



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE BOARD MEETING

**TUESDAY, JANUARY 31, 2012**

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Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, January 31, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Chairperson Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee MacNeil.

2. Roll Call

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board excuse Trustee Fera from attending the Board Meeting of January 31, 2012.

**CARRIED**

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera			✓
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
<b>Student Trustees</b>			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of January 31, 2012, as amended:

**ADDITION TO THE PUBLIC AGENDA**

ITEM C3.3.1 (iv) Closure of Michael J. Brennan Catholic Elementary School

**CARRIED**

**4. Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burtnik with Item C8.1 of the Public Agenda. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

**5. Approval of Minutes of the Board Meeting of December 20, 2012**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 20, 2012, as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. OFSAA Medalists**

Mark Lefebvre, Superintendent of Education, welcomed Ken Griepsma, Principal of St. Francis Catholic Secondary School, who introduced Coach Patrick O'Leary and the St. Francis Senior Girls' Basketball team who captured OFSAA Bronze at the AA Championships.

Chairperson Burtnik, Vice-Chairperson Charbonneau along with Director Crocco presented the students with Niagara Catholic "Excellence in Athletics" pins.

**C. COMMITTEE AND STAFF REPORTS**

**1. School Excellence Program - St. Patrick Catholic Elementary School, Port Colborne**

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Susan Tromanhauser Principal of St. Patrick Catholic Elementary School, Port Colborne.

Principal Tromanhauser, with the assistance of staff showcased St. Patrick Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Tromanhauser for her presentation.

**2. Niagara Catholic International Cooperative Education Program (NCICE) Dominica 2011**

Mark Lefebvre, Superintendent of Education, welcomed teachers Jason Benoit (Lakeshore Catholic) and Amber Benoit (Saint Michael) who led the Niagara Catholic International Cooperative Education Program (NCICE) to Dominica.

Mr. Benoit along with the students presented information on the many activities and excursions they participated in during their three (3) months in Dominica. The students worked at four (4) cooperative education placements and were enrolled in three (3) academic credits as part of the seven (7) credit program. During the cooperative education placements the students assisted classroom teachers, registered nurses, worked at a literacy club at the library, Grange Home for the Elderly, and at the Centre where Adolescents Learn to Love and Serve (CALLS).

**3. Unapproved Minutes of the Committee of the Whole Meeting of January 17, 2012 and Consideration of Recommendations**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of January 17, 2012.

**CARRIED**

**3.1 Notre Dame College School and Associated Elementary Schools Area, and Port Robinson Attendance Area Ad Hoc Committee**

**3.1.1 Board Correspondence Received by January 20, 2012**

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board receive the correspondence regarding the Notre Dame College School and Associated Elementary Schools Area, and Port Robinson Attendance Area.

**CARRIED**

**3.1.2 Report from the Committee of the Whole Meeting & Recommendation(s)**

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve:

- 1. THAT** as of January 9, 2012 all current Niagara Catholic students residing in the existing Port Robinson attendance area will be permitted to attend their current family of schools and will be granted Out of Boundary status.
- 2. THAT** as of January 9, 2012 all current Niagara Catholic Grade 8 students (attending Monsignor Clancy Catholic Elementary School) and Denis Morris Catholic High School students residing in the Port Robinson area will be granted transportation until 2015-2016.
- 3. THAT** as of January 9, 2012 transportation will be provided to current students residing in the Port Robinson area attending Monsignor Clancy Catholic Elementary School in Grades 5, 6, 7, and 8 until 2015-2016 at which time transportation will be discontinued.

4. **THAT** as of January 9, 2012 a boundary change will occur for Port Robinson with Allanport Road inclusive to Barron Road attending the Notre Dame College Family of Schools. The Boundary descriptions for Denis Morris, St. Charles, Monsignor Clancy, Notre Dame College School and St. Andrew Catholic schools will be amended with the revised Port Robinson boundary of;

*South: Thorold Townline Road (centreline) to Barron Road (inclusive) crossing the Welland Canal to Turner Rd (and its projection) to the Welland Canal to a line halfway between Holland Rd and Barron Rd to the township lot lines between lots 63 and 64 and lots 86 and 87 and lots 109 and 110 and lots 132 and 133 to the Town Boundary (Lincoln and Pelham).*

**CARRIED**

**3.2 Consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary Schools**

**3.2.1 Community Information Meeting – January 23, 2012**

- i) **Agenda**
- ii) **Minutes**
- iii) **Board Correspondence from the Community Information Meeting**

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board receive the correspondence regarding the Consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary Schools.

**CARRIED**

**3.2.2 Report from the Committee of the Whole Meeting & Recommendation(s)**

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary Schools at the Our Lady of Mount Carmel site for September 2013, subject to funding approval by the Ministry of Education for renovation and addition to Our Lady of Mount Carmel Catholic Elementary School.

**CARRIED**

**3.3 Consolidation of Michael J. Brennan and St. James Catholic Elementary Schools**

**3.3.1 Community Information Meeting – January 24, 2012**

- i) **Agenda**
- ii) **Minutes**
- iii) **Board Correspondence from the Community Information Meeting**

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board receive the correspondence regarding the Consolidation of Michael J. Brennan and St. James Catholic Elementary Schools.

**CARRIED**

**iv) Closure of Michael J. Brennan Catholic Elementary School**

Director Crocco explained the process followed by the Accommodation Review Committee (ARC), the Pupil Accommodation Review and Attendance Area Review Committees, along with the information received at the Community Information Meeting all of which resulted in a revised report and five new motions being presented to the Board for its consideration, and the recommendations being presented to the Board.

Trustees discussed the report and asked questions of clarification.

Moved by Trustee Charbonneau

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve:

**THAT**, subject to Ministry of Education funding, the closure of Michael J. Brennan Catholic Elementary School by September 2014;

**THAT**, subject to Ministry of Education funding, students attending Michael J. Brennan and St. James Catholic Elementary Schools as of February 1<sup>st</sup>, 2012 be grandfathered, including siblings, until completion of Grade 8 at the St. James Catholic Elementary School site commencing September, 2014;

**THAT**, in compliance with Board Policy 301.1 Admission of Students, effective February 1<sup>st</sup>, 2012 out of boundary requests will not be granted for Michael J. Brennan and St. James Catholic Elementary Schools based on current or revised attendance area boundaries;

**THAT**, the St. Catharines Attendance Area Review Ad Hoc Committee be directed to commence deliberation and public consultation on revised attendance area boundaries for defined areas of St. Catharines and provide a report and recommendations to the Board no later than June 2012;

**THAT**, revised attendance area boundaries for Michael J. Brennan and St. James Catholic Elementary Schools, excluding students grandfathered as of February 1<sup>st</sup>, 2012, will be in effect for the September identified by the St. Catharines Attendance Area Review Ad Hoc Committee and approved by the Board.

**CARRIED**

**3.3.2 Report from the Committee of the Whole Meeting & Recommendation(s)**

Item C3.3.1 (iv) Closure of Michael J. Brennan Catholic Elementary School superseded Item C3.3.2 - Consolidation of Michael J. Brennan and St. James Catholic Elementary Schools Report from the Committee of the Whole Meeting & Recommendation(s), therefore, Item C3.3.2 was not discussed.

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:15 p.m. to address a timed In Camera item and reconvened at 10:00 p.m.

**4. Approved Minutes of the Special Education Advisory Committee Meeting of December 7, 2011**

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of December 7, 2011, as presented for information.

**CARRIED**

**5. Unapproved Minutes of the Ad Hoc Attendance Area Review Committee Meeting Notre Dame College and Associated Elementary Schools Area, and Port Robinson of January 9, 2012**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the Unapproved Minutes of the Unapproved Minutes of the Ad Hoc Attendance Area Review Committee Meeting - Notre Dame College and Associated Elementary Schools Area, and Port Robinson of January 9, 2012, as presented for information.

**CARRIED**

**6. Approve Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 10, 2011**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 10, 2011, as presented for information.

**CARRIED**

**7. Mid-Year Progress Review of the Niagara Catholic System Priorities 2011-2012**

The Mid-Year Progress Review of the Niagara Catholic System Priorities was deferred to the February Committee of the Whole Meeting.

**8. Financial Reports**

**8.1 Monthly Banking Transactions**

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of December 2011, as presented for information.

**CARRIED**

**8.2 Statement of Revenue & Expenditures**

Moved by Trustee Burkholder

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at December 31, 2011, as presented for information.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Nil Report

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

**3.1 Special Board Meeting – February 14, 2012**

**Report on Long Term Financing for Capital Projects**

Director Crocco informed Trustees that a Special Board Meeting is required on February 14, 2012, following the Committee of the Whole Meeting to receive recommendations regarding the Report on the Long Term Financing for Capital Projects in order to meet the submission deadline of February 24, 2012 to the Ministry of Education.

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – January 17, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – January 17, 2012 issue for Trustees' information.

**4.2 Calendar of Events – February 2012**

Director Crocco presented the Calendar of Events – February 2012 for Trustees' information

**4.3 BEC - 2012 Annual Partners Breakfast - February 10, 2012 - 7:30 - 10:00 a.m.**

Director Crocco reminded Trustees of the BEC - 2012 Annual Partners Breakfast being held February 10, 2012 from 7:30 to 10:00 a.m.

**4.4 Director's Annual Report 2011 – Finalized Version**

Director Crocco presented the finalized version of the Director's Annual Report 2011.

**4.5 Trustee and Senior Staff Faith Formation Retreat**

Director Crocco presented information on the Trustee and Senior Staff Faith Formation Retreat.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 10:20 p.m. and reconvened at 11:35 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of January 31, 2012.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of December 20, 2011, as presented.

**CARRIED (Item F1)**

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of January 17, 2012, as presented.

**CARRIED (Item F2)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Board rise from the In Camera Session and resume the Public Session of the Board Meeting.

**CARRIED**

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Agenda.

**CARRIED (Item F4)**



Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

**CARRIED**

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting – SECTION B: Student Trustees Excluded of January 17, 2012, as presented.

**CARRIED (Item F6)**

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F9 of the In Camera Agenda.

**CARRIED (Item F9)**

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

**CARRIED**

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

**CARRIED**

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

**CARRIED**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

**THAT** the January 31, 2012 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 11:40 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **January 31<sup>st</sup>, 2012**.

Approved on **28<sup>th</sup>** day **February 2012**.

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer