



AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, APRIL 13, 2010
7:00 P.M.**

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

A. ROUTINE MATTERS

- | | |
|---|----|
| 1. Opening Prayers – Trustee Belcastro | - |
| 2. Roll Call | - |
| 3. Approval of the Agenda | - |
| 4. Declaration of Conflict of Interest | - |
| 5. Approval of Minutes of the Committee of the Whole Meeting of March 9, 2010 | A5 |

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

- | | |
|---|----------|
| 1. Policy Committee | |
| 1.1 Unapproved Minutes of the Policy Committee Meeting of March 29, 2010 | C1.1 |
| 1.2 Approval of Policies | C1.2 |
| 1.2.1 Formulation of Policy Policy (100.5) | C1.2.1 |
| 1.2.2 Admission of Students Policy (301.1) | C1.2.2 |
| 1.2.3 Safe Schools Policy (302.6) | |
| 1.2.3.1 Bullying Prevention and Intervention Policy (302.6.8) | C1.2.3.1 |
| 1.2.3.2 Progressive Student Discipline Policy (302.6.9) | C1.2.3.2 |
| 1.3 Policy Development | C1.3 |
| 2. Connections, Intensive Behavioural Intervention to Applied Behaviour Analysis (IBI to ABA) | C2 |
| 3. Catholic Education Week 2010 | C3 |
| 4. Elementary and Secondary School Year Calendars – 2010-2011 | C4 |
| 5. Staff Development Department Professional Development Opportunities | C5 |
| 6. H1N1 – Niagara Catholic Preparation and Management | C6 |

7.	Financial Reports	
7.1	Monthly Banking Transactions for the Month of March 2010	C7.1
7.2	Statement of Revenue and Expenditures as at March 31, 2010	C7.2
8.	Monthly Updates	
8.1	Capital Projects Progress Report	C8.1
8.2	Student Trustees' Update	-
8.3	Family of Schools Superintendents' Monthly Update	-

D. INFORMATION

1.	Trustee Information	
1.1	Spotlight on Niagara Catholic – March 30, 2010	D1.1
1.2	Calendar of Events – April 2010	D1.2
1.3	Vision 2020 Summit – April 14, 2010 - 4:00-9:00 p.m. – Saint Michael Catholic High School	-
1.4	April Director's Meeting – April 15, 2010 – 12:00 p.m. – Club Roma	-
1.5	Volunteer Appreciation Breakfast – April 19, 2010 – Quality Parkway Hotel & Conference Centre	D1.5

E. OTHER BUSINESS

1.	General Discussion to Plan for Future Action	-
1.1	Ministry Consultation re: Parent Involvement Committee Submission	-

F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
OF MARCH 9, 2010**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of March 9, 2010, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, MARCH 9, 2010

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, March 9, 2010 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Dekker.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Nieuwesteeg.

2. Roll Call

Vice-Chairperson Dekker excused Trustee Belcastro from attending the Committee of the Whole Meeting of March 9, 2010.

Trustee	Present	Absent	Excused
John Belcastro			✓
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Gary Crole	✓		
John Dekker	✓		
Frank Fera	✓		
Ed Nieuwesteeg	✓		
Tony Scalzi	✓		
Student Trustees			
Juliana Ciccarelli	✓		
Megan Grocholsky	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary / Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of March 9, 2010, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Committee of the Whole Meeting of February 9, 2010

Moved by Trustee Scalzi

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 9, 2010, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Aboriginal Education Initiatives 2009-2010

Yolanda Baldasaro, Superintendent of Education, welcomed Robert DiPersio, Administrator of Special Projects, and Yolanda Fera, Aboriginal Project Lead, who presented the report on the Aboriginal Education Initiatives 2009-2010. Mr. DiPersio highlighted the initiatives of the program, whose main goal is to improve achievement among First Nation, Métis, and Inuit students, and to close the gap between Aboriginal and non-Aboriginal students in curriculum.

The OHNIA:KARA Native Aboriginal Drum Group, who have been performing for students in Niagara Catholic's schools, performed a song of honour and appreciation for the Board to express their gratitude for the relationship formed with the Niagara Catholic District School Board.

2. The 2010 Global Best Awards

Superintendent Baldasaro presented background information on The Global Best Awards. Marco Magazzeni, Consultant K-12 Technology/Specialist High Skills Major and Andrew Keltos, Cyberquest Teacher, St. Mary Catholic Elementary School, Welland, presented information on Niagara Catholic's application and submission to the Conference Board of Canada, in collaboration with the International Partnership Network, for the 2010 Global Best Awards.

The Board's video presentation "Global Challenges – Partnerships in Education" was selected as a 2010 Global Best Award recipient in the Global Challenges category in April. Niagara Catholic has been invited to receive this award and to present its submission at the conference in Toronto.

3. Renewable Energy Projects

James Woods, Controller of Plant, presented the report on the Renewable Energy Projects. The Niagara Catholic District School Board has received funding support for renewable energy technology projects at Our Lady of Fatima and St. Joseph Catholic Elementary Schools in Grimsby in the amount of \$1,898,746 to install rooftop solar photovoltaic systems on the two replacement school buildings, which are now under construction. The Electricity generated will be fed back to the power grid and, through a long-term “Feed-In-Tariff” contract with the Ontario Power Authority, is expected to return approximately \$184,800 per year to the Board energy budget.

4. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information. Administrator Syne elaborated on the Principal Performance Appraisal which will assist Principals and Vice-Principals along their journey as Catholic leaders.

5. Extended Overnight Field Trip/Excursion/Exchange Trip Approvals 2009-2010

Superintendent Baldasaro presented the information report from the Extended Overnight Field Trip, Excursion and Exchange Approval Committee.

6. H1N1 Pandemic – Niagara Catholic Preparation and Management

Director Crocco presented the monthly Board report on the H1N1 Pandemic – Niagara Catholic Preparation and Management.

7. Financial Reports

7.1 Monthly Banking Transactions

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of February 2010, as presented.

CARRIED

7.2 Statement of Revenue and Expenditures

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at February 28, 2010, as presented.

CARRIED

8. Monthly Updates

8.1 Policy Development Update

Director Crocco presented the Policy Development Update.

8.2 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

8.3 Student Trustees' Update

Megan Grocholsky, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

8.4 Family of Schools Superintendents' Monthly Update

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

Superintendent Ciarlo

- A team of students accompanied by staff from St. Denis Catholic Elementary School will be competing in the FIRST Lego League SMART MOVE World Festival in Atlanta, Georgia in April.
- Rick Dykstra, Member of Parliament for St. Catharines, produced a calendar booklet which includes art from the students at St. Anthony Catholic Elementary School.
- A family at St. Mark Catholic Elementary School in Beamsville, take their children out of school for a month every year and travel to third world countries. This year they will be visiting Guatemala.

Superintendent Forsyth-Sells

- Our Lady of Victory Catholic Schools
 - Staff and students held an "Opening Ceremony" and a "Closing Ceremony" to celebrate the Winter Olympic Games. Staff and Students had the chance to speak to Mr. Sandy Annunziata, Torch bearer # 199.
 - The Carousel Players performed the play "Danny, King of the Basement" to Grade 4-8 students. Canadian Tire Corporation funded this event.
 - The Grade 7 and 8 students are preparing for the annual presentation of the STATIONS of the CROSS. This production includes stage design, costumes, rehearsals and lighting.
- The St. Kevin Catholic Elementary community participated in Mission Day raising \$2,410.50 for needy children throughout the world.
- St. Mary Catholic Elementary School in Welland held a "Literacy Olympics" event to promote literacy in the home and inspire the children to work hard to achieve their goals.
- Cardinal Newman Catholic Elementary School students in the Primary, Junior, and Intermediate divisions took part in ecological presentations. Representatives from Walker Brothers, Inc., the City of Niagara Falls, All Things Fair, and the Niagara Peninsula Energy staff presented to students.
- St. Philomena Catholic Elementary School students composed and recorded songs with the assistance of recording engineer Rob Hanson about anti-bullying and the importance of proper hand hygiene.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – February 23, 2010

Director Crocco presented the Spotlight on Niagara Catholic – February 23, 2010 issue for Trustees' information.

1.2 Calendar of Events – March 2010

Director Crocco presented information on the Calendar of Events – March 2010.

1.3 Niagara Catholic Skills Competition – March 9, 2010

Director Crocco presented information on the Niagara Catholic Skills Competition – March 9, 2010.

1.4 March Break 2010 – March 15 – 19, 2010

Director Crocco reminded Trustees that March Break 2010 will be taking place March 15-19, 2010.

**1.5 Niagara Regional Catholic Council Annual Spring Convention
Holy Cross Catholic Secondary School – March 27, 2010**

Director Crocco invited Trustees to attend the Niagara Regional Catholic Council Annual Spring Convention Holy Cross Catholic Secondary School – March 27, 2010.

1.6 CCSTA'S 50th AGM

Director Crocco informed Trustees of CCSTA's 50th AGM taking place June 3-5, 2010 in Ottawa and asked that they inform Sherry Morena if they plan on attending by the March Board Meeting.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Elementary Principal and Secondary Vice-Principal Interviews

Director Crocco presented information on the Elementary Principal and Secondary Vice-Principal Interview process and schedule.

The Secondary Vice-Principal interviews are scheduled for March 25, 2010, and the Elementary Principal interviews are scheduled for March 31, 2010.

The Director stated that in accordance with Board Policy 202.2 Catholic Leadership: Principal and Vice-Principal Selection, Human Resources is in the process of finalizing the Interview Committees which requires one trustee appointed by the Chair of the Board.

Chairperson Burtnik invited Trustees to inform her of their availability to participate on the interview committees.

F. BUSINESS IN CAMERA

Moved by Trustee Scalzi

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:55 p.m. and reconvened at 10:15 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Crole

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of March 9, 2010.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on February 9, 2010, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on February 9, 2010, as presented.

CARRIED (Item F3)

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Agenda.

CARRIED (Item F4)

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.2 of the In Camera Agenda.

CARRIED (Item F6.2)

H. ADJOURNMENT

Moved by Trustee Scalzi

THAT the March 9, 2010 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:20 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **March 9, 2010.**

Approved on the **13th** day of **April 2010.**

John Dekker
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: POLICY COMMITTEE
UNAPPROVED MINUTES
MARCH 29, 2010**

RECOMMENDATION

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of March 29, 2010, as presented.

The following recommendations are being presented for the Committee of the Whole's consideration from the Policy Committee Meeting of March 29, 2010.

**1.2.1 *Formulation of Policy Policy (100.5)/
The Establishment and Cyclical Review of Policies***

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Establishment and Cyclical Review of Policies and the Related Administrative Guidelines Policy (100.5), as presented.

1.2.2 *Admission of Students Policy (301.1)*

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Admission of Students Policy (301.1), as presented.

1.2.3 *Safe Schools Policy (302.6)*

1.2.3.1 *Bullying Prevention and Intervention Policy (302.6.8)*

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Safe Schools Policy: Bullying Prevention and Intervention Policy (302.6.8), as presented.

1.2.3.2 *Progressive Student Discipline Policy (302.6.9)*

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Safe Schools Policy: Progressive Student Discipline Policy (302.6.9), as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE POLICY COMMITTEE MEETING

MONDAY, MARCH 29, 2010

Minutes of the Policy Committee Meeting held on Monday, March 29, 2010 at 6:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:20 p.m. by Committee Chairperson Scalzi.

A. ROUTINE MATTERS

1. Opening Prayer

The meeting was opened with a prayer.

2. Attendance

Committee Members:

Tony Scalzi, Committee Chairperson

Kathy Burtnik, Trustee

Staff:

John Crocco, Director of Education

Yolanda Baldasaro, Superintendent of Education

Frank Iannantuono, Superintendent of Education

James Wood, Controller of Plant

Jennifer Brailey, Manger of Corporate Services & Communications

Sherry Morena, Administrative Assistant/Recording Secretary

Excused:

Ed Nieuwesteeg, Trustee

3. Approval of Agenda

Moved by Trustee Burtnik

THAT the March 29, 2010, Policy Committee Agenda be approved, as presented.

Approved

4. Minutes of January 26, 2010

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of January 26, 2010, as presented.

Approved

5. Consideration of Policies

After discussion regarding feedback from various individuals, it was decided that individuals who provide written responds and/or feedback to the vetting process will be provided with a letter from the Director of Education informing them that their comments will be read at the public Policy Committee Meeting, which they are welcome to attend. The letter will also state that every consideration will be given to their feedback, and that if it is not incorporated into the policy statement and/or administrative guidelines, they can contact John Crocco, Director of Education or Jennifer Brailey, Manager of Corporate Services & Communications.

New Policies Being Recommended for April Committee of the Whole Meeting

5.1 Formulation of Policy Policy (100.5)

Director Crocco presented the Formulation of Policy Policy. The changes to the Policy and Administrative Guidelines were identified, which included the change in the name of the Policy to *“The Establishment and Cyclical Review of Policies and the Related Administrative Guidelines Policy”*.

The following amendments were suggested:

Statement of Policy

- Replace the third paragraph with begins:
“The Policies of the Board shall be congruent...”
With following paragraph in order to cover ALL of the Board’s policies
“The Human Rights Code of Ontario has primacy over provincial legislation and school board policies and procedures, such that the Education Act, regulations, Ministry of Education Program Policy Memoranda, and Board policies and procedures are subject to, and shall be interpreted and applied in accordance with the Human Rights Code of Ontario.”

Administrative Guidelines

- Replace *“four (4) years”* with *“five (5) years”* in the 3rd paragraph to read:
“Policies shall be reviewed on a cyclical basis of at least every five (5) years...”
- Move the above mentioned paragraph to the Statement of Policy.
- Add *“PIC”* prior to *“Regional Catholic School Council”* under the vetting.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Formulation of Policy Policy (100.5), as amended to reflect the changes discussed by the Policy Committee.

Approved

5.2 Admission of Students Policy (301.1)

Director Crocco presented the Admission of Students Policy. The changes to the Policy and Administrative Guidelines were identified.

The following amendments were suggested:

Statement of Policy

- Add - All references to policies as listed at the end of the Statement of Policy to reflect ALL legislations and acts that apply to the Policy.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Admission of Students Policy (301.1), as presented.

Approved

5.3 Safe Schools Policy (302.6)

5.3.1 Bullying Prevention and Intervention Policy (302.6.8)

Superintendent Iannantuono presented the Safe Schools Policy: Bullying Prevention and Intervention Policy. The changes to the Administrative Guidelines were identified.

The following amendments were suggested:

Administrative Guidelines

- Replace “*individuals*” with “*individual*” in the first paragraph under Rationale.
- Add a statement that indicates that a uniform “School Climate Survey” will be developed by the Board and not the individual schools.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Safe Schools Policy: Bullying Prevention and Intervention Policy (302.6.8), as amended to reflect the changes discussed by the Policy Committee.

Approved

5.3.2 Progressive Student Discipline Policy (302.6.9)

Superintendent Iannantuono presented the Safe Schools Policy: Progressive Student Discipline Policy. The changes to the Policy Statement and Administrative Guidelines were identified.

Trustees and staff discussed the Policy Statement and suggested that the following amendments:

Statement of Policy

- Add - All references to policies as listed at the end of the Statement of Policy to reflect ALL legislations and acts that apply to the Policy.
- Add the word “*potential*” to the 5th paragraph to read:
“*Before applying disciplinary measures, the Principal/designate and Disciplinary Hearing Committee of the Board shall consider the potential discriminatory...*”
- Delete the following paragraph:
“*The Human Rights Code of Ontario has primacy over provincial legislation and school board policies and procedures, such that the Education Act, regulations, Ministry of Education Program Policy Memoranda, and Board policies and procedures are subject to, and shall be interpreted and applied in accordance with the Human Rights Code of Ontario.*”

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Safe Schools Policy: Bullying Prevention and Intervention Policy (302.6.8), as amended to reflect the changes discussed by the Policy Committee.

Approved

For Vetting (March 29, 2010)

5.4 Service Recognition Policy (201.2)

Director Crocco presented the Service Recognition Policy being recommended for vetting. Trustees and staff discussed the statement in the administrative guidelines that refers to inviting partners to participate in the organization of the event. Director Crocco will reword the statement prior to the vetting process.

5.5 Anaphylaxis Policy (302.1)

Yolanda Baldasaro, Superintendent of Education, presented the Anaphylaxis Policy being recommended for vetting. The following amendments were suggested:

Administrative Guidelines:

- Add a new heading titled “*Emergency Use of EpiPen*”, which would state that in the event of an emergency where there is a need to borrow another student's EpiPen, the students parents (from whom the EpiPen was borrowed) would be notified immediately, and that the EpiPen be replaced immediately at the Board's expense.
- Under the “*Responsibilities of the School Principal*”, two statements reflecting the following will be added:
Elementary School Students – In the event, a student shares a classroom with a student with life-threatening food allergens, who has the said food allergen in their lunch, the Principal must provide an alternate eating location for the student with the food allergens in their lunch.
Secondary School Students – In the event, a student shares an area with a student with life-threatening food allergens, who has the said food allergen in their lunch, the Principal must provide a designated eating area for the student with the food allergens in their lunch.
- Delete the following paragraph from page 4:
“*The student/person must remain at hospital under observation for 4 to 6 hours as a second (biphasic) reaction could occur.*”
- Breakdown the “*Responsibilities of the School Principal*” into sub-categories to make it easier to follow.

Appendices

- Amendments to Appendix C to include an area at the end of the form for signature of parents acknowledging that they have read the form.

5.6 Facility Partnerships Policy

James Wood, Controller of Plant, presented the Facility Partnerships Policy, which is mandated by the Ministry of Education for implementation by May 30, 2010.

The following amendments were suggested:

Statement of Policy

- Replace in the 2nd paragraph the word “community” with “Catholic” to read: “Value of **Catholic** schools” – use word “*Catholic*” in place of “*community*”.
- Add at the end of 3rd paragraph – “*Consistent with the mission and vision of the Niagara Catholic District School Board*”.

Administrative Guidelines

- Delete the sentence – “Facility sharing with other publicly funded school boards remains a priority”.

For Information

5.7 Policy and Guideline Review 2010-2010 Update

Director Crocco presented the Policy and Guideline Review 2010-2010 Update.

5.8 Policy Development Update

Director Crocco presented the Policy Development Update.

6. Date of Next Meeting

April 27, 2010 – 5:30 p.m.

7. Adjournment

Moved by Trustee Burtnik

THAT the Policy Committee Meeting be adjourned.

Approved

The meeting was adjourned at 9:30 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: APPROVAL OF POLICIES
FORMULATION OF POLICY POLICY (100.5)**

**THE ESTABLISHMENT AND CYCLICAL REVIEW OF
POLICIES AND THE RELATED ADMINISTRATIVE
GUIDELINES POLICY**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Establishment and Cyclical Review of Policies and the Related Administrative Guidelines Policy (100.5), as presented.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: April 13, 2010

Niagara Catholic District School Board

THE ESTABLISHMENT AND CYCLICAL REVIEW OF POLICIES

AND THE RELATED ADMINISTRATIVE GUIDELINES POLICY

Adopted: October 27, 1998

Policy No. 100.5

Revised: January 2010

STATEMENT OF POLICY

The Niagara Catholic District School Board, in order to fulfill its duties and responsibilities, reserves to itself the function of establishing and cyclically reviewing Policies for those to whom it delegates authority. The Policies that regulate action will govern the operation of the school system and the internal operations of the Board. The Policies pertaining to the internal operations of the Board shall be called By-laws.

The Director of Education, as Chief Executive Officer, is accountable to the Board for the implementation of Board approved Policy and shall issue Administrative Guidelines in support of each Policy.

The Policies of the Board shall be congruent with and supportive of the Education Act and Regulations of the Province of Ontario, all laws and statutes and of the Mission Statement of the Board and all applicable laws and statutes.

The process of establishing Policies and the cyclical review of all Policies will include timely consultation with individuals and groups as deemed appropriate to a particular policy.

Policies shall be reviewed on a cyclical basis of at least every five (5) years to ensure that they continue to meet the current needs of the system and are in compliance with current legislation and Ministry of Education expectations.

The Director of Education will issue Administrative Guidelines in support of this policy.

Reference:

The Education Act and Regulations of the Province of Ontario
Board By-laws

Niagara Catholic District School Board

THE ESTABLISHMENT AND CYCLICAL REVIEW OF POLICIES AND THE RELATED ADMINISTRATIVE GUIDELINES POLICY

Issued: October 27, 1998

Policy No. 100.5

Revised: June 26, 2001

September 19, 2001

January 2010

ADMINISTRATIVE GUIDELINES

The development and review of all policies shall be initiated by the Board or the Director of Education.

Prior to the development of a draft policy or the revision of current policies, a statement outlining the intent of the proposed policy, as well as the proposed distribution for vetting of the draft policy, will be provided to the Policy Committee then to the Committee of the Whole for information.

The Director of Education may delegate the development or revision of Policy Statements and Administrative Guidelines to appropriate members of Administrative Council and staff.

Policies shall be reviewed on a cyclical basis of at least every four (4) years to ensure that they continue to meet the current needs of the system and are in compliance with current legislation and Ministry of Education expectations.

The establishment of new Policies and Administrative Guidelines as well as the cyclical review of existing Policies and Administrative Guidelines will adhere to the following process:

1. The draft Policy will be reviewed by Administrative Council for input.
2. Once approved by the Director of Education, the draft Policy will then be forwarded to the Policy Committee for input and information.
3. The Policy Committee may recommend that the draft Policy be vetted to various stakeholder groups or that it be returned to staff for further study.
4. Once approved by the Policy Committee for vetting, the draft Policy will then be distributed to stakeholder groups as identified in the Policy Development Update Form.
5. Once the vetting process has been completed, the final draft Policy will then be presented to Administrative Council for review.
6. Once approved by the Director of Education, the final draft Policy will then be submitted to the Policy Committee for recommendation to the Committee of the Whole.
7. Once reviewed by the Committee of the Whole, the final draft will then be forwarded to the Board for consideration at its next meeting.

8. The Director of Education will issue Administrative Guidelines if necessary in support of the policy, and will distribute the policy to the system.
9. Policies and Administrative Guidelines will be reviewed with the appropriate staff, who will in turn review with school staff to begin the implementation process.

VETTING

A draft policy may be vetted with all or any of the following individuals or groups:

Trustees	Principals'/Vice-Principals' Council
Director of Education	Non-Unionized Staff
Superintendents	Catholic School Council Chairs
Principals/Vice-Principals	Regional Catholic School Council
Student Achievement Department	Special Education Advisory Committee
O.E.C.T.A. Elementary	The Bishop
O.E.C.T.A. Secondary	Pastors
O.E.C.T.A. Occasional Teachers	Board Solicitor
C.U.P.E.	Student Senate
Managers	Others

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: APPROVAL OF POLICIES
ADMISSION OF STUDENTS POLICY (301.1)**

On January 26, 2010, the Board approved the revisions to the Administrative Guidelines of the Admissions of Students Policy (301.1) as interim, , prior to the vetting process.

The vetting process has now been completed and all feedback considered.

The revised Administrative Guidelines with the accompanying Policy are presented to the Committee of the Whole for consideration.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Admission of Students Policy (301.1), as presented.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: April 13, 2010

Niagara Catholic District School Board

ADMISSION OF STUDENTS

Adopted: February 24, 1998
Revised: June 16, 2009
Revised: January 2010

Policy No. 301.1

STATEMENT OF POLICY

The elementary and secondary schools of the Niagara Catholic District School Board exist primarily to provide a distinctive Catholic Education for all pupils in its jurisdiction. Niagara Catholic schools foster the spiritual growth of all pupils to enable them to live and contribute as citizens of our society consistent with our gospel values, and in close cooperation with our Bishop, pastors and the parent/guardian community.

The elementary schools of the Niagara Catholic District School Board exist primarily to provide excellence in Catholic education for the pupils of our Separate School Supporters. Pupils of Non-Separate School Supporters may be admitted to an elementary school upon application.

The secondary schools of the Niagara Catholic District School Board exist to provide excellence in Catholic secondary education for the students of our Separate School Supporters and others within the Niagara Region who elect to attend. The current legislation from the Ministry of Education states that Non-Roman Catholic pupils may attend Catholic secondary schools with the understanding that they respect the environment, traditions and expectations of the Niagara Catholic District School Board.

The Director of Education shall issue Administrative Guidelines in conjunction with this policy.

Reference:

Education Act, Section 33 (3), 1997

Attendance Areas Policy #301.3

Ontario Catholic School Graduation Expectations (link to OCSGE)

Niagara Catholic District School Board

ADMISSION OF STUDENTS

Issued: February 24, 1998
Revised: June 16, 2009
Revised: January 2010

Policy No. 301.1

ADMINISTRATIVE GUIDELINES

1. Elementary Admission Requirements

It is the responsibility of the parent or guardian to submit documentation and complete the required Board forms. These include:

- i. Where Junior Kindergarten is in operation, pupils shall be admitted to Junior Kindergarten in September of any school year provided that they will reach the age of four on, or before December 31st, in that same calendar year.
- ii. Pupils shall be admitted to Kindergarten in September of any school year provided that they reach the age of five on, or before December 31st, in the same calendar year.
- iii. Pupils shall be admitted to Grade 1 in September of any school year, provided that they reach the age of six on or before December 31st, in the same calendar year.
- iv. Requests for admission under Attendance Area Exceptions must comply with Section Four (4) of these administrative guidelines.
- v. Proof of Immigration Status where applicable.
- vi. When a child is registered for the first time in the Niagara Catholic District School Board, the school Principal must verify the child or the parent/guardian's proof of baptism in the Roman Catholic or Catholic of the Greek or Ukrainian or other Eastern Rites in union with the See of Rome. If necessary, a letter from a pastor certifying that the child or parent/guardian has been baptized in the Roman, Greek or Ukrainian Rite will be accepted in lieu of a Baptismal Certificate for admission to the Catholic school system.
- vii. In the event neither parent/guardian can provide proof of baptism the procedures outlined in Section 3 of these guidelines are to be followed.
- viii. Completion of a Niagara Catholic District School Board Elementary Student Registration Form.
- ix. Completion of the Niagara Region Public Health Confidential Student Immunization Form and the attachment of a copy of the child's Immunization Record Card.
- x. If required, a completed Application for Direction of School Support, and if required, a Roman Catholic Separate School Assessment Lease.

The school Principal, in consultation with the parent(s)/guardians(s), is responsible for placing the pupil in the most appropriate program.

2. Secondary Admission Requirements

A pupil shall be admitted if:

- i. The pupil and the parent(s)/guardians(s) are residents in the Province of Ontario.
- ii. The pupil and the parent(s)/guardian(s) is a Canadian citizen or landed immigrant.
- iii. Proof of Immigration Status where applicable is provided.
- iv. A Secondary School Registration Form is completed.

The secondary schools of the Niagara Catholic District School Board exist to provide excellence in Catholic secondary education for the students of our Separate School Supporters and others within the Niagara Region who elect to attend. The current legislation from the Ministry of Education states that Non- Roman Catholic pupils may attend Catholic secondary schools. This is with the understanding that they respect the environment, traditions and expectations of the Niagara Catholic District School Board.

In accordance with the Education Act, it is the expectation of the Niagara Catholic District School Board that all pupils attending one of Niagara Catholic's secondary schools will;

- i. successfully achieve a credit in Religious Education for every year of attendance, up to graduation, at the Catholic secondary school, and
- ii. participate fully in the faith life activities of the Catholic secondary school, and
- iii. respect the environment, traditions and expectations of the Niagara Catholic District School Board.

Achievement of Religious Education credits and participation in faith life activities are criterion for students to participate in faith-based graduation ceremonies. This expectation is to comply with the Ontario Catholic School Graduation Expectations as endorsed by the Niagara Catholic District School Board for all graduates of Niagara Catholic.

The school Principal, in consultation with the parent(s)/guardian(s), is responsible for placing the student in the most appropriate program. Pupils transferring from outside of Ontario may be granted a course equivalency in accordance with authority granted by the Ministry of Education.

3. Elementary Panel: Non-Separate School Supporters Admission Requirements Non-Separate School Supporters

If a Non-Separate School Supporter and/or parent/guardian desires to register a child in a Niagara Catholic elementary school the following procedures must be followed:

- i. All new requests for Non-Separate Supporter(s) will comply with the practice of completing the Request for Admission Form and will require a recommendation from the school Principal.
- ii. The approval of Non-Separate School Supporter pupil requests will reside with the Family of Schools' Superintendent. Yearly re-approval will not be required unless the Principal, in dialogue with the Family of Schools Superintendent, does not grant notification of permission to continue by April 1st of the current year.
- iii. Parent(s)/Guardian(s) have the responsibility to notify the school of changes regarding biographical information to the pupil's family.
- iv. Principals and school Secretaries are required to enter the appropriate indicator to accurately track all Non-Separate Separate School Supporter students in the Board's Student Management System.

4. Attendance Area Exceptions

In accordance with the Education Act, the Niagara Catholic District School Board has established boundaries for student attendance. This, however, does not include the right to a school outside the attendance area of the residence of the parent/guardian and/or pupil.

Where parents request attendance at a school other than their designated school, they shall make the request to the respective Principals who, after discussions with the Family of Schools Superintendent shall make a determination on the request. Where approvals are given, transportation shall be the responsibility of the parents/guardians.

Any exemptions to these specific exceptions will require the approval of the Family of Schools Superintendent and Administrative Council

When it is required that a pupil attend a school other than their designated school for program or other reasons, the Family of Schools Superintendent of Education may approve attendance. In these cases, the Board may consider providing transportation.

The following procedures shall be followed:

- i. All requests for attendance outside the school area(s) will comply with the practice of completing the Request for Admission Form and will require a recommendation from the school Principal. Requests include new siblings to a school where another sibling was granted permission to attend the same school. Approval will generally be granted for siblings to attend the same school.

- ii. The approval of pupils outside the school attendance area resides with the Family of Schools' Superintendent. Yearly re-approval will not be required unless the Principal in dialogue with the Family of Schools Superintendent does not grant permission to continue by April 1st of the current year.
- iii. Approved attendance area exceptions are for the identified school boundary at the time of the approval. Any changes which occur to the attendance area boundaries may require attendance area exceptions to attend the school within the boundary of the residence.
- iv. Effective for September 2010, approval for out of boundary requests will not be granted into:
 - 1. Early Learning Programs / full day Kindergarten programs
 - 2. schools identified by Board motion
 - 3. schools at or above on the ground capacity (no unused space)
 Any exemptions to these specific exceptions will require the approval of the Family of Schools Superintendent and Administrative Council.
- v. Parent(s)/Guardian(s) have the responsibility to notify the school Principal of changes to their residency status and/or circumstances for the initial attendance area exception request.
- vi. Principals and school Secretaries are required to enter the appropriate indicator to accurately track all Non-Separate Separate School Supporter students in the Board's Student Management System.
- vii. Notwithstanding any article within this policy, transportation for all Outside the School Attendance Area students is the responsibility of the parent(s)/guardian(s) or student (if 18 years old).

5. **Non Resident of Canada (VISA) Pupil**

The designated Superintendent of Education may approve the admission of a non-resident student and indicate the fee as appropriate in accordance with the Education Act. Such approval shall be reviewed annually.

- i. The pupil must obtain approval from the designated Superintendent of Education prior to admission into any school.
- ii. The International Student Application form must be completed. Prior to admission into any school, Visa students will be provided with a letter from the designated Superintendent of Education confirming attendance. Visa students shall be charged the fee determined by the Board.

6. **Residents of Ontario but Outside Niagara Region**

Students whose legal residence is outside the jurisdiction of the Board but within Ontario requesting admission to a school under the jurisdiction of the board may have fees paid by the Board in whose jurisdiction they reside. Such requests are to be accompanied by a statement from the resident Board indicating if they will pay fees on the student's behalf. The Director's approval to admit must be obtained where fees are not paid. All admissions are reviewed on an annual basis.

Transportation for all outside the School Attendance Area students is generally the responsibility of the parent(s)/guardian(s) or student (if 18 years old) unless approval for transportation is obtained from the Director of Education.

7. **Exchange Students**

Pupils approved, as Exchange Students will participate in reciprocal, school-based programs, provided in co-operation with the Canadian School Authorities and the foreign exchange partners of the International Student Exchange.

8. **Students with Immigration Documents**

School Principals who receive Immigration documents from pupils applying for admission must have the documents verified for eligibility. Admission will not be granted until Student

Information and Administrative Services have verified documents and approval for admission has been confirmed.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: APPROVAL OF POLICIES
SAFE SCHOOLS POLICY: BULLYING PREVENTION AND
INTERVENTION POLICY (302.6.8)**

On January 26, 2010, the Board approved the revisions to the Safe Schools Policy: Bullying Prevention and Intervention Policy (302.6.8) as interim, prior to the vetting process.

The vetting process has now been completed and all feedback considered.

The revised Policy and Administrative Guidelines are presented to the Committee of the Whole for consideration.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Safe Schools Policy: Bullying Prevention and Intervention Policy (302.6.8), as presented.

Prepared by: Frank Iannantuono, Superintendent of Education

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: April 13, 2010

Niagara Catholic District School Board

BULLYING PREVENTION AND INTERVENTION POLICY

Adopted: February 1, 2008
June 17, 2008
Revised: January 26, 2010

Policy No. 302.6.8
Safe Schools

STATEMENT OF POLICY

In keeping with current legislation, the Niagara Catholic District School Board shall endeavour to ensure that the school environment is one of respect, dignity and trust, consistent with the Gospel Values. Bullying fails to respect the dignity and value of all individuals involved. Accordingly, the Board believes that all forms of bullying are unacceptable behaviours.

Consistent with current legislation in the Province of Ontario, all members of the school community, including staff, students, parent/guardians and visitors, will be respectful to one another and are responsible in helping to create a safe and caring school environment free from bullying. It is required that each school include a specified bullying prevention and intervention statement in their Code of Conduct.

The Director of Education will issue guidelines in support of this policy

References:

Bill 157: An Act to amend the Education Act

Regulation 472/07: Behaviour, Discipline and Safety of Pupils

Policy/Program Memorandum 144: Bullying Prevention and Intervention

Human Rights Code

Niagara Catholic District School Board

BULLYING PREVENTION AND INTERVENTION POLICY

Adopted: February 1, 2008
June 17, 2008
Revised: January 26, 2010

Policy No. 302.6.8
Safe Schools

ADMINISTRATIVE GUIDELINES

Rationale

Bullying is typically a form of repeated, persistent, aggressive behaviour that is directed at an individual and is intended to cause (or should be known to cause) fear, distress and /or harm to another person's body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is real or perceived power imbalance.

Bullying has been identified as a widespread problem with serious implications for students, schools, and the entire community.

Bullying is predominantly a learned behaviour, which must be addressed by teaching students to build positive relationships, and develop effective communication strategies. Educators will endeavour to create opportunities to model and encourage behaviours and interactions that help create a classroom and positive school climate.

Bullying adversely affects a student's ability to learn.

Bullying adversely affects healthy relationships and the school climate.

Bullying adversely affects a school's ability to educate its students.

Bullying will not be accepted on school property, at school-related activities, on school buses, or in any other circumstances where engaging in bullying will have a negative impact on the school climate.

Positive School Climate

A positive school climate exists when all members of the school community feel safe, comfortable, and accepted. To help achieve a positive school environment in their schools, the Niagara Catholic District School Board and its schools will actively promote and support positive behaviours that reflect their catholic gospel values. They should also endeavour to ensure that parents and members of the broader community are involved in the school community.

The Niagara Catholic District School Board and its schools will actively promote a positive school climate in their Schools. The following are some characteristics of a positive school climate:

- Students and staff feel safe and are safe.
- Healthy and inclusionary relationships are promoted.
- Students are encouraged to be positive leaders in their school community
- All partners are actively engaged
- Bully prevention messages are reinforced through programs addressing discrimination based on such factors as age, race, sexual orientation, gender, faith, disability, ethnicity, and socio-economic disadvantage.
- Improvement of learning outcomes for all students is emphasized.

There are several reasons why School Boards should address the problems of bullying in schools:

- Bullying behaviours contradict the Gospel values, which are centred in the teachings of Christ.
- Bullying may contribute to short-term problems for the targeted victims (i.e. a change in behaviour, drop in grades, frequent absences).
- Persistent bullying may cause long-term psychological problems (i.e. depression, dropping out, suicide ideation.)
- Bullying may contribute to involvement in other antisocial activities (i.e. alcohol/drug abuse, gangs, criminal behaviour) and threatens the physical safety of others.
- Bullying may contribute to a negative school climate, which interferes with spiritual development, academic learning, and social responsibility.
- Bullying adversely affects students' ability to learn.
- Bullying adversely affects healthy relationships and the school climate.
- Bullying adversely affects a school's ability to educate its students.

Bullying may include but is not limited to:

Verbal	Physical
Name-calling/Put downs	Hitting
Insults	Kicking
Racist Comments	Spitting
Harassment	Pushing
Sexist Comments	Inappropriate Gestures
Teasing/Taunting	Tripping
Threatening /Extortion	Stealing

Social/Emotional	Technological
Relational Bullying	Cyberbullying
Manipulating Friendships	Internet Misuse
Gossip	Text messages
Exclusion	Digital Photos
Intimidation	Chatlines
Written Notes	Websites
Making false statements	Telephone (3 way calling)

In recognition of the importance of addressing bullying, which can have a significant impact on student safety, learning, and the school climate, bullying has been added to the list of infractions for which suspension must be considered.

The policy statement and guidelines are consistent with current legislation and apply to students, staff, parents, visitors and community members involved with the Niagara Catholic District School Board.

Prevention and Intervention Strategies

1. Niagara Catholic Schools and Staff are expected to:

- provide a safe, caring, and supportive environment that upholds our Gospel values and encourages positive relationships between students, staff and parent.
- emphasize intervention strategies that are preventative in nature.
- model appropriate language and actions for students.
- increase awareness and understanding of the dynamics of bullying and develop a school-wide plan.
- maintain an environment where bullying will be addressed age appropriately in a manner characterized by respect, responsibility and civility.
- use resources that will assist in developing age-appropriate conflict resolution skills, social skills, positive relationships, and discourage bullying as unacceptable behaviours.
- encourage students to report incidents of bullying; and support, monitor and act upon all reported incidents, to ensure the safety of all students.
- recognize that some bullying behaviours may be more serious and may require more comprehensive intervention.
- keep open lines of communication between the home, school parish, and community members.
- implement interventions, supports and consequences which are consistent with the expectations in the student's Individual Education Plan (IEP)and/or his/her demonstrated abilities.
- address behaviours that are contrary to provincial, Board and school Codes of Conduct, which include, but is not limited to, inappropriate sexual behaviour, gender-based violence, homophobia, and harassment on the basis of sex, gender identity, sexual orientation, race, colour, ethnicity, culture, citizenship, ancestry, origin, religion, creed, family status, socio-economic status, disability and/or any other immutable characteristic or ground protected by the Human Rights Code.

Delegation of Authority - Regarding Student Discipline

It is the expectation of the Board that, provided that there is no immediate risk of physical harm to any individual, staff members who work directly with pupils on a regular basis, including but not limited to, administrators, teachers, educational assistants, social workers, child and youth workers, psychologists, and speech and language pathologists, shall, in accordance with Board procedures, respond to any such inappropriate and disrespectful behaviour or any other behaviour that causes a negative school climate or for which a suspension or expulsion may be imposed, which they have observed or heard during the course of their duties or otherwise while on school property or during a school related event.

The Board, and school administrators, must consider all mitigating and other factors, as required by the *Education Act*, set out in Ontario Regulation 472/07 and reflected in student discipline settlements with the Human Rights Commission.

Vice-Principals

Delegation may include all authority of the principal under Part XIII of the Education Act except the final decision regarding a recommendation to the board to expel a student and suspensions for more than 5 school days.

Teachers

Teachers may be delegated the authority to initially deal with situations involving activities that occur that must be considered for suspension and/or expulsion.

A teacher may be delegated limited authority to contact the parent of a student who has been harmed as the result of an activity for which suspension or expulsion must be considered. The information provided to the parents by a teacher must be limited to the nature of the harm to the student and the nature of the activity that resulted in the harm.

The teacher must not be delegated the authority to discuss the nature of any discipline measures taken in response to the activity.

If the teacher is not clear on whether to call the parent or guardian the teacher should contact the principal or supervisory officer for direction. The principal or vice-principal will follow-up with the parent as soon as possible.

2. Students are expected to:

- promote a safe, caring and positive environment for all by developing an awareness of bullying issues.
- refuse to bully others or to be a bystander to acts of bullying.
- report all acts of bullying that they may experience or observe to appropriate school personnel for assistance.
- assist and co-operate in the implementation of school-wide bully prevention initiatives.

3. Parents/Visitors/Community Members are expected to:

- promote a safe, caring and positive environment for all by developing an awareness of bullying issues.
- inform the school if bullying is suspected.
- encourage their children to discuss any incidents of bullying and reinforce the need to speak out.
- support the school when resolving identified incidents of bullying.
- support the school through Catholic School Councils, in promoting local school bully prevention initiatives.
- support the school in training and communication strategies for members of the school community

4. Current Legislation and the Provincial Code of Conduct require all schools in consultation with their Catholic School Councils, staff, students and parents to develop local Codes of Conduct. These locally developed Codes of Conduct shall be in compliance with the Ministry's and the Board's Code of Conduct.

5. The Niagara Catholic District School Board requires that each school include and address the following bullying prevention statement in their local school Code of Conduct.

6. ***In keeping with the teachings of Christ, _____ Catholic School will strive to create a safe, caring and supportive school environment, free of bullying, for all members of the school community that strives to create a safe, caring and supportive school environment, free of bullying, for all members of the school community.***

This statement is based on the following principles:

- All members of the Catholic School Community are expected to foster healthy communication, positive practices and a kind, inclusive, and welcoming school culture; as a means to resolve conflict, as reflected in the Gospel Values.
- Bullying disrupts the learning, teaching, social and spiritual environment in a school community.
- All members of the school community have a shared responsibility to provide students with an opportunity to learn and develop in a safe and respectful society.

Safe Schools Teams

Each school must have in place a safe school team responsible for school safety that is composed of at least one student (where appropriate), parent, teacher, support staff member, a community partner, and the principal. The team must have a staff chair.

Through the development of school level plans, which address prevention and intervention strategies, schools will implement a bullying prevention and intervention plan.

Schools are required to conduct anonymous School Climate Surveys, developed by the Ministry of Education and the Board, of their students every two years.

Schools should also survey staff and parents to assess their perception of safety in the school in order to inform prevention and intervention planning .

These School Climate Surveys are to be shared with the Safe School Teams and to build strategies into the school improvement plans to improve the school climate regarding issues identified through the school climate surveys.

Schools must also establish a monitoring and review process to determine the effectiveness of their bullying prevention and intervention plans (i.e. school improvement plans).

*Blessed are the peacemakers;
for, they shall be called the children of God.*

Matthew 5:9

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: APPROVAL OF POLICIES
SAFE SCHOOLS POLICY: PROGRESSIVE STUDENT
DISCIPLINE POLICY (302.6.9)**

On January 26, 2010, the Board approved the revisions to the Safe Schools Policy: Progressive Student Discipline Policy (302.6.9) as interim, prior to the vetting process.

The vetting process has now been completed and all feedback considered.

The revised Policy and Administrative Guidelines are presented to the Committee of the Whole for consideration.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Safe Schools Policy: Progressive Student Discipline Policy (302.6.9), as presented.

Prepared by: Frank Iannantuono, Superintendent of Education

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: April 13, 2010

Niagara Catholic District School Board

PROGRESSIVE STUDENT DISCIPLINE POLICY

Adopted: February 1, 2008
June 17, 2008
Revised: January 26, 2010

Policy No. 302.6.9
Safe Schools

STATEMENT OF POLICY

The Niagara Catholic District School Board endorses the principle of progressive discipline in support of a safe learning and teaching environment in which every student can reach his or her full potential. Appropriate action must consistently be taken by school personnel to address behaviours that are contrary to Provincial and Board Codes of Conduct.

The Provincial Code of Conduct, the Niagara Catholic District School Board Code of Conduct, the Education Act and all applicable laws, statutes and regulations under the Act and all current legislation, together with the Board's policies create expectations for behaviour for all persons on school property, and outline strategies to be taken to reduce incidents and impose appropriate consequences for pupils.

When dealing with identified exceptional students the Board and School administrators must consider all mitigating and other factors as required by the Education Act and as set out in current legislation. Pursuant to the Education Act, principals are required to maintain proper order and discipline in schools, and pupils are responsible to the principal for their conduct and are required to accept such discipline as would be exercised by a reasonable, kind, firm and judicious parent. This policy does not detract from the duty. A principal may delegate some disciplinary responsibilities to a vice-principal and/or teacher of the school in accordance with the Education Act, Ministry of Education policies and Board procedures.

Before applying disciplinary measures, the Principal/designate and Disciplinary Hearing Committee of the Board shall consider the potentially discriminatory impact of disciplinary decisions on pupils protected by the Human Rights Code, including but not limited to race and disability, and whether or not accommodation is required.

Progressive Student Discipline is a school-wide approach that makes use of a continuum of interventions, supports, and consequences, building upon strategies that promote positive behaviours. Each school is required to develop and implement school wide progressive discipline procedures, consistent with current legislation, relevant board policies and administrative guidelines.

The Director will establish administrative guidelines and procedures for the implementation of this policy.

References:

Human Rights Code

Bill 157: An Act to amend the Education Act

Regulation 472/07: Behaviour, Discipline and Safety of Pupils

Policy/Program Memorandum 145: Progressive Discipline and Promoting Positive Student Behaviour

Niagara Catholic District School Board

PROGRESSIVE STUDENT DISCIPLINE POLICY

Adopted: February 1, 2008
June 17, 2008
Revised: January 26, 2010

Policy No. 302.6.9
Safe Schools

ADMINISTRATIVE GUIDELINES

Progressive discipline is considered to be a school-wide approach utilizing a continuum of interventions, supports and consequences to address inappropriate student behaviour. Interventions, supports and consequences must be consistent with the expectations in the student's Individual Education Plan (I.E.P.) and/or his/her demonstrated abilities. Schools should use a wide range of interventions and consequences to reinforce positive behaviour and to help students better understand the consequences of their choices. Mitigating factors must be considered by the Board principals in determining the consequence of inappropriate student behaviour, and, where appropriate, begin the intervention at the lower end of the consequence spectrum. Parents are to be actively engaged in the approach.

Appropriate action must consistently be taken by schools to address behaviours that are contrary to Provincial, Board and School Codes of Conduct, which includes, but is not limited to, inappropriate sexual behaviour, gender-based violence, homophobia, and harassment on the basis of sex, gender identity, sexual orientation, race, colour, ethnicity, culture, citizenship, ancestry, origin, religion, creed, family status, socio-economic status, disability and/or any other immutable characteristic or ground protected by the Human Rights Code as well as inappropriate sexual behaviour. The board authorizes principals, or their delegates, to impose consequences in appropriate circumstances, up to and including a referral to the Disciplinary Hearing Committee of the Board for expulsion from all schools.

Delegation of Authority - Regarding Student Discipline

It is the expectation of the Board that, provided that there is no immediate risk of physical harm to any individual, staff members who work directly with pupils on a regular basis, including but not limited to, administrators, teachers, educational assistants, social workers, child and youth workers, psychologists, and speech and language pathologists, shall, in accordance with Board procedures, respond to any such inappropriate and disrespectful behaviour or any other behaviour that causes a negative school climate or for which a suspension or expulsion may be imposed, which they have observed or heard during the course of their duties or otherwise while on school property or during a school related event.

The Board, and school administrators, must consider all mitigating and other factors, as required by the *Education Act*, set out in Ontario Regulation 472/07 and reflected in student discipline settlements with the Human Rights Commission.

Vice-Principals

Delegation may include all authority of the principal under Part XIII of the Education Act except the final decision regarding a recommendation to the board to expel a student and suspensions for more than 5 school days.

Teachers

Teachers may be delegated the authority to initially deal with situations involving activities that occur that must be considered for suspension and/or expulsion.

A teacher may be delegated limited authority to contact the parent of a student who has been harmed as the result of an activity for which suspension or expulsion must be considered. The information provided to the parents by a teacher must be limited to the nature of the harm to the student and the nature of the activity that resulted in the harm.

The teacher must not be delegated the authority to discuss the nature of any discipline measures taken in response to the activity.

If the teacher is not clear on whether to call the parent or guardian the teacher should contact the principal or supervisory officer for direction. The principal or vice-principal will follow-up with the parent as soon as possible.

Early and Ongoing Intervention Strategies

Early Intervention Strategies allow schools to support students in learning and adopting appropriate responses to events and circumstances that trigger disrespectful or illegal behaviour that could result in suspension or possible expulsion from school. Early interventions are opportunities for students to self-assess and self-regulate with support from both the school and home.

Ongoing Intervention Strategies provide a more structured approach to supporting the student through loss of privileges, parent meetings, behaviour intervention plans, conflict mediation, and restorative justice, referral to more direct school or system staff with possible involvement of outside counselling agencies. Referrals may be for issues such as, but not limited to anger management or substance abuse. In determining the most appropriate individualized intervention strategy the principal must consider the mitigating factors surrounding the student and the particular incident as well as how it impacts the climate of the school.

A teacher or the principal or designate, as appropriate, may utilize early and/or ongoing intervention strategies to prevent unsafe or inappropriate behaviours.

These may include:

Positive Practices

In order to promote and support appropriate and positive pupil behaviours that contribute to creating and sustaining safe, comforting and accepting learning and teaching environments that encourage and support students to reach their full potential, the Board supports the use of positive practices for: (1) prevention, and (2) positive behaviour management. The Board also encourages principals/designates to review and amend, as appropriate, Individual Education Plans, Behaviour Management Plans and Safety Plans at regular intervals and following an incident to ensure that every student with disability related needs is receiving appropriate accommodation up to the point of undue hardship.

Preventative practices include:

- Human Rights strategy pursuant to PPM 119
- Anti-bullying and violence prevention programs;
- Mentorship programs;
- Student success strategies;
- Character education;
- Citizenship development;
- Student leadership;
- Promoting healthy student relationships
- Healthy lifestyles.

Positive behaviour management practices include:

- Program modifications or accommodations;
- Class placement;
- Positive encouragement and reinforcement;
- Individual, peer and group counselling;
- Conflict resolution / Dispute resolution;
- Mentorship programs;
- Promotion of healthy student relationships
- Sensitivity programs;
- Safety Plans;
- School, Board and community support programs; and
- Student success strategies.

The Board recognizes that, in some circumstances, positive practices might not be effective or sufficient to address inappropriate pupil behaviour. In such circumstances, the Board supports the use of consequences.

In circumstances where a pupil will receive a consequence for his/her behaviour, it is the expectation of the Board that the principle of progressive discipline, consistent with the *Human Rights Code*, Ministry of Education direction and PPM 145, will be applied, if appropriate.

Progressive Discipline Consequences

Progressive discipline may include early and/or ongoing intervention strategies, such as:

- Contact with the pupil's parent(s)/guardian(s);
- Oral reminders;
- Review of expectations;
- Written work assignment with a learning component;
- Volunteer service to the school community;
- Peer mentoring;
- Referral to counselling;
- Conflict mediation and resolution; and/or
- Consultation.

Progressive discipline may also include a range of interventions, supports and consequences when inappropriate behaviours have occurred, with a focus on improving behaviour, such as one or more of the following:

- Meeting with the pupil's parent(s)/guardian(s), pupil and principal;
- Referral to a community agency for anger management or substance abuse counselling;
- Detentions;
- Withdrawal of privileges;
- Withdrawal from class;
- Restitution for damages;
- Restorative practices; and/or
- Transfer.

The Board also encourages principals/designates to review and amend, as appropriate, Individual Education Plans, Behaviour Management Plans and Safety Plans at regular intervals and/or following an incident to ensure that every student with disability related need is receiving appropriate accommodation up to the point of undue hardship.

In some cases, short-term suspension may also be considered a useful progressive discipline approach.

In all cases where ongoing intervention strategies are used, the pupil's parents/guardians should be consulted. The parent/guardian is expected to cooperate with the school as they monitor student progress.

Progressive discipline is most effective when dialogue between the school and home regarding student achievement, behaviour and expectations is timely, open, and courteous and focused on student success.

Addressing Inappropriate Behaviour

If a pupil has displayed inappropriate behaviour the principal or designate may utilize a range of interventions, supports, and consequences that are (1) developmentally appropriate, and (2) include opportunities for pupils to focus on improving their behaviour.

Inappropriate behaviour includes any behaviour that disrupts the positive school climate and/or has a negative impact on the school community.

The Board also supports the use of suspension and expulsion as outlined in Part XIII of the Education Act where a pupil has committed one or more of the suspension infractions on school property, during a school-related activity or event, and/or in circumstances where the infraction has an impact on the school climate.

Exclusion pursuant to section 265(1) (m) of the Education Act is not acceptable for discipline purposes or as an alternative to discipline, and may only be imposed in accordance with the Education Act and Board procedures, and must be consistent with the Human Rights Code.

Suspension

A pupil may be suspended only once for an infraction and may be suspended for a minimum of one (1) school day and a maximum of twenty (20) school days. Any such infraction about which a board staff member or transportation provider becomes aware must be reported to the principal or designate in accordance with Board procedures at the earliest, safe opportunity and no later than the end of the school day, or end of a transportation run, if reported by a transportation provider. A written report in accordance with Board procedures must be made when it is safe to do so (Appendix A).

The principal or designate is required to provide information, in accordance with Board procedures, to the parent/guardian of a pupil who is less than 18 years of age, is not 16 or 17 and withdrawn from parental control and where the principal is NOT aware that informing the parent/guardian would put the pupil at risk of harm and would not be in the pupil's best interests.

The principal may inform a parent/guardian of a student 18 years or older or who is 16 or 17 and has withdrawn from parental control, if that student consents to the disclosure of information.

Expulsion

The infractions for which a principal may consider recommending to the Board that a pupil be expelled from the pupil's school or from all schools of the Board include:

1. Possessing a weapon, including possessing a firearm or knife;
2. Using a weapon to cause or to threaten bodily harm to another person;
3. Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner;
4. Committing sexual assault;
5. Trafficking in weapons, illegal or restricted drugs;
6. Committing robbery;
7. Giving alcohol to a minor;
8. An act considered by the principal to be significantly injurious to the moral tone of the school and/or to the physical or mental well-being of others;
9. A pattern of behaviour that is so inappropriate that the pupil's continued presence is injurious to the effective learning and/or working environment of others;
10. Activities engaged in by the pupil on or off school property that cause the pupil's continuing presence in the school to create an unacceptable risk to the physical or mental well-being of other person(s) in the school or Board;
11. Activities engaged in by the pupil on or off school property that have caused extensive damage to the property of the Board or to goods that are/were on Board property;

12. The pupil has demonstrated through a pattern of behaviour that s/he has not prospered by the instruction available to him or her and that s/he is persistently resistant to making changes in behaviour which would enable him or her to prosper; or
13. Any act considered by the principal to be a serious violation of the requirements for pupil behaviour and/or a serious breach of the Board or school Code of Conduct.
14. Where a student has no history of discipline or behaviour intervention, or no relevant history, a single act, incident or infraction considered by the principal to be a serious violation of the expectations of student behaviour and/or a serious breach of the Board or school Code of Conduct.

The Principal and/or Disciplinary Hearing Committee of the Board shall consider whether or not the discipline will have a disproportionate impact on a pupil protected by the Human Rights Code and/or exacerbate the pupil's disadvantaged position in society.

Any such infractions about which a board staff member or transportation provider becomes aware must be reported to the principal or designate in accordance with Board procedures at the earliest, safe opportunity and no later than the end of the school day, or end of a bus run, if reported by a transportation provider. A written report in accordance with Board procedures must be made when it is safe to do so (Appendix A)

The principal or designate is required to provide information, in accordance with Board procedures, to the parent/guardian of a pupil who is less than 18 years of age, is not 16 or 17 and withdrawn from parental control and where the principal is NOT aware that informing the parent/guardian would put the pupil at risk of harm and would not be in the pupil's best interests. The principal may inform a parent of a student 18 years or older or who is 16 or 17 and has withdrawn from parental control, if that student consents to the disclosure of information.

Factors to Consider Before Deciding to Utilize a Progressive Discipline Approach to Address Inappropriate Behaviour

In all cases where progressive discipline is being considered to address an inappropriate behaviour, the principal or designate must:

1. Consider the particular pupil and circumstances, including considering the mitigating or other factors;
2. Consider the nature, frequency and severity of the behaviour;
3. Consider the impact of the inappropriate behaviour on the school climate; and
4. Consult with the pupil's parent(s)/guardian (unless the pupil is an adult pupil).

Mitigating Factors

Before imposing a suspension pending an investigation to determine whether to recommend expulsion, the principal must consider any mitigating factors, outlined above, for the purpose of mitigating the discipline to be imposed on the pupil. For the purpose of the Student Discipline Policy and Procedures, the Board interprets the provisions of the *Education Act* and Regulations in a broad and liberal manner consistent with the Human Rights Code. The principal and/or Discipline Committee of the Board shall consider whether or not the discipline will have a disproportionate impact on a pupil protected by the *Human Rights Code* and/or exacerbate the pupil's disadvantaged position in society.

The mitigating factors to be considered by the principal are:

1. Whether the pupil has the ability to control his or her behaviour;
2. Whether the pupil has the ability to understand the foreseeable consequences of his or her behaviour; and
3. Whether the pupil's continuing presence in the school does or does not create an unacceptable risk to the safety of any other individual at the school.

Other Factors to be Considered

1. The pupil's academic, discipline and personal history;
2. Whether other progressive discipline has been attempted with the pupil, and if so, the progressive discipline approach (es) that has/have been attempted and any success or failure;
3. Whether the infraction for which the pupil might be disciplined was related to any harassment of the pupil because of race, colour, ethnic origin, place of origin, religion, creed, disability, gender or gender identity, sexual orientation or harassment for any other reason;

4. The impact of the discipline on the pupil's prospects for further education;
5. The pupil's age;
6. Where the pupil has an IEP or disability related needs,
 - a) Whether the behaviour causing the incident was a manifestation of the pupil's disability;
 - b) Whether appropriate individualized accommodation has been provided; and
 - c) Whether a suspension is likely to result in aggravating or worsening the pupil's behaviour or conduct or whether a suspension is likely to result in a greater likelihood of further inappropriate conduct; and
7. Whether or not the pupil's continuing presence at the school creates an unacceptable risk to the safety of anyone in the school.

Before imposing a suspension pending an investigation to determine whether to recommend expulsion, the principal must consider any mitigating factors, outlined above, for the purpose of mitigating the discipline to be imposed on the pupil. The Board interprets the provisions of the Education Act and Regulations in a broad and liberal manner consistent with the Human Rights Code. The principal and/or Disciplinary Hearing Committee of the Board shall consider whether or not the discipline will have a disproportionate impact on a pupil.

1. The pupil's academic, discipline and personal history;
2. Whether other progressive discipline has been attempted with the pupil, and if so, the progressive discipline approach (es) that has/have been attempted and any success or failure;
3. Whether the infraction for which the pupil might be disciplined was related to any harassment of the pupil because of race, ethnic origin, place of origin, religion, creed, disability, gender or gender identity, sexual orientation or harassment for any other reason;
4. The impact of the discipline on the pupil's prospects for further education;
5. The pupil's age;
6. Where the pupil has an IEP or disability related needs,
 - i. Whether the behaviour causing the incident was a manifestation of the pupil's disability;
 - ii. Whether appropriate individualized accommodation has been provided; and
 - iii. Whether a suspension is likely to result in aggravating or worsening the pupil's behaviour or conduct or whether a suspension is likely to result in a greater likelihood of further inappropriate conduct; and
7. Whether or not the pupil's continuing presence at the school creates an unacceptable risk to the safety of any other individual in the school.
If the pupil's continuing presence in the school creates an unacceptable risk to the safety of others in the school, then a progressive discipline approach may not be appropriate.

Principal Investigation

Before recommending an expulsion from the pupil's school or from all schools of the Board, the principal must complete an investigation, consistent with the expectations of the Human Rights Code and as required by the Education Act, which is consistent with the expectations for principal investigations outlined in the Board's Student Discipline Procedures.

Appeal

Where a pupil's parent/guardian or the pupil, if 18 or older or 16 or 17 and has removed him/herself from parental control, disagrees with the decision of a principal to suspend the pupil that pupil's parent/guardian or the pupil, if 18 or older or 16 or 17 and removed from parental control, may appeal the principal's decision to suspend the pupil, in accordance with the Human Rights Code, the Board's Student Discipline Procedures and Suspension Appeal Guidelines.

Suspension appeals will not be conducted in accordance with or be subject to the Statutory Powers Procedure Act.

Disciplinary Hearing Committee

In all cases where consequences might be imposed, teachers, administrators and the Board will consider the safety and dignity of all pupils, and the impact of the activity on the school climate.

The Disciplinary Hearing Committee shall have the powers as set out in the Education Act and any other powers necessary and shall consider the Human Rights Code of Ontario any other powers prior to implementing any appropriate Order

Victims of Serious Student Incidents

The Board supports pupils who are victims of serious incidents of pupil behaviour causing harm contrary to the Provincial, Board, and school Codes of Conduct. The principal or designate is required to provide information, in accordance with Board procedures, to the parent/guardian of a pupil who is less than 18 years of age, is not 16 or 17 and withdrawn from parental control and where the principal is NOT aware that informing the parent/guardian would put the pupil at risk of harm and would not be in the pupil's best interests. The principal may inform a parent of a student 18 years or older or who is 16 or 17 and has withdrawn from parental control, if that student consents to the disclosure of information. The Board shall ensure that Principals develop appropriate plans to protect the victim and will communicate to parents/guardians of victim's information about the plan and a method of identifying dissatisfaction with steps taken to provide support to the victim.

Record

The principal or designate shall keep a record for each pupil with whom progressive discipline approach (es) is utilized. The record should include:

1. Name of the pupil;
2. Date of the incident or behaviour;
3. Nature of the incident or behaviour;
4. Considerations taken into account;
5. Progressive discipline approach used;
6. Outcome; and
7. Contact with the pupil's parent/guardian (unless the pupil is an adult pupil).

School-Level Plans

1. School-wide progressive discipline plans must address the requirements of the *Code*, and proactively measures to address systemic human rights concerns experienced by racialized students and students with disabilities.
2. Schools are to develop and implement a school-wide progressive discipline plan which support strategies including plans to protect victims.

Safe Schools Incident Reporting Form – Part I

Report No: _____	CONFIDENTIAL SAFE SCHOOLS INCIDENT REPORTING FORM – PART I
Name of School:	_____
1. Names of Pupil(s) Involved (if known)	_____ _____
2. Where the Incident Occurred (check one)	<input type="checkbox"/> A Location in the School or on School Property (please specify) _____ <input type="checkbox"/> At School-Related Activity (please specify) _____ <input type="checkbox"/> On a School Bus (Route #) _____ <input type="checkbox"/> Other (please specify) _____
3. When the Incident Occurred	Date: _____ Time: _____
4. Type of Incident (check all applicable)	<p>Activities for which suspension must be considered under section 306(1) of the Education Act</p> <input type="checkbox"/> Uttering a threat to inflict serious bodily harm on another person. <input type="checkbox"/> Possessing alcohol or illegal drugs. <input type="checkbox"/> Being under the influence of alcohol. <input type="checkbox"/> Swearing at a teacher or at another person in a position of authority. <input type="checkbox"/> Committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school. <input type="checkbox"/> Bullying. <input type="checkbox"/> Any other activity for which a pupil may be suspended under a policy of the board. <p>[Note: Boards must specify on this form any other activities for which the principal may suspend according to board policy.]</p> <p>Activities for which expulsion must be considered under section 310(1) of the Education Act</p> <input type="checkbox"/> Possessing a weapon, including possessing a firearm. <input type="checkbox"/> Using a weapon to cause or to threaten bodily harm to another person. <input type="checkbox"/> Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner. <input type="checkbox"/> Committing sexual assault. <input type="checkbox"/> Trafficking in weapons or in illegal drugs. <input type="checkbox"/> Committing robbery. <input type="checkbox"/> Giving alcohol to a minor. <input type="checkbox"/> Any other activity for which a pupil may be expelled under a policy of a board. <p>[Note: Boards must specify on this form any other activities for which the board may expel according to board policy.]</p>
5. Report Submitted By:	Name: _____ Signature: _____ Date: _____
Contact Information:	Location: _____ Telephone: _____

Safe Schools Incident Reporting Form – Part II

SAFE SCHOOLS INCIDENT REPORTING FORM – PART II

ACKNOWLEDGEMENT OF RECEIPT

Report No:

Report Submitted By: Name: _____ Date: _____

Action Taken No Action Required

(Principal): Name: _____ Signature: _____ Date: _____

Note: Only Part II to be returned to the person who reported.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

TOPIC: POLICY DEVELOPMENT UPDATE

The Policy Development Update
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: April 13, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE APRIL 13, 2010

POLICY DEVELOPMENT UPDATE

BACKGROUND INFORMATION

The Policy Development Update for the month of April 2010 is submitted for the information of Trustees.

A copy of the Policy and Administrative Guidelines - Policy on Formulation of Policy (Appendix A) is included for ease of reference.

POLICIES BEING DEVELOPED/REVIEWED		DUE DATE		APPENDIX
		CW	BOARD	
POLICIES BEING DEVELOPED				
1.	Code of Conduct - Trustees Policy	Spring 2010	Spring 2010	B
2.	Conflict of Interest for Employees Policy	Spring 2010	Spring 2010	C
3.	Equity and Inclusive Education Policy	Spring 2010	Spring 2010	D
4.	Educational Environment Policy	Spring 2010	Spring 2010	E
5.	Self-Identification of Aboriginal Students Policy	Fall 2010	Fall 2010	F
POLICIES BEING REVIEWED				
6.	Trustee Conference and Travel Expenses Policy (100.2)	Spring 2010	Spring 2010	G
7.	Assignment of Principals & Vice-Principals Policy (202.1)	Spring 2010	Spring 2010	H
8.	Catholic Leadership: Principals & Vice-Principals Policy (202.2)	Spring 2010	Spring 2010	I
9.	Fundraising Policy (301.4)	Spring 2010	Spring 2010	J
10.	Educational Field Trips Policy (400.2)	Spring 2010	Spring 2010	K
11.	Purchasing of Goods & Services Policy (600.1)	Spring 2010	Spring 2010	L
12.	Monthly Financial Reports Policy (600.3)	Spring 2010	Spring 2010	M
13.	Student Transportation Policy (500.2)	Spring 2010	Spring 2010	N
14.	Handling of Complaints Policy (800.3)	Spring 2010	Spring 2010	O
POLICIES BEING VETTED				
	Service Recognition (201.2)	May 11, 2010	May 25, 2010	
	Anaphylaxis Policy (302.1)	May 11, 2010	May 25, 2010	
	Facility Partnership Policy (New)	May 11, 2010	May 25, 2010	
POLICIES BEING PRESENTED TO THE COMMITTEE OF THE WHOLE/BOARD				
	Formulation of Policy Policy (100.5)	Apr. 13, 2010	Apr. 27, 2010	
	Admission of Students Policy (301.1)	Apr. 13, 2010	Apr. 27, 2010	
	Bullying Prevention and Intervention Policy (302.6.8)	Apr. 13, 2010	Apr. 27, 2010	
	Progressive Student Discipline Policy (302.6.9)	Apr. 13, 2010	Apr. 27, 2010	

Trustees are reminded that the Policies are published on the Board's website www.niagaracatholic.ca.

The Policy Development Update is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: April 13, 2010



THE FORMULATION OF POLICY

Policy #: 100.5

STATEMENT OF POLICY

The Niagara Catholic District School Board, in order to fulfill its duties and responsibilities, reserves to itself the function of establishing guides for the discretionary action of those to whom it delegates authority. These guides for action will constitute the policies governing the operation of the school system and the internal operations of the Board. The policies pertaining to the internal operations of the Board shall be called bylaws.

The Director of Education, as C.E.O., is accountable to the Board for the implementation of policy and shall issue Administrative Guidelines in support of policy.

The policies of the Board shall be congruent with and supportive of the Mission Statement of the Board.

The process of establishing and reviewing policy will include timely consultation with individuals and groups as deemed appropriate to a particular policy.

The policy shall be based on and supportive of the Catholic Mission Statement of the Board.

ADMINISTRATIVE GUIDELINES

The development and review of all policies shall be initiated by the Board, the Director of Education or Administrative Council.

Prior to the development of draft policy or the revision of current policies, a statement outlining the intent of the proposed policy, as well as the proposed distribution for vetting of the draft policy, will be provided to the Committee of the Whole for Information.

The Director of Education may delegate the development or revision of policy statements to appropriate staff.

The policy draft will be reviewed by Administrative Council, and if the Director deems appropriate, it will be vetted to various stakeholder groups. The vetting process will begin with Trustees who will receive the draft guidelines at least 7 days before the general vetting begins.

Following Administrative Council approval and appropriate vetting to stakeholder groups, the draft policy will be presented to the Policy Committee for recommendation to the Committee of the Whole.

The Board, at a subsequent meeting, will receive a recommendation from the Committee of the Whole regarding the adoption of the policy.

The Director of Education will issue Administrative Guidelines if necessary in support of the policy, and will distribute the policy to the system.

VETTING

A draft policy may be vetted with all or any of the following individuals or groups:

Trustees	O.E.C.T.A. Occasionals	Regional Catholic School Councils
Director of Education	C.U.P.E.	Special Education Advisory Committee
Superintendents	Managers'/Supervisors' Group	The Bishop
Principals/Vice-Principals	Student Services	Pastors
Curriculum Support Staff	Principals'/Vice-Principals' Association	Board Solicitor
O.E.C.T.A. Elementary	Non-Unionized Staff	Student Senate
O.E.C.T.A. Secondary	Catholic School Council Chairs	Others

Policy Issued:	October 27, 1998
Guidelines Issued:	October 27, 1998
Guidelines Revised:	June 26, 2001, September 19, 2001



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of April 2010

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	CODE OF CONDUCT - TRUSTEES POLICY	Policy # N/A	Initiated By	
Intent of Policy		Issued N/A	Board	
			Director	✓
			Admin. Council	
		Revised N/A		

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Crocco, Director of Education	Date of Notification to Committee of the Whole	2008
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

At the September 9, 2008 Committee of the Whole Meeting, the following motion was passed:
 “THAT the Committee of the Whole refer the Code of Conduct for Trustees Policy back to staff for review and rewording.”

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

The Policy will be submitted to the Policy Committee pending the passing of Bill 177 in the Ontario Legislature.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of April 2010

APPENDIX C

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	CONFLICT OF INTEREST FOR EMPLOYEES POLICY	Policy # N/A	Initiated By	
Intent of Policy		Issued N/A	Board	
			Director	✓
		Revised N/A	Admin. Council	

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Crocco, Director of Education	Date of Notification to Committee of the Whole	2008
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

At the September 9, 2008 Committee of the Whole Meeting, the following motions was passed:
 “THAT the Committee of the Whole refer the Conflict of Interest for Employees Policy back to staff for further study.”

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

The Policy will be submitted to the Policy Committee pending the passing of Bill 177 in the Ontario Legislature.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of April 2010

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE								
Name of Policy	EQUITY AND INCLUSIVE EDUCATION POLICY		Policy # N/A					
Intent of Policy			Initiated By					
			<table border="1"> <tr> <td>Board</td> <td></td> </tr> <tr> <td>Director</td> <td></td> </tr> <tr> <td>Admin. Council</td> <td>✓</td> </tr> </table>	Board		Director		Admin. Council
Board								
Director								
Admin. Council	✓							
Distribution of Vetting								
Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>					
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>					
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>					
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>					
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>					
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>					
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>					
		PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>					
		S.E.A.C.	<input checked="" type="checkbox"/>					
		Bishop	<input checked="" type="checkbox"/>					
		Pastors	<input checked="" type="checkbox"/>					
		Board Solicitor	<input checked="" type="checkbox"/>					
		Student Senate	<input checked="" type="checkbox"/>					
		Others	<input checked="" type="checkbox"/>					
Resource: Y. Baldasaro, Supt. of Education	Date of Notification to Committee of the Whole	October 2009						
STEP 2 - DRAFT POLICY REVIEW								
Administrative Council	Date Draft Policy Reviewed	Spring 2010						
Trustees	Date Draft Policy Sent to Trustees	Spring 2010	} 7 Days					
	Date Draft Policy Due From Trustees	Spring 2010						
Stakeholders	Date Draft Policy Reviewed	Spring 2010						
Policy Committee	Date Draft Policy Reviewed	Spring 2010						
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010						
Board	Date Policy Approved	Spring 2010						
COMMENTS								
<p>Directive from Ministry of Education re PPM 119; Ontario's Equity and Inclusive Education Strategy; and Inclusive Education in Ontario Schools - Guidelines for Policy Development and Implementation. Due: September 2010</p>								
STATUS OF POLICY GUIDELINES (For Information - Issued by Director)								



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of April 2010

APPENDIX E

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	EDUCATIONAL ENVIRONMENT POLICY	Policy # N/A	Initiated By	
Intent of Policy	The Ministry of Education has suggested that Boards develop an Educational Environment Policy.	Issued N/A	Board	
		Revised N/A	Director	
			Admin. Council	

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education	Date of Notification to Committee of the Whole	Spring 2010
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

Recommendation from the Ministry of Education for Boards to develop standards for relationships between school buildings and a) users, b) site and c) greater environment with respect to design, construction, operation, maintenance and protection.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of April 2010

APPENDIX F

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	SELF-IDENTIFICATION OF ABORIGINAL STUDENTS POLICY	Policy # N/A	Initiated By	
Intent of Policy		Issued N/A	Board	
		Revised N/A	Director	
			Admin. Council	✓

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education	Date of Notification to Committee of the Whole	2008
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Fall 2010
Trustees	Date Draft Policy Sent to Trustees	Fall 2010
	Date Draft Policy Due From Trustees	Fall 2010
Stakeholders	Date Draft Policy Reviewed	Fall 2010
Policy Committee	Date Draft Policy Reviewed	Fall 2010
Committee of the Whole	Date Draft Policy Reviewed	Fall 2010
Board	Date Policy Approved	Fall 2010

} 7 Days

COMMENTS

As per recommendations outlined in the Ministry of Education Ontario First Nation, Metis and Inuit Education Policy Framework and Building Bridges to Success for First Nation, Metis and Inuit Students.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **TRUSTEE CONFERENCE AND TRAVEL EXPENSES POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Crocco, Director of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

A review of the current Policy, as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statues and Regulations of Ontario and all relevant legislation.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **ASSIGNMENT OF PRINCIPALS & VICE-PRINCIPALS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: F. Iannantuono, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **CATHOLIC LEADERSHIP: PRINCIPALS & VICE-PRINCIPALS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: F. Iannantuono, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **FUNDRAISING POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: F. Iannantuono, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **EDUCATIONAL FIELD TRIPS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **PURCHASING OF GOODS & SERVICES POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: L. Reich, Supt. of Business & Finance	Date of Notification to Committee of the Whole	February 2010
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POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **MONTHLY FINANCIAL REPORTS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: L. Reich, Supt. of Business & Finance	Date of Notification to Committee of the Whole	February 2010
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POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **STUDENT TRANSPORTATION POLICY**

Distribution of Vetting

Trustees	<input type="checkbox"/>	OECTA Occasionals	<input type="checkbox"/>	PIC/Regional Cath. School Coun.	<input type="checkbox"/>
Director	<input type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input type="checkbox"/>
Superintendents	<input type="checkbox"/>	Managers/Supervisors	<input type="checkbox"/>	Bishop	<input type="checkbox"/>
Principals/V-Principals	<input type="checkbox"/>	Student Services	<input type="checkbox"/>	Pastors	<input type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input type="checkbox"/>	Board Solicitor	<input type="checkbox"/>
OECTA Elementary	<input type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input type="checkbox"/>
OECTA Secondary	<input type="checkbox"/>	Catholic School Council Chairs	<input type="checkbox"/>	Others	<input type="checkbox"/>

Resource: J. Crocco, Director of Education

Date of Notification to Committee of the Whole

April 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of April 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **HANDLING OF COMPLAINTS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	PIC/Regional Cath. School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: L. Reich, Supt. of Business & Finance	Date of Notification to Committee of the Whole	April 2010
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POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: CONNECTIONS, INTENSIVE BEHAVIOURAL INTERVENTION
TO APPLIED BEHAVIOUR ANALYSIS (IBI TO ABA)**

The report on the
Connections, Intensive Behavioural Intervention
to Applied Behaviour Analysis (IBI to ABA)
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator Special Education
Cathy McMullin, Applied Behaviour Analysis Supervisor

Presented by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator Special Education
Cathy McMullin, Applied Behaviour Analysis Supervisor

Approved by: John Crocco, Director of Education

Date: April 13, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING APRIL 13, 2010

CONNECTIONS: INTENSIVE BEHAVIOURAL INTERVENTION (IBI) TO APPLIED BEHAVIOUR ANALYSIS (ABA)

BACKGROUND INFORMATION

In 2007, the Ministry of Children and Youth Services (MCYS) and the Ministry of Education (EDU) Ministers' Autism Spectrum Disorders (ASD) Reference Group recommended the following:

- Release of PPM 140 Incorporating Methods of Applied Behaviour Analysis (ABA) into programs for Students with ASD, to establish a policy framework to incorporate ABA into school board practices;
- Extensive opportunities and funding for training and professional learning about ABA for school board teams, school teams, Principals, teachers, Education Resource Teachers and Educational Assistants;
- Phase 1 of the Collaborative Services Delivery Model (CDSM) from 2007-2009, where 8 schools boards were to oversee pilot projects that identify and build upon successful service delivery models for students with ASD.

The Reference group also recommended improved supports for students with ASD including key transition points, such as entry to school. The CDSM agreed that there was a need to build capacity for more coordinated and seamless transitions for students who are ready to make the transition from Intensive Behavioural Intervention to a school program utilizing Applied Behaviour Analysis (ABA) methods.

The Connections for Students model is centred on multi-disciplinary, student specific, school-based transition teams that are established approximately 6 months before a child is discharged from IBI and up to 6 months following the discharge. These transition teams will develop transition plans that are tailored to the specific support needs of the student. Transition planning is an integral component of a students program with NCDSB and this initiative will further support established transition teams and plans.

Transition teams will include the already established teams of Principal, parent/guardian, teacher, Education Resource Teacher and Board staff. The difference with Connections for Students is the involvement of the ASD School Support Connections Consultant who had formerly been available as professional support for educational staff but is now in a position to provide student specific transition support. The other change is the position of board staff with expertise in ABA – the ABA Supervisor (Cathy McMullin). The ABA Supervisor and ASD School Support Connections Consultant work closely with the IBI provider, the school and family to assist with transition planning, program goals and capacity building opportunities.

The Principal is the Transition Team lead and is responsible for establishing the transition team, chairing monthly transition meetings and continuing to work with parent/guardian and teachers to monitor the student's progress, along with various other responsibilities.

The Niagara Catholic District School Board initiated Connections for Students in the fall of 2009. The Ministries' (MCYS and EDU) expectations is that all 72 school boards will implement Connections for Students transition teams no later than the spring of 2010. Currently, Niagara Catholic has three students involved in the Connections for Students Transition process.

The report on Connections: Intensive Behavioural Intervention (IBI)
to Applied Behaviour Analysis (ABA) is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator Special Education
Cathy McMullin, Applied Behaviour Analysis Supervisor

Presented by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator Special Education
Cathy McMullin, Applied Behaviour Analysis Supervisor

Approved by: John Crocco, Director of Education

Date: April 13, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

TOPIC: CATHOLIC EDUCATION WEEK 2010

The report on
Catholic Education Week 2010
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Jennifer Brailey, Manager Corporate Services and Communications
Mark Lefebvre, Administrator: School Effectiveness Framework
Terri Pauco, Religion and Family Life Consultant

Presented by: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator: School Effectiveness Framework
Terri Pauco, Religion and Family Life Consultant

Approved by: John Crocco, Director of Education

Date: April 13, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING APRIL 13th, 2010

CATHOLIC EDUCATION WEEK 2010

BACKGROUND INFORMATION

Catholic Education Week 2010, May 2 – May 7, 2010: “REJOICING IN HOPE”

During the week of May 2 – May 7, 2010, our Catholic school community will once again celebrate Catholic Education Week. This year’s theme was inspired by the scriptural passage, “Rejoice in the Lord always...and the God of Peace will be with you.” (Phil 4: 4,9).

The School Resource Kits developed by OCSTA have been delivered to each school within our system. These resource kits are an integral part in ensuring that the activities within our schools remain focused on Catholic education and reflect the themes. A letter from our Chair of the Board and Director of Education was included in the package and attached to this report for your information

The Catholic Education Week mass will occur on Wednesday, May 5th and will focus on the Grade 7 students of our system. The masses will be celebrated at:

FAMILY OF SCHOOLS	TIME	PARISH	PASTOR
Blessed Trinity	10:00 am	St. Joseph, Grimsby	Msgr. Vladimir Zivcic
Denis Morris	10:00 am	St. Julia, St. Catharines	Fr. Charles Mosher
Lakeshore Catholic	10:00 am	St. Therese, Port Colborne	Fr. William Derosie
St. Francis	10:00 am	Star of the Sea, St. Catharines	Fr. Peter Walton
Saint Michael	10:15 am	St. Thomas More, Niagara Falls	Fr. Edgar Polotan
Saint Paul	9:30 am	St. Patrick, Niagara Falls	Fr. Gerard Power
Notre Dame College	11:00 am	St. Alexander, Fonthill	Fr. Peter Rowe
Holy Cross	9:30 am	St. Vincent de Paul, NOTL	Fr. Mieczyslaw Kasza

Other system activities, which will be highlighted through this week, include:

- **Catch the Spirit Award Celebration** - Monday, May 3rd, 2010 at Denis Morris Catholic High School at 7:00 pm.
- **Celebrating Staff Excellence Evening** - Tuesday, May 4th at the Quality Inn, St. Catharines at 6:00 pm.
- **Father Tony Ricard of New Orleans** will be addressing our secondary students at each of our eight Catholic secondary schools, as well as our Grade 8 students throughout the week. An invitation has also been extended to the Niagara Catholic parent community to listen to Father Tony's keynote address being held on Thursday, May 6th, at Saint Michael High School at 6:30 p.m.
- Families of Schools have been organized to come together to set up and participate in their displays, showcasing our Niagara Catholic schools, throughout the region's shopping malls and local libraries on Thursday, May 6th and/or Friday, May 7th of Catholic Education Week.

The locations for the public displays across the Niagara Region are as follows:

Location	Family of Schools
Pen Centre	Denis Morris
Fairview Mall	Holy Cross, St. Francis
Niagara Square	Saint Michael, Saint Paul
Seaway Mall	Notre Dame
Port Colborne Public Library Fort Erie Public Library (Centennial Branch)	Lakeshore Catholic
Grimsby Public Library/Art Gallery	Blessed Trinity

- Each elementary school has been invited to contribute to the production of a system-wide keepsake publication, comprising of student developed literature (poems, messages) and artwork, depicting and reflecting on the theme of [HOPE... in our hearts, our homes, our schools, our communities and the world](#). This publication will be placed in each school's library and a copy donated to the public libraries in the area and hospital pediatric floors in Niagara.
- Each secondary school has been invited to create a poster reflecting one of the Ontario Catholic Graduate Expectations. The posters will be prominently featured in each Family of Schools community displays.
- Secondary students were invited to create original jingles/musical compositions that reflect the theme of [HOPE... in our hearts, our homes, our schools, our communities and the world](#). Local radio stations, Z101 and 105.1 The River have agreed to play one of the songs selected on their stations. They will also conduct an on-air interview with the students involved in the project. Jingles submitted will be considered for future advertising.

- Principals/Vice-Principals will present a common message on Catholic Education following each mass on Saturday May 1st and Sunday May 2nd in all parishes of the Diocese of St. Catharines. Elementary and Secondary schools students will hand out brochures to all parishioners following each mass.

The Niagara Catholic District School Board will provide our Catholic community with a most meaningful Catholic Education Week both at the system level and at every school site.

At the Board Meeting of April 28th, 2009, Trustees will receive a compilation of Catholic Education Week Planners for all of our schools in the system and a copy of the letter from the Chair of the Board and the Director of Education to all Niagara Catholic families. The planners outline the multitude of exciting activities planned for school communities to share and celebrate the theme of “Rejoicing in Hope.”

The report on Catholic Education Week 2010, is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Jennifer Brailey, Manager Board Services and Communications
Mark Lefebvre, Administrator: School Effectiveness Framework
Terri Pauco, Religion and Family Life Consultant

Presented by: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator: School Effectiveness Framework
Terri Pauco, Religion and Family Life Consultant

Approved by: John Crocco, Director of Education

Date: April 13, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: ELEMENTARY AND SECONDARY
SCHOOL YEAR CALENDARS – 2010-2011 – APPROVED**

The report on the Elementary and Secondary
School Year Calendars – 2010-2011 - Approved
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: April 13, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING APRIL 13, 2010

ELEMENTARY AND SECONDARY SCHOOL YEAR CALENDARS – 2010-2011 - APPROVED

BACKGROUND INFORMATION

The *Education Act, Regulation 304 - School Year Calendar, Professional Activity Days* outlines the requirements and timelines for preparing and submission of school year calendars to the Ministry of Education for approval.

For the 2010-2011 school year calendar, there are 196 possible school days between September 1st, 2010 and June 30th, 2011. Within this total, elementary and secondary schools must have a minimum of 194 school days of which two (2) days must be designated as professional activity days to focus on provincial education priorities and up to four (4) extra days that may be designated by the Board as professional activity days. Secondary schools may have a maximum of ten (10) instructional days as examination days. The remaining school days shall be instructional days.

Summary of the Attached Calendars

Attached to this Committee of the Whole Report are the;
Elementary School Year Calendar for 2010-2011
Secondary School Year Calendars for 2010-2011

Highlights of the School Year Calendars for 2010-2011

Professional Activity Days

In accordance with the *Education Act, Regulation 304 - School Year Calendar*, the following six (6) days have been identified as Professional Activity Days.

Elementary Professional Activity Days

Wednesday, September 1st, 2010
Thursday, September 2nd, 2010
Friday, October 8th, 2010
Monday, January 31st, 2011
Friday, June 10th, 2011
Thursday, June 30th, 2011

Secondary Professional Activity Days

Wednesday, September 1st, 2010
Thursday, September 2nd, 2010
Friday, October 8th, 2010
Friday, February 4th, 2011
Wednesday, June 29th, 2011
Thursday, June 30th, 2011

Secondary Examination Days

Semester 1 – Friday, January 28th, 2011 to Thursday, February 3rd, 2011
Semester 2 – Wednesday, June 22nd, 2011 to Tuesday, June 28th, 2011

Board and Civic Holidays

Labour Day	Monday, September 6 th , 2010
Thanksgiving Day	Monday, October 11 th , 2010
Christmas Break	Monday, December 24 th , 2010 to Friday, January 7 th , 2011
March Break	Monday, March 14 th to Friday, March 18 th , 2011 (ten month employees only)
Good Friday	Friday, April 22 nd , 2011
Easter Monday	Monday, April 25 th , 2011
Victoria Day	Monday, May 23 rd , 2011
Canada Day	Friday, July 1 st , 2011

To comply with the timelines outlined in *Regulation 304 - School Year Calendar*, school boards are required to submit Board approved **modified** school year calendars to the Ministry of Education by March 1st, 2010. On Thursday, April 1st, 2010 the Board received confirmation from the Minister of Education that both the Elementary and Secondary School Year Calendars for 2010-2011 have been approved.

Verification e-mail of Thursday, April 1st, 2010 is cited below:

Elementary:

Thank you for your recent documentation relating to your school year calendar. On behalf of the Minister of Education, your request for the approval/review of the Elementary for the 2010/2011 school year has been approved/reviewed.

If you require further information please contact your regional office.

Secondary:

Thank you for your recent documentation relating to your school year calendar. On behalf of the Minister of Education, your request for the approval/review of the Secondary for the 2010/2011 school year has been approved/reviewed.

If you require further information please contact your regional office.

All stakeholders of the Niagara Catholic District School Board will be informed of the final version of the Elementary and Secondary School Year calendar immediately following the Committee of the Whole Meeting of April 13th, 2010.

The Elementary and Secondary School Year Calendars
2010-2011 – Approved, are presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: April 13, 2010



Board Name Niagara CDSB (B67156)			
Calendar Title [2010-52582] Elementary	Panel Elementary	Calendar Type Modified	Date Created Jan 17, 2010
Start of School Year Sep 01, 2010	End of School Year Jun 30, 2011	Status Reviewed	
Description Modified			

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
September			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	18	0
October					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	19	0
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				0	22	0
December			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	17	0
January	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					1	15	0
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					0	19	0
March		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	18	0
April				1		4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	19	0
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	21	0
June			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	20	0
July					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	0	0
Total												6	188	0														

Legend

P - Professional Activity Day;	E - Scheduled Exam Day;	B - Board Designated Day;	H - Statutory Day;	/ - Half Day;
P* - Professional Activity Day Devoted to Provincial Education Priorities;				



Board Name Niagara CDSB (B67156)			
Calendar Title [2010-52623] Secondary	Panel Secondary	Calendar Type Modified	Date Created Jan 17, 2010
Start of School Year Sep 01, 2010	End of School Year Jun 30, 2011	Status Reviewed	
Description Modified			

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
September			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	18	0
October					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	19	0
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				0	22	0
December			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	17	0
January	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					0	14	2
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					1	15	3
March		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	18	0
April					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	19	0
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	21	0
June			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	15	5
July					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	0	0
Total															6	178	10											

Legend

P -Professional Activity Day; E -Scheduled Exam Day; B -Board Designated Day; H -Statutory Day; / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The report on the
Staff Development Department
Professional Development Opportunities
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: April 13, 2010



REPORT TO THE COMMITTEE OF THE WHOLE MEETING APRIL 13, 2010

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with the Board's System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments in ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period April 13, 2010, through May 10, 2010.

Tuesday, April 13, 2010

Elementary School Secretaries

- Workshop designed to assist school secretaries assigned to the Elementary panel with the updated requirements for completing Ministry of Education reports that pertain to student attendance and salient demographic information.

Secondary Teachers of English

- A professional development opportunity for this group of teachers to attend a workshop presented by the Student Achievement Department and designed to assist them with using the Ontario Comprehension Assessment (OCA) kit as another assessment tool for students experiencing difficulty reading.

Wednesday, April 14, 2010

Elementary School Secretaries

- Second workshop designed to assist school secretaries assigned to the Elementary panel with the updated requirements for completing Ministry of Education reports that pertain to student attendance and salient demographic information.

Selected Secondary Students and Staff

- Workshop mandated by the Ministry of Education designed to assist Secondary Schools with the implementation and roll-out of the recently formalized Aboriginal Education policies and curriculum in secondary schools throughout the province.

Thursday, April 15, 2010

Elementary and Secondary Resource Teachers

- A workshop on Assistive Behaviour Analysis (ABA) strategies and as well a presentation and demonstration of the use of "Service Animals" assigned to students with special needs in the school.

Elementary and Secondary Principals and Vice-Principals

- A presentation by a leading Education Lawyer as part of the Director's monthly meeting on the legal requirements of school and Board administrators with the Ministry of Education's Bill 157 "Shaping Safer Schools."

Friday, April 16, 2010

Secondary Teachers of French

- Workshop designed to introduce to and assist this group of teachers with The Teacher Learning and Critical Pathway (TLCP) concept of assessing students' work, which involves moderating marking among its strategies.

Elementary School Secretaries

- Third workshop designed to assist school secretaries assigned to the Elementary panel with the updated requirements for completing Ministry of Education reports that pertain to student attendance and salient demographic information.

Secondary School Secretaries with Finance Responsibilities

- Workshop designed to assist this group of school secretaries with the banking procedures and instruments necessary for successful and accurate on-line registration and book-keeping strategies.

Wednesday, April 21, 2010

Elementary and Secondary Teachers involved in the New Teacher Induction Program (NTIP)

- Assessment and Evaluation workshop for NTIP proteges and mentors, designed to assist both groups with current best practices in the assessment of students' work.

Thursday, April 22, 2010

Elementary Teachers of French(FSL)

- Workshop designed to introduce to and assist this group of teachers with The Teacher Learning and Critical Pathway (TLCP) concept of assessing students' work, which involves moderating marking among its strategies.

Elementary and Secondary Teachers involved in the Leadership Intern Program (LIP)

- Fourth workshop designed as part of the Board's first level of leadership succession planning to review and analyze the Institute of Education's five Core Leadership Capacities.

Monday, April 26, 2010

Elementary Principals and Vice-Principals

- Workshop given by Dr. Avis Glaze, past CEO of the Literacy and Numeracy Secretariat to this group of administrators on the Moral Imperative of Educational Leadership and the role of Courageous Conversations as a necessary skill.

Tuesday, April 27, 2010

Secondary Principals and Vice-Principals and Senior Administrators

- Workshop given by Dr. Avis Glaze, past CEO of the Literacy and Numeracy Secretariat to this group of administrators on the Moral Imperative in Educational Leadership and the role of Courageous Conversations as a necessary skill.

Wednesday, April 28, 2010

Secondary School Teachers of English

- Workshop designed to introduce to and assist this group of teachers with The Teacher Learning and Critical Pathway (TLCP) concept of assessing students' work, which involves moderating marking among its strategies.

Friday, April 30, 2010

Secondary Teachers of French

- Second of a series of workshops designed to introduce to and assist this group of teachers with the Teacher Learning and Critical Pathway (TLCP) concept of assessing students' work, which involves moderating marking among its strategies.

Elementary Teachers of Junior Mathematics

- Workshop designed to introduce this group of teachers to the Collaborative Inquiry model of Mathematics instruction.

Monday, May 3, 2010

Secondary School Secretaries

- Workshop designed to assist this group of school secretaries with the Ministry of Education requirements for accurate reporting of student and teacher attendance and the co-ordination between OnSIS and Maplewood.

Tuesday, May 4, 2010

Secondary School Secretaries

- Second workshop designed to assist this group of school secretaries with the Ministry of Education requirements for accurate reporting of student and teacher attendance and the co-ordination between OnSIS and Maplewood.

Monday, May 10, 2010

Elementary and Secondary Teachers of Science

- Workshop designed to assist this group of teachers with the cross-panel expectations of science curriculum as students transition from Elementary to Secondary School.

The Report on Staff Development: Professional
Development Opportunities is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: April 13, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: H1N1 PANDEMIC UPDATE
NIAGARA CATHOLIC PREPARATION AND MANAGEMENT**

The H1N1 Pandemic Update
– Niagara Catholic Preparation and Management
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: April 13, 2010

[Living](#) > [Public Health, Safety](#)

Flu Tracking in Niagara

[< H1N1 Home](#)

A community-wide outbreak was declared in Niagara on October 30, 2009. This means there is a significant amount of flu circulating in Niagara.

Niagara Region Public Health uses many sources of information to understand the amount of flu in the community. These sources include:

- Laboratory-confirmed cases of H1N1 and Influenza A/B
- Student absenteeism from elementary and high schools
- Visits to doctors for symptoms of the flu

Confirmed H1N1 Cases in Niagara

As of April 1, 2010:

- No confirmed cases during the week of Mar. 27 - Apr. 1, 2010
- 252 total confirmed cases
- 4 deaths associated with H1N1

School Absenteeism

There are 229 schools in the Niagara region. This chart shows the average number of schools reporting student absenteeism.

This information is not exact and some **students may have been absent for reasons other than H1N1**. This information is based on the 5-day school week.

Average # of Schools with >10%, 20% and 30% School Absenteeism by Week

Absenteeism Rates (Average # of schools with)	Wk 45* Nov 9-13	Wk 46 Nov 21-27	Wk 47 Nov 28-Dec 5	Wk 48 Dec 5-11	Wk 49 Dec 12-18
> 10% Absenteeism	17	7	6	5	9.8
> 20% Absenteeism	1	0	0	0	0
> 30% Absenteeism	0	0	0	0	0.8

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: FINANCIAL REPORTS
MONTHLY BANKING TRANSACTIONS
MARCH 2010**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report on the Monthly Banking Transactions for the month of March 2120, as presented.

Prepared by: Larry Reich, Superintendent of Business and Financial Services

Presented by: Larry Reich, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education

Date: April 13, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE COMMITTEE OF THE WHOLE
APRIL 13, 2010**

**MONTHLY BANKING TRANSACTIONS
FOR THE MONTH OF MARCH, 2010**

BACKGROUND INFORMATION

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Monthly Banking Transactions for the month of March 2010 for the Niagara Catholic District School Board. (See Appendix A)

As required by the Policy, a monthly list of payments is available in the Holy Cross Community Room for the TRUSTEES to review at their convenience.

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Report on the Monthly Banking Transactions for the month of March 2010 as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: Larry Reich, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education
Date: April 13, 2010

Appendix A

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON BANKING TRANSACTIONS	
SUMMARY OF BANK TRANSACTIONS FOR THE MONTH OF:	MARCH, 2010
DESCRIPTION OF ITEMS	BANK ACCOUNT
CASH BALANCE AT BEGINNING OF MONTH	(A) 34,754,354
OPERATING CASH RECEIPTS FOR THE MONTH	
1. GENERAL LEGISLATIVE GRANTS	16,281,991
2. OTHER GRANTS (EPO, O.E.Y.C.)	414,379
3. INTEREST REVENUE	8,727
4. MUNICIPAL TAXES	11,865,163
5. TUITION FEES REVENUE - A.C.E. & OTHER	1,435,979
6. CHARITABLE DONATIONS	3,300
7. GOVERNMENT REBATES (GST 68% REBATE ON TAXABLE PURCHASES)	136,400
8. RECOVERY OF COSTS (LTD, WCB, BENEFITS, OTHER REIMBURSEMENTS))	337,396
9. OTHER CASH RECEIPTS	
- Reimbursements of Employee Benefits	13,662
- Donations Collected from Employees for Haiti Relief	694
- Sale of Land (St. Martin School - Strip of Land)	6,301
10. PROCEEDS FROM DEBENTURE ISSUE (NET)	0
11. CAPITAL LOAN PRINCIPAL ADVANCES	0
TOTAL OPERATING CASH RECEIPTS AND LOAN ADVANCE	(B) 30,503,995
OPERATING CASH DISBURSEMENTS FOR THE MONTH	
1. ACCOUNTS PAYABLE (NET OF CANCELLED CHEQUES AND DEBT REPAYMENTS)	(19,018,062)
2. TEACHER PENSION DEDUCTIONS	(1,094,145)
3. O.M.E.R.S. PENSION DEDUCTIONS	(338,986)
4. CANADA SAVINGS BONDS DEDUCTIONS	(128,107)
5. TRANSFER TO 4 OVER 5 TRUST ACCOUNTS	(40,268)
6. OTHER DEBITS	(38,700)
7. INTEREST PAYMENTS ON CAPITAL DEBT	(655,971)
8. PRINCIPAL PAYMENTS ON CAPITAL DEBT	(312,860)
TOTAL OPERATING CASH DISBURSEMENTS	(C) (21,627,100)
CASH BALANCE AT END OF MONTH	(D) 43,631,249
	A + B - C = D

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON LOAN BALANCES				
SUMMARY OF LOAN BALANCES AS AT : MARCH, 2010				
The Debentures & Capital Loans are made up as follows:				
Loan Description	Opening Balance	Loan Advances	Loan Repayments	Ending Balance
1. GPL1 Loan 25 YR.	(13,028,391.51)		0.00	(13,028,391.51)
2. GPL2 Loan 25 YR.	(10,014,902.14)		0.00	(10,014,902.14)
3. GPL3 Loan 25 YR.	(4,634,903.39)	0.00	0.00	(4,634,903.39)
6. Debenture (Niagara Region)	(2,112,000.00)		0.00	(2,112,000.00)
7. Debenture (Niagara Region)	(3,539,000.00)		0.00	(3,539,000.00)
8. Capital Projects - Completed 2001	(20,948,657.64)		0.00	(20,948,657.64)
9. Capital Projects - Completed 2002/03	(22,328,838.18)		312,859.74	(22,015,978.44)
10 Capital Projects - Completed 2004/05	(9,016,231.97)		0.00	(9,016,231.97)
11 Capital Projects - Completed 2005/06	(8,066,768.32)		0.00	(8,066,768.32)
Total Debentures & Capital Loans	(93,679,683.15)	0.00	(312,859.74)	(93,366,823.41)

PREPARED BY : William Tumath
PRESENTED BY: Larry Reich

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: FINANCIAL REPORTS
STATEMENT OF REVENUE AND EXPENDITURES
MARCH 31, 2010**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report on the Statement of Revenue and Expenditures as at March 31, 2010, as presented.

Prepared by: Larry Reich, Superintendent of Business and Financial Services

Presented by: Larry Reich, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education

Date: April 13, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE COMMITTEE OF THE WHOLE
APRIL 13, 2010**

**STATEMENT OF REVENUE AND EXPENDITURES
AS AT MARCH 31, 2010**

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Statement of Revenue and Expenditures as at March 31, 2010 for the Niagara Catholic District School Board. (See Appendix A)

As required by the Policy, a copy of the Financial Statements is available in the Holy Cross Community Room for the TRUSTEES to review at their convenience.

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Report on the Statement of Revenue and Expenditures as at March 31, 2010 as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services

Presented by: Larry Reich, Superintendent of Business & Financial Services

Approved by: John Crocco, Director of Education

Date: April 13, 2010

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SUMMARY OF REVENUE AND EXPENDITURES
AS AT MARCH 31, 2010**

ACCOUNT DISCRPTION	THIS YEAR					LAST YEAR		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMITTED	EXPENDED	BUDGET	% AVAIL
REVENUE								
REVENUE	-143,591,465	-230,111,033	37.6%	-86,519,568	0	-137,615,178	-221,457,182	37.9%
TOTAL REVENUE	-143,591,465	-230,111,033	37.6%	-86,519,568	0	-137,615,178	-221,457,182	37.9%
EXPENDITURES								
BOARD ADMINISTRATION	4,277,901	7,315,444	41.5%	3,037,543	209,786	4,369,023	7,168,736	39.1%
ELEMENTARY SCHOOLS	62,647,587	108,279,161	42.1%	45,631,574	264,548	61,303,838	103,557,495	40.8%
SECONDARY SCHOOLS	37,920,363	65,163,057	41.8%	27,242,694	166,667	36,686,729	62,845,816	41.6%
CONTINUING EDUCATION	3,359,093	6,497,202	48.3%	3,138,109	117,291	3,192,717	5,986,817	46.7%
PLANT OPERATIONS	9,622,674	16,631,386	42.1%	7,008,712	241,550	9,965,542	16,683,203	40.3%
PLANT MAINTENANCE	1,948,444	3,538,658	44.9%	1,590,214	112,689	1,904,079	3,358,014	43.3%
TRANSPORTATION	5,777,280	10,641,107	45.7%	4,863,827	8	6,562,281	10,779,861	39.1%
CAPITAL AND OTHER EXPENDITURES	5,316,847	12,045,018	55.9%	6,728,171	226,749	4,772,200	11,077,240	56.9%
TOTAL EXPENDITURES	130,870,189	230,111,033	43.1%	99,240,844	1,339,288	128,756,409	221,457,182	41.9%

PREPARED BY : William Tumath
Finance Department

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
SALARY & BEN - TRUSTEES										
SALARY & BEN - TRUSTEES										
31 101	TRUSTEE HONORARIUM	56,322	101,821	44.7	45,499	0	56,595	102,107	44.6	
31 201	BENEFITS - TRUSTEES	2,214	5,392	58.9	3,178	0	2,243	5,412	58.6	
31 317	PROFESSIONAL DEVELOPMENT (NT)	8,869	30,000	70.4	21,131	0	4,345	30,000	85.5	
31 361	TRAVEL EXPENSE	1,728	10,000	82.7	8,272	0	4,147	10,000	58.5	
31 408	NETWORK SYSTEM	1,680	0	0.0	1,680-	0	1,680	0	0.0	
31 413	COURIER & MOVING	1,042	5,000	79.2	3,958	0	1,161	5,000	76.8	
31 552	ADDITIONAL - COMPUTERS	3,047	0	0.0	3,047-	0	3,975	0	0.0	
31 701	OCSTA & OCSOA FEES	78,969	75,000	5.3-	3,969-	0	79,512	75,000	6.0-	
TOTAL - SALARY & BEN - TRUSTEES		153,871	227,213	32.3	73,342	0	153,658	227,519	32.5	
SALARY & BEN - SENIOR STAFF										
32 102	SENIOR STAFF	598,085	1,006,522	40.6	408,437	0	569,624	964,257	40.9	
32 202	BENEFITS - SENIOR STAFF	54,146	88,765	39.0	34,619	0	52,862	87,163	39.4	
32 362	TRAVEL ALLOWANCE	0	0	0.0	0	0	548	0	0.0	
TOTAL - SALARY & BEN - SENIOR ST		652,231	1,095,287	40.5	443,056	0	623,034	1,051,420	40.7	
SALARY & BEN - MANAGERS										
33 103	DEPARTMENT MANAGERS	245,949	447,700	45.1	201,751	0	256,809	537,324	52.2	
33 113	COORDINATORS	157,022	348,625	55.0	191,603	0	91,322	174,000	47.5	
33 203	BENEFITS - DEPT. MANAGERS	39,746	89,686	55.7	49,940	0	52,622	131,627	60.0	
33 213	BENEFITS - COORD.	32,819	69,836	53.0	37,017	0	9,228	10,302	10.4	
34 103	DEPARTMENT MANAGERS	68,723	125,143	45.1	56,420	0	66,730	120,000	44.4	
34 113	COORDINATORS	67,167	122,367	45.1	55,200	0	66,408	118,159	43.8	
34 203	BENEFITS - DEPT. MANAGERS	11,707	24,058	51.3	12,351	0	11,355	23,285	51.2	
34 213	BENEFITS - COORD.	12,870	23,523	45.3	10,653	0	12,546	22,928	45.3	
35 103	DEPARTMENT MANAGERS	198,551	360,200	44.9	161,649	0	133,391	235,144	43.3	
35 203	BENEFITS - DEPT. MANAGERS	30,509	68,399	55.4	37,890	0	24,321	46,432	47.6	
TOTAL - SALARY & BEN - MANAGERS		865,063	1,679,537	48.5	814,474	0	724,732	1,419,201	48.9	
SALARY & BENEFITS - TECHNICAL										
33 104	COURIER STAFF	23,707	41,391	42.7	17,684	0	22,153	38,550	42.5	
33 204	BENEFITS - COURIER STAFF	6,137	10,768	43.0	4,631	0	5,833	9,743	40.1	
35 110	TECHNICAL & OPERATIONS	27,006	46,965	42.5	19,959	0	26,214	46,134	43.2	
35 116	OVERTIME	528	0	0.0	528-	0	431	0	0.0	
35 210	BENEFITS - TECHNICAL STAFF	6,631	7,272	8.8	642	0	6,253	7,191	13.1	
44 108	CARETAKER	74,134	144,563	48.7	70,429	0	72,539	100,000	27.5	
44 109	CLEANER	9,001	25,000	64.0	15,999	0	18,209	29,741	38.8	
44 118	CARETAKER REPLACEMENT	10,025	0	0.0	10,025-	0	3,117	0	0.0	
44 119	CLEANER REPLACEMENT	14,694	0	0.0	14,694-	0	2,088	0	0.0	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
44 141 MODIFIED WORK - CARETAKERS	347	0	0.0	347-	0	40,764	0	0.0
44 208 BENEFITS - CARETAKER	17,377	28,527	39.1	11,150	0	17,644	25,274	30.2
44 209 BENEFITS - CLEANER	1,540	15,579	90.1	14,039	0	2,310	7,517	69.3
44 218 BENEFITS - CARETAKER REPL.	0	0	0.0	0	0	319	0	0.0
44 219 BENEFITS - CLEANER REPL.	832	0	0.0	832-	0	55	0	0.0
44 241 BENEFITS - MODIFED WORK (CTKRS	434	0	0.0	434-	0	10,405	0	0.0
TOTAL - SALARY & BENEFITS - TECH	192,393	320,065	39.9	127,673	0	228,334	264,150	13.6

SALARY & BEN - CLERICAL

33 112 CLERICAL	769,353	1,510,173	49.1	740,820	0	773,264	1,311,778	41.1
33 116 OVERTIME	2,592	0	0.0	2,592-	0	2,440	20,000	87.8
33 212 BENEFITS - CLERICAL	176,996	379,239	53.3	202,243	0	178,446	377,771	52.8
34 112 CLERICAL	148,651	299,618	50.4	150,967	0	187,683	295,526	36.5
34 212 BENEFITS - CLERICAL	36,860	72,616	49.2	35,756	0	40,958	71,409	42.6
TOTAL - SALARY & BEN - CLERICAL	1,134,452	2,261,646	49.8	1,127,194	0	1,182,791	2,076,484	43.0

SALARY & BEN - TEMPORARY

33 115 TEMPORARY ASSISTANT	18,822	60,000	68.6	41,178	0	40,143	60,000	33.1
33 215 BENEFITS - TEMP ASSISTANT	2,453	4,203	41.6	1,750	0	3,562	4,969	28.3
34 115 TEMPORARY ASSISTANT	34,530	0	0.0	34,530-	0	19,561	0	0.0
34 215 BENEFITS - TEMP ASSISTANT	4,069	0	0.0	4,069-	0	1,835	0	0.0
TOTAL - SALARY & BEN - TEMPORAR	59,874	64,203	6.7	4,329	0	65,101	64,969	0.2-

PROFESSIONAL DEVELOPMENT

33 317 PROFESSIONAL DEVELOPMENT (NT)	14,802	40,000	63.0	25,198	0	14,229	40,000	64.4
33 318 PROF. MEMBERSHIPS	12,179	15,000	18.8	2,821	0	13,412	15,000	10.6
34 317 PROFESSIONAL DEVELOPMENT (NT)	2,773	5,000	44.5	2,227	0	3,608	2,000	80.4-
34 318 PROF. MEMBERSHIPS	706	0	0.0	706-	0	909	0	0.0
34 319 COURSE SUBSIDY	1,818	0	0.0	1,818-	0	2,191	3,000	27.0
TOTAL - PROFESSIONAL DEVELOPM	32,278	60,000	46.2	27,722	0	34,349	60,000	42.8

SUPPLIES & SERV - BUSINESS ADMIN.

33 325 COMPUTER SOFTWARE/CD ROM	21,226	15,000	41.5-	6,226-	0	1,173	10,000	88.3
33 336 PRINTING & COPIER	34,511	30,000	15.0-	4,511-	257	36,993	65,000	43.1
33 337 PRINT SHOP	54,408	100,000	45.6	45,592	136,804	66,553	155,000	57.1
33 353 ADVERTISING & PROMOTION	52,327	55,000	4.9	2,673	0	57,406	45,000	27.6-
33 354 PROMOTION	17,816	40,000	55.5	22,184	6,415	27,190	30,000	9.4
33 361 TRAVEL EXPENSE	6,799	5,000	36.0-	1,799-	0	7,340	10,000	26.6
33 401 REPAIRS - F & E	0	2,493	100.0	2,493	0	48	2,493	98.1
33 404 REPAIRS - TELEPHONE	11,957	0	0.0	11,957-	0	19,212	0	0.0
33 405 TELEPHONE - VOICE	28,268	50,000	43.5	21,732	0	26,697	67,500	60.5

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ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
33 406 DATA COMMUNICATION LINES	1,241	0	0.0	1,241-	0	1,188	0	0.0
33 407 CELLULAR	13,031	12,500	4.3-	531-	0	14,901	35,000	57.4
33 408 NETWORK SYSTEM	4,013	0	0.0	4,013-	0	10,219	0	0.0
33 409 NETWORK SECURITY	55	0	0.0	55-	0	3,836	0	0.0
33 410 OFFICE SUPPLIES & SERVICES	45,357	80,000	43.3	34,643	1,049	45,814	80,000	42.7
33 411 POSTAGE	5,104	20,000	74.5	14,896	0	5,209	20,000	74.0
33 412 SUBSCRIPTIONS	5,232	10,000	47.7	4,768	0	3,200	10,000	68.0
33 413 COURIER & MOVING	8,852	20,000	55.7	11,148	0	7,732	20,000	61.3
33 414 PUBLICATIONS & NEWSLETTERS	3,482	15,000	76.8	11,518	0	909	0	0.0
33 416 SCHOOL COUNCIL - SPECIAL	41,694	60,000	30.5	18,306	638	0	0	0.0
33 420 HOSPITALITY	9,206	15,000	38.6	5,794	0	8,751	10,000	12.5
33 710 INTEREST CHARGES	8,928	10,000	10.7	1,072	0	11,607	5,000	32.1-
TOTAL - SUPPLIES & SERV - BUSINE	373,507	539,993	30.8	166,486	145,163	355,978	564,993	37.0

SUPPLIES & SERV - HUMAN RESOURCES

34 325 COMPUTER SOFTWARE/CD ROM	0	19,000	100.0	19,000	0	0	5,000	100.0
34 361 TRAVEL EXPENSE	348	2,500	86.1	2,152	0	3,168	2,500	26.7-
34 406 DATA COMMUNICATION LINES	0	0	0.0	0	0	0	5,000	100.0
34 407 CELLULAR	431	2,500	82.8	2,069	0	500	2,500	80.0
34 420 HOSPITALITY	1,770	1,000	77.0-	770-	0	4,555	10,000	54.5
34 421 RECRUITMENT OF STAFF	11,151	5,000	23.0-	6,151-	0	2,029	5,000	59.4
TOTAL - SUPPLIES & SERV - HUMAN	13,700	30,000	54.3	16,300	0	10,252	30,000	65.8

SUPPLIES & SERV - COMPUTER SERVICE

35 325 COMPUTER SOFTWARE/CD ROM	23,310	0	0.0	23,310-	2,469	1,269	20,000	93.7
35 361 TRAVEL EXPENSE	5,298	2,500	11.9-	2,798-	0	5,193	2,500	07.7-
35 402 REPAIRS - COMPUTERS	32,793	25,000	31.2-	7,793-	1,520	42,739	50,000	14.5
35 407 CELLULAR	6,130	5,000	22.6-	1,130-	0	7,963	5,000	59.3-
35 408 NETWORK SYSTEM	26,121	30,000	12.9	3,879	3,211	10,913	25,000	56.4
TOTAL - SUPPLIES & SERV - COMPU	93,652	62,500	49.8-	31,152-	7,200	68,077	102,500	33.6

SUPPLIES & SERV - PLANT OPERATIONS

44 341 HYDRO	77,087	250,000	69.2	172,913	0	72,852	350,000	79.2
44 343 HEATING - GAS	35,155	0	0.0	35,155-	0	63,932	0	0.0
44 346 WATER & SEWAGE	4,072	0	0.0	4,072-	388	4,876	0	0.0
44 371 CLEANING PRODUCTS	1,611	0	0.0	1,611-	169	2,811	0	0.0
44 372 CLEANING TOOLS	48	0	0.0	48-	3	495	0	0.0
44 373 TOILET PAPER	0	0	0.0	0	0	604	0	0.0
44 375 UNIFORMS	6,789	0	0.0	6,789-	0	0	0	0.0
44 377 INTRUSION ALARMS	8,385	0	0.0	8,385-	1,003	13,649	0	0.0
44 378 FIRE SAFETY	7,353	0	0.0	7,353-	26	9,817	0	0.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
44 379 REPAIRS - HEALTH & SAFETY	10,672	0	0.0	10,672-	6,379	4,766	0	0.0		
44 380 REPAIRS - EQUIPMENT	863	0	0.0	863-	1	356	0	0.0		
44 381 ASPHALT/CONCRETE	0	0	0.0	0	2	3,658	0	0.0		
44 382 FENCING	0	0	0.0	0	1	0	0	0.0		
44 383 LANDSCAPING	5,226	0	0.0	5,226-	2,552	74,012	0	0.0		
44 384 DRAINAGE	450	0	0.0	450-	2,315	1,237	0	0.0		
44 385 GRASS CUTTING	5,341	0	0.0	5,341-	0	11,219	0	0.0		
44 386 SNOW PLOWING	12,267	0	0.0	12,267-	95	22,528	0	0.0		
44 388 GARBAGE DISPOSAL	3,079	0	0.0	3,079-	201	1,211	0	0.0		
44 389 LINE MARKING	0	0	0.0	0	2	0	0	0.0		
44 417 SECURITY & SURVIELANCE	332	0	0.0	332-	1	14,020	0	0.0		
44 418 CONTRACTED CLEANING	10,073	0	0.0	10,073-	1,913	7,161	0	0.0		
44 464 WINDOW GLASS & FRAME	382	0	0.0	382-	0	0	0	0.0		
44 611 RENTAL/LEASE - NON INSTRUCT AC	54,480	80,000	31.9	25,520	25,052	48,304	92,500	47.8		
44 653 PROFESSIONAL FEES	1,707	0	0.0	1,707-	2,142	1,707	0	0.0		
TOTAL - SUPPLIES & SERV - PLANT	245,372	330,000	25.6	84,628	42,245	359,215	442,500	18.8		

SUPPLIES & SERVICES- BUILDING MTC.

44 459 CLOCK SYSTEMS	68	0	0.0	68-	0	105	0	0.0		
44 460 H.V.A.C.	16,452	0	0.0	16,452-	302	36,578	0	0.0		
44 461 BOILER REPAIR	481	0	0.0	481-	101	481	0	0.0		
44 462 ELECTRICAL REPAIR	3,162	0	0.0	3,162-	2,547	8,628	0	0.0		
44 463 ROOFING	456	0	0.0	456-	3	709	0	0.0		
44 464 WINDOW GLASS & FRAME	0	0	0.0	0	6	1,993	0	0.0		
44 465 PLUMBING	4,095	0	0.0	4,095-	7	12,783	0	0.0		
44 466 PAINTING	241	0	0.0	241-	7	2,900	0	0.0		
44 467 PORTABLES	58	0	0.0	58-	0	409	0	0.0		
44 468 FLOOR & CEILING	481	0	0.0	481-	3,243	6,033	0	0.0		
44 469 HARDWARE	2,243	0	0.0	2,243-	1	7,444	0	0.0		
44 470 CARPENTRY	733	0	0.0	733-	8	431	0	0.0		
44 471 DRAPERY	2,128	0	0.0	2,128-	0	0	0	0.0		
44 472 MASONRY	0	0	0.0	0	2	0	0	0.0		
44 473 TOOLS	5,163	0	0.0	5,163-	6	5,308	0	0.0		
44 654 OTHER CONTRACTUAL SERVICES	6,596	100,000	93.4	93,404	932	11,723	150,000	92.2		
44 680 LIFTING DEVICES	1,395	0	0.0	1,395-	1	0	0	0.0		
44 759 BUILDINGS	0	0	0.0	0	0	16,844	0	0.0		
TOTAL - SUPPLIES & SERVICES- BUI	43,752	100,000	56.3	56,248	7,166	112,369	150,000	25.1		

FURNITURE & EQUIPMENT

33 551 ADDITIONAL - FURNITURE	3,838	10,000	61.6	6,162	0	17,676	10,000	76.8		
33 552 ADDITIONAL - COMPUTERS	18,794	25,000	24.8	6,206	3,142	77,295	90,000	14.1		

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
35 552 ADDITIONAL - COMPUTERS	859	0	0.0	859-	0	32,450	35,000	7.3
TOTAL - FURNITURE & EQUIPMENT	23,491	35,000	32.9	11,509	3,142	127,421	135,000	5.6
FEES & CONTRACTS								
33 651 AUDIT FEES	0	85,000	100.0	85,000	0	0	75,000	100.0
33 652 LEGAL FEES	36,049	75,000	51.9	38,951	0	34,371	75,000	54.2
33 653 PROFESSIONAL FEES	22,192	40,000	44.5	17,808	0	7,400	10,000	26.0
34 653 PROFESSIONAL FEES	66,958	25,000	67.8-	41,958-	0	22,761	70,000	67.5
35 653 PROFESSIONAL FEES	25,850	25,000	3.4-	850-	0	30,454	60,000	49.2
35 661 SOFTWARE LICENSES & SUPPORT	124,588	40,000	11.5-	84,588-	0	211,916	225,000	5.8
35 662 HARDWARE MAINTENANCE & SUPP	102,904	180,000	42.8	77,096	4,870	13,959	25,000	44.2
TOTAL - FEES & CONTRACTS	378,541	470,000	19.5	91,459	4,870	320,861	540,000	40.6
MISCELLANEOUS EXPENDITURES								
33 702 SCHOOL COUNCILS/CPTA FEES	4,148	5,000	17.0	852	0	0	5,000	100.0
33 704 DIRECTOR'S DISCRETIONARY	0	2,500	100.0	2,500	0	0	2,500	100.0
33 707 BOARD APPRECIATION NIGHT	0	15,000	100.0	15,000	0	80-	15,000	100.5
33 708 SCHOLARSHIP	1,500	2,500	40.0	1,000	0	1,500	2,500	40.0
33 709 TRIBUTES & GIFTS	10,076	15,000	32.8	4,924	0	1,431	15,000	90.5
TOTAL - MISCELLANEOUS EXPENDIT	15,724	40,000	60.7	24,276	0	2,851	40,000	92.9
TOTAL - BOARD ADMINISTRATION	4,277,901	7,315,444	41.5	3,037,544	209,786	4,369,023	7,168,736	39.1

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ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
CLASSROOM TEACHERS								
CLASSROOM TEACHERS								
10 165	SECONDMENT LEAVE	-51,791	0	0.0	51,791	0	79,782	0 0.0
10 170	REGULAR DAY SCHOOL TEACHER	26,307,184	44,621,635	41.0	18,314,451	20,522	24,657,964	43,609,227 43.5
10 171	SPECIAL EDUCATION TEACHERS	2,307,325	4,211,083	45.2	1,903,758	0	2,573,968	3,961,762 35.0
10 172	PREP & PLANNING TEACHER	329,142	0	0.0	329,142-	0	487,965	0 0.0
10 173	HOME INSTRUCTION TEACHER	5,747	10,000	42.5	4,253	0	5,994	10,000 40.1
10 174	F.S.L. TEACHER GR. 1-3	1,509,912	3,264,340	53.8	1,754,428	0	1,364,663	2,722,000 49.9
10 175	F.S.L. TEACHER GR. 4-8	2,041,307	3,600,000	43.3	1,558,693	0	1,876,111	3,620,000 48.2
10 179	E.S.L. TEACHER	675,301	1,151,005	41.3	475,704	0	576,951	1,220,395 52.7
10 180	LEARNING OPPORTUNITY TEACHER	818,535	1,917,547	57.3	1,099,012	0	781,272	1,809,186 56.8
10 184	LONG-TERM LEAVE OF ABSENCE	3,324,018	7,000,000	52.5	3,675,983	0	4,563,509	6,000,000 23.9
10 265	BENEFITS - SECONDMENT	-8,457	0	0.0	8,457	0	7,033	0 0.0
10 270	BENEFITS - REG. DAY SCHOOL TEAC	2,858,519	5,866,750	51.3	3,008,231	0	2,760,740	5,694,862 51.5
10 271	BENEFITS - SPEC. ED. TEACHERS	221,044	512,064	56.8	291,020	0	259,651	485,483 46.5
10 272	BENEFITS - PREP & PLANNING TEAC	39,165	0	0.0	39,165-	0	53,797	0 0.0
10 273	BENEFITS - HOME INSTRUCTION TEA	611	587	4.1-	24-	0	467	611 23.6
10 274	BENEFITS - F.S.L. (GR 1-3)	163,139	396,943	58.9	233,804	0	146,449	333,560 56.1
10 275	BENEFITS - F.S.L. (GR 4-8)	213,934	437,756	51.1	223,822	0	207,757	443,602 53.2
10 279	BENEFITS - E.S.L. TEACHER	62,328	139,962	55.5	77,634	0	60,418	149,550 59.6
10 280	BENEFITS - L.O.P. & OTHER TEACHE	81,342	233,172	65.1	151,830	0	79,300	221,701 64.2
10 284	BENEFITS - LONG TERM OCCASSION	264,150	411,032	35.7	146,882	0	376,604	366,713 2.7-
TOTAL - CLASSROOM TEACHERS		41,162,455	73,773,876	44.2	32,611,422	20,522	40,920,395	70,648,652 42.1
OCCASSIONAL TEACHERS								
10 181	LONG-TERM SICK LEAVE	917,463	225,000	E+02	692,463-	0	151,324	275,000 45.0
10 182	SHORT TERM TEACHER REPLACEM	1,489,190	2,014,277	26.1	525,087	0	1,302,832	1,394,002 6.5
10 183	SHORT TERM - OCCASSIONAL TEAC	0	0	0.0	0	0	0	25,000 100.0
10 281	BENEFITS - L/T SICK LEAVE	77,404	26,853	E+02	50,551-	0	12,938	43,620 70.3
10 282	BENEFITS - SHORT TERM REPLACE	110,938	240,391	53.9	129,453	0	98,607	221,109 55.4
10 283	BENEFITS - SHORT TERM OCCASSIO	0	0	0.0	0	0	0	3,966 100.0
25 182	SHORT TERM TEACHER REPLACEM	7,811	67,964	88.5	60,153	0	0	53,803 100.0
25 282	BENEFITS - SHORT TERM REPLACE	311	8,110	96.2	7,799	0	0	8,534 100.0
TOTAL - OCCASSIONAL TEACHERS		2,603,117	2,582,595	0.8-	20,522-	0	1,565,701	2,025,034 22.7
TEACHER ASSISTANTS								
10 190	CHILD & YOUTH WORKER	707,032	1,217,122	41.9	510,090	0	667,413	781,782 14.6
10 191	EDUCATIONAL ASST.	5,330,865	8,090,363	34.1	2,759,498	0	4,928,241	7,399,297 33.4
10 195	EDUCATIONAL ASST. - TEMPORARY	163,998	170,000	3.5	6,002	0	121,719	150,000 18.9
10 196	TUTORS IN THE CLASSROOM	21,096	0	0.0	21,096-	0	22,882	53,000 56.8
10 290	BENEFIT - C & Y WORKERS	149,868	296,550	49.5	146,682	0	148,190	200,156 26.0

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UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
10 291	BENEFITS - ED. ASST.	1,249,364	1,921,114	35.0	671,750	0	1,142,970	1,809,633	36.8
10 295	BENEFITS - ED. ASST. (TEMP)	12,860	25,124	48.8	12,264	0	8,834	22,013	59.9
10 296	BENEFITS - TUTORS IN THE CLASSR	1,053	0	0.0	1,053-	0	1,159	0	0.0
21 137	COMMUNICATION ASSISTANT	142,444	200,000	28.8	57,556	0	153,686	175,000	12.2
21 237	BENEFITS - COMM. ASST.	29,345	48,729	39.8	19,384	0	34,992	44,804	21.9
TOTAL - TEACHER ASSISTANTS		7,807,925	11,969,002	34.8	4,161,077	0	7,230,086	10,635,685	32.0

PROFESSIONAL & PARA-PROFESSIONAL

10 170	REGULAR DAY SCHOOL TEACHER	539,506	802,642	32.8	263,136	0	622,309	945,000	34.2
10 270	BENEFITS - REG. DAY SCHOOL TEAC	57,668	97,600	40.9	39,932	0	67,673	115,803	41.6
21 131	INTERPRETERS	4,333	0	0.0	4,333-	0	0	103,000	100.0
21 132	PSYCHOLOGIST	61,177	120,000	49.0	58,823	0	86,112	130,000	33.8
21 133	SPEECH PATHOLOGIST	176,895	288,098	38.6	111,203	0	176,736	279,707	36.8
21 134	SOCIAL WORKER	0	0	0.0	0	0	0	20,000	100.0
21 136	SPECIAL NEEDS FACILITATOR	125,927	219,181	42.6	93,254	0	124,436	212,797	41.5
21 231	BENEFITS - INTERPRETERS	379	0	0.0	379-	0	0	0	0.0
21 233	BENEFITS - SPEECH PATH.	29,891	64,467	53.6	34,576	0	31,210	81,848	61.9
21 236	BENEFITS - SPECIAL NEEDS	26,103	49,045	46.8	22,942	0	25,853	62,269	58.5
22 116	OVERTIME	0	0	0.0	0	0	23,248	0	0.0
22 135	TECHNICIANS	206,483	371,549	44.4	165,066	0	203,677	386,182	47.3
22 235	BENEFITS - TECHNICIANS	42,372	81,846	48.2	39,474	0	39,551	83,961	52.9
25 129	TEACHER TRAINER	0	0	0.0	0	0	4,013	0	0.0
25 229	BENEFITS - TEACHER TRAINER	0	0	0.0	0	0	829	0	0.0
TOTAL - PROFESSIONAL & PARA-PR		1,270,734	2,094,428	39.3	823,694	0	1,405,647	2,420,567	41.9

LIBRARY & GUIDANCE

23 135	TECHNICIANS	981,069	1,490,076	34.2	509,007	0	982,038	1,529,404	35.8
23 138	TEMPORARY ASSISTANCE	21,431	30,000	28.6	8,569	0	12,151	25,000	51.4
23 235	BENEFITS - TECHNICIANS	245,918	402,984	39.0	157,066	0	248,514	419,804	40.8
23 238	BENEFITS - TEMPORARY ASSIS ST.S	1,761	2,506	29.7	745	0	914	2,084	56.1
TOTAL - LIBRARY & GUIDANCE		1,250,179	1,925,566	35.1	675,387	0	1,243,617	1,976,292	37.1

PRINCIPALS & V.P.

15 151	PRINCIPALS	3,425,281	5,714,066	40.1	2,288,785	0	3,130,319	5,266,085	40.6
15 152	VICE-PRINCIPALS	323,037	581,000	44.4	257,963	0	351,831	607,000	42.0
15 251	BENEFITS - PRINCIPALS	307,810	483,648	36.4	175,838	0	286,641	481,253	40.4
15 252	BENEFITS - VICE PRINCIPALS	27,824	49,176	43.4	21,352	0	31,967	51,410	37.8
TOTAL - PRINCIPALS & V.P.		4,083,952	6,827,890	40.2	2,743,938	0	3,800,758	6,405,748	40.7

SCHOOL SECRETARIES

15 112	CLERICAL	1,085,001	1,773,130	38.8	688,129	0	1,054,280	1,792,399	41.2
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED: MARCH 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
15 115 TEMPORARY ASSISTANT	36,598	50,000	26.8	13,402	0	26,497	50,000	47.0
15 212 BENEFITS - CLERICAL	273,616	511,267	46.5	237,651	0	267,368	506,759	47.2
15 215 BENEFITS - TEMP ASSISTANT	2,527	4,204	39.9	1,677	0	2,043	4,212	51.5
TOTAL - SCHOOL SECRETARIES	1,397,742	2,338,601	40.2	940,859	0	1,350,188	2,353,370	42.6

TEACHER CONSULTANTS

21 161 CONSULTANT TEACHER	0	0	0.0	0	0	111,355	200,000	44.3
21 162 CO-ORDINATOR TEACHER	47,334	191,000	75.2	143,667	0	93,907	180,000	47.8
21 163 PROGRAM OFFICER	70,001	105,000	33.3	34,999	0	67,976	106,000	35.9
21 261 BENEFITS - CONSULTANT	1,673	0	0.0	1,673-	0	15,409	24,508	37.1
21 262 BENEFITS - CO-ORDINATOR	5,133	23,227	77.9	18,094	0	10,111	22,059	54.2
21 263 BENEFITS - PROGRAM OFFICER	6,176	12,769	51.6	6,593	0	5,999	12,989	53.8
25 161 CONSULTANT TEACHER	251,642	1,146,507	78.1	894,865	0	296,602	914,000	67.6
25 162 CO-ORDINATOR TEACHER	52,610	0	0.0	52,610-	0	6,573	0	0.0
25 163 PROGRAM OFFICER	500	105,000	99.5	104,500	0	135,953	106,000	28.3-
25 261 BENEFITS - CONSULTANT	25,668	139,416	81.6	113,748	0	30,087	112,003	73.1
25 262 BENEFITS - CO-ORDINATOR	5,970	0	0.0	5,970-	0	0	0	0.0
25 263 BENEFITS - PROGRAM OFFICER	-4,357	12,769	134.1	17,126	0	12,729	12,989	2.0
TOTAL - TEACHER CONSULTANTS	462,350	1,735,688	73.4	1,273,339	0	786,701	1,690,548	53.5

PROFESSIONAL DEVELOPMENT

10 315 PROF. DEVELOP. - ACADEMIC	73,233	190,000	61.5	116,767	0	47,073	170,000	72.3
15 314 PROF. DEVEL. SCHOOL SEC.	410	4,000	89.8	3,590	0	1,679	0	0.0
15 317 PROFESSIONAL DEVELOPMENT (NT)	21,825	96,000	77.3	74,175	0	14,016	130,000	89.2
21 317 PROFESSIONAL DEVELOPMENT (NT)	0	5,000	100.0	5,000	0	12,776	25,000	48.9
23 317 PROFESSIONAL DEVELOPMENT (NT)	0	10,000	100.0	10,000	0	0	20,000	100.0
25 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	25,000	100.0
TOTAL - PROFESSIONAL DEVELOPM	95,468	305,000	68.7	209,532	0	75,544	370,000	79.6

CENTRAL PROGRAM CLASSROOM RESOU

10 320 TEXTBOOKS, LEARNING MATERIAL	0	100,000	100.0	100,000	0	345,843	300,000	15.3-
10 330 CLASSROOM SUPPLIES & SERVICES	819,958	1,220,000	32.8	400,042	67,427	613,527	1,017,100	39.7
21 330 CLASSROOM SUPPLIES & SERVICES	27,318	75,000	63.6	47,682	2,286	7,244	90,000	92.0
TOTAL - CENTRAL PROGRAM CLASS	847,276	1,395,000	39.3	547,724	69,713	966,614	1,407,100	31.3

CLASSROOM SUPPLIES & SERVICES

10 320 TEXTBOOKS, LEARNING MATERIAL	255,035	415,761	38.7	160,726	4,970	140,344	394,696	64.4
10 330 CLASSROOM SUPPLIES & SERVICES	325,863	544,882	40.2	219,019	68,550	382,233	754,043	49.3
10 333 SPECIAL MINISTRY GRANTS	-20,700	0	0.0	20,700	0	5,150-	0	0.0
10 335 PRINTING & COPIER - INSTR.	215,719	297,748	27.6	82,029	6,577	220,864	296,100	25.4
10 361 TRAVEL EXPENSE	15,773	48,876	67.7	33,103	0	9,490	30,000	68.4

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
10 450 EDUCATIONAL FIELD TRIPS	34,415	138,458	75.1	104,043	1,567	23,619	114,725	79.4
10 451 SPORT COUNCIL	-7,895	0	0.0	7,895	0	9,820-	0	0.0
23 320 TEXTBOOKS, LEARNING MATERIAL	29,559	69,683	57.6	40,124	15,934	52,819	69,006	23.5
TOTAL - CLASSROOM SUPPLIES & S	847,769	1,515,408	44.1	667,639	97,598	814,399	1,658,570	50.9

INSTRUCTIONAL SUPPLIES & SERVICES

21 317 PROFESSIONAL DEVELOPMENT (NT)	2,942	20,000	85.3	17,058	0	2,116	20,000	89.4
21 336 PRINTING & COPIER	6,037	15,000	59.8	8,963	1	4,204	15,000	72.0
21 361 TRAVEL EXPENSE	41,756	100,000	58.2	58,244	0	50,436	100,000	49.6
21 402 REPAIRS - COMPUTERS	0	5,000	100.0	5,000	0	5,260	5,000	5.2-
21 407 CELLULAR	3,312	5,000	33.8	1,688	0	3,609	5,000	27.8
21 420 HOSPITALITY	2,398	15,000	84.0	12,602	0	1,389	15,000	90.7
25 317 PROFESSIONAL DEVELOPMENT (NT)	5,418	20,000	72.9	14,582	0	2,959	20,000	85.2
25 336 PRINTING & COPIER	3,885	10,000	61.2	6,115	1	5,332	7,623	30.1
25 361 TRAVEL EXPENSE	6,139	25,000	75.4	18,861	0	9,557	25,000	61.8
25 402 REPAIRS - COMPUTERS	0	20,000	100.0	20,000	0	0	0	0.0
25 407 CELLULAR	6,740	10,000	32.6	3,260	0	6,453	5,000	29.1-
25 420 HOSPITALITY	6,386	20,000	68.1	13,614	0	4,514	10,000	54.9
TOTAL - INSTRUCTIONAL SUPPLIES	85,013	265,000	67.9	179,987	2	95,829	227,623	57.9

SCHOOL ADMIN. SUPPLIES & SERVICES

15 361 TRAVEL EXPENSE	8,260	30,000	72.5	21,740	0	18,708	30,000	37.6
15 401 REPAIRS - F & E	-1,772	0	0.0	1,772	0	1,478	0	0.0
15 404 REPAIRS - TELEPHONE	57,971	100,000	42.0	42,029	285	76,430	108,876	29.8
15 405 TELEPHONE - VOICE	105,771	200,000	47.1	94,229	0	102,160	180,000	43.2
15 407 CELLULAR	0	0	0.0	0	0	2,272	0	0.0
15 410 OFFICE SUPPLIES & SERVICES	38,101	107,656	64.6	69,555	2,474	42,324	98,964	57.2
15 415 SCHOOL COUNCIL (SCH)	3,790	17,344	78.2	13,554	0	9,152	57,640	84.1
15 416 SCHOOL COUNCIL - SPECIAL	-34,805	0	0.0	34,805	0	34,471-	0	0.0
15 420 HOSPITALITY	11,182	0	0.0	11,182-	199	9,987	24,389	59.1
15 422 PRO GRANT	-18,220	0	0.0	18,220	0	16,732-	0	0.0
TOTAL - SCHOOL ADMIN. SUPPLIES	170,278	455,000	62.6	284,722	2,958	211,308	499,869	57.7

COMPUTERS - CLASSROOM

10 402 REPAIRS - COMPUTERS	8,735	52,000	83.2	43,265	452	15,174	55,000	72.4
10 406 DATA COMMUNICATION LINES	50,398	107,843	53.3	57,445	0	48,959	107,843	54.6
10 408 NETWORK SYSTEM	205,916	343,899	40.1	137,983	0	207,110	343,899	39.8
10 552 ADDITIONAL - COMPUTERS	55,178	109,421	49.6	54,243	2,497	169,973	192,196	11.6
10 661 SOFTWARE LICENSES & SUPPORT	16,414	41,340	60.3	24,926	0	69,372	41,340	67.8-
22 361 TRAVEL EXPENSE	11,223	0	0.0	11,223-	0	10,890	0	0.0
22 402 REPAIRS - COMPUTERS	22,121	48,000	53.9	25,879	4,025	61,065	55,000	11.0-

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
22 407 CELLULAR	1,386	0	0.0	1,386-	0	3,513	0	0.0
TOTAL - COMPUTERS - CLASSROOM	371,371	702,503	47.1	331,132	6,974	586,056	795,278	26.3
COMPUTERS - NON CLASSROOM								
15 552 ADDITIONAL - COMPUTERS	0	50,000	100.0	50,000	0	0	75,000	100.0
TOTAL - COMPUTERS - NON CLASSR	0	50,000	100.0	50,000	0	0	75,000	100.0
F & E - CLASSROOM								
10 551 ADDITIONAL - FURNITURE	175,214	301,271	41.8	126,057	66,009	235,219	325,004	27.6
TOTAL - F & E - CLASSROOM	175,214	301,271	41.8	126,057	66,009	235,219	325,004	27.6
F & E - NON CLASSROOM								
15 551 ADDITIONAL - FURNITURE	16,744	42,333	60.5	25,589	772	12,247	38,155	67.9
15 601 RENTAL/LEASE - FURNITURE	0	0	0.0	0	0	3,529	5,000	29.4
TOTAL - F & E - NON CLASSROOM	16,744	42,333	60.5	25,589	772	15,776	43,155	63.4
TOTAL - ELEMENTARY SCHOOLS	62,647,587	108,279,161	42.1	45,631,576	264,548	61,303,838	103,557,495	40.8

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
CLASSROOM TEACHERS								
CLASSROOM TEACHERS								
10 165	SECONDMENT LEAVE	-3,079	0	0.0	3,079	0	66,498	0 0.0
10 170	REGULAR DAY SCHOOL TEACHER	21,784,326	36,439,067	40.2	14,654,741	0	20,428,247	34,738,148 41.2
10 171	SPECIAL EDUCATION TEACHERS	801,364	2,363,716	66.1	1,562,352	0	841,869	1,752,076 52.0
10 173	HOME INSTRUCTION TEACHER	32,144	20,000	60.7-	12,144-	0	13,475	15,000 10.2
10 179	E.S.L. TEACHER	148,552	196,976	24.6	48,424	0	159,519	183,920 13.3
10 184	LONG-TERM LEAVE OF ABSENCE	1,388,712	2,500,000	44.5	1,111,288	0	1,604,449	2,350,000 31.7
10 265	BENEFITS - SECONDMENT	1,722	0	0.0	1,722-	0	7,474	0 0.0
10 270	BENEFITS - REG. DAY SCHOOL TEAC	2,222,767	4,194,952	47.0	1,972,185	0	2,106,004	4,135,795 49.1
10 271	BENEFITS - SPEC. ED. TEACHERS	82,310	263,240	68.7	180,930	0	87,091	258,105 66.3
10 273	BENEFITS - HOME INSTRUCTION TEA	2,883	1,141	E+02	1,742-	0	1,133	892 27.0-
10 279	BENEFITS - E.S.L. TEACHER	14,412	21,937	34.3	7,525	0	16,032	21,080 24.0
10 284	BENEFITS - LONG TERM OCCASSION	112,728	142,659	21.0	29,931	0	135,600	139,689 2.9
15 153	DEPARTMENT HEAD - ALLOWANCE	0	357,000	100.0	357,000	0	0	357,000 100.0
15 253	BENEFITS - DEPT HEAD ALLOWANC	0	9,118	100.0	9,118	0	0	9,689 100.0
TOTAL - CLASSROOM TEACHERS		26,588,841	46,509,806	42.8	19,920,965	0	25,467,391	43,961,394 42.1

OCCASSIONAL TEACHERS

10 181	LONG-TERM SICK LEAVE	252,910	300,000	15.7	47,090	0	146,656	200,000 26.7
10 182	SHORT TERM TEACHER REPLACEM	711,625	1,126,428	36.8	414,803	0	724,992	875,044 17.2
10 281	BENEFITS - L/T SICK LEAVE	21,505	29,953	28.2	8,448	0	12,134	22,893 47.0
10 282	BENEFITS - SHORT TERM REPLACE	48,259	112,468	57.1	64,209	0	53,630	100,162 46.5
24 182	SHORT TERM TEACHER REPLACEM	0	2,555	100.0	2,555	0	0	1,908 100.0
24 282	BENEFITS - SHORT TERM REPLACE	0	256	100.0	256	0	0	219 100.0
25 182	SHORT TERM TEACHER REPLACEM	1,377	21,748	93.7	20,371	0	0	12,182 100.0
25 282	BENEFITS - SHORT TERM REPLACE	54	2,172	97.5	2,118	0	0	1,394 100.0
TOTAL - OCCASSIONAL TEACHERS		1,035,730	1,595,580	35.1	559,850	0	937,412	1,213,802 22.8

TEACHER ASSISTANTS

10 190	CHILD & YOUTH WORKER	189,307	346,660	45.4	157,353	0	179,967	260,166 30.8
10 191	EDUCATIONAL ASST.	2,044,613	3,011,577	32.1	966,964	0	1,798,087	2,621,972 31.4
10 195	EDUCATIONAL ASST. - TEMPORARY	81,736	95,000	14.0	13,264	0	57,370	75,000 23.5
10 196	TUTORS IN THE CLASSROOM	11,516	0	0.0	11,516-	0	10,684	0 0.0
10 290	BENEFIT - C & Y WORKERS	38,849	93,978	58.7	55,129	0	43,135	74,618 42.2
10 291	BENEFITS - ED. ASST.	471,533	743,522	36.6	271,989	0	414,678	669,410 38.1
10 295	BENEFITS - ED. ASST. (TEMP)	6,552	8,013	18.2	1,461	0	4,605	6,290 26.8
10 296	BENEFITS - TUTORS IN THE CLASSR	534	0	0.0	534-	0	476	0 0.0
TOTAL - TEACHER ASSISTANTS		2,844,640	4,298,750	33.8	1,454,110	0	2,509,002	3,707,456 32.3

PROFESSIONAL & PARA-PROFESSIONAL

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED: MARCH 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
10 177 CHAPLAIN - NON TEACHER	275,041	486,667	43.5	211,626	0	265,857	472,638	43.8
10 277 BENEFITS - CHAPLAIN NON TEACHE	42,165	112,844	62.6	70,679	0	45,135	110,112	59.0
21 131 INTERPRETERS	18,572	60,000	69.1	41,428	0	20,541	35,845	42.7
21 134 SOCIAL WORKER	46,570	80,732	42.3	34,162	0	45,218	78,381	42.3
21 231 BENEFITS - INTERPRETERS	2,789	6,767	58.8	3,978	0	916	6,020	84.8
21 234 BENEFITS - SOCIAL WORKER	8,522	18,585	54.2	10,063	0	8,259	13,161	37.3
22 116 OVERTIME	265	0	0.0	265-	0	0	0	0.0
22 135 TECHNICIANS	208,154	372,747	44.2	164,593	0	213,850	421,707	49.3
22 138 TEMPORARY ASSISTANCE	143	0	0.0	143-	0	0	0	0.0
22 235 BENEFITS - TECHNICIANS	44,915	203,594	77.9	158,679	0	44,627	212,038	79.0
22 238 BENEFITS - TEMPORARY ASSIS ST.S	6	0	0.0	6-	0	0	0	0.0
25 129 TEACHER TRAINER	0	0	0.0	0	0	4,013	0	0.0
25 229 BENEFITS - TEACHER TRAINER	0	0	0.0	0	0	829	0	0.0
TOTAL - PROFESSIONAL & PARA-PR	647,142	1,341,936	51.8	694,794	0	649,245	1,349,902	51.9

LIBRARY & GUIDANCE

23 135 TECHNICIANS	194,930	286,857	32.1	91,927	0	186,267	283,556	34.3
23 138 TEMPORARY ASSISTANCE	3,511	10,000	64.9	6,489	0	5,292	5,000	5.8-
23 235 BENEFITS - TECHNICIANS	48,444	78,102	38.0	29,658	0	46,017	76,150	39.6
23 238 BENEFITS - TEMPORARY ASSIS ST.S	245	844	71.0	599	0	453	422	7.5-
TOTAL - LIBRARY & GUIDANCE	247,130	375,803	34.2	128,673	0	238,029	365,128	34.8

PRINCIPALS & V.P.

15 151 PRINCIPALS	555,148	960,799	42.2	405,651	0	580,133	1,001,220	42.1
15 152 VICE-PRINCIPALS	910,764	1,491,634	38.9	580,870	0	800,191	1,360,000	41.2
15 251 BENEFITS - PRINCIPALS	49,369	99,659	50.5	50,290	0	55,766	107,264	48.0
15 252 BENEFITS - VICE PRINCIPALS	88,003	154,721	43.1	66,718	0	76,143	145,700	47.7
TOTAL - PRINCIPALS & V.P.	1,603,284	2,706,813	40.8	1,103,529	0	1,512,233	2,614,184	42.2

SCHOOL SECRETARIES

15 112 CLERICAL	929,851	1,363,648	31.8	433,797	0	903,648	1,496,344	39.6
15 115 TEMPORARY ASSISTANT	51,584	75,000	31.2	23,416	0	33,934	25,000	35.7-
15 212 BENEFITS - CLERICAL	217,744	343,461	36.6	125,717	0	214,021	393,827	45.7
15 215 BENEFITS - TEMP ASSISTANT	12,562	5,835	15.3-	6,727-	0	6,247	2,152	90.3-
TOTAL - SCHOOL SECRETARIES	1,211,741	1,787,944	32.2	576,203	0	1,157,850	1,917,323	39.6

TEACHER CONSULTANTS

25 161 CONSULTANT TEACHER	264,578	599,047	55.8	334,469	0	225,406	556,340	59.5
25 261 BENEFITS - CONSULTANT	26,356	66,714	60.5	40,358	0	29,460	63,761	53.8
TOTAL - TEACHER CONSULTANTS	290,934	665,761	56.3	374,827	0	254,866	620,101	58.9

SALARY & BEN - LIBRARY & GUIDANCE

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
24 178 LIBRARY/GUIDANCE TEACHER	1,224,961	1,583,690	22.7	358,729	0	1,312,919	2,008,891	34.6
24 278 BENEFITS - LIBRARY/GUIDANCE TEA	118,626	176,371	32.7	57,745	0	135,748	172,931	21.5
TOTAL - SALARY & BEN - LIBRARY &	1,343,587	1,760,061	23.7	416,474	0	1,448,667	2,181,822	33.6

PROFESSIONAL DEVELOPMENT

10 315 PROF. DEVELOP. - ACADEMIC	29,705	80,000	62.9	50,295	0	35,836	80,000	55.2
15 314 PROF. DEVEL. SCHOOL SEC.	167	0	0.0	167-	0	363	0	0.0
15 317 PROFESSIONAL DEVELOPMENT (NT)	9,346	35,000	73.3	25,655	0	5,001	35,000	85.7
21 315 PROF. DEVELOP. - ACADEMIC	0	5,000	100.0	5,000	0	897	5,000	82.1
24 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	10,000	100.0
25 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	5,000	100.0
TOTAL - PROFESSIONAL DEVELOPM	39,218	120,000	67.3	80,783	0	42,097	135,000	68.8

CENTRAL PROGRAM CLASSROOM RESOU

10 320 TEXTBOOKS, LEARNING MATERIAL	97,252	100,000	2.8	2,748	6,559-	161,776	485,000	66.6
10 330 CLASSROOM SUPPLIES & SERVICES	724,663	1,425,950	49.2	701,287	38,078	717,662	1,518,206	52.7
21 330 CLASSROOM SUPPLIES & SERVICES	6,603	20,000	67.0	13,397	0	16,156	30,000	46.2
TOTAL - CENTRAL PROGRAM CLASS	828,518	1,545,950	46.4	717,432	31,519	895,594	2,033,206	56.0

CLASSROOM SUPPLIES & SERVICES

10 320 TEXTBOOKS, LEARNING MATERIAL	92,251	286,719	67.8	194,468	11,885	122,226	380,965	67.9
10 330 CLASSROOM SUPPLIES & SERVICES	400,134	776,011	48.4	375,877	72,421	426,214	775,451	45.0
10 332 HEALTHY SCHOOLS	0	0	0.0	0	0	6,894-	0	0.0
10 333 SPECIAL MINISTRY GRANTS	-11,517	0	0.0	11,517	0	2,700-	0	0.0
10 335 PRINTING & COPIER - INSTR.	157,586	254,189	38.0	96,603	5,544	151,548	249,944	39.4
10 350 FOOD SUPPLIES & SERVICES	0	0	0.0	0	0	54,113	80,000	32.4
10 361 TRAVEL EXPENSE	22,774	66,131	65.6	43,357	0	31,347	50,000	37.3
10 450 EDUCATIONAL FIELD TRIPS	108,790	104,729	3.9-	4,061-	22,656	117,797	101,750	15.8-
23 320 TEXTBOOKS, LEARNING MATERIAL	51,043	84,729	39.8	33,686	12,254	48,689	74,223	34.4
24 361 TRAVEL EXPENSE	186	0	0.0	186-	0	0	0	0.0
TOTAL - CLASSROOM SUPPLIES & S	821,247	1,572,508	47.8	751,261	124,760	942,340	1,712,333	45.0

INSTRUCTIONAL SUPPLIES & SERVICES

21 317 PROFESSIONAL DEVELOPMENT (NT)	0	1,000	100.0	1,000	0	201	1,000	79.9
21 336 PRINTING & COPIER	0	5,000	100.0	5,000	0	1,392	5,000	72.2
21 361 TRAVEL EXPENSE	4,014	20,000	79.9	15,986	0	4,987	20,000	75.1
21 402 REPAIRS - COMPUTERS	0	1,000	100.0	1,000	0	1,052	1,000	5.2-
25 317 PROFESSIONAL DEVELOPMENT (NT)	1,589	2,000	20.6	411	0	0	2,000	100.0
25 336 PRINTING & COPIER	533	10,000	94.7	9,467	0	752	10,000	92.5
25 361 TRAVEL EXPENSE	11,087	9,000	23.2-	2,087-	0	13,852	9,000	53.9-
25 402 REPAIRS - COMPUTERS	279	1,000	72.1	721	0	0	1,000	100.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
25 420 HOSPITALITY	1,241	15,000	91.7	13,759	0	1,423	15,000	90.5
TOTAL - INSTRUCTIONAL SUPPLIES	18,743	64,000	70.7	45,257	0	23,659	64,000	63.0

SCHOOL ADMIN. SUPPLIES & SERVICES

15 361 TRAVEL EXPENSE	5,070	15,000	66.2	9,930	0	9,794	15,000	34.7
15 401 REPAIRS - F & E	516	0	0.0	516-	0	279	0	0.0
15 404 REPAIRS - TELEPHONE	20,092	50,000	59.8	29,908	1	30,185	61,131	50.6
15 405 TELEPHONE - VOICE	32,190	100,000	67.8	67,810	0	32,219	100,000	67.8
15 407 CELLULAR	10,939	0	0.0	10,939-	0	16,785	0	0.0
15 410 OFFICE SUPPLIES & SERVICES	38,165	95,127	59.9	56,962	3,292	57,102	112,361	49.2
15 415 SCHOOL COUNCIL (SCH)	1,102	8,473	87.0	7,371	0	5,842	24,013	75.7
15 416 SCHOOL COUNCIL - SPECIAL	-6,500	0	0.0	6,500	0	4,102-	0	0.0
15 420 HOSPITALITY	2,871	6,400	55.1	3,529	0	179	6,400	97.2
15 422 PRO GRANT	-6,879	0	0.0	6,879	0	5,138-	0	0.0
TOTAL - SCHOOL ADMIN. SUPPLIES	97,566	275,000	64.5	177,434	3,293	143,145	318,905	55.1

COMPUTERS - CLASSROOM

10 402 REPAIRS - COMPUTERS	13,938	16,000	12.9	2,062	1,242	12,793	28,500	55.1
10 406 DATA COMMUNICATION LINES	20,624	52,000	60.3	31,376	0	19,742	72,000	72.6
10 408 NETWORK SYSTEM	35,899	68,000	47.2	32,101	0	35,868	78,000	54.0
10 552 ADDITIONAL - COMPUTERS	31,295	134,694	76.8	103,399	1,357	168,736	207,988	18.9
10 661 SOFTWARE LICENSES & SUPPORT	16,414	30,000	45.3	13,586	0	20,825	30,000	30.6
22 361 TRAVEL EXPENSE	748	0	0.0	748-	0	692	0	0.0
22 402 REPAIRS - COMPUTERS	551	34,000	98.4	33,449	0	2,334	26,500	91.2
22 407 CELLULAR	1,958	0	0.0	1,958-	0	2,609	0	0.0
TOTAL - COMPUTERS - CLASSROOM	121,427	334,694	63.7	213,267	2,599	263,599	442,988	40.5

COMPUTERS - NON CLASSROOM

15 552 ADDITIONAL - COMPUTERS	0	25,000	100.0	25,000	0	2,056	25,000	91.8
TOTAL - COMPUTERS - NON CLASSR	0	25,000	100.0	25,000	0	2,056	25,000	91.8

F & E - CLASSROOM

10 551 ADDITIONAL - FURNITURE	67,882	88,780	23.5	20,898	2,511	104,225	87,104	19.7-
TOTAL - F & E - CLASSROOM	67,882	88,780	23.5	20,898	2,511	104,225	87,104	19.7-

F & E - NON CLASSROOM

15 551 ADDITIONAL - FURNITURE	29,733	22,671	31.2-	7,062-	1,985	12,019	24,168	50.3
TOTAL - F & E - NON CLASSROOM	29,733	22,671	31.2-	7,062-	1,985	12,019	24,168	50.3

FEES & CONTRACTS

10 654 OTHER CONTRACTUAL SERVICES	83,000	72,000	15.3-	11,000-	0	83,300	72,000	15.7-
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - FEES & CONTRACTS	83,000	72,000	15.3-	11,000-	0	83,300	72,000	15.7-
TOTAL - SECONDARY SCHOOLS	37,920,363	65,163,057	41.8	27,242,695	166,667	36,686,729	62,845,816	41.6

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
TEACHER ASSISTANTS									
TEACHER ASSISTANTS									
55 191	EDUCATIONAL ASST.	44,288	27,418	61.5-	16,870-	0	40,005	24,584	62.7-
55 291	BENEFITS - ED. ASST.	6,807	7,403	8.1	596	0	10,917	4,425E+02	
TOTAL - TEACHER ASSISTANTS		51,095	34,821	46.7-	16,274-	0	50,922	29,009	75.5-
PROFESSIONAL & PARA-PROFESSIONAL									
55 107	INFO. TECHNOLOGY ASSISTANT	12,000	0	0.0	12,000-	0	6,329	0	0.0
55 125	DAY CARE PROVIDER	19,439	39,175	50.4	19,736	0	18,961	42,290	55.2
55 130	SETTLEMENT WORKER	0	0	0.0	0	0	1,263	0	0.0
55 135	TECHNICIANS	26,185	0	0.0	26,185-	0	21,954	0	0.0
55 207	BENEFITS - I.T.A.	371	0	0.0	371-	0	0	0	0.0
55 225	BENEFITS - DAY CARE PROVIDER	5,500	7,052	22.0	1,552	0	5,341	7,612	29.8
55 230	BENEFITS - SETTLEMENT WORKER	0	0	0.0	0	0	51	0	0.0
55 235	BENEFITS - TECHNICIANS	5,048	0	0.0	5,048-	0	4,066	0	0.0
TOTAL - PROFESSIONAL & PARA-PR		68,543	46,227	48.3-	22,316-	0	57,965	49,902	16.2-
PRINCIPALS & V.P.									
55 103	DEPARTMENT MANAGERS	97,761	213,131	54.1	115,370	0	93,227	207,489	55.1
55 111	COORDINATORS	0	64,043	100.0	64,043	0	0	77,800	100.0
55 151	PRINCIPALS	65,256	112,283	41.9	47,027	0	62,239	109,013	42.9
55 203	BENEFITS - DEPT. MANAGERS	17,310	37,139	53.4	19,829	0	16,679	35,973	53.6
55 211	BENEFITS - COORD.	0	10,750	100.0	10,750	0	0	12,733	100.0
55 251	BENEFITS - PRINCIPALS	5,963	11,228	46.9	5,265	0	5,733	10,901	47.4
TOTAL - PRINCIPALS & V.P.		186,290	448,574	58.5	262,284	0	177,878	453,909	60.8
SCHOOL SECRETARIES									
55 112	CLERICAL	177,244	279,844	36.7	102,600	0	178,084	279,844	36.4
55 212	BENEFITS - CLERICAL	43,103	75,558	43.0	32,455	0	43,012	75,558	43.1
TOTAL - SCHOOL SECRETARIES		220,347	355,402	38.0	135,055	0	221,096	355,402	37.8
SALARY & BEN - TEMPORARY									
55 115	TEMPORARY ASSISTANT	13,757	51,095	73.1	37,338	0	16,376	50,000	67.3
55 215	BENEFITS - TEMP ASSISTANT	981	4,863	79.8	3,882	0	1,135	4,704	75.9
TOTAL - SALARY & BEN - TEMPORAR		14,738	55,958	73.7	41,220	0	17,511	54,704	68.0
SALARY & BEN - GRANT OFFICERS									
55 155	ADMINISTRATORS & GRANT OFFICE	18,071	0	0.0	18,071-	0	33,710	0	0.0
55 255	BENEFITS - ADMIN & GRANT OFFICE	4,005	0	0.0	4,005-	0	6,736	0	0.0
TOTAL - SALARY & BEN - GRANT OFF		22,076	0	0.0	22,076-	0	40,446	0	0.0
SALARY & BEN - ADULT ED. TEACHERS									

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
55 192 CLASSROOM INSTRUCTORS	1,116,019	2,146,028	48.0	1,030,009	585	1,066,938	2,177,388	51.0
55 193 CLASSROOM TEACHERS	784,274	1,397,050	43.9	612,776	0	714,083	1,185,571	39.8
55 292 BENEFITS - CON'T ED INSTRUCTORS	167,275	308,464	45.8	141,189	0	150,597	259,652	42.0
55 293 BENEFITS - CON'T ED. TEACHERS	102,728	223,122	54.0	120,394	0	66,197	185,345	64.3
TOTAL - SALARY & BEN - ADULT ED.	2,170,296	4,074,664	46.7	1,904,368	585	1,997,815	3,807,956	47.5

PROFESSIONAL DEVELOPMENT

55 315 PROF. DEVELOP. - ACADEMIC	512	10,360	95.1	9,848	0	4,619	11,300	59.1
55 317 PROFESSIONAL DEVELOPMENT (NT)	6,098	5,500	10.9	598	0	2,867	4,500	36.3
55 318 PROF. MEMBERSHIPS	2,840	9,500	70.1	6,660	0	2,425	8,650	72.0
TOTAL - PROFESSIONAL DEVELOPM	9,450	25,360	62.7	15,910	0	9,911	24,450	59.5

CENTRAL PROGRAM CLASSROOM RESOU

55 325 COMPUTER SOFTWARE/CD ROM	351	35,500	99.0	35,149	0	7,047	59,500	88.2
55 335 PRINTING & COPIER - INSTR.	23,822	76,840	69.0	53,018	292	23,184	70,200	67.0
55 353 ADVERTISING & PROMOTION	18,132	105,000	82.7	86,868	93	34,655	91,500	62.1
55 356 CHILDMINDING	9,624	27,625	65.2	18,001	0	19,797	35,000	43.4
55 361 TRAVEL EXPENSE	8,321	11,258	26.1	2,937	0	5,999	17,150	65.0
55 371 CLEANING PRODUCTS	438	0	0.0	438	0	0	0	0.0
55 401 REPAIRS - F & E	0	2,000	100.0	2,000	0	656	5,000	86.9
55 402 REPAIRS - COMPUTERS	3,260	5,000	34.8	1,740	42	354	5,000	92.9
55 404 REPAIRS - TELEPHONE	2,408	10,000	75.9	7,592	5	3,417	10,000	65.8
55 405 TELEPHONE - VOICE	9,498	25,900	63.3	16,402	0	9,248	30,500	69.7
55 406 DATA COMMUNICATION LINES	1,672	7,500	77.7	5,828	0	1,601	7,500	78.7
55 407 CELLULAR	2,411	10,000	75.9	7,589	0	3,733	10,000	62.7
55 410 OFFICE SUPPLIES & SERVICES	15,164	29,846	49.2	14,682	814	20,094	29,000	30.7
55 411 POSTAGE	1,218	5,000	75.6	3,782	474	3,059	5,250	41.7
55 412 SUBSCRIPTIONS	0	0	0.0	0	0	59	0	0.0
55 413 COURIER & MOVING	215	5,000	95.7	4,785	0	159	5,000	96.8
55 416 SCHOOL COUNCIL - SPECIAL	0	2,000	100.0	2,000	0	0	2,000	100.0
55 420 HOSPITALITY	1,310	6,000	78.2	4,690	0	2,193	30,000	92.7
55 610 RENTAL/LEASE - INSTRUCT. ACCOM	197,126	163,357	20.7	33,769	54,854	138,733	223,800	38.0
TOTAL - CENTRAL PROGRAM CLASS	294,970	527,826	44.1	232,856	56,574	273,988	636,400	57.0

CLASSROOM SUPPLIES & SERVICES

55 320 TEXTBOOKS, LEARNING MATERIAL	15,792	61,485	74.3	45,693	3,052	23,423	61,600	62.0
55 325 COMPUTER SOFTWARE/CD ROM	17,323	19,500	11.2	2,177	0	587	0	0.0
55 330 CLASSROOM SUPPLIES & SERVICES	183,028	456,606	59.9	273,578	37,390	204,430	297,400	31.3
55 331 APPLICATION SOFTWARE	21,912	69,500	68.5	47,588	6,909	29,682	42,500	30.2
55 450 EDUCATIONAL FIELD TRIPS	28,857	175,750	83.6	146,893	3,940	65,512	133,200	50.8
55 682 PUBLIC TRANSIT FARES	11,093	83,529	86.7	72,437	4,779	14,949	15,385	2.8

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - CLASSROOM SUPPLIES & S	278,005	866,370	67.9	588,366	56,070	338,583	550,085	38.5
COMPUTERS - CLASSROOM								
55 552 ADDITIONAL - COMPUTERS	41,393	45,000	8.0	3,607	3,565	3,472	15,000	76.9
TOTAL - COMPUTERS - CLASSROOM	41,393	45,000	8.0	3,607	3,565	3,472	15,000	76.9
F & E - CLASSROOM								
55 501 REPLACEMENT - FURNITURE & EQUI	0	0	0.0	0	0	0	10,000	100.0
55 551 ADDITIONAL - FURNITURE	0	10,000	100.0	10,000	0	0	0	0.0
TOTAL - F & E - CLASSROOM	0	10,000	100.0	10,000	0	0	10,000	100.0
FEES & CONTRACTS								
55 654 OTHER CONTRACTUAL SERVICES	66	3,000	97.8	2,934	497	762	0	0.0
55 661 SOFTWARE LICENSES & SUPPORT	1,824	4,000	54.4	2,176	0	2,368	0	0.0
TOTAL - FEES & CONTRACTS	1,890	7,000	73.0	5,110	497	3,130	0	0.0
TOTAL - CONTINUING EDUCATION	3,359,093	6,497,202	48.3	3,138,110	117,291	3,192,717	5,986,817	46.7

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
SALARY & BEN - MANAGERS										
SALARY & BEN - MANAGERS										
40 103	DEPARTMENT MANAGERS	124,773	214,195	41.8	89,422	0	120,116	203,905	41.1	
40 110	TECHNICAL & OPERATIONS	18,539	0	0.0	18,539-	0	22,621	40,000	43.5	
40 113	COORDINATORS	130,845	202,667	35.4	71,822	0	159,130	296,006	46.2	
40 115	TEMPORARY ASSISTANT	1,743	0	0.0	1,743-	0	1,911	5,000	61.8	
40 203	BENEFITS - DEPT. MANAGERS	21,536	52,413	58.9	30,877	0	20,730	49,993	58.5	
40 210	BENEFITS - TECHNICAL STAFF	5,367	0	0.0	5,367-	0	5,917	9,806	39.7	
40 213	BENEFITS - COORD.	38,237	49,595	22.9	11,358	0	31,748	72,576	56.3	
40 215	BENEFITS - TEMP ASSISTANT	97	0	0.0	97-	0	111	436	74.6	
TOTAL - SALARY & BEN - MANAGERS		341,137	518,870	34.3	177,733	0	362,284	677,722	46.5	
SALARY & BEN - CARETAKER										
40 108	CARETAKER	1,873,911	3,253,959	42.4	1,380,048	63,248	1,867,827	3,192,392	41.5	
40 118	CARETAKER REPLACEMENT	248,675	250,000	0.5	1,325	0	175,137	250,000	30.0	
40 141	MODIFIED WORK - CARETAKERS	27,806	0	0.0	27,806-	0	36,711	0	0.0	
40 208	BENEFITS - CARETAKER	446,678	796,243	43.9	349,565	0	427,451	805,435	46.9	
40 218	BENEFITS - CARETAKER REPL.	2,762	61,175	95.5	58,413	0	1,847	38,614	95.2	
40 241	BENEFITS - MODIFIED WORK (CTKRS)	4,624	0	0.0	4,624-	0	3,966	0	0.0	
TOTAL - SALARY & BEN - CARETAKE		2,604,456	4,361,377	40.3	1,756,921	63,248	2,512,939	4,286,441	41.4	
SALARY & BEN - CLEANER										
40 109	CLEANER	1,919,160	3,540,707	45.8	1,621,547	0	1,798,967	3,352,671	46.3	
40 119	CLEANER REPLACEMENT	203,736	150,000	35.8-	53,736-	0	76,083	150,000	49.3	
40 209	BENEFITS - CLEANER	522,242	866,411	39.7	344,169	0	485,696	845,071	42.5	
40 219	BENEFITS - CLEANER REPL.	18,975	36,704	48.3	17,729	0	5,947	23,166	74.3	
40 418	CONTRACTED CLEANING	152,797	300,000	49.1	147,203	5,859	169,308	300,000	43.6	
TOTAL - SALARY & BEN - CLEANER		2,816,910	4,893,822	42.4	2,076,912	5,859	2,536,001	4,670,908	45.7	
SALARY & BEN - CLERICAL										
40 112	CLERICAL	54,276	135,226	59.9	80,950	0	53,353	79,756	33.1	
40 212	BENEFITS - CLERICAL	12,024	33,091	63.7	21,067	0	16,896	19,554	13.6	
TOTAL - SALARY & BEN - CLERICAL		66,300	168,317	60.6	102,017	0	70,249	99,310	29.3	
PROFESSIONAL DEVELOPMENT										
40 317	PROFESSIONAL DEVELOPMENT (NT)	5,817	9,000	35.4	3,183	0	5,955	18,500	67.8	
40 318	PROF. MEMBERSHIPS	100	1,000	90.0	900	0	168	1,500	88.8	
TOTAL - PROFESSIONAL DEVELOPM		5,917	10,000	40.8	4,083	0	6,123	20,000	69.4	
SUPPLIES & SERV - UTILITIES										
40 341	HYDRO	1,214,980	2,300,000	47.2	1,085,021	40,148	1,207,493	2,400,000	49.7	
40 343	HEATING - GAS	693,211	1,800,000	61.5	1,106,789	52,013	1,310,391	1,850,000	29.2	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
40 346 WATER & SEWAGE	214,623	400,000	46.3	185,377	7,462	187,805	400,000	53.1
TOTAL - SUPPLIES & SERV - UTILITIE	2,122,814	4,500,000	52.8	2,377,187	99,623	2,705,689	4,650,000	41.8

SUPPLIES & SERV - PLANT OPERATIONS

40 325 COMPUTER SOFTWARE/CD ROM	34,978	40,000	12.6	5,022	0	38,321	38,322	0.0
40 361 TRAVEL EXPENSE	18,745	25,000	25.0	6,255	0	20,654	30,000	31.2
40 370 VEHICLE FUEL	19	0	0.0	19-	0	0	0	0.0
40 371 CLEANING PRODUCTS	204,348	360,000	43.2	155,652	24,885	163,161	350,000	53.4
40 372 CLEANING TOOLS	14,773	10,000	47.7-	4,773-	367	15,241	40,000	61.9
40 373 TOILET PAPER	60,112	95,000	36.7	34,888	9,934	55,594	80,000	30.5
40 375 UNIFORMS	32,637	0	0.0	32,637-	0	29,298	50,000	41.4
40 376 LIGHTING	1,743	5,000	65.1	3,257	0	1,778	5,000	64.4
40 377 INTRUSION ALARMS	-110	0	0.0	110	0	0	0	0.0
40 378 FIRE SAFETY	0	0	0.0	0	0	275	0	0.0
40 379 REPAIRS - HEALTH & SAFETY	41,397	75,000	44.8	33,603	17,498	35,559	50,000	28.9
40 380 REPAIRS - EQUIPMENT	56,585	70,000	19.2	13,415	2	39,801	60,000	33.7
40 407 CELLULAR	1,994	10,000	80.1	8,006	0	4,445	8,000	44.4
40 408 NETWORK SYSTEM	548	0	0.0	548-	0	0	0	0.0
40 410 OFFICE SUPPLIES & SERVICES	5,270	5,000	5.4-	270-	364	3,066	5,000	38.7
40 417 SECURITY & SURVIELANCE	19,274	20,000	3.6	726	3	4,275	5,000	14.5
40 420 HOSPITALITY	358	2,500	85.7	2,142	0	359	2,500	85.6
40 440 VEHICLE MAINTENANCE & SUPPLIES	10	0	0.0	10-	0	0	0	0.0
TOTAL - SUPPLIES & SERV - PLANT	492,681	717,500	31.3	224,819	53,053	411,827	723,822	43.1

SUPPLIES & SERVICES - GROUNDS

40 385 GRASS CUTTING	45,634	110,000	58.5	64,366	0	48,737	100,000	51.3
40 386 SNOW PLOWING	467,189	580,000	19.5	112,811	4,017	582,362	600,000	2.9
40 388 GARBAGE DISPOSAL	87,238	140,000	37.7	52,762	0	81,023	145,000	44.1
TOTAL - SUPPLIES & SERVICES - GR	600,061	830,000	27.7	229,939	4,017	712,122	845,000	15.7

F & E - PLANT OPERATIONS

40 551 ADDITIONAL - FURNITURE	0	20,000	100.0	20,000	0	1,644	30,000	94.5
40 552 ADDITIONAL - COMPUTERS	0	1,500	100.0	1,500	0	28,527	40,000	28.7
40 554 ADDITIONAL EQUIPMENT - VEHICLES	0	0	0.0	0	0	20,791	25,000	16.8
40 630 RENTAL/LEASE - OTHER	26,965	50,000	46.1	23,035	15,750	49,941	100,000	50.1
TOTAL - F & E - PLANT OPERATIONS	26,965	71,500	62.3	44,535	15,750	100,903	195,000	48.3

FEES & CONTRACTS

40 653 PROFESSIONAL FEES	8,232	10,000	17.7	1,768	0	4,209	40,000	89.5
40 665 RECYCLING	10,429	20,000	47.9	9,571	0	8,999	25,000	64.0
40 671 PROPERTY INSURANCE	186,854	190,000	1.7	3,146	0	186,362	175,000	6.5-

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
40 672 LIABILITY INSURANCE	336,768	340,000	1.0	3,232	0	346,588	275,000	26.0-
40 673 VEHICLE INSURANCE	3,150	0	0.0	3,150-	0	1,247	0	0.0
TOTAL - FEES & CONTRACTS	545,433	560,000	2.6	14,567	0	547,405	515,000	6.3-
TOTAL - PLANT OPERATIONS	9,622,674	16,631,386	42.1	7,008,713	241,550	9,965,542	16,683,203	40.3

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
SALARY & BEN - MANAGERS									
SALARY & BEN - MANAGERS									
41 103	DEPARTMENT MANAGERS	89,600	268,127	66.6	178,527	0	48,447	84,000	42.3
41 111	COORDINATORS	169,485	182,001	6.9	12,516	0	191,304	294,502	35.0
41 203	BENEFITS - DEPT. MANAGERS	17,317	62,696	72.4	45,379	0	8,734	19,943	56.2
41 211	BENEFITS - COORD.	35,406	42,558	16.8	7,152	0	36,208	69,926	48.2
TOTAL - SALARY & BEN - MANAGERS		311,808	555,382	43.9	243,574	0	284,693	468,371	39.2
SALARY & BENEFITS - TECHNICAL									
41 110	TECHNICAL & OPERATIONS	414,793	700,000	40.7	285,207	0	414,924	625,000	33.6
41 210	BENEFITS - TECHNICAL STAFF	85,348	163,676	47.9	78,328	0	88,308	148,403	40.5
TOTAL - SALARY & BENEFITS - TECH		500,141	863,676	42.1	363,535	0	503,232	773,403	34.9
SALARY & BEN - CLERICAL									
41 112	CLERICAL	23,207	42,448	45.3	19,241	0	22,659	51,287	55.8
41 212	BENEFITS - CLERICAL	6,092	9,925	38.6	3,833	0	5,923	12,179	51.4
TOTAL - SALARY & BEN - CLERICAL		29,299	52,373	44.1	23,074	0	28,582	63,466	55.0
SALARY & BEN - TEMPORARY									
41 114	STUDENT HELP	1,159	20,000	94.2	18,841	0	4,129	10,000	58.7
41 115	TEMPORARY ASSISTANT	0	10,000	100.0	10,000	0	620	0	0.0
41 214	BENEFITS - STUDENT HELP	183	1,485	87.7	1,302	0	491	774	36.6
41 215	BENEFITS - TEMP ASSISTANT	0	742	100.0	742	0	51	0	0.0
TOTAL - SALARY & BEN - TEMPORAR		1,342	32,227	95.8	30,885	0	5,291	10,774	50.9
PROFESSIONAL DEVELOPMENT									
41 317	PROFESSIONAL DEVELOPMENT (NT)	5,678	500 E+03		5,178-	0	46	500	90.9
41 318	PROF. MEMBERSHIPS	1,717	7,000	75.5	5,283	0	2,028	7,000	71.0
TOTAL - PROFESSIONAL DEVELOPM		7,395	7,500	1.4	105	0	2,074	7,500	72.4
SUPPLIES & SERV - PLANT OPERATIONS									
40 377	INTRUSION ALARMS	111,747	175,000	36.1	63,253	12,146	125,015	50,000E+02	
40 378	FIRE SAFETY	166,369	325,000	48.8	158,631	33	168,804	50,000E+02	
TOTAL - SUPPLIES & SERV - PLANT		278,116	500,000	44.4	221,884	12,179	293,819	100,000E+02	
SUPPLIES & SERVICES - GROUNDS									
40 381	ASPHALT/CONCRETE	1,421	45,000	96.8	43,579	7	3,287	25,000	86.9
40 382	FENCING	8,529	20,000	57.4	11,471	1	457	20,000	97.7
40 383	LANDSCAPING	16,523	100,000	83.5	83,477	16,590	23,947	50,000	52.1
40 384	DRAINAGE	34,275	50,000	31.5	15,725	43,049	42,764	50,000	14.5
40 387	PLAYGROUND EQUIPMENT	10,504	10,000	5.0-	504-	2	0	10,000	100.0
40 389	LINE MARKING	4,151	30,000	86.2	25,849	9	6,311	25,000	74.8

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - SUPPLIES & SERVICES - GR	75,403	255,000	70.4	179,597	59,658	76,766	180,000	57.4
SUPPLIES & SERV - PLANT MAINT.								
41 361 TRAVEL EXPENSE	4,169	9,000	53.7	4,831	0	7,407	9,000	17.7
41 370 VEHICLE FUEL	29,103	62,000	53.1	32,897	0	27,884	55,000	49.3
41 401 REPAIRS - F & E	0	5,000	100.0	5,000	0	0	10,000	100.0
41 405 TELEPHONE - VOICE	1,466	0	0.0	1,466-	0	1,444	0	0.0
41 407 CELLULAR	9,004	35,000	74.3	25,996	0	20,921	25,000	16.3
41 408 NETWORK SYSTEM	3,836	0	0.0	3,836-	0	3,836	0	0.0
41 410 OFFICE SUPPLIES & SERVICES	855	5,000	82.9	4,145	1,670	8,694	17,000	48.9
41 440 VEHICLE MAINTENANCE & SUPPLIES	44,517	80,000	44.4	35,483	57	66,759	80,000	16.6
TOTAL - SUPPLIES & SERV - PLANT	92,950	196,000	52.6	103,050	1,727	136,945	196,000	30.1

SUPPLIES & SERVICES- BUILDING MTC.

15 112 CLERICAL	12,405	0	0.0	12,405-	0	0	0	0.0
40 378 FIRE SAFETY	0	0	0.0	0	8	0	0	0.0
41 430 SCHOOL GENERAL MAINTENANCE	30,838	100,000	69.2	69,162	7,804	25,265	100,000	74.7
41 431 GENERAL REPAIRS	54,963	50,000	9.9	4,963-	13,466	86,513	100,000	13.5
41 458 P.A. & TELEPHONE SYSTEMS	5,272	10,000	47.3	4,728	0	8,384	10,000	16.2
41 459 CLOCK SYSTEMS	6,326	5,000	26.5-	1,326-	0	6,418	5,000	28.4-
41 460 H.V.A.C.	150,517	200,000	24.7	49,483	10,399	76,472	200,000	61.8
41 461 BOILER REPAIR	18,862	30,000	37.1	11,138	3,219	18,928	30,000	36.9
41 462 ELECTRICAL REPAIR	118,477	200,000	40.8	81,523	2,174	74,253	200,000	62.9
41 463 ROOFING	7,394	30,000	75.4	22,606	5	14,465	30,000	51.8
41 464 WINDOW GLASS & FRAME	23,436	45,000	47.9	21,564	3	29,036	45,000	35.5
41 465 PLUMBING	43,934	100,000	56.1	56,066	5	50,833	100,000	49.2
41 466 PAINTING	7,567	10,000	24.3	2,433	6	5,558	10,000	44.4
41 467 PORTABLES	508	30,000	98.3	29,492	0	1,338	30,000	95.5
41 468 FLOOR & CEILING	4,863	20,000	75.7	15,137	7	4,099	20,000	79.5
41 469 HARDWARE	41,600	100,000	58.4	58,400	1	57,010	100,000	43.0
41 470 CARPENTRY	10,376	25,000	58.5	14,624	670	7,181	25,000	71.3
41 471 DRAPERY	751	10,000	92.5	9,249	0	2,682	10,000	73.2
41 472 MASONRY	1,280	10,000	87.2	8,720	3	0	10,000	100.0
41 473 TOOLS	16	20,000	99.9	19,984	0	0	20,000	100.0
43 610 RENTAL/LEASE - INSTRUCT. ACCOM	-422	0	0.0	422	0	0	0	0.0
TOTAL - SUPPLIES & SERVICES- BUI	538,963	995,000	45.8	456,037	37,770	468,435	1,045,000	55.2

F & E - PLANT MAINTENANCE

41 551 ADDITIONAL - FURNITURE	0	30,000	100.0	30,000	0	0	30,000	100.0
41 552 ADDITIONAL - COMPUTERS	0	1,500	100.0	1,500	0	1,318	8,500	84.5
41 554 ADDITIONAL EQUIPMENT - VEHICLES	27,465	0	0.0	27,465-	1,216	0	0	0.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - F & E - PLANT MAINTENANC	27,465	31,500	12.8	4,035	1,216	1,318	38,500	96.6
FEES & CONTRACTS								
41 653 PROFESSIONAL FEES	54,300	10,000	43.0-	44,300-	4	60,295	100,000	39.7
41 654 OTHER CONTRACTUAL SERVICES	10,751	15,000	28.3	4,249	9	23,394	351,000	93.3
41 673 VEHICLE INSURANCE	13,879	15,000	7.5	1,121	0	13,767	14,000	1.7
41 680 LIFTING DEVICES	6,632	10,000	33.7	3,368	126	5,468	10,000	45.3
TOTAL - FEES & CONTRACTS	85,562	50,000	71.1-	35,562-	139	102,924	475,000	78.3
TOTAL - PLANT MAINTENANCE	1,948,444	3,538,658	44.9	1,590,214	112,689	1,904,079	3,358,014	43.3

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

TRANSPORTATION DEPARTMENT

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
SALARY & BEN - MANAGERS								
SALARY & BEN - MANAGERS								
50 103 DEPARTMENT MANAGERS	35,853	93,174	61.5	57,321	0	35,048	79,949	56.2
50 203 BENEFITS - DEPT. MANAGERS	7,282	14,356	49.3	7,074	0	6,930	18,885	63.3
TOTAL - SALARY & BEN - MANAGERS	43,135	107,530	59.9	64,395	0	41,978	98,834	57.5
SALARY & BENEFITS - TECHNICAL								
50 110 TECHNICAL & OPERATIONS	29,552	135,984	78.3	106,432	0	28,835	92,700	68.9
50 210 BENEFITS - TECHNICAL STAFF	6,790	20,952	67.6	14,162	0	6,505	21,899	70.3
TOTAL - SALARY & BENEFITS - TECH	36,342	156,936	76.8	120,594	0	35,340	114,599	69.2
SALARY & BEN - CLERICAL								
50 112 CLERICAL	0	0	0.0	0	0	0	30,900	100.0
50 115 TEMPORARY ASSISTANT	0	17,923	100.0	17,923	0	0	20,600	100.0
50 212 BENEFITS - CLERICAL	0	0	0.0	0	0	0	7,298	100.0
50 215 BENEFITS - TEMP ASSISTANT	0	858	100.0	858	0	0	1,313	100.0
TOTAL - SALARY & BEN - CLERICAL	0	18,781	100.0	18,781	0	0	60,111	100.0
SUPPLIES & SERV - BUSINESS ADMIN.								
50 317 PROFESSIONAL DEVELOPMENT (NT)	0	2,557	100.0	2,557	0	0	2,500	100.0
50 318 PROF. MEMBERSHIPS	0	0	0.0	0	0	0	500	100.0
50 325 COMPUTER SOFTWARE/CD ROM	0	16,041	100.0	16,041	0	0	0	0.0
50 361 TRAVEL EXPENSE	314	2,268	86.2	1,954	0	9	1,900	99.5
50 407 CELLULAR	157	6,268	97.5	6,111	0	352	1,000	64.8
50 410 OFFICE SUPPLIES & SERVICES	0	3,505	100.0	3,505	0	142	2,000	92.9
50 611 RENTAL/LEASE - NON INSTRUCT AC	0	32,743	100.0	32,743	0	0	34,900	100.0
TOTAL - SUPPLIES & SERV - BUSINE	471	63,382	99.3	62,911	0	503	42,800	98.8
FURNITURE & EQUIPMENT								
50 551 ADDITIONAL - FURNITURE	0	1,567	100.0	1,567	0	0	0	0.0
50 552 ADDITIONAL - COMPUTERS	0	10,309	100.0	10,309	0	0	14,700	100.0
TOTAL - FURNITURE & EQUIPMENT	0	11,876	100.0	11,876	0	0	14,700	100.0
FEES & CONTRACTS								
50 685 TRANSPORTATION CONTRACTS	4,116,533	9,137,037	55.0	5,020,504	6	5,498,690	9,123,817	39.7
50 691 SHARED ROUTES - D.S.B.N.	1,036,266	0	0.0	1,036,266	0	149,896	50,000E+02	
50 692 NIAGARA FALLS TAXI	30,589	0	0.0	30,589	0	37,291	0	0.0
50 694 5-O TAXI	132,136	237,487	44.4	105,351	0	229,935	325,000	29.3
50 695 S-S ACE NOTRE DAME	0	0	0.0	0	0	0	100,000	100.0
50 696 SCHOOL TO SCHOOL	381,808	908,078	58.0	526,270	2	568,648	850,000	33.1
TOTAL - FEES & CONTRACTS	5,697,332	10,282,602	44.6	4,585,270	8	6,484,460	10,448,817	37.9

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

TRANSPORTATION DEPARTMENT

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - TRANSPORTATION DEPART	5,777,280	10,641,107	45.7	4,863,827	8	6,562,281	10,779,861	39.1

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: MARCH 31, 2010

CAPITAL AND OTHER EXPENDITURES

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
GOOD PLACES TO LEARN								
GOOD PLACES TO LEARN								
46 753 DEBENTURE PRINCIPAL	334,068	676,069	50.6	342,001	0	272,896	552,200	50.6
46 754 DEBENTURE INTEREST	663,951	1,320,010	49.7	656,059	0	559,503	1,112,626	49.7
46 757 COST OF ISSUING DEBENTURE	3,703	7,366	49.7	3,663	0	2,588	5,147	49.7
TOTAL - GOOD PLACES TO LEARN	1,001,722	2,003,445	50.0	1,001,723	0	834,987	1,669,973	50.0
FACILITY RENEWAL PROJECTS								
42 764 MAJOR ALTERATION PROJECTS	409,768	2,040,431	79.9	1,630,663	54,864	951,227	1,860,784	48.9
TOTAL - FACILITY RENEWAL PROJE	409,768	2,040,431	79.9	1,630,663	54,864	951,227	1,860,784	48.9
DEBT CHARGES BEFORE MAY, 1998								
45 751 DEBENTURE PRINCIPAL	261,000	612,000	57.4	351,000	0	241,000	612,000	60.6
45 752 DEBENTURE INTEREST	129,706	478,431	72.9	348,725	0	142,891	530,970	73.1
TOTAL - DEBT CHARGES BEFORE M	390,706	1,090,431	64.2	699,725	0	383,891	1,142,970	66.4
DEBT CHARGES AFTER MAY, 1998								
45 754 DEBENTURE INTEREST	0	117,487	100.0	117,487	0	0	117,487	100.0
TOTAL - DEBT CHARGES AFTER MAY	0	117,487	100.0	117,487	0	0	117,487	100.0
NEW PUPIL PLACES								
43 610 RENTAL/LEASE - INSTRUCT. ACCOM	318,618	508,637	37.4	190,019	171,885	340,167	215,966	57.5
43 753 DEBENTURE PRINCIPAL	1,288,488	1,476,716	12.8	188,228	0	981,479	1,392,920	29.5
43 754 DEBENTURE INTEREST	1,907,545	3,525,769	45.9	1,618,224	0	1,280,449	3,611,279	64.5
43 759 BUILDINGS	0	282,102	100.0	282,102	0	0	1,065,861	100.0
TOTAL - NEW PUPIL PLACES	3,514,651	5,793,224	39.3	2,278,573	171,885	2,602,095	6,286,026	58.6
PROVISION FOR RESERVES								
60 731 RESERVES - WORKING CAPITAL	0	1,000,000	100.0	1,000,000	0	0	0	0.0
TOTAL - PROVISION FOR RESERVES	0	1,000,000	100.0	1,000,000	0	0	0	0.0
TOTAL - CAPITAL AND OTHER EXPEN	5,316,847	12,045,018	55.9	6,728,171	226,749	4,772,200	11,077,240	56.9

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
 UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
 FOR THE PERIOD ENDED: MARCH 31, 2010**

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
GRAND TOTAL-	130,870,189	230,111,033	43.1	99,240,844	1,339,288	128,756,409	221,457,182	41.9

**Prepared by : William Tumath
 Finance Department**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

TOPIC: CAPITAL PROJECT PROGRESS REPORT

The Capital Project Progress Report
is presented for information.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: April 13, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING APRIL 13, 2010

CAPITAL PROJECTS PROGRESS REPORT

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

In Progress

Appendix A	St. Joseph Elementary School (Gr.)
Appendix B	Our Lady of Fatima Elementary School (Gr.)
Appendix C	Cardinal Newman Elementary School (NF)
Appendix D	Blessed Trinity Secondary School (Gr.)
Appendix E	Our Lady of Victory Elementary School (FE)

The Capital Projects Progress Report is presented for information.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: April 13, 2010



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
APRIL 13, 2010**

APPENDIX A

ST. JOSEPH ELEMENTARY SCHOOL, GRIMSBY

Scope of Project:

Design and construction of a replacement school facility under the Prohibitive to Repair program. The new facility will be constructed on the existing site while the existing building continues to function. The existing building will be demolished and the site will be restored during the summer months prior to occupancy of the new facility.



Current Status:

Concrete block is nearing completion, and roof joists and steel deck are being installed, and concrete floors are being installed. The project is on schedule for September occupancy.

Project Information:

New Area to be Constructed	26,709	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	26,709	sq. ft.
Total Site Area	4.2	acres
Pupil Places Added	-29	students (-1 classroom)
New Facility Capacity	221	students (10 classrooms)

Project Costs:

	Budget	Paid
Fees & Disbursements	435,530	510,393
Construction Contract	4,980,000	1,214,346
Furniture & Equipment		0
Other Project Costs	484,470	141,406
	\$6,000,000	\$1,866,145

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	22 May 2009	22 May 2009
Tender	18 June 2009	18 June 2009
Construction	July 2010	
Occupancy	September 2010	
Official Opening & Blessing	October 2010	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	John Bosco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
APRIL 13, 2010**

APPENDIX B

OUR LADY OF FATIMA ELEMENTARY SCHOOL, GRIMSBY

Scope of Project:

Design and construction of a replacement school facility under the Prohibitive to Repair program. The new facility will be constructed on the existing site while the existing building continues to function. The existing building will be demolished, with the exception of the gymnasium and main entrance which will become a new home for the Cyberquest program, and the site will be restored during the summer prior to occupancy of the new facility. Cyberquest will be relocated from Blessed Trinity in December 2010



Current Status:

Concrete block is nearing completion, and roof joists and steel deck are being installed, and concrete floors are being installed. The project is on schedule for September occupancy.

Project Information:

New Area to be Constructed	37,262	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	37,262	sq. ft.
Total Site Area	6.5	acres (including leased property)
Pupil Places Added	129	students (6 classrooms)
New Facility Capacity	379	students (17 classrooms)

Project Costs:

	<u>Budget</u>	<u>Paid</u>
Fees & Disbursements	480,000	555,473
Construction Contract	5,230,000	1,477,958
Furniture & Equipment	440,000	0
Other Project Costs	150,000	249,458
	\$6,300,000	\$2,282,889

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	May 2009	22 May 2009
Tender	16 June 2009	16 June 2009
Construction	July 2010	
Occupancy	September 2010	
Official Opening & Blessing	October 2010	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Michael Hendrickse



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
APRIL 13, 2010**

APPENDIX C

CARDINAL NEWMAN ELEMENTARY SCHOOL, NIAGARA FALLS

Scope of Project:

Design and construction of a five classroom addition as well as alterations to the existing facility under the Primary Class Size program. Alterations will occur during the summer months, and the new classrooms will be added while the existing building continues to function.

Current Status:

The new addition is now complete and occupied. The paving and exterior finishes will be completed in May.



Project Information:

New Area to be Constructed	8,259	sq. ft.
Existing Area to be Renovated	6,993	sq. ft.
Total New Facility Area	38,529	sq. ft.
Total Site Area	4.3	acres
Pupil Places Added	112	students (5 classrooms)
New Facility Capacity	474	students (21 classrooms)

Project Costs:

	<u>Budget</u>	<u>Paid</u>
Fees & Disbursements	338,000	304,434
Construction Contract	2,518,460	2,157,209
Furniture & Equipment	50,000	19,797
Other Project Costs	141,000	245,888
	<u>\$3,047,460</u>	<u>\$2,727,328</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	15 April 2009	15 April 2009
Tender	14 May 2009	14 May 2009
Construction, Renovations	29 August 2009	7 October 2009
Construction, Addition	13 November 2009	18 December 2009
Occupancy	16 November 2009	4 January 2010
Official Opening & Blessing	January 2010	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Kenmore Management Inc.
Project Manager	Anthony Ferrara
Superintendent	Lee Ann Forsyth-Sells
Principal	John Boyer



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
APRIL 13, 2010

APPENDIX D

BLESSED TRINITY SECONDARY SCHOOL, GRIMSBY

Scope of Project:

Design and construction of a twenty-three classroom addition and alterations to the existing facility under the Energy Efficient Funding program.

Current Status:

Project Timelines have been adjusted, due to the extended period taken for design development. The site services and grading will be tendered separately to be completed during the summer of 2010. It is expected that the renovations to the existing facility will be completed during the summer of 2011 and the addition will be ready for occupancy in March 2012.



Project Information:

New Area to be Constructed	58,308	sq. ft.
Existing Area to be Renovated	18,898	sq. ft.
Total New Facility Area	81,808	sq. ft.
Total Site Area	16.8	acres
Pupil Places Added	483	students (23 classrooms)
New Facility Capacity	1092	students (52 classrooms)

Project Costs:

	Budget	Paid
Fees & Disbursements	880,000	51,555
Construction Contract	9,329,915	0
Furniture & Equipment	700,085	0
Other Project Costs	440,000	15,185
	\$11,329,915	66,740

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	2 November 2009	31 March 2010
Contract Documents	8 October 2010	
Tender & Approvals	26 October 2010	
Construction, Renovations	19 August 2011	
Construction, Addition	March 2012	
Occupancy	19 March 2012	
Official Opening & Blessing	October 2012	

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Ted Farrell



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
APRIL 13, 2010

APPENDIX E

OUR LADY OF VICTORY ELEMENTARY SCHOOL, FORT ERIE

Scope of Project:

Design and construction of a twelve classroom addition and alterations to the existing facility under the Energy Efficient Funding program. Alterations will occur during the summer months, and the new classrooms will be added while the existing building continues to function.

Current Status:

The architects are finalizing the construction contract documents to be sent for bidding to prequalified contractors on April 27th. Approval to award a contract will be requested from the Board and the Ministry on May 25, 2010. A groundbreaking ceremony will be organized prior to the end of June.



Project Information:

New Area to be Constructed	TBD	sq. ft.
Existing Area to be Renovated	TBD	sq. ft.
Total New Facility Area	TBD	sq. ft.
Total Site Area	8.6	acres
Pupil Places Added	184	students (8 classrooms)
New Facility Capacity	495	students (21 classrooms)

Project Costs:

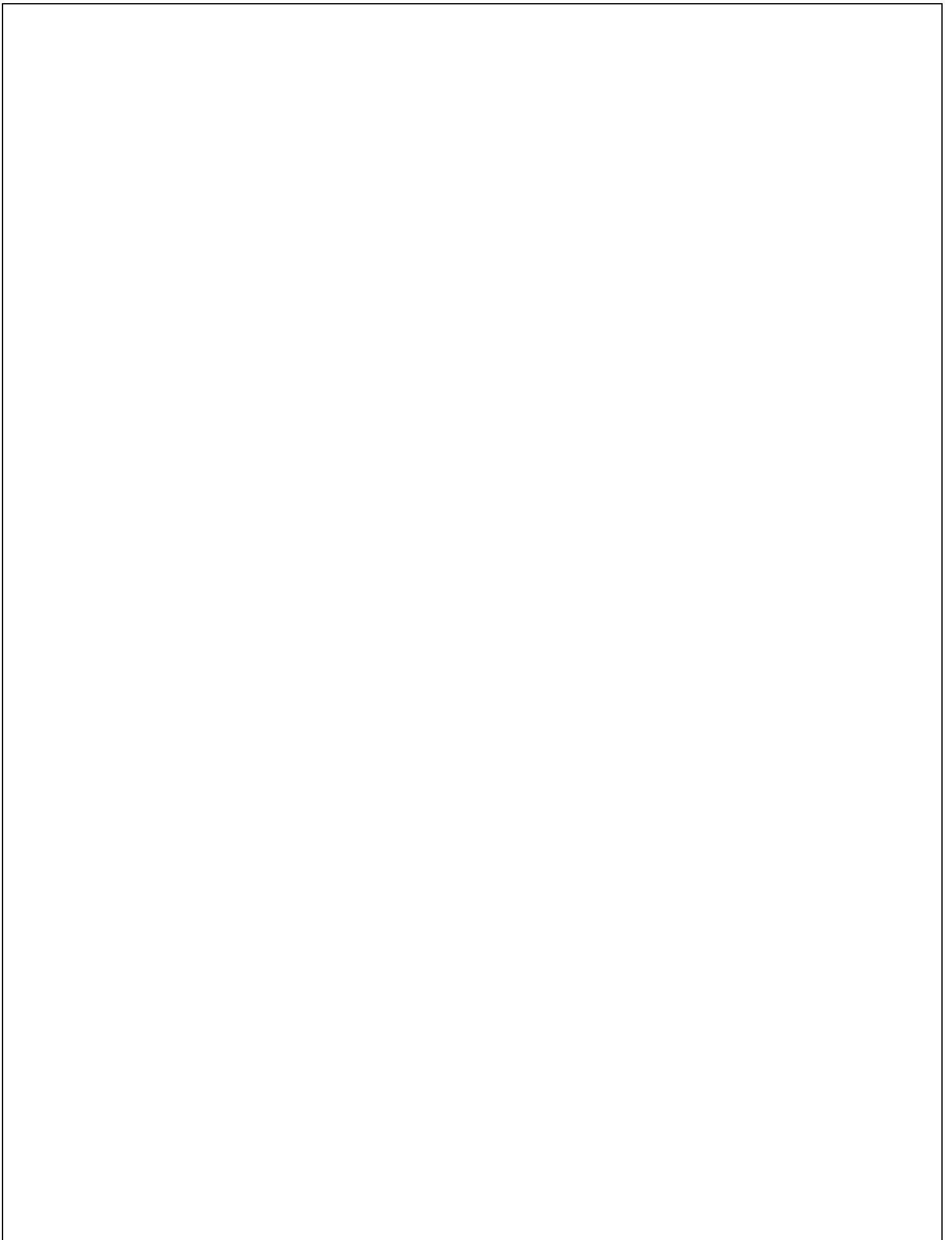
	Budget	Paid
Fees & Disbursements	365,000	54,026
Construction Contract	3,650,000	0
Furniture & Equipment	365,000	0
Other Project Costs	183,142	12,901
	\$4,563,142	\$66,927

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	6 October 2009	9 December 2009
Contract Documents	26 January 2010	
Tender	13 May 2010	
Construction, Renovations	27 August 2010	
Construction, Addition	14 December 2010	
Occupancy	3 January 2011	
Official Opening & Blessing	May 2011	

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Theresa Murphy



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – MARCH 30, 2010**



Spotlight

ON

NIAGARA CATHOLIC

Nurturing Souls & Building Minds



www.niagaracatholic.ca

March 30, 2010

Youth Citizen of the Year Honoured



Kaitlin Saxton, a Grade 12 student at Lakeshore Catholic High School in Port Colborne, was recognized by trustees during the Board Meeting, March 30th, for being named Youth Citizen of the Year by the Port Colborne-Wainfleet Chamber of Commerce. Kaitlin was selected for the honour due to her commitment to the Port Colborne community. In addition to maintaining a spot on the school's Honour Roll and a part-time job, Kaitlin is a tutor at Community Living, a volunteer at the Reach Out Centre and is an active member of St. Therese Church. Kaitlin is a member of Lakeshore Catholic's Student Council and Niagara Catholic's Student Senate. She is active on the school's planning committees for the annual Pilgrimage and spiritual retreats. Kaitlin also raises money for the Canadian Cancer Society and is a regular participant in Lakeshore Catholic's Relay for Life. Kaitlin recently returned from a two-week mission trip to Dominica, where she worked with children in a local Catholic elementary school and even helped pour concrete. With Kaitlin in the photo are Director of Education John Crocco, Board Chair Kathy Burtnik and Vice-Chair John Dekker.

Budget Timelines and System Priorities 2010-11

The design of Niagara Catholic's 2010-2011 System Priorities and Annual Budget by Administrative Council will follow the same organization, consultation and implementation process as in 2009.

Discussions and input from principals and staff will come through Director's Meetings. Input to set the four main System Priorities for 2010-2011 will also be provided by department staff at the Catholic Education Centre, Curriculum Councils, SEAC, Catholic School Councils and the Niagara Regional Catholic School Council/Parent Involvement Committee (PIC). This process will also create the specific indicators within each priority, which will in turn provide the framework for the annual budget and measure the achievement of each priority.

Priorities approved by the Board will be printed into posters and displayed prominently in all Niagara Catholic sites. Copies will also be sent to Bishop Wingle, SEAC, Catholic School Council Chairs and the Regional Catholic School Council/PIC. The 2010-11 priorities will also be available at niagaracatholic.ca.

The timelines for the annual budget and system priorities have been aligned with the presentation of the Vision 2020 Strategic Plan in May. The schedule is available at niagaracatholic.ca.



HAPPY EASTER!

Board Honoured for 'Unprecedented' Donation



Niagara Catholic Board Chair Kathy Burtnik (centre), Vice-Chair John Dekker (second from left) and Director of Education John Crocco (right), accepted a certificate from Development and Peace during the Board Meeting, March 30th, in recognition for Niagara Catholic's donation to the organization for Haiti relief. Niagara Catholic staff and students collected more than \$70,000 for Development and Peace following the January 12th earthquake, an amount organization representatives Frank Fohr, left, and Linda Maria O'Hagan described as "unprecedented."

Specialist High Skills Major Programs Expanded

Niagara Catholic is expanding the number of Specialist High Skills Major (SHSM) Programs which will be available to students in September, and also expanding the number of schools which will host them.

The announcement of the Ministry of Education's approval of the expanded programs was made at the March 30th Board meeting.

Currently, Niagara Catholic offers SHSM Programs in Arts and Culture, Health and Wellness, Construction, Hospitality and Tourism and Transportation at 13 locations. Beginning with the start of the 2010-2011 school year, Niagara Catholic will offer new SHSM programs in Energy, the Environment and Information/Communication Technology at St. Francis and Saint Michael Catholic High Schools.

The full list of Specialist High Skills Majors to be offered at Niagara Catholic (by location) are:

- Blessed Trinity Catholic Secondary School: *Health and Wellness, Hospitality and Tourism*
- Denis Morris Catholic High School: *Arts and Culture, Construction, Hospitality and Tourism, Manufacturing, Transportation*
- Holy Cross Catholic Secondary School: *Arts and Culture, Health and Wellness, Hospitality and Tourism*
- Lakeshore Catholic High School: *Construction, Energy, Environment, Hospitality and Tourism*
- Notre Dame College School: *Environment, Hospitality and Tourism, Transportation*
- Saint Michael Catholic High School: *Construction, Hospitality and Tourism, Horticulture and Landscaping, Information and Communication Technology, Transportation*
- Saint Paul Catholic High School: *Construction*
- St. Francis Catholic High School: *Arts and Culture*

Technology Skills Challenge Results

Twenty-three Niagara Catholic students will take part in the annual Skills Ontario competition at RIM Park in Kitchener next month.

Congratulations to the following students who won gold medals in the Niagara Catholic competitions, which took place in late February and early March:

- Jordan Lidgett, St. Francis (*Architectural Technology and Design*)
 - Larry Czinege, Lakeshore Catholic (*Auto Service, Individual*)
 - Kayla MacLean, Lakeshore Catholic (*Baking*)
 - Wes Calaguero, Saint Paul (*Cabinetmaking, Individual*)
 - Louie Steinhaus, Ryan Levesque, Saint Paul (*Carpentry, Team of Two*)
 - Zack Waldick, Lakeshore Catholic (*Carpentry, Individual*)
 - John Dudar, Blessed Trinity (*Culinary Arts*)
 - Nick Giammarco, Notre Dame (*Desktop Publishing, Individual*)
 - Nick Morcone, Lakeshore Catholic (*Electrical Wiring*)
 - Sabrina Frechette, Holy Cross (*Hairstyling, Individual*)
 - Brian Bodorkos, Curtis Wilcox, Lucas Marinaccio, Lucas Schultz, Lakeshore Catholic (*Homebuilding, Team*)
 - Nazz Tassone, Saint Paul, Colin Mayer, Saint Michael (*Landscape Gardening, Team of Two*)
 - Rob Smith, Holy Cross (*Photography, Individual*)
 - Hayden Molen, Lakeshore Catholic (*Plumbing*)
 - Michelle Macdonald, Amanda Parker, St. Francis (*Video Production, Team of Two*)
 - Kevin Gryp, St. Francis (*Web Design, Individual*)
- Congratulations to all students who took part in this year's competition, and best of luck to everyone who will represent Niagara Catholic in Kitchener next month.



School Excellence Program

FOCUS on

Monsignor Clancy Catholic Elementary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The **School Excellence Program** is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one “extraordinary item or initiative that makes the school an indispensable choice for parents.”

Monsignor Aloysius Tenor Clancy was born in Toronto in 1887, and was ordained as a priest there in 1914.

He served as parish priest of Our Lady of the Holy Rosary in Thorold from 1943 through 1969, eventually being elevated to the position of Monsignor.

In recognition of Monsignor Clancy’s years of dedication to the Thorold community, when a new Catholic school was built on Collier Road to serve students in Grades 6-8, it was named in his honour.

In response to requests from parents to have a high school in Thorold, A.T. Clancy closed in June 1989 and reopened the following September as Monsignor Clancy Catholic High School. A decade later, Monsignor Clancy was converted back to an elementary school, serving students in Grades 4-8, as it remains today.

Today, approximately 460 students attend class at Monsignor Clancy, led by Principal Greg Hulse, taught by 29 teachers and aided by an active support staff.

The Monsignor Clancy school community has a strong connection to Holy Rosary Church. Once a month, staff and students travel to church for a school-wide mass, but Monsignor Clancy school also has a chapel which parish priests visit weekly to offer reconciliation and lead teaching mass.

Monsignor Clancy is one of the Niagara Catholic schools offering the “Intensive French” program to Grade 6 students. From September through the end of January, students learn in French for 300 minutes each week. Students who participate in the program then move on to the next level of study in Grades 7 and 8.

Next year, Grade 8 students will begin a special French course at Denis Morris Catholic High School. There are currently two Monsignor Clancy students living with families in France, and they hope to be bilingual when they return home to Canada in April.



Top: Mass is an integral part of life at Monsignor Clancy Catholic Elementary School. Students regularly travel to Holy Rosary Church to attend services.

Below: Each year, Grade 7 students travel to the National Capital region to see government in action.





At top left, sports is a big part of life at Monsignor Clancy Catholic Elementary School. All members of the team are key players, from the team captain to the mascot. (Top right) Monsignor Clancy is active in the arts. Each year students put on a play in three languages, plus students also star in annual talent show. (Centre left) Wacky Hat Day is one of the many events held at Monsignor Clancy Catholic Elementary School to raise money for various causes. (Bottom left) Monsignor Clancy has an active Green Team that helps ensure staff and students do the best for the environment. (Bottom left and right) Learning takes place in many ways, from traditional classroom settings to computer labs and even the kitchen.



Using the most recent standardized Grade 6 test results, staff at Monsignor Clancy has set a goal of improving student literacy so that 70 per cent of students have an excellent grasp of how to answer open-response questions.

A similar goal has been set for numeracy. Teachers are encouraged to use three-part lesson plans to ensure that all students are able to better grasp concepts they are taught.

There is a close bond between Monsignor Clancy and Denis Morris. In addition to having Grade 8 students attend French classes at their future high school, staff work closely with DM staff to help lead students on the best pathway to help them complete their Niagara Catholic education.

As a former secondary school, Monsignor Clancy is Niagara Catholic's only elementary school with a dedicated auditorium and a cafeteria offering healthy catered meals. Monsignor Clancy is also home to a CyberQuest program, which is used by other Niagara Catholic schools.

Sports and the arts share the stage at Monsignor Clancy. The school has strong sports teams and intramural sports activities. As well, each year Monsignor Clancy hosts a talent show and puts on a play in three languages - English, French and Italian. Last year, students performed *Pinocchio*. This spring, students will present *The Emperor's New Clothes*.

The environment is important to staff and students at Monsignor Clancy, and the school has an active Green Team environmental club.

Students are also involved in serving the community by taking part in food drives at Thanksgiving, Christmas and Easter, supporting St. Vincent de Paul, the Niagara Peninsula Children's Centre, the Terry Fox Run and the Holy Childhood Association. As part of the school's social justice initiatives, students have also adopted a foster child in Africa.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

TOPIC: CALENDAR OF EVENTS

April 2010

SUN MON TUE WED THU FRI SAT

11 National Cancer Month



12 Celebrating Primary Artists Opening Gala



13 Committee of the Whole Mtg

14 Niagara Catholic Celebrates Music Festival -BrockU

15 Niagara Catholic Celebrates Music Festival -BrockU

16 Int'l Mother Earth Day

17 National Day of Mourning: Remembering lives lost or injured in the workplace

18 Board Mtg - Policy Committee Mtg - Regional Heritage Fair (Brock)

19 Volunteer Appreciation Breakfast

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1 Maundy Thursday

2 Good Friday

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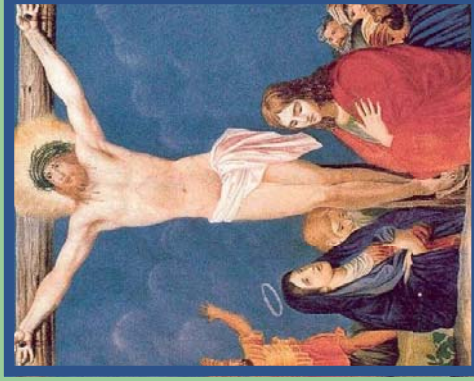
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Niagara Catholic District School Board

Events posted at www.niagaracatholic.ca

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
APRIL 13, 2010**

**TOPIC: TRUSTEE INFORMATION
VOLUNTEER APPRECIATION BREAKFAST – APRIL 19, 2010
QUALITY PARKWAY HOTEL & CONFERENCE CENTRE**



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

*invites you
to attend
the*

***Volunteer Appreciation
Breakfast***

Monday, April 19th, 2010
8:30 a.m. -10:00 a.m.

*Quality Hotel Parkway Convention Centre
327 Ontario Street , St. Catharines*