



The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

TUESDAY, JUNE 7, 2011

7:00 P.M.

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

A. ROUTINE MATTERS

1. Opening Prayers – Trustee MacNeil -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of May 10, 2011 A5

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Niagara Regional Science and Engineering Fair 2011 C1
2. Policy Committee
 - 2.1 Unapproved Minutes of the Policy Committee Meeting of May 31, 2011 C2.1
 - 2.2 Policies
 - 2.2.1 Assessment, Evaluation and Reporting Policy (800.1) (Interim) C2.2.1
 - 2.2.2 Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9) C2.2.2
 - 2.2.3 Student Fees Policy (800.3) (Interim) C2.2.3
 - 2.3 Policy Development C2.3
3. Annual Niagara Catholic Graduation Celebration 2011 C3
4. Improving Student Success Through Technological Enhancements C4
5. Research Projects in the Niagara Catholic District School Board 2010-2011 School Year C5
6. Student Support Leadership Initiative C6
7. Special Education Plan C7
8. Larkin Estate Awards 2011 C8
9. Staff Development Update 2010-2011 C9
10. Annual Budget 2011-2012 C10

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|------------------------------------|-------|
| 11. Monthly Updates | |
| 11.1 Capital Projects Update | C11.1 |
| 11.2 Student Senate Update | - |
| 11.3 Senior Staff Good News Update | - |

D. INFORMATION

- | | |
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| 1. Trustee Information | |
| 1.1 Spotlight on Niagara Catholic – May 24, 2011 | D1.1 |
| 1.2 Calendar of Events – June 2011 | D1.2 |

E. OTHER BUSINESS

- | | |
|---|------|
| 1. General Discussion to Plan for Future Action | |
| 1.1 Pupil Accommodation Report 2009 Recommendations
and Attendance Area Review Process
<i>(to be distributed)</i> | E1.1 |

F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF MAY 10, 2011**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 10, 2011, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MAY 10, 2011

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 10, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Nieuwesteeg.

2. Roll Call

Chairperson Burtnik noted Trustee Fera has asked to be excused and Vice-Chairperson Charbonneau was present electronically.

Trustee	Present	Absent	Present Electronically	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau			✓	
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Shelby Levesque	✓			
Patrick Fowler	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Marcel Jacques**, Administrator – Student Achievement K-12, Special Education; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 10, 2011, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Committee of the Whole Meeting of April 12, 2011

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 12, 2011, as presented.

CARRIED

B. PRESENTATIONS

1.1 Catholic Education Week - Secondary School Student Artwork Display

Yolanda Baldasaro, Superintendent of Education, presented information on the many events which took place during Catholic Education Week beginning with Mass at the parishes on Sunday, May 1, 2011.

Superintendent Baldasaro presented information on the Secondary School Student Artwork Display, which consisted of displays being setup throughout different regional locations. Each display included of a set of student created artwork which reflected this year's theme and the seven virtues of Niagara Catholic's Virtues Model.

Chairperson Burtnik and Director Crocco presented the student artists with a replica of the artwork they submitted on behalf of their school community along with a Niagara Catholic "Excellence in the Arts" pin.

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes Policy Committee Meeting – April 26, 2011

Moved by Trustee MacNeil

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of April 26, 2011, as presented.

CARRIED

1.2 Approval of Policies

1.2.1 Environmental Stewardship Policy

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Environmental Stewardship Policy, as presented.

CARRIED

1.2.2 Records Management Policy (600.2)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Records Management Policy (600.2), as presented.

CARRIED

1.2.3 Niagara Catholic Parent Involvement Committee Policy (800.7)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

CARRIED

1.3 Policy Development Update

Director Crocco presented the Policy Development Update.

2. Niagara Catholic District School Board Itinerant Arts Program 2010-2011

Superintendent Baldasaro welcomed Mark Lefebvre, School Effectiveness Framework Administrator, and Jayne Evans, FSL /ESL / Arts Consultant, who presented the report on the Niagara Catholic District School Board Itinerant Arts Program 2010-2011 report.

Mr. Lefebvre introduced the Itinerant Arts Coaches who were commended for their success in supporting the implementation of the new Ontario Curriculum, Grades 1-8 – The Arts, 2009.

Trustees were informed that the Student Achievement Department, in conjunction with the Human Resources Department, is planning an expansion to provide continuous support for the Arts.

3. Supervised Alternative Learning and Other Excusals From Attendance at School (SAL)

Superintendent Baldasaro welcomed Bridgette Ridley, Stay in School Co-coordinator, who presented the report on Supervised Alternative Learning and Other Excusals from Attendance at School (SAL).

Mrs. Ridley stated that the purpose of Supervised Alternative Learning is to provide students who have significant difficulties with regular attendance at school with an alternative learning experience and individualized plan to enable the student to progress towards obtaining an Ontario Secondary School Diploma (OSSD) or achieving his/her other education and life goals.

4. Niagara Catholic 8th Annual Regional Ontario Heritage Fair 2011

Superintendent Baldasaro welcomed Sheila Lohnes, Supervisor - Library Information Centers, who presented the report on Niagara Catholic's Annual Regional Ontario Heritage Fair 2011 along with the highlights.

Trustees were informed that 25 schools represented Niagara Catholic at the Regional Fair which consisted of 103 exemplary student projects. Several students were presented with awards at Niagara Catholic's 8th Annual Regional Ontario Heritage Fair.

5. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

6. Niagara Catholic Strategic Direction Priority Indicators 2011-2012

Director Crocco presented the Niagara Catholic Strategic Direction Priority Indicators 2011-2012 stating that these indicators build on the 2010-2011 Niagara Catholic System Priorities which are aligned with the Board approved Vision 2020 Strategic Plan. The specific indicators are intended to provide the framework to measure the progress in achieving the two (2) Strategic Directions and the seven (7) Enabling Priorities.

Trustees were informed that they will receive a Mid-Year Progress Review of the 2011-2012 Priority Indicators at the January 2012 Board Meeting with a Niagara Catholic Strategic Directions Priority Indicators Achievement Report for 2011-2012 presented at the September 2012 Board Meeting.

Trustees recommended that the following statement be reworded to read:

Building Partnerships and Schools as Hubs

- To continue to build capacity with Trustees, the Diocese of St. Catharines, Parishes, administrators, staff and parents by providing information and opportunities for dialogue on Catholic education.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the Niagara Catholic Strategic Directions Priority Indicators 2011-2012, as amended.

CARRIED

7. Extended Overnight Field Trip/Excursion/Exchange Trip Information

Superintendent Baldasaro presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

8. Monthly Updates

8.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

8.2 Student Trustees' Update

Shelby Levesque and Patrick Fowler, Student Trustees, gave a brief verbal update on the activities of the Student Senate.

8.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Forsyth-Sells

- Ann Perrotta, Grade 8 Teacher at Cardinal Newman Catholic Elementary School was voted by the public in the Best Teacher Category and Cardinal Newman School was voted as Best School in the Niagara Falls Review Reader's Choice Awards.

Director Crocco

- Fifteen (15) Niagara Catholic students were recognized by the Welland Tribune, May 1st at the 2011 Great Kids of South Niagara Gala. Those who were recognized were young people who stand out from the crowd for the acts of kindness they've shown others, or for the obstacles and challenges they've overcome to achieve their personal best.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – April 26, 2011

Director Crocco presented the Spotlight on Niagara Catholic – April 26, 2011 issue for Trustees' information.

1.2 Calendar of Events – May 2011

Director Crocco presented information on the Calendar of Events – May 2011.

1.3 Graduation Celebration 2011 – Scotiabank Convention Centre – May 19, 2011

Director Crocco reminded Trustees that the 10th Graduation Celebration 2011 will be held at the Scotiabank Convention Centre on May 19, 2011 at 10:00 a.m. with Bishop Bergie in attendance and featuring keynote speaker Geoff Green.

Trustees were asked to confirm their attendance with Sherry Morena.

1.4 Partners in Catholic Education – Quality Convention Centre – May 19, 2011

Director Crocco reminded Trustees that Partners in Catholic Education will be held at the Quality Convention Centre on May 19, 2011 at 5:30 featuring keynote speaker Geoff Green.

Trustees were asked to confirm their attendance with Sherry Morena.

1.5 CCSTA AGM – Regina, Saskatchewan, June 2 – 4, 2011

Director Crocco presented information on the CCSTA AGM being held in Regina, Saskatchewan on June 2 – 4, 2011.

Trustees were asked to confirm their attendance with Sherry Morena.

1.6 Niagara Catholic Family Picnic Day 2011 – Queenston Heights – June 5, 2011

Director Crocco updated Trustees on the first Annual Niagara Catholic Family Picnic Day 2011 is taking place at Queenston Heights on June 5, 2011 with Fr. John Vickers representing the Bishop and celebrating Mass.

Trustees were asked to confirm their attendance with Sherry Morena.

1.7 Niagara Secondary Graduations 2011

Director Crocco presented information on Niagara Catholic's Secondary Graduation Schedule 2011.

Trustees were asked to confirm their attendance with Chairperson Burtnik and Sherry Morena.

1.8 Premier's Award for Teaching Excellence – Donna Saunders

Chairperson Burtnik read an e-letter from Donna Saunders' mother expressing her pleasure in her daughter receiving the Premier's Award for Teaching Excellence.

Ms. Saunders was recognized at the Awards Dinner on May 4th, 2011.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

F. BUSINESS IN CAMERA

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:00 p.m. and reconvened at 9:25 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of May 10, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on April 12, 2011, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on April 12, 2011, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee MacNeil

THAT the May 10, 2011 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:30 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 10th, 2011.**

Approved on the 7th day of **June 2011.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: NIAGARA REGIONAL SCIENCE AND ENGINEERING FAIR
2011**

Prepared by: Yolanda Baldasaro, Superintendent of Education
Dino Petruzzi, Chair: Niagara Regional Science and Engineering Fair

Presented by: Yolanda Baldasaro, Superintendent of Education
Dino Petruzzi, Chair: Niagara Regional Science and Engineering Fair

Approved by: John Crocco, Director of Education

Date: June 7, 2011



REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7TH, 2011

NIAGARA REGIONAL SCIENCE AND ENGINEERING FAIR - 2011



BACKGROUND INFORMATION

The Niagara Regional Science and Engineering Fair is a non-profit, charitable organization dedicated to the encouragement of science in students within the Niagara Region. The fair is a prestigious annual science event within the region sponsored by local businesses, and held at Brock University.

Over 150 young Canadian scientists participate at this event. Their accomplishments are reviewed by approximately 100 judges and delegations of local scientists, engineers and businessmen.

The fair is economically beneficial to the community and also provides a scientific stimulus for our youth facing a challenge in our modern society. The Niagara Regional Science and Engineering Fair is endorsed by Brock University, Niagara College, the Niagara Catholic District School Board, the District School Board of Niagara, and le Conseil scolaire de district catholique Centre-Sud.

For over forty years, students have been benefiting from the Niagara Regional Science and Engineering Fair. There are close to 200 schools that are encouraged every year to participate in the fair. Students who win at their school fair progress to the Niagara Regional Science and Engineering Fair. Students spend a good part of the year preparing for the Fair.

During the awards night ceremony, students receive trophies and purses that are donated by local businesses and philanthropists. The best projects are selected and funds are provided to send representatives from the Niagara Region to the Canada-Wide Science Fair.

Mission Statement of the Niagara Regional Science and Engineering Fair:

- To foster an interest in science in elementary and high school students in the Niagara Region.
- To provide guidance for these students.
- To assist teachers in the further education of students in science.
- To recognize student excellence in science and technology.
- To improve the science education of our local community.

**Niagara Regional Science and Engineering Fair – 2011 Committee Members
(Representatives from the Niagara Catholic District School Board)**

Chair: Dino Petruzzi (Teacher, Denis Morris)
Registration: Nancy Krakar (Occasional Teacher, Niagara Catholic DSB)
Awards: Kathryn Traynor (Teacher, Our Lady of Fatima, St. Catharines)
Heidi Poltl (Teacher, Mother Theresa)
Kathryn Traynor (Teacher, Our Lady of Fatima, St. Catharines)
Heidi Poltl (Teacher, St. Michael, Niagara-on-the-Lake)
Treasurer: Adriana Weber (Occasional Teacher, Niagara Catholic DSB)

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD DIVISIONAL
AND SPECIAL AWARDS WINNERS**

Each year, over 40% of the projects are submitted by Niagara Catholic schools and students. A list of the recipients for the Divisional and Special Awards chosen by the fair judges is provided in Appendix A.

CANADA-WIDE SCIENCE FAIR

The following students and their projects represented Team Niagara 2011 at the Canada-Wide Science Fair, from May 14th to 21st in Toronto, Ontario.

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil Using Spectroscopy
Olivia LePine	Denis Morris Catholic	Will Crayfish Fight Over Temperature as a Resource
Sarah Born	Denis Morris Catholic	The Digital Ear Trainer

The report on the Niagara Regional Science and Engineering Fair – 2011 is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Dino Petruzzi, Chair: Niagara Regional Science and Engineering Fair

Presented by: Yolanda Baldasaro, Superintendent of Education
Dino Petruzzi, Chair: Niagara Regional Science and Engineering Fair

Approved by: John Crocco, Director of Education

Date: June 7th, 2011

APPENDIX A

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD DIVISIONAL AND SPECIAL AWARDS WINNERS

DIVISIONAL MEDAL WINNERS

Juvenile Division

	Name	School	Topic
Bronze Medal	Evan Dim & Jack Paduchowski	Our Lady of Fatima (St. Catharines)	Does Battery Power Affect Motor Torque?

	Name	School	Topic
Honourable Mention	Alex Read	St. Michael	Gauss Rifle

Junior Division

	Name	School	Topic
Bronze Medal	Meggan McConnell	St. Michael	Wind Turbines Go Green

	Name	School	Topic
Honourable Mention	Zhanybek Orozaliev	St. Michael	Models of Recycling Mechanical Energy of Moving Objects

	Joseph Bellantino	St. Alexander	No Body Can Lie
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Intermediate Division

	Name	School	Topic
Gold Medal	Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil Using Spectroscopy

	Name	School	Topic
Bronze Medal	Mah-E-Lequa Raza Jadgal	Holy Cross	Nitrification and Denitrification of Water From Mud Lake and Beaver Dam Pond

Senior Division

	Name	School	Topic
Silver Medal	Olivia LePine	Denis Morris	Will Crayfish Fight Over Temperature as a Resource?

	Sarah Born	Denis Morris	The Digital Ear Trainer
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Honourable Mention	Name	School	Topic
	Hailey Slamka & Robert Thomson	Holy Cross	Car- Gondola Highway Using Maglev Technology to Reduce Carbon Dioxide Emission

SPECIAL AWARDS

Canadian Army Militia Award

Name	School	Topic
Zhanybek Orozaliev	St. Alfred	Models of Recycling Mechanical Energy of Moving Objects
Erik Lenz	Holy Cross	An Observation of Human Working Memory
Alex Read	St. Michael	Gauss Rifle

United States Army Certificate

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil Using Spectroscopy
Hailey Slamka & Robert Thomson	Holy Cross	Car – Gondola Highway using Maglev Technology to Reduce Carbon Dioxide Emission
Gaibrie Stephen & Kimoon Yoo	Denis Morris	The Efficiency of Solar Energy
Vanessa Muraca & Jessica Sawyer	St. Vincent de Paul	How Alive Are Your Five?
Max Roberts-Romas & Sebastien Balsom	St. Michael	Super Senses
Jennifer Romero & Dylan Perera	Holy Cross	The Role of Psychobiological Response to Social Evaluative Body Image Threats

A.E. Howey Jeweller Physics Award

Name	School	Topic
Gaibrie Stephan & Kimoon Yoo	Denis Morris	The Efficiency of Solar Energy

Brock University Psychology Department

Name	School	Topic
Erik Lenz	Holy Cross	An Observation of Human Working Memory

Niagara Electrical Association – Robert Burk Memorial Award

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil Using Spectroscopy

Canadian Federation of University Women

Name	School	Topic
Sarah Born	Denis Morris	The Digital Ear Trainer

Ontario Power Generation Award

Name	School	Topic
Anthony Mottola	St. Michael	Natural vs Unnatural

Brock University Earth Science Award

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil using Spectroscopy

Meridian Credit Union – Lives Grow Here

Name	School	Topic
Dylan Perera	St. Vincent de Paul	Do Plants Care About Light Colour?

Niagara Peninsula Conservation Authority

Name	School	Topic
Patrick Spano	St. Kevin	Science Behind the Electric Guitar

LifeLabs Award

Name	School	Topic
Anna Smythe & Lily Michalika	St. Michael	Natural vs. Chemical

Hatch Acres International Award

Name	School	Topic
Hailey Slamka & Robert Thomson	Holy Cross	Car – Gondola Highway using Maglev Technology to Reduce Carbon Dioxide Emission

Gallea Environmental Award

Name	School	Topic
Greg Corfield	St. Mary, N.F.	Creating Batteries

University of Ontario Institute of Technology Award

Name	School	Topic
Gaibrie Stephen & Kimoon Yoo	Denis Morris	The Efficiency of Solar Energy
Andrew Mambella	St. Martin	Pop Can Heater

Brock University Biology Award

Name	School	Topic
Olivia LePine	Denis Morris	Will Crayfish Fight Over Temperature As a Resource?
Dylan Perera	St. Vincent de Paul	Do Plants Care About Light Colour?

Brock University Chemistry Award

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination In Soil Using Spectroscopy

Accipter Radar Technology Award for Engineering Innovation

Name	School	Topic
Hailey Slamka & Robert Thomson	Holy Cross	Car – Gondola Highway Using Maglev Technology to Reduce Carbon Dioxide Emission

Brock University Physics Award

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil Using Spectroscopy
Alex Read	St. Michael	Gauss Rifle

Vineland Research and Innovation Centre

Name	School	Topic
Dylan Perera	St. Vincent de Paul	Do Plants Care About Light Colour?

University of Guelph Plant Science Award

Name	School	Topic
Adrian Hartman & Jacob Raso	Alexander Kuska	The Effect of Different Coloured Lights On Radish Plants

Professional Engineers of Ontario

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil Using Spectroscopy
Hailey Slamka & Robert Thomson	Holy Cross	Car – Gondola Highway Using Maglev Technology to Reduce Carbon Dioxide Emission

Sikamani Memorial Award

Name	School	Topic
Zhanybek Orozaliev	St. Alfred	Models of Recycling Mechanical Energy of Moving Objects

Environmental Innovator Award

Name	School	Topic
Meggan McConnell & Kaitlyn Eymann	St. Michael	Wind Turbines Go Green

Ontario English Catholic Teacher's Association

Name	School	Topic
Vanessa Muraca	St. Vincent de Paul	How Alive Are Your Five?
Anthony Mottola	St. Michael	Natural vs Unnatural
Alex Read	St. Michael	Gauss Rifle
Anna Smythe & Lily Michalika	St. Michael	Natural vs Chemical

Brock University Entrance Scholarship

Name	School	Topic
Olivia LePine	Denis Morris	Will Crayfish Fight Over Temperature as a Resource

Canada-Wide Science Fair Award

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil Using Spectroscopy
Olivia LePine	Denis Morris	Will Crayfish Fight Over Temperature as a Resource
Sarah Born	Denis Morris	The Digital Ear Trainer

The Niagara Science and Engineering Fair “Best in Fair” Award

Name	School	Topic
Jennifer Csele	Notre Dame College	Determining Heavy Metal Contamination in Soil Using Spectroscopy

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: POLICY COMMITTEE
UNAPPROVED MINUTES
MAY 31, 2011**

RECOMMENDATION

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of May 31, 2011, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY MAY 31, 2011

Minutes of the Policy Committee Meeting held on Tuesday, May 31, 2011 at 4:30 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:35 p.m. by Trustee Burtnik.
Policy Committee Chairperson Nieuwesteeg chaired the meeting.

1. **Opening Prayer**

The meeting was opened with a prayer.

2. **Attendance**

Committee Members	Present	Absent	Excused
Ed Nieuwesteeg (Committee Chair)	✓		
Kathy Burtnik	✓		
Dino Sicoli	✓		

Staff:

John Crocco, Director of Education

Lee Ann Forsyth-Sells, Superintendent of Education

Yolanda Baldasaro, Superintendent of Education

Jackie Watson, Equity, Diversity and Community Relations Consultant

Jennifer Brailey, Manager of Corporate Services & Communications Department

Sherry Morena, Administrative Assistant - Corporate Services & Communications Department
/Recording Secretary

3. **Approval of Agenda**

Moved by Trustee Sicoli

THAT the May 31, 2011 Policy Committee Agenda be approved, as presented.

APPROVED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Policy Committee Meeting of April 26, 2011**

Moved by Trustee Sicoli

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of April 26, 2011, as presented.

APPROVED

6. **Policies**

ACTION REQUIRED

POLICIES - VETTED

6.1 **Assessment, Evaluation and Reporting Policy (800.1)**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the amendments to the Assessment, Evaluation and Reporting Policy (800.1).

Trustees asked questions of Superintendent Forsyth-Sells and discussed the Policy and Administrative Guidelines.

The following amendments were suggested to the **ADMINISTRATIVE GUIDELINES**:

Definition of Cheating

- Reword the first part of the second sentence to read:
“*Examples of cheating include but are not limited to:...*”

Consequences of Cheating and Plagiarism

- Change the word “*Policies*” in the second paragraph to “*This Policy reflects*” to read
“*This Policy reflects a continuum...*”

Effective Preventative Measures

- Include the word “*all*” in the first paragraph to read:
“Teachers are expected to implement the following preventative measures as outlined in the Ministry of Education “Growing Success” document to support *all* students in assessment, evaluation and reporting by”:
- Remove the 14th & 15th points

Homework and Assignments During Statutory / Board Holidays or Professional Activity Days

- 2nd bullet, change “*2 schools days*” to “*3 school days*” to read:
“...evaluation within *3 school days* following...”

Moved by Trustee Sicoli

THAT the Policy Committee recommend to the Committee of the Whole approval of the Assessment, Evaluation and Reporting Policy (800.1), as amended.

APPROVED

6.2 Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9)

Yolanda Baldasaro, Superintendent of Education, and Jackie Watson, Equity, Diversity and Community Relations Consultant, presented the amendments to the Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9).

Trustees asked questions of Superintendent Baldasaro and discussed the Policy and Administrative Guidelines.

The following amendments were suggested to the **ADMINISTRATIVE GUIDELINES**:

Rework, reorganize and renumber the following section to read as follows:

3.0 First Nation, Metis and Inuit Voluntary Self-Identification Procedure

- 3.1 *Voluntary Self-Identification of First Nation, Métis or Inuit ancestry students may be declared by:*
 - *parents/guardians of students under the age of 18*
 - *students 18 years of age and older*
 - *students who are 16 or 17 and are withdrawn from parental control*
- 3.2 *Voluntary self-identification shall include all First Nation, Métis or Inuit people, regardless of status.*
- 3.3 *No proof of ancestry shall be required.*
- 3.4 *Parents/guardians of new students under the age of 18, new students 18 years of age and older and new students who are 16 or 17 and are withdrawn from parental control, registering in a Niagara Catholic District School Board elementary or secondary school may voluntarily acknowledge their First Nation, Métis or Inuit ancestry on the Student Registration Form and will be invited to self-identify at the time of registration.*
- 3.5 *Parents/guardians of students under the age of 18, students 18 years of age and older and students who are 16 or 17 and are withdrawn from parental control, currently registered in a Niagara Catholic District School Board elementary or secondary school may voluntarily acknowledge their child's First Nation, Métis or Inuit ancestry on a Student Data Verification Form or a form created for such identification purposes.*
- 3.6 *Parents/guardians of students under the age of 18, students 18 years of age and older and students who are 16 or 17 and are withdrawn from parental control shall be entitled to remove the identification at any time, upon written request to the Principal.*

Moved by Trustee Sicoli

THAT the Policy Committee recommend to the Committee of the Whole approval of the Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9), as amended.

APPROVED

POLICIES - PRIOR TO VETTING

6.3 Student Fee Policy (302.8)

Superintendent Baldasaro presented the amendments to the Student Fee Policy (302.8).

Trustees discussed the Policy and Administrative Guidelines and recommended the following amendments:

POLICY STATEMENT

Add following statements be paragraphs prior after the 2nd paragraph:

“The Niagara Catholic District School Board will make every effort to ensure that all students have every opportunity to access all programs and activities offered.

The dignity of every student and parent/guardian will be honoured in the collection of fees.

The Niagara Catholic District School Board and its schools may choose to offer programming and materials beyond what is necessary to meet the learning expectations of a particular grade or course. These opportunities may be subject to an additional fee.”

ADMINISTRATIVE GUIDELINES

Transparency and Accountability

- Move the *Transparency and Accountability* section to follow the Optional Programming section under Terms of Reference.
- Reword the second sentence in the second paragraph to read: *“Fee schedules will be made available to the Catholic school community. “*

Guiding Principles of Application of Fees

- Delete the following:
 - The title *“Guiding Principles of Application of Fees”*
 - The first paragraph following the title
 - The first sentence under the fourth point
 - The first sentence under the sixth point
 - The seventh point

Senior Staff is recommending that the Student Fee Policy be recommended for Board approval as an interim policy to meet the Ministry of Education deadline. The Policy will be vetted in September 2011 with a recommended deadline for presentation to the Policy Committee in November 2011, and the Committee of the Whole and Board in December 2011.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole approval of the Student Fee Policy (302.8) (Interim), as amended.

APPROVED

INFORMATION

6.4 Policies Being Vetted

- Nil

6.5 Policy and Guideline Review 2010-2011 Update

Director Crocco presented the Policy and Guideline Review 2010-2011 Update.

6.6 Policy Development Update

Director Crocco presented the Policy Development Update.

7. Date of Next Meeting

Tuesday, September 27, 2011 – 4:30 p.m.

8. Adjournment

The meeting adjourned at 6:30 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: ASSESSMENT, EVALUATION AND REPORTING POLICY
(800.1) (INTERIM)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Assessment, Evaluation and Reporting Policy (800.1) (Interim), as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 7, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ASSESSMENT, EVALUATION AND REPORTING (Interim)

Adopted: 2011

Policy No. 800.1

STATEMENT OF POLICY

The Niagara Catholic District School Board acknowledges that the primary purpose of assessment, evaluation, and reporting is to improve student learning and achievement ~~in all Catholic elementary and secondary schools for all students.~~; so as ~~to ensure student success in assessment, evaluation, and reporting, practices will be rooted in the a Catholic context as described in the Ontario Catholic School Graduate Expectations so that all students can become self-directed, responsible, lifelong learners.~~

This policy reflects a continuum of behavioural and academic responses, and consequences, based on the individual circumstances, the grade level, ~~and of the student,~~ the maturity of the student, ~~along with the number of frequency of incidents in regards to academic integrity and late and missed assignments relating to the assessment, evaluation and reporting of student achievement.~~

~~Therefore,~~ Assessment, evaluation and reporting in all Catholic schools in the Niagara Catholic District School Board will be based on the current “*Growing Success: Assessment, Evaluation and Reporting in Ontario Schools*” document as mandated by the Ministry of Education.

The Director of Education will issue Administrative Guidelines in support of this Policy.

References:

- Ministry of Education. (2010). *Growing Success: Assessment, Evaluation and Reporting in Ontario Schools, First Edition, Covering Grades 1 to 12 2010*. Toronto, Ontario: Canada. Queen’s Printer for Ontario.
- Ontario Catholic School Graduate Expectations: Institute for Catholic Education



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

DRAFT

ASSESSMENT, EVALUATION AND REPORTING (Interim)

Adopted: 2011

Policy No. 800.1

ADMINISTRATIVE GUIDELINES

A. ACADEMIC INTEGRITY – ~~Cheating and Plagiarism~~

STUDENT OWNERSHIP

The Ministry of Education provides direction on Cheating and Plagiarism stating that:

“Students must understand that the tests/exams they complete and the assignments they submit for evaluation must be their own work and that cheating and plagiarism will not be condoned.”

(Ministry of Education, 2010, p. 42)

DEFINITION OF AN ASSIGNMENT:

An assignment for evaluation is considered to be any academic piece that is submitted in any form for assessment and evaluation. “Student products may be in the form of tests or exams and/or assignments for evaluation.” *(Ministry of Education, 2010, p.39)*

According to the *Growing Success* Policy Document:

“To ensure equity for all students, assignments for evaluation and tests or exams are to be completed, whenever possible, under the supervision of a teacher. Assignments for evaluation must not include ongoing homework that students do in order to consolidate their knowledge and skills or to prepare for the next class.” *(Ministry of Education, 2010, p. 39)*

DEFINITION OF CHEATING

Cheating is the use, the attempted use, or the giving of unauthorized assistance, material, or study aids in any academic work. Examples of cheating include, but are not limited to, using a cheat sheet, altering a graded assessment, knowingly allowing another student to use one’s test responses, and other forms as determined by the classroom teacher.

DEFINITION OF PLAGIARISM

~~Also referred to as, academic dishonesty,~~ The Ministry of Education defines ~~Cheating and Plagiarism~~ as:

“The use or close imitation of the language and thoughts of another without attribution, in order to represent them as one’s own original work.” *(Ministry of Education, 2010, p. 151)*

~~DEFINITION OF AN ASSIGNMENT:~~ MOVED ABOVE

~~An assignment for evaluation is considered to be any academic piece that is submitted in any form for assessment and evaluation. “Student products” may be in the form of tests or exams and/or assignments for evaluation.~~ *(Ministry of Education, 2010, p.39)*

According to the ~~*Growing Success* (Ministry of Education 2010, p. 39) Policy Document:~~

~~“To ensure equity for all students, assignments for evaluation and tests or exams are to be completed, whenever possible, under the supervision of a teacher.”~~

~~“Assignments for evaluation must not include ongoing homework that students do in order to consolidate their knowledge and skills or to prepare for the next class.”~~

STUDENT OWNERSHIP MOVED ABOVE

The Ministry of Education provides direction on Cheating and Plagiarism by stating ~~that:~~

~~“Students must understand that the tests/exams they complete and the assignments they submit for evaluation must be their own work and that cheating and plagiarism will not be condoned.”~~

~~(Ministry of Education 2010, p. 42)~~

EXAMPLES OF CHEATING AND PLAGIARISM

1. A student does not cite work that has been summarized, paraphrased, or directly quoted in whole or in part.
2. A student that copies and pastes information from an electronic source (e.g. the internet) without quotations and without citing the source(s).
3. A student submits acquired/purchased essays, and/or other works as their own.
4. A student copying from another student(s).
5. A student making information available to other student(s) knowing that this is to be submitted as the borrower’s own work.
6. A student in possession of unauthorized material during an evaluation such as assignments, tests, examinations, performance task, etc.
7. A student resubmitting one’s own work that was previously evaluated.

Preventative Measures

~~“To ensure equity for all students, assignments for evaluation and tests or exams are to be completed, whenever possible, under the supervision of a teacher. “Assignments for evaluation must not include ongoing homework that students do in order to consolidate their knowledge and skills or to prepare for the next class.” (MOVED TO PAGE 2) (*Growing Success*, 2010, p. 39)~~

Teachers will implement the following ensure that appropriate measures to ensure that the work of the students remains their own are in place to prevent plagiarism/cheating from occurring. These measures may include: (but are not limited to and as recommended by the Growing Success Steering Committee):

- informing students and parents about plagiarism by providing them with a printed copy of the Cheating and Plagiarism policy document that will be returned signed to classroom teachers;
- by holding student conferences to review their progress on their assignment that may include check points;
- development developing research skills;
- providing proper information about citation procedures;
- establishing student contracts; and
- facilitating student journals, logs, reader response, etc.

Consequences for Cheating and Plagiarism

When issuing consequences for Cheating/Plagiarism, the Ministry of Education makes the following statement and that teachers and or school administrators are asked to consider: ~~that:~~

~~“Policies will This policy reflects a continuum of behavioural and academic responses and consequences, based on at least the following four factors”:~~

1. *the individual circumstances of the student,*
2. *the grade level of the student,*
3. *the maturity of the student; and*
4. *the number and frequency of incidents.*

(Ministry of Education, 2010, p. 43)

Reporting of Plagiarism/Cheating

- All incidents of plagiarism/cheating must be reported to the school administration and parent(s)/guardian(s) by the classroom teacher and will be noted officially by the teacher/principal in the Student Management System (i.e. Maplewood). These consequences do not apply to examinations.
- Students, who continue to plagiarize, will receive additional consequences as determined by the school's administration such as, but not limited to, loss of participation in co-curricular activities, detentions, suspensions and putting graduation at risk.

<u>Unintentional Cheating or Plagiarizing</u>	<u>Intentional Cheating and Plagiarizing</u>
<ul style="list-style-type: none">• If in the professional judgement of the teacher, in conjunction with the Principal and/or Vice-Principal if it is found that the student unintentionally cheated or plagiarized, the student will receive the mark of "0" for the cheated/plagiarized work submitted.• The student is expected to rewrite the cheated/plagiarized assignment so as to determine the student's achievement of the overall expectations. For the rewrite, the student will conference with the classroom teacher, review the assignment, and receive a new topic that reflects expectations of the original assignment. Once the rewritten assignment is evaluated, the new mark will replace the "0" assigned to the plagiarized/cheated assignment. If the student decides not to rewrite the assignment, the assigned mark of "0" on the plagiarized/cheated assignment will stand.	<ul style="list-style-type: none">• If in the professional judgement of the teacher, in conjunction with the Principal and/or Vice-Principal, if it is found that the student intentionally cheated or plagiarized, the student will receive a mark of "0" for that assignment.• The Principal and/or Vice-Principal, in consultation with the classroom teacher, will determine if a rewrite of the cheated / plagiarized assignment will take place.• If a rewrite is allowed to occur, the student will conference with the classroom teacher, review the assignment, and receive a new topic that reflects expectations of the original assignment. When the rewritten assignment is evaluated, the new mark (with a suggested penalty deductions of up to 5% for Grades 7 and 8 students, 10% for Grades 9 and 10 students and 15% for Grades 11 and 12 students) will replace the "0" assigned to the cheated/plagiarized assignment. If the student decides not to rewrite the assignment, the assigned mark of "0" on the plagiarized/cheated assignment will stand.

EXAMINATIONS

- If a student is found to have intentionally cheated and/or plagiarized on a Mid-Term Examination, Final Examination, or any other assignment that is part of the Final Culminating Task, the student will receive a mark of "0" on these evaluation assessments and there will be no opportunity for a rewrite.
- ~~Students who continue to plagiarize will receive additional consequences as determined by the school's administration such as, but not limited to, loss of participation in co-curricular activities, detentions, and suspensions.~~ **MOVED TO PAGE 4**
- School Administration will determine if there are any mitigating factors prior to issuing consequences that may include (but are not limited to):
 1. the individual circumstances of the student,
 2. the grade level of the student, and
 3. the maturity of the student.

B. LATE AND MISSED ASSIGNMENTS

The Ministry of Education addresses Late and Missed assignments when it states:

“It must be made clear to students early in the school year that they are responsible not only for their behaviour in the classroom and the school but also for providing evidence of their achievement of the overall expectations within the time frame specified by the teacher, and in a form approved by the teacher. Students must understand that there will be consequences for not completing assignments for evaluation or for submitting those assignments late. Where in the teacher’s professional judgement it is appropriate to do so, a number of strategies may be used to help prevent and/or address late and missed assignments.” (Ministry of Education, 2010, p. 43)

Effective Preventative Measures Strategies

Teachers are expected to implement the following preventative measures as outlined in the Ministry of Education “Growing Success” document to support all students in assessment, evaluation and reporting by:

- asking the student to clarify the reason for not completing the assignment on time;
- helping students develop better time-management skills **and work habits**;
- collaborating with other staff to prepare a part- or full-year calendar of major assignment dates for every class/**subject**;
- planning for major assignments to be completed in stages, so that students are less likely to be faced with an all-or-nothing situation at the last minute;
- maintaining ongoing communication **through a variety of means** with students and/or parents about due dates and late assignments, and scheduling conferences with parents if the problem persists;
- referring the student to the Student Success team or teacher (secondary schools);
- taking into consideration legitimate reasons for missed deadlines;
- setting up a student contract;
- using **guidance counselors counseling, child and youth workers, chaplains and / or peer tutoring** to try to deal positively with problems;
- holding teacher-student conferences;
- reviewing the need for extra support for English language learners;
- reviewing whether students require special education services **in cooperation with special education staff**;
- requiring the student to work with a school team to complete the assignment;
- ~~by involving Aboriginal counsellors and members of the extended family; for First Nation, Métis, and Inuit students,~~
- ~~by understanding and taking into account the cultures, histories, and contexts of First Nation, Métis, and Inuit students and parents and their previous experiences with the school system;~~
- providing alternative assignments or tests/exams where, in the teacher’s professional judgement, it is reasonable and appropriate to do so; and deducting marks for late assignments, up to and including the full value of the assignment.” (Ministry of Education, 2010, p. 43)

THE MEANING AND USE OF “I” – Grades 1 to10

“For Grades 1 to 10, the code “I” may be used in a mark book and/or on a student’s report card, including the final report card, to indicate that insufficient evidence is available to determine a letter grade or percentage mark. For the report card, teachers will use their professional judgement to determine when the use of “I” is appropriate and in the best interests of the student.

For example, teachers may find it appropriate to use “I” when evidence of a student’s achievement is insufficient because the student has enrolled in the school very recently or because there were issues or extenuating circumstances beyond the student’s control, such as protracted illness, that affected his or her attendance and/or ability to provide sufficient evidence of achievement of the overall expectations.

In Grades 9 and 10, a student who receives an “I” on the final report card to indicate insufficient evidence will not receive a credit for the course. However, there may be instances where students in Grades 9 and 10 who receive an “I” on their final report card may be considered for credit recovery. These are cases where, in the professional judgement of the teacher, evidence of achievement is available for at least a few overall expectations, on the basis of which it is possible to identify the remaining expectations that must be addressed and to design a credit recovery program.” (*Ministry of Education, 2010, p. 43*)

MARK DEDUCTION

Teachers and school administration are asked to consider the following statement from the Ministry of Education in regards to mark deduction:

“**Ensure that** mark deduction will not result in a percentage mark that, in the professional judgement of the teacher, misrepresents the student’s actual achievement.” (*Ministry of Education, 2010, p. 44*)

Therefore, once it has been clearly demonstrated that, the appropriate preventative strategies have been implemented, a teacher may, in consultation with the student, parent and/or school administration, deduct marks for the late/missed assignments.

Please note that the deduction of marks for late/missed assignments can only occur for assignments submitted for assessment and evaluation that will be used for reporting of student achievement in the determination of a student’s final grade.

MARK DEDUCTION

Grades 1 to 6

- “In Grades 1 to 6, late and missed assignments for evaluation will be noted on the report card as part of the evaluation of the student’s development of the learning skills and work habits” (*Ministry of Education, 2010, p. 44*)
- The expectation is that students will use their non-class time to complete late and missed assignments (i.e. recess, detentions, etc.).
- There will be no mark deduction for late/missed assignments.
- Until an assignment has been submitted, the code “I” may be used, in the professional judgement of the teacher, in a mark book to indicate that an assignment is late or missed. (*Ministry of Education, 2010, p. 42*)

Grades 7 to 8

- “In Grades 7 to 8, late and missed assignments for evaluation will be noted on the report card as part of the evaluation of the student’s development of the learning skills and work habits.” (*Ministry of Education, 2010, p. 44*)
- Mark deduction will be limited to 1% per day to a maximum of 5% total deduction in the professional judgement of the teacher.
- The expectation is that students will use their non-class time to complete late and missed assignments (i.e. recess, detentions, etc.).

- If an assignment for evaluation has been evaluated and returned to the class, the student who has not submitted this assignment will receive a new topic reflecting the original assignment in consultation with the teacher.
- Until an assignment has been submitted, the code “I” may be used, in the professional judgement of the teacher, in a mark book to indicate that an assignment is late or missed.
(Ministry of Education, 2010, p. 42)

Grades 9 to 10

- “In Grades 9 to 10, late and missed assignments for evaluation will be noted on the report card as part of the evaluation of the student’s development of the learning skills and work habits.”
(Ministry of Education, 2010, p. 44)
- Mark deduction will be limited to 2% per day to a maximum of 10% total deduction in the professional judgement of the teacher.
- The expectation is that students will use their non-class time to complete late and missed assignments (i.e. lunch, detentions, etc.).
- If an assignment for evaluation has been evaluated and returned to the class, the student who has not submitted this assignment will receive a new topic reflecting the original assignment in consultation with the teacher.
- Until an assignment has been submitted, the code “I” or “0”, whichever is appropriate in the professional judgement of the teacher, may be used in a mark book to indicate that an assignment is late or missed.
- If the student fails to submit the missed or late assignment one week prior to the end of the semester the teacher may, in consultation with the student, parent and school administration, deduct the full value of the assignment based on the teacher’s professional judgement provided that a number of strategies have been used by the classroom teacher to prevent and/or address late and missed assignments.

Grades 11 to 12

- Mark deduction will be limited to 3% per day to a maximum of 15% in the professional judgement of the teacher.
- If an assessment of learning piece has been evaluated and returned to the class, a student who has not submitted this assignment will receive a new topic reflecting the original assignment in consultation with the teacher.
- Until an assignment has been submitted, the code “I” or “0”, whichever is appropriate in the professional judgement of the teacher, may be used in a mark book to indicate that an assignment is late or missed.
- If the student fails to submit the missed or late assignment one week prior to the end of the semester the teacher may, in consultation with the student, parent and school administration, deduct the full value of the assignment based on the teacher’s professional judgement provided that a number of strategies have been used by the classroom teacher to prevent and/or address late and missed assignments.

C. LOWER LIMIT FOR GRADES 9 TO 12

The Ministry of Education makes the following statements:

- “For Grades 9 to 12, teachers will use percentage marks to indicate achievement below 50 per cent.”
- Individual boards will work collaboratively with their school communities to determine the *lower limit* of the range of percentage marks below 50 per cent that teachers may record on the report cards of students in Grades 9 to 12. It is important that a consistent approach is adopted among all the schools of a board.” (Ministry of Education, 2010, p. 41)
- A student that has not successfully achieved the Overall Expectations of a course will be deemed unsuccessful in the course and may be assigned a grade ranging from 30% to 45% in the professional judgement of the teacher.
- At no time shall a grade below 30% or from 46% to 49% appear on the Ontario Provincial Report card (Mid-Term and Final Report Card).

D. HOMEWORK

The Niagara Catholic District School Board promotes family-friendly homework that aligns with the definition of homework from the *Growing Success* document. (*Ministry of Education, 2010, p. 148*)

DEFINITION OF HOMEWORK:

“Work that students do at home to practice skills, consolidate knowledge and skills, and/or prepare for the next class.”

According to *Growing Success* (*Ministry of Education, 2010*):

- “Completion of homework is a learning and work habit behaviour” (p. 34).
- “To ensure equity for all students, assignments for evaluation and tests or exams are to be completed, whenever possible, under the supervision of a teacher” (p. 39).
- “**Assignments for evaluation** must not include ongoing homework that students do in order to consolidate their knowledge and skills or to prepare for the next class” (p. 39).
- Examples of **assignments for evaluation** include such items as ~~independent study units (secondary)~~, Science Fair projects, ~~Historica projects~~ **Heritage Fair**, speeches, etc.
- “Homework tasks designed to help students practice and consolidate new learning can also provide assessment information that both teachers and students can use to adjust instruction and focus learning” (p. 34).

Homework and Assignments During Statutory / Board Holidays or Professional Activity Days

- Students will not **be** assigned homework for completion during Statutory / Board holidays or Professional Activity Days as per the Board’s school year calendar,
- **Students will not be given an assignment for completion prior to Statutory / Board holidays or Professional Activity Days where it is expected that the assignment is to be submitted for evaluation within three (3) school days following** ~~students will not be expected to submit assignments for evaluation within three school days following a~~ Statutory / Board holidays or Professional Activity Days as per the Board’s school year calendar.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: VOLUNTARY AND CONFIDENTIAL SELF-IDENTIFICATION
POLICY FOR FIRST NATION, MÉTIS AND INUIT STUDENTS
(301.9)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9), as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 7, 2011

VOLUNTARY AND CONFIDENTIAL SELF-IDENTIFICATION POLICY FOR FIRST NATION, MÉTIS AND INUIT STUDENTS

Adopted: June 2011

Policy No. 301.9

STATEMENT OF POLICY

The Niagara Catholic District School Board realizes that all people are created equal, in the image of God, each with inimitable characteristics deserving of dignity (Genesis: 1:27). In accordance with the teachings of the Catholic Church and grounded in the value of human dignity, the policy of the Board shall provide in all its operations an educational environment which supports, enables and celebrates the diversity within its Catholic community.

The Board supports that the learning aspirations and potential of First Nation, Métis and Inuit students can be realized through a focus on improved programs and services and builds on strong partnerships with First Nation, Métis and Inuit parents and their communities. The Board will invite all First Nation, Métis and Inuit students to voluntarily and confidentially self-identify.

This Policy has been developed to assist with implementation of the Ontario First Nation, Métis and Inuit Policy Framework, 2007.

The Director of Education will issue Administrative Guidelines in support of this policy.

References:

- Building Bridges to Success for First Nation, Metis and Inuit Students
- Ontario First Nation, Metis and Inuit Education Policy Framework
- Niagara Catholic District School Board Equity and Inclusive Education Policy (100.10)
- Constitutional Act, 1982
- Ontario Education Act, Section 8.1(1): Collection and Use of Personal Information
- Ontario Human Rights Commission Guidelines for Collecting Data on Enumerated Grounds Under the Code
- The Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)
- Niagara Catholic District School Board Vision 2020 Strategic Plan

VOLUNTARY AND CONFIDENTIAL SELF-IDENTIFICATION POLICY FOR FIRST NATION, MÉTIS AND INUIT STUDENTS

Adopted: June 2011

Policy No. 301.9

ADMINISTRATIVE GUIDELINES

1.0 Purpose of Voluntary Self – Identification:

- 1.1 To aggregate student achievement data related to the performance of First Nation, Métis and Inuit students.
- 1.2 To assist schools in better understanding the demographics of their population.
- 1.3 To assist students that may require additional programming, targeted initiatives and additional support.

2.0 Definitions:

Aboriginal identification refers to the definition in the “Constitution Act, 1982 Section 35 (2)”, in that “Aboriginal peoples” include “Indian, Inuit and Métis.

- 2.1 First Nation: Canada’s original peoples whose history is interwoven with the creation of 1876 Indian Act, Indian and Northern Affairs Canada (INAC) and subsequent registry system. The term “First Nation” has been adopted to replace the word “band” in the names of communities.
- 2.2 Status: people registered under the Indian Act who identify with a First Nation community/ancestral land.
- 2.3 Non-Status: people who identify with a First Nation community/ancestral land but are not registered under the INAC registry system.
- 2.4 Métis: people of mixed First Nation and European ancestry. The Métis history and culture draws on diverse ancestral origins, such as Scottish, Irish, French, Ojibwe and Cree.
- 2.5 Inuit: means ‘the people’ in Inuktitut and generally refers to Canada’s original people whose homeland is northern Canada, living mainly in Nunavut, the Northwest Territories, Northern Quebec and Labrador.

3.0 First Nation, Metis and Inuit Voluntary Self-Identification Procedure

- 3.1 Voluntary self-identification of First Nation, Métis or Inuit students may be declared by;
 - Parents/guardians of students under the age of 18;
 - Students 18 years of age and older;
 - Students who are 16 or 17 years of age and are withdrawn from parental control.

- 3.2 Voluntary self-identification shall include all First Nation, Métis or Inuit people, regardless of status.
- 3.3 No proof of ancestry shall be required.
- 3.4 Parents/guardians of new students registering in a Niagara Catholic District School Board elementary or secondary school may voluntarily acknowledge their child's First Nation, Métis or Inuit ancestry on the Student Registration Form and will be invited to self-identify their child at the time of registration. New students 18 years of age and older or new students who are 16 or 17 years of age and are withdrawn from parental control may voluntarily acknowledge their own First Nation, Métis or Inuit ancestry on the Student Registration Form and will be invited to self-identify himself/herself at the time of registration.
- 3.5 Parents/guardians of students currently registered in a Niagara Catholic District School Board elementary or secondary school may voluntarily acknowledge their child's First Nation, Métis or Inuit ancestry on a Student Data Verification Form or a form created for such identification purposes. Students 18 years of age and older or students who are 16 or 17 years of age and are withdrawn from parental control and are currently registered in a Niagara Catholic District School Board secondary school may voluntarily acknowledge their own First Nation, Métis or Inuit ancestry on a Student Data Verification Form or a form created for such identification purposes.
- 3.6 Parents/guardians of students under the age of 18, students 18 years of age and older and students who are 16 or 17 years of age and are withdrawn from parental control shall be entitled to remove the identification at any time, upon written request to the Principal.

4.0 Confidentiality:

- 4.1 All data collected under this policy will be securely stored to respect student privacy and will be treated under the same rules and regulations that govern Ontario Student Records, the Education Act, the Ontario Human Rights Code, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and the Freedom of Information and Protection of Privacy Act (FIPPA).
- 4.2 Aggregate data and information will be communicated to EQAO (Education Quality and Accountability Office) and the Ministry of Education for reporting purposes of the province. Information given for this purpose will be protected by the protocols as outlined in Section 8.1 of the Education Act for EQAO and the Ministry of Education.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

TOPIC: STUDENT FEES POLICY (800.3) (INTERIM)

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Fees Policy (800.3) (Interim), as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 7, 2011

Niagara Catholic District School Board

STUDENT FEE POLICY (INTERIM)

Adopted: June 2011

Policy No. 302.8

Revised:

STATEMENT OF POLICY

The Niagara Catholic District School Board, through shared and committed leadership, recognizes its responsibility to support all stakeholders in our Catholic community implementing consistent and transparent practices that cultivate equity and inclusion.

The Niagara Catholic District School Board supports every student's right to attend a school, where the student is a qualified resident pupil, without payment of a fee.

The Niagara Catholic District School Board will make every effort to ensure that all students have every opportunity to access all programs and activities offered. The dignity of every student and parent/guardian will be honoured in the collection of fees.

The Niagara Catholic District School Board and its schools may choose to offer programming and materials beyond what is necessary to meet the learning expectations of a particular grade or course. These opportunities may be subject to an additional fee.

The Director of Education will issue Administrative Guidelines in support of this policy.

References:

- Ministry of Education, 2011:B02, March 25, 2011 Memorandum – Guidelines for Fees for Learning Materials and Activities
- Niagara Catholic District School Board, School Generated Funds Policy 301.6
- Niagara Catholic District School Board, Equity and Inclusive Education Policy 100.10

Niagara Catholic District School Board

STUDENT FEE POLICY (INTERIM)

Adopted:

June 2011

Policy No. 302.8

ADMINISTRATIVE GUIDELINES

Terms of Reference

Student Activity Fees

Student activity fees are voluntary amounts that are used to supplement a student's school experience through materials and activities such as student agendas, student recognition programs, yearbooks, co-instructional activities, school dances, or theme days.

Enhanced Programming and Materials

Enhanced Programming and materials are voluntary enrichments or upgrades to the curriculum or co-instructional activities beyond what is necessary to meet the learning expectations for a particular grade or course. Where students choose not to access these enhanced programs or materials, alternatives must be available as essential course materials required to meet the learning expectations of the course or grade are to be provided at no cost.

Optional Programming

Optional Programming refers to voluntary courses or activities that students normally choose to attend through an application process, with the knowledge that these programs are beyond the core curriculum. Examples may include Advanced Placement and Hockey Canada Skills Academy programs.

Transparency and Accountability

Fees should reflect the actual cost of the services or materials being provided to the student. A transparent accounting of the amounts collected and expenditures allocated must be made available to the Catholic school community.

Members of the Catholic school community should be consulted in the development of a school's fee schedule and made aware of the use of student fees. Fee schedules will be made available to the Catholic school community.

Fee schedules should include:

- An itemized list of fees that states the rationale and purpose of each fee; and
- Information about the process to confidentially address financial hardship.

To ensure consistency and transparency across all Niagara Catholic schools, the application of fees should reflect the following principles:

- The purposes for which funds are collected are consistent with the Niagara Catholic District School Board mission statement, strategic directions and system priorities.
- Fees raised for school purposes are to complement, and not replace, public funding for education.
- Successful completion of a required grade or course leading to graduation cannot be dependent on the payment of any course fee.
- Students must be able to participate in school activities and access resources regardless of personal financial barriers.

- Schools should address financial hardship and support student participation in activities regardless of economic circumstances.
- A respectful practice for discreet identification of students/parents who may be experiencing financial hardship should be clearly communicated.
- Financial reporting practices to the school community are in place.

Fee Charges

When determining whether fee charges may be appropriate, the following criteria may be considered. A fee charge shall be permissible for an activity, material, course or program if it is:

- Not required as part of the regular day school program;
- Voluntary, and alternatives are offered;
- Non-essential or co-instructional in nature and is not required for graduation by an individual student; or
- A voluntary upgrade or substitute of a more costly material to the material provided for course purposes.

Examples of Activities, Programs, and Materials Eligible and Non-eligible for Fee Charges are found in [Appendix A](#).

Best Practices

In addition, school Principals may consider the following best practices when implementing application of fees in their schools:

- Minimizing, where possible, costs related to enhanced programming and materials (for example, speakers, dance instructors, in-class field trips) that are optional to a course;
- Making every effort to ensure all students can participate in student activities regardless of ability to pay;
- Where a student chooses not to participate, alternative assignments should be provided for students to meet the expectations of the course; and
- Modest student activity fees for student agendas, student recognition, yearbooks, school dances, student council activities and clubs, photographs, co-instructional activities and athletics.

APPENDIX A

Note: The following examples included are not intended to be a comprehensive list.

Examples of Activities, Programs or Materials **Ineligible** for Fee Charges

- A registration or administration fee for students enrolled in any regular day school program;
- A textbook fee or deposit;
- Learning materials that are required for completion of the curriculum such as workbooks, cahiers, musical instruments, science supplies, lab material kits and safety goggles;
- Fees charged for the creation of discretionary accounts by teachers or departments;
- Mandatory flat fees for any course leading to graduation other than optional programming;
- A fee for a guest speaker, visiting teacher, or in-class field trip or presentation where the material being presented is a mandatory element of the subject or course;
- Items that are funded through the allocated budget of a school board including, but not limited to learning materials necessary to meet learning expectations such as computers, workbooks, textbooks, staff development and training costs; or
- Learning materials that are required to meet the learning expectations of the course, but are consumed by the pupil and cannot be used again by another student in the next semester, e.g. a chemical used in a chemistry experiment.

Examples of Activities, Programs or Materials Potentially **Eligible** for Fee Charges

- Optional programming such as, Advanced Placement courses or Hockey Canada Skills Academy program;
- Co-instructional trips, events or activities that are extensions to the curriculum and not required for graduation (e.g. dances, school clubs, theme days, athletics, drama, student council activities);
- Extended student trips or excursions that are not necessary to meet the learning expectations of a particular grade or course (e.g. trips abroad);
- Optional art or music supplies or higher quality woodworking, design or technology materials that students choose to use for course completion, as long as the required materials are available at no cost;
- Student activity fees;
- Co-instructional activities, special events, program enhancements or field trips (e.g. for costs of participation, rental of equipment or travel), if alternative programming and assignments are offered to students who choose not to participate; or
- Student agendas, yearbooks.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

TOPIC: POLICY DEVELOPMENT UPDATE

The Policy Development Update
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: June 7, 2011



**REPORT TO THE COMMITTEE OF THE WHOLE
FOR THE MONTH OF JUNE 2011
POLICY DEVELOPMENT UPDATE**

Background Information

The Policy Development Update for the month of June 2011 is submitted for the information of Trustees.

A copy of the Policy and Administrative Guidelines - The Establishment and Cyclical Review of Policies Policy (Appendix A) is included for ease of reference.

	POLICIES BEING DEVELOPED/REVIEWED	DUE DATE			APPENDIX
		PC	CW	BD	
POLICIES BEING DEVELOPED					
1	Employee Code of Conduct	Fall 2011	Fall 2011	Fall 2011	B
POLICIES BEING REVIEWED					
1	Assignment of Principals & Vice-Principals (202.1)	Fall 2011	Fall 2011	Fall 2011	C
2	Community Use of Schools (800.2)	Fall 2011	Fall 2011	Fall 2011	D
3	Dress Code - Safe Schools (302.6.6)	Fall 2011	Fall 2011	Fall 2011	E
4	Educational Field Trips (400.2)	Fall 2011	Fall 2011	Fall 2011	F
5	Fundraising (301.4)	Fall 2011	Fall 2011	Fall 2011	G
POLICIES/VETTED AND BEING VETTED					
1	NIL				
POLICIES BEING PRESENTED TO THE BOARD					
1	Assessment, Evaluation And Reporting Policy (800.1)	May 2011	June 2011	June 2011	
2	Student Fee	May 2011	June 2011	June 2011	
3	Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students (301.9)	May 2011	June 2011	June 2011	

Trustees are reminded that the Policies are published on the Board's website www.niagaracatholic.ca.

The Policy Development Update is presented for information.

Prepared by: John Crocco, Director of Education
 Presented by: John Crocco, Director of Education
 Date: June 7, 2011

**THE ESTABLISHMENT AND CYCLICAL
REVIEW OF POLICIES POLICY**
POLICY # 100.5

STATEMENT OF POLICY

The Niagara Catholic District School Board, in order to fulfill its duties and responsibilities, reserves to itself the function of establishing guides for the discretionary action of those to whom it delegates authority. These guides for action will constitute the policies governing the operation of the school system and the internal operations of the Board. The policies pertaining to the internal operations of the Board shall be called bylaws.

The Director of Education, as C.E.O., is accountable to the Board for the implementation of policy and shall issue Administrative Guidelines in support of policy.

The policies of the Board shall be congruent with and supportive of the Mission Statement of the Board.

The process of establishing and reviewing policy will include timely consultation with individuals and groups as deemed appropriate to a particular policy.

The policy shall be based on and supportive of the Catholic Mission Statement of the Board.

ADMINISTRATIVE GUIDELINES

The development and review of all policies shall be initiated by the Board or the Director of Education.

The Director of Education may delegate the development or revision of Policy Statements and Administrative Guidelines to appropriate members of Senior Administrative Council and staff.

The establishment of new Policies and Administrative Guidelines as well as the cyclical review of existing Policies and Administrative Guidelines will adhere to the following process:

1. The draft Policy will be reviewed by Senior Administrative Council for input.
2. Once approved by the Director of Education, the draft Policy will then be forwarded to the Policy Committee for input and information.
3. The Policy Committee may recommend that the draft Policy be vetted to various stakeholder groups or that it be returned to staff for further study.
4. Once approved by the Policy Committee for vetting, the draft Policy will then be distributed to stakeholder groups as identified in the Policy Development Update Form.
5. Once the vetting process has been completed, the final draft Policy will then be presented to Senior Administrative Council for review.
6. Once approved by the Director of Education, the final draft Policy will then be submitted to the Policy Committee for recommendation to the Committee of the Whole.
7. Once reviewed by the Committee of the Whole, the final draft will then be forwarded to the Board for consideration at its next meeting.
8. The Director of Education will issue Administrative Guidelines if necessary in support of the policy, and will distribute the policy to the system.
9. Policies and Administrative Guidelines will be reviewed with the appropriate staff, who will in turn review with school staff to begin the implementation process.

VETTING

A draft policy may be vetted with all or any of the following individuals or groups:

Trustees	O.E.C.T.A. Occasionals	Niagara Catholic Parent Involvement
Director of Education	C.U.P.E.	Committee
Superintendents	Managers'/Supervisors' Group	Special Education Advisory Committee
Principals/Vice-Principals	Student Services	The Bishop
Curriculum Support Staff	Principals'/Vice-Principals' Council	Pastors
O.E.C.T.A. Elementary	Non-Unionized Staff	Board Solicitor
O.E.C.T.A. Secondary	Catholic School Council Chairs	Student Senate
		Others



POLICY DEVELOPMENT UPDATE

NEW

For the Month of June 2011

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE																																																															
Name of Policy	Employee Code of Conduct	Policy # N/A	Initiated by Board																																																												
Intent of Policy	To comply with the recommendation of the Operational Review Team	Issued N/A	Director																																																												
Resource	Larry Reich, Superintendent of Business & Financial Services Frank Iannantuono, Superintendent of Education	Revised N/A	Sr. Admin. Council Ministry of Education																																																												
<table border="1"> <thead> <tr> <th colspan="4">Distribution of Vetting</th> </tr> </thead> <tbody> <tr> <td>Trustees</td> <td><input checked="" type="checkbox"/></td> <td>OECTA Occasional</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Principals/V-Principals</td> <td><input checked="" type="checkbox"/></td> <td>Student Services</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Director</td> <td><input checked="" type="checkbox"/></td> <td>CUPE</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Superintendents</td> <td><input checked="" type="checkbox"/></td> <td>Managers/Supervisors</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Curriculum Support Staff</td> <td><input checked="" type="checkbox"/></td> <td>Principals/V-Principals Council</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>OECTA Elementary</td> <td><input checked="" type="checkbox"/></td> <td>Non-Unionized Staff</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>OECTA Secondary</td> <td><input checked="" type="checkbox"/></td> <td>Catholic School Council Chairs</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td></td> <td></td> <td>NC Parent Involvement Committee</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td></td> <td></td> <td>Pastors</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td></td> <td></td> <td>S.E.A.C.</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td></td> <td></td> <td>Bishop</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td></td> <td></td> <td>Board Solicitor</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td></td> <td></td> <td>Student Senate</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td></td> <td></td> <td>Others</td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table>				Distribution of Vetting				Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>			NC Parent Involvement Committee	<input checked="" type="checkbox"/>			Pastors	<input checked="" type="checkbox"/>			S.E.A.C.	<input checked="" type="checkbox"/>			Bishop	<input checked="" type="checkbox"/>			Board Solicitor	<input checked="" type="checkbox"/>			Student Senate	<input checked="" type="checkbox"/>			Others	<input checked="" type="checkbox"/>
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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of June 2011

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Assignment of Principals and Vice-Principals (202.1)					
Resource	Frank Iannantuono, Superintendent of Education					
Distribution of Vetting						
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>	
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>	
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>	
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>	
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>	
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>	
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>	

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	May 2010
Senior Administrative Council	Date of Draft Policy Reviewed	Fall 2010
Trustees	Date Draft Policy Sent to Trustees	Fall 2010
Stakeholders	Date of Draft Policy Reviewed	Fall 2010
Policy Committee	Date of Draft Policy Reviewed	Fall 2010
Committee of the Whole	Date of Draft Policy Reviewed	Fall 2010

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of June 2011

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Community Use of Schools Policy (800.2)					
Resource	James Woods, Controller of Plant					
Distribution of Vetting						
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>	
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>	
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>	
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>	
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>	
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>	
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>	

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	May 2010
Senior Administrative Council	Date of Draft Policy Reviewed	Fall 2010
Trustees	Date Draft Policy Sent to Trustees	Fall 2010
Stakeholders	Date of Draft Policy Reviewed	Fall 2010
Policy Committee	Date of Draft Policy Reviewed	Fall 2010
Committee of the Whole	Date of Draft Policy Reviewed	Fall 2010

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STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of June 2011

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Dress Code - Safe Schools Policy (302.6.6)					
Resource	Frank Iannantuono, Superintendent of Education					
Distribution of Vetting						
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>	
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>	
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>	
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>	
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>	
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>	
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>	

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	Nov. 2010
Senior Administrative Council	Date of Draft Policy Reviewed	Fall 2011
Trustees	Date Draft Policy Sent to Trustees	Fall 2011
Stakeholders	Date of Draft Policy Reviewed	Fall 2011
Policy Committee	Date of Draft Policy Reviewed	Fall 2011
Committee of the Whole	Date of Draft Policy Reviewed	Fall 2011

COMMENTS

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STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of June 2011

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy

Educational Field Trips Policy (400.2)

Resource

Yolanda Baldasaro, Superintendent of Education

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
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STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	June 2010
Senior Administrative Council	Date of Draft Policy Reviewed	Fall 2010
Trustees	Date Draft Policy Sent to Trustees	Fall 2010
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STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of June 2011

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Fundraising Policy (301.4)					
Resource	Larry Reich, Superintendent of Business & Financial Services					
Distribution of Vetting						
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>	
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>	
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>	
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>	
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STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	June 2010
Senior Administrative Council	Date of Draft Policy Reviewed	Fall 2010
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STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: ANNUAL NIAGARA CATHOLIC GRADUATION
CELEBRATION 2011**

The report on the
Annual Niagara Catholic Graduation Celebration 2011
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: June 7, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7th, 2011

ANNUAL NIAGARA CATHOLIC GRADUATION CELEBRATION

BACKGROUND INFORMATION

In May of 2001, under the leadership of the Student Senate, all upcoming graduates of the Class of 2001 gathered for mass at St. Alfred Catholic Church with His Excellency Bishop John O'Mara celebrating a special Mass for the graduates. This celebration was repeated in May of 2002 at St. Alfred Catholic Church with His Excellency Bishop James Wingle.

In consultation with the Bishop, the Office of Religious Education along with discussions with Secondary Principals, Program Chairs of Religion, Chaplaincy Leaders and Board staff, it was decided in the fall of 2002 that we would continue the celebration as an annual May event under the combined leadership of student and staff members associated with the Student Senate, Chaplaincy Leaders and the Office of Religious Education for the Diocese.

Following discussions, it was determined that the format of the annual celebration would include;

- a) An Opening Celebration for the graduates from each Catholic secondary school
- b) An address to the graduates by the Chair of the Board and the Director of Education
- c) A Prayer Service lead by the Bishop with a special message to the graduates
- d) A musical celebration of Catholic education
- e) An address to the graduates by a prominent keynote speaker
- f) A video montage of the graduating class from all Catholic secondary schools
- g) A special gift blessed by the Bishop for the graduates
- h) A message from the Holy Father to all graduates
- i) A final Blessing by the Bishop for all graduates

Keynote Speakers

Each year our keynote speakers provide inspirational messages to our graduates as they celebrate a culmination of a Kindergarten to Grade 12 Catholic education, what our students have become as graduates from a Catholic system and the important role they must play as Catholic leaders in society. Our keynote speakers have been;

2003 – Buffy Alexander
2004 – Romeo Dallaire
2005 – Terrence Eta
2006 – Sandra Pupatello
2007 – Justin Trudeau
2008 – Roch Carrier
2009 – Father Tony Ricard
2010 – Chris D'Souza
2011 – Geoff Green

As the annual event continues to develop, with approximately 2,000 students annually graduating from our Niagara Catholic secondary schools, the celebration had been held at Brock University between 2003 and 2005, at the Niagara Regional Exhibition Fairgrounds in Welland from 2006 to 2010 and on May 19th, 2011 it was held at the new ScotiaBank Convention Centre in Niagara Falls with His Excellency Bishop Gerard Bergie.

This information report will be highlighted through a brief videography of the Graduation Celebration 2011.

The report on Annual Niagara Catholic Graduation Celebration is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: June 7th, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: IMPROVING STUDENT SUCCESS THROUGH
TECHNOLOGICAL ENHANCEMENTS**

The report on the
Improving Student Success Through
Technological Enhancements
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
David Pihach, Administrator: Student Success

Presented by: Yolanda Baldasaro, Superintendent of Education
David Pihach, Administrator: Student Success

Approved by: John Crocco, Director of Education

Date: June 7, 2011



REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7th, 2011

IMPROVING STUDENT SUCCESS THROUGH TECHNOLOGICAL ENHANCEMENTS

BACKGROUND INFORMATION

During the 2008-2009 school year, staff with responsibility in the area of Student Success began a five year plan of rolling out a number of technological initiatives to improve the communication process and transfer of information between Niagara Catholic Elementary and Secondary schools. These technological initiatives have not only improved pathway planning for our students, but have helped to support Niagara Catholic “Green initiatives” by reducing the amount of paper consumption.

The information below provides a summary of the three technological initiatives supported by Student Success staff and school personnel.

1. The Annual Education Plan (AEP) for Grades 7 through 12

Currently, all students in Grades Seven, Eight and Nine complete their Annual Education Plans (AEPs) in an electronic format. During the 2010-2011, the Grade Ten Career and Guidance classes at Notre Dame College School and Holy Cross Catholic Secondary School are piloting the completion of the electronic AEP within their students. The intent of this pilot is to determine a framework on how to move this initiative forward in the remaining secondary schools for the 2011-2012 school year. The Ministry of Education originally introduced the completion of the AEP process in 1999 using a booklet format. Niagara Catholic has taken a provincial lead in transposing the AEP format to an on-line concept. The electronic AEP follows the student from grade to grade and from school to school.

2. The Educational Support Plan (ESP) for Grades 9 through 12

The development of the Educational Support Plan was initiated by Student Success staff during the 2010 -2011 school year. Student Success Teachers at each of our Catholic secondary schools create an electronic Educational Support Plan (ESP) for students with “at-risk” educational profiles in Grades 9 through 12. The ESP is a tracking tool used to guide students towards a viable educational and post-secondary pathway. Information in the individual student ESP can be retrieved electronically by a future Student Success Teacher where necessary to provide further assistance. In addition, if a student moves from one school site to another, the individual ESP follows the student electronically to the new school site. In addition to providing support for students deemed “at-risk”, the Championship Team Crown Ward initiative for the Niagara Region is pleased that all students designated as Crown Wards are also supported by the ESP process.

3. Student Transition Form (STF)

Niagara Catholic has a history of our Grade Eight teachers and Elementary Principals preparing paper format “transition forms” that assist the receiving secondary schools personnel to develop course selections and supports for their in-coming students. Beginning this past April 2011, the transition process moved to a new electronic format – the Student Transition Form (STF). The new format allows secondary school Student Success Teams immediate information to support the creation of individualized timetables for their future Grade Nine students and to reduce paper consumption.

Staff with Niagara Catholic continue to lead the way with tracking mechanisms that better serve its student population and strive to be environmentally conscientious.

The report on Improving Student Success through Technological Enhancements
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
David Pihach, Administrator: Student Success

Presented by: Yolanda Baldasaro, Superintendent of Education
David Pihach, Administrator: Student Success

Approved by: John Crocco, Director of Education

Date: June 7th, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: RESEARCH PROJECTS IN THE NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD 2010-2011 SCHOOL YEAR**

The report on Research Projects in the Niagara Catholic District School Board 2010-2011 School Year, is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Robert Di Persio, Administrator-Research, Assessment and Evaluation

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Robert Di Persio, Administrator-Research, Assessment and Evaluation

Approved by: John Crocco, Director of Education

Date: June 7, 2011



REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7, 2011

RESEARCH PROJECTS IN THE NIAGARA CATHOLIC DISTRICT SCHOOL BOARD 2010-2011 SCHOOL YEAR

BACKGROUND INFORMATION

Research projects in the Niagara Catholic District School Board have supported the two Strategic Directions for 2010-2011 school year. More specifically, educational research conducted in the Niagara Catholic District School Board elementary and secondary schools focus on nurturing Catholic identity and advancing student achievement for all students.

The Priority Indicator that focuses on research states:

- To continue to expand educational research in the Board to include Board research projects, the sharing of current research, and an extension of research partnerships with outside agencies by June 2012.

The Ministry of Education is committed to developing and implementing policies and programs that are evidence-based, research-informed and connected to the goals of:

- high levels of student achievement;
- reduced gaps in student achievement; and
- increased public confidence in publicly funded education.

In addition, the Research Branch of the Ministry of Education has solidified the importance of education research to improve student achievement in Ontario schools with the Research and Evaluation Strategy document.

The Ministry of Education Research and Evaluation Strategy comprises:

- **leading** the ministry's research agenda to coordinate and manage ministry research activities to support provincial educational goals;
- **applying** research and evaluation to support evidence-based policy and program decisions and practices;
- **building** individual and organizational **capacity** to access, use and conduct research;
- **fostering** research collaboration through **networking and partnerships** between and among ministry staff researchers and educators across Ontario, to address priority research needs;
- **communicating** information about existing and new research activities and findings; and
- **contributing** to the provincial, national and international body of research knowledge about educational policies, programs, and practices.

Research Ethics Review Committee

The Research Ethics Review Committee of the Niagara Catholic District School Board meets monthly to review numerous research projects presented for consideration by various researchers representing universities, government agencies, and other education stakeholders. The committee makes recommendations to the Superintendent of Education for consideration for approval of research projects within the Board.

This Committee has also provided input into the development of the revised Niagara Catholic District School Board's Education-Based Research Policy No. 800.5 approved by the Board on April 26, 2011.

During the 2010-2011 school year, the Research Department from the Niagara Catholic District School Board has made several presentations at Brock University about the research being conducted within the elementary and secondary schools in the Niagara Catholic District School Board.

Research Ethics Review Committee Members:

Lee Ann Forsyth-Sells, Superintendent of Education
Robert Di Persio, Administrator- Research, Assessment and Evaluation Department (Chairperson)
Khayyam Syne, Administrator of Staff Development
Marcel Jacques, Administrator - Special Education
John Boyer, Elementary School Principal
Lori MacKenzie, Elementary School Principal
Dean Stunt, Elementary School Principal

This report will also include a letter from the University of Waterloo to thank the Board for implementing the 2010-2011 Youth Smoking Survey at Mother Teresa Catholic Elementary School.

The following Research Projects were conducted in elementary and secondary schools during the 2010-2011 school year.

RESEARCH PROJECTS 2010-2011

Research Title	Organization
HBEAT-Social Determinants of Child Hypertension, Phase 2-Stage 2c, File #10-01-01-5 amendment	Dr. T. Wade-Brock University
The Increasing Risk of Premature Cardiovascular Disease and Diabetes in Grade 5 Students: The Heart Niagara Healthy Schools Program, File # 02-23-11-2	Karen Stearne
Power in the Classroom, File # 02-23-11-3	Melaina Gasbarrino
Mentor Texts, Writing with the Genres and Traits, and How to Assess it All, File # 02-23-11-4	Alison Morawek
Community Living Port Colborne-Wainfleet Mentor Survey File # 02-25-11-1	Lucille Terreberry-Stepanchuk
School Climate Survey Grades 4 to 6, File # 04-04-11-1	Frank Iannantuono and Robert Di Persio-NCDSB

School Climate Survey Grades 7 to 12, File # 04-04-11-2	Frank Iannantuono and Robert Di Persio-NCDSB
School Climate Survey Staff, File # 04-04-11-3	Frank Iannantuono and Robert Di Persio-NCDSB
School Climate Survey Grades Parents/Guardians, File # 04-04-11-4	Frank Iannantuono and Robert Di Persio-NCDSB
Growing Success-Learning Goals and Success Criteria: A Collaborative Inquiry, File # 04-04-11-5	Jennifer De Coff- Consultant NCDSB
Summer Family Literacy Program (2010-2011) Amendment File # 04-04-11-6	Jackie Van Lankveld
Empirical Calibration and Validation of the STEP Proficiency Descriptor Scales, File # 04-04-11-7	Dr. Eunize Jang and Dr. Jim Cummins
2010/2011 Youth Smoking Survey (YSS) File # 12-09-10-1	Dr. Steve Manske- University of Waterloo
The College Access and Careers Success Guide-Resources to Increase Skills Development and Labour Market Participation in Ontario: The Career Guidance Needs of Grade 10 Students in Ontario, File # 12-09-10-2	Dr. P. Dietscke-OISE/University of Toronto
The Early Development Instrument (EDI) 2011, File # 12-09-10-3	Sandra Noel-Niagara Public Health
The Development of Children's Social Attitudes-(Note: Denied)	Kimberly Costello and Dr. G. Hodson-Brock University
Working Together for Kids Mental Health File # 10-20-10-1	Government of Ontario
Every Children's Program File # 10-05-11-1	Janice Makepeace-Town of Lincoln
Violent Video Game Playing, Moral Reasoning, Attitudes Towards Real Violence in Adolescents File # 09-30-10-1 (Note: Denied)	Maryanne Bajovic
Study of Beliefs and Emotions in Girls High School Physical Education, File # 10-01-10-1	Dr. Ken Lodewyk and Ms. Amber Muir-Brock University
2011 Ontario Student Drug Use and Health Survey File # 10-01-10-2	Dr. Mann-CAMH
Development of Face Perceptions File # 10-01-10-3	Dr. Cathy Mondloch-Brock University
Knowledge, Creation, Mobilization, Processes File # 10-01-10-4	Steven Reid-Calgary University

Senior Kindergarten Parent Survey File # 10-01-10-6	Sandra Noel-Niagara Region
The Design and Development of an Early Language and Literacy Screening Test File # 01-17-11-1	Dr. Linda Phillips

The Research Department of the Niagara Catholic District School Board will continue to work with all partners conducting research in the Board to support Board and provincial educational goals.

The Report on the Research Projects in the Niagara Catholic District School Board for the 2010-2011 school year is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
 Robert Di Persio, Administrator-Research, Assessment and Evaluation

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
 Robert Di Persio, Administrator-Research, Assessment and Evaluation

Approved by: John Crocco, Director of Education

Date: June 7, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

TOPIC: STUDENT SUPPORT LEADERSHIP INITIATIVE

The report on the
Student Support Leadership Initiative
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator of Special Education

Presented by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator of Special Education

Approved by: John Crocco, Director of Education

Date: June 7, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7TH, 2011

STUDENT SUPPORT LEADERSHIP INITIATIVE

BACKGROUND INFORMATION

Student Support Leadership Initiative (SSLI)

Increasing mental health support for children and youth has been recognized as a key challenge that must be addressed. The Student Support Leadership Initiative is a provincial project focused on building and enhancing partnerships that will meet the mental health needs of students and their families.

In 2008, the Ministry of Children and Youth Services and the Ministry of Education jointly launched this three-year initiative. Twenty-nine geographic clusters were established across Ontario. Neighbouring school boards and local community agencies were asked to work together to better support students through collaborative planning, coordination and referrals.

In 2010, the initiative was renewed for an additional three years, and now includes the Ministry of Health and Long-Term Care as a third sector partner. Existing SSLI clusters invited health sector partners to participate and to develop joint referral processes with the schools and child and youth mental health agencies. The three sectors are working together to respond to the mental health needs of our students.

Structure of SSLI Niagara

The Niagara SSLI cluster is comprised of the signing members, as well as additional representatives from various agencies and groups involved with child and youth mental health and addiction issues.

SSLI Niagara Signing Members

- Niagara Catholic District School Board
- District School Board of Niagara
- Contact Niagara
- Family and Children's Services
- John Howard Society of Niagara
- Pathstone Mental Health
- Bridges Community Health Centre
- Community Addiction Services Niagara
- Niagara Falls Community Health Centre
- Niagara Health System
- Niagara Region Public Health
- Quest Community Health Centre
- Niagara Regional Police – Youth Justice
- Parents for Children's Mental Health
- Rainbow Youth
- Fort Erie Native Friendship Centre
- Canadian Mental Health Association

There are currently four subcommittees who report back to the larger SSLI table.

- **Community Engagement Subcommittee**

This subcommittee's goal is to identify best practices to inform and engage parents of children and youth with mental health issues, as well as the children and youth themselves, about health services that may serve their needs.

- **Professional Development Subcommittee**

The work of this subcommittee focuses on identifying, developing, and implementing various programs and activities to inform educators about mental health issues. An additional goal is to, in turn, help community agencies understand the workings of a classroom and understand school interventions for children and youth with mental health challenges.

- **Youth Justice Subcommittee**

This subcommittee is tasked with learning the various approaches used by local agencies with respect to youth justice, and ways of improving collaboration and coordination in order to best meet the needs of students in the Niagara Youth Justice system. A focus group has been held involving key agencies and groups who vary in their roles and responsibilities, and the results of this focus group will inform the future work of this subcommittee.

- **Communications Subcommittee**

The role of the Communications Subcommittee is to inform SSLI cluster members and their respective boards and agencies of the work of the Niagara SSLI, through regular newsletters and updates. This group also examines ways to disseminate information about mental health and related services to Niagara residents.

2010-2011 Objectives of the Niagara SSLI

The Niagara SSLI is building on past success, and proceeding with implementing additional activities to improve awareness and understanding of mental health concerns of children and youth in the region, including services and supports. Some key objectives for this year included:

- Development of partnership protocols, and listing of partnerships and service enhancement agreements;
- Professional development for school board and agency staff to improve capacity and awareness;
- Communication strategies to better inform SSLI cluster members in the Niagara community of SSLI activities and resources;
- Identification of ways to strengthen the parent and youth engagement in the provision of mental health services.

Accomplishments of the Niagara SSLI

Building Relationships and Awareness

Through regular meetings, cluster members have increased their awareness, understanding, and appreciation of each member's services, mandates, and functions. Regular meetings among cluster members are held to review services for children and youth, consider policies and protocols, and discuss community needs.

Professional Development Focus Groups

Two focus groups were established between Pathstone Mental Health and each of the district school boards (the Niagara Catholic District School Board and the District School Board of Niagara). The purpose of these focus groups was to discuss how to meet the needs of and educate students with mental health concerns. Some of the key findings from the focus group discussions include a need for education and training for all stakeholders, in-school support from community agencies, and increased and

improved family/school communication. These results are influencing future professional development activities, as well as encouraging further discussion among cluster members.

Youth Justice Focus Group

The Youth Justice Subcommittee conducted a focus group involving agencies and school boards concerned with students in the Youth Justice system who are dealing with mental health issues. Participants included agencies who deal primarily with offenders, those dealing with students deemed at risk for mental health problems and offending, and those whose role it is to provide support for these two groups. The results are contributing to the enhancement of joint inter-agency/school board coordination and collaboration in the delivery of services for students in the Youth Justice system.

Current Activities of the Niagara SSLI

Parent Engagement - Your Kids, Your Voice

In March of 2011, the SSLI Community Engagement Subcommittee, in partnership with Parents for Children's Mental Health, held a community consultation with the parents of children and youth with mental health and addiction problems. This event offered parents an opportunity to share their insights into effective ways to inform, serve and involve them in the delivery of child and youth mental health and addiction services. The outcomes of this consultation will help to inform the SSLI to influence further professional development and communications activities.

Professional Development

The Professional Development Subcommittee is working on expanding existing models of mental health awareness and support. The goals are three-fold: reduce stigma among students; inform parents of signs and tips for dealing with various mental health issues; and help teachers recognize mental health issues and formulate classroom accommodations.

Communications – eMentalHealth Website

The Niagara SSLI is working with the Centre of Excellence for Child and Youth Mental Health to set up a local online mental health resource directory – eMentalHealth.ca. This website helps people find out where they can get help for mental health problems locally. The site includes many other useful resources, including mental health news, a mental health “check-up”, and a mental health events calendar. There is also a library, featuring a variety of resources for parents, educators, and mental health professionals. The information can be accessed by visiting www.ementalhealth.ca.

The report on Student Support Leadership Initiative is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator of Special Education

Presented by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator of Special Education

Approved by: John Crocco, Director of Education

Date: June 7th, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

TOPIC: SPECIAL EDUCATION PLAN

The report on the
Special Education Plan
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator of Special Education

Presented by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator of Special Education

Approved by: John Crocco, Director of Education

Date: June 7, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7TH, 2011

SPECIAL EDUCATION PLAN

BACKGROUND INFORMATION

Recently, the Ministry of Education has changed its requirements regarding the approval of the Special Education Plan by the Special Education Advisory Committee. The approval of the Plan by the Special Education Advisory Committee and the submission of the Plan to the Ministry of Education are no longer required. The Niagara Catholic District School Board has embraced the Ministry of Education's direction to embed the area of Special Education into its Board Improvement Plan (BIP), and to share the BIP with the Special Education Advisory Committee.

The Niagara Catholic District School Board recognizes that the Special Education Plan is a valuable resource to students, parents and school and Board staff and thus, will maintain the document with yearly revisions and continue to place it on the Board website. In the fall of each school year, the revised Special Education Plan will be shared with the Special Education Advisory Committee and with the Board of Trustees for information and discussion.

A copy of the updated Special Education Plan will be provided to Trustees at the Board Meeting.

The report on the Special Education Plan is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator of Special Education

Presented by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator of Special Education

Approved by: John Crocco, Director of Education

Date: June 7th, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

TOPIC: LARKIN ESTATE AWARDS 2011

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$11,000.00 for Larkin Estate Admission Awards as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 7, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7th, 2011

LARKIN ESTATE ADMISSION AWARDS 2011-2012

BACKGROUND INFORMATION

The Larkin Estate Admission Awards are administered by the Board of Trustees of the Niagara Catholic District School Board. Funding for the awards comes from a bequest from the estate of Maria Eveleen Larkin and Aimee Theresa Larkin. These awards have been administered annually since 1969 by the Board of Trustees of the former Lincoln County R.C.S.S. Board

According to the terms of the bequest, the undistributed earnings may be paid to eligible students who are approved by the Board.

The Larkin Estate Admission Award is available to graduates of a Catholic high school situated in the jurisdiction of the Niagara Catholic District School Board. Candidates must be enrolled in St. Michael's College, University of Toronto, or a school of nursing, social service work or a college or university offering such course. Applications have been reviewed and a list of qualifying candidates has been prepared, as noted on Appendix A.

The applicants have been made aware that they must provide proof that they have registered in the eligible courses and/or school in order to receive the award. This proof is in the form of an official letter from the registrar of either St. Michael's College or a school of nursing, social service work or a college or university offering such course. Candidates are also obliged to submit evidence of successful completion of their year's study in order to qualify for a renewal of the award. (Appendix B)

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$11,000.00 for Larkin Estate Admission Awards as presented.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: June 7th, 2011

LARKIN ESTATE AWARDS 2011-2012

New Applicants

Name	Degree/Diploma	Graduate of
Ashley Litalien Niagara College	Nursing	Notre Dame College School
Courtney Kovacich University of Toronto	Humanities - BA	Lakeshore Catholic High School
Benjamin Courtney McMaster University	Nursing - BScN	Blessed Trinity Catholic Secondary School
Alysha Ducharme Niagara College	Social Service Worker	Notre Dame College School
Melaney Turner McMaster University	Nursing - BScN	Notre Dame College School
Angela Laramee-Marchio Fleming College	Child & Youth Worker	Notre Dame College School
Lindsay Paquette Lambton College	Child and Youth Worker	Notre Dame College School
Znak Ovenden Trent University	Nursing (BScN)	Notre Dame College School
Katie Lynn McLean McMaster University	Nursing	Holy Cross Catholic Secondary School
Victoria Styrna University of Toronto	International Relations (Bachelor of Arts and Science)	Blessed Trinity Catholic Secondary School
Michael Favero McMaster University	Nursing (BScN)	Denis Morris Catholic High School
Breann Hadley Brock University	Nursing (BScN honours)	Denis Morris Catholic High School

APPENDIX B**LARKIN ESTATE AWARDS 2011-2012****Renewal Applicants**

Applicant Name & Year	Degree/Diploma	Graduate of
Elizabeth Marie Toner Brock University 2	Child and Youth Studies	Holy Cross Secondary School
Amanda Lefleur Niagara College 2	Child and Youth Worker	Notre Dame College School
Hilary Nolle McMaster University 2	Nursing	Notre Dame College School
Samantha Symonds Western University 2	Social Science (Linguistics)	Notre Dame College School
Erika Rogers Brock University 2	Nursing – B. SC.	Notre Dame College School
Olivia Hunter Trent University 2	Nursing	Notre Dame College School
Ashley Cascanette McMaster University 2	Nursing – B. SC.	Blessed Trinity Catholic Secondary School
Ariana Visentin Brock University 3	Nursing - BSN	Denis Morris Catholic High School
Allysha Tesa Litalien University of Western Ontario 4	Nursing	Notre Dame College School
Nicole Magno Ryerson University 4	Nursing – B. SC.	Denis Morris Catholic Secondary School
Brittany Young Brock University 4	Nursing – B. SC.	Denis Morris Catholic Secondary School
Adelaine Nohara Franciscan University of Steubenville 4	Philosophy/Theology/Bioethics	Notre Dame College School
Andrea Vargas-Sanchez University of Toronto 4	Mathematics and Physical Science	Notre Dame College School
Simone Gomes McMaster University 4	Social Sciences (Social Work)	Denis Morris Catholic High School
Jessica Wichmann University of Western Ontario 4	Nursing – B.SC.	Notre Dame College School
Catherine Larouche Brock University 4	Nursing	Notre Dame College School

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

TOPIC: STAFF DEVELOPMENT UPDATE 2010-2011

The report on Staff Development Update 2010-2011,
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: June 7, 2011



REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7, 2011

STAFF DEVELOPMENT UPDATE 2010-2011

BACKGROUND INFORMATION

In alignment with the Board's System Priorities and Vision 2020, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period June 7, 2011, through June 29, 2011. It should be noted that this will be a brief list as the goal of the department is to not interrupt the flow of the classroom as much as possible in the month of June.

Friday, June 10, 2011

Elementary and Secondary Daily Occasional Teachers

- The second of two full-day professional development days mutually agreed upon by the joint Niagara Catholic and OECTA professional development committee. This day will see this group of teachers introduced to Safe School legislation and Special Education technology that is available to be used in the classroom.

Elementary and Secondary Educational Assistants(EA)

- A full-day program that will see this group of support staff engage in the development of transition booklets for grade to grade transitions and for new Junior Kindergarten students entering school in September. There will also be a session dealing with new computer software.

Elementary and Child and Youth Workers (CYW)

- A half-day workshop designed to assist this group of support staff with strategies and knowledge required when working with students who demonstrate difficult personality traits.

Tuesday, June 21, 2011

Elementary School Secretaries

- The first of three workshops designed to help this group to accurately report student information required by the Ministry of Education under Onsis guidelines.

Wednesday, June 22, 2011

Elementary School Secretaries

- The second of three workshops designed to help this group to accurately report student information required by the Ministry of Education under Onsis guidelines.

Elementary Educational Assistants

- The first of four half-day sessions to train this group of support staff in First Aid requirements that will qualify them for certification.

Thursday, June 23, 2011

Elementary School Secretaries

- The final of three workshops designed to help this group to accurately report student information required by the Ministry of Education under Onsis guidelines.

Elementary Educational Assistant s(EA)

- The second of four half-day sessions to train this group of support staff in First Aid requirements that will qualify them for certification.

Friday, June 24, 2011

Elementary Educational Assistants(EA)

- The third of four half-day sessions to train this group of support staff in First Aid requirements that will qualify them for certification.

Monday, June 27, 2011

Elementary Educational Assistants (EA)

- The final of four half-day sessions to train this group of support staff in First Aid requirements that will qualify them for certification.

Secondary Educational Assistants (EA)

- The first of four half-day sessions to train this group of support staff in First Aid requirements that will qualify them for certification.

Tuesday, June 28, 2011

Secondary Educational Assistants (EA)

- The second of four half-day sessions to train this group of support staff in First Aid requirements that will qualify them for certification.

Wednesday, June 29, 2011

Secondary Educational Assistants (EA)

- The third and fourth of four half-day sessions to train this group of support staff in First Aid requirements that will qualify them for certification.

Accompanying this report will be a brief power point presentation depicting a summary of professional development offerings throughout the 201-2011 school year.

The Staff Development Update 2010-2011
is presented for information.

Prepared By: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented By: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved By: John Crocco, Director of Education

Date: June 7, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

TOPIC: REPORT ON THE ANNUAL BUDGET 2011-2012

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report on the Annual Budget 2011-2012, as presented.

Prepared by Senior Administrative Council

Presented by: Larry Reich, Superintendent of Business & Financial Services
Senior Administrative Council

Recommended by: John Crocco, Director of Education

Date: June 7, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 7, 2011

REPORT ON THE ANNUAL BUDGET 2011-2012

BACKGROUND INFORMATION

On March 31, 2011, the Ministry of Education, announced the funding allocations for the school year 2011-2012. The announcement indicated that school boards would receive an increase of \$770 Million, which represents an increase of approximately 3.8%, over last year.

The 2011-2012 Grants for Student Needs (GSN) include the funding required to support the staffing provisions and the 3% increase in compensation for all staffing categories under the Provincial Framework Agreements (PFA), as well as other funding enhancements to meet cost increases in Employee Benefits, Plant Operations, Student Transportation and Special Education.

In order to deal with the current Provincial Financial Deficit, the Ontario Government has found it necessary to impose constraint measures on all school boards in the funding envelopes for board administration, textbooks and learning materials, computers, professional development and transportation.

It is important to note that average daily enrolment is projected to decrease by approximately 356 students during the 2011-2012 school year. This decrease will result in a reduction of funding, which must be partially offset by a proportional reduction of variable expenditures.

The Senior Administration Council has now completed the review of the 2011-2012 Budget requests submitted by staff, including the deployment of staff and the allocation of resources to schools and departments of the Board.

After numerous meetings and extensive deliberations, the Senior Administration Council is pleased to present a proposed 2011-2012 Annual Budget amounting to a total Operating Expenditures Budget of \$247,841,376 and a total Minor Tangible Capital Assets Budget of \$2,920,321.

For the review of the Trustees, we enclose the following information:

APPENDIX A

Summary of Revenue & Expenditures & Key Budget Factors

APPENDIX B

Analysis of Funding Allocations

APPENDIX C

Analysis of Expenditures by Department

We take this opportunity to thank all the members of Board staff, who have been involved in the preparation of the 2011-2012 Annual Budget.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report on the Annual Budget 2011-2012, as presented.

Prepared by: Senior Administration Council

Presented by: Larry Reich, Superintendent of Business & Financial Services
Senior Administration Council

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: June 7, 2011

APPENDIX A



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Summary of
Revenue & Expenditures
and Key Budget Factors

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Total Budget Revenue & Expenditures
for Compliance Purposes

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Budget Revenue				
Total Operating Funding & Other Rev.	232,602,501	227,099,630	5,502,870	
Total Capital Funding & Other Rev.	13,040,043	13,040,043	-	
Amount Required to Balance	2,198,833	1,998,855	199,978	
Total Budget Revenue	247,841,376	240,139,673	7,701,703	
Budget Expenditures				
Total Operating Expenditures	233,494,059	226,697,908	6,796,151	
Total Capital & Other Expenditures	14,347,317	13,441,765	905,552	
Amount Required to Balance	0	0	-	
Total Budget Expenditures	247,841,376	240,139,673	7,701,703	
Total Budget Surplus (Deficit)	0	0	(0)	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Projected Student Enrolment

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Elementary Enrolment - ADE	14,056	14,008	48	The ADE enrolment is projected to increase
Secondary Enrolment - ADE	7,860	8,264	(404)	The ADE enrolment is projected to decrease
Total Board Enrolment - ADE	21,916	22,272	(356)	
Adult & Continuing Education - ADE	633	585	48	The ADE enrolment is projected to increase
Summer School Enrolment - ADE	123	99	24	The ADE enrolment is projected to increase
Adult Non-Credit ESL Programs - ADE	487	505	(18)	The ADE enrolment is projected to decrease
Total Adult & Cont. Ed. Enrolment - ADE	1,243	1,189	54	

Average Daily Enrolment (ADE) continues to be a major factor in the calculation of the Funding Allocations for all school boards.

Under the Regulations, the calculation of Average Daily Enrolment for the school year is to be based on the number of students enrolled in our schools on two specific dates: OCTOBER 31 and MARCH 31.
 - The number of students enrolled on those dates is to be weighted at 50% for each date.
 - The number of students enrolled in JK & SK is to be counted as half-time.

ADE for Adult & Continuing Education programs is to be calculated using the same methods and parameters, as outlined in the regulations, as in prior years.

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Projected School Staffing

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments
Total Elementary School Teachers	906	917	(11)	Decrease is mainly due to changes in enrolment and programs mandated by the Ministry
Total Secondary School Teachers	532	543	(11)	Decrease is mainly due to changes in enrolment and programs mandated by the Ministry
Total Board School Teachers	1,438	1,460	(22)	

Average Class Size - Elementary

23.5 : 1 23.5 : 1

Under the Regulations,

- The Maximum Average Class Size for JK, SK and Grades 1, 2 & 3 is 20 : 1.
- and the Maximum Average Class Size for Grades 4 to 8 is expected to decrease to 24.5:1 by the year 2011-12.

Average Class Size - Secondary

22.0 : 1 22.0 : 1

Under the Regulations,

- Under the Regulations, the Maximum Average Class Size for all Secondary School Grades is 21 : 1.
- However, school boards may adjust the Maximum Average Class Size up to 22 : 1
- The Board has approved a special motion to increase the Maximum Average Class Size up to 22: 1.

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APPENDIX B



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Analysis of Funding Allocations

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Revenue

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Education Taxes	47,864,485	46,693,688	1,170,797	
Education Grants	189,845,260	183,684,260	6,160,999	
Total Funding Allocations	237,709,745	230,377,948	7,331,796	For details relating to changes in funding allocations, see page 4
Adult & Cont. Education Other Revenue	3,429,128	3,429,128	-	
Other Operating Grants (EPO)	3,385,071	3,185,071	200,000	Increase is mainly due to an increase in EPO Grants
Other Miscellaneous Revenue	408,870	438,941	(30,071)	Decrease is mainly due to changes in miscellaneous revenue
Tuition Fees - Elementary & Secondary	709,730	709,730	-	
Transfer from the Reserve Funds	2,198,833	1,998,855	199,978	Increase is mainly due to an increase in unfunded expenses
Other Revenue	0	0	-	
Total Budget Revenue	247,841,376	240,139,673	7,701,703	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	178,536,162	171,943,809	6,592,353	Increase is mainly due to salary increases due to Experience & Contracts and to additional staff required for educational programs
Employee Benefits	24,917,797	24,207,485	710,313	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	676,974	574,754	102,220	Increase is mainly due to additional funding for professional development
Supplies & Services	16,645,197	16,877,034	(231,837)	Decrease is mainly due to changes in the purchase of supplies & services
Furniture & Equipment	493,701	481,155	12,546	Increase is mainly due to the additional purchase of equipment
Facility Renewal	733,750	841,417	(107,667)	Decrease is mainly due to changes in the upgrading of school facilities
Depreciation & Amortization	9,000,181	8,126,011	874,170	Increase is mainly due to the additional capital projects
Interest on Capital Debt	4,495,899	4,356,850	139,049	Increase is mainly due to the additional debentures on capital projects
Rentals & Leases	450,000	500,000	(50,000)	Decrease is mainly due to a reduction in the lease of portable classrooms
Fees & Contracts	11,699,228	12,043,672	(344,444)	Decrease is mainly due to changes in transportation contracts & other fees
Other Expenditures	192,487	187,487	5,000	
	(0)			
Total Budget Expenditures	247,841,376	240,139,673	7,701,703	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Education Taxes

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Share of Taxes for September to December				
38% of Residential & Farm Taxes	6,259,657	6,257,412	2,245	
38% of Industrial & Commercial Taxes	11,720,252	11,674,449	45,804	
38% of Payments In Lieu Of Taxes	21,740	82,064	(60,324)	
Subtotal	18,001,650	18,013,924	(12,275)	
Share of Taxes for January to August				
62% of Residential & Farm Taxes	10,315,256	10,311,556	3,700	
62% of Industrial & Commercial Taxes	19,313,742	19,238,262	75,480	
62% of Payments In Lieu Of Taxes	35,471	133,894	(98,423)	
Subtotal	29,664,469	29,683,712	(19,243)	
Add: Estimated Supplementary Taxes	1,353,208	574,795	778,413	
Less: Estimated Tax Write-Offs	861,485	1,286,170	(424,685)	
Total Education Taxes for the School Year	47,864,485	46,693,688	1,170,797	No significant change in this area

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Education Grants - Funding Allocations

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Foundation Grants				
Pupil Foundation Grants	115,265,316	113,282,434	1,982,883	Increase is mainly due to changes in enrolment and funding rates
School Foundation Grants	16,608,647	16,222,042	386,604	Increase is mainly due to changes in enrolment and funding rates
Subtotal - Foundation Grants	131,873,963	129,504,476	2,369,487	
Special Purpose Grants				
Special Education	27,276,478	24,859,929	2,416,549	Increase is mainly due to changes in enrolment and funding rates
Language - ESL & FSL	3,755,689	3,640,608	115,081	Increase is mainly due to changes in enrolment and funding rates
Geographic & Small Schools	0	0	-	
Learning Opportunities	3,422,706	3,415,507	7,199	Increase is mainly due to changes in funding allocations
Adult Education	2,604,381	2,291,417	312,964	Increase is mainly due to changes in funding allocations
Teacher Compensation	17,419,035	14,967,458	2,451,576	Increase is mainly due to changes in teacher experience & funding rates
Transportation	10,679,214	10,809,313	(130,099)	Decrease is mainly due to changes in funding allocations
Board Administration	6,121,173	6,163,730	(42,557)	Decrease is mainly due to changes in funding allocations
School Operations	21,431,223	21,472,772	(41,549)	Decrease is mainly due to changes in funding allocations
Declining Enrolment	1,197,184	973,247	223,937	Increase is mainly due to changes in enrolment
Program Enhancement	579,000	579,000	-	
First Nation Supplemental	241,872	251,905	(10,033)	Decrease is mainly due to changes in funding allocations
Safe Schools	401,678	391,970	9,709	Increase is mainly due to changes in enrolment and funding rates
Non-Operating Expenditures	117,487	117,487	-	
Subtotal - Special Purpose Grants	95,247,120	89,934,343	5,312,777	
Subtotal - Total Operating Grants	227,121,083	219,438,818	7,682,264	
Less: Minor TCA & Other Adjustments	(2,721,291)	(1,588,323)	(1,132,968)	
	224,399,792	217,850,495	6,549,296	
Capital Grants				
School Facilities Renewal	733,750	841,417	(107,667)	
Interest on Capital Debt	4,356,850	4,356,850	-	
Depreciation & Amortization	8,219,353	7,329,186	890,167	
Other Capital Expenditures	0	0	-	
Subtotal - Capital Grants	13,309,953	12,527,453	782,500	
Total Funding Allocations	237,709,745	230,377,948	7,331,796	

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Funding Lines - Net Revenue & Net Expenditures

	ANNUAL BUDGET 2011-12			REVISED BUDGET 2010-11		
	Net Revenue 2011-12	Net Expenditures 2011-12	Variance 2011-12	Net Revenue 2010-11	Net Expenditures 2010-11	Variance 2010-11
Classroom						
Classroom Teachers	128,154,603	128,954,244	(799,641)	123,479,285	124,899,568	(1,420,283)
Occasional / Supply Teachers	2,699,342	4,163,072	(1,463,730)	2,623,064	3,924,481	(1,301,417)
Educational Assistants & Early Childhood Educators	16,240,682	17,171,914	(931,232)	14,371,059	16,017,157	(1,646,098)
Textbooks, Learning Materials & Equip.	5,900,966	6,730,146	(829,180)	5,669,475	6,381,509	(712,034)
Classroom Computers	1,069,567	788,981	280,586	1,023,570	788,484	235,086
Professionals & Paraprofessionals	6,609,656	5,280,692	1,328,964	6,360,110	4,720,194	1,639,916
Library & Guidance	4,829,127	4,723,485	105,642	4,709,589	4,579,376	130,213
Staff Development	538,663	237,935	300,727	340,516	238,696	101,820
Program Chairs	371,461	373,630	(2,169)	374,159	363,892	10,267
Adjustment for Minor Tangible Capital Assets	(2,721,291)	0	(2,721,291)	(1,588,323)	-	(1,588,323)
	163,692,776	168,424,100	(4,731,324)	157,362,504	161,913,356	(4,550,852)
Non-Classroom						
Principals, Vice-Principals	10,831,503	10,318,813	512,691	10,567,371	10,093,109	474,262
School Office Administration	6,075,997	4,843,384	1,232,613	5,903,456	4,840,156	1,063,300
Coordinators & Consultants	1,636,769	1,692,907	(56,138)	1,661,185	1,543,773	117,412
Board Administration	6,261,198	7,333,014	(1,071,816)	6,279,139	7,303,757	(1,024,618)
Operations & Maintenance - Schools	21,851,297	20,265,927	1,585,370	21,974,107	20,772,538	1,201,569
Continuing Education, Summer School	3,024,093	2,531,910	492,183	2,748,689	2,277,332	471,357
Pupil Transportation	10,709,622	10,151,206	558,416	10,841,454	10,371,088	470,366
	60,390,479	57,137,161	3,253,319	59,975,401	57,201,753	2,773,648
	224,083,256	225,561,260	(1,478,005)	217,337,905	219,115,109	(1,777,204)
Capital & Other						
School Facilities Renewal	733,750	733,750	-	841,417	841,417	-
Interest on Capital Debt	4,555,899	4,495,899	60,000	4,751,953	4,176,779	575,174
Depreciation & Amortization	8,219,353	9,000,181	(780,828)	7,329,186	8,126,011	(796,825)
Non-Operating Expenditures	117,487	117,487	-	117,487	117,487	-
	13,626,489	14,347,317	(720,828)	13,040,043	13,261,694	(221,651)
Total	237,709,745	239,908,577	(2,198,833)	230,377,948	232,376,803	(1,998,855)

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Special Education Funding Envelope

	Annual Budget 2011-12	Revised Budget 2010-11	Comments on Major Changes
Special Education Funding Allocations			
SEPPA Grants - Elementary JK-3	5,585,622	4,724,894	
SEPPA Grants - Elementary 4-8	5,808,632	4,994,456	
SEPPA Grants - Secondary 9-12	3,735,386	3,374,324	
Approved Specialized Equipment - Elementary	398,287	300,000	
Approved Specialized Equipment - Secondary	216,799	115,987	
High Needs Amount (HNA) - Elementary	8,019,080	7,837,103	
High Needs Amount (HNA) - Secondary	2,463,116	2,659,057	
Measures of Variability Amount (MOY) - Elementary	500,000	400,000	
Measures of Variability Amount (MOY) - Secondary	315,107	183,705	
Section 23 Education Programs	86,237	76,000	
Behavioural Expertise	144,980	139,838	
Other Revenue	3,232	-	
	<u>27,276,478</u>	<u>24,805,364</u>	

Special Education Expenditures		
Classroom Teachers	7,820,666	7,464,371
Occasional / Supply Teachers	112,263	108,075
Educational Assistants	15,401,445	14,158,682
Textbooks, Learning Materials, Classroom Supplies	560,000	560,000
Classroom Computers & Networks	-	-
Professionals, Paraprofessionals & Team Teachers	3,570,188	3,481,489
Library & Guidance	-	-
Staff Development	10,000	10,000
Coordinators & Program Officer	300,880	331,520
	<u>27,775,442</u>	<u>26,114,137</u>

Total Expenditures for Special Education	<u>27,775,442</u>	<u>26,114,137</u>
Add (Less) Revenue & Adjustments for Special Ed.	<u>(483,775)</u>	<u>(458,902)</u>
Total Special Education Net Expenditures	<u>27,291,667</u>	<u>25,655,235</u>

Unspent (Overspent) Special Education Funding Allocations	<u>(15,189)</u>	<u>(849,872)</u>
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Note: Unspent Funding Allocations must be placed in the Special Education Reserve Fund

The Board is in compliance with the regulations because it spends more than the funding allocation

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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Funding Allocations & Budget Restrictions
Budget Restrictions on Board Administration Funding Envelope

	Annual Budget 2011-12	Revised Budget 2010-11	Comments on Major Changes
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Board Administration Funding Allocation

Total Funding Allocation for Board Administration	6,326,119	6,279,139	
Add: Additional Funding Allocations	0	0	
Less: Other Adjustments	0	0	
	<u>6,326,119</u>	<u>6,279,139</u>	

Board Administration Expenditures

Net Expenditures relating to Board Administration	7,558,014	7,428,757	
Add: Net strike savings attributable to Administration	0	0	
Less: Transfer from Reserve Funds	0	0	
Less: Other Revenue Attributable to Administration	(225,000)	(125,000)	
Less: Other Adjustments	0	0	
	<u>7,333,014</u>	<u>7,303,757</u>	

Unspent (Overspent) Board Admin. Funding

	<u>(1,006,895)</u>	<u>(1,024,618)</u>	
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Note: If the Funding Allocation is overspent, then the Board may have to submit a plan to reduce the expenditures within two years.

The Board is not in compliance and may have to submit a plan to reduce the overexpenditure within two years.

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APPENDIX C



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Analysis of Expenditures by Department

C1

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET**

**Analysis of Expenditures by Department
Total Board Expenditures**

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	
Operating Expenditures				
Board Administration	7,558,014	7,428,758	129,256	See comments on page 2
Elementary Schools	120,346,226	115,298,069	5,048,157	See comments on page 3
Secondary Schools	68,787,707	66,847,055	1,940,652	See comments on page 4
Adult & Continuing Education	5,961,037	5,706,459	254,578	See comments on page 5
Plant Operations	18,050,476	18,320,647	(270,171)	See comments on page 6
Plant Maintenance	2,639,393	2,725,833	(86,440)	See comments on page 7
Student Transportation	10,151,206	10,371,088	(219,882)	See comments on page 8
	<u>233,494,059</u>	<u>226,697,908</u>	<u>6,796,151</u>	
Capital & Other Expenditures				
Facility Renewal	733,750	841,417	(107,667)	See comments on page 10
Interest on Capital Debt	4,495,899	4,356,850	139,049	See comments on page 11
Depreciation & Amortization	9,000,181	8,126,011	874,170	See comments on page 12
Non-Operating Expenditures	117,487	117,487	0	See comments on page 13
	<u>14,347,317</u>	<u>13,441,765</u>	<u>905,552</u>	
Total Board Operating Expenditures	<u>247,841,376</u>	<u>240,139,673</u>	<u>7,701,703</u>	

Total Minor Tangible Capital Assets	2,920,321	1,983,426	936,895
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Grand Total Expenses (Above) 250,761,697
 Grand Total Expenses (A:148) 250,761,697

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Board Administration Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,836,110	4,621,982	214,128	Increase is mainly due to changes in staff deployment and contracts and to additional temporary staff required by departments
Employee Benefits	941,904	886,776	55,128	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	90,000	90,000	0	
Supplies & Services General Administration	127,500	127,500	0	
Business Administration	867,500	917,500	(50,000)	Decrease is mainly due to a reduction in the purchase of office supplies
Program Administration	0	0	0	
Computers	0	0	0	
Furniture & Equipment	10,000	10,000	0	
Fees & Contracts	685,000	775,000	(90,000)	Decrease is mainly due to a reduction in computer fees & contracts
Total Administration Expenditures	7,558,014	7,428,758	129,256	

Total Administration Capital Exp	25,000	50,000	(25,000)
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C2

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Elementary School Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	101,990,549	97,299,183	4,691,367	Increase is mainly due to changes in staff deployment and contracts and to staff increases required by ELP & other Programs
Employee Benefits	13,568,671	13,135,288	433,384	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	430,000	330,000	100,000	Increase is mainly due to additional funding for professional development
Supplies & Services School Instruction Budgets	1,490,196	1,485,621	4,575	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	1,355,000	1,494,540	(139,540)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Other Budgets	605,000	615,000	(10,000)	Decrease is mainly due to a reduction in the purchase of learning materials
Computers	480,022	642,276	(162,254)	Decrease is mainly due to a reduction in the purchase of computers
Furniture & Equipment	426,788	292,264	134,524	Increase is mainly due to the additional purchase of equipment
Fees & Contracts	0	0	0	
Total Elementary School Expenditures	120,346,226	115,294,171	5,052,055	

Total Elementary School Capital Exp.	2,708,125	1,588,845	1,119,282
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Secondary School Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	57,296,953	55,778,164	1,518,789	Increase is mainly due to changes in staff deployment and contracts
Employee Benefits	7,120,150	6,968,622	151,527	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	120,000	120,000	0	
Supplies & Services	1,401,631	1,472,317	(70,686)	Decrease is mainly due to a reduction in the purchase of learning materials
School Instruction Budgets	2,085,000	1,834,879	250,121	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	276,000	296,000	(20,000)	Decrease is mainly due to a reduction in the purchase of learning materials
Central Other Budgets	313,060	221,908	91,152	Increase is mainly due to the additional purchase of computers
Furniture & Equipment	102,913	83,164	19,749	Increase is mainly due to the additional purchase of equipment
Fees & Contracts	72,000	72,000	0	
Total Secondary School Expenditures	68,787,707	66,847,055	1,940,652	

Total Secondary School Capital Exp.	0	144,850	(144,850)	
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Adult & Continuing Education Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	4,289,487	4,187,559	101,928	Increase is mainly due to changes in staff deployment and contracts
Employee Benefits	649,269	575,865	73,404	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	17,000	14,700	2,300	Increase is mainly due to additional funding for professional development
Supplies & Services School Instruction Budgets	968,281	900,635	67,646	Increase is mainly due to the additional purchase of learning materials
Central Instruction Budgets	0	0	0	
Central Other Budgets	0	0	0	
Computers	34,000	20,000	14,000	Increase is mainly due to the additional purchase of computers
Furniture & Equipment	0	0	0	
Fees & Contracts	3,000	7,700	(4,700)	
Total Adult & Cont. Ed. Expenses	5,961,037	5,706,459	254,578	

Total Adult & Cont. Ed. Capitalized	0	0	0
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Plant Operations Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	8,655,359	8,531,876	123,483	Increase is mainly due to changes in staff deployment & contracts
Employee Benefits	2,299,117	2,307,771	(8,654)	Decrease is mainly due to changes in benefit rates & staff deployment
Professional Development	10,000	10,000	0	
Supplies & Services Utilities	4,000,000	4,350,000	(350,000)	Decrease is mainly due to a reduction the cost of utilities
Cleaning & Operating	1,112,500	1,047,500	65,000	Increase is mainly due to an increase in the cost of cleaning materials
Sites & Grounds Maintenance	1,000,000	1,045,000	(45,000)	Decrease is mainly due to a reduction in the cost of ground maintenance
Computers	1,500	1,500	0	
Furniture & Equipment	412,000	467,000	(55,000)	Decrease is mainly due to a reduction in the purchase of equipment
Fees & Contracts	560,000	560,000	0	
Total Plant Operations Expenditures	18,050,476	18,320,647	(270,171)	

Total Plant Operations Capitalized	115,000	108,000	5,000
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Plant Maintenance Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	1,186,110	1,245,929	(59,819)	Decrease is mainly due to changes in staff deployment & contracts
Employee Benefits	295,283	291,904	3,379	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	7,500	7,500	0	
Supplies & Services Department Operation	159,000	169,000	(10,000)	Decrease is mainly due to a reduction in the cost of operating supplies
Mechanical & Electrical	475,000	495,000	(20,000)	Decrease is mainly due to a reduction in the cost of maintenance
Building Maintenance	405,000	410,000	(5,000)	Decrease is mainly due to a reduction in the cost of building supplies
Computers	1,500	1,500	0	
Furniture & Equipment	35,000	30,000	5,000	Increase is mainly due to the additional purchase of maintenance vehicles
Fees & Contracts	75,000	75,000	0	
Total Plant Maintenance Expenditures	2,639,393	2,725,833	(86,440)	

Total Plant Maintenance Capitalized	0	0	0	
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C1

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Student Transportation Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Salary & Wages	281,594	279,116	2,478	Increase is mainly due to salary changes in contract rates
Employee Benefits	43,402	41,258	2,144	Increase is mainly due to changes in benefit rates & staff deployment
Professional Development	2,474	2,554	(80)	
Supplies & Services	87,589	67,269	20,320	Increase is mainly due to an increase in the cost of office supplies
Computers	0	0	0	
Furniture & Equipment	0	0	0	
Fees & Contracts	8,824,885	8,835,326	(10,441)	Decrease is mainly due to a reduction in the cost of operating contracts
Bus Transportation	153,184	237,487	(84,303)	Decrease is mainly due to a reduction in the cost of operating contracts
Taxi & Minivan	758,078	908,078	(150,000)	Decrease is mainly due to a reduction in the cost of operating contracts
Other Transportation				
Total Student Transportation Exp.	10,151,206	10,371,088	(219,882)	

Total Student Transportation Capitalized	74,196	91,753	(17,557)
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C8

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
School Facilities Renewal Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
School Facilities Renewal Expenses	733,750	841,417	(107,667)	No significant changes in this envelope

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Interest on Capital Debt

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Interest on Long Term Debentures	4,495,899	4,356,850	139,049	
Interest on ShortTerm Capital Loans	0	0	0	
Total Interest on Capital Debt	4,495,899	4,356,850	139,049	Increase is mainly due to additional debentures on capital projects

C10

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Annual Depreciation Expenditure

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Land	0	0	0	
Land Improvements	0	0	0	
Buildings	0	0	0	
Portable Structures	0	0	0	
Construction in Progress	0	0	0	
Moveable Type Assets	0	0	0	
New Pupil Places	9,000,181	8,126,011	874,170	
Total Annual Depreciation Exp.	9,000,181	8,126,011	874,170	Increase is mainly due to additional capital projects

C11

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Non-Operating Expenditures

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Other Non-Operating Expenditures	117,487	117,487	0	
Total Non-Operating Exp.	117,487	117,487	0	No significant changes in this envelope

C12

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2011-12 ANNUAL BUDGET

Analysis of Expenditures by Department
Provision for Contingencies

	Annual Budget 2011-12	Revised Budget 2010-11	Increase (Decrease)	Comments on Major Changes
Provision for Contingencies for this year	0	0	0	
Total Provision for Contingencies	0	0	0	

C/3

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

TOPIC: CAPITAL PROJECT UPDATE

The Capital Project Update
is presented for information.

Prepared by: James Woods, Controller of Plant

Presented by: James Woods, Controller of Plant

Approved by: John Crocco, Director of Education

Date: June 7, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO COMMITTEE OF THE WHOLE JUNE 7, 2011

CAPITAL PROJECTS PROGRESS REPORT

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

In Progress

Appendix A	Blessed Trinity Catholic Secondary School (Gr.)
Appendix B	Our Lady of Fatima Catholic Elementary School (Gr.)
Appendix C	Our Lady of Victory Catholic Elementary School (FE)
Appendix D	St. Andrew Catholic Elementary School (W)
Appendix E	St. Anthony Catholic Elementary School (SC)
Appendix F	St. Augustine Catholic Elementary School (W)
Appendix G	St. Joseph Catholic Elementary School (Gr.)
Appendix H	St. Mark Catholic Elementary School (B)

The Capital Projects Progress Report is presented for information.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: June 7, 2011



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 7, 2011**

APPENDIX A

BLESSED TRINITY CATHOLIC SECONDARY SCHOOL, GRIMSBY

Scope of Project: Design and construction of a Twenty-three classroom addition to the existing Facility under the Energy Efficient Funding program

Current Status: Footings and foundations for the main addition are complete.



Project Information:

New Area to be Constructed	43,338	sq. ft.
Existing Area to be Renovated	16,864	sq. ft.
Total New Facility Area	129,731	sq. ft.
Total Site Area	16.8	acres
Pupil Places Added	483	students
New Facility Capacity	1059	students

Project Funding:

Energy Efficiency	11,000,000
Board Reserves	329,915
	\$11,329,915

Project Costs:

	Budget	Paid	Forecast
Contract, Phase 1	1,435,925	1,440,130	1,435,925
Contract, Phase 2	7,873,905	0	7,873,905
Fees & Disbursements	880,000	763,346	880,000
Furniture & Equipment	700,085	0	700,085
Other Project Costs	440,000	194,903	440,000
	\$11,329,915	\$2,398,379	\$11,329,915

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 July 2009
Design Development	2 November 2009	26 January 2010
Contract Documents, Phase 1	8 April 2010	18 June 2010
Tender & Approvals, Phase 1	25 May 2010	7 July 2010
Construction, Phase 1	27 August 2010	27 September 2010
Contract Documents, Phase 2	24 March 2011	16 March 2011
Tender & Approvals, Phase 2	29 March 2011	12 April 2011
Construction, Phase 2	16 December 2011	
Occupancy	9 January 2012	
Official Opening & Blessing	February 2012	

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor, Phase 1	Rankin Construction Inc.
General Contractor, Phase 2	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Ted Farrell



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 7, 2011**

APPENDIX B

OUR LADY OF FATIMA CATHOLIC ELEMENTARY SCHOOL, GRIMSBY

Scope of Project:

Installation of a 109 kW roof top solar photovoltaic system consisting of a total of 504 solar panels, estimated to produce 120,000 kWh of electricity annually, and supplied to the utility company under the Feed-In-Tariff Program. A web enabled data acquisition system to monitor performance is also included within the scope.



Current Status:

Structural steel is currently being fabricated. Installation will commence on June 20, 2011. Solar panel installation is scheduled for August 23rd completion.

Project Funding:

Renewable Energy	949,373
Facilities Renewal	460,000
	\$1,409,373

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,200,000	124,808	1,200,000
Fees & Disbursements	78,250	79,546	78,250
Other Project Costs	130,900	42,932	130,900
	\$1,409,150	\$247,286	\$1,409,150

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	February 19, 2010	February 19, 2010
Design Development	January 10, 2011	January 24, 2011
Contract Documents	January 31, 2011	January 31, 2011
Tender	February 17, 2011	February 17, 2011
Construction	August 31, 2011	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Carmanah Technologies
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Michael Hendrickse



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 7, 2011**

APPENDIX C

OUR LADY OF VICTORY CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Consolidation of the junior and senior schools through the design and construction of an eight classroom addition and alterations to the existing junior building under the Energy Efficient Funding program. Alterations to the existing building will occur during the summer months, and the new classrooms will be added while the existing building continues to function.



Current Status:

Roofing is nearing completion. Exterior cladding is about to commence

Project Information:

New Area to be Constructed	1,7815	sq. ft.
Existing Area to be Renovated	28,848	sq. ft.
Total New Facility Area	47,200	sq. ft.
Total Site Area	8.6	acres
Pupil Places Added	184	students
New Facility Capacity	495	students

Project Funding:

Energy Efficiency ES	4,563,142
Energy Efficiency M	300,000
Facilities Renewal	525,000
GPTL	500,000
	\$5,888,142

Project Costs:

	Budget	Paid	Forecast
Construction Contract	4,321,000	1,351,437	4,321,000
Fees & Disbursements	554,700	417,928	554,700
Furniture & Equipment	119,500	0	119,500
Other Project Costs	689,572	96,879	689,572
	\$5,684,772	\$1,866,244	\$5,684,772

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	6 October 2009	9 December 2009
Contract Documents	26 January 2010	18 June 2010
Tender	13 May 2010	6 July 2010
Construction	12 August 2011	
Occupancy	6 September 2011	
Official Opening & Blessing	November 2011	

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	T.R. Hinan Contractors
Project Manager	Anthony Ferrara
Superintendent	Lee Ann Forsyth-Sells
Principal	Theresa Murphy



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 7, 2011**

APPENDIX D

ST. ANDREW CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Construction of a new library and single classroom.
Renovations to the existing library to be two additional classrooms and expansion of the gymnasium to create a stage.

Current Status:

The new addition is complete. Landscaping is currently being completed.

Project Information:

New Area to be Constructed	3,774	sq. ft.
Existing Area to be Renovated	1,410	sq. ft.
Total New Facility Area	26,911	sq. ft.
Total Site Area	4.6	acres
Pupil Places Added	69	students
New Facility Capacity	411	students



Project Funding:

Primary Class Size	1,077,869
Good Places to Learn	55,000
	\$1,132,869

Project Costs:

	Budget	Paid	Forecast
Construction Contract	948,588	853,742	948,588
Fees & Disbursements	66,000	74,069	66,000
Furniture & Equipment	25,000	22,815	25,000
Other Project Costs	90,044	103,069	90,044
	\$1,129,632	\$1,053,695	\$1,129,632

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 July 2009
Design Development	15 March 2010	16 April 2010
Contract Documents	31 May 2010	23 July 2010
Tender	04 July 2010	10 August 2010
Construction	11 February 2011	
Occupancy	18 February 2010	
Official Opening & Blessing	March 2010	

Project Team:

Architect	Raimondo + Associates Architects
General Contractor	Stolk Construction
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Chris Gobbi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 07, 2011**

APPENDIX E

ST. ANTHONY CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of 3 new classrooms for Early Learning, plus renovations to provide additional general classrooms within the existing building.

Current Status:

The Contractor has commenced mobilization on site.

Project Information:

New Area to be Constructed	6,588	sq. ft.
Existing Area to be Renovated	2,400	sq. ft.
Total New Facility Area	50,777	sq. ft.
Total Site Area	5.04	acres
Pupil Places Added	124	students
New Facility Capacity	602	students



Project Funding:

Primary Class Size	1,077,869
Early Learning	434,585
Facilities Renewal	166,750
	\$1,679,204

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,396,000	0	1,396,000
Fees & Disbursements	146,700	132,478	146,700
Furniture & Equipment	15,000	0	15,000
Other Project Costs	121,504	14,025	121,504
	\$1,679,204	\$146,503	\$1,679,204

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	19/12/2008 & 15/06/2010	15 June 2010
Architect Selection	26 July 2009	26 July 2009
Design Development	23 December 2009	10 August 2010
Contract Documents	17 February 2011	17 February 2011
Tender & Approvals	22 February 2011	8 March 2011
Construction	26 August 2011	
Occupancy	6 September 2011	
Official Opening & Blessing	October 2011	

Project Team:

Architect	Garwood-Jones & Hanham
General Contractor	Merit Contractors Niagara
Project Manager	Tunde Labbanicz
Superintendent	Frank Iannantuono
Principal	Anne Marie Crocco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 7, 2011**

APPENDIX F

ST. AUGUSTINE CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Construction of a new library and renovations to the vacated space to be two additional classrooms, and expansion of two existing classrooms to create purpose built kindergarten classrooms. An additional driveway entrance, kiss and ride and parking lot will also be provided.



Current Status:

The project is complete. The new classrooms and library were occupied following the Christmas break. Landscaping is currently being completed.

Project Information:

New Area to be Constructed	3,800	sq. ft.
Existing Area to be Renovated	1,950	sq. ft.
Total New Facility Area	19,469	sq. ft.
Total Site Area	6.22	acres
Pupil Places Added	46	students (2 classrooms)
New Facility Capacity	219	students (10 classrooms)

Project Funding:

Primary Class Size	718,579
Early Learning	434,585
	\$1,153,164

Project Costs:

	Budget	Paid	Forecast
Construction Contract	858,000	886,585	858,000
Fees & Disbursements	104,000	116,800	104,000
Furniture & Equipment	30,000	16,006	30,000
Other Project Costs	135,182	44,825	135,182
	\$1,127,182	\$1,064,216	\$1,127,182

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 July 2009
Design Development	11 January 2010	05 March 2010
Contract Documents	01 May 2010	6 July 2010
Tender	26 June 2010	20 July 2010
Construction	10 December 2010	23 December 2010
Occupancy	10 January 2011	10 January 2011
Official Opening & Blessing	February 2011	

Project Team:

Architect	Graff Grguric Architects Inc
General Contractor	Kenmore Management
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Mary Kay Kalagian



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 7, 2011

APPENDIX G

ST. JOSEPH CATHOLIC ELEMENTARY SCHOOL, GRIMSBY

Scope of Project:

Installation of a 109 kW roof top solar photovoltaic system consisting of a total of 504 solar panels, estimated to produce 120,000 kWh of electricity annually, and supplied to the utility company under the Feed-In-Tariff Program. A web enabled data acquisition system to monitor performance is also included within the scope.



Current Status:

Structural steel is currently being fabricated. Installation will commence on July 4, 2011. Solar panel installation is scheduled for August 31st completion.

Project Funding:

Renewable Energy	949,373
Facilities Renewal	355,000

\$1,304,373

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,041,818	109,532	1,041,818
Fees & Disbursements	78,250	73,637	78,250
Other Project Costs	184,305	32,070	184,305
	<u>\$1,304,373</u>	<u>\$215,239</u>	<u>\$1,304,373</u>

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	February 19, 2010	February 19, 2010
Design Development	January 10, 2011	January 24, 2011
Contract Documents	January 31, 2011	January 31, 2011
Tender	February 17, 2011	February 17, 2011
Construction	August 31, 2011	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Carmanah Technologies
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	John Bosco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 7, 2011**

APPENDIX H

ST. MARK CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a six classroom addition to provide 4 additional general classrooms and 2 additional Early Learning Kindergarten classrooms.

Current Status:

Exterior and interior concrete block wall construction is in progress. Roofing will be installed in about 3 weeks.



Project Information:

New Area to be Constructed	9,096	sq. ft.
Existing Area to be Renovated	1,600	sq. ft.
Total New Facility Area	45,028	sq. ft.
Total Site Area	5.31	acres
Pupil Places Added	138	students
New Facility Capacity	501	students

Project Funding:

Primary Class Size	1,437,159
Early Learning	869,170
	\$2,306,329

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,800,000	163,369	1,800,000
Fees & Disbursements	200,000	153,668	200,000
Furniture & Equipment	50,000	0	50,000
Other Project Costs	250,000	34,943	250,000
	\$2,300,000	\$351,980	\$2,300,000

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	19/12/2008 & 15/06/2010	15 June 2010
Architect Selection	26 July 2009	26 July 2009
Design Development	23 December 2009	10 August 2010
Contract Documents	17 February 2011	17 December 2010
Tender & Approvals	25 January 2011	25 January 2011
Construction	26 August 2011	
Occupancy	6 September 2011	
Official Opening & Blessing	October 2011	

Project Team:

Architect	Garwood-Jones & Hanham
General Contractor	Aldor Builders Ltd.
Project Manager	Tunde Labbanicz
Superintendent	Yolanda Baldasaro
Principal	Carmela D'Andrea

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – MAY 24, 2011**

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: June 7, 2011



Spotlight

on

NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagracatholic.ca

May 24, 2011

Niagara Catholic Honours The Class of 2011 at Annual Graduation Celebration



Niagara Catholic celebrated approximately 2,000 secondary school students in the Class of 2011 at the annual Niagara Catholic Graduation Celebration, which took place at the Scotiabank Convention Centre on May 19th. Highlights of the graduation celebration included a prayer service focused on environmental stewardship led by Bishop Bergie and members of the Niagara Catholic Student Senate, a message from Pope Benedict XVI and an address by environmental activist and educator Geoff Green. During his speech, Mr. Green spoke about the importance of environmental conservation and stewardship. The Lakeshore Catholic High School Band and Choir provided entertainment.

From left, are Saint Paul Catholic High School Vice-Principal Mario Geremia, Student Trustees Shelby Levesque and Patrick Fowler, Director of Education John Crocco, Bishop Bergie, Board Chair Kathy Burtnik, Geoff Green, Student Engagement/Leadership Consultant Mary Ann McKinley, St. Francis Catholic Secondary School Principal Ken Griepsma and Notre Dame College School Principal Ralph DeFazio.

Dr. Sebastian Fazzari, Supervisor of School Counselling Services, Receives Niagara University Award

Dr. Sebastian Fazzari, PhD, Niagara Catholic Supervisor of School Counselling Services, is this year's recipient of the Maria M. Love Field Supervisor of the Year Award from Niagara University in Western New York.

Dr. Fazzari was recognized for his contribution to the School of Social Work during the Class of 2011 luncheon on May 9th. Niagara University's Co-ordinator of Field Practicum Karen

Edmond presented Dr. Fazzari with his award. Dr. Fazzari was nominated by students Nina Wallace (a graduate of Lakeshore Catholic High School) and Vanessa Pollard.

Dr. Fazzari was recognized for his accomplishment at the May 24th Board Meeting.

Ms. Edmond attended the Board meeting to congratulate and re-present Dr. Fazzari with his award, as well as a framed copy of the nomination letter.



Dr. Sebastian Fazzari

2011-2012 Strategic Directions

The Niagara Catholic Board has approved the Strategic Directions Priority Indicators for 2011-2012.

These Strategic Directions Priority Indicators were created in alignment with the Vision 2020 Strategic Plan, approved by the Niagara Catholic Board in June 2010.

The Strategic Directions for 2011-2012 are:

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education:

- To enhance our distinctive Catholic education system by designing and implementing a Niagara Catholic Faith Formation Program, rooted in the Board's Vision 2020 Strategic Plan, and integrating into programs and services for students, parents and the community served by the Board by June 2012

- To conduct a Niagara Catholic elementary and secondary Student Conference 2012 focused on the theme of *Nurturing the Distinctiveness of Catholic Education* by March 2012.

Advance Student Achievement for All:

- To continue to support all students who are six years of age in the development of literacy and numeracy skills, particularly in learning to read, by June 2012.

- To expand and enhance e-Learning initiatives in Niagara Catholic by June 2012.

- To continue with system implementation of the Ministry of Education policy *Growing Success - Assessment, Evaluation and Reporting in Ontario Schools* and the *Niagara Catholic Assessment, Evaluation and Reporting K-12 Policy and Guidelines* for all schools in the Board by June 2012.

- To continue student advancement and achievement through Ministry of Education, Board and School initiatives on Provincial EQAO Primary and Junior Assessments, EQAO Secondary Assessment and the Ontario Secondary School Literacy Test (OSSLT) by June 2012.

- To align and design initiatives to achieve the target of 85 per cent graduation rate of 2011-2012 Grade 12 students by June 2012.

Several enabling strategies have been created to achieve these strategic directions.

The full report can be found online at niagaracatholic.ca.

Niagara Catholic Recognized by Carousel Players for 40-year partnership



During the May 24th Board Meeting, Niagara Catholic was recognized by Carousel Players for its four-decade partnership with the theatre company. Pablo Felices-Luna, Artistic Director of Carousel Players made the presentation to Niagara Catholic Board Vice-Chairperson Maurice Charbonneau (left) and Director of Education John Crocco.

Niagara Catholic Raises \$61,000 for Fox Foundation

The Terry Fox Foundation has announced that Niagara Catholic schools raised \$61,410.72 for cancer research in 2010. Congratulations and thank you to our students, staff and families for supporting the Terry Fox Foundation.

Students Share Information About March for Life in Ottawa



Students from Holy Cross Catholic Secondary School in St. Catharines attended the May 24th Board Meeting to share information about a recent trip they, and students from Lakeshore Catholic High School and Notre Dame College School took to Ottawa, to participate in the March for Life. March for Life is an event that brings attention to right-to-life issues and raises money for mothers in need. It is a spin-off of the phrase "Culture of Life," which was announced by the late Blessed John Paul II, which focuses on the philosophy of respect for life at all stages.

School Excellence Program

FOCUS on

St. Christopher Catholic Elementary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The **School Excellence Program** is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one "extraordinary item or initiative that makes the school an indispensable choice for parents."

St. Christopher Catholic Elementary School opened in St. Catharines near Lock 4 of the Welland Canal, by the Homer Bridge, in 1956. Joseph Noonan was the founding principal of St. Christopher, which was comprised of six classrooms, a small staff room and a small office down one hallway.

In January 1998, St. Christopher was expanded to include a new gymnasium and stage, Early Childhood Education classrooms, a resource room, two new offices, and a welcoming foyer which is now a frequent hub of activity throughout the school year. The school celebrated 50 years of Catholic education in the community in April 2007.

During the May 24th Board Meeting, Principal Susan Boychuck shared the many wonderful things that happen at St. Christopher during her School Excellence Program presentation.

The motto at St. Christopher Catholic Elementary School in St. Catharines is **Walk with the Lord**. The school's logo is a set of adult footprints, surrounded by smaller ones, depicting the way in which students at St. Christopher follow Christ.

Ms. Boychuck said there are five basic rules students must follow every day: Keep your hands and feet to yourself; If it's not yours, don't take it without permission; Stop means stop (Bullying is not acceptable); Verbal abuse is not tolerated and All behaviour and dress must be morally and socially acceptable. Following these basic rules makes St. Christopher a place focused on learning and positive behaviour, Ms. Boychuck said.

With respectful behaviour an expectation, teachers and students can focus on the task at hand: increasing student achievement.

Staff strive to improve student achievement and reduce learning gaps in both literacy and numeracy by the end of this school by focusing on one specific area of improvement per term. Staff also focus on transitions, by identifying instructional supports, programs, strategies and resources



Left: Students at St. Christopher Catholic Elementary School are regular participants in a number of global and community social justice initiatives, including participating in the local Terry Fox Walk, the Holy Childhood Walk and Kids Helping Kids campaign. Students also gave generously last Christmas to support four families in the school community who faced financial difficulties during the holidays.

Right: Students are exposed to sports such as Tae-Kwon-Do.



Below: Students perform in the school musical, Rock and Roll Forever, this month.



FOCUS on **St. Christopher Catholic Elementary School** *Continued*



Left: Members of St. Christopher Catholic Elementary School's very active Eco Club.



Right: Members of the St. Christopher Rosary Club, who meet each Wednesday after afternoon recess to pray the Rosary.



Right: Parent volunteers play a key role in school life, such as on Shrove Tuesday.



Below, members of St. Christopher's Mathletics team hold up a newspaper article about their outstanding performance in the Canadian Math Challenge.



that support student transition. Teachers work to create pathways to support student transition between divisions and from elementary to secondary school. Throughout the year, the Grade 8 teacher and Ms. Boychuck have worked with Denis Morris Catholic High School Principal Tony Bozza and the Denis Morris Student Success teams to create a seamless transition from elementary to secondary school.

Staff are as committed to students advancing in their faith as they are to advancing student achievement. Following the Virtues Education Model, each month staff focus on a virtue to help guide students on their path to become more committed in their faith. Father Michael Basque, Pastor at St. Thomas Aquinas Church, is a frequent visitor to St. Christopher, leading school Masses every Wednesday and preparing students for the Sacraments of Reconciliation, Communion and Confirmation. A Rosary Club, led by Catholic School Council volunteer Syl Roach, meets once a week.

Catholicity permeates other initiatives at St. Christopher. Students and staff are eager participants in projects to help those in need at home and abroad, through events such as the Terry Fox Walk, Jump Rope for Heart, Holy Childhood Wall, Ryan's Bowl and Purple Day of Epilepsy. Staff and students also adopted four families in the St. Christopher community this past Christmas, ensuring that everyone had presents to open and a full Christmas dinner to enjoy.

St. Christopher has an active EcoClub, obtaining a Silver ranking through the Ontario EcoSchools program.

In keeping with health, fitness is regularly promoted thorough school and intramural sports and the introduction of activities such as Tae-Kwon-Do. St. Christopher also has an active Chess Club, arts program and Catholic School Council, who lead events such as Shrove Tuesday, school lunches and special event days each year.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – JUNE 2011**

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: June 7, 2011

June 2011

SUN MON TUE WED THU FRI SAT

SUN	MON	TUE	WED	THU	FRI	SAT	
			1 SEAC Mtg	2 World Catholic Education Day	3	4	
5 Inaugural Family Picnic Day Canadian Forces Day & World Environment Day	6	7 CW Mtg	8	9	10 Elem PA Day	11	
12	13	14 Board Mtg	15 Clean Air & World Oceans Day	16	17	18	
19 Father's Day	20	21 -National Aboriginal Day -Summer Solstice	22 Global Wind Day	23	24 World Day to Combat Desertification	25 Retirement & Service Recognition Celebration	
26	27 Graduation -DM -HC Canadian Multi-culturalism Day	28 Graduation -SF -BT -ND -SP	29 Sec PA Day Graduation -SM -LC	Secondary Exams			30 Elem & Sec PA Day
Secondary Exams							
Celebrate Canada - an eleven-day celebration - June 21 to July 1							



Niagara Catholic District School Board

Events posted at niagaracatholic.ca

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
JUNE 7, 2011**

PUBLIC SESSION

**TOPIC: PUPIL ACCOMMODATION REPORT 2009
RECOMMENDATIONS AND ATTENDANCE AREA
BOUNDARY REVIEW PROCESS**

Information on the
Pupil Accommodation Report 2009 Recommendations
and Attendance Area Boundary Review Process
will be distributed at the Committee of the Whole Meeting.