



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, SEPTEMBER 9, 2008

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 9, 2008, at 7:00 p.m. in the Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Dekker.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee John Belcastro.

2. Roll Call

Trustee	Present	Excused
John Belcastro	✓	
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Gary Crole	✓	
John Dekker	✓	
Frank Fera	✓	
Ed Nieuwesteeg		✓
Tony Scalzi	✓	
<b>Student Trustees</b>		
Ashley McGuire		✓
Christina Volpini	✓	

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Frank Iannantuono**, **Lee Ann Forsyth-Sells**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; **Christine Graham**, Program Officer - Curriculum; **Marcel Jacques**, Program Officer - Student Support Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

3. *Approval of the Agenda*

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 9, 2008, as amended to defer Items 4.1 and 4.3 of the In Camera Agenda to the October Committee of the Whole Meeting.

CARRIED

4. *Disclosure of Interest*

Disclosures of Interest were declared by Trustees Belcastro and Fera with Item 4.2 of the In Camera Agenda. These trustees have family members who are teachers, or employees of the Board. They left the meeting during discussion of this item.

5. *Minutes of the Committee of the Whole Meeting of June 3, 2008*

Moved by Trustee Scalzi

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 3, 2008, as presented.

CARRIED

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

1. *Policy Committee*

1.1 *Unapproved Minutes*

*Policy Committee Meeting - September 9, 2008*

Moved by Trustee Belcastro

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of September 9, 2008, as presented.

CARRIED

1.2 *Approval of Policies*

1.2.1 *Conflict of Interest for Employees Policy*

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Conflict of Interest for Employees Policy, as presented.

Trustee Burtnik asked that the Conflict of Interest for Employees Policy be referred back to staff for review. She requested that the administrative guidelines accompany the policy statement when it is resubmitted to the trustees in order to fully address all the areas outlined in the April 24, 2007 Notice of Motion.

Moved by Trustee Burtnik

THAT the Committee of the Whole refer the Conflict of Interest for Employees Policy back to staff for further study.

CARRIED

**1.2.2 Code of Conduct for Trustees Policy**

Moved by Trustee Belcastro

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Code of Conduct for Trustees Policy, as presented

Trustees discussed the Code of Conduct for Trustees Policy and expressed various views and opinions on the topic. While some trustees believed that the policy has been sufficiently vetted throughout the system and reviewed by the Board Solicitor others believed that the policy should be reworded to reflect a more compassionate and Catholic perspective.

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole refer the Code of Conduct for Trustees Policy back to staff for review and rewording.

**CARRIED**

**1.3 Policy Development Update**

The Policy Development Update was presented for information.

**2. Smart Board Technology to Support Instruction**

Frank Iannantuono, Superintendent of Education, introduced the Smart Board Technology to Support Instruction report. Chris Graham, Program Officer: Curriculum, thanked Lori Spadafora, Intermediate Consultant, Sherri Bassett, Junior Consultant and Jen Decoff, Intermediate Consultant, for their assistance in initiating the program. Ms. Graham introduced Paula Downey, Classroom Teacher, St. Martin, and John Giroux, Program Chair of Mathematics, Holy Cross Catholic, who demonstrated the Smart Board.

Trustees expressed their pleasure in the Smart Board Technology and acknowledged the many educational benefits it presents to students and staff.

**3. Program Department - Executive Summary of Programs and Resource Implementation for 2008-2009**

Superintendent Iannantuono, presented the report on the Program Department - Executive Summary of Programs and Resource Implementation for 2008-2009, for information.

**4. Extended Overnight Field Trip/Excursion/Exchange Trip Information**

The report on Overnight Field Trip/Excursion/Exchange Trip Approvals 2007-2008 was presented for information.

**5. Community Outreach Calendar of Events 2008-2009**

Yolanda Baldasaro, Superintendent of Education, presented the Community Outreach Calendar of Events 2008-2009, for information.

**6. Niagara Catholic District School Board Annual Accessibility Plan September 2008 to August 2009 (Year Six)**

Superintendent Baldasaro presented the Niagara Catholic District School Board Annual Accessibility Plan - September 2008 to August 2009 (Year Six), for information.

7. Niagara Catholic District School Board Improvement Plan 2008-2009

Superintendent Baldasaro introduced Robert DiPersio, Administrator of Special Projects who presented the Niagara Catholic District School Board Improvement Plan 2008-2009, for information.

8. Student Support Services Update

Lee Ann Forsyth-Sells, Superintendent of Education, introduced the Student Support Services Update. Marcel Jacques, Program Officer - Student Support Services, and Amanda Cybula, Principal of Student Support Services, elaborated on various areas of the update.

9. Financial Reports

9.1 Monthly Banking Transactions

Moved by Trustee Belcastro

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board receive the Monthly Banking Transactions for the months of June, July and August 2008, as presented for information.

CARRIED

9.2 Statement of Revenue and Expenditures

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board receive the Statement of Revenue and Expenditures as at August 31, 2008, as presented for information.

CARRIED

10. Monthly Updates

10.1 Capital Projects Update

The Capital Projects Update was presented for information.

10.2 Student Trustees' Update

Christina Volpini, student trustee, gave a brief verbal update on the Student Senate.

10.4 Family of Schools Superintendents' Monthly Update

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

**D. INFORMATION**

1. Trustee Information

**E. OTHER BUSINESS**

1. General Discussion to Plan for Future Action

## **F. BUSINESS IN CAMERA**

Moved by Trustee Burtnik

THAT the Committee of the Whole move into the In Camera Session.

**CARRIED**

## **G. REPORT ON THE IN-CAMERA SESSION**

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:00 p.m. and reconvened into the Public Session at 10:55 p.m.

Moved by Trustee Belcastro

THAT the Committee of the Whole report the motions from the In Camera Sessions of the Committee of the Whole Meeting of September 9, 2008.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on June 3, 2008, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on June 3, 2008, as presented.

**CARRIED (Item F3)**

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the amendments to the Terms and Conditions of Employment for Principals & Vice-Principals, with the exceptions outlined in the motion for Item F4 of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded of September 9, 2008.

**CARRIED (Item F4)**

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the sale of property as outlined in Item F5 of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded of September 9, 2008.

**CARRIED (Item F5)**

## **H. ADJOURNMENT**

Moved by Trustee Fera

THAT the September 9, 2008, Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 11:00 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on September 9, 2008.

Approved on the 14th day of September 2008.

---

John Dekker  
Vice-Chairperson of the Board

---

John Crocco  
Director of Education/Secretary -Treasurer