
Total Provision for Contingencies	0	0	0	

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: FINANCIAL REPORTS
MONTHLY BANKING TRANSACTIONS
APRIL & MAY 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the report on the Monthly Banking Transactions for the months of April & May 2011, as presented.

Prepared by: Larry Reich, Superintendent of Business and Financial Services

Presented by: Larry Reich, Superintendent of Business and Financial Services

Recommended by: John Crocco, Director of Education

Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD MEETING
JUNE 14, 2011**

**MONTHLY BANKING TRANSACTIONS
FOR THE MONTHS OF APRIL & MAY, 2011**

BACKGROUND INFORMATION

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Monthly Banking Transactions for the Niagara Catholic District School Board for the months of April 2011 (See Appendix A) and May 2011 (See Appendix B).

As required by the Policy, a monthly list of payments is available in the Holy Cross Community Room for the Trustees to review at their convenience.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Report on the Monthly Banking Transactions for the months of April & May 2011 as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: Larry Reich, Superintendent of Business & Financial Services
Recommended by: John Crocco, Director of Education
Date: June 14, 2011

Appendix A

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON BANKING TRANSACTIONS	
SUMMARY OF BANK TRANSACTIONS FOR THE MONTH OF:	APRIL, 2011
DESCRIPTION OF ITEMS	BANK ACCOUNT
CASH BALANCE AT BEGINNING OF MONTH	(A) 36,182,013
OPERATING CASH RECEIPTS FOR THE MONTH	
1. GENERAL LEGISLATIVE GRANTS	14,853,598
2. OTHER GRANTS (EPO, O.E.Y.C.)	1,331,239
3. INTEREST REVENUE	26,595
4. MUNICIPAL TAXES	0
5. TUITION FEES REVENUE - A.C.E. & OTHER	301,265
6. CHARITABLE DONATIONS	1,550
7. GOVERNMENT REBATES (GST 68% REBATE ON TAXABLE PURCHASES)	0
8. RECOVERY OF COSTS (LTD, WCB, BENEFITS, OTHER REIMBURSEMENTS))	302,076
9. OTHER CASH RECEIPTS	
- Reimbursements of Employee Benefits	3,300
- Green Shield	0
- Sale of Tangible Capital Assets (Portables / Land at Blessed Trinity)	0
10. PROCEEDS FROM DEBENTURE ISSUE (NET)	0
11. CAPITAL LOAN PRINCIPAL ADVANCES	0
TOTAL OPERATING CASH RECEIPTS AND LOAN ADVANCE	(B) 16,819,624
OPERATING CASH DISBURSEMENTS FOR THE MONTH	
1. ACCOUNTS PAYABLE (NET OF CANCELLED CHEQUES AND DEBT REPAYMENTS)	(19,480,709)
2. TEACHER PENSION DEDUCTIONS	(1,193,964)
3. O.M.E.R.S. PENSION DEDUCTIONS	(431,547)
4. CANADA SAVINGS BONDS DEDUCTIONS	(127,630)
5. TRANSFER TO 4 OVER 5 TRUST ACCOUNTS	(57,723)
6. OTHER DEBITS	(42,168)
7. INTEREST PAYMENTS ON CAPITAL DEBT	(897,198)
8. PRINCIPAL PAYMENTS ON CAPITAL DEBT	(339,197)
TOTAL OPERATING CASH DISBURSEMENTS	(C) (22,570,136)
CASH BALANCE AT END OF MONTH	(D) 30,431,501
	A + B - C = D

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON LOAN BALANCES				
SUMMARY OF LOAN BALANCES AS AT : APRIL, 2011				
The Debentures & Capital Loans are made up as follows:				
Loan Description	Opening Balance	Loan Advances	Loan Repayments	Ending Balance
1. GPL1 Loan 25 YR.	(12,674,199.57)			(12,674,199.57)
2. GPL2 Loan 25 YR.	(9,777,075.01)			(9,777,075.01)
3. GPL3 Loan 25 YR.	(4,534,798.96)			(4,534,798.96)
4. Capital Projects - Completed 2010/11	(8,177,838.00)		0.00	(8,177,838.00)
5. Debenture (Niagara Region)	(1,829,000.00)			(1,829,000.00)
6. Debenture (Niagara Region)	(3,168,000.00)			(3,168,000.00)
7. Capital Projects - Completed 2001	(20,444,422.72)		264,569.24	(20,179,853.48)
8. Capital Projects - Completed 2002/03	(21,362,298.61)			(21,362,298.61)
9. Capital Projects - Completed 2004/05	(8,873,227.36)		74,627.47	(8,798,599.89)
10. Capital Projects - Completed 2005/06	(7,818,442.95)			(7,818,442.95)
Total Debentures & Capital Loans	(98,659,303.18)	0.00	339,196.71	(98,320,106.47)

PREPARED BY : William Tumath
 PRESENTED BY : Larry Reich

Appendix B

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON BANKING TRANSACTIONS	
SUMMARY OF BANK TRANSACTIONS FOR THE MONTH OF:	MAY, 2011
DESCRIPTION OF ITEMS	BANK ACCOUNT
CASH BALANCE AT BEGINNING OF MONTH	(A) 30,431,501
OPERATING CASH RECEIPTS FOR THE MONTH	
1. GENERAL LEGISLATIVE GRANTS	14,853,598
2. OTHER GRANTS (EPO, O.E.Y.C.)	6,310,567
3. INTEREST REVENUE	31,496
4. MUNICIPAL TAXES	0
5. TUITION FEES REVENUE - (Cit. & Imm., LBS, Other)	355,141
6. CHARITABLE DONATIONS	1,105
7. GOVERNMENT REBATES (GST 68% REBATE ON TAXABLE PURCHASES)	913,913
8. RECOVERY OF COSTS (LTD, WCB, BENEFITS, OTHER REIMBURSEMENTS)	228,366
9. OTHER CASH RECEIPTS	
- Reimbursements of Employee Benefits	3,580
- Donations Collected from Employees for Haiti Relief	0
- Other	0
10. PROCEEDS FROM DEBENTURE ISSUE (NET)	0
11. CAPITAL LOAN PRINCIPAL ADVANCES	0
TOTAL OPERATING CASH RECEIPTS AND LOAN ADVANCE	(B) 22,697,765
OPERATING CASH DISBURSEMENTS FOR THE MONTH	
1. ACCOUNTS PAYABLE (NET OF CANCELLED CHEQUES AND DEBT REPAYMENTS)	(19,047,386)
2. TEACHER PENSION DEDUCTIONS	(1,136,646)
3. O.M.E.R.S. PENSION DEDUCTIONS	(430,894)
4. CANADA SAVINGS BONDS DEDUCTIONS	(126,930)
5. TRANSFER TO 4 OVER 5 TRUST ACCOUNTS	(57,469)
6. OTHER DEBITS (Employee Tax Deductions, Purchasing Card)	(52,406)
7. INTEREST PAYMENTS ON CAPITAL DEBT	(713,670)
8. PRINCIPAL PAYMENTS ON CAPITAL DEBT	(358,437)
TOTAL OPERATING CASH DISBURSEMENTS	(C) (21,924,042)
CASH BALANCE AT END OF MONTH	(D) 31,205,224
	A + B - C = D

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON LOAN BALANCES				
SUMMARY OF LOAN BALANCES AS AT : MAY, 2011				
The Debentures & Capital Loans are made up as follows:				
Loan Description	Opening Balance	Loan Advances	Loan Repayments	Ending Balance
1. GPL1 Loan 25 YR.	(12,674,199.57)		183175.41	(12,491,024.16)
2. GPL2 Loan 25 YR.	(9,777,075.01)		123301.28	(9,653,773.73)
3. GPL3 Loan 25 YR.	(4,534,798.96)		51960.36	(4,482,838.60)
4. Capital Projects - Completed 2010/11	(8,177,838.00)		0.00	(8,177,838.00)
5. Debenture (Niagara Region)	(1,829,000.00)		0.00	(1,829,000.00)
6. Debenture (Niagara Region)	(3,168,000.00)		0.00	(3,168,000.00)
7. Capital Projects - Completed 2001	(20,179,853.48)		0.00	(20,179,853.48)
8. Capital Projects - Completed 2002/03	(21,362,298.61)		0.00	(21,362,298.61)
9. Capital Projects - Completed 2004/05	(8,798,599.89)		0.00	(8,798,599.89)
10. Capital Projects - Completed 2005/06	(7,818,442.95)		0.00	(7,818,442.95)
Total Debentures & Capital Loans	(98,320,106.47)	0.00	358,437.05	(97,961,669.42)

PREPARED BY: William Turnath
PRESENTED BY: Larry Reich

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: FINANCIAL REPORTS
STATEMENT OF REVENUE & EXPENDITURES
MAY 31, 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at May 31, 2011, as presented.

Prepared by: Larry Reich, Superintendent of Business and Financial Services

Presented by: Larry Reich, Superintendent of Business and Financial Services

Recommended by: John Crocco, Director of Education

Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD MEETING
JUNE 14, 2011**

**STATEMENT OF REVENUE AND EXPENDITURES
AS AT MAY 31, 2011**

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the summarized Statement of Revenue and Expenditures by Department as at May 31, 2011. (See Appendix A)

As required by the Policy, a copy of the Financial Statement is available in the Holy Cross Community Room for the Trustees to review at their convenience.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Report on the Statement of Revenue and Expenditures as at May 31, 2011 as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: Larry Reich, Superintendent of Business & Financial Services
Recommended by: John Crocco, Director of Education
Date: June 14, 2011

Appendix A

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SUMMARY OF REVENUE AND EXPENDITURES
SUMMARY STATEMENT
AS AT MAY 31, 2011**

ACCOUNT DESCRIPTION	THIS YEAR			CHANGES	LAST YEAR		
	EXPENDED	BUDGET	% LEFT		EXPENDED	BUDGET	% LEFT
REVENUE							
REVENUE	-180,654,187	-242,123,100	25.4%		-174,286,877	-230,111,033	24.3%
TOTAL REVENUE	-180,654,187	-242,123,100	25.4%		-174,286,877	-230,111,033	24.3%
EXPENDITURES							
BOARD ADMINISTRATION	5,903,996	7,478,758	21.1%		5,349,006	7,315,444	26.9%
ELEMENTARY SCHOOLS	89,742,073	116,883,819	23.2%		83,189,074	108,279,161	23.2%
SECONDARY SCHOOLS	51,943,675	66,994,976	22.5%		50,394,898	65,163,057	22.7%
CONTINUING EDUCATION	4,206,223	5,706,458	26.3%		4,370,195	6,497,202	32.7%
PLANT OPERATIONS	13,615,144	17,878,648	23.8%		12,745,957	16,631,386	23.4%
PLANT MAINTENANCE	2,542,069	3,275,833	22.4%		2,439,186	3,538,658	31.1%
TRANSPORTATION	7,953,609	10,462,843	24.0%		8,106,817	10,641,107	23.8%
CAPITAL AND OTHER EXPENDITURES	9,843,821	13,441,765	26.8%		6,986,641	12,045,018	42.0%
TOTAL EXPENDITURES	185,750,610	242,123,100	23.3%		173,581,772	230,111,033	24.6%

PREPARED BY : William Tumath
Finance Department

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: MAY 31, 2011
BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - TRUSTEES	204,673	213,359	4.1		172,634	227,213	24.0
SALARY & BEN - SENIOR STAFF	951,736	1,142,749	16.7		828,995	1,095,287	24.3
SALARY & BEN - MANAGERS	1,142,939	1,545,693	26.1		1,106,008	1,679,537	34.2
SALARY & BEN - TECHNICAL	239,117	372,143	35.8		247,706	320,065	22.6
SALARY & BEN - CLERICAL	1,575,720	2,277,578	30.8		1,441,456	2,261,646	36.3
TEMPORARY STAFF	90,404	64,236	40.7	-	68,505	64,203	6.7-
PROFESSIONAL DEVELOPMENT	52,105	60,000	13.2		39,673	60,000	33.9
SUPPLIES - ADMINISTRATION	580,674	465,500	24.7	-	446,149	539,993	17.4
SUPPLIES - HUMAN RESOURCES	19,133	30,000	36.2		18,055	15,000	20.4-
SUPPLIES - COMPUTER SERVICE	118,077	62,500	88.9	-	105,095	62,500	68.2-
SUPPLIES - PLANT OPERATIONS	291,442	405,000	28.0		314,972	330,000	4.6
SUPPLIES - BUILDING MAINTENANCE	36,798	75,000	50.9		60,484	100,000	39.5
FURNITURE & EQUIPMENT	21,146	60,000	64.8		35,731	50,000	28.5
FEES & CONTRACTS	569,387	665,000	14.4		448,684	470,000	4.5
MISCELLANEOUS EXPENDITURES	10,645	40,000	73.4		14,859	40,000	62.9
TOTAL - BOARD ADMINISTRATION	5,903,996	7,478,758	21.1		5,349,006	7,315,444	26.9

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: MAY 31, 2011
ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
CLASSROOM TEACHERS	59,650,547	78,995,247	24.5		55,428,296	73,728,876	24.8
OCCASSIONAL TEACHERS	3,430,102	2,721,566	26.0		3,631,052	2,582,595	40.6
TEACHER ASSISTANTS	11,700,413	13,610,720	14.0		9,946,895	11,969,002	16.9
PROFESSIONAL STAFF	1,909,970	2,197,520	13.1		1,659,637	2,094,428	20.8
LIBRARY TECHNICIANS	1,566,436	1,918,532	18.4		1,590,968	1,925,566	17.4
PRINCIPALS & V.PS.	5,296,135	7,069,937	25.1		5,367,785	6,827,890	21.4
SCHOOL SECRETARIES	1,891,478	2,379,206	20.5		1,784,210	2,338,601	23.7
TEACHER CONSULTANTS	1,303,349	1,541,742	15.5		637,855	1,735,688	63.3
PROFESSIONAL DEVELOPMENT	114,154	330,000	65.4		128,335	305,000	57.9
PROGRAM CLASSROOM RESOURCE	965,911	1,493,200	35.3		937,876	1,430,000	34.4
CLASSROOM SUPPLIES	955,161	1,486,798	35.8		1,015,726	1,525,408	33.4
PROGRAM SUPPLIES	107,408	215,000	50.0		112,851	265,000	57.4
SCHOOL ADMIN. SUPPLIES	249,190	400,000	37.7		226,750	455,000	50.2
COMPUTERS - CLASSROOM	389,302	2,131,925	81.7		462,778	702,503	34.1
COMPUTERS - NON CLASSROOM	4,238	50,000	91.5		0	50,000	100.0
F & E - CLASSROOM	190,551	300,365	36.6		240,495	301,271	20.2
F & E - NON CLASSROOM	17,728	42,061	57.9		17,565	42,333	58.5
TOTAL - ELEMENTARY SCHOOLS	89,742,073	116,883,819	23.2	 	83,189,074	108,279,161	23.2

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: MAY 31, 2011
SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE			LAST YEAR TO DATE			
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
CLASSROOM TEACHERS	36,510,231	47,490,900	23.1		35,704,576	46,439,806	23.1
OCCASSIONAL TEACHERS	1,383,709	1,613,364	14.2		1,508,165	1,595,580	5.5
TEACHER ASSISTANTS	3,999,150	4,571,239	12.5		3,667,307	4,298,750	14.7
PROFESSIONAL STAFF	865,256	1,365,470	36.6		828,978	1,341,936	38.2
LIBRARY TECHNICIANS	342,321	386,749	11.5		316,120	375,803	15.9
PRINCIPALS & V.PS.	2,212,657	2,910,397	24.0		2,059,920	2,706,813	23.9
SCHOOL SECRETARIES	1,598,424	1,904,534	16.1		1,557,210	1,787,944	12.9
TEACHER CONSULTANTS	528,580	672,455	21.4		386,631	665,761	41.9
LIBRARY & GUIDANCE - TEACHING	1,845,142	1,831,679	0.7		1,776,021	1,760,061	0.9
PROFESSIONAL DEVELOPMENT	72,304	120,000	39.8		54,751	120,000	54.4
PROGRAM CLASSROOM RESOURCE	1,158,802	1,826,693	36.6		980,999	1,623,950	39.6
CLASSROOM SUPPLIES	1,041,143	1,479,936	29.7		1,074,049	1,564,508	31.4
PROGRAM SUPPLIES	22,202	71,000	68.7		24,809	64,000	61.2
SCHOOL ADMIN. SUPPLIES	116,573	225,000	48.2		123,243	275,000	55.2
COMPUTERS - CLASSROOM	113,994	319,830	64.4		147,689	334,694	55.9
COMPUTERS - NON CLASSROOM	4,240	25,000	83.0		0	25,000	100.0
F & E - CLASSROOM	45,947	86,687	47.0		70,222	88,780	20.9
F & E - NON CLASSROOM	0	22,043	100.0		31,206	22,671	37.7
FEES & CONTRACTS	83,000	72,000	15.3		83,000	72,000	15.3
TOTAL - SECONDARY SCHOOLS	51,943,675	66,994,976	22.5		50,394,896	65,163,057	22.7

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: MAY 31, 2011
CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
TEACHER ASSISTANTS	30,887	40,405	23.6		63,256	34,821	81.7-
PROFESSIONAL STAFF	75,509	83,832	9.9		83,566	46,227	80.8-
PRINCIPALS & V.PS.	302,038	397,847	24.1		240,217	448,574	46.5
SCHOOL SECRETARIES	274,842	354,489	22.5		280,306	355,402	21.1
TEMPORARY STAFF	21,345	50,186	57.5		17,132	55,958	69.4
GRANT OFFICERS	68-	0	0.0		32,740	0	0.0
A.E. TEACHERS / INSTRUCTORS	2,855,060	3,746,794	23.8		2,876,415	4,074,664	29.4
PROFESSIONAL DEVELOPMENT	12,027	23,200	48.2		14,667	25,360	42.2
PROGRAM CLASSROOM RESOURCE	259,192	366,608	29.3		361,295	527,826	31.6
CLASSROOM SUPPLIES	351,310	617,397	43.1		351,009	866,370	59.5
COMPUTERS - CLASSROOM	16,046	20,000	19.8		47,565	45,000	5.7-
F & E - CLASSROOM	6,211	0	0.0		0	10,000	100.0
FEES & CONTRACTS	1,824	5,700	68.0		2,027	7,000	71.0
TOTAL - CONTINUING EDUCATION	4,206,223	5,706,458	26.3	 	4,370,195	6,497,202	32.7

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: MAY 31, 2011
PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	384,992	606,165	36.5		449,329	518,870	13.4
SALARY & BEN - CARETAKERS	3,689,417	4,847,377	23.9		3,274,042	4,361,377	24.9
SALARY & BEN - CLEANERS	3,540,912	5,198,599	31.9		3,657,866	4,893,822	25.3
SALARY & BEN - CLERICAL	76,860	187,507	59.0		83,666	168,317	50.3
PROFESSIONAL DEVELOPMENT	4,260	10,000	57.4		7,325	10,000	26.8
SUPPLIES - UTILITIES	3,151,096	4,350,000	27.6		3,422,206	4,500,000	24.0
SUPPLIES - PLANT OPERATIONS	634,154	697,500	9.1		573,334	717,500	20.1
SUPPLIES - GROUNDS	1,048,998	845,000	24.1		694,916	830,000	16.3
F & E - PLANT OPERATIONS	431,443	576,500	25.2		34,890	71,500	51.2
FEES & CONTRACTS	653,012	560,000	16.6		548,383	560,000	2.1
TOTAL - PLANT OPERATIONS	13,615,144	17,878,648	23.9	 	12,745,957	16,631,386	23.4

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: MAY 31, 2011
PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	409,985	573,283	28.5		401,146	555,382	27.8
SALARY & BEN - TECHNICAL	740,231	865,843	14.5		640,894	863,676	25.8
SALARY & BEN - CLERICAL	70,474	77,239	8.8		37,129	52,373	29.1
TEMPORARY STAFF	8,363	21,468	61.0		2,640	32,227	91.8
PROFESSIONAL DEVELOPMENT	1,818	7,500	75.8		7,455	7,500	0.6
SUPPLIES - PLANT OPERATIONS	303,456	350,000	13.3		326,259	525,215	37.9
SUPPLIES - GROUNDS	122,700	200,000	38.7		113,584	229,785	50.6
SUPPLIES - PLANT MAINTENANCE	120,166	169,000	28.9		106,602	196,000	45.6
SUPPLIES - BUILDING MAINTENANCE	692,758	905,000	23.5		674,378	995,000	32.2
F & E - PLANT MAINTENANCE	6,003	31,500	80.9		30,248	31,500	4.0
FEES & CONTRACTS	66,115	75,000	11.9		98,851	50,000	97.7-
TOTAL - PLANT MAINTENANCE	2,542,069	3,275,833	22.4		2,439,186	3,538,658	31.1

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: MAY 31, 2011
TRANSPORTATION DEPARTMENT

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	86,558	111,069	22.1		55,001	107,530	48.9
SALARY & BEN - TECHNICAL	93,720	162,103	42.2		46,150	156,936	70.6
SALARY & BEN - CLERICAL	9,101	47,204	80.7		0	18,781	100.0
SUPPLIES - ADMINISTRATION	102,223	69,823	46.4		507	63,382	99.2
FURNITURE & EQUIPMENT	11,265	91,753	87.7		0	11,876	100.0
FEES & CONTRACTS	7,650,742	9,980,891	23.4		8,005,159	10,282,602	22.2
TOTAL - TRANSPORTATION DEPARTMENT	7,953,609	10,462,843	24.0	 	8,106,817	10,641,107	23.8

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: MAY 31, 2011
CAPITAL AND OTHER EXPENDITURES

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
GOOD PLACES TO LEARN	1,723,708	1,294,887	33.1		2,003,446	2,003,445	0.0
FACILITY RENEWAL PROJECTS	300,977	841,417	64.2		468,609	2,040,431	77.0
DEBT CHARGES BEFORE MAY, 1998	195,179	405,406	51.9		481,877	1,090,431	55.8
DEBT CHARGES AFTER MAY, 1998	117,487	117,487	0.0		117,487	117,487	0.0
NEW PUPIL PLACES	2,449,063	3,435,058	28.7		3,915,222	5,793,224	32.4
AMORTIZATION & NET LOSS DISPOSALS	5,057,407	7,347,510	31.2		0	0	0.0
PROVISION FOR RESERVES	0	0	0.0		0	1,000,000	100.0
TOTAL - CAPITAL AND OTHER EXPENDITUR	9,843,821	13,441,765	26.8		6,986,641	12,045,018	42.0

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
 UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
 FOR THE PERIOD ENDED: MAY 31, 2011**

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE				
	EXPENDED	BUDGET	% Left		CHANGES		EXPENDED	BUDGET	% Left
GRAND TOTAL-	185,750,610	242,123,100	23.3				173,581,772	230,111,033	24.6

**Prepared by : William Tumath
 Finance Department**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – JUNE 7, 2011**



Spotlight

on

NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

June 7, 2011



Board Recognizes Students Who Participated in Regional and Canada-Wide Science Fairs

During the June 7th Committee of the Whole Meeting, Niagara Catholic recognized students who participated in the Niagara Regional Science and Engineering Fair at Brock University and the Canada-Wide Science Fair in Toronto.

Superintendent of Education Yolanda Baldasaro introduced Dino Petruzzi, a science teacher at Denis Morris Catholic High School, and Nancy Krakar, an occasional teacher in the Board and a member of the



Jennifer Csele

Science Fair's organizing committee, who highlighted Niagara Catholic's accomplishments in both the local and national science fairs.

More than 25 Niagara Catholic students won a total of more than 50 awards in the Niagara Regional Science and Engineering Fair.

Jennifer Csele, a Grade 9 student at Notre Dame College School in Welland, was the overall winner of the local event, and was one of three Niagara Catholic students to participate in the national science fair. A complete list of Niagara Catholic winners is available at niagaracatholic.ca.

Technology Improving Student Achievement

During the 2008-2009 school year, members of Niagara Catholic's Student Success team embarked on a five-year plan to implement technological initiatives to improve the communication process and transfer of information between elementary and secondary schools.

During the June 7th Committee of the Whole Meeting, Niagara Catholic Student Success Administrator David Pihach outlined these technological initiatives for trustees, calling Niagara Catholic a leader in transitioning from paper documents to using technology for student records.

Currently, all Niagara Catholic students in Grades 7, 8 and 9 complete their Annual Education Plans (AEPs) online. This year, Grade 10 Career and Guidance classes at Notre Dame College School and Holy Cross Catholic Secondary School are piloting the completion of electronic AEPs for secondary schools. Niagara Catholic's goal is to have all students complete electronic AEPs beginning in September.

Niagara Catholic's Educational Support Plan (ESP) was initiated by the Student Success team during the current school year. This electronic tool allows teachers to guide students identified to be at risk of not completing their education toward viable educational and post-secondary pathways.

The information contained in the ESP is easily obtained if a student changes schools.

Beginning in April 2011, Grade 8 teachers and elementary Principals made the switch from paper format Student Transition Forms (STF) to an electronic version.

The new format allows secondary school Student Success teams access to information they can use to customize timetables for future Grade 9 students.

Niagara Catholic Taking Orders for A Soulful Celebration

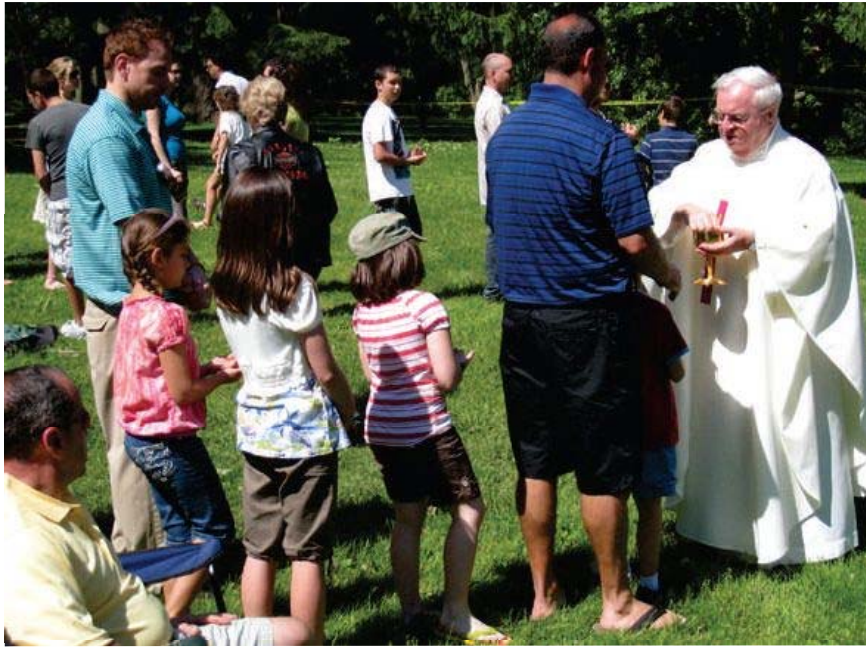
A Soulful Celebration is a beautiful anthology of artwork, poetry and prose created by Niagara Catholic elementary students to celebrate Catholic Education Week 2011. The anthology includes a CD of eight songs written, composed and performed by students in our secondary schools.

Niagara Catholic will publish a limited number of copies of **A Soulful Celebration** this summer. Each Niagara Catholic elementary school will receive a copy for its library. We are pleased to offer the Niagara Catholic family the opportunity to purchase copies of **A Soulful Celebration**. Soft cover copies will cost \$20 per book. Hard-cover versions will cost \$27.

A Soulful Celebration may be ordered through any Niagara Catholic elementary school. Payment in full is required at the time the order is placed. The deadline for ordering is June 24th. Books will be available for pick-up in September.



Niagara Catholic First Annual Family Picnic and Mass at Queenston Heights



Niagara Catholic held its first annual Staff and Family Picnic and Mass at Queenston Heights Park on Sunday, June 5th, 2011. Approximately 500 members of the Niagara Catholic family participated in the event, which included a Mass led by Father John Vickers, food, fun and fellowship in the warm June sunshine. Next year's date is set for June 10, 2012.

Congratulations
Graduates



Find the Niagara Catholic Secondary School graduation schedule at niagaracatholic.ca

2011-2012 Budget

The proposed 2011-2012 Annual Budget was presented at the June 7th Meeting of the Committee of the Whole. It includes an Operating Expenditures Budget of \$247,841,376 and a Minor Tangible Capital Assets Budget of \$2,920,321.

The proposed budget takes into consideration a \$770-million increase in the Ministry of Education's Grants for Student Needs (GSN). This grant includes the funding required to support staffing provisions and increases in compensation for all staffing categories. It also provides money for other funding enhancements to benefits, plant operations, transportation and Special Education. In order to deal with the Provincial deficit, the Ontario Government has once again imposed constraint measures in funding for administration, textbook and learning materials, computers, professional development, transportation and administration. Niagara Catholic has a projected decrease in enrolment of approximately 356 students for the 2011-2012 school year, which will lead to a reduction in funding. The 2011-2012 Annual Budget includes a proportional decrease in expenditures to offset reduced funding.

Research Projects at Niagara Catholic

During the June 7th Committee of the Whole Meeting, Rob DiPerso, Niagara Catholic Administrator of Research, Assessment and Evaluation, shared with trustees information about a number of research projects Niagara Catholic has been involved in this year.

Niagara Catholic schools have participated in 25 studies by universities, the Board and the government of Ontario, including social climates in schools, student success and issues such as youth smoking, obesity and mental health.

The full report can be found online at niagaracatholic.ca.

2011 Larkin Estate Awards

The Larkin Estate Admission Award is available to graduates of all Niagara Catholic high schools who plan to attend a college or university offering nursing or social work program. Funding comes from a bequest from the estate of Maria and Aimee Larkin.

During the June 7th Committee of the Whole Meeting, the Board approved the payment of \$11,000 in Larkin Estate Awards to 12 new recipients and 16 students continuing their education in the fields of study.

A complete list of recipients is available at niagaracatholic.ca.

2011 Young Artists Gallery



Niagara Catholic celebrated the best in art created by secondary school students during the opening of the Young Artists Gallery at the Catholic Education Centre on June 3rd, 2011. The artwork includes watercolours, acrylics, sketches, photographs and sculptures. The Gallery will be on display for staff and visitors to enjoy throughout the summer.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – JUNE, JULY & AUGUST 2011**

June 2011

SUN MON TUE WED THU FRI SAT

SUN	MON	TUE	WED	THU	FRI	SAT
5	Inaugural Family Picnic Day Canadian Forces Day & World Environment Day	6	7	8	9	10
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1 SEAC Mtg

2
-World Catholic Education Day
-Young Artists Gallery - Gala

3
Skills Canada National Competition
Quebec City Jun 1-4

4



Niagara Catholic
District School Board

Events posted at
niagaracatholic.ca


Secondary Exams

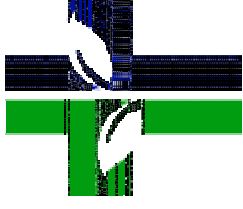
Celebrate Canada - an eleven-day celebration - June 21 to July 1 >>

July 2011

SUN MON TUE WED THU FRI SAT

The Catholic Education Centre will be on summer hours
 July 4 to September 6
 Monday - Thursday: 8:30 am - 4:00 pm
 Friday: 8:30 am- 1:00 pm

3	4	5	6	7	8	9	2
							1 Canada Day 
10	11	12	13	14	15	16	
		World Population Day					
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							



Niagara Catholic
 District School Board

Events posted at
niagaracatholic.ca

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
JAPAN EARTHQUAKE AND TSUNAMI
RELIEF EFFORT FUNDRAISER**



MEMO #: Director's Memorandum – DM 051 (2010-2011)

MEMO TO: Elementary and Secondary Principals and Vice-Principals
CEC Staff

FROM: John Crocco, Director of Education

DATE: Tuesday, May 10th, 2011

RE: **JAPAN EARTHQUAKE AND TSUNAMI RELIEF EFFORT FUNDRAISER**

As we continue to pray for our brothers and sisters in Japan, the devastation of the earthquake and tsunami continues to unfold before the world.

Further to my comments at the April and May Director's Meeting, with the Share Lent campaign and the events of Catholic Education Week now completed, Niagara Catholic will launch an invitational system fundraiser to support our brothers and sisters in Japan. We have committed Niagara Catholic to participate in a system fundraiser to support the coordinated efforts of the Canadian Catholic Organization for Development and Peace and the Catholic Bishops' of Japan relief effort fundraiser.

Invitational Student and Staff Fundraiser

All schools and Board sites are invited to participate in a Niagara Catholic fundraiser through individual private donations and payroll deduction to Development and Peace. While schools may choose different types of activities to raise funds for Japan, we would ask that you encourage students and staff to donate a toonie (\$2), or any amount, to a central collection box at your school. Participating schools are asked to;

- i) By Friday, June 3rd, 2011 account for all funds raised at the school for Japan and e-mail your Family of Schools Superintendent Administrative Assistant with the amount raised.
- ii) By Wednesday, June 8th, 2011, write a cheque payable to the Niagara Catholic District School Board for the funds raised and forward the cheque to your Family of Schools Superintendent Administrative Assistant.
- iii) Notify parents of this activity prior to the collection of the funds with a follow-up accounting of the funds raised by your school in your next newsletter.

All funds raised will be forwarded on behalf of the Niagara Catholic District School Board to the Canadian Catholic Organization for Development and Peace to be forwarded to the Catholic Bishops' of Japan.

The total raised in our system will be reported at the June 14th, 2011 Board Meeting.

As a Niagara Catholic family of students and staff, we continue to pray and work together to aid our brothers and sisters in Japan. Thank you for leading your school community in this Niagara Catholic relief effort.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: NOTICE OF MOTION
INCLUSIVITY POLICY ON THE HIRING PROCESS
OF SENIOR STAFF**

Postponed as per the Board Motion of May 24, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING JUNE 14, 2011

NOTICE OF MOTION INCLUSIVITY POLICY ON THE HIRING PROCESS OF SENIOR STAFF

BACKGROUND INFORMATION

Trustee Fera presented the following Notice of Motion at the April 26, 2011 Board Meeting regarding the development of an Inclusivity Policy on the Hiring Process of Senior Staff for presentation at the May 24th, 2011 Board Meeting.

Whereas it seems to be a lack of clarity in the role played by trustees in the interview process.

Whereas the role of trustees is key in the Governance of Catholic Education.

Whereas the appointment of staff to Senior positions, i.e. Principals, Superintendents, Director of Education is key to fulfilling the Catholic mission of the Board

Whereas transparency and inclusivity are ideals we should all hold.

Therefore, the following Notice of Motion is being presented;

“**THAT** the Niagara Catholic District School Board develop an inclusive policy on the hiring process of Members of Senior Staff (Supervisory Officers, Controller of Plant); and
THAT all Trustees be involved in the final interview phase of the short listed group of applicants for position of the Supervisory Officer or Controller of Plant.”

RECOMMENDATION

THAT the Niagara Catholic District School Board develop an Inclusive Policy on the Hiring Process of Members of Senior Staff (Supervisory Officers, Controller of Plant);
and
THAT all Trustees be involved in the final interview phase of the short listed group of applicants for position of the Supervisory Officer or Controller of Plant.

Postponed as per the Board Motion of May 24, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: NOTICE OF MOTION
ESTABLISHMENT OF AD HOC COMMITTEE ON THE
BULLYING PREVENTION AND INTERVENTION POLICY**

RECOMMENDATION

THAT the Niagara Catholic District School Board create an *Ad Hoc* committee to research and report on the effectiveness and implementation of “Bullying Prevention and Intervention Policy” # 302.6.8 and its associated administrative guidelines. This *Ad Hoc* committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education.

Presented by: Trustee MacNeil
Date Submitted: May 24, 2011
To be Presented: June 14, 2011
Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING MAY 24, 2011

NOTICE OF MOTION ESTABLISHMENT OF AD HOC COMMITTEE ON THE BULLYING PREVENTION AND INTERVENTION POLICY

BACKGROUND INFORMATION

Trustee MacNeil presented the following Notice of Motion regarding the Establishment of an Ad Hoc Committee on the Bullying Prevention and Intervention Policy at the May 24, 2011 Board Meeting for presentation at the June 14th, 2011 Board Meeting.

Whereas Catholic social teaching is based on the dignity and value of the human person as created in the image and likeness of God. As Christians and Catholics, we have a duty to protect that dignity, especially among the vulnerable and the poor. As stated in the teachings of the Church, "everyone must consider one's every neighbor without exception as another self." *Gaudium et Spes*, The Pastoral Constitution on the Church in the Modern World, 27."

Whereas the Niagara Catholic District School Board places the highest priority on the dignity of the human person, on the safety of our schools and takes the issue of bullying very seriously. With full appreciation of the dedication of our teachers, principals and senior administration who deal with all issues in schools and throughout the system with tact and professionalism, it will be worthwhile to examine the implementation and effectiveness of our current "Bullying Prevention and Intervention Policy."

Therefore the following Notice of the Motion is being presented:

"THAT the Niagara Catholic District School Board create an *Ad Hoc* Committee to research and report on the effectiveness and implementation of "Bullying Prevention and Intervention Policy" # 302.6.8 and its associated administrative guidelines. This *Ad Hoc* committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education."

RECOMMENDATION

THAT the Niagara Catholic District School Board create an *Ad Hoc* Committee to research and report on the effectiveness and implementation of "Bullying Prevention and Intervention Policy" #302.6.8 and its associated administrative guidelines. This *Ad Hoc* Committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education.

Submitted by: Trustee MacNeil
Date Submitted: May 24, 2011
To be Presented: June 14, 2011
Date: June 14, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JUNE 14, 2011**

PUBLIC SESSION

**TOPIC: NOTICE OF MOTION
ESTABLISHMENT OF COMMUNICATION POLICY**

RECOMMENDATION

THAT a clear policy be developed by the Board of Trustees to guide effective communication between Trustees, the Director of Education, Administration, and the community that is consistent with provincial legislation, the By-Law's of Niagara Catholic and the Trustee Code of Conduct, so that Trustees may make clear decisions to guide Senior Administration in an atmosphere of mutual trust.

Presented by: Trustee Sicoli
Date Submitted: June 14, 2011
To be Presented: September 27, 2011
Date: June 14, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING JUNE 14, 2011

NOTICE OF MOTION ESTABLISHMENT OF COMMUNICATION POLICY

BACKGROUND INFORMATION

Trustee Sicoli presented the following Notice of Motion regarding the Establishment of a Communications Policy for presentation at the September 13th, 2011 Board Meeting.

Whereas, current legislation clearly holds Boards of Trustees responsible for student achievement and effective stewardship of Board Resources;

Whereas, the report of the governance review committee (“School Board Governance, a focus on Achievement, April 2009”) found a need for boards of trustees to “hold the system to account by regular performance monitoring;”

Whereas, according to the same document, “the effective board is one that learns to make clear decisions to guide senior administration.”

Whereas, according to the same document, “transparency and maintaining an effective and appropriate flow of information between the board, the administration, parents and the community are also essential;” and

Whereas Boards must develop effective [communication] practices that suit their context, and reflect on them regularly in order to adjust and refine them on an ongoing basis,

Therefore the following notice of motion is given:

*“**THAT** a clear policy be developed by the Board of Trustees to guide effective communication between Trustees, the Director of Education, Administration, and the community that is consistent with provincial legislation, the By-Law’s of Niagara Catholic and the Trustee Code of Conduct, so that Trustees may make clear decisions to guide Senior Administration in an atmosphere of mutual trust.”*

RECOMMENDATION

THAT a clear policy be developed by the Board of Trustees to guide effective communication between Trustees, the Director of Education, Administration, and the community that is consistent with provincial legislation, the By-Law’s of Niagara Catholic and the Trustee Code of Conduct, so that Trustees may make clear decisions to guide Senior Administration in an atmosphere of mutual trust.

Submitted by:	Trustee Sicoli
Date Submitted:	June 14, 2011
To be Presented:	September 27, 2011
Date:	June 14, 2011