



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, SEPTEMBER 27, 2011

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, September 27, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Chairperson Burtnik noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary / Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of September 27, 2011, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meeting of June 14, 2011

Moved by Trustee Burkholder

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 14, 2011, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program - St. Francis Catholic Secondary School

Director Crocco provided background information on the monthly School Excellence Program. Yolanda Baldasaro, Superintendent of Education welcomed Ken Griepsma, Principal of St. Francis Catholic Secondary School.

Principal Griepsma with the assistance of St. Francis Catholic Secondary School students and staff showcased St. Francis as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Griepsma, the staff and students for their presentation.

2. Unapproved Minutes of the Committee of the Whole Meeting of September 13, 2011 and Consideration of Recommendations

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of September 13, 2011, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of September 13, 2011:

2.1 Niagara Catholic Parent Involvement Committee By-Laws

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Niagara Catholic Parent Involvement Committee By-Laws.

The following amendment was made to the By-Laws:

Membership

- b. *Two (2)* Trustees will be appointed to the committee annually.

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the amendment to the Niagara Catholic Parent Involvement Committee By-Laws (800.7).

CARRIED

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee By-Laws (800.7), as amended.

CARRIED

2.2 Long Term Financing of Sinking Fund Debentures Scheduled to Mature in October 2011

Moved by Trustee Burkholder

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Borrowing By-Law #B1-2011 in the amount of \$2,409,181 and the related documents, as presented in the report.

CARRIED

2.3 Elementary & Secondary Staffing 2011-2012

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve up to five (5) additional staff for deployment in the Elementary panel for the 2011-2012 school year.

THAT the Niagara Catholic District School Board approve up to five (5) additional staff for deployment in the Secondary panel for the 2011-2012 school year.

CARRIED

3. Special Education Advisory Committee Meeting

3.1 Approved Minutes of the S.E.A.C. Meeting of June 1, 2011

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of June 1, 2011, as presented for information.

CARRIED

3.2 Change in Representation to S.E.A.C.

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the change in representation for the Learning Disabilities Association of Niagara to the Special Education Advisory Committee; Primary Representative: Ms. Sarah Farrell.

CARRIED

4. Niagara Catholic Parent Involvement Committee

4.1 Approved Minutes of the N.C.P.I.C. Meeting of May 12, 2011

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of May 12, 2011, as presented for information.

CARRIED

4.2 Student Learning II - A Parent Focus

Lee Ann Forsyth-Sells, Superintendent of Education, presented the report and video highlighting the Niagara Catholic Parent Involvement Committee "Student Learning II - A Parent Focus".

5. Niagara Catholic Strategic Directions Priority Indicators 2010-2011 Achievement Report

Director Crocco presented the Niagara Catholic Strategic Directions Priority Indicators 2010-2011 Achievement Report and highlighted the key areas for Trustees.

The Director reminded Trustees that in June of 2010 the Board approved the Niagara Catholic Priority Indicators for the 2010-2011 school year. A mid-year report was presented to the Board in February 2011.

He indicated that following the completion of the 2010-2011 academic school year in June 2011, data was collated, analyzed and reviewed by school and Board staff in order to evaluate the Board's overall achievements for the 2010-2011 school year.

Director Crocco informed Trustees that copies of the Niagara Catholic District School Board Priority Indicators 2010-2011 Achievement Report will be provided to all Principals, Vice-Principals and Managers, to review with staff; Bishop Bergie, SEAC, Catholic School Council Chairs, NCPIC, Parish Priests, local Mayors, MP's, MPP's and Regional Niagara as well as being posted on the Board Website.

Director Crocco indicated that Senior Administrative Council was proud of the overall achievement of the 2010-2011 System Priorities and will continue to focus on areas which require improvement in 2011-2012 as approved by the Board's System Priorities for 2011-2012.

**6. Education Quality and Accountability Office (EQAO)
Primary and Junior Provincial Assessments of Reading, Writing and Mathematics
and Grade 9 Assessments of Mathematics - Academic and Applied 2010-2011**

Superintendent Forsyth-Sells introduced Anthony Corapi, Consultant: Research, Assessment and Evaluation who presented the Education Quality and Accountability Office (EQAO) Primary and Junior Provincial Assessments of Reading, Writing and Mathematics and Grade 9 Assessments of Mathematics - Academic and Applied 2010-2011.

7. Financial Reports

7.1 Monthly Banking Transactions

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the months of June, July and August 2011, as presented for information.

CARRIED

7.2 Statement of Revenue & Expenditures

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at August 31, 2011, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 OCSTA - Broader Public Sector Perquisites Directive

Director Crocco presented the OCSTA – Broader Public Sector Perquisites Directive, stating that this directive includes Trustees and employees regarding privileges provided to an individual or group that provides personal benefit. Niagara Catholic is in full compliance with this broader public sector directive, governed by Niagara Catholic's Policies regarding broader public sector perquisites, such as Board By-laws and the following Policies; Purchasing Supply Chain Management Policy, Reimbursement of Travel Expenses, School Generated Funds, Trustee Code of Conduct; Trustee Expenses and Reimbursement, Trustee Honorarium as well as the new Employee Code of Conduct Policy which is currently being developed.

2. Report on Trustee Conferences Attended

2.1 Catholic Education: A National Conversation

Chairperson Burtnik along with Trustees MacNeil, Burkholder, Sicoli and O'Leary provided information on the Catholic Education: A National Conversation Conference they attended last week in Ottawa along with the Director of Education.

3. General Discussion to Plan for Future Action

3.1 Pupil Accommodation and Attendance Area Ad Hoc Committees

Director Crocco presented information on the Pupil Accommodation and Attendance Area Ad Hoc Committees stating that Senior Staff has been reviewing the most recent data and options for the consideration of the Ad Hoc Attendance Area Committees, and that given the complexities of the numerous options that are being considered and the impact any changes may have across the system, Senior Staff will bring a report to the Board recommending that certain motions approved by the Board in May 2009 maybe be deferred until such a time that Senior Staff can present a detailed report to the Board.

The Attendance Area Review for Notre Dame and its elementary schools will continue this Fall with a recommendation no later than the January 2012 to the Committee of the Whole in preparation for February registration. Meetings are currently being confirmed for parental input and town hall meetings.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – September 13, 2011

Director Crocco presented the Spotlight on Niagara Catholic – September 13, 2011 issue for Trustees' information.

4.2 Calendar of Events – October 2011

Director Crocco presented the Calendar of Events – October 2011 for Trustees' information

4.3 St. Augustine Catholic Elementary School Blessing – September 29, 2011 – 7:00 p.m.

Director Crocco reminded Trustees of the St. Augustine Catholic Elementary School Blessing being celebrated on September 29, 2011 at 7:00 p.m.

Trustees were asked to inform Sherry Morena - Administrative Assistance, Corporate Services & Communications, if they will be in attendance at the Blessing.

4.4 Professional Activity Day – October 7, 2011

Director Crocco reminded Trustees of the Board-Wide Professional Activity Day being held on October 7, 2011 at the Scotiabank Convention Centre in Niagara Falls with Mass beginning at 8:00 a.m.

Trustees were asked to inform Sherry Morena if they will be in attendance for Mass.

4.5 OCSTA Labour Relations Seminar – November 17 & 18, 2011

Director Crocco presented information on the OCSTA Labour Relations Seminar being held November 17 & 18, 2011 at the Doubletree in Toronto.

Trustees were asked to confirm their attendance with Sherry Morena within the next few days.

4.6 2012 OCSTA AGM & Conference
Resolutions & Trustee Award of Merit Nomination Packages

Director Crocco presented information on the OCSTA AGM & Conference being held April 26 to 28, 2012 in Kingston.

Trustees were asked to confirm their attendance with Sherry Morena.

4.7 Tomato Sauce from SHSM Program

Director Crocco, on behalf of Marco Magazzeni and the Specialist High Skills Major Program, presented Trustees with jars of tomato sauce made by the students for donation to community shelters.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

1. Inclusivity Policy on the Hiring Process of Senior Staff

Trustee Fera presented his Notice of Motion.

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board develop an Inclusive Policy on the Hiring Process of Members of Senior Staff (Supervisory Officers, Controller of Plant);
and

THAT all Trustees be involved in the final interview phase of the short listed group of applicants for position of the Supervisory Officer or Controller of Plant.

Following a discussion by Trustees, the Mover and Seconder of the Motion withdrew the Motion as it will be reviewed when the new Hiring Policy is presented to the Policy Committee scheduled for January 2012.

The Motion was withdrawn by Trustee Fera and Seconded by Trustee Sicoli

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Motion regarding the Inclusivity Policy on the Hiring Process of Senior Staff, be withdrawn.

CARRIED

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:45 p.m. and reconvened at 10:25 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of September 27, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of June 14, 2011, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of September 13, 2011, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of June 14, 2011, as presented.

CARRIED (Item F4)

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of September 13, 2011, as presented.

CARRIED (Item F5)

Moved by Trustee Burtnik
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Audit Committee Meeting (In Camera) of June 14, 2011, as presented.

CARRIED (Item F6.1)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee O'Leary

Seconded by Trustee Charbonneau

THAT the September 27, 2011 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 10:25 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **September 27, 2011**.

Approved on the **25th** day **October 2011**.

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer