



AGENDA AND MATERIAL
BOARD MEETING

TUESDAY, DECEMBER 15, 2009
7:00 P.M.

FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO

A. ROUTINE MATTERS

- | | |
|---|------|
| 1. Opening Prayers – Trustee Charbonneau | - |
| 2. Roll Call | - |
| 3. Approval of the Agenda | - |
| 4. Declaration of Conflict of Interest | - |
| 5. Approval of Minutes of the Board Meetings | |
| 5.1 November 24, 2009 | A5.1 |
| 5.2 December 1, 2009 (Annual Organizational Meeting of the Board) | A5.2 |

B. DELEGATIONS

- | | |
|--|---|
| 1. Saint Paul Catholic High School Choir | - |
| 2. Christmas Card Presentations | - |

C. COMMITTEE AND STAFF REPORTS

- | | |
|--|--------|
| 1. School Excellence Program
Mary Ward Catholic Elementary School | C1 |
| 2. Unapproved Minutes of the Committee of the Whole Meeting of December 1, 2009
and Consideration of Recommendations | C2 |
| 2.1 Policies | |
| 2.1.1 Accessibility Customer Service Policy | C2.1.1 |
| 2.1.2 Safe Physical Intervention with Students Policy | C2.1.2 |
| 2.2 St. Catharines Elementary and Secondary Family of Schools
Attendance Area Ad Hoc Committee Report | C2.2 |
| 3. Minutes of the St. Catharines Elementary and Secondary Family of Schools
Attendance Area Ad Hoc Committee Meetings | |
| 3.1 Approved Minutes of November 23, 2009 | C3.1 |
| 3.2 Unapproved Minutes of November 26, 2009 | C3.2 |

4. Minutes of the Niagara Falls Elementary and Secondary Family of Schools/ St. George and St. Joseph (Snyder) Catholic Elementary Schools Attendance Area Ad Hoc Committee Meetings	
4.1 Approved Minutes of November 18, 2009	C4.1
4.2 Unapproved Minutes of November 24, 2009	C4.2
5. Approved Minutes of the S.E.A.C. Meeting of November 4, 2009	C5
6. Elementary Lego Competition And Secondary Boat Races - Skills Ontario	C6
7. Director's Annual Report 2009 (to be distributed)	C7
8. Trustee Honorarium for the Year 2009-2010	C8
9. H1N1 Pandemic Update – Niagara Catholic Preparation and Management	C9
10. Revised Budget Estimates for the Year 2009-2010	C10
11. Financial Reports	
11.1 Monthly Banking Transactions for the Month of November 2009	C11.1
11.2 Statement of Revenue and Expenditures as at November 30, 2009	C11.2

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence	-
1.1 Father E. Baird Thank You Letter re Year for Priests Dinner	D1.1
2. Report on Trustee Conferences Attended	-
3. General Discussion to Plan for Future Action	-
4. Trustee Information	-
4.1 Spotlight on Niagara Catholic – December 1, 2009	D4.1
4.2 Calendar of Events – January 2010	D4.2
4.3 Ministry of Education Information – Bill 177	D4.3
4.4 Father Vickers – Letter of Thanks to Denis Morris Catholic High School Naming of Peace Garden in Honour of Father Fogarty	D4.4
4.5 Jane M. Gouck - Thank You for the Gift of Catholic Education	D4.5
5. Open Question Period <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)</i>	-

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: MINUTES OF THE BOARD MEETING OF
NOVEMBER 24, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of Board Meeting of November 24, 2009, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, NOVEMBER 24, 2009

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, November 24, 2009, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Belcastro.

2. Roll Call

Trustee	Present	Excused
John Belcastro	✓	
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Gary Crole	✓	
John Dekker	✓	
Frank Fera	✓	
Ed Nieuwesteeg	✓	
Tony Scalzi	✓	
Student Trustees		
Juliana Ciccarelli	✓	
Megan Grocholsky	✓	

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; **James Woods**, Controller of Plant; **Sherry Morena**, Recording Secretary

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of November 24, 2009, as amended:

ADDITION TO THE IN CAMERA AGENDA

ITEM F

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meetings

5.1 October 27, 2009

Moved by Trustee Scalzi

Seconded by Trustee Belcastro

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 27, 2009, as presented.

CARRIED

5.2 November 10, 2009

Moved by Trustee Scalzi

Seconded by Trustee Belcastro

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of November 10, 2009, as presented.

CARRIED

B. DELEGATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Elizabeth Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education, introduced Rico Schirru, Principal of St. Elizabeth Catholic Elementary School.

Principal Schirru, with the assistance of staff members and the Catholic School Council Chairperson, showcased St. Elizabeth Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Schirru, the staff and School Council Chairperson for their presentation.

2. Unapproved Minutes of the Committee of the Whole Meeting of November 10, 2009 and Consideration of Recommendations

Moved by Trustee Crole

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve receive the unapproved Minutes of the Committee of the Whole Meeting of November 10, 2009, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of November 10, 2009:

2.1 Financial Reports

2.1.1 Monthly Banking Transactions

Moved by Trustee Belcastro

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of October 2009, as presented for information.

CARRIED

2.1.2 Statement of Revenue & Expenditures

Moved by Trustee Belcastro

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at October 31, 2009, as presented for information.

CARRIED

3. Unapproved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meetings

3.1 Unapproved Minutes of October 28, 2009

Moved by Trustee Scalzi

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board receive the approved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of October 28, 2009, as presented.

CARRIED

3.2 Unapproved Minutes of November 16, 2009

Moved by Trustee Scalzi

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of November 16, 2009, as presented.

CARRIED

**4. Minutes of the Niagara Falls Elementary and Secondary Family of Schools/
St. George and St. Joseph (Snyder) Catholic Elementary Schools
Attendance Area Ad Hoc Committee Meetings**

4.1 Approved Minutes of November 3, 2009

Moved by Trustee Fera

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board receive the approved Minutes of Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Ad Hoc Attendance Area Committee Meeting of November 3, 2009, as presented.

CARRIED

4.2 Unapproved Minutes of November 11, 2009

Moved by Trustee Fera

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board receive the unapproved Minutes of Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Ad Hoc Attendance Area Committee Meeting of November 11, 2009, as presented.

CARRIED

5. Approved Minutes of the Special Education Advisory Committee Meeting of October 7, 2009

Moved by Trustee Scalzi

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Special Education Advisory Committee Meeting of October 7, 2009, as presented for information.

CARRIED

6. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

Mr. Syne presented information on a workshop conducted by Dr. Avis Glaze with the Secondary Principals and Vice-Principals which was “kick off” to the extension of the Ministry of Education School Effectiveness Framework (SEF). Dr. Glaze focused her presentation and workshop on the preparation of students for the 21st century; the selection and preparation of teachers to be able to impart the skills necessary for success in the 21st century; the selection and supports for School Principals to help them become effective Instructional Leaders; and the need for Boards to provide the technology and Professional Development to Leaders and teachers.

7. H1N1 Pandemic – Niagara Catholic Preparation and Management

Director Crocco presented the monthly Board report on the H1N1 Pandemic – Niagara Catholic Preparation and Management, and stated that the Plant Department in conjunction with Principals continue to monitor the cleaning of schools specifically doorknobs, railings, desks and commonly touched hard surfaces twice daily.

Director Crocco informed Trustees that an update from the Niagara Regional Public Health Department indicated that for the week of November 7 to 13 there were 46 new cases of H1N1 in Niagara. The Board has experienced a slight decrease in absenteeism.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

- 1.1 ***Msgr. Dominic Pizzacalla***
Thank You Letter re Year for Priests Dinner
- 1.2 ***Michael Mulhall, Bishop of Pembroke***
Thank You Letter re History of Catholic Education in the Niagara Region Book
- 1.3 ***Fr. Randy Gallant, St. Michael Catholic Church, Fort Erie***
Thank You Letter re Year for Priests Dinner
- 1.4 ***Msgr. Leo Clutterbuck, St. Alfred Church, St. Catharines***
Thank You Letter re Year for Priests Dinner
- 1.5 ***Thomas Collins, Archbishop of Toronto***
Thank You Letter re History of Catholic Education in the Niagara Region Book
- 1.6 ***Fr. Peter Rowe, St. Alexander Church, Fonthill***
Thank You Letter re Year for Priests Dinner
- 1.7 ***Fr. Chris Gillen, St. Patrick Church, St. Catharines***
Thank You Letter re Year for Priests Dinner

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

- 3.1 **Annual Organizational Meeting of Board – December 1, 2009 – 6:00 p.m.**
- 3.2 **Committee of the Whole Meeting – December 1, 2009 – 7:00 p.m.**

4. Trustee Information

4.1 Spotlight on Niagara Catholic – November 24, 2009

Director Crocco presented the Spotlight on Niagara Catholic – November 24, 2009, issue for Trustees' information.

4.2 Calendar of Events – December 2009

Director Crocco presented the Calendar of Events – December 2009 for Trustees' information.

4.3 Pilgrimage Ad 2009

Director Crocco presented the Pilgrimage Ad 2009 which was placed in the local newspapers last week celebrating and recognizing our students and staff who participated in our Annual Pilgrimage Sunday.

4.4 Director's Letter to Families – Vision 2020 Discovery Sessions

Director Crocco presented the Director's Letter to Families – Vision 2020 Discovery Sessions inviting them to participate in the school-community discovery session which will take place between now and February 26, 2010. He reminded Trustees that their session will take place on December 8, 2009 at 6:00 p.m.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Belcastro

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:05 p.m. and reconvened at 9:50 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Fera

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of November 24, 2009.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of October 27, 2009, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of November 10, 2009, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Fera

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of October 27, 2009, as presented.

CARRIED (Item F4)

Moved by Trustee Fera

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of November 10, 2009, as presented.

CARRIED (Item F5)

Moved by Trustee Scalzi

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of November 10, 2009, as presented.

CARRIED (Item F5)

Moved by Trustee Fera

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the extension of Scott Root for an additional two (2) year period to the Elementary Vice-Principal Pool effective December 18, 2009.

CARRIED (Item F7)

Moved by Trustee Belcastro

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board approve the revisions to the selection of Primary Class Size Projects as provided in Appendix A.

CARRIED (Item F7)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Crole

Seconded by Trustee Nieuwesteeg

THAT the November 24, 2009, meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:50 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **November 24, 2009.**

Approved on the **15th** day of **December 2009.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: MINUTES OF THE ANNUAL ORGANIZATIONAL
MEETING OF THE BOARD
DECEMBER 1, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of Annual Organizational Meeting of the Board of December 1, 2009, presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF THE BOARD TUESDAY, DECEMBER 1, 2009

Minutes of the Annual Organizational Meeting of the Niagara Catholic District School Board, held on Tuesday, December 1, 2009, at 6:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

A. ROUTINE MATTERS

1. *Meeting Call to Order – John Crocco, Director of Education/Secretary-Treasurer*

The meeting was called to order at 6:05 p.m. by Chief Executive Officer and Director of Education John Crocco, in accordance with section 208-4 of the Education Act.

Director Crocco thanked the Principals, Vice-Principals, Managers, Staff and guests for attending the Annual Organizational Meeting of the Board.

2. *Opening Prayer*

The Director welcomed Bishop James Wingle, Bishop of the Diocese of St. Catharines and Honorary Chairperson of the Niagara Catholic District School Board and expressed gratitude to the Bishop for participating in the Annual Organizational Meeting of the Board. Bishop Wingle led the meeting in a prayer and blessing of the Board.

Bishop Wingle offered brief words of reflection in the great mission of Catholic education and stated that he is very proud of the Trustees who carry a higher trust to keep the health and solidity of the Catholic education.

3. *Notre Dame College School Liturgical Dancers & Jazz Band*

Lee Ann Forsyth-Sells, Superintendent of Education, welcomed Ralph DeFazio, Principal of Notre Dame College School, Jeff Smith and John Belcastro Jr., Vice-Principals. Mr. DeFazio introduced teachers Frazer Hebert and Angela Eckhardt and thanked them for their dedication to the Notre Dame College School Liturgical Dancers and Jazz Band. Accompanied by the Jazz Band, the Liturgical Dancers performed for the Board.

Director Crocco, on behalf of Bishop Wingle, Trustees, Senior Staff and everyone present, thanked the student of Notre Dame College School for sharing their special gift of song and dance. He mentioned that the presentation was extra special as Student Trustee Megan Grocholsky of Notre Dame College School is part of team of Liturgical Dancers and performed for the Board with her school.

Welland Trustee Belcastro and Fonthill Trustee Crole presented the students with Niagara Catholic “Excellence in the Arts” pins.

4. Roll Call

Trustee	Present	Excused
John Belcastro	✓	
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Gary Crole	✓	
John Dekker	✓	
Frank Fera	✓	
Ed Nieuwesteeg	✓	
Tony Scalzi	✓	
Student Trustees		
Juliana Ciccarelli	✓	
Megan Grocholsky	✓	

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

Special Guest: **Bishop James Wingle**, Bishop of St. Catharines Diocese; **Bill Amadio**, Board Solicitor

5. Approval of the Agenda

Moved by Trustee Belcastro

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Agenda of the Annual Organizational Meeting of the Board of December 1, 2009, as presented.

CARRIED

6. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

7. Election Procedures

Director Crocco reviewed the procedures for the election of the Chairperson and Vice-Chairperson, and appointed Board Solicitor Bill Amadio and Controller of Plant James Woods as scrutineers.

8. Election of Chairperson

Moved by Trustee Charbonneau

THAT Trustee Burtnik be nominated for the position of Chairperson of the Niagara Catholic District School Board to hold office from December 1, 2009 until the next Annual Organizational Meeting of the Board.

Director Crocco asked Trustee Burtnik if she wished to stand for the position of Chairperson of the Niagara Catholic District School Board. Trustee Burtnik accepted the nomination.

There were no further nominations forthcoming.

Moved by Trustee Nieuwesteeg

THAT the nominations for the position of Chairperson of the Niagara Catholic District School Board be closed.

Trustee Burtnik was acclaimed as the Chairperson of the Niagara Catholic District School Board to hold office from December 1, 2009 until the next Annual Organizational Meeting of the Board.

Director Crocco turned over the Chairship of the Annual Organizational Meeting of the Board to Chairperson Burtnik.

9. Election of Vice-Chairperson

Moved by Trustee Nieuwesteeg

THAT Trustee Dekker be nominated for the position of Vice-Chairperson of the Niagara Catholic District School Board from December 1, 2009 until the next Annual Organizational Meeting of the Board.

Chairperson Burtnik asked Trustee Dekker if he wished to stand for the position of Vice-Chairperson of the Niagara Catholic District School Board. Trustee Dekker accepted the nomination.

There were no further nominations forthcoming.

Moved by Trustee Charbonneau

THAT the nominations for the position of Vice-Chairperson of the Niagara Catholic District School Board be closed.

Trustee Dekker was acclaimed as the Vice-Chairperson of the Niagara Catholic District School Board from December 1, 2009 until the next Annual Organizational Meeting of the Board.

10. Chairperson's Remarks

A copy of Chairperson Burtnik's remarks is attached to the minutes for information and placed on the Board website.
(Appendix A)

11. Vice-Chairperson's Remarks

A copy of Vice-Chairperson Dekker's remarks is attached to the minutes for information and placed on the Board website.
(Appendix B)

B. COMMITTEE AND STAFF REPORTS

1. Board Committees

Director Crocco presented the report on Board Committees, and stated that the report is in compliance with Board Bylaw 16.5B which calls for Trustee membership on Board Ad Hoc, Statutory, Standing and Liaison Committees until the next Annual Organizational Meeting of the Board.

Chairperson Burtnik stated that membership to the committees are appointed by the Chairperson of the Board in consultation with the Vice-Chairperson of the Board, and asked that Trustees submit their completed form to the Director's Office by the December 15, 2009 Board Meeting.

C. MOMENT OF SILENT REFLECTION FOR LIFE

D. ADJOURNMENT

Moved by Trustee Crole

Seconded by Trustee Charbonneau

THAT the December 1, 2009 Annual Organizational Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 6:45 p.m.

Minutes of the Annual Organizational Meeting of the Niagara Catholic District School Board held on **December 1, 2009**.

Approved on the **15th** day of **December 2009**.

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

CHAIRPERSON KATHY BURTNIK'S REMARKS

**Annual Organizational Meeting
of the Niagara Catholic District School Board
December 1, 2009**

It seems like just yesterday I stood before you with great humility and some surprise. The humility remains and the surprise is replaced by deep appreciation of my colleagues who have shown trust, faith and support in the manner with which I have carried out the responsibilities of being the Chair of Niagara Catholic over the past year.

My role is one which is no more; or less significant than any role any one of us plays in this remarkable journey of educating in the Catholic Faith. Our job is not defined by a punch clock. Our time on task is a 24 hour, 7 day a week vocation. The children in our schools are if not in our heads every minute, they are in our hearts. What we do to ensure they have the necessary skills to leave our schools filled with faith in, and knowledge of the Catholic story defines us as extraordinary people doing - what for us are ordinary things.

I am absolutely confident that together we will continue to build positive relationships with our priests, our students, our parents, our colleagues and our community at large to ensure we have a publicly funded catholic education system in Niagara that is respected, understood and appreciated. We will embrace and accept the challenges that come with the gift that has been in place since the first days of this country. Together we will walk the talk of our uniqueness. Together we will set a new vision for Niagara Catholic. To all of you gathered here tonight and to the community that constitutes the family of Niagara Catholic, I pledge my commitment to serve you with grace, with dignity, with joy, with humour and with continued humility knowing that none of us can do alone what each of us can do together. We are the hands, the feet and the voice of Christ, let us be His face, so that all who know us, will know Him.

We are blessed. Thanks be to God.

VICE-CHAIRPERSON JOHN DEKKER REMARKS

**Annual Organizational Meeting
of the Niagara Catholic District School Board
December 1, 2009**

Your Excellency Bishop Wingle, Madame Chair, fellow Trustees, Mr. Crocco and Senior Staff, friends of Catholic education:

It is indeed a privilege to serve once again as Vice-Chairperson of the Board. I'd like to thank my fellow Trustees for their support and faith in my capacity to fill this position.

In this season of Advent, as we await the day of our Lord's birth, let us remember why it is we are here. Put simply, in the words of my old friend Father Kenneth Burns, we're here for the students. Every effort we make begins and ends with our students in mind. Certainly we as a team, have to deal with the problems and management issues that come our way; but as Fr. Burns has told us many a time, as long as we remember that everything we do is for the betterment of our students, we'll be okay.

Times are ever-changing. The instant communication and information era that awaited us ten years ago is now upon us. Technology brings reward but also more challenges. In the current world of "I want" it becomes more difficult to keep Christ in Christmas.

But as I look out on the dedicated Senior Staff, Principals, Vice-Principals, our enthusiastic teaching and support staff, our enthusiastic teaching and support staff, I remember what Fr. Burns told us, and you know, I think we are going to be more than okay.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: SCHOOL EXCELLENCE PROGRAM
MARY WARD CATHOLIC ELEMENTARY SCHOOL**



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

Catholic School Profile

Mary Ward

Principal
Domenic Massi
2999 Dorchester Rd.
Niagara Falls, ON
L2J 2Z9
905.354.9221

Nagara Catholic District School Board

October 2009

Director of Education

John Crocco

Superintendent of Education

LeeAnn Forsyth-Sells

Catholic Education Centre

427 Rice Road
Welland, Ontario
L3C 7C1
905.735.0240
Fax 905.734.8828

Parish

*Our Lady of the Scapular
Church
Fr. Hugh Gibson
Pastor*

Board Mission

*“The Mission of the Niagara
Catholic District School
Board, as a Catholic
community of learners, is to
ensure that all students
develop the knowledge, skills
and values to reach their full
potential, with Christ as the
Way, the Truth and the Light.”*

School Mission Statement

*“We are an inviting Catholic
community celebrating
excellence in each other.”*

School Motto or Theme

*“Faith, Service and Academic
Excellence”*

Who We Are

Mary Ward School was built in 1956 as a four-room school. The original building, which was incorporated into the present school, was constructed by the Niagara Falls Separate School Board. Our school has since expanded to meet the needs of our community.

- ◆ Grades in school: JK to Grade 8
- ◆ Total enrolment as of September 2009: 460
- ◆ Our staff includes 19 classroom teachers, 1 Education Resource Teacher, 3 French as a Second Language (FSL) teachers, .5 Reading Recovery teachers, 5 Educational Assistants, 1 Child and Youth Worker, 1 library technician, 1 secretary, 4 cleaning personnel, and a Principal.
- ◆ Our school facility includes a gym with a stage, a fully automated library, a computer lab, 3 creative playgrounds, a daycare and the Ontario Early Years Centre. We are wheelchair accessible.
- ◆ Our Grades 7 and 8 students attend classes at the *CyberQuest Studio*. The studio introduces students to broad base technologies including aerospace, engineering design, electronics, desktop publishing, audio-video and robotics.
- ◆ In addition to the regular Ontario school program we have a Junior Kindergarten program, extended French as a Second Language (FSL), and a Religion/Fully Alive program culminating in a Spiritual Centre and Outdoor Education Program (SCOEP), held at Our Lady of Grace Spiritual Outdoor Education Centre in Ridgeway, Ontario.

What We Stand For

Community Projects

At Mary Ward School we are dedicated to developing our students' social conscience through involvement in projects such as:

- ◆ Kids Helping Kids – Niagara Peninsula Children's Centre
- ◆ Terry Fox Run
- ◆ Food drives for St. Vincent de Paul
- ◆ Holy Childhood Walkathon
- ◆ Tender wishes
- ◆ Toonies for Autism

Ideals, Values/Commitments

- ◆ To challenge all learners to set high expectations for themselves to reach their God-given potential.
- ◆ To encourage children in our school to become creative thinkers and peaceful problem-solvers.

In May and June of 2009, the EQAO Primary and Junior Assessments of Reading, Writing and Mathematics were administered. The results of these provincial assessments were released in September 2009. Students who have achieved a Level 3 or 4 on an EQAO Assessment have achieved the Provincial Standard as established by the Ontario Government.

The Niagara Catholic District School Board is celebrating the achievement of students in Grades 3 and 6 for exceeding the provincial averages in the EQAO Assessments of Reading, Writing and Mathematics. Our commitment to quality Catholic Education, and to the achievement of each individual child, has been demonstrated by the participation of 99% of all Grade 3 and Grade 6 students in the EQAO Primary and Junior Assessments.

The Niagara Catholic District School Board continues to facilitate Student Achievement on the EQAO Assessments through the dedicated and coordinated efforts of its staff through continuous School and Board Improvement Planning initiatives.

Niagara Catholic System Priorities:

- Nurturing our Distinctive Catholic Education
- Improving Student Achievement
- Building Capacity with Trustees, Administrators, Staff and Parents
- Improving Efficiencies in the Structure and Operations of the System to Maximize Performance

EQAO Background Information

The Education Quality and Accountability Office (EQAO) tests students' skills in reading, writing and mathematics at key points in their elementary-school education. Students are tested twice:

- at the end of Grade 3, to assess what they've learned throughout the Primary Division (Grades 1–3)
- at the end of Grade 6, to assess what they've learned throughout the Junior Division (Grades 4–6).

Why does Ontario conduct province-wide tests of reading, writing and mathematics?

In 1995, Ontario's Royal Commission on Learning recommended such tests for Ontario students. The Commission made this recommendation after consulting with parents, educators, students and others who wanted greater accountability and assurances of quality in the publicly funded education system.

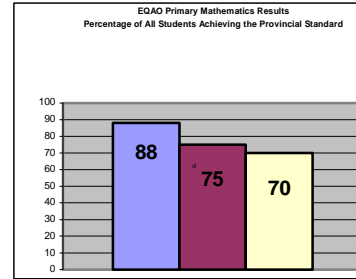
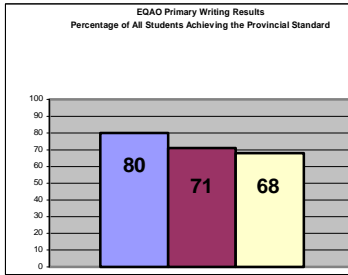
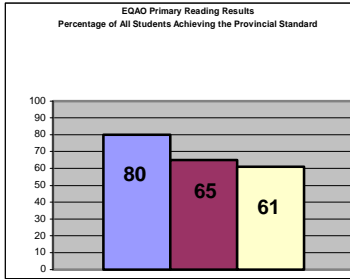
What do EQAO results tell me about my child?

EQAO test results provide a snapshot of your child's achievement in relation to the provincial standard. Students meeting or exceeding the standard (Levels 3 and 4) have demonstrated most or all of the required reading, writing and mathematics knowledge and skills expected at this stage in their education. However, no single test can offer a complete or definitive picture of what your child has learned. In the end, no one better understands the true measure of your child's abilities and knowledge—or is in a better position to assess them—than his or her classroom teacher. When used together, the results of EQAO and classroom tests provide a more complete picture of your child's knowledge.

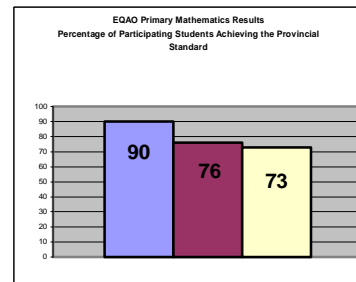
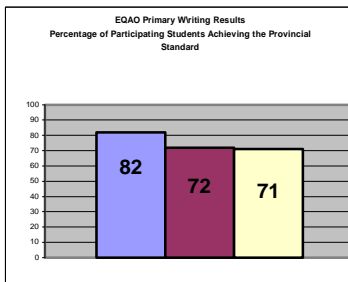
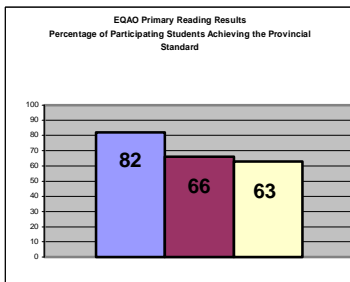
(A Parent's Guide to EQAO Testing, EQAO, September 2009)

EQAO Primary Assessments of Reading, Writing and Mathematics Results

All Students (including Exempted and No-Data Students)

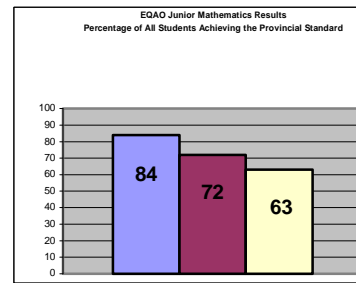
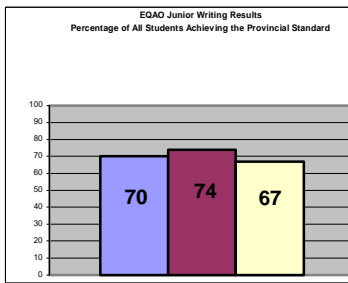
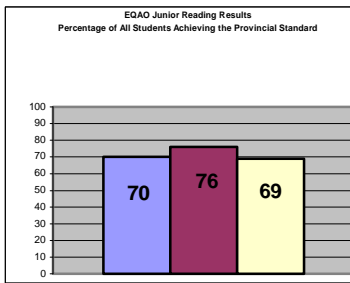


Participating Students (excluding Exempted and No-Data Students)

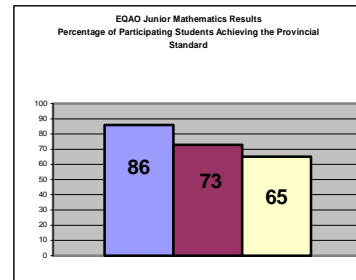
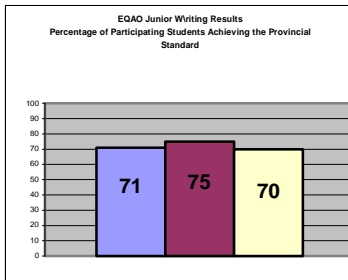
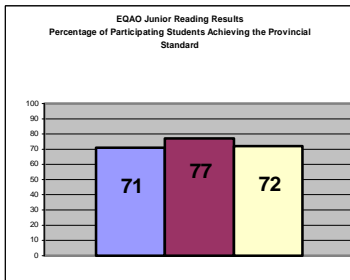


EQAO Junior Assessments of Reading, Writing and Mathematics Results

All Students (including Exempted and No-Data Students)



Participating Students (excluding Exempted and No-Data Students)



School
 Board
 Province

Board System Priority

Improving Student Achievement

- To reduce the gap in student achievement by focusing on increasing Niagara Catholic's "16 by 16" achievement level an average of 3% and the Board graduation rate an average of 2% by June 2010.
- To improve student achievement by focusing on increasing Niagara Catholic's EQAO scores and the OSSLT achievement results an average of 2% by June 2010.
- To develop a Niagara Catholic Assessment, Evaluation and Reporting K-12 Document that will complement and comply with the Ministry of Education Assessment, Evaluation and Reporting Policy by June 2010.
- To sustain literacy and numeracy initiatives and implement programs to improve student achievement and pathway success, Kindergarten to Graduation, as outlined in Board and School Improvement Plans.

Board Improvement Planning

SMART Goals

Niagara Catholic has developed SMART Goals in the Four Pillars of Student Success:

Literacy: To improve student achievement on the EQAO Primary and Junior Reading and Writing Assessments and the

OSSLT through data analysis, targeted interventions and instructional strategies to increase the number of students who achieve the Provincial Standard by 2% by June 30, 2010.

Numeracy: To improve student achievement on the EQAO Primary and Junior Mathematics Assessment and the Grade 9 Assessment of Mathematics (Academic and Applied) through data analysis, targeted interventions and instructional strategies to increase the number of students who achieve the Provincial Standard by 2% by June 30, 2010

Pathways: To improve student achievement by targeting instructional supports, programs, strategies and resources that support student transition:

- from home to school entry
- between elementary divisions
- between elementary and secondary panels
- to post secondary destinations

in order to reduce learning gaps and to improve the high school graduation rate by 2% by June 30, 2010.

Faith, Community, Culture, and Caring: To improve student achievement by continuing to foster a safe, equitable and inclusive learning environment that

- ensures the distinctive nature of Catholic education
- reflects the Ontario Catholic School Graduate Expectations
- employs focused interventions

to reduce the overall number of suspensions by 2% by June 30, 2010.

Mary Ward Catholic Elementary School Improvement Planning

PILLARS OF STUDENT SUCCESS	SMART Goals
<p>LITERACY</p>	<p>The instructional focus will be on comprehending non-fiction text and developing open response answers which include making connections and inferring. To have 100% of teachers using the Board model of Guided Reading techniques supported by our literacy coaches.</p>
<p>NUMERACY</p>	<p>The instructional focus will be to improve open responses using the mathematical processes and the three part problem-solving math lesson. These processes include problem solving, reasoning and proving, reflecting, selecting tools and computational strategies, connecting, representing and communicating. To have 100% of teachers using the three step Math problem solving model.</p>
<p>PATHWAYS</p>	<p>Professional Learning Communities Bridge the divide between subjects, grades, and divisions within our school. To increase grade 8 enrolment at St. Paul H.S to 90%. To have 100% of all teachers involved in promoting St. Paul H. S.</p>
<p>FAITH, COMMUNITY, CULTURE & CARING</p>	<p>To have 90% of classes attend Mass once a month at Our Lady of the Scapular Church. To establish five parental involvement committees to support school activities.</p>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF DECEMBER 1, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of December 1, 2009, as presented.

The following recommendations are being presented for the Board's consideration from the Committee of the Whole Meeting of December 1, 2009.

2.1 Approval of Policies

2.1.1 Accessibility Customer Service Policy

THAT the Niagara Catholic District School Board approve the Accessibility Customer Service Policy, as presented.

2.1.2 Safe Physical Intervention with Students Policy

THAT the Niagara Catholic District School Board approve the Safe Physical Intervention with Students Policy, as presented.

2.2 St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Report

THAT the Niagara Catholic District School Board approve the following recommendations:

1. **THAT**, no changes are made to the St. Catharines elementary and secondary school boundaries at this time.
2. **THAT**, the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board continue to review the attendance boundaries for all elementary and secondary schools in St. Catharines, in compliance with the May 26th, 2009, Board approved, Pupil Accommodation Review motions.
3. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend Mother Teresa and Canadian Martyrs except for the purpose of keeping siblings together within the same school.
4. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, DECEMBER 1, 2009

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 1, 2009, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Dekker.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burtnik.

1. Roll Call

Trustee	Present	Excused
John Belcastro	✓	
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Gary Crole	✓	
John Dekker	✓	
Frank Fera	✓	
Ed Nieuwesteeg	✓	
Tony Scalzi	✓	
Student Trustees		
Juliana Ciccarelli	✓	
Megan Grocholsky	✓	

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

3. Approval of the Agenda

Moved by Trustee Crole

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 1, 2009, as presented.

CARRIED

2. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Committee of the Whole Meeting of November 10, 2009

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 10, 2009, as presented.

CARRIED

B. PRESENTATIONS

1. EcoSchools Awards Presentation

James Woods, Controller of Plant presented information on the Niagara Catholic EcoSchools. Fifty-four schools were credited for reaching Ontario EcoSchool certification during the 2008-2009 school year. Mr. Woods informed Trustees that the Niagara Catholic District School Board has set the record for the highest percentage of certified schools in the Province of Ontario.

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes

Policy Committee Meeting – November 24, 2009

Moved by Trustee Scalzi

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of November 24, 2009, as presented.

CARRIED

1.2 Approval of Policies

1.2.1 Accessibility Customer Service Policy

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Accessibility Customer Service Policy and explained the rationale and explanations for the suggested amendments.

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Accessibility Customer Service Policy, as presented.

CARRIED

1.2.2 Safe Physical Intervention with Students Policy

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Accessibility Customer Service Policy and explained the rationale and explanations for the suggested amendments.

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Safe Physical Intervention with Students Policy, as presented.

CARRIED

1.3 Policy Development Update

Director Crocco presented the Policy Development Update.

2. St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Report

St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Chairperson Burtnik presented the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Report. Trustees were informed that through consultation with Senior Staff, elementary and secondary school Principals, two Ad Hoc Meetings and two school cluster meetings, a number of options were considered regarding possible boundary revisions and school closures.

Chairperson Burtnik stated that after careful review of all the current and projected data, public input and feedback, as well as the recent Ministry of Education announcement regarding the Early Learning Program, the St. Catharines Elementary and Secondary Attendance Area Ad Hoc Committee is recommending that the boundaries remain status quo and that no schools be slated for closure at this time.

Trustees discussed the recommendations. As a result of the discussions, Ad Hoc Committee Chairperson Burtnik asked that it be noted in the minutes that she takes exception to the insinuation that the Committee and resource staff did not perform their duties adequately.

Director Crocco spoke to the process followed by staff and both Ad Hoc Committees and expressed confidence that the Committees made the best decisions based on current and changing information.

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the following recommendations:

1. **THAT**, no changes are made to the St. Catharines elementary and secondary school boundaries at this time.
2. **THAT**, the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board continue to review the attendance boundaries for all elementary and secondary schools in St. Catharines, in compliance with the May 26th, 2009, Board approved, Pupil Accommodation Review motions.
3. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend Mother Teresa and Canadian Martyrs except for the purpose of keeping siblings together within the same school.

4. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

CARRIED

3. **Student Achievement Department K – 12
Specialist High Skills Major in Arts and Culture Launch**

Yolanda Baldasaro, Superintendent of Education, welcomed Marco Magazzeni, Consultant K-12 Technology/Specialist High Skills Major, and David Pihach, Administrator of Student Success, who presented the report on Student Achievement Department K–12 - Specialist High Skills Major in Arts and Culture Launch. Trustees were informed that the Niagara Catholic District School Board launched its fifth innovative Specialist High Skills Major Program at the Shaw Festival November 3, 2009, and that the Niagara Catholic Specialist High Skills Major in Arts and Culture will begin on February 1, 2010. The program is based out of Holy Cross Catholic Secondary School in St. Catharines, and is available to all Niagara Catholic secondary school students.

Chairperson Burtnik spoke of the many opportunities this program has opened up for students within the Niagara Catholic District School Board.

4. **Lead Boards For Equity and Inclusive Education Implementation Networks**

Superintendent Baldasaro presented the report on Lead Boards for Equity and Inclusive Education (EIE) Implementation Networks, and stated that the role of the Networks over the next few years will be to co-ordinate activities related to equity and inclusive education, including parent engagement, and to assist in the effective implementation of the Ontario Equity and Inclusive Education Strategy.

For the London Region network of boards, the Niagara Catholic District School Board and the Hamilton-Wentworth District School Board will act as Co-Lead Boards for this initiative.

5. **Learning for All K-12**

Superintendent Baldasaro presented the report on Learning for All K-12 which builds on the guiding principles outlined in Education for All: The Report of the Expert Panel on Literacy and Numeracy Instruction for Students with Special Education Needs, Kindergarten to Grade 6.

Marcel Jacques, Administrator Special Education, provided additional information on the program.

6. **Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

7. **H1N1 Pandemic – Niagara Catholic Preparation and Management**

Director Crocco presented the monthly Board report on the H1N1 Pandemic – Niagara Catholic Preparation and Management.

8. Monthly Updates

8.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

8.2 Student Trustees' Update

Juliana Ciccarelli Megan Grocholsky, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

8.3 Family of Schools Superintendents' Monthly Update

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

Superintendent Ciarlo

- Mike Accursi, teacher to Holy Cross Catholic Secondary School will carry the Olympic Torch and light the cauldron on December 20, 2009, in St. Catharines.
- Blessed Trinity Catholic Secondary School student Cathy Kiley has been selected to be an Olympic Torch Bearer on December 21, 2009, in Fonthill.

Superintendent Forsyth-Sells

- Grade 6, 7 and 8 students from St. Patrick Catholic School in Port Colborne traveled to ROM for a tour of the museum followed by a specific hour long lesson regarding the Dead Sea Scrolls. This limited exhibition was a once in a lifetime opportunity to view one of the greatest archaeological finds of the 20th century.
- Lakeshore Catholic High School's Junior and Senior Football Team's successful season was highlighted.
- St. Alexander Catholic Elementary School are the Niagara Catholic District School Board's Volleyball Champions.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – November 24, 2009

Director Crocco presented the Spotlight on Niagara Catholic – November 24, 2009, issue for Trustees' information.

1.2 Calendar of Events – December 2009

Director Crocco presented information on the Calendar of Events – December 2009.

1.3 Vision 2020 Discovery Session - Trustees – December 8, 2009 – 6:00 p.m.

Director Crocco informed Trustees of the Vision 2020 Discovery Session being held on December 8, 2009 at 6:00 p.m. at the Catholic Education Centre.

1.4 Director's Meeting & Faith Formation – December 10, 2009 – 10:30 a.m. – Club Roma

Director Crocco invited Trustees to attend the Director's Meeting & Faith Formation on December 10, 2009 at 10:30 a.m. being held at Club Roma.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

F. BUSINESS IN CAMERA

Moved by Trustee Scalzi

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:44 p.m. and reconvened at 9:05 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of December 1, 2009.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on November 10, 2009, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on November 10, 2009, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Charbonneau

THAT the December 1, 2009, Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:05 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 1, 2009.**

Approved on the **15th** day of **December 2009.**

John Dekker
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: APPROVAL OF POLICIES
ACCESSIBILITY CUSTOMER SERVICE POLICY**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Accessibility Customer Service Policy, as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: December 15, 2009

Niagara Catholic District School Board**ACCESSIBILITY CUSTOMER SERVICE POLICY**

Adopted: December 1, 2009

Policy No.

Revised:

STATEMENT OF POLICY

The Niagara Catholic District School Board is committed to providing educational programs and services in its learning and working environments and facilities which are free of barriers, building on the key principles of independence, dignity, and respect for all students, parents/guardians, members of the community and staff.

The Board defines any person who uses the services of the school board, who is not a student or staff, as they are covered by the Education Act and Regulations, various Employment and Labour Acts, and Board Policies and Guidelines, as a customer.

The Board is committed to giving persons with disabilities equal opportunity of access to services and programs offered by the Board in locations normally accessed by the public.

The provision of educational programs and services involves the positive implementation of attitudes, actions, structures, and systems that support the continual improvement of accessibility and customer service in the Niagara Catholic District School Board.

The Director of Education will issue Administrative Guidelines in conjunction with this policy.

References

Accessibility for Ontarians with Disabilities Act, 2005 (AODA)

Accessibility Standards for Customer Service, Ontario Regulation 429/07

Ontario Human Rights Code

ADMINISTRATIVE GUIDELINES

1. The Board will make all reasonable efforts to ensure that all policies, practices and procedures from the date of this policy forward are consistent with the principles of independence, dignity, integration, and equality of opportunity for all, with particular attention to persons with disabilities.
2. The Board will welcome all members of the school and broader community to our facilities by committing our staff and volunteers to providing services that respect the independence and dignity of persons with disabilities and such services to incorporate measures that include but are not limited to the use of support persons, assistive devices and service animals. (Appendices 1,2,3)
3. To ensure greater awareness and responsiveness to the needs of a person with disabilities, the Board will provide appropriate training for all staff who deal with the public or other third parties on behalf of the Board.
4. Training as identified in No. 3 will be provided to all staff and, when appropriate, to volunteers. As new staff are hired, the training will become a component of their orientation training and will be provided within a reasonable timeframe.
5. The Board will ensure that its policies and procedures related to the Accessibility for Ontarians with Disabilities Act, 2005 are made available to the public and also ensure there is capacity to provide communication about these policies and procedures in a format that takes into account a person's disability.
6. When services that are normally provided to a person with a disability are temporarily unavailable such as access to an elevator, a disruption of service notice will be posted at the site and on the Board website.(Appendix 4)

Please note: The Board encourages individual members of the public, who will be accessing any Board site, to provide sufficient notice of their special needs to Board staff so that staff may accommodate the individual.

7. In order to monitor the effectiveness of implementation of the Accessible Customer Service Standard, the Board will develop a process for receiving and responding to feedback. Information about the feedback process will be readily available to the public and will allow people to provide feedback using a number of methods.
8. So that adherence to this policy can be achieved efficiently and effectively, the Board and all its managers and school-based administrators will take into account the impact on persons with disabilities when purchasing new equipment, designing new systems, or planning a new initiative.
9. The Board will create a feedback process that will review the implementation of this policy with the Board's various constituency groups. Examples include: the Special Education Advisory Committee (SEAC), Federations, unions, citizens' groups. Methods of communication will include the use of electronic means such as Board Website: www.niagaracatholic.ca. (Appendix 5)
10. The Board will establish a process for consulting with frontline staff and volunteers who have a role in implementing the expectations and procedures established under this policy to review its effectiveness.

GLOSSARY OF TERMS

Definitions

Customer

- is any person who uses the services of the school board, who is not a student or staff, as they are covered by the *Education Act and Regulations*, various Employment and Labour Acts, and Board Policies and Guidelines.

Assistive Device

- is any device used by people with disabilities to help with daily living. Assistive devices include but are not limited to a range of products such as wheelchairs, walkers, white canes, oxygen tanks, and electronic communication devices.

Service Animal

- is an animal that is being used because of a person's disability and this is either readily apparent or is supported by a letter from a medical practitioner.

Support Person

- is a person who assists or interprets for a person with a disability as he/she access the services of the Board. A support person is distinct from an employee who supports a student in the system.

Third Party Contractors

- is any person or organization acting on behalf of or as an agent of the Board (e.g. bus operators, contracted professionals.)

Barrier to Accessibility

- is anything that prevents a person with a disability from fully participating in all aspects of the services of the Board. This includes, but is not limited to, a physical barrier, an architectural barrier, information or communications barrier, an attitudinal barrier, and or a technological barrier.

Accommodation

- is a means through reasonable efforts, of preventing and removing barriers that impede individuals with disabilities from participating fully in the services of the Board.

ACCESSIBILITY CUSTOMER SERVICE GUIDELINE: APPENDIX 1

Use of Support Persons by the General Public

The Niagara Catholic District School Board will welcome all members of the school and broader community to our facilities by committing our staff and volunteers to providing services that respect the independence and dignity of people with disabilities, such service to incorporate measures that include but are not limited to the use of support persons.

Definition/Explanation of Support Person:

A support person is a person who assists or interprets for a person with a disability who accesses the services of the Board. A support person is distinct from an employee who provides support services to a student or staff person in the system – separate and specific procedures apply.

Additional Information:

A support person is an individual chosen by a person with a disability to provide services or assistance with communication, mobility, personal care, medical needs or with access to goods or services. Personal care needs may include, but are not limited to, physically transferring an individual from one location to another or assisting an individual with eating or using the washroom. Medical needs may include, but are not limited to, monitoring an individual's health or providing medical support by being available in the event of a seizure.

The support person could be a paid professional, a volunteer, a friend or a family member. He or she does not necessarily need to have special training or qualifications.

ADMINISTRATIVE PROCEDURES

1.0 Responsibility

- 1.1 Supervisory Officers, Principals and Departmental Managers will ensure that staff receive training in interacting with people with disabilities who are accessing Board services accompanied by a support person.

2.0 Access to Board premises

- 2.1 Any person with a disability who is accompanied by a support person will be welcomed on Board and/or school premises with his or her support person. Access will be in accordance with normal security procedures.
- 2.2 This requirement applies only to those areas of the premises where the public or third parties customarily have access and does not include places or areas of the school or board offices where the public does not have access.

3.0 Confidentiality

- 3.1 Where a support person is accompanying a person with a disability, who is the parent/guardian of a student, for the purpose of assisting in a discussion that may involve confidential information concerning the student, the Superintendent, Principal or other staff member must first secure the consent of the parent/guardian regarding such disclosure.

- 3.2 Consent to the disclosure of confidential information in the presence of the support person must be given in writing by the parent or guardian. (See attached “Sample Consent Form”.)
- 3.3 The support person must also provide assurance in writing to safeguard the confidentiality of information disclosed in the discussion.
- 3.4 A copy of the signed consent document will be retained in the school/board office.
- 3.5 If the parent/guardian uses a different support person for subsequent meetings, a new signed consent will be required.

4.0 Support Persons Accompanying a Person with a Disability at School Events for which there is an admission fee

- 4.1 Where an individual with a disability who is accompanied by a support person wishes to attend a school, family of schools or board-organized event for which a fee is charged, the notice of the event will include information as to whether support persons will be charged a fee and specify the amount of the fee.

5.0 Where the Board may require the presence of a Support Person

- 5.1 The Board may require a person with a disability to be accompanied by a support person when on the premises, but only if a support person is necessary to protect the health or safety of the person with a disability or the health or safety of others on the premises.

NOTE: This would be a highly rare situation and would only occur where, after consultation with the person with the disability, requiring a support person is the only means available to allow the person to be on the premises and, at the same time, fulfill the Board’s obligations to protect the health or safety of the person with a disability or of others on the premises.

It is further noted that people with disabilities are free to accept a reasonable risk of injury to themselves just as other people do. Different individuals will have a different tolerance for risk. Risk should be weighed against any benefit for the person with a disability. It is not enough that the support person might help to protect health and safety; a support person must be necessary or essential to protect health and safety before you can require one – the risk cannot be eliminated or reduced by other means. Any considerations on protecting health or safety should be based on specific factors and not on assumptions. Just because someone has a disability doesn’t mean they’re not capable of meeting health or safety requirements.

SAMPLE CONSENT FORM

I, (parent/guardian) consent to the sharing of confidential information by (name of principal/ teacher/other staff member) related to my child/ward (name) in the presence of my support person (name).

My support person (name) consents to safeguarding the confidentiality of the information shared.

Affirmation of consent:

Parent/Guardian
Signature _____ Date _____

(Printed Name of Parent/Guardian) _____

I undertake to safeguard the confidentiality of information shared between (school staff) and (parent/guardian) for whom I am a support person.

Support Person
Signature _____ Date _____

(Printed Name of Support Person) _____

Signature of Witness –
Principal/Staff Member _____ Date _____

(Printed Name of Staff Person) _____

Niagara Catholic District School Board

ACCESSIBILITY CUSTOMER SERVICE GUIDELINE: APPENDIX 2

Use of Assistive Devices by the General Public

The Niagara Catholic District School Board will welcome all members of the school and broader community to our facilities by committing our staff and volunteers to providing services that respect the independence and dignity of people with disabilities. Such services incorporate measures that include but are not limited to the use of assistive devices.

Definition/Explanation of Assistive Devices

An assistive device is any device used by people with disabilities to help with daily living. Assistive devices include a range of products such as wheelchairs, walkers, white canes, oxygen tanks, and electronic communication devices.

ADMINISTRATIVE PROCEDURES

1.0 Responsibility

- 1.1 Supervisory Officers, Principals and Departmental Managers will ensure that staff are trained to support parents and the general public who may use assistive devices while accessing board services.
- 1.2 Training is focused on how to interact with people using assistive devices rather than on the technical use of the assistive devices.
- 1.3 Students and staff have separate and specific procedures related to their personal use of assistive devices.

2.0 Communication re Use of Assistive Devices

Assistive Devices Carried by Persons with Disabilities

- 2.1 The Board website and each school website will indicate that all Board facilities provide services that respect the independence and dignity of people with disabilities and offer services that include the use of assistive devices.
- 2.2 Each Board facility that is open to the public will post information in the front office/reception area that welcomes the use of assistive devices and encourages users to seek support from staff and volunteers as they require it.

*Assistive Devices/Services – Made available by the Board**

- 2.3 The Board website and school websites, as applicable, will indicate the availability of assistive devices provided by the board or school to assist in provision of services to people with disabilities.
- 2.4 Each Board facility that is open to the public will, as applicable, post information in the front office/reception area that indicates the availability of assistive devices and encourage potential users to seek support from staff and volunteers as they require it.

*Note – these could include:

Assistive devices:

Telephones with large numbers, amplifiers, lifts.

Services:

Sign language interpretation, oral interpretation, real-time captioning.

Alternate service methods:

Assistance of a staff person to complete a transaction, e.g., school registration

TIPS FOR PRINCIPALS/MANAGERS

The following pages contain useful information on:

- Interacting with people using Assistive Devices

TIPS FOR HELPING SOMEONE WITH AN ASSISTIVE DEVICE

Many users of board services and facilities who have disabilities will have their own personal assistive devices.

Examples of personal assistive devices include:

- wheelchairs
- scooters
- walker
- amplification devices that boost sound for listeners who are hard-of-hearing without reducing background noise
- hearing aids
- oxygen tanks
- electronic notebooks or laptop computers
- personal data managers
- communication boards used to communicate using symbols, words or pictures
- speech-generating devices that “speak” when a symbol, word or picture is pressed

Key Point To Remember: One should not touch or handle an assistive device without permission.

MOVING PERSONAL ASSISTIVE DEVICES

If you have permission to move a person in a wheelchair remember to:

- wait for and follow the person’s instructions;
- confirm that the person is ready to move;
- describe what you are going to do before you do it;
- avoid uneven ground and objects that create bumpy and unsafe ride; and
- practice consideration and safety – do not leave the person in an awkward, dangerous or undignified position such as facing a wall or in the path of opening doors.

Do not move items or equipment, such as canes and walkers, out of the user’s reach.

Respect personal space. Do not lean over a person with a disability or lean on their assistive device.

Let the person know about accessible features in the immediate environment (automatic doors, accessible washrooms, etc.).

(Copyright for the above resource is Queen’s Printer. The resource is excerpted from the e-learning course developed by the Accessibility Directorate of Ontario and modified for this use.)

Niagara Catholic District School Board

ACCESSIBILITY CUSTOMER SERVICE GUIDELINE: APPENDIX 3

Use of Service Animals by General Public

The Niagara Catholic District School Board will welcome all members of the school and broader community to our facilities by committing our staff and volunteers to providing services that respect the independence and dignity of people with disabilities, such service to incorporate measures that include but are not limited to the use of service animals.

Definition/Explanation of Service Animal:

A service animal is an animal that is being used because of a person's disability and this is either readily apparent or is supported by a letter from a physician or nurse.

Additional Information:

Examples of service animals include dogs used by people who have vision loss, hearing alert animals for people who are deaf, deafened or hard of hearing, and animals trained to alert an individual to an oncoming seizure and lead them to safety. The customer service standard's provisions also apply to animals providing other services to people with disabilities.

It is "readily apparent" that an animal is a service animal when it is obvious by its appearance or by what it is doing. For example, it may be readily apparent that an animal is a service animal if it is wearing a harness, saddle bags, a sign that identifies it as a service animal or has a certificate or identification card from a service animal training school or an identification card from the Attorney General of Ontario. It may also be readily apparent if a person is using the animal to assist him or her in doing things, such as opening doors or retrieving items.

ADMINISTRATIVE PROCEDURES

1.0 Responsibility

1.1 Supervisory Officers, Principals and Departmental Managers will ensure that all staff, volunteers and others dealing with the public are properly trained in how to interact with people with disabilities who are accompanied by a service animal.

2.0 Access to Board premises

2.1 Any person with a disability who is accompanied by a service animal will be welcomed on Board and/or school premises with his or her service animal and will be accompanied by the service animal while on the premises. Access will be in accordance with normal security procedures.

2.2 This requirement applies only to those areas of the premises where the public or third parties customarily have access and does not include places or areas of the school or board offices where the public does not have access.

2.3 This procedure deals solely with the individual's right to be accompanied by a service animal.

3.0 Exclusion of Service Animal

- 3.1 A service animal can only be excluded from access to the premises where this is required by another law. Examples include the *Health Protection and Promotion Act* and the *Food Safety and Quality Act*. The former Act prohibits service animals in places where food is prepared, processed, or handled (e.g., kitchen of school cafeteria or culinary arts classroom) although service dogs are permitted where food is served and sold (e.g. school cafeteria or lunchroom).
- 3.2 Where there is a risk to the health and safety of another person as a result of the presence of a service animal, consideration must be given to options available prior to exclusion of a service animal. An example would be a situation where an individual has a severe allergy to the service animal. It is the Board's expectation that the situation be fully analyzed and all measures to eliminate the risk be considered, e.g. creating distance between the two individuals concerned, making reasonable alterations to schedules, etc.
- 3.3 A service animal can be excluded if it is of a breed that is prohibited by law. An example would be the Ontario *Dog Owners' Liability Act* which places restrictions on pit bull terriers.

4.0 Alternative measures if Service Animal must be excluded

- 4.1 In the rare instance where a service animal must be excluded, the Board must make every effort to put alternative arrangements in place to provide the services required by the person with a disability. This could involve leaving the animal in a secure area where it is permitted by law and discussing with the person how best to serve them, e.g., a person with a vision disability might need someone (a member of staff or volunteer) to guide them.

5.0 When it is necessary to confirm an animal is a Service Animal

- 5.1 Where an animal is not a trained guide dog and it is not readily apparent that the animal is a service animal, the school or board staff member may ask the person using the service animal for a letter from a physician or nurse confirming that the animal is needed because of a disability. The letter does not need to identify the disability, why the animal is needed or how it is used.
- 5.2 Where the person using the service animal regularly attends at the school or Board facility, the Principal or Departmental Manager may request to keep a copy of the letter on file but only as long as required by the circumstances. Alternatively, the person using the service animal may be asked to bring a letter with them on occasions when they visit the premises. The Principal or Departmental Manager shall preserve the confidentiality of the letter and information contained in the letter, and shall not use or disclose the letter or information except as provided for in the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, cM56, or as otherwise required by law.

Niagara Catholic District School Board

ACCESSIBILITY CUSTOMER SERVICE GUIDELINE: APPENDIX 4

When services that are normally provided to a person with a disability are unavailable such as access to an elevator, a disruption of service notice will be posted at the site and on the Board website.

Definition/Explanation of Disruption of Service:

As members of the general public, people with disabilities may rely on certain facilities, services or systems in order to access the services of the school or Board offices. Escalators and elevators, for example, are important to people with mobility disabilities because that may be the only way they can access the premises. Other systems and services designed to meet the needs of people with disabilities can include accessible washrooms, amplification systems, and note-taking. When those facilities or services are temporarily unavailable or if they are expected to be unavailable in the near future, a notice of disruption of service is required.

Generally, disruptions to all of the Board's services, such as during a major storm or power outage, do not require this special notice. However, if the disruption has a significant impact on people with disabilities, a notice of the disruption should be provided.

ADMINISTRATIVE PROCEDURES

1.0 Responsibility

1.1 Supervisory Officers, Principals, Departmental Managers, Board Communications Specialists and/or (__name other position__) will ensure that the users of board and school services are notified when there is a disruption in services that may have an impact on access to services by people with disabilities.

2.0 How Must the Notice of Disruption of Services be provided?

2.1 Notice may be given by posting the information at a conspicuous place at or in the school or at or in Board facilities. Other options that may be used include: posting on the Board and/or school website; through direct communication with users of the services in accordance with school practices.

2.2 Consideration should be given to providing notice in multiple formats.

2.3 If the disruption is planned, notice should be provided in advance of the disruption. If the notice is unplanned, notice should be provided as soon as possible after the disruption has been identified.

3.0 What Must be Included in Notice of Disruption of Services

3.1 The notice of disruption of service must include information about the reason for the disruption, its anticipated duration and a description of alternative facilities or services, if any, that are available.

SAMPLE NOTICES

Sample 1 – Access to School Building

To: Parents, Guardians and Community Users of our School

Maintenance work will make the main door of the school and the access ramp inaccessible from May 1 to May 8. A temporary ramp has been set up that gives access to the door at the east of the school building. We regret this inconvenience. If you have questions or concerns, please contact _____ at [phone number].

Thank you,
Principal

Sample 2 – Accessible Washroom

To: Visitors to the Education Centre

Our accessible washroom is out of service due to a broken pipe. Repairs are underway and the washroom is expected to be usable again by tomorrow. In the interim, we have made arrangements for our visitors to use the accessible washroom at 123 Main Street, which is located next door to our premises. We apologize for this inconvenience.

Thank you.
Superintendent of Facilities

Niagara Catholic District School Board

ACCESSIBILITY CUSTOMER SERVICE GUIDELINE: APPENDIX 5

Monitoring and Feedback on Accessible Customer Service

The Niagara Catholic District School Board will monitor the effectiveness of implementation of the Accessibility Standard for Customer Service through a process for receiving and responding to feedback. Information about the feedback process will be readily available to the public and will allow people with disabilities to provide feedback using a number of methods.

The Board will create a feedback process that will review the implementation of this policy with the Board's various constituency groups. Examples include, but are not limited to, the Special Education Advisory Committee (SEAC), Teacher Federations*, Employee unions, and citizens' groups. Methods will include electronic means such as websites.

(*Note: Consultation relates to membership of these groups as **providers** of Accessible Customer Service.)

ADMINISTRATIVE PROCEDURE

1.0 Responsibility

- 1.1 The Director of Education and/or designates will implement a process for feedback on Accessibility Customer Service that has the following components:
 - (a) Information on the Board and school websites inviting users of Board services to provide feedback on their experience with, or concerns about, access to services for people with disabilities
 - (b) Printed information available through school offices and public offices of the Board to invite people with disabilities to provide feedback on their experience with, or concerns about, accessibility of services. Consideration should be given to providing information in alternate formats.
 - (c) Information on how the Board will respond to feedback.
- 1.2 The Director of Education and/or designates will create a process for reviewing implementation of the policy on Accessibility Customer Service that includes consultation with various constituency groups including, the Special Education Advisory Committee (SEAC), Federations, unions, and citizens' groups. Consultation methods could include electronic feedback and focus groups.

2.0 Methods for Feedback

- 2.1 A range of methods for soliciting feedback will be employed to ensure optimum access to the feedback process by people with disabilities.
- 2.2 Methods could include e-mail, verbal input, suggestion box or feedback card.
- 2.3 The feedback process should include the title(s) of the person(s) responsible for receiving feedback and indicate how the Board's response to the feedback will be made known.

3.0 Proactive Measures for Accessibility Customer Service

- 3.1 To ensure ongoing efficient and effective adherence to the Accessibility Customer Service Policy, the Board, its school-based administrators, and its managers including those representing the Board, will take into account the impact on people with disabilities when purchasing new equipment, designing new systems, or planning a new initiative.

SAMPLE NOTICE RE FEEDBACK

The Niagara Catholic District School Board is committed to ensuring that its services meet optimum standards of accessibility for people with disabilities using the facilities and services of the Board. Comments on our services regarding how well those expectations are being met are welcome and appreciated.

Feedback regarding the way Niagara Catholic District School Board provides services to people with disabilities can be made by [insert the ways feedback can be provided, for example, e-mail, verbally, suggestion box, feedback card, etc.].

All feedback will be directed to [insert title of person responsible for receiving feedback].

Response to your feedback will be provided as follows: [indicate method, e.g., direct response to the individual, summary report on website, etc.]

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: APPROVAL OF POLICIES
SAFE PHYSICAL INTERVENTION WITH STUDENTS POLICY**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Safe Physical Intervention with Students Policy, as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: December 15, 2009

Niagara Catholic District School Board

**SAFE PHYSICAL INTERVENTION
WITH STUDENTS**

Adopted: December 1, 2009
Revised:

Policy No.

STATEMENT OF POLICY

The Niagara Catholic District School Board, along with its elementary and secondary schools, supports a safe and inclusive Catholic learning environment for all students and staff, respecting and celebrating the uniqueness of each student and staff within its Catholic community.

Every effort is made to instruct and guide students, by using positive classroom and behavioural management techniques to ensure the safety of all students. However, there may be situations when it is deemed necessary to implement Mild Forms of Physical Intervention, Emergency Physical Intervention, and/or a Planned Physical Intervention Program, for the safety of a student, others, or property. The Board has implemented and provided training in Behaviour Management Systems (BMS), a safe, physical, intervention program supporting effective management of behaviour in schools.

Notwithstanding, in the event of an emergency, it is the responsibility of the Principal/Designate to ensure the safety of all students and to take the appropriate action.

The Director of Education will issue Administrative Guidelines in conjunction with this Policy.

References:

- **Constitution Act 1982 – Charter of Rights and Freedoms**
- **Canadian Criminal Code, R.S.C., 1995 – Correction of Child By Force**
- **Education Act, R.S.O., 2000 Sections 264 (1), 265 (a), 301 (1) and (2)**
- **Child and Family Services Act, R.S.O., 1990 – Corporal Punishment**
- **Ontario Regulation 298**
- **Ontario Human Rights Act**
- **Occupational Health and Safety Act**
- **Labour Relations Act**

ADMINISTRATIVE GUIDELINES

Introduction

These guidelines establish the requirements to ensure the safety of all students and staff in a Catholic learning environment using a uniform standard of practice in the Niagara Catholic District School Board.

When a student's behaviour may jeopardize himself/herself, others, or property, it is the responsibility of the Principal/Designate and staff members, who have been trained in Behaviour Management Systems (BMS), to intervene in the least intrusive manner possible for the situation.

In addition, there may be situations where staff have received additional training for specific cases as documented by the school.

The Principal/Designate is responsible for providing a safe environment for all students and staff which may require a form of a safe, physical intervention strategy.

Behaviour that may warrant a Safe Physical Intervention

A behaviour or activity that may warrant a safe, physical intervention is characterized by, but not limited, to:

- a) actual or threatened use of any weapon, thus endangering students or staff members,
- b) verbal, physical or written threats by any student directed at any other student or staff member,
- c) molestation,
- d) actual or threatened use of physical force, and
- e) discriminatory harassment which has or might have the effect of endangering the health and welfare of students or staff members.

The parent/guardian will be informed any time a physical intervention strategy has been used at school, and appropriate documentation must be completed by the appropriate staff. The word "guardian" may also refer to Family and Children's Services (FACS) where a student is in their care.

MILD FORMS OF PHYSICAL INTERVENTION

NOTE: Mild forms of physical intervention such as reaching for a child's hand, holding a child's hand, or restraining a student's arm to prevent a fight, are common and usual methods used by parents/guardians, and teaching and support staff for maintaining order and preventing harm or misconduct. These mild forms of physical contact are not subject to this Policy/Administrative Guidelines, and do not require consent or approval by the parent/guardian.

Types of Physical Intervention

Safe physical intervention refers to any procedure in which staff may use any part of their body (hands, trunk, or legs), or any device (mitts) to substantially restrict the movement of a student. This intervention must be reasonable in the given situation.

There are two types of safe physical intervention:

1. Emergency Physical Intervention
2. Planned Physical Intervention Program.

Emergency Physical Intervention

Emergency Physical Intervention refers to the actions taken in a crisis situation in which a student poses an immediate risk to himself/herself, others, or property. Emergency Physical intervention should only be implemented by trained staff in Behaviour Management Systems (BMS) in order to move the student out of danger, remove objects from the student, or to hold/immobilize the student.

Notwithstanding the above, any employee of the Board may use physical intervention strategies in an attempt to prevent harm to any student, staff members, or property. All schools have designated staff that have been trained in Behaviour Management Systems.

Emergency Physical Intervention **does not require prior approval of the parent/guardian.**

Planned Physical Intervention Program

A Planned Physical Intervention Program refers to the use of safe, physical intervention as the final step in a sequence of actions following the onset of inappropriate behaviour by a student.

This program is developed when a student requires Emergency Physical Intervention more than three times per month, and/or the intensity of the behaviour warrants further intervention.

A Planned Physical Intervention Program must be embedded in a Behaviour Management Plan for the student. This type of intervention **requires prior consultation and the approval by the parent/guardian** (Appendix 1).

General Procedures for Safe, Physical Intervention with Students

The provisions of these guidelines, along with the *Education Act* and Regulations, assign a “Duty of Care” to the Principal/Designate which confirms that the final decision with respect to safe, physical intervention rests with the Principal and/or the Vice-Principal/Designate. It is expected that all staff members shall resolve situations involving inappropriate behaviour by using the least intrusive means possible, and these measures may include, but are not limited, to:

- establishing consistent, positive school and classroom rules, and routines;
- reinforcing behaviour that is consistent with school and classroom rules and routines;
- identifying antecedents of aggressive behaviour in order to prevent the behaviour from occurring;
- teaching appropriate behaviours that are socially acceptable alternatives to aggression, and verbal de-escalation.

In the event of an Emergency Physical Intervention, which precludes prior consultation with the parent/guardian, the parent/guardian shall be contacted about the Emergency Physical Intervention in person, or by phone as soon as possible after the incident. Staff will document the contact made to the parent/guardian.

School staff shall document all incidents involving Emergency or Planned Physical Intervention on the Physical Intervention Incident Report form (Appendix 2). A copy of this form will be filed at the school and available for review by appropriate Board and school staff, and the parent/guardian, with a copy provided to the parent/guardian. Please note that the nature of the incident may also require the completion of a Violent Incident Report.

Every reasonable effort will be made by school staff to contact the parent/guardian about each safe physical intervention strategy in person, or by phone on the day of the incident. Staff will document the contact made to the parent/guardian.

Behaviour Management Plan Procedures

A Behaviour Management Plan, that includes a Planned Physical Intervention Program, shall be completed by Board staff, prior to the implementation of the program. This plan will be filed by the school, and available for review by appropriate Board and school staff, and the parent/guardian.

A Planned Physical Intervention Program requires the approval by the parent/guardian.

If a parent/guardian chooses not to approve the Planned Physical Intervention Program, a letter shall be sent to the parent/guardian and the appropriate Family of Schools' Superintendent (Appendix 3).

Thus, where physical intervention is required, and parent/guardian approval has not been obtained, staff will revert to Emergency Physical Intervention Strategies which do not require prior approval of the parent/guardian.

The Behaviour Management Plan is filed in the Documentation File of the Ontario Student Record (O.S.R.) and is an integral part of the Individual Education Plan (I.E.P.) for the student.

The Principal will review the Planned Physical Intervention Program with appropriate school and Board staff. If three (3) incidents of physical intervention have occurred within one month, the plan must be reviewed regardless of the date of the last review.

Injury to Students/Staff

An injury to students during physical intervention will be recorded on the Physical Intervention Incident Report (Appendix 2), and the Board's Accident Form and reported to the Principal/Designate and the parent/guardian.

An injury to staff during physical intervention will be recorded on the Physical Intervention Incident Report (Appendix 2), and reported to the Principal/Designate and to the Board's WSIB Administrator with the appropriate copy sent to the Federation/Association of the injured worker within 5 working days.

PLANNED PHYSICAL INTERVENTION PROGRAM

Some students require a Planned Physical Intervention Program which is required for their education and may be implemented at any time during school hours or at a school-related activity.

A Planned Physical Intervention Program shall include:

- the operational definition of target behaviours, which are the behaviours to be eliminated, and the positive replacement behaviours to be taught,
- a rationale for the intervention (and the use of restraint),
- medical information and/or diagnosis,
- who will conduct the restraint where possible,
- who will supervise and monitor the program,
- a mechanism for regular review of program effectiveness,
- data-keeping procedures,
- a detailed description of restraint procedures (and duration of restraint) to be used,
- mechanism for regular review of staff training and practice,
- a program for teaching alternative appropriate behaviour,
- a demonstration of physical intervention to parent/guardian,
- a written consent from parent/guardian or legal guardian prior to use,
- documentation that less restrictive techniques have been attempted, and that program restraint may be a "last resort";
- procedures for monitoring of any possible side-effects (positive or negative) of using restraint; and
- plans for continuing parental/ guardian contact/feedback and support at home.



Niagara Catholic District School Board

**PLANNED PHYSICAL INTERVENTION PROGRAM FORM
(TO BE COMPLETED BY THE SCHOOL)**

This information is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and under the Authority of the Education Act, and will be used by Student Achievement. Questions about this collection should be directed to the Superintendent of Education – Student Achievement, Niagara Catholic District School Board, 427 Rice Road, Welland, Ontario L3C 7C1, 905-735-0240.

STUDENT INFORMATION

Name of Student		<input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth (yyyy mm dd)	Age
Parent/Guardian			Home Phone #	
Address		City/Postal Code	Cell/Work #	
City/Postal Code		Name of School		
Principal		Classroom Teacher		
Grade	OEN #	Educational Resource Teacher		
Date of recent IPRC (if applicable)		IPRC Identification		

SIGNATURES	<i>Print Name Below</i>	<i>Signature Below</i>	
Principal			Date
Behaviour Resource Teacher or Special Needs' Facilitator			Date
Area Coordinator			Date

Parent/Guardian Consultation			
<input type="checkbox"/> <i>I have been consulted regarding the development of the Planned Physical Intervention Program and consent to the implementation of the Planning Physical Intervention Program.</i>			
Parent/Guardian			Date

(Print name)

(Signature)

Parent/Guardian Copy

OSR Copy

Board Special Education Copy



Niagara Catholic District School Board

PHYSICAL INTERVENTION INCIDENT REPORT

This information is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and under the Authority of the Education Act, and will be used by Student Achievement. Questions about this collection should be directed to the Superintendent of Education – Student Achievement, Niagara Catholic District School Board, 427 Rice Road, Welland, Ontario L3C 7C1, 905-735-0240.

Name of Student		<input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth (yyyy mm dd)		Age	
Parent/Guardian				Home Phone #		
Address				City/Postal Code	Cell/Work #	
City/Postal Code				Name of School		
Principal				Classroom Teacher		
Grade		OEN #		Educational Resource Teacher		
Date of recent IPRC (if applicable)				IPRC Identification		
Date of Incident						
Time of Incident						
Date of Follow-up of Incident						

DESCRIPTION OF INCIDENT:

A behaviour or activity that may warrant a physical intervention is characterized by, but not limited, to:

- (a) actual or threatened use of any weapon, thus endangering students or staff members,
- (b) verbal, physical or written threats by any student directed at any other student or staff member,
- (c) molestation,
- (d) actual or threatened use of physical force, and
- (e) discriminatory harassment

BACKGROUND INFORMATION:

Date: _____ **Time:** _____ **Location:** _____

Describe activity prior to incident (antecedent/triggers):

DESCRIPTION OF INCIDENT:



Niagara Catholic District School Board

PHYSICAL INTERVENTION INCIDENT REPORT

This information is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and under the Authority of the Education Act, and will be used by Student Achievement. Questions about this collection should be directed to the Superintendent of Education – Student Achievement, Niagara Catholic District School Board, 427 Rice Road, Welland, Ontario L3C 7C1, 905-735-0240.

RESTRAINT PROCEDURE EMPLOYED):	
RESULT OF INTERVENTION (Debriefing/physical injury):	
FOLLOW UP TO INCIDENT	
Physical Intervention Incident Report Completed By:	Date:
PARENT/GUARDIAN INFORMED BY:	DATE:
	<input type="checkbox"/> by phone <input type="checkbox"/> in person

Signature of Principal		Date	
-------------------------------	--	-------------	--

PHYSICAL INTERVENTION INCIDENT REPORT WITNESSED BY:			
Staff Member		Date	
Staff Member		Date	
Staff Member		Date	

Copy to Parent/Guardian
 Board Special Education Copy
 Copy to FACS Worker if custodial guardian

SAMPLE LETTER TO PARENT/GUARDIAN

Date

Dear _____,
(Name of Parent/Guardian)

The Special Education Team for the Niagara Catholic District School Board, along with our school team consulted with you about the Planned Physical Intervention Program for your son/daughter _____ at our school on _____
(Name of student) (Date of meeting)

At this meeting you were presented with the Planned Physical Intervention Consultation Form; however, you chose not to sign the form for approval of a Planned Physical Intervention Program for your son/daughter _____.
(Name of student)

As a result of your decision, please be advised that in the event that physical intervention is required for your son/daughter (Name of student) staff will revert to Emergency Physical Intervention strategies which do not require prior approval of the parent/guardian.

Sincerely,

(Signature of Principal)

c.c. Family of Schools' Superintendent



The Niagara Catholic District School Board acknowledges that the establishment and implementation of safe physical intervention strategies shall comply with the following:

- **Constitution Act 1982 – Charter of Rights and Freedoms**

12. *Everyone has the right not to be subjected to any cruel and unusual treatment or punishment*

- **Canadian Criminal Code, R.S.C., 1995 – Correction of Child By Force**

Section 43. *Every schoolteacher, parent or person standing in the place of a parent is justified in using force by way of correction toward a pupil or child, as the case may be, who is under his care, if the force does not exceed what is reasonable under the circumstances.*

NOTE: This will not justify violence against a child which is motivated by anger or frustration and the gravity of the conduct of the child is not relevant.

- **Education Act, R.S.O., 2000**

Section 264(1). *It is the duty of a teacher and a temporary teacher*

(e) to maintain, under the direction of the principal, proper order and discipline in the teacher's classroom and while on duty in the school and on the school ground;

Section 265. *It is the duty of the principal of a school, in addition to the principal's duties as a teacher*

(a) to maintain proper discipline in the school;

Section 301(1). Provincial Code of Conduct –

The Minister may establish a Code of Conduct governing the behaviour of all persons in the schools.

Section 301(2). Purposes – The following are the purposes of the Code of Conduct:

1. *To ensure that all members of the school community, especially people in positions of authority, are treated with respect and dignity.*
2. *To promote responsible citizenship by encouraging appropriate participation in the civic life of the school community.*
3. *To maintain an environment where conflict and difference can be addressed in a manner characterized by respect and civility.*
4. *To encourage the use of non-violent means to resolve conflict.*
5. *To promote the safety of people in the schools.*
6. *To discourage the use of alcohol and illegal drugs.*

- **Child and Family Services Act, R.S.O., 1990 – Corporal Punishment**

101. *No service provider or foster parent shall inflict corporal punishment on a child or permit corporal punishment to be inflicted on a child in the course of the provision of a service to the child.*

- **Ontario Regulation 298**

11(1). *The principal of a school, subject to the authority of the appropriate supervisory officer, is in charge of:*

- (a) the instruction and the discipline of pupils in the school; and*
- (b) the organization and management of the school.*

20. *In addition to the duties assigned to the teacher under the Act and by the board, a teacher shall,*

- (h) cooperate with the principal and other teachers to establish and maintain consistent disciplinary practices in the school.*

23(1). *A pupil shall,*

- (b) exercise self discipline;*
- (c) accept such discipline as would be exercised by a kind, firm and judicious parent*
- (e) be courteous to fellow pupils and obedient and courteous to teachers*
- (h) show respect for school property*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: ST. CATHARINES ELEMENTARY AND SECONDARY FAMILY
OF SCHOOLS ATTENDANCE AREA AD HOC COMMITTEE
REPORT**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the following recommendations:

- 1. THAT**, no changes are made to the St. Catharines elementary and secondary school boundaries at this time.
- 2. THAT**, the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board continue to review the attendance boundaries for all elementary and secondary schools in St. Catharines, in compliance with the May 26th, 2009, Board approved, Pupil Accommodation Review motions.
- 3. THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend Mother Teresa and Canadian Martyrs except for the purpose of keeping siblings together within the same school.
- 4. THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

Prepared by: St. Catharines Elementary and Secondary Family of Schools Attendance
Area Ad Hoc Committee

Presented by: Kathy Burtnik, Chair of the Ad Hoc Committee
Rob Ciarlo, Superintendent of Education
James Woods, Controller of Plant

Approved by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE DECEMBER 1, 2009

ST. CATHARINES ELEMENTARY AND SECONDARY SCHOOL ATTENDANCE AREA BOUNDARIES

BACKGROUND INFORMATION

The mandate of the St. Catharines Elementary and Secondary Attendance Area Boundary Committee as stated in motion eight (8) of the Board Approved Pupil Accommodation Review Recommendations of May 26th 2009 is as follows:

“THAT, a St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board be established in September 2009 to review the attendance boundaries for all elementary and secondary schools in St. Catharines. According to the Board’s Attendance Area Policy 301.3, the mandate of the committee will be to recommend to the Board stability within all attendance areas while maximizing facility utilization of all elementary and secondary schools in St. Catharines.”

In consultation with Senior Staff, elementary and secondary school Principals, two Ad Hoc Meetings (held at the Catholic Education Centre on October 7, October 28, 2009) and two school cluster meetings (held at Canadian Martyrs Catholic Elementary School and Mother Teresa Catholic Elementary School on November 16 and 23, 2009) a review of a number of options for boundary revisions were considered. The mandate which governed the decision was in compliance with the Board approved directive which included the maintenance of demographic stability and maximize utilization of Catholic schools within St. Catharines.

In addition to input received at the various meetings, the committee and staff considered the recently announced programs which involved the Ministry of Education announcement of the Early Learning Program and its potential impact on boundaries of Catholic elementary and secondary schools within St. Catharines.

After careful review of all the current and projected data, public input and feedback obtained through community consultation and submissions, the St. Catharines Elementary and Secondary Attendance Area Ad Hoc Committee has made the following recommendations:

RECOMMENDATIONS

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the following recommendations:

1. **THAT**, no changes are made to the St. Catharines elementary and secondary school boundaries at this time.
2. **THAT**, the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board continue to review the attendance boundaries for all elementary and secondary schools in St. Catharines, in compliance with the May 26th, 2009, Board approved, Pupil Accommodation Review motions.
3. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend Mother Teresa and Canadian Martyrs except for the purpose of keeping siblings together within the same school.
4. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

Prepared by St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee

Presented by: Kathy Burtnik, Chair of the Ad Hoc Committee
Robert Ciarlo, Superintendent of Education
James Woods, Controller of Plant

Approved by: John Crocco, Director of Education

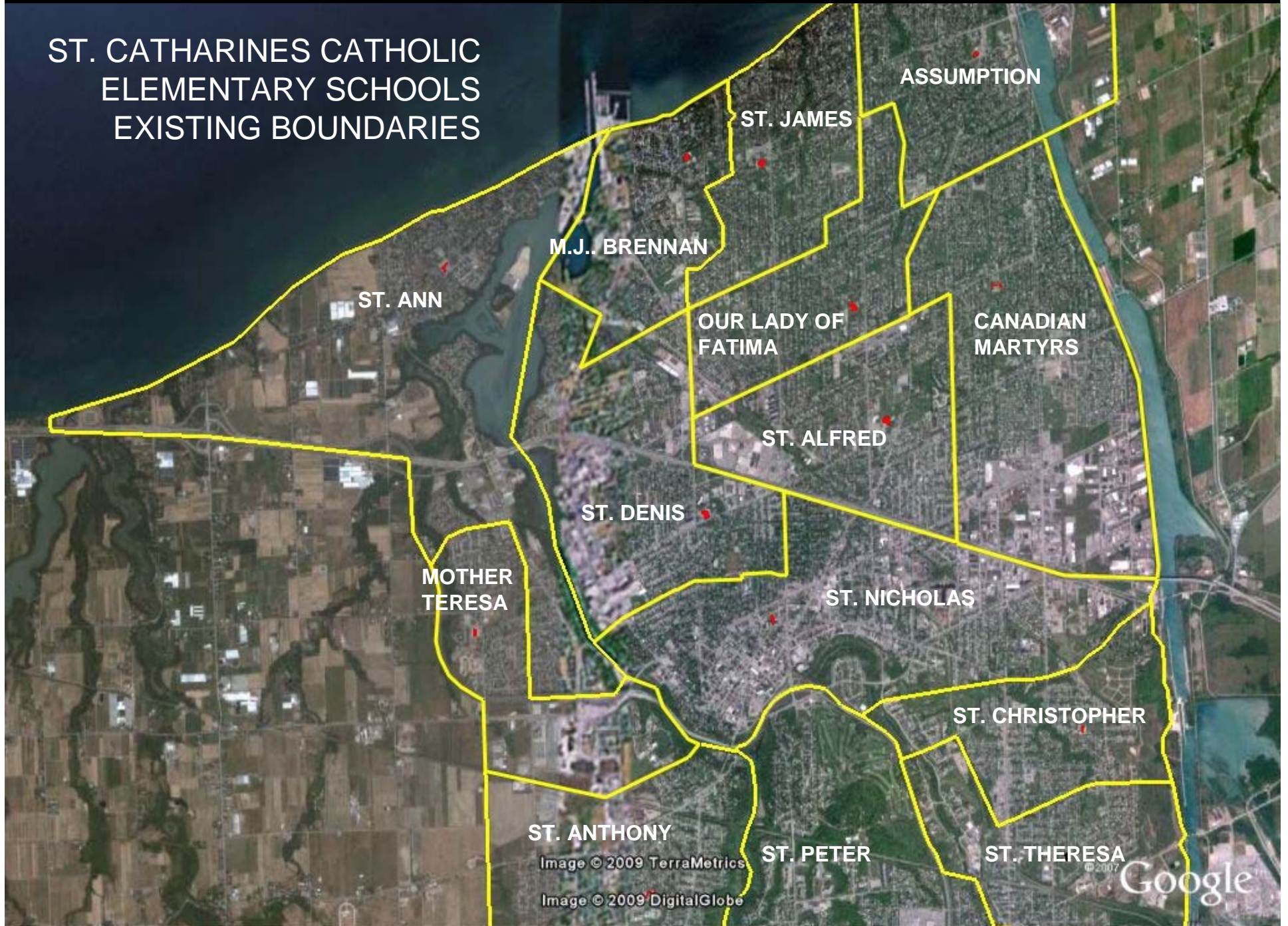
Date: December 1, 2009

ATTACHMENTS:

Appendix A: St Catharines Elementary School Attendance Areas

Appendix B: St. Catharines Catholic Elementary Schools Space Utilization With and Without Early Learning Program

**ST. CATHARINES CATHOLIC
ELEMENTARY SCHOOLS
EXISTING BOUNDARIES**



**ST CATHARINES CATHOLIC ELEMENTARY SCHOOLS
SPACE UTILIZATION WITH AND WITHOUT EARLY LEARNING PROGRAM**

School Name	Capacity	Current Enrolment	Enrolment Trend	Surplus Space		Equivalent Classrooms		Excess Enrolment		Equivalent Classrooms	
				Current	ELP	Current	ELP	Current	ELP	Current	ELP
ASSUMPTION	328	269	decreasing	59	40	3	2			0	0
CANADIAN MARTYRS	431	475	stable			0	0	44	92	2	4
MICHAEL J BRENNAN	193	138	stable	55	42	2	2			0	0
MOTHER TERESA	294	339	increasing			0	0	45	76	2	3
OUR LADY FATIMA, V	270	167	decreasing	103	90	4	4			0	0
ST ALFRED	431	377	stable	54	13	2	1			0	0
ST ANN	362	269	decreasing	93	72	4	3			0	0
ST ANTHONY	478	491	stable			0	0	13	54	1	2
ST CHRISTOPHER	178	181	decreasing			0	0	3	19	0	1
ST DENIS	339	247	decreasing	92	64	4	3			0	0
ST JAMES	239	230	decreasing	9		0	0		4	0	0
ST NICHOLAS	296	121	decreasing	175	167	8	7			0	0
ST PETER	224	258	decreasing			0	0	34	50	1	2
ST THERESA	213	155	decreasing	58	46	3	2			0	0
	4,276	3,716		699	534	30	23	138	295	6	13

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: APPROVED MINUTES OF THE ST. CATHARINES
ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS
ATTENDANCE AREA AD HOC COMMITTEE MEETING
OF NOVEMBER 23, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the approved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of November 23, 2009, as presented.

Prepared by: St. Catharines Elementary and Secondary Family of Schools
Attendance Area Ad Hoc Committee

Presented by: Rob Ciarlo, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: December 15, 2009



**APPROVED MINUTES OF THE
ST. CATHARINES ELEMENTARY AND SECONDARY
FAMILY OF SCHOOLS ATTENDANCE AREA
AD HOC COMMITTEE
MONDAY, NOVEMBER 23, 2009**

Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee of the Niagara Catholic District School Board held on Monday, November 23, 2009, 6:30 p.m. at Mother Teresa Catholic Elementary School.

Committee Members:

Kathy Burtnik, Trustee, Committee Chairperson
Moe Charbonneau, Trustee
Tony Scalzi, Trustee

Board Resource:

Rob Ciarlo, Superintendent of Education
James Woods, Controller of Plant
Kathy Levinski, Manager of Plant Services

Members of the Public:

50 in total, 44 from the community of Mother Teresa, 6 from the community of St. Anthony.

Kathy Burtnik stated to the parent community that what this Committee is presenting is a recommendation only at this point in time. She asked that the parents open their minds and hearts and share with the committee their perspective and at the same time listen to ours very respectfully.

1. Opening Prayer

Led by Kathy Burtnik

2. Welcome and Introductions of Committee Members

My name is Kathy Burtnik. I happen to be the fortunate person to chair this Ad Hoc Committee of the Niagara Catholic District School Board and also the Chair of the Niagara Catholic District School Board. Colleagues of mine that are on this Committee are Moe Charbonneau and Tony Scalzi. It is our hope to make recommendations to the Board for their final approval so we are getting community input and getting that back to the Committee to make a final recommendation to the Board. Our board resource is Superintendent of Education, Rob Ciarlo, Controller of Plant, James Woods and Kathy Levinski, Manager of Plant Services. We also have with us Anne Marie Crocco, Principal of St. Anthony, Rian Bishop, Vice-Principal of St. Anthony, Blaine MacDougall, Principal, Mother Teresa and Tony Bozza, Principal of Denis Morris Secondary School.

3. Terms of Reference

We have been charged by the Board following an extensive Accommodation Review Process that would recommend either closure or consolidation of schools. After that process was done throughout St. Catharines the Board felt that it was imperative that they review all boundaries within the city of St. Catharines so that we could maintain demographic stability and that we would maximize the use of schools within the City of St. Catharines. We have a number of schools that have a number of empty places and a number of schools like this one that have no empty places so it is our job to try to find a balance within the broader St. Catharines community so that every school can offer the programs that are necessary for Catholic education. The process began March 31, 2009 when the Board approved recommendations requiring a city wide review that was then officially approved May 26th. October 7th this Trustee Ad Hoc Committee was formed. On October 14th staff met with principals of all St. Catharines schools. On October 28th we received feedback from that consultation process with the principals and we met as an Ad Hoc Committee. November 12th another meeting was held with the principals to discuss the initial boundary recommendations. On November 16th there was a Cluster 1 meeting. You will hear the word Cluster tonight mentioned by staff. It was a community consultation for Cluster 1 for St. James, Assumption, Our Lady of Fatima and Canadian Martyrs. Tonight here we find ourselves, November 23rd, Cluster 2 Community Consultation for Mother Teresa and St. Anthony Schools. I must emphasize again this is a consultation. We are open to every point of view, every perspective that is presented politely, and with respect so that we can hear your point. There is a lot of emotion tied up in this. We recognize that. We absolutely understand it as we make a final recommendation to the Board. We had planned for a Town Hall meeting at Denis Morris Secondary School on Thursday, November 26th. We, as a Committee, have decided that it was far too soon in order for us to justly give consideration to all of your points of view so instead we are actually having an Ad Hoc Committee meeting on that date which is this Thursday, November 26th at 4:00 p.m. at the Catholic Education Centre in Welland that is an open meeting. You are welcome to attend. It is a public meeting. You will hear what we hear from staff whether there is changes or recommendations and changes we might suggest to staff and we may have to have another Committee meeting after that. So we are not trying to rush the process. Our original intention is having the meeting in November was so that we could make a recommendation to the Board in December in order for that families if they were to be affected would know what the boundaries might be because Kindergarten registration and Secondary registration generally begins in February. It is likely now that the recommendation will go to the Board in December so we will have a Town Hall meeting and you will be informed as soon as the Committee knows, the Principal will know the location and the date. I know that this is a little bit off the plan but I think it is an appropriate plan so that we can do justice to what we are going to hear here tonight.

Kathy Burtnik asked if there are any questions as to the process and the date at this time. At this point I am going to turn it over to James Woods and Rob Ciarlo who will walk you through a little bit of the history of why we are where we are right now, why we feel the need to do something in this particular community as well as in the other communities. Please listen to them with an open mind, jot down notes. If you have any questions that you may not feel comfortable asking publicly, all of our staff resources are available. Our telephone numbers are available and you are welcome to come to the Ad Hoc Committee meeting on Thursday to hear and possibly offer more perspective, more points of view. At this point I will pass it over to James Woods.

4. Presentation of Proposed Recommendations by Robert Ciarlo and James Woods – Cluster 2

James Woods stated that one of the problems we are facing, not only in Niagara but in the Province of Ontario, is declining enrolment and that is generating the Accommodation Review process which looks at the consolidation and closure of schools. Everyone is trying to maximize the utilization of schools. Since our funding for education is determined by the number of students we have on a per pupil basis, as enrolment declines we have a serious problem of declining revenue and energy costs rising while trying to keep the best

quality possible maximizing utilization for Catholic education. The situation in Niagara is that we have 16,000 plus pupil places. At the moment we are utilizing 14,240 pupil places which leaves approximately 1800 pupil places that are surplus. An enrolment projection chart starting with 2007-2008 was presented. The enrolment has continued to decline. We need to close that gap by moving some boundaries around in St. Catharines.

Rob Ciarlo stated that he thinks it is important to stress that these are recommendations. That is why we came to the community to receive input. Everything that we share with you is being recorded by Cynthia Brunet and that will also be given consideration when we meet on Thursday, November 26th and later on we will identify the next Town Hall meeting. I believe we are a little bit closer to a definitive answer. Schools are built within a certain number by the Ministry of Education. St. Ann could accommodate an additional 93 students. The average number of students in a classroom is 23.5. You will notice however, that at Mother Teresa and St. Anthony there are no surplus spaces shown on the chart. We need to do something at those two schools without getting into a position of closing other schools or have to combine classes. We try to avoid that as it is not the healthiest way to go about this process. One of the ways to avoid that is we decided to break the school up into clusters. Last Monday we made a presentation to Cluster 1 groups: Canadian Martyrs, St. James, Assumption and Our Lady of Fatima. We made certain recommendations. I would like to give you a complete picture of St. Catharines and where we are going. Cluster 2 consists of Mother Teresa and St. Anthony Schools. As you know Mother Teresa has 4 portables and St. Anthony has 4 portables. That is the first issue. The second issue is that the Board has already approved of construction of 5 classrooms at St. Anthony. What that will do is that the students who are currently in St. Anthony's portables will then be moved into the school. It is scheduled to begin this Spring. Hopefully, it will be completed by Christmas of 2010. So we are looking at September of 2010 to complete the occupancy of that particular facility. We get into the issue of Mother Teresa being able to accommodate more portables. We certainly will look at this option as that is one of the scenarios presented to us. We are certainly appreciative of the community support. It gets to the point where we can't put any more portables up so we need to find out where the students need to be in order to fully maximize the usage of the school and be fiscally responsible. I would like to go to the recommendations for Cluster 2, that being St. Anthony and Mother Teresa. After I give the recommendations and indicate how many individuals could possibly be moved I would like to stop and receive your input. I have received a lot of questions by both telephone and email and we have recorded them and that is why we would like to gather as much information as possible to be able to make an informed decision at the Ad Hoc Committee meeting on Thursday, and present at a Town Hall meeting what we believe to be reasonable recommendations. What we are suggesting is this particular property which is now part of Mother Teresa be returned to St. Anthony. That was the original recommendation. Again, I stress it is only a recommendation. I know that many of you are here to talk about it. That's great. That is what this meeting is all about – to get your feedback. That will allow 55 students to move from Mother Teresa to St. Anthony and when we do the construction it will all be able to be facilitated within the St. Anthony community. At this point, I am going to stop and receive input.

Kathy Burtnik stated that just prior to when we were establishing the boundaries for this school, we actually reduced the boundary of St. Anthony and reduced the boundary of St. Ann and built this school. It is not that the Board is blind in that point in time, many things have happened and I want to articulate things that are outside of our control as far as the Ministry putting the hard cap on class sizes which would change the feasibility of the number of kids within the school. We are not allowed to go beyond that hard cap so class structure changes. The other thing that is changing and is part of our forecast is the addition of the full day Junior and Senior Kindergarten programs that Boards are going to have to, over time, roll out in all of our schools and whether they actually roll out these two particular schools in September is yet to be known because there is a whole process of Ministry involvement and application. These are the two primary things that have taken place. The other is when we do enrolment projections and basically finding out where kids are living and where families are settling we find out that this is a high growth area and when we established the boundaries it made perfect sense at the time and that is why you are all here – the ones at St. Anthony's

came with some resistance at the time. I do recall because we were part of that process as well. So those are the things that have changed and continue to change and keep us on our toes in as far as making the very best decisions to go forward.

Robert Ciarlo stated that there are a few issues such as the full day 4/5. This Ministry, over the next 5-6 years stated that all the schools will have a full day 4/5. There is a likelihood that it will not be a full day 4/5 for Mother Teresa and St. Anthony. That is still up to the Ministry to approve but we do have projections into the future for what it will look over the next 3, 4, 5 years. We do in fact know that these schools, St. Anthony and Mother Teresa will have the full day 4/5 somewhere down the road. Secondly, Kathy is absolutely correct in stating that when Mother Teresa was opened five years ago we were hoping that we could stick tightly to the boundaries. As a result of that, we have had to listen to the community again because what happened is a lot of families have two incomes, and they were dropping their children off with a grandparent or a caregiver who was located in the Mother Teresa community. According to our policy, one of the criteria we seriously look at is the cross boundary students coming into our school. I would hope that that is something you as a community would appreciate. It really does encourage the fact that we are able to satisfy the needs of our community. We were very sympathetic to that and our records show that we have 91 cross boundary students currently at Mother Teresa. And generally speaking we do not ask those people to return because their lives are already established in those areas. At this point there are 55 people moving from Mother Teresa to St. Anthony. How the numbers will work out in the capacity of the schools was presented.

James Woods presented an enrolment projection over the next 15 years. He advised that Mother Teresa is well above the capacity of the school. The capacity for St. Anthony is approximately 575 which allows for the addition of the 5 classrooms being planned.

5. Questions and Recommendations by Community Members about Cluster 2:

Question: My numbers are different from yours. I only have 51 students being affected. Focus in on the population of the school. If we don't have two incomes, do you mean our lives are not stable? They still don't have rights.

Answer: (Rob Ciarlo) I did not say that. The board is compassionate and understands. They can request permission to be out of boundary and it will be considered. When people make requests it is for the current year – once they are in the school.

Kathy Burtnik stated that we are aware we do have an out of boundary application process. It impacts different schools in different ways – each one of those children are somebody's children who has a story or a reason. It is neither for you or us as trustees to know those personal stories but it is adhered to through the policy, and if there is anybody here that is out of boundary whether you put your hands up or not, you need not be identified or should you be identified as part of the problem. My point being we have a policy where each individual and should some people in here be affected by the boundary shift you also would be entitled – you don't have a right to attendance – it is a privilege that is granted by the Principal, by the Superintendent should there be space available. The policy is very clear on the criteria. We are compassionate to each request and look at it very closely so I hope that this solves that overlying issue or concern. So if you were to apply, you too would have the opportunity to tell your story, to request out of boundary permission. Not saying that it would be granted but it is part of the policies of the Board that allows any individual, no matter where they live to apply to attend a school outside of the streets that confine the boundary.

Question: Are you going to be looking at those out of boundary students?

Answer: (Rob Ciarlo) We are certainly going to look at all of the requests. Each case is taken in consultation with the administration of the school. I want to make one more additional point in respect to the out of boundary piece. It is policy to allow parents to request out of boundary permission but what we also insist on is that there is no transportation provided for the child that is out of boundary. That is really important. I don't want it taken for granted within the Niagara Region at all.

Question: St. Ann has extra room. - why was that boundary was not considered?

Answer: (Rob Ciarlo) St. Ann has 92 surplus spaces. We did consider the boundary – when you recall that Kathy went over the processes, one of our original thoughts is that we looked at clusters of schools. If we removed students from one school to another, could St. Ann be a possibility. We did work on the scenario. We looked at putting people on buses. We then asked ourselves if that was a reasonable request. We did look at St. Anthony because that may be another solution. It is not a solution now but perhaps could be a solution in the future as well. Keep in mind that St. Anthony and Mother Teresa boundaries went across the highway. That was a little bit of a challenge. We would like to keep the geography as easy as possible so that there is less likely to have an accident.

Question: There are students currently in Grades 4-7 that have had boundaries moved twice because of the boundary issue. Mother Teresa is their second home.

Answer: (Rob Ciarlo) That is exactly what we wanted to hear. We wanted to hear your feedback and what you want us to consider when we do in fact hear your different ideas. So I think I hear you say (correct me if I am wrong), please consider the fact that students have already been moved once before. And we certainly will be looking at that.

Question: I'd like to refer to the Board Plan for Continuous Improvement. (Read excerpt from Plan). The students have a sense of belonging in the classrooms. My child and other children are very, very upset. My child has had asthma attacks. These are little kids.

Answer: (Rob Ciarlo) Student voices are very important. I understand. These are all good points and that is what the whole purpose is.

Comment: Moe Charbonneau thanked Mrs. Ventresca and parents for their comments which the Board will certainly be addressing.

Comment: (Kathy Burtnik). If I could just make a comment on that comment. Unfortunately I have been part of this process – closing schools, moving boundaries; making very, very tough decisions that I know impact individuals. The point that I am trying to make is that as a parent myself and all of us as parents, 2/3 of how our children react and respond to any potential change is based primarily on our reaction as parents. Our delivery of news that may not be positive. If you can re-emphasize to your children at this point in time and I hope you have some faith that we are listening, we are going to make a decision and it will be a recommendation and will ultimately affect some individuals somewhere whether in this school community or another school community, the Board must, if we are to maintain excellence in programming in all of our Catholic schools, we must make tough, difficult decisions that add balance to all of our schools. Please appreciate that and when you do present this information to your children, I ask in the best interest of Catholic education and I do believe that is why we are all here, because we value Catholic education, we value what this school community offers and what is offered here in Mother Teresa and what is offered at St. Anthony, I have to tell you also is offered in Fort Erie, Port Colborne – everywhere. Everybody loves their school and it would not do us justice for you to fear the programming

excellence that is offered in another school. The social challenges that will face those kids, those moms and dads that remain here is very real and your presentation of those facts to your kids in a very fashionable and helpful way. I am asking you – it may not be you, it may be a neighbour, but someone's child is going to be effected. So, please keep that in mind.

Question: I would like to thank everyone here and we all have a good understanding about what is going on. At the same time I hope I could just be a part of the emotions going on in our kids and in us as parents. I came from a School Council meeting and the first question my daughter asked me is if she has to leave. She is sad to leave and it saddens me she could be out of here when she loves her friends and teachers – the community she loves and adores. There are parents here that are not affected by this and they came out to support us and I guess that is a part of what we are fighting for. There is a lot of positive energy around this issue. It is not just a decision. Thank you so much.

Answer: (Rob Ciarlo) I am absolutely thrilled at the fact that there are parents here for moral support. It does say a lot of things about Catholic education and what we are offering at Mother Teresa and St. Anthony. Thank you so much for being here.

Question: Why was funding given to St. Anthony for an expansion versus Mother Teresa? We don't have as much space here. To me it appears that this area will develop more in population growth. That is one of my first questions.

Answer: James Woods stated that the funding for the St. Anthony expansion comes from a fund that is basically used for the reduction of primary class size. As well, St. Anthony has property for expansion.

(Rob Ciarlo) Regarding the primary class size (JK-3), the Ministry of Education looks at a cap of 20 students in the classroom. In a recommendation to the Ministry, James Woods and Senior Staff identified that St. Anthony required the construction.

Question: How does this affect students who are currently in high school? Does that change the boundaries for high schools as well?

Answer: (Rob Ciarlo) As you recall, there was a report to the Board on March 26th and a recommendation was that we need to look at all of the boundaries. Not are we only looking at boundaries for St. Catharines but we are looking at boundaries for Niagara Falls. Part of that recommendation was we also had to look at the boundaries for the secondary schools. The recommendation thus far, and that is certainly something that will be revisited again prior to going to the Board, is that there is not to be a change to any of the secondary school boundaries. The 3 secondary schools will (St. Francis, Denis Morris and Holy Cross) will continue to exist with their current boundaries.

Question: I have to say that when the original boundary changes took place, my children moved over to Mother Teresa. We had no problems with that whatsoever. I also have one child going to Denis Morris, one child going to St. Francis. You know a lot of different juggling going back and forth. My concern is that other parents have a voice. A small group of children are being juggled back and forth, so what happens 2 or 3 years down the road when something else comes up that will change the boundaries? What if there is a drop in the population? How do you forecast for things like that and why target just that one small group of people. When do you draw the line at this time?

Answer: (Rob Ciarlo) James will tell you how we forecast for this and what criteria is used. There is serious consideration given for students moving a second time. That is one of the reasons why the trustees decided to listen to the concerns the community has to offer. We want to make sure it will not continually affect the same families and the same students. That is why

we want to do it right. Hopefully when the results do come out you will understand that we will have given this a great deal of consideration.

(James Woods) We utilized a consultant that specializes in forecasting for the education sector who has been working at this for 25 years. He uses census information and he visits every municipality in the Region to develop plans 25 years in the future. He looks at enrolment trends, immigration, migration, along with a number of other factors as well.

Comment: Robert Ciarlo stated that declining enrolment is a provincial factor, not just a local factor. It has probably hit Niagara a bit harder. There are only 2 or 3 communities within the province that are actually not seeing declining enrolment and one would be the Halton Board and the second one would be the Peel Board. They are growing but everyone across Ontario, except for those regions, are now looking at the demographics and also offering the best programs, and looking at the economic feasibility across the province.

Question: It was mentioned about the current boundaries for St. Ann School - does that mean it is going to be up for consideration or is that a done deal because they have 95 student vacancies and you are looking at moving 50 or more people? Seems a quick fix to me.

Answer: (Rob Ciarlo) We need to consider all of St. Catharines and that is one of the reasons we are going to make sure we have all of the factors before us. We will try to make the smartest decision possible given the information we have now. I don't want to lie to you. There may be a time when factors come about that we did not anticipate – the growth of another school, if some developer finds some property in this community. We will certainly consider the St. Ann piece, we may have to go back to numbers again to make sure our decisions are wise decisions.

Question: So, is there other schools that have high vacancies like St. Nicholas? If that school were to close how would that affect our boundary?

Answer: (Kathy Burtnik) Through the ARC process there were a number of recommendations made and there was close attention paid to enrolment at St. Nicholas and Michael J. Brennan. Due to those two factors and the fact that they are going to be watched for the next 4 years, the Board is not doing anything arbitrarily here without having in the back of our minds any potential for those two school communities. We have to hold some sense of direction in that regard so it's not that it is not being looked at, at this point in time, for this particular presentation we felt it best to focus on the corridor south of the highway because there is other activity going on in the north end of St. Catharines as well as downtown. I know that is kind of vague but it is part of overall picture that the Board is looking at this time.

Question: Another school boundary issue that came up earlier, I guess my only question is are there priorities in how you select who can attend from outside of the boundaries and if priority is given to current out of boundary students?

Answer: (Rob Ciarlo) We wouldn't give priority because they are in the school. I will tell you that but when a parent requests an out of boundary permission, it goes directly to the principal and they have dialogue between themselves as well. They talk to the receiving principal as well as the sending principal. They base their decision on the numbers, size of the class; e.g., going from a class of 18 students to a class of 36 students. The principals then forward on to me their recommendations and 99% of the time I will favour what the Principals are recommending. There are certain things you need to know. We pay attention to whether the caregiver before and after school is within their community and therefore we need to be understanding about that. I am happy to brag about that. We are happy to give very strong

consideration in that situation and we know that is something you feel strongly about getting my support on, as well as the principals.

Question: I understand that from a business perspective that you have fiscal responsibilities and you have to consider your demographics but as parents our main consideration is our children's well being and for them to be in a safe environment where they can grow and flourish. We hope that by working together we can come to a solution that keeps everybody happy whether it is tweaking things or looking at things differently. Let's try to look outside the box with some solutions.

Comment: (Rob Ciarlo) We are proud of all our schools in Niagara Catholic so the interest of the students is very important. Because we have 64 locations that service our students, we believe that we have 64 excellent locations. We think that the children, wherever they are going to be, will be well served.

Question: I have 6 children. One concern is my younger children who will be going to St. Anthony if this follows through – the rest of the graduates will be going to Denis Morris.

Answer: (Rob Ciarlo) If there is move, we will recommend that the Board strongly consider the grandfathering of those children to stay at St. Francis.

Question: The boundary right now for the Ridley Heights area for secondary education should go to St. Francis. I have two younger children who will be at St. Anthony who will go to St. Francis because that is their boundary. I hope that grandfathering would be allowed and that they can continue to go to Mother Teresa to graduate.

Answer: (Rob Ciarlo) For those parents who currently have a child in Grade 7 right now going into Grade 8 next year – because they have been with students until the time they graduate it is our desire to consider that they would stay and graduate with their colleagues. That is an important factor we are looking at as well.

Question: Denis Morris has set a precedent that our children who are going to Denis Morris in Grade 9 would be bussed. If we chose to go to Mother Teresa and we are given the privilege of going to Mother Teresa, would the grandfathering remain in effect?

Comment: (Kathy Burtnik) For clarification, regarding the kids that were at St. Anthony and moved here to Mother Teresa, the Committee will look into it to get the actual facts and details because if it wasn't grandfathered in and is still taking place, it shouldn't be, and if there is some rationale then we will get back to you with absolute fact. The concern is noted and will be factored in as we converse about the outcome.

(Rob Ciarlo) If that is happening right now and it is not consistent with the policy at the time we are not going to pull the plug out at this stage of the game.

Question: As a parent who obviously is at an emotional level, can you give me a place that I can go and see these specific stats from the consultant or whomever, and understanding fully exactly where you guys are coming from and I want to see more of that prediction.

Answer: (Kathy Burtnik) It is not an exact science. We at Niagara Catholic consider ourselves a family. This is like natural family planning. We really do our very best and as family people and Catholics we all know there are all kinds of surprises that happen. The short answer is we do have all of those in stacks and stacks in binders and they are available online during the ARC process. So I am sure that we can somehow get a link to data and if

you have any questions specific to any projection that was made, you can email Robert or James or one of us can get you that information.

Question: I don't mean to sound nasty but knowing it is a privilege, it is mentioned that it is out of the Board's control but was that not looked at?

Answer: (Rob Ciarlo) We did. We looked at how many students are at Mother Teresa and how many are currently at St. Anthony. Those students will continue to stay there. Mother Teresa has been in existence for 5 years. Over those 5 years, there may be potentially 8-9 requests for out of boundary on an annual basis which means over the period of a year you might see them eventually work out to be 91. There is also another factor when you have one sibling in the school, the Board would want to keep siblings together. We need to give that strong consideration as well.

Question: It does always come down to money. You have so many dollars from the Ministry of Education. Is reduction of bussing part of Niagara Catholic's position?

Answer: (Rob Ciarlo) Yes it is. When we looked at Cluster 1, one of the recommendations we made was that we may have to end up having to foot an additional bus to facilitate that move. We understood that but the addition of an additional bus is nominal when you think of it in terms of offering programs at particular schools, or potentially to keep the amount of dollars that we are going to need. We have to weigh the alternatives.

Question: We keep getting the hand up. Is there no physical potential of putting a second addition in future years? Is it absolutely a no? Why can't we do it here as opposed to St. Anthony?

Answer: (Kathy Burtnik) Correct. The answer is no. If you were our only school we could absolutely. When we look across the Board, sadly we see our facility needs in Fort Erie and Grimsby right now are great. We are redoing two schools. We have a people solution here that this footprint seriously has been looked at as a possibility. We didn't just dismiss it. It was looked at. The viability of actually doing something physical wasn't realistic and when you add the expense, and yes that kind of decision is all about money. The funds per capital are better spent in other more needy areas of the Board. The physical plant, the layout or footprint doesn't necessarily warrant a really good addition. It would be a piecemeal thing if it would be done at all. Secondly, the funds without a doubt need to be spent on capital projects elsewhere in the Board.

(Rob) Those funds are earmarked for primary class size. The Ministry does not recognize Mother Teresa.

Question: Are our tax dollars per child placed where they are going to school or at the Board level?

Answer: (Kathy Burtnik) This is how it works. We call ourselves taxpayers or ratepayers. All taxes from every residence from right across the province are collected in Toronto and dispersed on a per pupil basis. That is full equal funding. That is something that Catholics are grateful and thrilled about because now we are funded per pupil equal to our coterminous board and equal to the French boards right across the province. Your money from Niagara gets spent in Niagara, right across the province so it is pooled, added to by the province and then allocated on a per pupil basis – so much for every elementary student and so much for every secondary student. Our 192 million dollar budget is not all collected from the taxpayers in Niagara. It comes from the province. I hope that answers your question.

Question: I just want to speak on our children's behalf. Have you considered at all talking to our children and getting their input on the move?

Answer: (Rob Ciarlo) We haven't gotten that far. We haven't got the pupil voice at this point. Administrators at the schools will be consulted because they have a good working relationship with the students. They can determine if the students can handle information like that or can't handle this information. There is an ongoing dialogue but Principals are waiting for direction from Senior Administration. The initial reaction from students is "No I don't want to leave". But when you dig a little bit deeper you actually find out the reasons. Keep in mind that the children have adjusted. Kids are resilient.

Comment: Moe Charbonneau stated that as parents, grandparents and former educators, we certainly recognize from the pupil's perspective the difficulties that you are expressing so we appreciate the input and we already know from several other presentations, the children are already being impacted by what is being considered. Our major concern is for the pupils. Having said that, the reason why we are placed in this situation is to maximize the education for all children in our board. So we do acknowledge the individual situations. We will certainly be talking after tonight's presentation about Mother Teresa. We have been positively impacted by parents to acknowledge and recognize the feelings of their children. As trustees of the Board that is our number one priority. So any decision we make will be difficult decisions.

Question: How can we put a positive spin on this? Rumours that are going around are stressing children out in regards to bussing issues. They have developed relationships and now will be shipped to a different school possibly and our children will miss that. Our area is a flip flop area.

Answer: Moe Charbonneau stated there is a lot of growth here.

Question: My children are not affected by the change. They will continue to go to Mother Teresa. My concern is the fact that we have St. Ann. We have built this great community. St. Ann has 92 vacant spaces. Why is the Board not considering filling those spaces. We have done it before. We have a great school at St. Anthony. Why are we sinking so many dollars into a facility that needs five more classrooms? Why not utilize St. Ann or a primary/junior school combination such as the one in Thorold?

Answer: Kathy Burtnik gave a recap. You are requesting that the Board consider looking at a primary and junior school as one option. We will take that back to our Committee on Thursday night. The primary/junior concept did not get any conversation. The trustees don't think that far outside the box. I appreciate it and it will get some consideration both from a philosophical point of view because the whole community then gets shaken out. We will look at that and revisit again the shifting of the boundary if we need to and bring back a recommendation and rationale as to why it makes sense or why it doesn't make sense.

Question: It was hard and stressful but my children bounced back and made friends at St. Anthony. My concern is that in four or five years, they will be doing the flip flop. We have been privileged to have a great education.

Answer: (Kathy Burtnik) Serious consideration will be given to the kids that may have to move.

Are there any other questions or comments?

Question: There is an empty classroom at Mother Teresa. Can it not be utilized?

Answer: Blaine MacDougall. We didn't get the high numbers in primary. At present we are keeping that room to utilize it in many different ways. We use it all day and every day. The portable will not be removed at the moment. The projection is that we will need this portable next year.

6. Closing Comments

(Rob Ciarlo) If there are no further questions, I would like to spend a few moments to review the recommended changes in Cluster 1. I would like to go through those rather quickly. Cluster 1 involves Assumption, Our Lady of Fatima, St. James and Canadian Martyrs. We looked at the boundaries and needed to understand the way St. James was organized. We decided to square it off. There are only two students in that community affected and one already attends St. James who has requested out of boundary permission. The Assumption change involved five students (two were in Grade 8 this year), and one attends another school outside of the community. We are only dealing with 2 students. Finally, the real challenge is Canadian Martyrs which is over capacity and Our Lady of Fatima which is not. Again, we are in the very same situation as Mother Teresa and St. Anthony. We needed to have a dialogue with the community of Canadian Martyrs. We needed to see what is reasonable. We needed to find natural geographic breaks in the community to try to bring individuals from Canadian Martyrs to Our Lady of Fatima which will in fact require additional attention. Those are the numbers we are looking at right now. These numbers may be increasing. We shared this information with those communities on Monday. We are now in the process of deliberating in terms as to what is the most reasonable and wise decision for students, demographics and economic feasibility. The third part is the secondary boundaries. We have no intention at this stage to make any changes to the secondary boundaries.

(Kathy Burtnik) I do want to thank you. I know how emotional this is. I thank you sincerely on behalf of the Committee and on behalf of the Board. Not only for your commitment to your own children, but for your commitment to Catholic education. I'm grateful that one of the tougher questions didn't get asked. I do believe your commitment is real. It is genuine and that you have faith that we will do what is right from a student perspective and sadly student does not just mean your child. I hope you understand that. Students to us means a student in St. Anthony, a student in Our Lady of Fatima, a student at Mother Teresa. They are all the same to us. It is in your eyes that we absolutely understand they are not all the same. Yours specifically are the most precious. We get that. We are not out to disrupt your families. We are not out to disrupt your home. We clearly are not out to, as one of the questions was asked, to move your children into an unsafe, unhealthy learning environment. We are of the premise that we believe that an excellent Catholic community of learners exists here at Mother Teresa as it does in every one of our schools. And we are hearing that as we go on the road to tell communities or to put them on standby that something might change. Something definitely might change. Recognize that we, as a Board, must respond to declining enrolment so that we can continue to be viable and offer the same excellence as right here everywhere. That is our mandate. It is not to disrupt your families. So tonight when you go home and your children ask if they are moving, clearly your answer has to be "you know what honey, I don't know. But I do know that the Board is going to make the right and fair decision and I got the chance to stand up and speak on your behalf and I will continue to speak on your behalf at the next Committee meeting and the public meeting and you are welcome to come to the Board meeting. We are here because we need to hear from you. We can't make our decisions in isolation. We have had some great suggestions. We hope we shared some light as to how we got to this point. It wasn't by poor decision making. It was by fact of life. Things have happened since this school has been built that we truly have no control over.

From the bottom of our hearts, please go home to your children and explain we don't have an answer yet. But when the answer comes, you will make the best of it. Whatever that is going to be. Everybody is in the same place you are right now. Potential of change is very, very difficult. The truth is it is so much easier on children than it is on grown-ups and that is a fact of life. It is absolutely true and our presentation today is critical to our kids.

Thank you for coming. We will be convening as a Committee to review all of what was presented tonight on Thursday, November 26th at 4:00 p.m. We are going to take this very seriously, roll up our sleeves, look at everything that was presented to us and then come up with another recommendation which may lead to another meeting such as this. It will be communicated to you through the principals and check the website. All comments will be posted on the website. The process is as open now as it will be when the final recommendation does come down.

It is our hope that something will go to the Board in December. The intention was if there was to be a shift in September, in fairness to the community, we need to let them know prior to February, so if no recommendation comes then it will be likely not to affect the September of 2010 so the longer we delay the happier you will probably be. So if it is not formalized by the Board for a February community response, then the Board is taking the time that they need to make sure it is done right.

Question: Has the Board stated they want to make this decision for the February registration or is that still tentative upon your recommendation?

Answer: (Kathy Burtnik) The Board has a mandate to have a recommendation to the Board by January 12, 2010.

7. Secondary Boundaries

The mandate required that we look at all the boundaries, elementary and secondary. We are recommending to the Ad Hoc Boundary Review Committee that there should be no changes to the secondary panel at this time.

8. Adjournment

The Meeting adjourned at 8:10 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: UNAPPROVED MINUTES OF THE ST. CATHARINES
ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS
ATTENDANCE AREA AD HOC COMMITTEE MEETING
OF NOVEMBER 26, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of November 26, 2009, as presented.

Prepared by: St. Catharines Elementary and Secondary Family of Schools
Attendance Area Ad Hoc Committee

Presented by: Rob Ciarlo, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**UNAPPROVED MINUTES OF THE
ST. CATHARINES ELEMENTARY AND SECONDARY
FAMILY OF SCHOOLS
ATTENDANCE AREA AD HOC COMMITTEE MEETING
THURSDAY, NOVEMBER 26, 2009**

Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting held on Thursday, November 26, 2009, at 4:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:10 p.m.

1. **Opening Prayer**

The opening prayer was led by Rob Ciarlo.

2. **Attendance**

The following were in attendance:

Kathy Burtnik, Trustee

Maurice Charbonneau, Trustee

Tony Scalzi, Trustee

John Crocco, Director of Education

Rob Ciarlo, Superintendent of Education, Resource to Committee

James Woods, Controller of Plant

Kathy Levinski, Manager of Plant

Elizabeth Sissmore, Guest

Shonna Daly, Guest

3. **(a) Approval of Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Review Ad Hoc Committee Meeting of October 28, 2009**

Moved by Trustee Maurice Charbonneau

THAT the minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of October 28, 2009 be approved as presented.

CARRIED

3. **(b) Approval of Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of November 16, 2009**

Moved by Trustee Maurice Charbonneau

THAT the minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of November 16, 2009 be approved as presented.

CARRIED

3. **(c) Approval of Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of November 23, 2009**

Moved by Trustee Kathy Burtnik

THAT the minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of November 23, 2009 be received for review.

CARRIED

4. **Response to Comments and Questions made at the Two Community Consultation Sessions**

- *Communication from Community Members for Cluster 1 and Cluster 2*

Rob Ciarlo directed the committee to the package provided that included all communication from Community Members from Cluster 1 and Cluster 2 and advised that all questions received to date had been addressed, with the exception of two brought forward at the public meeting at Mother Teresa held on November 23, 2009.

The first question was from a parent who asked if the committee would consider making Mother Teresa and St. Ann junior and senior schools. Rob Ciarlo advised the committee that the Board would have to transport potentially 300 students in this scenario. The committee agreed that this could cause a hardship for families and that parents would be more upset if children could see the school, but were bussed to another one.

The second question concerned a group of St. Anthony students previously moved to Mother Teresa and given courtesy transportation to attend Denis Morris Secondary School. The parent wanted to know if the practice of providing transportation to Denis Morris Secondary, if requested, would continue. Rob Ciarlo explained that according to Lori Powell, Executive Director of Niagara Student Transportation Services, transportation was permitted to allow individuals to graduate four years ago and the practice should have ended in 2008-2009. A group of parents appealed to senior staff and it was agreed to allow transportation for one more year. The committee recommended that there should be no further courtesy transportation and that a letter be sent in February to the families to advise them.

Kathy Burtnik brought forward a petition that was given to the committee after the Town Hall meeting of November 23, 2009.

Rob Ciarlo and James Woods reviewed the presentation of the St. Catharines boundaries showing maps with the current boundaries, draft revised boundaries, surplus space currently in St. Catharines elementary schools (699spaces), charts summarizing school capacities, enrolment and pupil places.

5. Recommendations for the Boundary Review Committee re Schools in St. Catharines

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the following recommendations:

1. **THAT**, no changes are made to the St. Catharines elementary and secondary school boundaries at this time.
2. **THAT**, the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board continue to review the attendance boundaries for all elementary and secondary schools in St. Catharines, in compliance with the May 26th, 2009, Board approved, Pupil Accommodation Review motions.
3. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend Mother Teresa and Canadian Martyrs except for the purpose of keeping siblings together within the same school.
4. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

The Committee recommended that a letter be sent out to the St. Catharines community advising families of the Board decision as soon as it is approved.

The Committee agreed that a Town Hall meeting would not be required if the Board approved that no changes be made to the boundaries at this time.

6. Approval of Recommendations

Moved by Trustee Maurice Charbonneau

THAT the recommendations of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee be accepted.

CARRIED

7. Adjournment

Moved by Maurice Charbonneau

Seconded by Tony Scalzi

THAT the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting be adjourned.

This meeting was adjourned at 5:20 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: APPROVED MINUTES OF THE NIAGARA FALLS
ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS
/ST. GEORGE AND ST. JOSEPH (SNYDER) CATHOLIC
ELEMENTARY SCHOOLS ATTENDANCE AREA
AD HOC COMMITTEE MEETING
OF NOVEMBER 18, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the approved Minutes of Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Attendance Area Ad Hoc Committee Meeting of November 18, 2009, as presented.

Prepared by: Niagara Falls Elementary and Secondary Family of Schools
/St. George and St. Joseph (Snyder) Catholic Elementary Schools
Attendance Area Ad Hoc Committee

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**APPROVED MINUTES OF THE
NIAGARA FALLS ELEMENTARY AND SECONDARY
FAMILY OF SCHOOLS/ST. GEORGE AND
ST. JOSEPH (SNYDER) CATHOLIC ELEMENTARY SCHOOLS
ATTENDANCE AREA AD HOC COMMITTEE MEETING**

THURSDAY NOVEMBER 18, 2009

Minutes of the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee Meeting held on Thursday November 18, 2009, at 4:00 p.m. in the Sister of St. Joseph Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:00 p.m.

1. Opening Prayer

The Opening Prayer was led by Lee Ann Forsyth-Sells.

2. Attendance

The following were in attendance:

Lee Ann Forsyth-Sells, Superintendent of Education, Resource to Committee

John Crocco, Director of Education

John Dekker, Trustee

Frank Fera, Trustee

Ed Nieuwesteeg, Trustee

James Woods, Controller of Plant

Kathy Levinski, Manager of Plant

3. Approval of Agenda

Moved by Trustee Fera

THAT the agenda for the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee Meeting be approved as presented.

CARRIED

4. Approval of the Minutes

Moved by Trustee Nieuwesteeg

THAT the minutes dated November 11, 2009 for the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee Meeting be approved as presented.

CARRIED

5. Review of Proposed Boundary Changes for Community Meeting

Saint Michael High School – James Woods provided a map showing the existing and proposed boundaries.

Saint Paul High School – James Woods provided a map showing the existing and proposed boundaries. Scenarios with St. Mary and Cardinal Newman students going to Saint Paul were shown.

6. Discussion

More information with regard to the proposals for the elementary and secondary boundaries was requested before any recommendations are made.

7. Other

8. Future Meeting

The Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee will hold a meeting on Tuesday, November 24, 2009 to review proposals and new information.

Future meetings were deferred until the Committee was prepared to bring forward draft recommendations.

9. Adjournment

The Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee Meeting adjourned at 5:15 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: UNAPPROVED MINUTES OF THE NIAGARA FALLS
ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS
/ST. GEORGE AND ST. JOSEPH (SNYDER) CATHOLIC
ELEMENTARY SCHOOLS ATTENDANCE AREA
AD HOC COMMITTEE MEETING
OF NOVEMBER 24, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Attendance Area Ad Hoc Committee Meeting November 24, 2009, as presented.

Prepared by: Niagara Falls Elementary and Secondary Family of Schools
/St. George and St. Joseph (Snyder) Catholic Elementary Schools
Attendance Area Ad Hoc Committee

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**UNAPPROVED MINUTES OF THE
NIAGARA FALLS ELEMENTARY AND SECONDARY
FAMILY OF SCHOOLS/ST. GEORGE AND
ST. JOSEPH (SNYDER) CATHOLIC ELEMENTARY SCHOOLS
ATTENDANCE AREA AD HOC COMMITTEE MEETING**

TUESDAY NOVEMBER 24, 2009

Minutes of the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee Meeting held on Tuesday November 24, 2009, at 4:00 p.m. in the Sister of Notre Dame Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:30 p.m.

1. Opening Prayer

The Opening Prayer was led by Lee Ann Forsyth-Sells.

2. Attendance

The following were in attendance:

John Crocco, Director of Education

Lee Ann Forsyth-Sells, Superintendent of Education, Resource to Committee

John Dekker, Trustee

Frank Fera, Trustee

Ed Nieuwesteeg, Trustee

James Woods, Controller of Plant

Kathy Levinski, Manager of Plant

3. Approval of Agenda

Moved by Trustee Nieuwesteeg

THAT the agenda for the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee for be approved as presented.

CARRIED

4. Approval of the Minutes

Moved by Trustee Fera

THAT the minutes dated November 18, 2009 for the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee be approved as presented.

CARRIED

5. Presentation of Revised Proposed Boundaries

James Woods presented the following boundary change options for consideration and reviewed the student clusters showing maps and graphs with projected enrolment:

- St. Vincent de Paul students to Notre Dame Elementary
- Loretto to St. Vincent de Paul
- Loretto to Cardinal Newman
- Loretto to Our Lady of Mount Carmel/St. Thomas More
- St. Michael, Niagara-on-the-Lake to St. Gabriel Lalemant
- St. Joseph to St. Mary, Father Hennepin and St. Patrick
- Cardinal Newman to Our Lady of Mount Carmel/St. Thomas More
- St. Joseph Snyder to Sacred Heart
- Boundaries for Saint Paul and Saint Michael Catholic High Schools

James explained to the committee that the City of Niagara Falls is revising its Official Plan with less density. Development is not anticipated to be as heavy as previously thought. The projections shown included Full Day Learning based on a 20:1 cap. The Ministry program allows a cap of 26:1 for four and five year olds.

6. Discussion

The committee noted that the boundary changes presented were minimally disruptive and were in line with the Pupil Accommodation Review Recommendations.

7. Other

8. Future Meeting

The Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee agreed to bring forward the recommendations to the public with meetings as follows: the St. Joseph Niagara Falls community on November 30, the Saint Paul Catholic High School Family of Schools and Saint Michael Niagara-on-the-Lake community on December 3rd, the Saint Michael Catholic High School Family of Schools and St. Joseph Snyder community on December 9th. A Town Hall meeting was tentatively scheduled at Saint Michael High School on January 5, 2010 and a public Ad Hoc Attendance Area Review Committee meeting on January 6, 2010. Lee Ann Forsyth-Sells will notify the school communities of the meeting dates and they will be posted on the Board website.

9. Adjournment

The Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph Snyder Catholic Elementary Schools Attendance Area Ad Hoc Committee Meeting adjourned at 5:30 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: APPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE MEETING OF NOVEMBER 4, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of November 4, 2009, as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, NOVEMBER 4, 2009

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, November 4, 2009, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Fuhrer.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Vice-Chairperson Racine.

2. Roll Call

Members	Present	Excused
Carole Fuhrer	✓	
Anna Racine	✓	
Connie Parry	✓	
Heather Schneider	✓	
Kim Rosati	✓	
Sarina Labonte		✓
Rob Lavorato	✓	
Kathy Ryan	✓	
Jim Wells		✓
Dianne Radunsky	✓	
Mona O'Brien	✓	
Trustees		
Gary Crole	✓	
Frank Fera		✓

The following staff were in attendance:

Yolanda Baldasaro, Superintendent of Education; **Ken Griepsma**, Principal-Secondary;
Tina DiFrancesco, Recording Secretary

3. Approval of the Agenda

Moved by Anna Racine
Seconded by Connie Parry

THAT the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of November 4, 2009:

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Special Education Advisory Committee Meeting of October 7, 2009

Moved by Connie Parry
Seconded by Anna Racine

THAT the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of October 7, 2009, as presented.

CARRIED

B. PRESENTATIONS

C. VISIONING

1. Goals and Vision for 2009 – Committee Vision

1.1 Review of Goals to December 2009

The Chair and Vice-Chair will update completed goals for 2008-2009 to be posted on the Niagara Catholic District School Board website in early 2010.

1.2 Survey to ERTs

The Chair, Vice-Chair and staff will meet to discuss proposed survey to ERTs.

1.3 SEAC Network

Chair Fuhrer provided Connie Parry with information about Special Education Advisory Committees within the province for follow up.

D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF OCTOBER 7, 2009

1. Learner Advocacy

2. Parent Outreach

2.1 Newsletter Submissions

Vice-Chair Racine and Kim Rosati provided staff with a newsletter submission in regards to the Ontario Disabilities Act (ODA). Principals received this information on October 30th, 2009 to insert in their school newsletter. A decision was made to present newsletter submissions four times per year. Kim Rosati provided the SEAC with information on creating a direct link from the Niagara Catholic District School Board's website to the SEAC agencies. Superintendent Baldasaro will explore and provide feedback.

3. Program and Service Recommendations

4. Special Education Budget

4.1 Letter from SEAC to LHINS

A decision was made to forgo the letter from the SEAC to the Local Health Integration Network (LHINS) at this time and re-visit in 2010. Staff to find out the fiscal year end for the LHINS.

5. Annual Review

5.1 Ministry Requirements for 2010-2011

Superintendent Baldasaro reported that there is no information to provide at this time with the plans to incorporate the Special Education Plan with the Board Improvement Plan. More information will follow.

6. Other Related Items

E. AGENCY REPORTS

1. VOICE for Hearing Impaired Children – Kim Rosati

- On October 19th the Alliance for Standards in Health and Education for Children who are Hard of Hearing or Deaf-Project Kids H.E.A.R attended Queen's Park. The focus was to aim to obtain standards of care and the funding to support them. There was a tremendous turnout in support, over 150 people. The impact that was made made the day a huge success. MPP Jim Brownell remarked on Monday night that in his opinion, this was one of the most successful Queen's Park Days he had attended in his more than 20 year long political career! To view the Media coverage of the event and the issues, please visit www.voicefordeafkids.com
- This weekend November 7th, 8th is the VOICE SEAC workshop in Barrie.
- November 19th is the VOICE Parent Support Group Meeting. Our numbers of families in attendance is increasing. To date we have 10 families.

2. Down Syndrome Caring Parents (Niagara) – Rob Lavorato

- For Down Syndrome Awareness Week (November 1st – 7th) DSCP will be hosting a trivia night and silent auction on November 7th, 2009 at 7:00 pm. Tickets are \$15.00 and can be purchased through Lilly Iuliano either by calling (905) 358-4573 or by e-mail liuliano1@cogeco.ca or you can get tickets at the door. It will be held at Club LaSalle in St. Catharines, 111 Arthur Street.
- We are very excited to announce that Down Syndrome Caring Parents will be hosting a Provincial Conference in October 2010 at the Sheraton Fallsview Hotel and Conference Centre from October 15th – 17th, 2010. Parents, professionals and self-advocates are more than welcome to attend.

3. Community Living – Welland/Pelham – Heather Schneider

- Nil Report

4. Association for Bright Children – Connie Parry

- Nil Report

5. Community Living – Grimsby, Lincoln and West Lincoln – Sarina Labonte

- Nil Report

6. Learning Disabilities Association of Niagara – Carole Fuhrer

- Nil Report

7. Autism Ontario – Kathy Ryan

- Social skills programs are running this month.
- On December 7th, 2009 a conference will be held dealing with issues around adolescence with autism.

8. The Tourette Syndrome Association of Ontario – Anna Racine

- At the October meeting Debra Charlesworth and her son gave a very informative presentation on sign and symptoms of caregiver burnout. They provided suggestions on dealing with this on our own and also through services she provides. There was discussion on the impacts of having a special needs child and ways to cope.

9. John Howard Society of Niagara – Jim Wells

- Nil Report

10. Ontario Brain Injury Association – Dianne Radunsky

- Our Provincial Acquired Brain Injury (ABI) Conference was held in Niagara Falls at the Sheraton on the Falls Hotel this past October 28th–October30th- hosting over 560 registrants. It was very successful highlighting as our keynote speakers Dr. Abe Snaiderman were speaking about “Cognitive and Emotional Issues after Brain Injury” and Dr. Bryan Kolb talking about “Plasticity to Stimulate Recovery from Brain Injury”. To mention only a few topics presented we heard about substance abuse after ABI, mental health and ABI, childhood stroke and so many others over the two days.
- OBIA’s Level I & Level II certificate (Brock University) training programs are offered annually. This week OBIA is hosting our Level 1 training course **“Children & Youth with ABI” held at the Quality Inn, St. Catharines on Nov. 6th-7th**. The Level I **Neurorehabilitation: “Assisting Recovery and Function in Everyday Life Following Brain Injury” will be held at Brock on February 22 – 25th** during Brock’s reading week. Contact Debbie Spaulding for registration information.
- OBIA’s Brain Basics program is offered to Educational Assistants (EA) & Healthcare workers (eg. PSWs). The last program served EAs and was arranged by their Near North School Board. Our director John Kumpf has been invited back in December to lead a one day workshop for 180 EAs. To date over 1200 people working in the ABI health field have completed this program.
- Since 1989 OBIA has been collecting data on adults and children who are living with the effects of an acquired brain injury. In 2008 OBIA received a grant from the Ontario Neurotrauma Foundation to revise our Caregiver Information Support Link (CISL) questionnaire so that the data collected would also be useful to researchers in the field of brain injury. With a group of experts we were able to complete the project and pilot the survey this spring. We have also changed the name to “The “Ontario Brain Injury Survey”. Both versions of the survey will be made available to you at our next meeting.

11. IEWS – Mona O’Brien

- Nil Report

F. STAFF REPORTS

1. Mary Kay Kalagian – Principal, Elementary

- ERT’s are working on the October report
- Speech Services Niagara had a meeting for all JK and Educational Resource Teachers and discussed early intervention for our JK students with speech difficulties and the early identification process to ensure we are referring the students that need speech support.
- SNAP program (Special Needs Activity Program) is being offered on Oct 22nd, 29th, Nov 12th, 26th and Dec 3rd at Brock University. Many of our students with Special Needs are looking forward to participating in this event.

2. Ken Griepsma – Principal, Secondary

- Assistive technology continues to blossom as more and more equipment is being integrated into our classrooms. In many cases, students continue to access Kurzweil reading software from virtually any computer in the schools. This is allowing teachers to incorporate these software programs into whole class instruction. A few schools also report that their Grade 9 GLE Assistive Technology course is full and, in one case, a second section has been added.

- A number of the Secondary schools are reporting that they are working on a mock test with students who require assistive technology to give these students the best possible chance to be successful on the Ontario Secondary School Literacy Test later this year.
- One school reported that a SMART board has been integrated into Grade 9 Essentials English classroom to allow the teacher to address the various learning styles of the students in that class.
- Many of our Special Education students are actively participating in various credit bearing courses at the Secondary level. In one school, the special needs students will be actors in an upcoming play that the drama teacher puts on for elementary schools.
- All schools are reporting that special needs students who are participating in the Co-Op program are also doing very well!
- One school, looking to make their Special Education students more inclusive in regard to the DEAR (Drop Everything and Read) Program, is currently seeking out host teachers / classes whereby a student from an English class (for example) comes to the Special Education class at the beginning of DEAR and takes a student back to their class with appropriate reading material.
- All schools reported how thrilled their students were to be involved in the Halloween Costume Dance at Denis Morris this past week. They are now looking forward to Cosom Hockey at St. Paul, and the Christmas Dinner Dance at St. Francis during the month of December.

3. **Marcel Jacques – Administrator Special Education**

- Nil Report

4. **Yolanda Baldasaro – Superintendent of Education**

- A letter was received from Down Syndrome Caring Parents requesting the appointment of Rob Lavorato as the primary SEAC representative, replacing Lilly Iuliano. This letter is hereby attached and forms part of the minutes. Superintendent Baldasaro introduced Rob Lavorato and welcomed him as a new member of the Special Education Advisory Committee.
- On Sunday, October 25th, 2009 students and staff from the eight Secondary schools participated in the annual pilgrimage.
- On October 27th, 2009 Premier Dalton McGinty announced the rollout of the four and five year old full day learning program, commencing in September 2010.
- The following Minister's Advisory for Special Education (MACSE) information was presented to members for information: MACSE Public Directory, MACSE Meeting Highlights October 2009, Ministry of Education Special Education Update October 2009, Communication: Collaborating with the Community. Superintendent Baldasaro informed members that this Communication can be filled out and sent to representatives. Minutes for the Meeting of the Minister's Advisory Council on Special Education for June 10th and June 11th, 2009 were included in the October 7th SEAC agenda package.

G. TRUSTEE REPORTS

1. Gary Crole – Trustee

- On October 27th, 2009 the Board approved the September 9th 2009 SEAC minutes and the appointment of Mona O'Brien from VIEWS as a new member of the SEAC.
- On October 13th, 2009 Trustees participated in the OCSTA Regional meeting. The President presented a report and spoke to five financial topics including continuing to allocate for Special Education funding. A recommendation was put forth for additional funds to recognize the incidence of students with high needs.

2. Frank Fera – Trustee

- Nil Report

H. NEW BUSINESS

1. Learner Advocacy

1.1 IEP Update

Superintendent Baldasaro informed members of the *Continuous Improvement of IEP to Support Student Achievement* workshop being held on November 25th, 2009 at the Hamilton Wentworth Catholic District School Board. Superintendent Baldasaro asked for a SEAC representative to attend if interested.

1.2 New Ministry document, Learning for All, K to Grade 12

On October 21st, 2009 Board staff attended the Learning for All K-12 Regional Professional Development Session held in London. Boards have received \$10,000.00 and are currently looking at the utilization of funds.

2. Parent Outreach

3. Program and Service Recommendations

4. Special Education Budget

5. Annual Review, Special Education Plan

6. Other Related Items

7. Policy Review

7.1 Catholic School Councils Policy and Administrative Guidelines

Superintendent Baldasaro noted that this policy was brought forward for clarification on having a Special Needs Representative on Catholic School Councils. One parent/guardian may be appointed as a Special Needs advocate. Vice-Chair Racine will bring this information forward at Regional School Council meetings. A suggestion was put forth to have staff address this information at Principal meetings.

7.2 Safe Physical Intervention with Students Policy

The proposed policy was sent electronically to members for review. Superintendent Baldasaro explained the development of policies and recommended that any individual comments or suggestions regarding the policy be forwarded to Jennifer Brailey by November 20th, 2009. Chair Fuhrer suggested she could submit information on behalf of the SEAC for those who do not wish to send comments individually. Information should be forwarded to the Chair by November 15th, 2009 so that she may compile the information prior to the submission date of November 20th, 2009.

7.3 Accessible Customer Service Policy

The proposed policy was sent electronically to members for review. Recommendations are as stated for Safe Physical Intervention with Students Policy.

I. NOTICES OF MOTION

J. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS

1. Chair Fuhrer suggested having one agency per month present organization information, starting in January 2010. This item will be incorporated in the work plan for 2009-2010.
2. The Leadership Election will be held at the January 6th, 2010 SEAC meeting.

K. INFORMATION ITEMS

1. *Vision 2020 Strategic Plan – Discovery Sessions*
SEAC Discovery Session – Wednesday, December 2, 2009 – 7:00p.m.

Superintendent Baldasaro announced the SEAC Discovery Session will be held on Wednesday, December 2nd, 2009 at 7:00p.m. There was discussion in regards to an earlier start time. Trustee Crole outlined the schedule for the Discovery Sessions. Chair Fuhrer informed members that the Director of Education has invited SEAC members to sit on the committee. Chair Fuhrer will submit the names of interested members.

2. A caregiver letter was received and has been given to staff for follow up.
3. A letter was received from the District School Board Ontario North East addressed to the Honourable Kathleen Wynne in regards to Special Education funding.
4. A letter was received from the Special Education Advisory Committee, Rainy River District School Board addressed to the Honourable Kathleen Wynne in regards to a letter they received from the SEAC Durham District School Board. The letter outlined three areas of concern: funding for psychological and speech/language assessments, Bill 29, and the implementation of the proposed standard for Accessible Information and Communication. Chair Fuhrer will draft a response letter on behalf of the SEAC and bring it forward at the December meeting for review.
5. Correspondence will now be added as a standing item on the agenda.

L. NEXT MEETING:

Wednesday, December 2, 2009 at 7:30p.m. at the Catholic Education Centre

M. ADJOURNMENT

Moved by Heather Schneider

Seconded by Mona O'Brien

THAT the November 4, 2009 meeting of the Special Education Advisory Committee be adjourned.

CARRIED

This meeting was adjourned at 9:25p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: ELEMENTARY LEGO COMPETITION AND SECONDARY
BOAT RACES - SKILLS ONTARIO**

The report on the Elementary Lego Competition And Secondary Boat Races - Skills Ontario, is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator – School Effectiveness Framework
Marco Magazzeni, K-12 Technology/Specialist High Skills Major Consultant

Presented By: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator – School Effectiveness Framework
Marco Magazzeni, K-12 Technology/Specialist High Skills Major Consultant

Approved by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING DECEMBER 15, 2009

ELEMENTARY LEGO COMPETITION AND SECONDARY BOAT RACES - SKILLS ONTARIO

BACKGROUND INFORMATION

Cardboard Boat Races

Each year the Skills Ontario Cardboard Boat Races provide the opportunity for Ontario students to test their math and technology skills in a fun and interactive environment. At this popular full day event, teams of four (4) students arrived with formulated design ideas and were provided the materials to construct a cardboard boat during the initial two hours of building time. In the afternoon the competitors put their design to the test in the host location swimming pool; in both a race and weight challenge.

The Cardboard Boat Race for Secondary students from across Ontario was held on December 1, 2009 in Toronto. Niagara Catholic's inaugural participants were a team of students and staff from Blessed Trinity Catholic Secondary School.

First Lego League

FIRST LEGO League (FLL) is the result of a partnership between First and The LEGO Group. In 1998, FIRST Founder Dean Kamen and The LEGO Group's Kjeld Kirk Kristiansen joined forces to create FIRST LEGO League (FLL), a powerful program that engages younger children in playful and meaningful learning while helping them to discover the fun in science and technology. So far, FLL has reached more than 135,000 kids in 45 countries around the globe.

Niagara Catholic is proud to have been part of FLL with a strong contingent of nine (9) Catholic Elementary Schools. Congratulations to St. Denis Catholic's "Saints in Motion" who placed first in Project Award and will advance to the Provincial Tournament in Oshawa on January 16, 2010.

The following schools also received awards:

- ◆ Robot Performance – 2nd Place – St. Denis Catholic's "Saints in Motion"
- ◆ Project Award – 2nd Place – St. Alexander Catholic's "Smart Alex"
- ◆ Teamwork – 3rd Place – St. James Catholic's "NetNerds"
- ◆ Rookie of the Year – St. Anthony Catholic's "Knights"
- ◆ Young Mentor Award – St. Mary Catholic's "St. Mary Steel Steeds" (Welland)
- ◆ Against All Odds Award – St. Michael Catholic's "Lightening"

Also in attendance representing Niagara Catholic were teams from Sacred Heart Catholic Elementary School and Our Lady of Fatima Catholic Elementary School, St. Catharines.

The report on the Elementary Lego Competition and Secondary Boat Races
is presented for information.

Prepared By: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator – School Effectiveness Framework
Marco Magazzeni, K-12 Technology/Specialist High Skills Major Consultant

Presented By: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator – School Effectiveness Framework
Marco Magazzeni, K-12 Technology/Specialist High Skills Major Consultant

Approved By: John Crocco, Director of Education

Date: December 15, 2009

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

TOPIC: DIRECTOR'S ANNUAL REPORT 2009

The report on the Director's Annual Report 2009
is presented for information.

(to be distributed)

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING DECEMBER 15, 2009

DIRECTOR'S ANNUAL REPORT 2009

BACKGROUND INFORMATION

In compliance with the Education Act, Section 283(3), the Chief Executive Officer of a Board is required to submit to the Board an annual report highlighting the action taken during the preceding twelve months. A copy of the annual report must be submitted yearly to the Minister of Education before January 31, 2010.

For the 2009 Annual Director's Report, the Minister of Education provided Directors of Education with an outline of specific information to be included, at a minimum, in the annual report to the Board. The Niagara Catholic Director's Annual Report 2009 is once again presented in a new layout and contains all of the information as required by the Minister of Education.

In addition, it is expected that the Annual Report is posted on a Board's website with a link to the Ministry's website for access to the Director's Annual Report. Once the Board receives the Director's Annual Report 2009, it will be placed on the Niagara Catholic website at www.niagaracatholic.ca and linked to the Ministry's website.

In addition to these requirements, copies of the Niagara Catholic Director's Annual Report 2009 are provided to the Trustees of the Niagara Catholic District School Board along with the following individuals and / or organizations;

- Bishop Wingle
- Parish Priests
- Principals, Vice-Principals and Managers
- Special Education Advisory Committee (SEAC)
- Catholic School Council Chairs
- Niagara Regional Catholic School Council / PIC
- OECTA Elementary and Secondary
- CUPE
- Municipal Libraries
- Other Catholic School Boards in Ontario
- Other Catholic Partners
- Other Educational Institutions

A copy of the Director's Annual Report 2009 will be distributed at the December 15, 2009 Board Meeting.

Additional copies of the report can be obtained by contacting the Office of the Director of Education at the Catholic Education Centre.

The report on the Director's Annual Report 2009 is presented for information.

Prepared by: John Crocco, Director of Education
Presented by: John Crocco, Director of Education
Date: December 15, 2009

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

TOPIC: TRUSTEE HONORARIUM FOR THE YEAR 2009-2010

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the report on the Honorarium payable to Trustees for the period from December 1, 2009 to November 30, 2010, as follows:

\$17,034.05 for the Chairperson of the Board

\$13,963.44 for the Vice-Chairperson of the Board

\$10,892.83 for the Trustees

Prepared by: Larry Reich, Superintendent of Business & Financial Services

Presented by: John Crocco, Director of Education

Approved by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD DECEMBER 15, 2009

TRUSTEE HONORARIUM FOR THE YEAR 2009-2010

BACKGROUND INFORMATION

In July 2006 the Ministry of Education announced a new level of honorarium for all school board Trustees in the Province of Ontario.

The new honorarium was to be calculated in accordance with the methodology prescribed by the Ministry of Education.

In December 2007 the Ministry of Education reminded all school boards that Ontario Regulation 357/06 requires the honorarium to be adjusted each year to take into consideration the enrolment data reported in the financial statements of the previous year.

We have now completed the calculation of the new honorarium for all Trustees for the year from December 1, 2009 to November 30, 2010, as noted in **Appendix A**.

Please note that the new honorarium for all Trustees for the year 2009-2010 will be slightly less than last year, because the enrolment decreased from 23,080.24 to 22,824.38, as follows:

\$17,034.05 for the Chairperson of the Board (last year - \$17,102.81)
\$13,963.44 for the Vice-Chairperson of the Board (last year - \$14,025.81)
\$10,892.83 for the Trustees (last year - \$10,948.80)

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the report on the Honorarium payable to Trustees for the period from December 1, 2009 to November 30, 2010, as follows:

\$17,034.05 for the Chairperson of the Board
\$13,963.44 for the Vice-Chairperson of the Board
\$10,892.83 for the Trustees

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: John Crocco, Director of Education
Approved by: John Crocco, Director of Education
Date: December 15, 2009

Niagara Catholic DSB Preliminary Calculation of New Honoraria for Board Members For the Term of Office from December 2006 to November 2010 New Honorarium for the Year from December 1, 2009 to November 30, 2010				
HONORARIUM PAYABLE TO BOARD MEMBERS		FOR THE YEAR DECEMBER 1, 2009 TO NOVEMBER 30, 2010		
		Annual Base Amount	Annual Enrolment Amount	Annual Total Honorarium
11	MAXIMUM BASE AMOUNT	5,900.00		
12	Increase in Consumer Price Index	0.00%		
13	Maximum Base Amount For the Year	5,900.00		
14				
15	Enrolment - ADE	A	22,824.38	
16	Enrolment - FACTOR	B	1.75	
17	Enrolment - AMOUNT	C=A*B	39,942.67	
18	Number of Members	D	8.00	
19	MAXIMUM ENROLMENT AMOUNT	E=C/D	4,992.83	
20				
21	SEAC Committee			
22	SALEP Committee			
23	MAXIMUM ATTENDANCE AMOUNT			
24				
25	NCDSB Area			
26	MINIMUM Area			
27	NCDSB Distance			
28	MINIMUM Distance			
29	MAXIMUM DISTANCE AMOUNT			
30				
31				
32	MAXIMUM AMOUNT FOR MEMBERS	5,900.00	4,992.83	10,892.83
33				
34				
35				
36				
37				
38				
39				
40				
HONORARIUM PAYABLE TO BOARD CHAIR		FOR THE YEAR DECEMBER 1, 2009 TO NOVEMBER 30, 2010		
41				
42	MAXIMUM AMOUNT FOR MEMBERS	5,900.00	4,992.83	
43				
44				
45	ADDITIONAL BASE AMOUNT FOR CHAIR	5,000.00		
46				
47				
48	Enrolment FACTOR	A	0.050	
49	Enrolment - ADE	B	22,824.38	
50	NCDSB Enrolment Amount	C=A*B	1,141.22	
51	Minimum Amount	D	500.00	
52	Maximum Amount	E	5,000.00	
53	ADDITIONAL ENROLMENT AMOUNT	F=C	1,141.22	
54				
55				
56	MAXIMUM AMOUNT PAYABLE TO CHAIR OF THE BOARD	10,900.00	6,134.05	17,034.05
57				
58				
59				
60				
61				
62				
63				
64				
HONORARIUM PAYABLE TO BOARD VICE-CHAIR		FOR THE YEAR DECEMBER 1, 2009 TO NOVEMBER 30, 2010		
65				
66	MAXIMUM AMOUNT FOR MEMBERS	5,900.00	4,992.83	
67				
68				
69	ADDITIONAL BASE AMOUNT FOR VICE-CHAIR	2,500.00		
70				
71				
72	Enrolment FACTOR	A	0.025	
73	Enrolment - ADE	B	22,824.38	
74	NCDSB Enrolment Amount	C=A*B	570.61	
75	Minimum Amount	D	250.00	
76	Maximum Amount	E	2,500.00	
77	ADDITIONAL ENROLMENT AMOUNT	F=C	570.61	
78				
79				
80	MAXIMUM AMOUNT PAYABLE TO THE VICE-CHAIR OF THE BOARD	8,400.00	5,563.44	13,963.44
81				

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: H1N1 PANDEMIC UPDATE
NIAGARA CATHOLIC PREPARATION AND MANAGEMENT**

The H1N1 Pandemic Update
– Niagara Catholic Preparation and Management
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: December 15, 2009



Ministry of Health and Long-Term Care

Guidance for Planning Extra-Curricular Activities for School-Aged Children during the 2009 H1N1 Pandemic

December 1, 2009

Purpose

Extra-curricular activities are important to school-aged children. They provide physical activity as well as opportunities to learn, socialize and develop important life skills.

This fact sheet was developed to provide organizers and parents with guidance on whether or not to cancel or defer an extra-curricular activity during this year's flu season.

Extra-curricular activities include school trips, athletic games and tournaments, and other gatherings not necessarily associated with a school.

Background

Every fall there is some kind of flu going around. But this year it's a different flu season – the pandemic H1N1 influenza virus is currently circulating throughout Ontario. And other seasonal flu strains may start circulating later in the flu season.

Here are some facts about H1N1 influenza:

- H1N1 influenza is a new flu virus and the illness caused by H1N1 is generally mild.
- The H1N1 virus affects young and healthy persons more than the seasonal flu.

- The symptoms of the H1N1 flu virus are similar to the symptoms of seasonal flu. They include fever, cough, sore throat, body aches, headache, chills and fatigue. Some people have also reported diarrhea and vomiting with H1N1 flu.
- H1N1 flu spreads like any other flu virus, mainly from person to person through coughing, sneezing, or direct contact (touching). People can become infected by touching objects or surfaces with flu viruses on them and then touching their mouth, nose or eyes.
- Infected people may be able to infect others beginning 1 day before symptoms develop and up to 7 days after becoming sick.
- Children and people who are very ill may be able to infect others for up to 10 days. That means that individuals may be able to pass on the flu to someone else before they know they are sick, as well as while they are sick.
- Most school-age children who develop H1N1 will be sick for a few days with cough and fever, and then recover.
- However, some children with certain health conditions are at greater risk of becoming very ill with H1N1. These conditions include asthma, diabetes, cancer, anemia, obesity, immunosuppression, and long-term acetylsalicylic acid therapy.

Risk of Spreading H1N1

As with all flu viruses, the H1N1 virus is predominantly a droplet-borne disease. It spreads mainly from person to person through coughing or sneezing. People can become infected by touching objects or surfaces with flu viruses on them and then touching their mouth or nose.

Because children may not be that careful about covering their cough or washing their hands, flu viruses can spread easily wherever children gather – including during extra-curricular activities.

Flu viruses can spread easily wherever children gather – including during extra-curricular activities. The risk of the flu virus spreading is higher in enclosed spaces, such as gymnasiums, than at outdoor events. It is also higher when children are together for longer periods of time, such as at an overnight camp or on trips that take several days. The risk is also greater when flu is widespread in the community.

Deciding Whether to Cancel or Defer Extra-Curricular Activities

At this time, the Ministry of Health and Long-Term Care does NOT recommend cancelling extra-curricular programs or activities across Ontario. Instead, the decision about whether to continue to run extra-curricular activities should be made on a case-by-case basis.

It is up to organizers and parents to determine whether the benefits of the activity outweigh the risk to participants. In some instances, there may be reasons to think about canceling an activity, which may have less to do with controlling the spread of the pandemic and more to do with parent concerns about sending their children to certain events such as multi-day trips.

When deciding whether to go ahead with or cancel/defer an extra-curricular activity, consider the following:

- What is the purpose of the activity? How essential is it? What are the consequences of canceling or deferring the activity?
- How great is the risk of flu transmission? How widespread is flu in your community? (for example, if a school is experiencing a high rate of absenteeism due to influenza like illness it may neither be feasible nor suitable to hold an event)
- Is the event being held indoors or out? How much time will children spend in enclosed spaces together?
- Is it possible to implement the public health measures that help prevent the spread of H1N1, such as getting children to follow respiratory etiquette and hand hygiene practices?
- Do organizers have a contingency plan in case someone becomes ill during the activity? What if a child develops flu during an overnight trip or when outside the province?

Promoting Public Health Measures

Public health measures are non-medical activities that can help slow down the spread of viruses.

Flu viruses – including H1N1 – can spread easily any time children are in close contact with one another. To reduce the risk, organizers of extra-curricular activities should promote the following public health measures:

- Encourage everyone to be immunized as soon as both the H1N1 and seasonal flu vaccines are available for them.
- Instruct children, coaches, and organizers who have flu symptoms to stay home. They should not take part in extra-curricular activities until they have had no fever for at least 24 hours and are feeling well enough to participate fully. Ensure there are no negative impacts on players who stay away when they are ill (i.e., demotion to second string).
- Encourage children to practice good hand hygiene by washing their hands with soap and warm running water for at least 15

seconds or, if water is not available, using an alcohol-based hand sanitizer.

- Provide 60 – 80% alcohol-based hand sanitizer and remind everyone to use it often when soap and water are not available. Younger children should use alcohol-based hand sanitizer only under adult supervision.
- Provide tissues. Encourage everyone to cough or sneeze into a tissue or their sleeve – and not their hands. Individuals should dispose of the tissue immediately and follow-up with hand washing (using soap and water) or using an alcohol-based hand sanitizer. Have a garbage container handy for used tissues.
- Ask everyone to avoid:
 - Touching their face, mouth or nose.
 - Activities that involve touching hands, such as “high fives” or shaking hands.

Instruct children not to share water bottles, towels, or their own sports equipment. All water bottles should be labeled with the child’s name.

- Prepare/serve food in a way that children will not handle food that others may eat. Wrap items individually. Avoid foods that require a person to reach into a common bag or box or to handle food with bare hands.
- Clean commonly touched surfaces often with regular cleaning agents. These surfaces include handrails, exercise equipment, and telephones.
- When events are being held in a gymnasium or other enclosed space, increase ventilation to allow as much fresh air as possible inside.

Additional Information

- Visit the Ministry of Health and Long-Term Care’s H1N1 website at ontario.ca/flu to access resources and information on H1N1, such as fact sheets, information on vaccine programs, and an influenza self-assessment tool.
- Contact your local public health unit for more advice and information. For a list of public health units, visit www.health.gov.on.ca/english/public/contact/phu/phu_mn.html.
- Visit the Public Health Agency of Canada’s H1N1 website at www.fightflu.ca.

Niagara Region H1N1 Website Update – December 4, 2009

Situation Update:

For the week of November 28 – December 4, 2009 Niagara Region Public Health has received 7 new laboratory confirmed cases of H1N1 flu virus, resulting in a total of 247 laboratory confirmed cases in Niagara region (cumulative of 1st and 2nd wave). Niagara Region Public Health received confirmation today of an H1N1 associated death that occurred in early November of an adult female from West Niagara. Therefore, there have been four deaths of Niagara residents associated with H1N1 flu virus (cumulative 1st and 2nd wave).

H1N1 Vaccination:

As of December 3, 2009, over 100, 000 Niagara residents have received the H1N1 vaccination. This total reflects vaccinations provided through Public Health clinics, health care providers, hospitals, and long-term care facilities.

New information:

H1N1 and Seasonal Flu Immunization Clinic Schedule through December 18, 2009

Niagara Region Public Health has confirmed the clinic schedule http://www.niagararegion.ca/living/health_wellness/pandemic-planning/h1n1-immunization-clinics.aspx for H1N1 and seasonal flu vaccination through December 18, 2009. As a reminder, several health care providers in Niagara are also offering the two vaccinations.

Both H1N1 and seasonal flu vaccinations can be given at the same time.

New H1N1 Guidance Document for Schools

The Ministry of Health and Long-Term Care (MOHLTC) has created a new guideline - Guidance for Planning Extra-Curricular Activities for School-Aged Children during the 2009 H1N1 Pandemic http://www.health.gov.on.ca/en/ccom/flu/h1n1/pro/docs/extra_school_guidance.pdf (December 1, 2009).

For more information on H1N1 visit H1N1 Flu Virus Website

http://www.niagararegion.ca/living/health_wellness/pandemic-planning/Swine-Flu.aspx

Niagara Region H1N1 Website Update – December 11, 2009

Situation Update:

For the week of December 5 - 11, 2009 Niagara Region Public Health has received no (0) new laboratory confirmed cases of H1N1 flu virus, resulting in a total of 247 laboratory confirmed cases in Niagara region (cumulative of 1st and 2nd wave). There have been four deaths of Niagara residents associated with H1N1 flu virus (cumulative 1st and 2nd wave).

H1N1 Vaccination:

As of December 10, 2009, over 110, 000 Niagara residents have received the H1N1 vaccination. This total reflects vaccinations provided through Public Health clinics, health care providers, hospitals, and long-term care facilities.

H1N1 and Seasonal Flu Immunization Clinic Schedule through December 18, 2009

Niagara Region Public Health has confirmed the clinic schedule http://www.niagararegion.ca/living/health_wellness/pandemic-planning/h1n1-immunization-clinics.aspx for H1N1 and seasonal flu vaccination through to December 18, 2009. As a reminder, several health care providers in Niagara are also offering the two vaccines.

Both H1N1 and seasonal flu vaccinations can be given at the same time.

For more information on H1N1 visit H1N1 Flu Virus Website
http://www.niagararegion.ca/living/health_wellness/pandemic-planning/Swine-Flu.aspx

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

TOPIC: REVISED BUDGET ESTIMATES FOR THE YEAR 2009-2010

RECOMMENDATION

THAT the Niagara Catholic District School Board receive and approve the report on the Revised Budget Estimates for the Year 2009-2010, as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services

Presented by: Larry Reich, Superintendent of Business & Financial Services

Approved by: John Crocco, Director of Education

Date: December 15, 2009



REPORT TO THE BOARD DECEMBER 15, 2009

REVISED BUDGET ESTIMATES FOR THE YEAR 2009-2010

BACKGROUND INFORMATION

On an annual basis all school boards are required to submit Revised Budget Estimates for the current year to the Ministry of Education.

The purpose of the Revised Budget Estimates is to give all school boards the opportunity to revise their budgets, taking into account up-to-date information relating to enrolment and other data available as at October 31, 2009.

On June 16, 2009 the Board approved the Original Budget Estimates for the year 2009-2010, which were submitted to the Ministry of Education accordingly. At that time the Board approved a balanced budget with a transfer of \$1,753,539 from the Reserve for Working Funds.

After taking into account the changes in enrolment and the changes in expenditures, the members of Senior Staff have been able to revise the budget accounts without disruption to the existing educational programs.

At this time, the members of Senior Staff are pleased to report that the Revised Budget Estimates for the year 2009-2010 will be balanced with a transfer from the Reserve for Working Funds amounting to a total of \$1,475,125.

The members of Senior Staff will continue to identify opportunities to generate additional revenue and to implement expenditure reductions during the current school year, in an effort to reduce and possibly eliminate the transfer from the Reserve for Working Funds.

The following information is attached for the review of the Trustees:

- APPENDIX A** Analysis of Revenue, Expenditures and Key Budget Factors
- APPENDIX B** Analysis of Funding Allocations and Budget Restrictions
- APPENDIX C** Analysis of Board Expenditures by Department

The Revised Budget Estimates for the year 2009-2010 will be submitted to the Ministry of Education before the deadline of December 15, 2009. A full copy of the Revised Budget Estimate Forms for the year 2009-2010 is available for the review of the Trustees at their convenience.

RECOMMENDATION

THAT the Niagara Catholic District School Board receive and approve the report on the Revised Budget Estimates for the year 2009-2010, as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: John Crocco, Director of Education
Approved by: John Crocco, Director of Education
Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REVISED BUDGET

Summary of
Revenue & Expenditures
and Key Budget Factors

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Total Budget Revenue & Expenditures
Budget Revenue

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments
Budget Revenue				
Total Operating Funding & Other Rev.	217,976,013	216,795,547	1,180,467	
Total Capital Funding & Other Rev.	12,135,019	11,911,028	223,991	
Amount Required to Balance	(0)	(0)	0	
Total Budget Revenue	230,111,032	228,706,574	1,404,458	
Budget Expenditures				
Total Operating Expenditures	218,066,013	216,838,746	1,227,267	
Total Capital & Other Expenditures	12,045,019	11,867,828	177,191	
Amount Required to Balance	0	0	0	
Total Budget Expenditures	230,111,032	228,706,574	1,404,458	
Total Budget Surplus (Deficit)	0	0	0	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Projected Student Enrollment

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments
Elementary Enrollment - ADE	14,111	14,132	(21)	The ADE enrollment is projected to decrease
Secondary Enrollment - ADE	8,517	8,401	116	The ADE enrollment is projected to increase
Total Board Enrollment - ADE	22,628	22,533	95	
Adult & Continuing Education - ADE	579	561	18	The ADE enrollment is projected to increase
Adult Non-Credit ESL Programs - ADE	810	716	94	The ADE enrollment is projected to increase
Summer School Enrollment - ADE	98	98	0	
Total Adult & Cont. Ed. Enrollment - ADE	1,487	1,375	112	

Average Daily Enrollment (ADE) continues to be a major factor in the calculation of the Funding Allocations for all school boards.

Under the Regulations, the calculation of Average Daily Enrollment for the school year is to be based on the number of students enrolled in our schools on two specific dates: OCTOBER 31 and MARCH 31.

- The number of students enrolled on those dates is to be weighted at 50% for each date.

- The number of students enrolled in JK & SK is to be counted as half-time.

ADE for Adult & Continuing Education programs is to be calculated using the same methods and parameters, as outlined in the regulations, as in prior years.

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Projected School Staffing

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments
Total Elementary School Teachers	900	905	(5)	Decrease is mainly due to changes in class size & enrolment
Total Secondary School Teachers	553	547	6	Increase is mainly due to changes in enrolment
Total Board School Teachers	1,453	1,452	1	

Average Class Size - Elementary

23.5 : 1 **23.5 : 1**

Under the Regulations,

- The Maximum Average Class Size for JK, SK and Grades 1, 2 & 3 is 20 : 1.
- and the Maximum Average Class Size for Grades 4 to 8 is expected to decrease to 24.5:1 by the year 2011-12.

Average Class Size - Secondary

22.0 : 1 **22.0 : 1**

Under the Regulations,

- Under the Regulations, the Maximum Average Class Size for all Secondary School Grades is 21 : 1.
- However, school boards may adjust the Maximum Average Class Size up to 22 : 1
- The Board has approved a special motion to increase the Maximum Average Class Size up to 22: 1.

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Savings from Cost Sharing Initiatives

	Revised Budget 2009-10	Comments
Shared Recycling Program	20,000	
Purchasing Co-operative	100,000	
Joint Warehousing	100,000	
Business Education Council	100,000	
Educational Computer Network Of Ontario	50,000	
Shared Use of Recreational Facilities	150,000	
Shared Health and Safety Training	25,000	
Ontario School Board Insurance Exchange	50,000	
Catholic School Boards Consortium	50,000	
Sharing of Transportation Programs	30,000	
Joint Education Media Resource Centre	25,000	
Sharing of Computer & Network Services	250,000	
Joint Schools (3) - Facilities & Programs	300,000	
Ontario School Boards Financing Corporation	250,000	
Student Transportation Consortium	100,000	
	<hr/>	
Total Savings from Cost Sharing Initiatives	1,600,000	
	<hr/>	
		The Board continues to achieve savings from cost sharing initiatives

APPENDIX B



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REVISED BUDGET

Analysis of Funding Allocations

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Funding Allocations & Budget Restrictions
Budget Revenue**

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Education Taxes	45,856,253	45,856,253	-	
Education Grants	176,235,265	175,303,805	931,460	
Total Funding Allocations	222,091,518	221,160,058	931,460	For details relating to changes in funding allocations, see page 4
Adult & Cont. Education Other Revenue	4,449,087	3,869,146	579,941	Increase is mainly due to changes in enrolment of adult students
Other Capital & Operating Grants	1,000,000	600,000	400,000	Increase is mainly due to availability of additional EPO funding
Other Miscellaneous Revenue	438,942	338,942	100,000	Increase is mainly due to additional miscellaneous revenue
Tuition Fees - Elementary & Secondary	656,360	984,890	(328,530)	Decrease is mainly due to changes in enrolment of VISA students
Transfer from Reserves	1,475,125	1,753,539	(278,414)	Decrease is mainly due to a reduction in the use of reserve funds required in order to balance the budget
Amount Required To Balance Budget	(0)	(0)	0	
Total Budget Revenue	230,111,032	228,706,574	1,404,458	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Expenditures

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Salary & Wages	163,385,698	161,881,254	1,504,444	Increase is mainly due to changes in deployment of staff
Employee Benefits	23,177,292	22,896,592	280,700	Increase is mainly due to changes in the benefit rates & WSIB claims
Professional Development	555,917	549,768	6,149	Increase is mainly due to changes in the training of staff
Supplies & Services	17,676,378	18,237,509	(561,131)	Decrease is mainly due to a reduction in the purchase of supplies
Furniture & Equipment	520,055	490,827	29,228	Increase is mainly due to the purchase of additional equipment
Classroom Computers	244,115	267,281	(23,166)	Decrease is mainly due to a reduction in the purchase of computers
Capital Expenditures	2,255,307	2,782,576	(527,269)	Decrease is mainly due to changes in the completion of capital projects
Debt Charges & Interest	8,378,463	8,378,463	-	
Rentals & Leases	598,637	893,486	(294,849)	Decrease is mainly due to a reduction in the lease of portable classrooms
Fees & Contracts	12,126,683	12,136,331	(9,648)	Decrease is mainly due to changes in transportation routes
Provision for Reserves & Other Expenditures	1,192,487	192,487	1,000,000	Increase is mainly due to the availability of unspent capital funds
Total Budget Expenditures	230,111,032	228,706,574	1,404,458	

(0)

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Funding Allocations & Budget Restrictions
Education Taxes

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Share of Taxes for September to December				
38% of Residential & Farm Taxes	6,191,774	6,191,774	-	
38% of Industrial & Commercial Taxes	11,656,140	11,656,140	-	
38% of Payments In Lieu Of Taxes	36,169	36,169	-	
Subtotal	17,884,083	17,884,083	-	
Share of Taxes for January to August				
62% of Residential & Farm Taxes	10,203,392	10,203,392	-	
62% of Industrial & Commercial Taxes	19,208,091	19,208,091	-	
62% of Payments In Lieu Of Taxes	59,012	59,012	-	
Subtotal	29,470,495	29,470,495	-	
Add: Estimated Supplementary Taxes	515,391	515,391	-	
Less: Estimated Tax Write-Offs	1,722,514	1,722,514	-	
Total Education Taxes for the School Year	45,856,253	45,856,253	-	No significant change in this area

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Funding Allocations & Budget Restrictions					
Education Grants - Funding Allocations		Revised	Annual	Increase	Comments on Major Changes
	Budget	Budget	Budget	(Decrease)	
	2009-10	2009-10	2009-10		
Foundation Grants					
Elementary - General	60,166,368	60,166,368	60,257,740	(91,372)	Decrease is mainly due to changes in enrolment
Elementary - School Administration	10,748,455	10,748,455	10,745,652	2,803	Increase is mainly due to changes in enrolment
Secondary - General	45,881,674	45,881,674	45,257,568	624,106	Increase is mainly due to changes in enrolment
Secondary - School Administration	5,269,645	5,269,645	5,217,492	52,153	Increase is mainly due to changes in enrolment
Subtotal - Foundation Grants	122,066,141	122,066,141	121,478,452	587,689	
Special Purpose Grants					
Primary Class Size	5,073,208	5,073,208	5,075,775	(2,567)	Decrease is mainly due to changes in enrolment
Special Education	23,886,918	23,886,918	23,855,427	31,491	Increase is mainly due to changes in enrolment
Language - ESL & FSL	3,570,147	3,570,147	3,570,147	-	
Geographic & Small Schools	0	0	0	-	
Learning Opportunities	2,854,526	2,854,526	2,850,993	3,533	Increase is mainly due to changes in enrolment
Adult Education	2,197,441	2,197,441	2,140,687	56,754	Increase is mainly due to changes in enrolment
Teacher Compensation	12,008,718	12,008,718	11,873,172	135,546	Increase is mainly due to changes in enrolment
Transportation	9,685,665	9,685,665	9,736,095	(50,430)	Decrease is mainly due to changes in enrolment
Board Administration	6,233,938	6,233,938	6,208,087	25,851	Increase is mainly due to changes in enrolment
School Operations	20,942,270	20,942,270	20,785,074	157,195	Increase is mainly due to changes in enrolment
Declining Enrolment	396,082	396,082	673,992	(277,910)	Decrease is mainly due to changes in enrolment
Program Enhancement	588,650	588,650	588,650	-	
First Nation Supplemental	155,062	155,062	114,745	40,317	Increase is mainly due to changes in enrolment
Safe Schools	297,733	297,733	297,733	-	
Subtotal - Special Purpose Grants	87,890,358	87,890,358	87,770,578	119,780	
Capital Grants					
Facility Renewal	3,590,431	3,590,431	3,568,391	22,040	Increase is mainly due to changes in enrolment
Good Places to Learn	2,023,446	2,023,446	2,013,046	10,400	Increase is mainly due to changes in enrolment
New Pupil Places	5,243,224	5,243,224	5,088,073	155,151	Increase is mainly due to changes in enrolment
Approved Debt Charges	1,207,918	1,207,918	1,207,918	-	
Other Capital Programs	70,000	70,000	33,600	36,400	Increase is mainly due to changes in funding allocations
Subtotal - Capital Grants	12,135,019	12,135,019	11,911,028	223,991	
Total Funding Allocations	222,091,518	222,091,518	221,160,058	931,460	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Funding Allocations & Budget Restrictions
Funding Lines - Net Revenue & Net Expenditures

	REVISED BUDGET 2009-10			ANNUAL BUDGET 2009-10		
	Net Revenue 2009-10	Net Expenditures 2009-10	Variance 2009-10	Net Revenue 2009-10	Net Expenditures 2009-10	Variance 2009-10
Classroom						
Classroom Teachers	116,941,752	118,143,617	(1,201,865)	116,330,349	117,385,044	(1,054,695)
Occasional / Supply Teachers	2,562,500	3,768,300	(1,205,799)	2,554,531	3,278,508	(723,977)
Educational Assistants	13,339,750	14,153,941	(814,191)	13,432,885	14,093,678	(660,792)
Textbooks, Learning Materials & Equip.	6,929,935	6,529,209	400,726	6,883,213	6,957,496	(74,283)
Classroom Computers	1,137,056	1,032,813	104,243	1,132,355	1,053,789	78,566
Professionals & Paraprofessionals	6,459,615	4,959,843	1,499,772	6,445,449	4,948,610	1,496,840
Library & Guidance	4,575,975	4,643,303	(67,328)	4,546,162	4,715,797	(169,635)
Staff Development	259,090	314,001	(54,912)	259,063	313,496	(54,434)
Program Chairs	376,230	364,669	11,561	371,112	364,160	6,952
	152,581,904	153,909,697	(1,327,792)	151,955,119	153,110,576	(1,155,458)
Non-Classroom						
Principals, Vice-Principals	10,362,271	9,649,764	712,507	10,363,951	9,385,718	978,234
School Office Administration	5,782,556	4,864,258	918,298	5,781,502	4,803,529	977,973
Coordinators & Consultants	1,567,913	2,037,145	(469,232)	1,562,659	2,145,052	(582,393)
Board Administration	6,288,477	7,015,319	(726,842)	6,290,417	6,969,052	(678,635)
Operations & Maintenance - Schools	21,016,977	19,881,101	1,135,876	20,945,124	19,957,530	987,594
Continuing Education, Summer School	2,642,041	2,048,113	593,928	2,585,287	2,228,427	356,860
Pupil Transportation	9,714,364	10,641,108	(926,744)	9,764,970	10,692,348	(927,378)
	57,374,599	56,136,807	1,237,792	57,293,911	56,181,655	1,112,256
Capital & Other						
School Facilities Renewal	3,590,431	2,040,431	1,550,000	3,568,391	2,568,391	1,000,000
Approved Debt & Other Capital Debt Service	3,301,364	3,211,363	90,001	3,254,564	3,211,363	43,201
New Pupil Places	5,243,224	5,793,224	(550,000)	5,088,073	6,088,073	(1,000,000)
Provision for Reserves	0	1,000,000	(1,000,000)	0	-	-
	12,135,019	12,045,018	90,001	11,911,028	11,867,827	43,201
Total	222,091,522	222,091,522	0	221,160,058	221,160,058	0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Classroom Funding Envelope

	Revised Budget 2009-10	Annual Budget 2009-10	----- Comments on Major Changes -----
Net Classroom Funding Allocation	<u>152,581,904</u>	<u>151,955,119</u>	
Net Classroom Expenditures	<u>153,909,697</u>	<u>153,110,576</u>	
Total Classroom Funding Allocation less Net Classroom Expenditures	(1,327,792)	(1,155,458)	
Less: Provision for Reserve for Classroom Exp.	0	0	
Less: Provision for Reserve for Special Ed. Exp.	0	0	
Less: Other	0	0	
Unspent (Overspent) Classroom Funding	<u>(1,327,792)</u>	<u>(1,155,458)</u>	

The Board is in compliance with the regulations

Note: Boards can now utilize Unspent Classroom Funding
to pay for Non-Classroom Expenditures

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Special Education Funding Envelope**

	Revised Budget 2009-10	Annual Budget 2009-10	
Special Education Funding Allocations			
SEPPA Grants - Elementary JK-3	4,479,182	4481447.04	
SEPPA Grants - Elementary 4-8	4,758,324	4769031.024	
SEPPA Grants - Secondary 9-12	3,268,752	3224288.448	
Approved Specialized Equipment - Elementary	100,000	100000	
Approved Specialized Equipment - Secondary	50,000	50000	
Grants High Needs Students - Elementary	8,500,000	8409057	
Grants High Needs Students - Secondary	2,659,057	2750000	
Other Special Education Grants	-	0	
Section 23 Education Programs	71,603	71603	
	-----	-----	
Total Special Education Funding Allocations	23,886,918	23,855,427	
	-----	-----	
Special Education Expenditures			
Classroom Teachers	7,350,104	7,320,114	
Occasional / Supply Teachers	104,915	81,942	
Educational Assistants	13,572,721	14,020,175	
Textbooks, Learning Materials, Classroom Supplies	560,000	605,000	
Classroom Computers & Networks	103,000	103,000	
Professionals, Paraprofessionals & Team Teachers	4,077,947	3,877,044	
Library & Guidance	-	-	
Staff Development	10,000	10,000	
Coordinators & Program Officers	331,520	331,520	
	-----	-----	
Total Expenditures for Special Education	26,110,207	26,348,795	
	-----	-----	
Add (Less) Revenue & Adjustments applicable to Special Education	(431,262)	(432,793)	
	-----	-----	
Total Special Education Net Expenditures	25,678,945	25,916,002	
	-----	-----	
Unspent (Overspent) Special Education Funding Allocations	(1,792,027)	(2,060,575)	
	-----	-----	

Note: Unspent Funding Allocations must be placed in the Special Education Reserve Fund

The Board is in compliance with the regulations

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Board Administration Funding Envelope

	Revised Budget 2009-10	Annual Budget 2009-10	----- Comments on Major Changes -----
Board Administration Funding Allocation			
Total Funding Allocation for Board Administration	6,288,477	6,290,417	
Add: Additional Funding Allocations	0	0	
Less: Other Adjustments	0	0	
	<u>6,288,477</u>	<u>6,290,417</u>	
Board Administration Expenditures			
Net Expenditures relating to Board Administration	7,315,444	7,247,591	
Add: Net strike savings attributable to Administration	0	0	
Less: Transfer from Reserve Funds	(175,125)	(153,539)	
Less: Other Revenue Attributable to Administration	(125,000)	(125,000)	
Less: Other Adjustments	0	0	
	<u>7,015,319</u>	<u>6,969,052</u>	
Unspent (Overspent) Board Admin. Funding	<u>(726,842)</u>	<u>(678,635)</u>	
Note: If Funding Allocation is overspent by more than 15%, then the Board must submit a plan to reduce the expenditures within two years.			
Overspending as a percentage of funding allocation	<u>-11.6%</u>	<u>-10.8%</u>	The Board is in compliance and will not have to submit a plan to reduce the overexpenditure within two years, because the over-expenditure is less than 15%

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Pupil Accommodation Funding Envelope

	Revised Budget 2009-10	Annual Budget 2009-10	Comments on Major Changes
Pupil Accommodation Funding Allocation			
Grants for Facilities Renewal	3,590,431	3,568,391	
Grants for New Pupil Places	5,243,224	5,088,073	
	<u>8,833,655</u>	<u>8,656,464</u>	
Pupil Accommodation Expenditures			
Expenditures for Facilities Renewal	2,040,431	2,568,391	
Expenditures for New Pupil Places	5,793,224	6,088,073	
	<u>7,833,655</u>	<u>8,656,464</u>	
Less: related transfer from reserves			
Transfer from pupil accommodation reserve fund	0	0	
Amount of transfer from disposition reserve fund	0	0	
Amount of transfer from other reserve funds	0	0	
Other revenue sources	0	0	
	<u>7,833,655</u>	<u>8,656,464</u>	
Unspent (Overspent) Pupil Accom. Funding	1,000,000	0	The Board is in compliance with the regulations

Note: Unspent Allocation must be placed
in Pupil Accommodation Reserve Fund

APPENDIX C



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REVISED BUDGET

Analysis of Expenditures by Department

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Expenditures by Department
Total Board Expenditures

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Operating Expenditures				
Board Administration	7,315,445	7,247,592	67,853	See comments on page 2
Elementary Schools	108,279,158	107,949,112	330,046	See comments on page 3
Secondary Schools	65,163,061	64,705,647	457,414	See comments on page 4
Adult & Continuing Education	6,497,200	6,097,576	399,624	See comments on page 5
Plant Operations	17,386,384	17,536,179	(149,795)	See comments on page 6
Plant Maintenance	2,783,658	2,610,294	173,364	See comments on page 7
Student Transportation	10,641,108	10,692,348	(51,240)	See comments on page 8
Capital & Other Expenditures				
Good Places to Learn	2,003,445	2,003,445	0	See comments on page 9
Facilities Renewal	2,040,431	2,568,391	(527,960)	See comments on page 10
Approved Debt Charges	1,207,918	1,207,918	0	See comments on page 11
New Pupil Places	5,793,224	6,088,073	(294,849)	See comments on page 12
Provision For Reserves	1,000,000	0	1,000,000	See comments on page 13
Total Board Expenditures	230,111,032	228,706,574	1,404,458	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Expenditures by Department
Board Administration Expenditures

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,640,088	4,586,088	54,000	Increase is mainly due to additional administration staff
Employee Benefits	887,864	874,011	13,853	Increase is mainly due to changes in the benefit rates & staff changes
Professional Development	90,000	90,000	0	
Supplies & Services	137,500	137,500	0	
General Administration	934,993	934,993	0	
Business Administration	5,000	5,000	0	
Program Administration	25,000	25,000	0	
Computers	10,000	10,000	0	
Furniture & Equipment	585,000	585,000	0	
Fees & Contracts				
Total Administration Expenditures	7,315,445	7,247,592	67,853	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Expenditures by Department
Elementary School Expenditures

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Salary & Wages	90,747,584	90,276,460	471,124	Increase is mainly due to changes in the deployment of staff
Employee Benefits	12,500,060	12,448,433	51,627	Increase is mainly due to changes in benefit rates & staff changes
Professional Development	305,000	305,000	0	
Supplies & Services				
School Instruction Budgets	1,535,408	1,641,442	(106,034)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Instruction Budgets	1,375,000	1,450,000	(75,000)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Other Budgets	720,000	720,000	0	
Computers	752,503	763,895	(11,392)	Decrease is mainly due to a reduction in the purchase of computers
Furniture & Equipment	343,603	343,882	(279)	Decrease is mainly due to a reduction in the purchase of equipment
Fees & Contracts	0	0	0	
Total Elementary School Expenditures	108,279,158	107,949,112	330,046	

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Expenditures by Department
Secondary School Expenditures**

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Salary & Wages	54,151,550	53,529,335	622,215	Increase is mainly due to additional staff due to changes in enrolment
Employee Benefits	6,890,907	6,783,715	107,192	Increase is mainly due to changes in benefit rates & additional staff
Professional Development	120,000	120,000	0	
Supplies & Services	1,567,508	1,677,234	(109,726)	Decrease is mainly due to a reduction in the purchase of learning materials
School Instruction Budgets	1,550,950	1,700,950	(150,000)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Instruction Budgets	339,000	339,000	0	
Central Other Budgets	359,694	371,468	(11,774)	Decrease is mainly due to a reduction in the purchase of computers
Computers	111,452	111,945	(493)	Decrease is mainly due to a reduction in the purchase of equipment
Furniture & Equipment	72,000	72,000	0	
Fees & Contracts	65,163,061	64,705,647	457,414	
Total Secondary School Expenditures	65,163,061	64,705,647	457,414	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Expenditures by Department
Adult & Continuing Education Expenditures

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,330,065	4,175,956	154,109	Increase is mainly due to additional staff due to changes in enrolment
Employee Benefits	685,579	604,065	81,514	Increase is mainly due to changes in benefit rates & additional staff
Professional Development	20,860	14,860	6,000	
Supplies & Services				
School Instruction Budgets	1,396,696	1,271,695	125,001	Increase is mainly due to the purchase of additional learning materials
Central Instruction Budgets	0	0	0	
Central Other Budgets	0	0	0	
Computers	45,000	15,000	30,000	Increase is mainly due to the purchase of additional computers
Furniture & Equipment	10,000	10,000	0	
Fees & Contracts	9,000	6,000	3,000	
Total Adult & Cont. Ed. School Exp.	6,497,200	6,097,576	399,624	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Expenditures by Department
Plant Operations Expenditures

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Salary & Wages	8,046,753	8,005,553	41,200	Increase is mainly due to increases in the cost of staff replacement
Employee Benefits	1,895,631	1,881,625	14,005	Increase is mainly due to changes in benefit rates & WSIB Claims
Professional Development	10,000	10,000	0	
Supplies & Services Utilities	4,500,000	4,700,000	(200,000)	Decrease is mainly due to a reduction in energy consumption
Cleaning & Operating	1,217,500	1,217,500	0	
Sites & Grounds Maintenance	1,085,000	1,135,000	(50,000)	Decrease is mainly due to a reduction in the cost of maintenance projects
Computers	1,500	1,500	0	
Furniture & Equipment	70,000	70,000	0	
Fees & Contracts	560,000	515,000	45,000	Increase is mainly due to changes in the cost of liability & property insurance
Total Plant Operations Expenditures	17,386,384	17,536,179	(149,795)	

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Expenditures by Department
Plant Maintenance Expenditures**

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Salary & Wages	1,222,475	1,075,075	147,401	Increase is mainly due to changes in the deployment of staff
Employee Benefits	281,183	255,219	25,964	Increase is mainly due to changes in benefit rates & WSIB Claims
Professional Development	7,500	7,500	0	
Supplies & Services Department Operation	196,000	196,000	0	
Mechanical & Electrical	545,000	545,000	0	
Building Maintenance	450,000	450,000	0	
Computers	1,500	1,500	0	
Furniture & Equipment	30,000	30,000	0	
Fees & Contracts	50,000	50,000	0	
Total Plant Maintenance Expenditures	2,783,658	2,610,294	173,364	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET

Analysis of Expenditures by Department
Student Transportation Expenditures

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Salary & Wages	247,081	246,686	395	Increase is mainly due to increases in the salary grids
Employee Benefits	36,167	35,624	543	Increase is mainly due to changes in benefit rates
Professional Development	2,557	2,408	149	Increase is mainly due to changes in the training of staff
Supplies & Services	60,825	56,195	4,630	Increase is mainly due to the purchase of additional supplies & services
Computers	11,876	11,185	691	Increase is mainly due to the purchase of additional computer supplies
Furniture & Equipment	0	0	0	
Fees & Contracts				
Bus Transportation	9,137,037	8,978,235	158,802	Increase is mainly due to changes in the transportation routes and fuel costs
Taxi & Minivan	237,487	512,015	(274,528)	Decrease is mainly due to changes in the transportation by taxi and minivans
Other Transportation	908,078	850,000	58,078	Increase is mainly due to changes in the transportation routes and fuel costs
Total Student Transportation Exp.	10,641,108	10,692,348	(51,240)	

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Expenditures by Department
Good Places to Learn Expenditures**

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	
				Comments on Major Changes
Good Places to Learn	2,003,445	2,003,445	0	

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Expenditures by Department
Facility Renewal Expenditures**

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	
The Facility Renewal Expenditures include the following projects:				
Functional Improvement of Schools				
Replacement of Roofs				
Replacement of Windows Electrical & Wiring Heating & Ventilation Improved Accessibility Environmental & Remediation Pavement & Grounds Engineering Studies & Investigations & Building Condition Management Other Projects	2,040,431	2,568,391	(527,960)	Decrease is mainly due to a reduction in the availability of funding to be directed to facility renewal projects
Other Upgrading Projects	0	0	0	
Total Facility Renewal Expenditures	2,040,431	2,568,391	(527,960)	

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Expenditures by Department
Approved Capital & Debt Charges Expenditures**

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Approved Capital Expenditures				
Improved Accessibility Expenditures	0	0	0	
Approved Debt Charges Expenditures				
Under the New Funding Model, the Board will receive grants to support the payment of principal and interest payable on Debentures and Capital Loans Outstanding on May 18, 1998				
Principal Payments	612,000	612,000	0	
Interest Payments	478,431	478,431	0	
	1,090,431	1,090,431	0	
Total Approved Debt Charges	1,207,918	1,207,918	0	

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Expenditures by Department
New Pupil Places Expenditures**

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Debt Charges on 25 year Capital Loans				
During the year the Board will incur costs relating to principal and interest payments on debentures and capital loans established to support the construction of new schools, additions and renovations	5,284,587	5,284,587	0	
Furniture & Equipment & Leases				
During the year the Board will incur costs to purchase new Furniture & Equipment and to lease portable classrooms	508,637	803,486	(294,849)	Decrease is mainly due to a reduction in the lease of portable classrooms
Total New Pupil Places Expenditures	5,793,224	6,088,073	(294,849)	

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2009-10 REVISED BUDGET**

**Analysis of Expenditures by Department
Provision for Reserves**

	Revised Budget 2009-10	Annual Budget 2009-10	Increase (Decrease)	Comments on Major Changes
Reserve for Working Funds	0	0	0	
Reserve for Special Education	0	0	0	
Reserve for Pupil Accommodation	1,000,000	0	1,000,000	
Reserve for Classroom Expenditures	0	0	0	
Reserve for Ed. Dev. Charges	0	0	0	
Reserve for Strike Savings	0	0	0	
Reserve for Other Non-Capital Exp.	0	0	0	
Reserve for Proceeds of Disposition	0	0	0	
Reserve for Improved Access	0	0	0	
Total Provision for Reserves	1,000,000	0	1,000,000	

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: FINANCIAL REPORTS
MONTHLY BANKING TRANSACTIONS
NOVEMBER 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the report on the Monthly Banking Transactions for the month of November 2009, as presented.

Prepared by: Larry Reich, Superintendent of Business and Financial Services

Presented by: Larry Reich, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD
DECEMBER 15, 2009**

**MONTHLY BANKING TRANSACTIONS
FOR THE MONTH OF NOVEMBER, 2009**

BACKGROUND INFORMATION

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Monthly Banking Transactions for the month of November 2009 for the Niagara Catholic District School Board. (See Appendix A)

As required by the Policy, a monthly list of payments is available in the Trustee Lounge for the trustees to review at their convenience.

RECOMMENDATION

THAT the Niagara Catholic District School Board approves the Report on the Monthly Banking Transactions for the month of November 2009 as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: Larry Reich, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education
Date: December 15, 2009

Appendix A

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON BANKING TRANSACTIONS	
SUMMARY OF BANK TRANSACTIONS FOR THE MONTH OF:	NOVEMBER, 2009
DESCRIPTION OF ITEMS	BANK ACCOUNT
CASH BALANCE AT BEGINNING OF MONTH	(A) 43,506,363
OPERATING CASH RECEIPTS FOR THE MONTH	
1. GENERAL LEGISLATIVE GRANTS	14,374,178
2. OTHER GRANTS (EPO, O.E.Y.C.)	348,136
3. INTEREST REVENUE	12,236
4. MUNICIPAL TAXES	0
5. TUITION FEES REVENUE - A.C.E. & OTHER	833,333
6. CHARITABLE DONATIONS	17,780
7. GOVERNMENT REBATES (GST 68% REBATE ON TAXABLE PURCHASES)	200,521
8. RECOVERY OF COSTS (LTD, WCB, BENEFITS, OTHER REIMBURSEMENTS))	245,167
9. OTHER CASH RECEIPTS	
- Reimbursements of Employee Benefits	15,156
- Green Shield Refund	0
10. PROCEEDS FROM DEBENTURE ISSUE (NET)	0
11. CAPITAL LOAN PRINCIPAL ADVANCES	0
TOTAL OPERATING CASH RECEIPTS AND LOAN ADVANCE	(B) 16,046,506
OPERATING CASH DISBURSEMENTS FOR THE MONTH	
1. ACCOUNTS PAYABLE (NET OF CANCELLED CHEQUES AND DEBT REPAYMENTS)	(17,971,566)
2. TEACHER PENSION DEDUCTIONS	(1,241,616)
3. O.M.E.R.S. PENSION DEDUCTIONS	(333,859)
4. CANADA SAVINGS BONDS DEDUCTIONS	(115,868)
5. TRANSFER TO 4 OVER 5 TRUST ACCOUNTS	(42,414)
6. OTHER DEBITS	(36,394)
7. INTEREST PAYMENTS ON CAPITAL DEBT	(769,918)
8. PRINCIPAL PAYMENTS ON CAPITAL DEBT	(595,068)
TOTAL OPERATING CASH DISBURSEMENTS	(C) (21,106,703)
CASH BALANCE AT END OF MONTH	A + B - C = D (D) 38,446,166

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON LOAN BALANCES				
SUMMARY OF LOAN BALANCES AS AT :	NOVEMBER, 2009			
The Debentures & Capital Loans are made up as follows:				
Loan Description	Opening Balance	Loan Advances	Loan Repayments	Ending Balance
1. GPL1 Loan 25 YR.	(13,199,588.06)		171,196.55	(13,028,391.51)
2. GPL2 Loan 25 YR.	(10,129,567.35)		114,665.21	(10,014,902.14)
3. GPL3 Loan 25 YR.	(4,683,110.00)		48,206.61	(4,634,903.39)
4. Debenture (Niagara Region)	(2,373,000.00)		261,000.00	(2,112,000.00)
5. Debenture (Niagara Region)	(3,539,000.00)			(3,539,000.00)
6. Capital Projects - Completed 2001	(20,948,657.64)			(20,948,657.64)
7. Capital Projects - Completed 2002/03	(22,328,838.18)			(22,328,838.18)
8. Capital Projects - Completed 2004/05	(9,016,231.97)			(9,016,231.97)
9. Capital Projects - Completed 2005/06	(8,171,752.73)			(8,171,752.73)
Total Debentures & Capital Loans	(94,389,745.93)	0.00	(595,068.37)	(93,794,677.56)

PREPARED BY : William Tumath
PRESENTED BY: Larry Reich

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: FINANCIAL REPORTS
STATEMENT OF REVENUE & EXPENDITURES
NOVEMBER 30, 2009**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at November 30, 2009, as presented.

Prepared by: Larry Reich, Superintendent of Business and Financial Services

Presented by: Larry Reich, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education

Date: December 15, 2009



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD
DECEMBER 15, 2009**

**STATEMENT OF REVENUE AND EXPENDITURES
AS AT NOVEMBER 30, 2009**

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Statement of Revenue and Expenditures as at November 30, 2009 for the Niagara Catholic District School Board. (See Appendix A)

As required by the Policy, a copy of the Financial Statements is available in the Trustee Lounge for the trustees to review at their convenience.

RECOMMENDATION

THAT the Niagara Catholic District School Board approves the Report on the Statement of Revenue and Expenditures as at November 30, 2009 as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: Larry Reich, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education
Date: December 15, 2009

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SUMMARY OF REVENUE AND EXPENDITURES
AS AT NOVEMBER 30, 2009**

ACCOUNT DISCRIPTION	THIS YEAR					LAST YEAR		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMITTED	EXPENDED	BUDGET	% AVAIL
REVENUE								
REVENUE	-66,398,146	-228,706,573	71.0%	-162,308,427	0	-63,760,830	-221,457,182	71.2%
TOTAL REVENUE	-66,398,146	-228,706,573	71.0%	-162,308,427	0	-63,760,830	-221,457,182	71.2%
EXPENDITURES								
BOARD ADMINISTRATION	1,874,747	7,247,593	74.1%	5,372,846	316,925	1,815,526	7,168,736	74.7%
ELEMENTARY SCHOOLS	27,121,724	107,949,111	74.9%	80,827,387	384,442	25,903,993	103,557,495	75.0%
SECONDARY SCHOOLS	16,749,627	64,705,655	74.1%	47,956,028	372,932	15,997,052	62,845,816	74.5%
CONTINUING EDUCATION	1,293,306	6,097,576	78.8%	4,804,270	365,607	1,213,480	5,986,817	79.7%
PLANT OPERATIONS	3,391,423	16,781,170	79.8%	13,389,747	282,480	3,348,683	16,683,203	79.9%
PLANT MAINTENANCE	717,061	3,365,204	78.7%	2,647,333	157,703	652,139	3,358,014	80.6%
TRANSPORTATION	1,488,177	10,692,347	86.1%	9,204,170	9	2,275,071	10,779,861	78.9%
CAPITAL AND OTHER EXPENDITURES	2,541,133	11,867,827	78.6%	9,326,694	430,491	2,547,831	11,077,240	77.0%
TOTAL EXPENDITURES	55,178,098	228,706,573	75.9%	173,528,475	2,310,589	53,753,775	221,457,182	75.7%

PREPARED BY : William Tumath
Finance Department

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
SALARY & BEN - TRUSTEES									
SALARY & BEN - TRUSTEES									
31 101	TRUSTEE HONORARIUM	24,205	101,821	76.2	77,616	0	24,319	102,107	76.2
31 201	BENEFITS - TRUSTEES	1,142	5,392	78.8	4,250	0	1,144	5,412	78.9
31 317	PROFESSIONAL DEVELOPMENT (NT)	1,578	30,000	94.7	28,422	0	1,617	30,000	94.6
31 361	TRAVEL EXPENSE	856	10,000	91.4	9,144	0	1,408	10,000	85.9
31 408	NETWORK SYSTEM	720	0	0.0	720-	0	720	0	0.0
31 413	COURIER & MOVING	593	5,000	88.1	4,407	0	488	5,000	90.3
31 552	ADDITIONAL - COMPUTERS	3,047	0	0.0	3,047-	0	2,657	0	0.0
31 701	OCSTA & OCSOA FEES	78,969	75,000	5.3	3,969-	0	78,330	75,000	4.4
TOTAL - SALARY & BEN - TRUSTEES		111,110	227,213	51.1	116,103	0	110,683	227,519	51.4
SALARY & BEN - SENIOR STAFF									
32 102	SENIOR STAFF	268,897	1,006,522	73.3	737,625	0	254,050	964,257	73.7
32 202	BENEFITS - SENIOR STAFF	16,141	88,500	81.8	72,359	0	16,238	87,163	81.4
32 362	TRAVEL ALLOWANCE	0	0	0.0	0	0	489-	0	0.0
TOTAL - SALARY & BEN - SENIOR ST		285,038	1,095,022	74.0	809,984	0	269,799	1,051,420	74.3
SALARY & BEN - MANAGERS									
33 103	DEPARTMENT MANAGERS	95,774	447,700	78.6	351,926	0	118,360	537,324	78.0
33 111	COORDINATORS	13,217	0	0.0	13,217-	0	6,135	105,000	94.2
33 113	COORDINATORS - WSIB	52,041	279,325	81.4	227,284	0	0	69,000	100.0
33 203	BENEFITS - DEPT. MANAGERS	12,960	89,575	85.5	76,616	0	18,527	131,627	85.9
33 213	BENEFITS - COORDINATORS	14,035	55,889	74.9	41,854	0	1,339	10,302	87.0
34 103	DEPARTMENT MANAGERS	27,481	125,143	78.0	97,662	0	25,761	120,000	78.5
34 113	COORDINATORS - WSIB	26,685	122,367	78.2	95,682	0	27,511	118,159	76.7
34 203	BENEFITS - DEPT. MANAGERS	3,968	23,983	83.5	20,015	0	3,779	23,285	83.8
34 213	BENEFITS - COORDINATORS	5,158	23,453	78.0	18,295	0	4,317	22,928	81.2
35 103	DEPARTMENT MANAGERS	79,160	360,200	78.0	281,040	0	53,361	235,144	77.3
35 203	BENEFITS - DEPT. MANAGERS	9,913	68,211	85.5	58,298	0	8,467	46,432	81.8
TOTAL - SALARY & BEN - MANAGERS		340,392	1,595,846	78.7	1,255,455	0	267,557	1,419,201	81.2
SALARY & BENEFITS - TECHNICAL									
33 104	COURIER STAFF	9,338	41,391	77.4	32,053	0	8,910	38,550	76.9
33 204	BENEFITS - COURIER STAFF	2,498	10,717	76.7	8,219	0	2,408	9,743	75.3
35 110	TECHNICAL & OPERATIONS	10,604	46,965	77.4	36,361	0	10,198	46,134	77.9
35 116	OVERTIME	301	0	0.0	301-	0	430	0	0.0
35 210	BENEFITS - TECHNICAL STAFF	2,731	7,278	62.5	4,547	0	2,664	7,191	63.0
44 108	CARETAKER	29,311	84,782	65.4	55,471	0	28,296	100,000	71.7
44 109	CLEANER	5,563	84,782	93.4	79,219	0	6,594	29,741	77.8
44 118	CARETAKER REPLACEMENT	4,955	0	0.0	4,955-	0	2,391	0	0.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
44 119 CLEANER REPLACEMENT	4,532	0	0.0	4,532-	0	0	0	0.0		
44 141 MODIFIED WORK - CARETAKERS	0	0	0.0	0	0	10,211	0	0.0		
44 208 BENEFITS - CARETAKER	7,055	21,948	67.9	14,893	0	7,612	25,274	69.9		
44 209 BENEFITS - CLEANER	901	21,948	95.9	21,047	0	1,055	7,517	86.0		
44 218 BENEFITS - CARETAKER REPL.	0	0	0.0	0	0	319	0	0.0		
44 219 BENEFITS - CLEANER REPL.	449	0	0.0	449-	0	0	0	0.0		
44 241 BENEFITS - MODIFIED WORK (CTKRS)	0	0	0.0	0	0	2,562	0	0.0		
TOTAL - SALARY & BENEFITS - TECH	78,238	319,811	75.5	241,573	0	83,650	264,150	68.3		

SALARY & BEN - CLERICAL

33 112 CLERICAL	303,744	1,525,472	80.1	1,221,728	0	310,945	1,311,778	76.3	
33 116 OVERTIME	1,062	0	0.0	1,062-	0	1,413	20,000	92.9	
33 212 BENEFITS - CLERICAL	72,132	379,840	81.0	307,708	0	75,336	377,771	80.1	
34 112 CLERICAL	55,444	299,618	81.5	244,174	0	74,406	295,526	74.8	
34 212 BENEFITS - CLERICAL	13,517	72,308	81.3	58,791	0	17,122	71,409	76.0	
TOTAL - SALARY & BEN - CLERICAL	445,899	2,277,238	80.4	1,831,339	0	479,222	2,076,484	76.9	

SALARY & BEN - TEMPORARY

33 115 TEMPORARY ASSISTANT	5,237	60,000	91.3	54,763	0	15,710	60,000	73.8	
33 215 BENEFITS - TEMP ASSISTANT	924	4,970	81.4	4,046	0	1,648	4,969	66.8	
34 115 TEMPORARY ASSISTANT	9,859	0	0.0	9,859-	0	7,787	0	0.0	
34 215 BENEFITS - TEMP ASSISTANT	1,356	0	0.0	1,356-	0	802	0	0.0	
TOTAL - SALARY & BEN - TEMPORAR	17,376	64,970	73.3	47,594	0	25,947	64,969	60.1	

PROFESSIONAL DEVELOPMENT

33 317 PROFESSIONAL DEVELOPMENT (NT)	8,710	40,000	78.2	31,290	0	8,764	40,000	78.1	
33 318 PROF. MEMBERSHIPS	11,847	15,000	21.0	3,153	0	11,789	15,000	21.4	
34 317 PROFESSIONAL DEVELOPMENT (NT)	2,773	5,000	44.5	2,227	0	3,608	2,000	80.4	
34 318 PROF. MEMBERSHIPS	706	0	0.0	706-	0	909	0	0.0	
34 319 COURSE SUBSIDY	0	0	0.0	0	0	312	3,000	89.6	
TOTAL - PROFESSIONAL DEVELOPME	24,036	60,000	59.9	35,964	0	25,382	60,000	57.7	

SUPPLIES & SERV - BUSINESS ADMIN.

33 325 COMPUTER SOFTWARE/CD ROM	18,178	15,000	21.2-	3,178-	0	1,173	10,000	88.3	
33 336 PRINTING & COPIER	16,250	30,000	45.8	13,750	7	15,793	65,000	75.7	
33 337 PRINT SHOP	35,779	100,000	64.2	64,221	205,534	54,817-	155,000	135.4	
33 353 ADVERTISING & PROMOTION	19,240	55,000	65.0	35,760	0	1,558	45,000	96.5	
33 354 PROMOTION	2,189	40,000	94.5	37,811	0	2,260	30,000	92.5	
33 361 TRAVEL EXPENSE	2,255	5,000	54.9	2,745	0	3,970	10,000	60.3	
33 401 REPAIRS - F & E	0	2,493	100.0	2,493	0	265	2,493	89.4	
33 404 REPAIRS - TELEPHONE	1,880	0	0.0	1,880-	4,591	13,126	0	0.0	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
33 405 TELEPHONE - VOICE	12,580	50,000	74.8	37,420	346	11,344	67,500	83.2
33 406 DATA COMMUNICATION LINES	532	0	0.0	532-	0	509	0	0.0
33 407 CELLULAR	6,702	12,500	46.4	5,798	0	5,240	35,000	85.0
33 408 NETWORK SYSTEM	578	0	0.0	578-	1,617	11,071	0	0.0
33 409 NETWORK SECURITY	0	0	0.0	0	0	2,740	0	0.0
33 410 OFFICE SUPPLIES & SERVICES	21,239	80,000	73.5	58,761	3,879	18,809	80,000	76.5
33 411 POSTAGE	0	20,000	100.0	20,000	0	0	20,000	100.0
33 412 SUBSCRIPTIONS	1,419	10,000	85.8	8,581	383	1,259	10,000	87.4
33 413 COURIER & MOVING	2,963	20,000	85.2	17,037	0	3,017	20,000	84.9
33 414 PUBLICATIONS & NEWSLETTERS	0	15,000	100.0	15,000	0	875	0	0.0
33 416 SCHOOL COUNCIL - SPECIAL	5,270	60,000	91.2	54,730	0	0	0	0.0
33 420 HOSPITALITY	2,280	15,000	84.8	12,720	0	3,378	10,000	66.2
33 710 INTEREST CHARGES	86	10,000	99.2	9,915	0	1,271	5,000	74.6
TOTAL - SUPPLIES & SERV - BUSINES	149,420	539,993	72.3	390,574	216,357	42,841	564,993	92.4

SUPPLIES & SERV - HUMAN RESOURCES

34 325 COMPUTER SOFTWARE/CD ROM	0	10,000	100.0	10,000	0	0	5,000	100.0
34 361 TRAVEL EXPENSE	140	2,500	94.4	2,360	0	575	2,500	77.0
34 406 DATA COMMUNICATION LINES	0	0	0.0	0	0	0	5,000	100.0
34 407 CELLULAR	206	2,500	91.8	2,294	0	103	2,500	95.9
34 420 HOSPITALITY	857	10,000	91.4	9,143	0	1,703	10,000	83.0
34 421 RECRUITMENT OF STAFF	259	5,000	94.8	4,741	0	347	5,000	93.1
TOTAL - SUPPLIES & SERV - HUMAN	1,462	30,000	95.1	28,538	0	2,728	30,000	90.9

SUPPLIES & SERV - COMPUTER SERVICE

35 325 COMPUTER SOFTWARE/CD ROM	23,310	0	0.0	23,310-	0	1,269	20,000	93.7
35 361 TRAVEL EXPENSE	466	2,500	81.4	2,034	0	2,732	2,500	9.3-
35 402 REPAIRS - COMPUTERS	29,017	25,000	16.1-	4,017-	7	63,806	50,000	27.6-
35 407 CELLULAR	2,441	5,000	51.2	2,559	0	2,311	5,000	53.8
35 408 NETWORK SYSTEM	4,316	30,000	85.6	25,684	18,903	4,214	25,000	83.1
TOTAL - SUPPLIES & SERV - COMPUT	59,550	62,500	4.7	2,950	18,910	74,332	102,500	27.5

SUPPLIES & SERV - PLANT OPERATIONS

44 341 HYDRO	33,053	250,000	86.8	216,947	0	22,664	350,000	93.5
44 343 HEATING - GAS	1,178	0	0.0	1,178-	0	7,407	0	0.0
44 346 WATER & SEWAGE	1,441	0	0.0	1,441-	0	2,181	0	0.0
44 371 CLEANING PRODUCTS	760	0	0.0	760-	170	1,064	0	0.0
44 372 CLEANING TOOLS	0	0	0.0	0	16	0	0	0.0
44 373 TOILET PAPER	0	0	0.0	0	0	96	0	0.0
44 375 UNIFORMS	1,528	0	0.0	1,528-	0	0	0	0.0
44 377 INTRUSION ALARMS	4,086	0	0.0	4,086-	30	2,910	0	0.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
44 378 FIRE SAFETY	980	0	0.0	980-	22	4,369	0	0.0
44 379 REPAIRS - HEALTH & SAFETY	3,656	0	0.0	3,656-	1,862	795	0	0.0
44 380 REPAIRS - EQUIPMENT	283	0	0.0	283-	2	117	0	0.0
44 381 ASPHALT/CONCRETE	0	0	0.0	0	2	0	0	0.0
44 382 FENCING	0	0	0.0	0	1	0	0	0.0
44 383 LANDSCAPING	361	0	0.0	361-	3,119	63,764	0	0.0
44 384 DRAINAGE	229	0	0.0	229-	2,544	229	0	0.0
44 385 GRASS CUTTING	3,055	0	0.0	3,055-	0	7,060	0	0.0
44 386 SNOW PLOWING	0	0	0.0	0	95	0	0	0.0
44 388 GARBAGE DISPOSAL	2,169	0	0.0	2,169-	396	400	0	0.0
44 389 LINE MARKING	0	0	0.0	0	2	0	0	0.0
44 417 SECURITY & SURVIELANCE	0	0	0.0	0	1	0	0	0.0
44 418 CONTRACTED CLEANING	5,087	0	0.0	5,087-	7,032	2,501	0	0.0
44 611 RENTAL/LEASE - NON INSTRUCT ACC	21,931	80,000	72.6	58,069	53,452	11,342	92,500	87.7
44 653 PROFESSIONAL FEES	569	0	0.0	569-	3,318	569	0	0.0
TOTAL - SUPPLIES & SERV - PLANT O	80,366	330,000	75.7	249,634	72,064	127,468	442,500	71.2

SUPPLIES & SERVICES- BUILDING MTC.

44 460 H.V.A.C.	1,538	0	0.0	1,538-	441	30,054	0	0.0
44 461 BOILER REPAIR	96	0	0.0	96-	498	96	0	0.0
44 462 ELECTRICAL REPAIR	694	0	0.0	694-	21	2,360	0	0.0
44 463 ROOFING	456	0	0.0	456-	3	709	0	0.0
44 464 WINDOW GLASS & FRAME	0	0	0.0	0	6	1,993	0	0.0
44 465 PLUMBING	3,254	0	0.0	3,254-	8	939	0	0.0
44 466 PAINTING	0	0	0.0	0	7	2,002	0	0.0
44 467 PORTABLES	58	0	0.0	58-	0	0	0	0.0
44 468 FLOOR & CEILING	0	0	0.0	0	3	839	0	0.0
44 469 HARDWARE	0	0	0.0	0	1	1,480	0	0.0
44 470 CARPENTRY	112	0	0.0	112-	9	58	0	0.0
44 472 MASONRY	0	0	0.0	0	2	0	0	0.0
44 473 TOOLS	1,353	0	0.0	1,353-	9	3,089	0	0.0
44 654 OTHER CONTRACTUAL SERVICES	2,829	100,000	97.2	97,171	1,346	3,307	150,000	97.8
44 680 LIFTING DEVICES	1,395	0	0.0	1,395-	0	0	0	0.0
44 759 BUILDINGS	0	0	0.0	0	0	16,036	0	0.0
TOTAL - SUPPLIES & SERVICES- BUIL	11,785	100,000	88.2	88,215	2,354	62,962	150,000	58.0

FURNITURE & EQUIPMENT

33 551 ADDITIONAL - FURNITURE	1,229	10,000	87.7	8,771	533	8,413	10,000	15.9
33 552 ADDITIONAL - COMPUTERS	11,808	25,000	52.8	13,192	1,485	0	90,000	100.0
35 552 ADDITIONAL - COMPUTERS	859	0	0.0	859-	0	16,454	35,000	53.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - FURNITURE & EQUIPMENT	13,896	35,000	60.3	21,104	2,018	24,867	135,000	81.6
FEES & CONTRACTS								
33 651 AUDIT FEES	0	85,000	100.0	85,000	0	0	75,000	100.0
33 652 LEGAL FEES	-33	75,000	100.0	75,033	0	10,370	75,000	86.2
33 653 PROFESSIONAL FEES	0	40,000	100.0	40,000	0	4,121	10,000	58.8
34 653 PROFESSIONAL FEES	26,508	25,000	6.0-	1,508-	0	11,731	70,000	83.2
35 653 PROFESSIONAL FEES	11,092	25,000	55.6	13,908	0	18,898	60,000	68.5
35 661 SOFTWARE LICENSES & SUPPORT	109,730	40,000	174.3-	69,730-	0	124,423	225,000	44.7
35 662 HARDWARE MAINTENANCE & SUPPO	94,219	180,000	47.7	85,781	4,141	45,316	25,000	81.3-
TOTAL - FEES & CONTRACTS	241,516	470,000	48.6	228,484	4,141	214,859	540,000	60.2
MISCELLANEOUS EXPENDITURES								
33 702 SCHOOL COUNCILS/CPTA FEES	4,148	5,000	17.0	852	0	0	5,000	100.0
33 704 DIRECTOR'S DISCRETIONARY	0	2,500	100.0	2,500	0	0	2,500	100.0
33 707 BOARD APPRECIATION NIGHT	0	15,000	100.0	15,000	0	162-	15,000	101.1
33 708 SCHOLARSHIP	750	2,500	70.0	1,750	0	1,500	2,500	40.0
33 709 TRIBUTES & GIFTS	9,765	15,000	34.9	5,235	0	1,891	15,000	87.4
TOTAL - MISCELLANEOUS EXPENDIT	14,663	40,000	63.3	25,337	0	3,229	40,000	91.9
TOTAL - BOARD ADMINISTRATION	1,874,747	7,247,593	74.1	5,372,848	315,844	1,815,526	7,168,736	74.7

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
CLASSROOM TEACHERS								
CLASSROOM TEACHERS								
10 165	SECONDMENT LEAVE	38,419	0	0.0	38,419-	0	36,213	0 0.0
10 170	REGULAR DAY SCHOOL TEACHER	11,885,526	44,696,564	73.4	32,811,038	47,885	11,200,770	43,609,227 74.3
10 171	SPECIAL EDUCATION TEACHERS	1,205,664	4,184,286	71.2	2,978,622	0	1,152,392	3,961,762 70.9
10 172	PREP & PLANNING TEACHER	152,952	0	0.0	152,952-	0	214,150	0 0.0
10 173	HOME INSTRUCTION TEACHER	474	10,000	95.3	9,526	0	633	10,000 93.7
10 174	F.S.L. TEACHER GR. 1-3	701,764	3,364,340	79.1	2,662,576	0	615,801	2,722,000 77.4
10 175	F.S.L. TEACHER GR. 4-8	956,653	3,500,000	72.7	2,543,347	0	848,090	3,620,000 76.6
10 179	E.S.L. TEACHER	309,489	1,100,000	71.9	790,511	0	250,200	1,220,395 79.5
10 180	LEARNING OPPORTUNITY TEACHER	382,160	1,905,344	79.9	1,523,184	0	352,184	1,809,186 80.5
10 184	LONG-TERM LEAVE OF ABSENCE	1,423,393	7,000,000	79.7	5,576,607	0	1,738,194	6,000,000 71.0
10 265	BENEFITS - SECONDMENT	2,166	0	0.0	2,166-	0	2,059	0 0.0
10 270	BENEFITS - REG. DAY SCHOOL TEAC	942,136	5,745,376	83.6	4,803,240	0	924,896	5,694,862 83.8
10 271	BENEFITS - SPEC. ED. TEACHERS	80,994	498,661	83.8	417,667	0	83,154	485,483 82.9
10 272	BENEFITS - PREP & PLANNING TEAC	15,760	0	0.0	15,760-	0	18,422	0 0.0
10 273	BENEFITS - HOME INSTRUCTION TEA	98	600	83.7	502	0	29	611 95.3
10 274	BENEFITS - F.S.L. (GR 1-3)	61,069	400,945	84.8	339,876	0	47,784	333,560 85.7
10 275	BENEFITS - F.S.L. (GR 4-8)	74,927	417,109	82.0	342,182	0	74,401	443,602 83.2
10 279	BENEFITS - E.S.L. TEACHER	20,920	131,091	84.0	110,171	0	20,564	149,550 86.3
10 280	BENEFITS - L.O.P. & OTHER TEACHE	29,855	227,069	86.9	197,214	0	27,605	221,701 87.6
10 284	BENEFITS - LONG TERM OCCASSION	107,157	416,141	74.3	308,984	0	143,828	366,713 60.8
TOTAL - CLASSROOM TEACHERS		18,391,576	73,597,526	75.0	55,205,950	47,885	17,751,369	70,648,652 74.9
OCCASSIONAL TEACHERS								
10 181	LONG-TERM SICK LEAVE	329,806	225,000	46.6	104,806-	0	70,831	275,000 74.2
10 182	SHORT TERM TEACHER REPLACEME	661,250	1,508,814	56.2	847,564	0	505,257	1,394,002 63.8
10 183	SHORT TERM - OCCASSIONAL TEAC	0	0	0.0	0	0	0	25,000 100.0
10 281	BENEFITS - L/T SICK LEAVE	26,144	35,133	25.6	8,989	0	6,307	43,620 85.5
10 282	BENEFITS - SHORT TERM REPLACEM	46,771	235,606	80.2	188,835	0	33,108	221,109 85.0
10 283	BENEFITS - SHORT TERM OCCASSIO	0	0	0.0	0	0	0	3,966 100.0
25 182	SHORT TERM TEACHER REPLACEME	7,706	52,280	85.3	44,574	0	0	53,803 100.0
25 282	BENEFITS - SHORT TERM REPLACEM	302	8,163	96.3	7,861	0	0	8,534 100.0
TOTAL - OCCASSIONAL TEACHERS		1,071,979	2,064,996	48.1	993,017	0	615,503	2,025,034 69.6
TEACHER ASSISTANTS								
10 190	CHILD & YOUTH WORKER	270,739	1,151,969	76.5	881,230	0	249,506	781,782 68.1
10 191	EDUCATIONAL ASST.	2,061,087	8,353,077	75.3	6,291,990	0	1,922,085	7,399,297 74.0
10 195	EDUCATIONAL ASST. - TEMPORARY	47,920	170,000	71.8	122,080	0	37,068	150,000 75.3
10 196	TUTORS IN THE CLASSROOM	393	0	0.0	393-	0	2,058	53,000 96.1
10 290	BENEFIT - C & Y WORKERS	58,856	274,927	78.6	216,071	0	55,815	200,156 72.1

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
10 291	BENEFITS - ED. ASST.	491,656	1,980,343	75.2	1,488,687	0	453,318	1,809,633	75.0
10 295	BENEFITS - ED. ASST. (TEMP)	3,289	25,024	86.9	21,735	0	2,385	22,013	89.2
10 296	BENEFITS - TUTORS IN THE CLASSR	20	0	0.0	20-	0	93	0	0.0
21 137	COMMUNICATION ASSISTANT	52,189	200,000	73.9	147,811	0	60,778	175,000	65.3
21 237	BENEFITS - COMM. ASST.	11,377	47,732	76.2	36,355	0	14,138	44,804	68.4
TOTAL - TEACHER ASSISTANTS		2,997,526	12,203,072	75.4	9,205,546	0	2,797,244	10,635,685	73.7

PROFESSIONAL & PARA-PROFESSIONAL

10 170	REGULAR DAY SCHOOL TEACHER	254,909	713,459	64.3	458,550	0	273,894	945,000	71.0
10 270	BENEFITS - REG. DAY SCHOOL TEAC	20,158	85,024	76.3	64,866	0	21,816	115,803	81.2
21 131	INTERPRETERS	4,333	106,090	95.9	101,757	0	0	103,000	100.0
21 132	PSYCHOLOGIST	27,045	100,000	73.0	72,955	0	29,444	130,000	77.4
21 133	SPEECH PATHOLOGIST	76,294	288,098	73.5	211,804	0	74,071	279,707	73.5
21 134	SOCIAL WORKER	0	20,000	100.0	20,000	0	0	20,000	100.0
21 136	SPECIAL NEEDS FACILITATOR	56,949	219,181	74.0	162,232	0	53,330	212,797	74.9
21 231	BENEFITS - INTERPRETERS	379	0	0.0	379-	0	0	0	0.0
21 233	BENEFITS - SPEECH PATH.	11,275	83,569	86.5	72,294	0	11,816	81,848	85.6
21 236	BENEFITS - SPECIAL NEEDS	10,926	63,576	82.8	52,650	0	10,985	62,269	82.4
22 116	OVERTIME	0	0	0.0	0	0	14,155	0	0.0
22 135	TECHNICIANS	82,220	371,549	77.9	289,329	0	78,831	386,182	79.6
22 235	BENEFITS - TECHNICIANS	17,594	81,564	78.4	63,970	0	15,219	83,961	81.9
25 129	TEACHER TRAINER	0	0	0.0	0	0	4,013	0	0.0
25 229	BENEFITS - TEACHER TRAINER	0	0	0.0	0	0	829	0	0.0
TOTAL - PROFESSIONAL & PARA-PRO		562,082	2,132,110	73.6	1,570,028	0	588,403	2,420,567	75.7

LIBRARY & GUIDANCE

23 135	TECHNICIANS	384,435	1,532,829	74.9	1,148,394	0	394,975	1,529,404	74.2
23 138	TEMPORARY ASSISTANCE	10,328	20,000	48.4	9,672	0	2,151	25,000	91.4
23 235	BENEFITS - TECHNICIANS	98,794	446,159	77.9	347,365	0	101,510	419,804	75.8
23 238	BENEFITS - TEMPORARY ASSIS ST.S	779	1,830	57.4	1,051	0	165	2,084	92.1
TOTAL - LIBRARY & GUIDANCE		494,336	2,000,818	75.3	1,506,482	0	498,801	1,976,292	74.8

PRINCIPALS & V.P.

15 151	PRINCIPALS	1,407,748	5,466,778	74.3	4,059,030	0	1,356,863	5,266,085	74.2
15 152	VICE-PRINCIPALS	140,016	581,000	75.9	440,984	0	152,531	607,000	74.9
15 251	BENEFITS - PRINCIPALS	83,073	490,360	83.1	407,287	0	80,322	481,253	83.3
15 252	BENEFITS - VICE PRINCIPALS	8,167	49,232	83.4	41,065	0	9,333	51,410	81.9
TOTAL - PRINCIPALS & V.P.		1,639,004	6,587,370	75.1	4,948,366	0	1,599,049	6,405,748	75.0

SCHOOL SECRETARIES

15 112	CLERICAL	428,497	1,748,295	75.5	1,319,798	0	423,216	1,792,399	76.4
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
15 115 TEMPORARY ASSISTANT	13,645	35,000	61.0	21,355	0	6,632	50,000	86.7
15 212 BENEFITS - CLERICAL	112,229	503,325	77.7	391,096	0	110,881	506,759	78.1
15 215 BENEFITS - TEMP ASSISTANT	774	2,938	73.7	2,164	0	500	4,212	88.1
TOTAL - SCHOOL SECRETARIES	555,145	2,289,558	75.8	1,734,413	0	541,229	2,353,370	77.0

TEACHER CONSULTANTS

21 161 CONSULTANT TEACHER	500	0	0.0	500-	0	48,295	200,000	75.9
21 162 CO-ORDINATOR TEACHER	22,089	191,000	88.4	168,911	0	42,547	180,000	76.4
21 163 PROGRAM OFFICER	30,286	105,000	71.2	74,714	0	29,418	106,000	72.3
21 261 BENEFITS - CONSULTANT	1,091	0	0.0	1,091-	0	5,929	24,508	75.8
21 262 BENEFITS - CO-ORDINATOR	1,633	22,762	92.8	21,129	0	3,120	22,059	85.9
21 263 BENEFITS - PROGRAM OFFICER	1,764	12,513	85.9	10,749	0	1,732	12,989	86.7
25 161 CONSULTANT TEACHER	117,433	1,251,507	90.6	1,134,074	0	134,382	914,000	85.3
25 162 CO-ORDINATOR TEACHER	21,481	0	0.0	21,481-	0	2,976	0	0.0
25 163 PROGRAM OFFICER	30,286	105,000	71.2	74,714	0	58,837	106,000	44.5
25 261 BENEFITS - CONSULTANT	8,237	149,148	94.5	140,911	0	9,313	112,003	91.7
25 262 BENEFITS - CO-ORDINATOR	2,301	0	0.0	2,301-	0	0	0	0.0
25 263 BENEFITS - PROGRAM OFFICER	1,764	12,513	85.9	10,749	0	4,213	12,989	67.6
TOTAL - TEACHER CONSULTANTS	238,865	1,849,443	87.1	1,610,578	0	340,764	1,690,548	79.8

PROFESSIONAL DEVELOPMENT

10 315 PROF. DEVELOP. - ACADEMIC	57,131	190,000	69.9	132,869	0	31,245	170,000	81.6
15 314 PROF. DEVEL. SCHOOL SEC.	410	4,000	89.8	3,590	0	1,610	0	0.0
15 317 PROFESSIONAL DEVELOPMENT (NT)	11,787	96,000	87.7	84,213	0	5,644	130,000	95.7
21 317 PROFESSIONAL DEVELOPMENT (NT)	0	5,000	100.0	5,000	0	0	25,000	100.0
23 317 PROFESSIONAL DEVELOPMENT (NT)	0	10,000	100.0	10,000	0	0	20,000	100.0
25 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	25,000	100.0
TOTAL - PROFESSIONAL DEVELOPME	69,328	305,000	77.3	235,672	0	38,499	370,000	89.6

CENTRAL PROGRAM CLASSROOM RESOU

10 320 TEXTBOOKS, LEARNING MATERIAL	0	218,300	100.0	218,300	0	162	300,000	100.0
10 330 CLASSROOM SUPPLIES & SERVICES	298,745	1,156,700	74.2	857,955	131,043	244,622	1,012,100	75.8
21 330 CLASSROOM SUPPLIES & SERVICES	7,755	75,000	89.7	67,245	2,262	9,727	95,000	89.8
TOTAL - CENTRAL PROGRAM CLASS	306,500	1,450,000	78.9	1,143,500	133,305	254,511	1,407,100	81.9

CLASSROOM SUPPLIES & SERVICES

10 320 TEXTBOOKS, LEARNING MATERIAL	214,304	353,162	39.3	138,858	13,782	95,938	398,146	75.9
10 330 CLASSROOM SUPPLIES & SERVICES	150,358	731,147	79.4	580,789	44,676	138,300	750,593	81.6
10 335 PRINTING & COPIER - INSTR.	88,580	297,748	70.3	209,168	12,753	119,293	296,100	59.7
10 361 TRAVEL EXPENSE	4,658	48,876	90.5	44,218	0	2,709	30,000	91.0
10 450 EDUCATIONAL FIELD TRIPS	7,419	139,703	94.7	132,284	2,311	4,022	114,725	96.5

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
10 451 SPORT COUNCIL	-16,130	0	0.0	16,130	0	15,686-	0	0.0
23 320 TEXTBOOKS, LEARNING MATERIAL	10,254	70,806	85.5	60,552	9,530	10,274	69,006	85.1
TOTAL - CLASSROOM SUPPLIES & SE	459,443	1,641,442	72.0	1,181,999	83,052	354,850	1,658,570	78.6

INSTRUCTIONAL SUPPLIES & SERVICES

21 317 PROFESSIONAL DEVELOPMENT (NT)	1,391	20,000	93.0	18,609	0	793	20,000	96.0
21 336 PRINTING & COPIER	3,575	15,000	76.2	11,425	1	1,731	15,000	88.5
21 361 TRAVEL EXPENSE	13,161	100,000	86.8	86,839	0	17,294	100,000	82.7
21 402 REPAIRS - COMPUTERS	0	5,000	100.0	5,000	0	6,190	5,000	23.8-
21 407 CELLULAR	1,614	5,000	67.7	3,386	0	1,318	5,000	73.6
21 420 HOSPITALITY	1,058	15,000	93.0	13,942	0	400	15,000	97.3
25 317 PROFESSIONAL DEVELOPMENT (NT)	896	20,000	95.5	19,104	0	502	20,000	97.5
25 336 PRINTING & COPIER	2,000	10,000	80.0	8,000	1	2,490	7,623	67.3
25 361 TRAVEL EXPENSE	1,971	25,000	92.1	23,029	0	4,014	25,000	83.9
25 402 REPAIRS - COMPUTERS	0	20,000	100.0	20,000	0	0	0	0.0
25 407 CELLULAR	3,237	10,000	67.6	6,763	0	2,508	5,000	49.8
25 420 HOSPITALITY	3,290	20,000	83.6	16,710	0	981	10,000	90.2
TOTAL - INSTRUCTIONAL SUPPLIES &	32,193	265,000	87.9	232,807	2	38,221	227,623	83.2

SCHOOL ADMIN. SUPPLIES & SERVICES

15 361 TRAVEL EXPENSE	2,420	30,000	91.9	27,580	0	10,025	30,000	66.6
15 401 REPAIRS - F & E	-2,194	0	0.0	2,194	0	759	0	0.0
15 404 REPAIRS - TELEPHONE	17,093	100,000	82.9	82,907	23,972	68,467	108,876	37.1
15 405 TELEPHONE - VOICE	44,413	200,000	77.8	155,587	0	43,308	180,000	75.9
15 407 CELLULAR	0	0	0.0	0	0	926	0	0.0
15 410 OFFICE SUPPLIES & SERVICES	20,956	107,656	80.5	86,700	4,123	18,835	98,964	81.0
15 415 SCHOOL COUNCIL (SCH)	1,699	17,344	90.2	15,645	0	4,817	57,640	91.6
15 416 SCHOOL COUNCIL - SPECIAL	971	0	0.0	971-	0	33,613-	0	0.0
15 420 HOSPITALITY	2,797	0	0.0	2,797-	0	2,743	24,389	88.8
15 422 PRO GRANT	343	0	0.0	343-	0	0	0	0.0
TOTAL - SCHOOL ADMIN. SUPPLIES &	88,498	455,000	80.6	366,502	28,095	116,267	499,869	76.7

COMPUTERS - CLASSROOM

10 402 REPAIRS - COMPUTERS	3,608	52,000	93.1	48,392	465	6,937	55,000	87.4
10 406 DATA COMMUNICATION LINES	20,982	107,843	80.5	86,861	0	20,982	107,843	80.5
10 408 NETWORK SYSTEM	88,250	343,899	74.3	255,649	0	89,444	343,899	74.0
10 552 ADDITIONAL - COMPUTERS	9,420	120,812	92.2	111,392	10	118,256	192,196	38.5
10 661 SOFTWARE LICENSES & SUPPORT	16,414	41,340	60.3	24,926	0	16,414	41,340	60.3
22 361 TRAVEL EXPENSE	3,823	0	0.0	3,823-	0	4,778	0	0.0
22 402 REPAIRS - COMPUTERS	2,611	48,000	94.6	45,389	3,053	28,790	55,000	47.7
22 407 CELLULAR	522	0	0.0	522-	0	500	0	0.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - COMPUTERS - CLASSROOM	145,630	713,894	79.6	568,264	3,528	286,101	795,278	64.0
COMPUTERS - NON CLASSROOM								
15 552 ADDITIONAL - COMPUTERS	0	50,000	100.0	50,000	0	0	75,000	100.0
TOTAL - COMPUTERS - NON CLASSR	0	50,000	100.0	50,000	0	0	75,000	100.0
F & E - CLASSROOM								
10 551 ADDITIONAL - FURNITURE	65,204	301,485	78.4	236,281	80,227	75,323	325,004	76.8
TOTAL - F & E - CLASSROOM	65,204	301,485	78.4	236,281	80,227	75,323	325,004	76.8
F & E - NON CLASSROOM								
15 551 ADDITIONAL - FURNITURE	4,415	42,397	89.6	37,982	8,348	7,859	38,155	79.4
15 601 RENTAL/LEASE - FURNITURE	0	0	0.0	0	0	0	5,000	100.0
TOTAL - F & E - NON CLASSROOM	4,415	42,397	89.6	37,982	8,348	7,859	43,155	81.8
TOTAL - ELEMENTARY SCHOOLS	27,121,724	107,949,111	74.9	80,827,387	384,442	25,903,993	103,557,495	75.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
CLASSROOM TEACHERS								
CLASSROOM TEACHERS								
10 165	SECONDMENT LEAVE	47,541	0	0.0	47,541-	0	47,274	0 0.0
10 170	REGULAR DAY SCHOOL TEACHER	9,956,032	36,079,782	72.4	26,123,750	0	9,286,310	34,738,148 73.3
10 171	SPECIAL EDUCATION TEACHERS	369,707	2,375,525	84.4	2,005,818	0	380,488	1,752,076 78.3
10 173	HOME INSTRUCTION TEACHER	2,796	20,000	86.0	17,204	0	736	15,000 95.1
10 179	E.S.L. TEACHER	72,479	197,960	63.4	125,481	0	80,149	183,920 56.4
10 184	LONG-TERM LEAVE OF ABSENCE	732,242	2,500,000	70.7	1,767,758	0	650,348	2,350,000 72.3
10 265	BENEFITS - SECONDMENT	2,583	0	0.0	2,583-	0	4,187	0 0.0
10 270	BENEFITS - REG. DAY SCHOOL TEAC	748,982	4,115,774	81.8	3,366,792	0	685,841	4,135,795 83.4
10 271	BENEFITS - SPEC. ED. TEACHERS	26,935	261,642	89.7	234,707	0	26,944	258,105 89.6
10 273	BENEFITS - HOME INSTRUCTION TEA	283	1,137	75.1	854	0	14	892 98.4
10 279	BENEFITS - E.S.L. TEACHER	5,129	21,803	76.5	16,674	0	5,609	21,080 73.4
10 284	BENEFITS - LONG TERM OCCASSION	61,156	142,198	57.0	81,042	0	55,658	139,689 60.2
15 153	DEPARTMENT HEAD - ALLOWANCE	0	357,000	100.0	357,000	0	0	357,000 100.0
15 253	BENEFITS - DEPT HEAD ALLOWANCE	0	9,314	100.0	9,314	0	0	9,689 100.0
TOTAL - CLASSROOM TEACHERS		12,025,865	46,082,135	73.9	34,056,270	0	11,223,558	43,961,394 74.5
OCCASSIONAL TEACHERS								
10 181	LONG-TERM SICK LEAVE	91,785	150,000	38.8	58,215	0	67,192	200,000 66.4
10 182	SHORT TERM TEACHER REPLACEME	294,535	934,496	68.5	639,961	0	268,034	875,044 69.4
10 281	BENEFITS - L/T SICK LEAVE	8,230	17,017	51.6	8,787	0	5,665	22,893 75.3
10 282	BENEFITS - SHORT TERM REPLACEM	19,698	106,011	81.4	86,313	0	18,823	100,162 81.2
24 182	SHORT TERM TEACHER REPLACEME	0	1,966	100.0	1,966	0	0	1,908 100.0
24 282	BENEFITS - SHORT TERM REPLACEM	0	223	100.0	223	0	0	219 100.0
25 182	SHORT TERM TEACHER REPLACEME	1,271	16,730	92.4	15,459	0	0	12,182 100.0
25 282	BENEFITS - SHORT TERM REPLACEM	54	1,899	97.2	1,845	0	0	1,394 100.0
TOTAL - OCCASSIONAL TEACHERS		415,573	1,228,342	66.2	812,769	0	359,714	1,213,802 70.4
TEACHER ASSISTANTS								
10 190	CHILD & YOUTH WORKER	77,820	291,103	73.3	213,283	0	67,632	260,166 74.0
10 191	EDUCATIONAL ASST.	792,891	3,034,532	73.9	2,241,641	0	717,468	2,621,972 72.6
10 195	EDUCATIONAL ASST. - TEMPORARY	28,864	85,000	66.0	56,136	0	14,647	75,000 80.5
10 196	TUTORS IN THE CLASSROOM	1,427	0	0.0	1,427-	0	2,229	0 0.0
10 290	BENEFIT - C & Y WORKERS	16,026	80,367	80.1	64,341	0	16,653	74,618 77.7
10 291	BENEFITS - ED. ASST.	188,378	745,041	74.7	556,663	0	169,143	669,410 74.7
10 295	BENEFITS - ED. ASST. (TEMP)	1,992	7,170	72.2	5,178	0	1,175	6,290 81.3
10 296	BENEFITS - TUTORS IN THE CLASSR	66	0	0.0	66-	0	98	0 0.0
TOTAL - TEACHER ASSISTANTS		1,107,464	4,243,213	73.9	3,135,749	0	989,045	3,707,456 73.3
PROFESSIONAL & PARA-PROFESSIONAL								

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
10 177	CHAPLAIN - NON TEACHER	117,244	486,667	75.9	369,423	0	113,146	472,638	76.1
10 277	BENEFITS - CHAPLAIN NON TEACHER	16,791	112,385	85.1	95,594	0	17,590	110,112	84.0
21 131	INTERPRETERS	6,831	35,845	80.9	29,014	0	8,135	35,845	77.3
21 134	SOCIAL WORKER	18,624	80,732	76.9	62,108	0	18,090	78,381	76.9
21 231	BENEFITS - INTERPRETERS	996	3,266	69.5	2,270	0	363	6,020	94.0
21 234	BENEFITS - SOCIAL WORKER	2,951	16,216	81.8	13,265	0	2,885	13,161	78.1
22 116	OVERTIME	114	0	0.0	114	0	0	0	0.0
22 135	TECHNICIANS	82,543	372,747	77.9	290,204	0	86,080	421,707	79.6
22 235	BENEFITS - TECHNICIANS	18,280	203,121	91.0	184,841	0	18,846	212,038	91.1
25 129	TEACHER TRAINER	0	0	0.0	0	0	4,013	0	0.0
25 229	BENEFITS - TEACHER TRAINER	0	0	0.0	0	0	829	0	0.0
TOTAL - PROFESSIONAL & PARA-PRO		264,374	1,310,979	79.8	1,046,605	0	269,977	1,349,902	80.0

LIBRARY & GUIDANCE

23 135	TECHNICIANS	76,086	286,857	73.5	210,771	0	76,836	283,556	72.9
23 138	TEMPORARY ASSISTANCE	1,343	10,000	86.6	8,657	0	1,579	5,000	68.4
23 235	BENEFITS - TECHNICIANS	19,347	77,716	75.1	58,369	0	19,349	76,150	74.6
23 238	BENEFITS - TEMPORARY ASSISTANTS	74	844	91.2	770	0	86	422	79.5
TOTAL - LIBRARY & GUIDANCE		96,850	375,417	74.2	278,567	0	97,850	365,128	73.2

PRINCIPALS & V.P.

15 151	PRINCIPALS	240,206	956,069	74.9	715,863	0	250,628	1,001,220	75.0
15 152	VICE-PRINCIPALS	399,654	1,491,634	73.2	1,091,980	0	346,368	1,360,000	74.5
15 251	BENEFITS - PRINCIPALS	14,075	99,918	85.9	85,843	0	14,361	107,264	86.6
15 252	BENEFITS - VICE PRINCIPALS	27,185	155,890	82.6	128,705	0	22,664	145,700	84.4
TOTAL - PRINCIPALS & V.P.		681,120	2,703,511	74.8	2,022,391	0	634,021	2,614,184	75.8

SCHOOL SECRETARIES

15 112	CLERICAL	367,906	1,349,042	72.7	981,136	0	364,985	1,496,344	75.6
15 115	TEMPORARY ASSISTANT	18,494	75,000	75.3	56,506	0	4,178	25,000	83.3
15 212	BENEFITS - CLERICAL	88,860	357,116	75.1	268,256	0	95,667	393,827	75.7
15 215	BENEFITS - TEMP ASSISTANT	4,888	6,374	23.3	1,486	0	370	2,152	82.8
TOTAL - SCHOOL SECRETARIES		480,148	1,787,532	73.1	1,307,384	0	465,200	1,917,323	75.7

TEACHER CONSULTANTS

25 161	CONSULTANT TEACHER	148,499	599,047	75.2	450,548	0	79,210	556,340	85.8
25 261	BENEFITS - CONSULTANT	8,428	65,979	87.2	57,551	0	6,467	63,761	89.9
TOTAL - TEACHER CONSULTANTS		156,927	665,026	76.4	508,099	0	85,677	620,101	86.2

SALARY & BEN - LIBRARY & GUIDANCE

24 178	LIBRARY/GUIDANCE TEACHER	591,082	1,591,601	62.9	1,000,519	0	590,847	2,008,891	70.6
24 278	BENEFITS - LIBRARY/GUIDANCE TEACHER	40,246	175,300	77.0	135,054	0	46,159	172,931	73.3

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - SALARY & BEN - LIBRARY &	631,328	1,766,901	64.3	1,135,573	0	637,006	2,181,822	70.8
PROFESSIONAL DEVELOPMENT								
10 315 PROF. DEVELOP. - ACADEMIC	12,816	80,000	84.0	67,184	0	16,644	80,000	79.2
15 314 PROF. DEVEL. SCHOOL SEC.	167	0	0.0	167-	0	187	0	0.0
15 317 PROFESSIONAL DEVELOPMENT (NT)	6,512	35,000	81.4	28,488	0	2,661	35,000	92.4
21 315 PROF. DEVELOP. - ACADEMIC	0	5,000	100.0	5,000	0	0	5,000	100.0
24 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	10,000	100.0
25 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	5,000	100.0
TOTAL - PROFESSIONAL DEVELOPME	19,495	120,000	83.8	100,505	0	19,492	135,000	85.6
CENTRAL PROGRAM CLASSROOM RESOU								
10 320 TEXTBOOKS, LEARNING MATERIAL	12,395	200,000	93.8	187,605	0	160,286	485,000	67.0
10 330 CLASSROOM SUPPLIES & SERVICES	362,832	1,550,950	76.6	1,188,118	125,937	364,621	1,518,206	76.0
21 330 CLASSROOM SUPPLIES & SERVICES	486	20,000	97.6	19,514	1,469	631	30,000	97.9
TOTAL - CENTRAL PROGRAM CLASS	375,713	1,770,950	78.8	1,395,237	127,406	525,538	2,033,206	74.2
CLASSROOM SUPPLIES & SERVICES								
10 320 TEXTBOOKS, LEARNING MATERIAL	54,874	315,319	82.6	260,445	11,806	74,127	380,965	80.5
10 330 CLASSROOM SUPPLIES & SERVICES	183,026	852,137	78.5	669,111	88,707	164,748	775,451	78.8
10 332 HEALTHY SCHOOLS	0	0	0.0	0	0	988	0	0.0
10 335 PRINTING & COPIER - INSTR.	62,356	254,189	75.5	191,833	4,076	77,765	249,944	68.9
10 350 FOOD SUPPLIES & SERVICES	0	80,000	100.0	80,000	0	17,828	80,000	77.7
10 361 TRAVEL EXPENSE	-14,968	66,131	122.6	81,099	0	8,698	50,000	82.6
10 450 EDUCATIONAL FIELD TRIPS	33,657	104,729	67.9	71,072	42,656	35,652	101,750	65.0
23 320 TEXTBOOKS, LEARNING MATERIAL	12,446	84,729	85.3	72,283	40,163	17,247	74,223	76.8
24 361 TRAVEL EXPENSE	42	0	0.0	42-	0	0	0	0.0
TOTAL - CLASSROOM SUPPLIES & SE	331,433	1,757,234	81.1	1,425,801	187,408	397,053	1,712,333	76.8
INSTRUCTIONAL SUPPLIES & SERVICES								
21 317 PROFESSIONAL DEVELOPMENT (NT)	0	1,000	100.0	1,000	0	201	1,000	79.9
21 336 PRINTING & COPIER	0	5,000	100.0	5,000	0	0	5,000	100.0
21 361 TRAVEL EXPENSE	408	20,000	98.0	19,592	0	832	20,000	95.8
21 402 REPAIRS - COMPUTERS	0	1,000	100.0	1,000	0	122	1,000	87.8
25 317 PROFESSIONAL DEVELOPMENT (NT)	302	2,000	84.9	1,698	0	0	2,000	100.0
25 336 PRINTING & COPIER	15	10,000	99.9	9,985	0	190	10,000	98.1
25 361 TRAVEL EXPENSE	3,152	9,000	65.0	5,848	0	4,452	9,000	50.5
25 402 REPAIRS - COMPUTERS	279	1,000	72.1	721	0	0	1,000	100.0
25 420 HOSPITALITY	221	15,000	98.5	14,779	0	526	15,000	96.5
TOTAL - INSTRUCTIONAL SUPPLIES &	4,377	64,000	93.2	59,623	0	6,323	64,000	90.1

SCHOOL ADMIN. SUPPLIES & SERVICES

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT.	EXPENDED	BUDGET	% AVAIL
15 361 TRAVEL EXPENSE	2,747	15,000	81.7	12,253	0	4,717	15,000	68.6
15 401 REPAIRS - F & E	269	0	0.0	269-	0	0	0	0.0
15 404 REPAIRS - TELEPHONE	3,442	50,000	93.1	46,558	7,253	25,956	61,131	57.5
15 405 TELEPHONE - VOICE	13,566	100,000	86.4	86,434	0	13,707	100,000	86.3
15 407 CELLULAR	4,336	0	0.0	4,336-	0	5,526	0	0.0
15 410 OFFICE SUPPLIES & SERVICES	17,728	95,127	81.4	77,399	5,836	26,371	112,361	76.5
15 415 SCHOOL COUNCIL (SCH)	452	8,473	94.7	8,021	0	5,542	24,013	76.9
15 416 SCHOOL COUNCIL - SPECIAL	65	0	0.0	65-	0	4,000-	0	0.0
15 420 HOSPITALITY	263	6,400	95.9	6,137	0	237-	6,400	103.7
15 422 PRO GRANT	1,435	0	0.0	1,435-	0	0	0	0.0
TOTAL - SCHOOL ADMIN. SUPPLIES &	44,303	275,000	83.9	230,697	13,089	77,582	318,905	75.7
COMPUTERS - CLASSROOM								
10 402 REPAIRS - COMPUTERS	6,174	16,000	61.4	9,826	217	4,814	28,500	83.1
10 406 DATA COMMUNICATION LINES	8,458	52,000	83.7	43,542	0	8,458	72,000	88.3
10 408 NETWORK SYSTEM	15,381	68,000	77.4	52,619	0	15,157	78,000	80.6
10 552 ADDITIONAL - COMPUTERS	17,084	146,469	88.3	129,385	2,226	83,637	207,988	59.8
10 661 SOFTWARE LICENSES & SUPPORT	16,414	30,000	45.3	13,586	0	16,414	30,000	45.3
22 361 TRAVEL EXPENSE	445	0	0.0	445-	0	612	0	0.0
22 402 REPAIRS - COMPUTERS	0	34,000	100.0	34,000	0	0	26,500	100.0
22 407 CELLULAR	871	0	0.0	871-	0	963	0	0.0
TOTAL - COMPUTERS - CLASSROOM	64,827	346,469	81.3	281,642	2,443	130,055	442,988	70.6
COMPUTERS - NON CLASSROOM								
15 552 ADDITIONAL - COMPUTERS	0	25,000	100.0	25,000	0	9,947	25,000	60.2
TOTAL - COMPUTERS - NON CLASSR	0	25,000	100.0	25,000	0	9,947	25,000	60.2
F & E - CLASSROOM								
10 551 ADDITIONAL - FURNITURE	28,721	87,622	67.2	58,901	33,309	65,655	87,104	24.6
TOTAL - F & E - CLASSROOM	28,721	87,622	67.2	58,901	33,309	65,655	87,104	24.6
F & E - NON CLASSROOM								
15 551 ADDITIONAL - FURNITURE	21,109	24,324	13.2	3,215	9,277	3,359	24,168	86.1
TOTAL - F & E - NON CLASSROOM	21,109	24,324	13.2	3,215	9,277	3,359	24,168	86.1
FEES & CONTRACTS								
10 654 OTHER CONTRACTUAL SERVICES	0	72,000	100.0	72,000	0	0	72,000	100.0
TOTAL - FEES & CONTRACTS	0	72,000	100.0	72,000	0	0	72,000	100.0
TOTAL - SECONDARY SCHOOLS	16,749,627	64,705,655	74.1	47,956,028	372,932	15,997,052	62,845,816	74.6

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
TEACHER ASSISTANTS										
TEACHER ASSISTANTS										
55 191	EDUCATIONAL ASST.	13,522	27,418	50.7	13,896	0	16,697	24,584	32.1	
55 291	BENEFITS - ED. ASST.	2,622	7,403	64.6	4,781	0	4,521	4,425	2.2	
TOTAL - TEACHER ASSISTANTS		16,144	34,821	53.6	18,677	0	21,218	29,009	26.9	
PROFESSIONAL & PARA-PROFESSIONAL										
55 107	INFO. TECHNOLOGY ASSISTANT	0	0	0.0	0	0	6,329	0	0.0	
55 125	DAY CARE PROVIDER	7,718	39,175	80.3	31,457	0	7,422	42,290	82.5	
55 130	SETTLEMENT WORKER	0	0	0.0	0	0	400	0	0.0	
55 135	TECHNICIANS	10,468	0	0.0	10,468	0	7,099	0	0.0	
55 225	BENEFITS - DAY CARE PROVIDER	2,249	7,052	68.1	4,803	0	2,179	7,612	71.4	
55 230	BENEFITS - SETTLEMENT WORKER	0	0	0.0	0	0	12	0	0.0	
55 235	BENEFITS - TECHNICIANS	2,161	0	0.0	2,161	0	1,245	0	0.0	
TOTAL - PROFESSIONAL & PARA-PR		22,596	46,227	51.1	23,631	0	24,686	49,902	50.5	
PRINCIPALS & V.P.										
55 103	DEPARTMENT MANAGERS	39,007	213,131	81.7	174,124	0	36,484	207,489	82.4	
55 111	COORDINATORS	0	118,890	100.0	118,890	0	0	77,800	100.0	
55 151	PRINCIPALS	28,253	112,283	74.8	84,031	0	26,960	109,013	75.3	
55 203	BENEFITS - DEPT. MANAGERS	6,058	37,139	83.7	31,081	0	5,880	35,973	83.7	
55 211	BENEFITS - COORDINATORS	0	20,622	100.0	20,622	0	0	12,733	100.0	
55 251	BENEFITS - PRINCIPALS	1,725	11,228	84.6	9,503	0	1,684	10,901	84.6	
TOTAL - PRINCIPALS & V.P.		75,043	513,293	85.4	438,251	0	71,008	453,909	84.4	
SCHOOL SECRETARIES										
55 112	CLERICAL	70,447	279,844	74.8	209,397	0	71,903	279,844	74.3	
55 212	BENEFITS - CLERICAL	16,856	75,558	77.7	58,702	0	17,493	75,558	76.9	
TOTAL - SCHOOL SECRETARIES		87,303	355,402	75.4	268,099	0	89,396	355,402	74.9	
SALARY & BEN - TEMPORARY										
55 115	TEMPORARY ASSISTANT	5,146	51,095	89.9	45,949	0	5,059	50,000	89.9	
55 215	BENEFITS - TEMP ASSISTANT	320	4,863	93.4	4,543	0	354	4,704	92.5	
TOTAL - SALARY & BEN - TEMPORAR		5,466	55,958	90.2	50,492	0	5,413	54,704	90.1	
SALARY & BEN - GRANT OFFICERS										
55 155	ADMINISTRATORS & GRANT OFFICE	0	0	0.0	0	0	13,761	0	0.0	
55 255	BENEFITS - ADMIN & GRANT OFFICE	0	0	0.0	0	0	2,564	0	0.0	
TOTAL - SALARY & BEN - GRANT OFF		0	0	0.0	0	0	16,325	0	0.0	
SALARY & BEN - ADULT ED. TEACHERS										
55 192	CLASSROOM INSTRUCTORS	369,913	2,015,997	81.7	1,646,084	0	383,484	2,177,388	82.4	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
55 193 CLASSROOM TEACHERS	310,537	1,298,123	76.1	987,586	0	293,827	1,185,571	75.2
55 292 BENEFITS - CON'T ED INSTRUCTORS	62,579	254,884	75.5	192,305	0	52,555	259,652	79.8
55 293 BENEFITS - CON'T ED. TEACHERS	37,281	205,315	81.8	168,034	0	24,458	185,345	86.8
TOTAL - SALARY & BEN - ADULT ED.	780,310	3,774,319	79.3	2,994,009	0	754,324	3,807,956	80.2

PROFESSIONAL DEVELOPMENT

55 315 PROF. DEVELOP. - ACADEMIC	0	10,360	100.0	10,360	0	100	11,300	99.1
55 317 PROFESSIONAL DEVELOPMENT (NT)	0	5,500	100.0	5,500	0	50	4,500	98.9
55 318 PROF. MEMBERSHIPS	0	9,500	100.0	9,500	0	150	8,650	98.3
TOTAL - PROFESSIONAL DEVELOPM	0	25,360	100.0	25,360	0	300	24,450	98.8

CENTRAL PROGRAM CLASSROOM RESOU

55 325 COMPUTER SOFTWARE/CD ROM	0	35,500	100.0	35,500	0	7,047	59,500	88.2
55 335 PRINTING & COPIER - INSTR.	7,724	65,340	88.2	57,616	190	11,075	70,200	84.2
55 353 ADVERTISING & PROMOTION	3,223	120,000	97.3	116,777	1,245	6,230	91,500	93.2
55 356 CHILDMINDING	3,649	37,625	90.3	33,976	0	6,551	35,000	81.3
55 361 TRAVEL EXPENSE	4,469	11,258	60.3	6,789	0	2,551	17,150	85.1
55 371 CLEANING PRODUCTS	0	0	0.0	0	452	0	0	0.0
55 401 REPAIRS - F & E	0	2,000	100.0	2,000	0	656	5,000	86.9
55 402 REPAIRS - COMPUTERS	1,542	5,000	69.2	3,458	42	0	5,000	100.0
55 404 REPAIRS - TELEPHONE	0	10,000	100.0	10,000	1,781	3,417	10,000	65.8
55 405 TELEPHONE - VOICE	3,960	25,900	84.7	21,940	0	4,034	30,500	86.8
55 406 DATA COMMUNICATION LINES	686	7,500	90.9	6,814	0	686	7,500	90.9
55 407 CELLULAR	1,086	10,000	89.1	8,914	0	1,040	10,000	89.6
55 410 OFFICE SUPPLIES & SERVICES	6,563	29,846	78.0	23,283	2,320	10,887	29,000	62.5
55 411 POSTAGE	20	5,000	99.6	4,980	475	761	5,250	85.5
55 412 SUBSCRIPTIONS	0	0	0.0	0	0	59	0	0.0
55 413 COURIER & MOVING	0	5,000	100.0	5,000	0	159	5,000	96.8
55 416 SCHOOL COUNCIL - SPECIAL	0	2,000	100.0	2,000	0	0	2,000	100.0
55 420 HOSPITALITY	209	6,000	96.5	5,791	0	1,095	30,000	96.4
55 610 RENTAL/LEASE - INSTRUCT. ACCOM	101,299	163,357	38.0	62,058	285,870	41,903	223,800	81.3
TOTAL - CENTRAL PROGRAM CLASS	134,430	541,326	75.2	406,896	292,375	98,151	636,400	84.6

CLASSROOM SUPPLIES & SERVICES

55 320 TEXTBOOKS, LEARNING MATERIAL	1,423	46,485	96.9	45,062	917	8,838	61,600	85.7
55 325 COMPUTER SOFTWARE/CD ROM	17,323	19,500	11.2	2,177	0	0	0	0.0
55 330 CLASSROOM SUPPLIES & SERVICES	105,122	316,606	66.8	211,484	52,734	72,615	297,400	75.6
55 331 APPLICATION SOFTWARE	9,616	35,000	72.5	25,384	8,840	14,889	42,500	65.0
55 450 EDUCATIONAL FIELD TRIPS	21,708	175,750	87.7	154,042	6,790	27,643	133,200	79.3
55 682 PUBLIC TRANSIT FARES	5,840	98,529	94.1	92,689	3,454	6,374	15,385	58.6

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - CLASSROOM SUPPLIES & S	161,032	691,870	76.7	530,838	72,735	130,359	550,085	76.3
COMPUTERS - CLASSROOM								
55 552 ADDITIONAL - COMPUTERS	9,092	45,000	79.8	35,908	0	109	15,000	99.3
TOTAL - COMPUTERS - CLASSROOM	9,092	45,000	79.8	35,908	0	109	15,000	99.3
F & E - CLASSROOM								
55 501 REPLACEMENT - FURNITURE & EQUI	0	0	0.0	0	0	0	10,000	100.0
55 551 ADDITIONAL - FURNITURE	0	10,000	100.0	10,000	0	0	0	0.0
TOTAL - F & E - CLASSROOM	0	10,000	100.0	10,000	0	0	10,000	100.0
FEES & CONTRACTS								
55 654 OTHER CONTRACTUAL SERVICES	66	0	0.0	66	497	367	0	0.0
55 661 SOFTWARE LICENSES & SUPPORT	1,824	4,000	54.4	2,176	0	1,824	0	0.0
TOTAL - FEES & CONTRACTS	1,890	4,000	52.8	2,110	497	2,191	0	0.0
TOTAL - CONTINUING EDUCATION	1,293,306	6,097,576	78.8	4,804,271	365,607	1,213,480	5,986,817	79.7

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
SALARY & BEN - MANAGERS									
SALARY & BEN - MANAGERS									
40 103	DEPARTMENT MANAGERS	49,976	214,195	76.7	164,219	0	45,834	203,905	77.5
40 110	TECHNICAL & OPERATIONS	7,413	0	0.0	7,413-	0	8,849	40,000	77.9
40 111	COORDINATORS	38,882	140,251	72.3	101,369	0	41,038	201,633	79.7
40 113	COORDINATORS - WSIB	14,168	62,417	77.3	48,249	0	19,455	94,373	79.4
40 115	TEMPORARY ASSISTANT	204	0	0.0	204-	0	0	5,000	100.0
40 203	BENEFITS - DEPT. MANAGERS	7,332	52,304	86.0	44,972	0	6,886	49,993	86.2
40 210	BENEFITS - TECHNICAL STAFF	2,201	0	0.0	2,201-	0	2,407	9,806	75.5
40 213	BENEFITS - COORDINATORS	9,004	49,489	81.8	40,485	0	10,685	72,576	85.3
40 215	BENEFITS - TEMP ASSISTANT	0	0	0.0	0	0	0	436	100.0
TOTAL - SALARY & BEN - MANAGERS		129,180	518,656	75.1	389,476	0	135,154	677,722	80.1
SALARY & BEN - CARETAKER									
40 108	CARETAKER	730,412	3,253,959	77.6	2,523,547	129,391	731,717	3,192,392	77.1
40 118	CARETAKER REPLACEMENT	82,633	250,000	67.0	167,367	0	59,653	250,000	76.1
40 141	MODIFIED WORK - CARETAKERS	13,995	0	0.0	13,995-	1	23,514	0	0.0
40 208	BENEFITS - CARETAKER	177,401	794,588	77.7	617,187	0	174,721	805,435	78.3
40 218	BENEFITS - CARETAKER REPL.	1,010	61,046	98.4	60,036	0	1,134	38,614	97.1
40 241	BENEFITS - MODIFIED WORK (CTKRS)	2,458	0	0.0	2,458-	0	1,687	0	0.0
TOTAL - SALARY & BEN - CARETAKE		1,007,909	4,359,593	76.9	3,351,684	129,392	992,426	4,286,441	76.9
SALARY & BEN - CLEANER									
40 109	CLEANER	635,678	3,540,707	82.1	2,905,029	0	613,105	3,352,671	81.7
40 119	CLEANER REPLACEMENT	93,378	150,000	37.8	56,622	0	17,338	150,000	88.4
40 209	BENEFITS - CLEANER	205,412	864,600	76.2	659,188	0	197,723	845,071	76.6
40 219	BENEFITS - CLEANER REPL.	10,096	36,629	72.4	26,533	0	1,925	23,166	91.7
40 418	CONTRACTED CLEANING	43,486	300,000	85.5	256,514	12,895	70,801	300,000	76.4
TOTAL - SALARY & BEN - CLEANER		988,050	4,891,936	79.8	3,903,886	12,895	900,892	4,670,908	80.7
SALARY & BEN - CLERICAL									
40 112	CLERICAL	21,629	94,026	77.0	72,397	0	32,423	79,756	59.4
40 212	BENEFITS - CLERICAL	5,470	22,959	76.2	17,489	0	7,925	19,554	59.5
TOTAL - SALARY & BEN - CLERICAL		27,099	116,985	76.8	89,886	0	40,348	99,310	59.4
PROFESSIONAL DEVELOPMENT									
40 317	PROFESSIONAL DEVELOPMENT (NT)	3,751	9,000	58.3	5,249	0	613	18,500	96.7
40 318	PROF. MEMBERSHIPS	0	1,000	100.0	1,000	0	168	1,500	88.8
TOTAL - PROFESSIONAL DEVELOPME		3,751	10,000	62.5	6,249	0	781	20,000	96.1
SUPPLIES & SERV - UTILITIES									
40 341	HYDRO	306,885	2,300,000	86.7	1,993,115	260	320,662	2,400,000	86.6

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
40 343 HEATING - GAS	60,440	2,000,000	97.0	1,939,560	0	114,501	1,850,000	93.8
40 346 WATER & SEWAGE	62,700	400,000	84.3	337,300	0	55,648	400,000	86.1
TOTAL - SUPPLIES & SERV - UTILITIE	430,025	4,700,000	90.9	4,269,975	260	490,811	4,650,000	89.4

SUPPLIES & SERV - PLANT OPERATIONS

40 325 COMPUTER SOFTWARE/CD ROM	586	40,000	98.5	39,414	0	0	38,322	100.0
40 361 TRAVEL EXPENSE	8,478	25,000	66.1	16,522	0	10,994	30,000	63.4
40 370 VEHICLE FUEL	19	0	0.0	19-	0	0	0	0.0
40 371 CLEANING PRODUCTS	85,063	360,000	76.4	274,937	51,780	77,350	350,000	77.9
40 372 CLEANING TOOLS	4,962	10,000	50.4	5,038	71	5,209	40,000	87.0
40 373 TOILET PAPER	19,257	95,000	79.7	75,743	22,464	22,499	80,000	71.9
40 375 UNIFORMS	23,019	0	0.0	23,019-	0	12,248	50,000	75.5
40 376 LIGHTING	0	5,000	100.0	5,000	0	0	5,000	100.0
40 377 INTRUSION ALARMS	-110	0	0.0	110	0	0	0	0.0
40 379 REPAIRS - HEALTH & SAFETY	10,422	75,000	86.1	64,578	19,514	1,584	50,000	96.8
40 380 REPAIRS - EQUIPMENT	18,979	70,000	72.9	51,021	6	10,448	60,000	82.6
40 407 CELLULAR	703	10,000	93.0	9,297	0	1,756	8,000	78.1
40 408 NETWORK SYSTEM	274	0	0.0	274-	0	0	0	0.0
40 410 OFFICE SUPPLIES & SERVICES	3,155	5,000	36.9	1,845	165	904	5,000	81.9
40 417 SECURITY & SURVIELANCE	4,618	20,000	76.9	15,382	5	3,899	5,000	22.0
40 420 HOSPITALITY	158	2,500	93.7	2,342	0	176	2,500	93.0
40 440 VEHICLE MAINTENANCE & SUPPLIES	10	0	0.0	10-	0	0	0	0.0
TOTAL - SUPPLIES & SERV - PLANT O	179,593	717,500	75.0	537,907	94,005	147,067	723,822	79.7

SUPPLIES & SERVICES - GROUNDS

40 385 GRASS CUTTING	38,695	110,000	64.8	71,305	0	33,821	100,000	66.2
40 386 SNOW PLOWING	0	600,000	100.0	600,000	3,119	0	600,000	100.0
40 388 GARBAGE DISPOSAL	41,371	170,000	75.7	128,629	17,311	28,921	145,000	80.1
TOTAL - SUPPLIES & SERVICES - GR	80,066	880,000	90.9	799,934	20,430	62,742	845,000	92.6

F & E - PLANT OPERATIONS

40 551 ADDITIONAL - FURNITURE	0	20,000	100.0	20,000	0	0	30,000	100.0
40 552 ADDITIONAL - COMPUTERS	0	1,500	100.0	1,500	0	0	40,000	100.0
40 554 ADDITIONAL EQUIPMENT - VEHICLES	0	0	0.0	0	0	20,791	25,000	16.8
40 630 RENTAL/LEASE - OTHER	13,150	50,000	73.7	36,850	25,025	20,266	100,000	79.7
TOTAL - F & E - PLANT OPERATIONS	13,150	71,500	81.6	58,350	25,025	41,057	195,000	79.0

FEES & CONTRACTS

40 653 PROFESSIONAL FEES	2,167	10,000	78.3	7,833	473	88	40,000	99.8
40 665 RECYCLING	3,661	25,000	85.4	21,339	0	3,120	25,000	87.5
40 671 PROPERTY INSURANCE	186,854	165,000	13.2-	21,854-	0	186,362	175,000	6.5-

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
40 672 LIABILITY INSURANCE	336,768	315,000	6.9-	21,768-	0	346,588	275,000	26.0-
40 673 VEHICLE INSURANCE	3,150	0	0.0	3,150-	0	1,247	0	0.0
TOTAL - FEES & CONTRACTS	532,600	515,000	3.4-	17,600-	473	537,405	515,000	4.4-
TOTAL - PLANT OPERATIONS	3,391,423	16,781,170	79.8	13,389,747	282,480	3,348,683	16,683,203	79.9

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
SALARY & BEN - MANAGERS									
SALARY & BEN - MANAGERS									
41 103	DEPARTMENT MANAGERS	34,450	86,499	60.2	52,049	0	18,816	84,000	77.6
41 111	COORDINATORS	67,767	313,679	78.4	245,912	0	62,992	294,502	78.6
41 203	BENEFITS - DEPT. MANAGERS	6,305	20,921	69.9	14,616	0	2,975	19,943	85.1
41 211	BENEFITS - COORDINATORS	13,907	75,871	81.7	61,964	0	13,187	69,926	81.1
TOTAL - SALARY & BEN - MANAGERS		122,429	496,970	75.4	374,541	0	97,970	468,371	79.1
SALARY & BENEFITS - TECHNICAL									
41 110	TECHNICAL & OPERATIONS	154,831	602,550	74.3	447,719	0	156,606	625,000	74.9
41 210	BENEFITS - TECHNICAL STAFF	34,052	145,750	76.6	111,698	0	35,817	148,403	75.9
TOTAL - SALARY & BENEFITS - TECH		188,883	748,300	74.8	559,417	0	192,423	773,403	75.1
SALARY & BEN - CLERICAL									
41 112	CLERICAL	9,215	42,448	78.3	33,233	0	8,866	51,287	82.7
41 212	BENEFITS - CLERICAL	2,485	10,267	75.8	7,782	0	2,410	12,179	80.2
TOTAL - SALARY & BEN - CLERICAL		11,700	52,715	77.8	41,015	0	11,276	63,466	82.2
SALARY & BEN - TEMPORARY									
41 114	STUDENT HELP	940	20,000	95.3	19,060	0	1,840	10,000	81.6
41 115	TEMPORARY ASSISTANT	0	10,000	100.0	10,000	0	0	0	0.0
41 214	BENEFITS - STUDENT HELP	169	1,538	89.0	1,369	0	314	774	59.4
41 215	BENEFITS - TEMP ASSISTANT	0	771	100.0	771	0	0	0	0.0
TOTAL - SALARY & BEN - TEMPORAR		1,109	32,309	96.6	31,200	0	2,154	10,774	80.0
PROFESSIONAL DEVELOPMENT									
41 317	PROFESSIONAL DEVELOPMENT (NT)	0	500	100.0	500	0	259	500	151.9
41 318	PROF. MEMBERSHIPS	1,331	7,000	81.0	5,669	0	742	7,000	89.4
TOTAL - PROFESSIONAL DEVELOPME		1,331	7,500	82.3	6,169	0	483	7,500	93.6
SUPPLIES & SERV - PLANT OPERATIONS									
40 377	INTRUSION ALARMS	55,087	175,000	68.5	119,913	79	51,798	50,000	3.6
40 378	FIRE SAFETY	6,621	325,000	98.0	318,379	41	4,739	50,000	90.5
TOTAL - SUPPLIES & SERV - PLANT O		61,708	500,000	87.7	438,292	120	56,537	100,000	43.5
SUPPLIES & SERVICES - GROUNDS									
40 381	ASPHALT/CONCRETE	1,309	45,000	97.1	43,691	7	2,474	25,000	90.1
40 382	FENCING	3,454	20,000	82.7	16,546	2	0	20,000	100.0
40 383	LANDSCAPING	3,480	100,000	96.5	96,520	16,593	17,235	50,000	65.5
40 384	DRAINAGE	15,369	50,000	69.3	34,631	50,827	16,861	50,000	66.3
40 387	PLAYGROUND EQUIPMENT	10,000	10,000	0.0	0	3	0	10,000	100.0
40 389	LINE MARKING	4,151	30,000	86.2	25,849	9	1,697	25,000	93.2

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - SUPPLIES & SERVICES - GR	37,763	255,000	85.2	217,237	67,441	38,267	180,000	78.7
SUPPLIES & SERV - PLANT MAINT.								
41 361 TRAVEL EXPENSE	2,040	9,000	77.3	6,960	0	4,798	9,000	46.7
41 370 VEHICLE FUEL	12,718	62,000	79.5	49,282	0	12,046	55,000	78.1
41 401 REPAIRS - F & E	0	5,000	100.0	5,000	0	0	10,000	100.0
41 405 TELEPHONE - VOICE	625	0	0.0	625	0	620	0	0.0
41 407 CELLULAR	6,137	35,000	82.5	28,863	0	6,653	25,000	73.4
41 408 NETWORK SYSTEM	1,644	0	0.0	1,644	0	1,644	0	0.0
41 410 OFFICE SUPPLIES & SERVICES	132	5,000	97.4	4,868	1,670	1,468	17,000	91.4
41 440 VEHICLE MAINTENANCE & SUPPLIES	9,858	80,000	87.7	70,142	0	14,116	80,000	82.4
TOTAL - SUPPLIES & SERV - PLANT M	33,154	196,000	83.1	162,846	1,670	41,345	196,000	78.9

SUPPLIES & SERVICES- BUILDING MTC.

15 112 CLERICAL	4,961	0	0.0	4,961	0	0	0	0.0
40 378 FIRE SAFETY	0	0	0.0	0	8	0	0	0.0
41 430 SCHOOL GENERAL MAINTENANCE	7,965	100,000	92.0	92,035	4,170	8,037	100,000	92.0
41 431 GENERAL REPAIRS	20,898	50,000	58.2	29,103	20,325	29,911	100,000	70.1
41 458 P.A. & TELEPHONE SYSTEMS	1,825	10,000	81.8	8,175	0	3,124	10,000	68.8
41 459 CLOCK SYSTEMS	1,107	5,000	77.9	3,893	0	0	5,000	100.0
41 460 H.V.A.C.	40,295	200,000	79.9	159,705	17,469	21,831	200,000	89.1
41 461 BOILER REPAIR	3,769	30,000	87.4	26,231	16,132	4,910	30,000	83.6
41 462 ELECTRICAL REPAIR	56,744	200,000	71.6	143,256	1,975	27,608	200,000	86.2
41 463 ROOFING	1,078	30,000	96.4	28,922	6	1,753	30,000	94.2
41 464 WINDOW GLASS & FRAME	11,680	45,000	74.0	33,320	3	9,761	45,000	78.3
41 465 PLUMBING	12,239	100,000	87.8	87,761	10	13,150	100,000	86.9
41 466 PAINTING	4,854	10,000	51.5	5,146	8	1,156	10,000	88.4
41 467 PORTABLES	508	30,000	98.3	29,492	0	1,313	30,000	95.6
41 468 FLOOR & CEILING	2,084	20,000	89.6	17,916	8	1,152	20,000	94.2
41 469 HARDWARE	17,536	100,000	82.5	82,464	3	13,835	100,000	86.2
41 470 CARPENTRY	1,716	25,000	93.1	23,284	16	2,733	25,000	89.1
41 471 DRAPERY	584	10,000	94.2	9,416	0	1,936	10,000	80.6
41 472 MASONRY	0	10,000	100.0	10,000	4	0	10,000	100.0
41 473 TOOLS	16	20,000	99.9	19,984	0	0	20,000	100.0
TOTAL - SUPPLIES & SERVICES- BUIL	189,859	995,000	80.9	805,142	60,137	142,210	1,045,000	86.4

F & E - PLANT MAINTENANCE

41 551 ADDITIONAL - FURNITURE	0	30,000	100.0	30,000	0	0	30,000	100.0
41 552 ADDITIONAL - COMPUTERS	0	1,500	100.0	1,500	0	0	8,500	100.0
41 554 ADDITIONAL EQUIPMENT - VEHICLES	0	0	0.0	0	28,317	0	0	0.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - F & E - PLANT MAINTENANCE	0	31,500	100.0	31,500	28,317	0	38,500	100.0
FEES & CONTRACTS								
41 653 PROFESSIONAL FEES	46,152	10,000	361.5-	36,152-	4	40,716	100,000	59.3
41 654 OTHER CONTRACTUAL SERVICES	8,671	15,000	42.2	6,329	14	11,624	351,000	96.7
41 673 VEHICLE INSURANCE	13,879	15,000	7.5	1,121	0	13,767	14,000	1.7
41 680 LIFTING DEVICES	1,323	10,000	86.8	8,677	0	3,367	10,000	66.3
TOTAL - FEES & CONTRACTS	70,025	50,000	40.1-	20,025-	18	69,474	475,000	85.4
TOTAL - PLANT MAINTENANCE	717,961	3,365,294	78.7	2,647,334	157,703	652,139	3,358,014	80.6

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

TRANSPORTATION DEPARTMENT

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
SALARY & BEN - MANAGERS									
SALARY & BEN - MANAGERS									
50 103	DEPARTMENT MANAGERS	14,337	87,745	83.7	73,408	0	14,625	79,949	81.7
50 203	BENEFITS - DEPT. MANAGERS	2,786	20,622	86.5	17,836	0	2,663	18,885	85.9
TOTAL - SALARY & BEN - MANAGERS		17,123	108,367	84.2	91,244	0	17,288	98,834	82.5
SALARY & BENEFITS - TECHNICAL									
50 110	TECHNICAL & OPERATIONS	11,750	82,400	85.7	70,650	0	11,302	92,700	87.8
50 210	BENEFITS - TECHNICAL STAFF	2,872	19,365	85.2	16,493	0	2,744	21,899	87.5
TOTAL - SALARY & BENEFITS - TECH		14,622	101,765	85.6	87,143	0	14,046	114,599	87.7
SALARY & BEN - CLERICAL									
50 112	CLERICAL	0	33,392	100.0	33,392	0	0	30,900	100.0
50 115	TEMPORARY ASSISTANT	0	29,149	100.0	29,149	0	0	20,600	100.0
50 212	BENEFITS - CLERICAL	0	7,848	100.0	7,848	0	0	7,298	100.0
50 215	BENEFITS - TEMP ASSISTANT	0	1,788	100.0	1,788	0	0	1,313	100.0
TOTAL - SALARY & BEN - CLERICAL		0	72,177	100.0	72,177	0	0	60,111	100.0
SUPPLIES & SERV - BUSINESS ADMIN.									
50 317	PROFESSIONAL DEVELOPMENT (NT)	0	2,408	100.0	2,408	0	0	2,500	100.0
50 318	PROF. MEMBERSHIPS	0	175	100.0	175	0	0	500	100.0
50 361	TRAVEL EXPENSE	0	2,136	100.0	2,136	0	9	1,900	99.5
50 407	CELLULAR	69	500	86.2	431	0	91	1,000	90.9
50 410	OFFICE SUPPLIES & SERVICES	0	7,442	100.0	7,442	0	0	2,000	100.0
50 611	RENTAL/LEASE - NON INSTRUCT ACC	0	45,942	100.0	45,942	0	0	34,900	100.0
TOTAL - SUPPLIES & SERV - BUSINES		69	58,603	99.9	58,534	0	100	42,800	99.8
FURNITURE & EQUIPMENT									
50 551	ADDITIONAL - FURNITURE	0	1,476	100.0	1,476	0	0	0	0.0
50 552	ADDITIONAL - COMPUTERS	0	9,709	100.0	9,709	0	0	14,700	100.0
TOTAL - FURNITURE & EQUIPMENT		0	11,185	100.0	11,185	0	0	14,700	100.0
FEES & CONTRACTS									
50 685	TRANSPORTATION CONTRACTS	1,143,751	8,978,235	87.3	7,834,484	7	1,915,085	9,123,817	79.0
50 691	SHARED ROUTES - D.S.B.N.	143,955	0	0.0	143,955	0	41,693	50,000	16.6
50 692	NIAGARA FALLS TAXI	4,612	0	0.0	4,612	0	14,735	0	0.0
50 694	5-O TAXI	48,235	406,475	88.1	358,240	0	77,412	325,000	76.2
50 695	S-S ACE NOTRE DAME	0	105,540	100.0	105,540	0	0	100,000	100.0
50 696	SCHOOL TO SCHOOL	115,810	850,000	86.4	734,190	2	194,712	850,000	77.1
TOTAL - FEES & CONTRACTS		1,456,363	10,340,250	85.9	8,883,887	9	2,243,637	10,448,817	78.5

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
 UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
 FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009**

TRANSPORTATION DEPARTMENT

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - TRANSPORTATION DEPART	1,488,177	10,692,347	86.1	9,204,170	9	2,275,071	10,779,861	78.9

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: NOVEMBER 30, 2009

CAPITAL AND OTHER EXPENDITURES

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
GOOD PLACES TO LEARN								
GOOD PLACES TO LEARN								
46 753 DEBENTURE PRINCIPAL	334,068	676,069	50.6	342,001	0	272,896	552,200	50.6
46 754 DEBENTURE INTEREST	663,951	1,320,010	49.7	656,059	0	559,503	1,112,626	49.7
46 757 COST OF ISSUING DEBENTURE	3,703	7,366	49.7	3,663	0	2,588	5,147	49.7
TOTAL - GOOD PLACES TO LEARN	1,001,722	2,003,445	50.0	1,001,723	0	834,987	1,669,973	50.0
FACILITY RENEWAL PROJECTS								
42 764 MAJOR ALTERATION PROJECTS	57,642	2,568,391	97.8	2,510,749	93,966	302,282	1,860,784	83.8
TOTAL - FACILITY RENEWAL PROJEC	57,642	2,568,391	97.8	2,510,749	93,966	302,282	1,860,784	83.8
DEBT CHARGES BEFORE MAY, 1998								
45 751 DEBENTURE PRINCIPAL	261,000	612,000	57.4	351,000	0	241,000	612,000	60.6
45 752 DEBENTURE INTEREST	34,458	478,431	92.8	443,973	0	37,859	530,970	92.9
TOTAL - DEBT CHARGES BEFORE MA	295,458	1,090,431	72.9	794,973	0	278,859	1,142,970	75.6
DEBT CHARGES AFTER MAY, 1998								
45 754 DEBENTURE INTEREST	0	117,487	100.0	117,487	0	0	117,487	100.0
TOTAL - DEBT CHARGES AFTER MAY	0	117,487	100.0	117,487	0	0	117,487	100.0
NEW PUPIL PLACES								
43 610 RENTAL/LEASE - INSTRUCT. ACCOM	159,309	803,486	80.2	644,177	336,525	124,013	215,966	42.6
43 753 DEBENTURE PRINCIPAL	612,578	1,476,716	58.5	864,138	0	576,613	1,392,920	58.6
43 754 DEBENTURE INTEREST	414,424	3,525,769	88.3	3,111,345	0	431,077	3,611,279	88.1
43 759 BUILDINGS	0	282,102	100.0	282,102	0	0	1,065,861	100.0
TOTAL - NEW PUPIL PLACES	1,186,311	6,088,073	80.5	4,901,762	336,525	1,131,703	6,286,026	82.0
PROVISION FOR RESERVES								
TOTAL - PROVISION FOR RESERVES	0	0	0.0	0	0	0	0	0.0
TOTAL - CAPITAL AND OTHER EXPEN	2,541,133	11,867,827	78.6	9,326,694	430,491	2,547,831	11,077,240	77.0

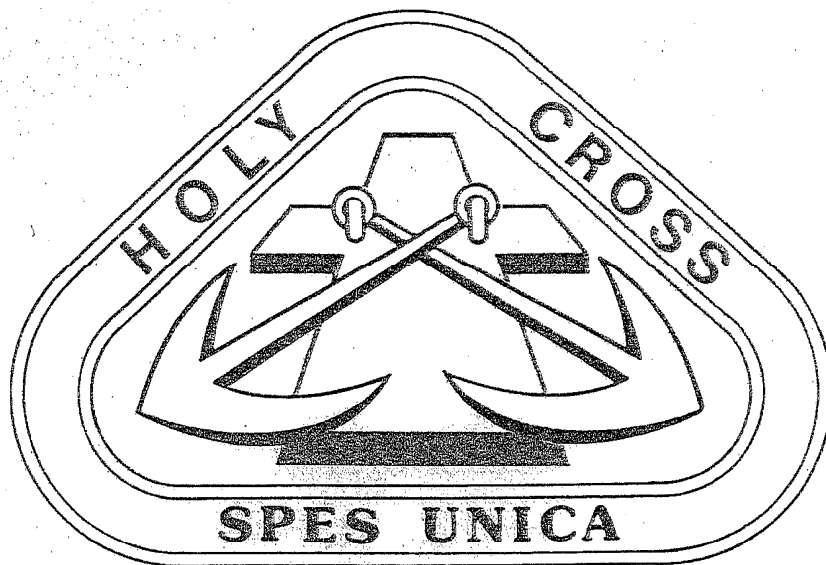
**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
 UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
 FOR THE PERIOD ENDED: NOVEMBER 30, 2009**

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
GRAND TOTAL-	55,178,098.00	228,706,573	75.9	173,528,475	2,310,589	53,753,775	221,457,182	75.7

**Prepared by : William Tumath
 Finance Department**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: CORRESPONDENCE
FATHER E. BAIRD
THANK YOU LETTER RE YEAR FOR PRIESTS DINNER**



"Our Only Hope"

Nov 2009

Dear John:

Just a note to say
Thank you for the lovely
picture of our Lady, given to
me during the "Year of the Priest"
Dinner. May God continue to
bless everyone involved in Catholic
education, especially our leaders.
Sincerely Fr. E. Baird, c.s.c.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC
DECEMBER 1, 2009**



Spotlight

ON
NIAGARA CATHOLIC

www.niagaracatholic.ca

December 1, 2009

More than 125 attend Niagara Catholic Annual Organizational Meeting

Kathy Burtnik was acclaimed to a second consecutive term as Chairperson of the Niagara Catholic District School Board during the Annual Organizational Meeting on Tuesday, December 1st, 2009. John Dekker was acclaimed as Vice-Chairperson.

Both Mrs. Burtnik and Mr. Dekker have dedicated many years of service to Catholic education in Niagara.

Mrs. Burtnik said her role as Chairperson is “no more or less significant than any role any one of us plays in this remarkable journey of educating in the Catholic Faith.”

She also affirmed her confidence in the Board's ability to “continue to build positive relationships with our Diocese, our priests, our students, our parents, our colleagues and our community at large to ensure we have a publicly funded Catholic education system in Niagara that is respected, understood and appreciated.

“I pledge my commitment to serve you with grace, with dignity, with joy, with humour and with continued humility, knowing that none of us can do alone what each of us can do together,” Mrs. Burtnik said.

Vice-Chairperson Dekker said he is always mindful of what motivates Niagara Catholic's staff and trustees every day. “Put simply, in the words of my old friend, Fr. Ken Burns, we're here for the students,” Mr. Dekker said.

“Every effort we make begins and ends with our students in mind.”

The Annual Organizational Meeting was attended by more than 125 Niagara Catholic administrators and guests and included entertainment by Notre Dame College School's Jazz Combo and Liturgical Dancers.

His Excellency, Bishop James Wingle, who serves as Honorary Chairperson of the Board, opened the meeting with a prayer.

In his remarks to the Board, Bishop Wingle noted Niagara Catholic staff and trustees share a role of Catholic service and leadership to the communities they serve.

Niagara Catholic Director of Education John Crocco congratulated Mrs. Burtnik and Mr. Dekker on their acclamations as Chair and Vice-Chair of the Board. He also praised the previous executive.


“On behalf of the Niagara Catholic family, I would also like to express my gratitude to Chairperson Burtnik and Vice-Chair Fera for their leadership role on the executive in the past year,” Mr. Crocco said.



Honorary Chair, Bishop James Wingle, Niagara Catholic Chair Kathy Burtnik, Vice-Chair John Dekker and Director of Education John Crocco following the Annual Organizational Meeting December 1st.



Notre Dame's Jazz Combo performed at Niagara Catholic's Annual Organizational Meeting.



It's Back!

The winter weather is here. Please listen to your local radio station for information about bus cancellation and school closures. Get the news first by joining the Niagara Catholic eCommunity at niagaracatholic.ca.

No Changes to St. Catharines School Boundaries

The St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee has recommended to the Committee of the Whole that no changes be made to the boundaries at St. Catharines schools at this time.

During the Committee of the Whole Meeting, trustees endorsed four recommendations in a report by the Committee:

! That no changes are made to the St. Catharines elementary and secondary boundaries at this time;

! That the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee continue to review the attendance boundaries for all elementary and secondary schools in St. Catharines, in compliance with the May 26th, 2009 Board-approved, Pupil Accommodation Review motions;

! That new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend Mother Teresa or Canadian Martyrs. The only exception that will be considered would be for keeping siblings in the same school;

! That Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

The recommendations were made following consultations with Senior Staff, and elementary and secondary principals during meetings at the Catholic Education Centre in October, and school cluster meetings held at Canadian Martyrs Catholic Elementary School on November 16th and Mother Teresa Catholic Elementary School on November 23rd during which Catholic school communities could express their comments about boundary revisions.

The decision not to change boundaries in St. Catharines at this time is in compliance with the Board-approved directive, which included the maintenance of demographic stability and maximum utilization of Catholic schools in St. Catharines. The Committee also took into consideration the recently announced Early Learning Program and its potential impact on boundaries of Catholic elementary and secondary schools in St. Catharines.

The Report can be found online at www.niagaracatholic.ca.

Niagara Catholic Co-Leaders on Provincial Initiative

Niagara Catholic will share the leadership of a new provincial initiative on equity and inclusive education in the London Regional Network.

In August, the Ministry amalgamated the Parent Engagement Office into the Inclusive Education Branch, based on research indicating that good schools become even better when there is a strong connection between parents and the learning community.

To support the implementation of equity and inclusive education, the Ministry of Education has established seven Equity and Inclusive Education (EIE) Implementation Networks in Ontario. The Province has allocated one-time funding of \$100,000 to each network. Niagara Catholic and the Hamilton-Wentworth District School Board will act as co-leads for the London network, and Niagara Catholic will act as the "banker board" to oversee the dispersal of funds.

The Role of the EIE over the next few years will be to co-ordinate activities related to equity and inclusive education, including parent engagement, and to assist in the effective implementation of the Ontario Equity and Inclusive Education Strategy.

The EIE Implementation Networks will facilitate the successful implementation of equity and inclusive education principles within school boards and school communities. They will help school boards to collaborate with partner and other boards to eliminate barriers and biases to learning and to share strategies, challenges and promising practices with other boards and parents on equity and to facilitate leadership training.

A+++

+ Congratulations to Lakeshore Catholic High School's Junior Boys' Gators Football team. The Junior Gators qualified for the Ontario semifinals at St. Michael's College in Toronto on Saturday, November 28th. The Gators lost an 8-7 heartbreaker to St. Michael's, bringing a six-game winning streak, and the Gators' season, to an end.

+ Congratulations to Our Lady of Victory Junior and Senior Schools in Fort Erie, whose eco-friendly float won first prize in the Fort Erie Santa Claus Parade school float contest. The theme for this year's parade was "An Eco-Friendly Christmas."

+ Congratulations to the staff and students at St. Theresa Catholic Elementary School in St. Catharines, who raised more than \$1,700 for pediatric cancer research for the Canadian Cancer Society. In addition to the cash, two students and one teacher donated their hair to make wigs for children who lose their hair during chemotherapy treatments.

Congratulations!

Policy Review Update

During the December 1st Committee of the Whole Meeting, the Board recommended the approval of Niagara Catholic's Accessible Customer Service Policy and Safe Physical Intervention with Students Policy.

The policies will be presented to the Board at the December 15th Board meeting.

All schools, and the Catholic Education Centre, will be closed for Christmas from December 21-January 1. Classes resume January 4, 2010.

Nurturing Souls & Building Minds

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – JANUARY 2010**

January 2010

SUN MON TUE WED THU FRI SAT

SUN	MON	TUE	WED	THU	FRI	SAT
3	4	5	6 SEAC Mtg	7	8	9
10	11	12 CW Mtg	13	14	15	16
17	18	19	20	21	22	23
24	25	26 Board Mtg	27	28	29 Bishop's Gala	30
Secondary Exams January 25—29						
31						



Niagara Catholic
District School Board
Events posted at
www.niagaracatholic.ca

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: TRUSTEE INFORMATION
MINISTRY OF EDUCATION INFORMATION – BILL 177**

Ministry of Education

Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2
Telephone (416) 325-2600
Facsimile (416) 325-2608

Ministère de l'Éducation

Ministre

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2
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December 1, 2009

Dear Education Partners,

Higher levels of student achievement are our government's top priority in education. And good governance by our trustees and directors of education is necessary to support higher levels of student achievement and well-being.

Our approach to publicly funded education has been and will always be one of respect, collaboration and consultation with our education partners. That's why we introduced the Student Achievement and School Board Governance Act to support you in your important roles.

The act now clarifies the critical roles and responsibilities of school boards, trustees, board chairs and directors of education. It also builds on good governance practices and sound financial management already in place in many boards across Ontario by establishing audit committees and enabling boards to establish a provincial code of conduct for trustees.

As you know, this legislation was designed to address many of the recommendations laid out in the Governance Review Committee report. It also demonstrates our government's high level of respect for trustees, school boards and directors of education. But most importantly, this legislation reflects much of our education partners' input and demonstrates our respectful and collaborative approach.

During the bill's public hearings, we heard a great deal of constructive feedback. Presentations were heard from 38 individuals and organizations, including schools boards, trustee associations, individual trustees, parent organizations, unions and education advocacy organizations.

I would like to thank all our many partners in education who presented at the committee hearings and provided input on amendments to the bill. As a result of your input, many amendments were made that shaped and strengthened the bill.

As a result of the input from our education partners, several amendments were made to strengthen the bill, including:

- Ensuring that changes to the powers and duties of boards, trustees and directors of education would have to be done through legislation rather than regulation
- Clarifying that a trustee can disagree with a board decision and speak against it as long as he/she does not try to block the decision's implementation
- Clarifying that the director of education is responsible for the day-to-day management of board under the policy direction of the board, and that trustees act in a manner that assists the board to fulfil its obligations under the Education Act
- Clarifying that the board chair's role is also to provide leadership to maintain the board's focus on its mission and vision
- Further clarifying a board's responsibility to monitor and evaluate its director of education's performance in a broad range of duties, not just implementing the board's multi-year plan
- Removing the sanction of reducing a trustee's honourarium
- Ensuring that any board member sanctioned for violating a board's code of conduct has access to due process. A clear board-supported process on how sanctions are imposed and enforced will be in place.

Trustees are on the front lines and are the first point of contact in our publicly funded education system. You bring local knowledge of the education issues in your communities and the interests of your constituents into broader school board discussions. And school boards have the capacity to respond to local priorities, and to develop local policies, programs and solutions to respond to local needs.

I believe that all partners in the education sector have a role to play in enhancing student achievement and well-being, closing the gaps in student achievement and maintaining confidence in the province's publicly funded education system.

One of our great successes as a government has been to rebuild positive relationships with the education sector and bring peace and stability to our schools. Everyone in the education sector needs to be working together in order for our students to reach their full potential. This legislation is an important tool to help clarify the role of many important players with a focus on student achievement and well-being.

A testament to our close working relationship with our partners is the wide range of support we've received on this bill. Progress is being made everywhere, and I am confident that this bill will lead to even more.

Sincerely,



Kathleen Wynne
Minister of Education

SCHOOL BOARD GOVERNANCE IN ONTARIO

December 1, 2009

School board leaders – particularly trustees, board chairs and directors of education – need to be able to act together within their district to implement core priorities and provide the supporting conditions required for student success.

In 2008, the McGuinty government assembled a [Governance Review Committee](#) to examine how well the current governance structure is serving Ontario's education system. The committee worked in partnership with the education sector to explore ways to strengthen and modernize school board governance in Ontario. The committee provided an interim report in February 2009, and the committee presented its final [report](#) to the government this April, which included 25 recommendations.

Ten years after substantial changes were made to school board governance, Ontario is clarifying and modernizing the role of trustees, chairs and directors to ensure that they have the supports they need to make sound decisions essential to student success.

REPORT OF THE COMMITTEE

In general, the committee found many strengths in the current system, but it also identified some areas for improvement in its [report](#). Overall, the committee recommended that the government clarify the mandate and duties of school boards. That mandate includes promoting student achievement and well-being, delivering effective and appropriate programs, and ensuring that the board's resources are well managed.

CHANGES TO THE EDUCATION ACT

To address many of the recommendations made by the Governance Review Committee, the McGuinty government passed amendments to the Education Act. These are designed to demonstrate the government's high level of respect for trustees and other board leaders while strengthening school board governance and improving student achievement.

During the bill's public hearings, presentations were heard from 38 individuals and organizations, including schools boards, trustee associations, individual trustees, parent organizations, unions and education advocacy organizations. As a result of this input from stakeholders, several changes were made to strengthen the legislation.

The legislation:

- **Clarifies the mandate and duties of school boards to emphasize their responsibility for student achievement.** The current act does not state that boards are responsible for improving student achievement. A clear statement in the act establishes student achievement and well-being as one of the principle responsibilities of all partners in the education sector, clarifies boards' responsibility and strengthens their accountability to the public. The definition of student achievement will be determined through discussions with trustees, board administrators, teachers and parents.

- **Clarifies the roles of individual trustees, board chairs and directors of education.** The act sets out duties that will help eliminate confusion and help boards remain focused on their primary goal of student achievement and well-being. Trustees will have clarity about their roles and responsibilities, and accountability to the board and their constituents. Directors will have clarity about their responsibilities to the board, and to carrying out government policies.
- **Builds on good governance practices, including establishing audit committees and providing for an enforceable code of conduct for trustees.** Currently, not all boards have audit committees, which perform an important oversight function. A requirement for audit committees is consistent with the government's goal of increasing public accountability and confidence in the publicly funded education system. A code of conduct for trustees sets a standard of best practices and provides boards with the tools they need to address any inappropriate behaviour.

Michelle Despault, Minister's Office, 416-212-3747
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TTY 1-800-263-2892

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School Boards' Top Priority Is Now Student Achievement

McGuinty Government's Legislation Will Strengthen School Boards, Student Success

NEWS

December 1, 2009

Student achievement is now the top priority for school boards.

Passed by the legislature last night, the government's Student Achievement and School Board Governance Act amends the Education Act. These amendments clarify what is expected from school boards, trustees, board chairs and directors of education to support improved student achievement. More clarity will allow Ontario's education partners to work more effectively together, helping more students succeed.

The amendments also promote good governance practices and sound financial management by establishing audit committees and enable boards to establish a provincial code of conduct for trustees.

The legislation addresses many of the recommendations made by the [Governance Review Committee](#) in its April 2009 report.

QUOTES

"Consultations with our education partners have strengthened this legislation with amendments that reflect their input, demonstrating our respectful and collaborative approach. It reflects our government's goal to have everyone aligned — parents, teachers, principals, trustees and board staff — and focused on student achievement and well-being."

- Kathleen Wynne, Minister of Education

"This progressive legislation is essential to our kids succeeding. It formalizes what the government and school boards have been doing to improve student achievement across the province. The actions following the passage of this bill will enable us to go even deeper in getting results in all 72 districts and their 4,900 schools, and in competing successfully with the top education systems in the world."

- Michael Fullan, professor emeritus at the University of Toronto's Ontario Institute for Studies in Education and special advisor to Premier Dalton McGuinty

"The legislation's most important amendment to the Education Act is that it focuses the attention of school board trustees on appropriate education of all students and therefore, on the achievement and well-being of all our young people."

- Martha Mackinnon, Executive Director of Justice for Children and Youth

"We have moved quickly on the recommendations from the school board governance report. By working closely with our colleagues, we have developed more effective, elected governance — and our students will reap the rewards."

- Liz Sandals, Parliamentary Assistant to the Minister of Education

QUICK FACTS

- Previously, boards did not have an explicit mandate or duty, according to the act, to improve student achievement.

- Across Ontario, 67 per cent of Grade 3 and Grade 6 students are achieving at or above the provincial standard in reading, writing and math skills — up 13 percentage points compared to 2002-03.
- Last year, 77 per cent of Ontario students graduated with a high school diploma, an increase of nine percentage points compared to 2003-04.
- Since 2003-04, increases in the graduation rate have meant that 36,000 more students earned a high school diploma.

LEARN MORE

- See [test results](#) for schools in your area.
- Find out more about the [Student Achievement and School Board Governance Act](#).

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: TRUSTEE INFORMATION
FATHER VICKERS – LETTER OF THANKS TO DENIS MORRIS
CATHOLIC HIGH SCHOOL
NAMING OF PEACE GARDEN
IN HONOUR OF FATHER FOGARTY**

English Canadian Holy Cross Fathers
117 Church Street West, Welland, Ontario L3C 4N9

Phone: (905) 735-7594

Fax: (905) 732-7396

ecancsc@vaxxine.com

November 2, 2009

Mr. Tony Bozza, Principal
Denis Morris High School
40 Glen Morris Drive
St. Catharines, ON L2T 2M9

Dear Tony,

A belated note to thank you most sincerely for the celebration and naming of the school Peace Garden in honour of Father Fogarty. I am quite sure that Father Fogarty would be honoured to have this beautiful place of quiet and prayer set apart in his name.

Pat's niece was touched by the celebration as were others of that generation.

So thank you, Tony, for this kind remembrance. And on a more personal note, I salute you for your professionalism and thoroughness in carrying out the planning, landscaping and so on associated with the construction of the Peace Garden. As well, your caring and gentle style makes a deep impression. On behalf of the Holy Cross Fathers I thank you sincerely.

May Denis Morris High School continue to be all that Father Pat and those early pioneers envisioned it would be for the city of St. Catharines.

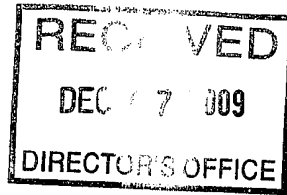
In Holy Cross,



(Rev.) John T. Vickers, CSC
Superior
English Canadian Holy Cross Fathers

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
PUBLIC SESSION
DECEMBER 15, 2009**

**TOPIC: TRUSTEE INFORMATION
JANE M. GOUCK - THANK YOU FOR THE GIFT
OF CATHOLIC EDUCATION**



Jane M. Gouck
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Jgouck1@cogeco.ca

Dear Mr. Crocco,

It is with mixed emotions that I write this letter. My daughter Aynsley Gouck is a student in grade 12 at St. Michael High School. She is my third and final child to complete her education in our Catholic school system, thus the reason for my mixed emotions.

All 3 of my children have gone through the Catholic school system, and I am extremely grateful for the partnership the system has offered, that has been a part of their upbringing. I am forever grateful to the wonderful Mr. Cicciarelli and staff members who have supported Aynsley throughout her high school journey. She is a competitive Highland Dancer who has travelled the world performing with her Dance Company. The school has supported and encouraged her throughout her 4 years at St. Michael. They have recognized the opportunities that travelling has afforded her and accommodated her so that she never fell behind on school work. She has been and continues to be an honour roll student, and this I feel is because of the wonderful staff and the leadership of Mr. Cicciarelli.

I cannot begin to express my gratitude for the support, dedication, and compassion that the Catholic system has offered my children. They have become caring, empathetic and bright young adults and I attribute much of this to the morals and values that have been taught throughout their journey with the schools they attended. I am thrilled that my daughter is now ready to move onto her next adventure in University, but sad that she will be leaving the Catholic system. I feel very confident that the values that she has learned throughout her school years will follow her to University.

I thank you most sincerely for the gift you have given my children...a well rounded education, but most importantly an affirmation of their faith. While sad that my journey at St Michael ends with Aynsley graduating, I have beautiful memories that will stay with me forever.

Please pass on my thanks and gratitude to Mr Cicciarelli and the staff at St Michael High School. I would appreciate it if you could also pass on my gratitude to the Board of Trustees. With your guidance, and their support, our Catholic Education is in good hands.

Sincerely,

Jane M Gouck