



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JUNE 5, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, June 5, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustee Nieuwesteeg asked to be excused from the Committee of the Whole Meeting.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg			✓
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

Director Crocco welcomed newly elected Student Trustees for the school year 2012-2013, Vincent Atallah of Denis Morris Catholic High School and Michael Blair of Lakeshore Catholic High School, and congratulated them on their appointments.

3. **Approval of the Agenda**

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 5, 2012, as amended to add Item F7.2 to the In Camera Agenda.

CARRIED

4. **Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C9.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

5. **Minutes of the Committee of the Whole Meeting of May 8, 2012**

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 8, 2012, as presented.

CARRIED

B. PRESENTATIONS

1. **Catholic Education Week - Secondary School Student Artwork Display**

Mark Lefebvre, Superintendent of Education, welcomed Jayne Evans, Arts/FSL/ESL Consultant, who presented information on the Secondary School Student Artwork Display, which consisted of displays being setup throughout different regional locations during Catholic Education Week. This year's theme "Walking in the Light of Christ", was prominently featured in each display of student created artwork and reflected the sub-themes: Learning in the Light of Christ, Loving in the Light of Christ, Leading in the Light of Christ, Walking in the Light of Christ, Listening in the Light of Christ, Living in the Light of Christ, A light which overcomes the darkness with its radiance, and the Virtue: Love.

Chairperson Burtnik, Vice-Chairperson Charbonneau, and Director Crocco presented the student artists with a replica of the artwork they submitted on behalf of their school community along with a Niagara Catholic "Excellence in the Arts" pin.

C. COMMITTEE AND STAFF REPORTS

1. Niagara Regional Science and Engineering Fair 2011-2012

Mark Lefebvre, Superintendent of Education, welcomed Dino Petruzzi, Program Chair of Student Services, Denis Morris Catholic High School, who presented information on the Niagara Regional Science and Engineering Fair 2012.

Mr. Petruzzi introduced Jennifer Csele, Grade 10 student at Notre Dame College School, who represented Team Niagara at the Canada-Wide Science Fair, held in Prince Edward Island May 14-19, 2012. Jennifer won a Gold Medal at the Canada Wide Science Fair, along with the Canadian Federation of University Women Award, Hatch Award, Consulting Engineers of Ontario Award, Brock University Physics Award, and Silver Medal Intermediate Division.

2. Policy Committee

2.1 Unapproved Minutes Policy Committee Meeting – May 22, 2012

Moved by Trustee Sicoli

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of May 22, 2012, as presented.

CARRIED

2.2 Approval of Policies

2.2.1 Bottled Water Policy (New)

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Bottled Water Policy, as presented.

CARRIED

2.2.2 Christian Community Service Policy (400.3)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Christian Community Service Policy (400.3), as presented.

CARRIED

2.2.3 Diabetes Management Policy (New)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Diabetes Management Policy, as presented.

CARRIED

2.2.4 Secondary Dress Code – Safe Schools (302.6.6.2)

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Secondary Dress Code – Safe Schools (302.6.6.2), as amended:

Administrative Guidelines -

5.2 to read: “Uniform Suppliers will provide discounts to families with more than two (2) children or a family spending more than \$100.00 per purchase for Niagara Catholic ~~elementary and/or secondary~~ uniform/dress code items.”

CARRIED

2.2.5 Education-Based Research Policy (301.2)

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Education-Based Research Policy (301.2), as presented.

CARRIED

2.2.6 Educational Field Trips Policy (400.2)

Trustees asked that Senior Staff discuss school staff members wearing certified ski helmets while on skiing trips. Director Crocco indicated that Superintendents Iannantuono and Lefebvre would follow up as required and would inform Trustees at the June Board Meeting prior to considering the recommendation of the Policy from the Committee of the Whole.

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Educational Field Trips Policy (400.2), as presented.

CARRIED

2.2.7 Electronic Communications Systems Policy (Employees) (201.12)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Electronic Communications Systems Policy (Employees) (201.12), as presented.

CARRIED

2.2.8 Electronic Communications Systems Policy (Students) (301.5)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Electronic Communications Systems Policy (Students) (301.5), as presented.

CARRIED

2.2.9 Employee Hiring and Selection Policy (Teachers) (New)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Hiring and Selection Policy (Teachers), as presented.

CARRIED

2.2.10 Fundraising Policy (301.4)

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Fundraising Policy (301.4), as presented.

CARRIED

2.3 Policy Schedule

Director Crocco presented the Policy Schedule.

2.4 Policy Update

Director Crocco presented the Policy Update.

3. Annual Niagara Catholic Graduation Celebration 2012

Director Crocco welcomed Debra McCaffery, Board Chaplaincy Leader, who presented the report on the Annual Niagara Catholic Graduation Celebration 2012, which was highlighted through a brief video of the Graduation Celebration 2012.

Ms. McCaffery noted that this event, which was enjoyed by 2,000 graduating students of the Class of 2012 from Niagara Catholic's eight (8) high schools was celebrated by His Excellency Bishop Gerard Bergie and is most often recognized by graduates as a hallmark event in celebrating their Catholic education.

4. Provision of Special Education Programs and Services – Special Education Plan

Yolanda Baldasaro, Superintendent of Education, presented the report on The Provision of Special Education Programs and Services – Special Education Plan.

5. Research Projects in the Niagara Catholic District School Board – 2011-2012 School Year

Lee Ann Forsyth-Sells, Superintendent of Education presented the report on the Research Projects in the Niagara Catholic District School Board – 2011-2012 School Year.

6. Technology Blueprint Implementation Update

Mario Ciccarelli, Superintendent of Education, presented the Technology Blueprint Implementation Update for information by summarizing the changes that have been made during the 2011-2012 school year and the Board's plan for teaching and learning through technology for 2012-2013 which is in complete alignment to fulfill the expectations of the Board's Vision 2020 Strategic Plan.

7. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

8. Report on the 2012-2013 Annual Budget

On behalf of Senior Administrative Council, Director Crocco and Larry Reich, Superintendent of Business & Financial Services, presented the report on the Annual Budget 2012-2013. Director Crocco stated that Senior Administrative Council is submitting a balanced budget without drawing on funds from the reserves. He noted that the budget allocates the necessary funding to implement and deliver the excellence in distinctive programs and services to our students and staff as approved in the Board approved Vision 2020 Strategic Plan and the System Priorities for 2011-2012.

Senior Staff presented highlights on specific areas of program and responsibilities.

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Report on the 2012-2013 Annual Budget, as presented.

CARRIED

9. Monthly Updates

9.1 Capital Projects Progress Report

Larry Reich, Superintendent of Business and Financial Services, presented the Capital Projects Progress Report.

9.2 Student Trustees' Update

Ryan Creelman and Patrick Morris, Student Trustees, thanked the Board for the opportunity of serving as Student Trustees on the Board, and spoke of how the many experiences over the past year have shaped them as people and will be treasured throughout their adulthood. They also offered words of support and encouragement to the new Student Trustees.

9.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Lee Ann Forsyth-Sells

- Sydney Porte, a Grade 6 student at St. Patrick Catholic Elementary School in Port Colborne has been awarded a Merit Scholarship from the Niagara Symphony to attend the Summer Symphony Camp for students in July. Sydney was selected from all participating students in the Niagara Symphony program across the region. Sydney currently plays the piano, and is looking forward to learning new instruments at the camp.

Superintendent Baldasaro

- Shatter the Stigma, Mend the Mind Elementary Poster Contest Winners
 - Grade 1 - 3 Category: Vittoria Seca, Grade 2, St. Patrick Port Colborne; receives \$50.00 prize
 - Grade 4 - 6 Category: Aviva Perrone, Grade 6, St. Nicholas, St. Catharines; receives \$100.00 prize

- Alyssa Brew, Grade 5, Cardinal Newman, Niagara Falls; receives \$100.00 prize
- Grade 7 - 8 Category: Isabella Delcasillo Marquez, St. Anthony, St. Catharines; receives \$150.00 prize and two tickets to the Hope Award Gala on June 8th, 2012

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – May 22, 2012

Director Crocco presented the Spotlight on Niagara Catholic – May 22, 2012 issue for Trustees' information.

1.2 Calendar of Events – June 2012

Director Crocco presented information on the Calendar of Events – June 2012.

1.3 Graduations – Elementary and Secondary 2012

Director Crocco presented information on 2012 Graduations dates for Niagara Catholic's Elementary and Secondary Schools.

1.4 Niagara Catholic Retirement Celebration and Recognition Night – June 23, 2012

Director Crocco reminded Trustees of the Niagara Catholic Retirement Celebration and Recognition Night scheduled for June 23, 2012, at Club Italia in Niagara Falls.

Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

1.5 Administrative Leadership Symposium – June 14, 2012

Director Crocco invited Trustees to attend the of the Administrative Leadership Symposium being held on Thursday, June 14 at Club Italia in Niagara Falls, with Mass beginning at 11:00 a.m. and followed by a luncheon catered by Niagara Catholic students.

Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

1.6 2nd Annual Picnic

Director Crocco updated Trustees on the status of the 2nd Annual Niagara Catholic Family Picnic which was cancelled for June 3, 2012 at Queenston Heights due to inclement weather, and stated that as there are no further dates available at Queenston Heights for this summer, the event will not take place this year. He informed them that the 3rd Annual Picnic is scheduled for Sunday, June 9, 2013.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Chair Burtnik and Director Crocco updated Trustees on the provincial conference call with Minister Broten, Directors and Chairs of the Board on amalgamation and the design process. They indicated that as information became clearer on the process, they would inform the Board.

1.2 Director Crocco updated Trustees on the interview process of hiring a new Controller of Facilities Services.

F. BUSINESS IN CAMERA

Moved by Trustee Burtnik

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 10:40 p.m. and reconvened at 10:17 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee MacNeil

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of June 5, 2012:

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on May 8, 2012, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on May 8, 2012, as presented.

CARRIED (Item F3)

The following motion was passed at 11:00 p.m.

Moved by Trustee Burtnik

THAT the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

CARRIED

The following motion was passed at 11:15 p.m.

Moved by Trustee O'Leary

THAT the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

CARRIED

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the June 5, 2012 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 11:17 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 5th, 2012.**

Approved on the **25th** day of **September 2012.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary-Treasurer