



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, APRIL 13, 2010

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, April 13, 2010, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Dekker.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Belcastro.

2. Roll Call

Trustee	Present	Absent	Excused
John Belcastro	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Gary Crole	✓		
John Dekker	✓		
Frank Fera	✓		
Ed Nieuwesteeg	✓		
Tony Scalzi	✓		
Student Trustees			
Juliana Ciccarelli	✓		
Megan Grocholsky	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Scalzi

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of April 13, 2010, as presented.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of March 9, 2010**

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of March 9, 2010, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. **Policy Committee**

1.1 **Unapproved Minutes**

Policy Committee Meeting – March 29, 2010

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of March 29, 2010, as presented.

CARRIED

1.2 **Approval of Policies**

1.2.1 **The Establishment and Cyclical Review of Policies Policy (100.5)**
(Currently Formulation of Policy Policy)

Director Crocco presented the Establishment and Cyclical Review of Policies Policy. He drew the attention of the Trustees to the amended Administrative Guidelines to reflect a five (5) year cycle instead of four (4) year cycle as a change from the vetted draft policy.

Moved by Trustee Scalzi

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Establishment and Cyclical Review of Policies Policy, as presented.

CARRIED

1.2.2 Admission of Students Policy (301.1)

Director Crocco presented the Admissions of Students Policy. He drew the attention of the Trustees to the amended Administrative Guidelines to reflect a change in the word “surplus” to “unused”.

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Admission of Students Policy (301.1), as presented.

CARRIED

1.2.2 Safe Schools Policy (302.6)

Frank Iannantuono, Superintendent of Education, presented the Safe Schools Policy: Bullying Prevention and Intervention Policy and Safe Schools Policy: Progressive Student Discipline Policy.

1.2.3.1 Bullying Prevention and Intervention Policy (302.6.8)

Trustees suggested the addition of Chaplaincy Leaders to the Administrative Guidelines under the *Delegation of Authority - Regarding Student Discipline* section to include the word Chaplaincy Leaders.

“It is the expectation of the Board that, provided that there is no immediate risk of physical harm to any individual, staff members who work directly with pupils on a regular basis, including but not limited to, administrators, teachers, educational assistants, social workers, child and youth workers, psychologists, speech and language pathologists, and Chaplaincy Leaders....”

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Safe Schools Policy: Bullying Prevention and Intervention Policy (302.6.8), as presented.

CARRIED

1.2.3.2 Progressive Student Discipline Policy (302.6.9)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Safe Schools Policy: Bullying Prevention and Intervention Policy (302.6.8), as presented.

CARRIED

1.3 Policy Development Update

Director Crocco presented the Policy Development Update.

2. **Connections, Intensive Behavioural Intervention to Applied Behaviour Analysis (IBI to ABA)**

Yolanda Baldasaro, Superintendent of Education. Welcomed Marcel Jacques, Administrator Special Education, and Cathy McMullin, Applied Behaviour Analysis Supervisor, who presented the report on Connections, Intensive Behavioural Intervention to Applied Behaviour Analysis (IBI to ABA)

3. **Catholic Education Week 2010**

Superintendent Baldasaro welcomed Mark Lefebvre, Administrator: School Effectiveness Framework, and Terri Pauco, Religion and Family Life Consultant, who highlighted the report on Catholic Education Week 2010.

4. **Approved Elementary and Secondary School Year Calendars – 2010-2011**

Frank Iannantuono, Superintendent of Education, presented the Approved Elementary and Secondary School Year Calendars – 2010-2011, which has been approved by the Ministry of Education.

5. **Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

6. **H1N1 Pandemic – Niagara Catholic Preparation and Management**

Director Crocco presented the monthly Board report on the H1N1 Pandemic – Niagara Catholic Preparation and Management.

7. **Financial Reports**

7.1 **Monthly Banking Transactions**

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of March 2010, as presented.

CARRIED

7.2 **Statement of Revenue and Expenditures**

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at March 31, 2010, as presented.

CARRIED

8. **Monthly Updates**

8.1 **Capital Projects Progress Report**

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

8.2 **Student Trustees' Update**

Megan Grocholsky, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

8.3 Family of Schools Superintendents' Monthly Update

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

Superintendent Ciarlo

- Holy Cross Catholic Secondary School students won 31 awards at the Niagara Regional Science Fair. They were awarded Best Secondary School and Senior Gold. Teacher Carrie Farrell won the Outstanding Science Teacher award.
- The Denis Morris Catholic High School Boy's Hockey Team won Gold in OFSAA. The Technology Skills Competition had Denis Morris students winning Bronze for Web Design, Bronze for Video Production, and Silver in Home Design.
- St. Francis Catholic Secondary School's performance of "Life is a Gift" attracted a lot of interest and media coverage for organ transplant information. The production was inspired by the Trillium Gift of Life Education Program.

Superintendent Forsyth-Sells

- St. Therese Catholic Elementary School, Port Colborne, hosted their first Numeracy night featuring members of the community who addressed parents, students and staff about the importance of numeracy in their chosen professions.
- St. Alexander Catholic Elementary School student Marc Mailhot won the University of Ontario Institute of Technology Award during the Niagara Regional Science and Engineering Fair. Student Michael Ross won bronze in the Junior Division Award, the Niagara Electrical Association – Robert Burk Memorial Award, the James Draper Memorial Award and, the Brock University Physics Award. He will be participating in the Canada Wide Science Fair Award Science Fair.
- Saint Michael Catholic High School Boys' Hockey AA Team won the OFSAA silver medal, the Girls' Hockey AA Team and the Boys' Senior Basketball AA were Zone Champions.

Superintendent Baldasaro

- A presentation will be made at Denis Morris Catholic High School by GM in St. Catharines of engines which will be disbursed amongst the Board's high schools who offer the Transportation Technology Program.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – March 30, 2010

Director Crocco presented the Spotlight on Niagara Catholic – March 30, 2010, issue for Trustees' information.

1.2 Calendar of Events – April 2010

Director Crocco presented information on the Calendar of Events – April 2010.

1.3 Vision 2020 Summit – April 14, 2010, 4:00 -9:00 p.m. – Saint Michael Catholic High School

Director Crocco invited Trustees to attend and observe the Vision 2020 Summit – April 14, 2010, 4:00 - 9:00 p.m. being held at Saint Michael Catholic High School, and specified that the purposed of the Summit is to analyze the data and make recommendations to Vision 2020 Strategic Plan. Recommendations resulting from the Summit will be presented at the

May Committee of the Whole Meeting. Trustees were provided with copies of the Vision 2020 Discovery Report. Trustees were asked to respond if they are attending to Sherry Morena, Administrative Assistant, Corporate Services & Communications Department.

1.4 Director's Meeting – April 15, 2010

Director Crocco invited Trustees to attend the afternoon portion of the April Director's Meeting on April 15, 2010, at Club Roma to participate in a presentation on Equity and Inclusive Education by Eric Roher. Trustees were asked that they respond if they are attending to Sherry Morena, Administrative Assistant, Corporate Services & Communications Department.

1.5 Volunteer Appreciation Breakfast – April 19, 2010
– Quality Parkway Hotel & Conference Centre

Director Crocco presented information on the Volunteer Appreciation Breakfast – April 19, 2010 – Quality Parkway Hotel & Conference Centre. Trustees were asked to respond if they are attending to Sherry Morena, Administrative Assistant, Corporate Services & Communications Department.

1.6 CCSTA AGM – June 3 – 5, 2010 – Ottawa, Ontario

Director Crocco presented information on the CCSTA AGM taking place June 3 – 5, 2010 in Ottawa. Trustees were asked to respond if they are attending to Sherry Morena, Administrative Assistant, Corporate Services & Communications Department, by the April Board Meeting.

1.7 Letter to Niagara-on-the-Lake Lord Mayor Gary Burroughs

Director Crocco provided Trustees with a copy of the April 26, 2010 letter to Niagara-on-the-Lake Lord Mayor Gary Burroughs from Chairperson Burtnik and Director Crocco, for information.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Ministry Consultation re: Parent Involvement Committee Submissions

Director Crocco presented information on the Ministry Consultation re: Parent Involvement Committee Submissions and recommendations from the Board.

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 7:55 p.m. and reconvened at 8:45 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Scalzi

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of April 13, 2010.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on March 9, 2010, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Crole

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on March 9, 2010, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Belcastro

THAT the April 13, 2010, Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 8:45 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **April 13, 2010.**

Approved on the **11th** day of **May 2010.**

John Dekker
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer