



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, OCTOBER 8, 2013
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



A. ROUTINE MATTERS

1. Opening Prayers – Trustee Charbonneau -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of September 10, 2013 A5

B. PRESENTATIONS

1. Secondary Student Senate 2013-2014 Introductions -

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee
 - 1.1 Unapproved Minutes of the Policy Committee Meeting of September 24, 2013 C1.1
 - 1.2 Policy and Guideline Review 2013-2014 Schedule C1.2
2. French Immersion in Niagara Catholic Elementary Schools 2013-2014 C2
3. Annual Catholic School Council Financial Report 2012-2013 C3
4. Accommodation Review Committee Report for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School C4
5. Education Quality and Accountability Office (EQAO) Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT) Results 2012-2013 C5
6. Extended Overnight Field Trip, Excursion and Exchange – 2013-2014 C6
7. Professional Development Update – September & October 2013 C7
8. Monthly Updates
 - 8.1 Capital Projects Update C8.1
 - 8.2 Student Senate Update -
 - 8.3 Senior Staff Good News Update -

D. INFORMATION

1. Trustee Information
 - 1.1 Spotlight on Niagara Catholic – September 10 & September 24, 2013 D1.1
 - 1.2 Calendar of Events – October 2013 D1.2
 - 1.3 Niagara Catholic School Council Chair & Members Meeting -
Monsignor Clancy Catholic – October 23, 2013

E. OTHER BUSINESS

- 1. General Discussion to Plan for Future Action
 - 1.1 Proposed Highway 406 Interchange

E1.1

F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF SEPTEMBER 10, 2013**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 10, 2013, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, SEPTEMBER 10, 2013

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 10, 2013 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustee Sicoli asked to be excused and welcomed new Student Trustee Dallas McMahon.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli				✓
Student Trustees				
Vincent Atallah	✓			
Dallas McMahon	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 10, 2013, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burkholder with Item C7.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

5. Minutes of the Committee of the Whole Meeting of June 11, 2013

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 11, 2013, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Director of Education and Senior Staff Introduction to the 2013-2014 School Year

Through a visual presentation, Director Crocco along with Senior Staff presented the Committee of the Whole with a verbal information update regarding the 2013-2014 school year, Trustees were provided with handouts of the Strategic Directions System Priorities for 2013-2014, a booklet outlining the Faith Formation Program "Wisdom, Worship, Witness", and the 2013-2014 School Year Calendar as part of their agenda packages.

Senior Staff answered Trustees questions regarding the various information and provided in the report.

2. Apple Canada Purchase Approval

Giancarlo Vetrone, Superintendent of Business & Financial Services, and Mario Ciccarelli, Superintendent of Education, presented the report on the Apple Canada Purchase Approval, which is in accordance with Niagara Catholic's System Priority to "enhance technology for optimal learning and aligned with our direction to implement the second year of our Niagara Catholic Blueprint for technology", and was approved in the 2013-2014 Niagara Catholic Annual Budget.

Trustees asked questions of staff regarding the purchase.

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the purchase of Apple products and the operating lease financed through HP Financial Services for the following computer equipment, as presented:

1,040	iPad mini 16GB with Wi-Fi
52	iMac 21.5-inch 2.7GHz WQuad-core Intel Core i5
1	Mac Pro 2.4GHz 12-Core Intel Xeon
52	Bretford Roller 20 for Ipad Mini LTN – USA

for a total of approximately \$670,000.

CARRIED

3. Mental Health Leaders to Support School Mental Health Assist

Yolanda Baldasaro, Superintendent of Education, welcomed Andrea Bozza, Mental Health Lead, who provided a brief overview of her role and how it will support Niagara Catholic's 2013-2014 Enabling Strategies that focus on providing supports for student success in the area of Mental Health and Addictions.

4. Raise Me Up 2013

Superintendent Lefebvre provided Trustees with information on the Raise Me Up 2013 in which Niagara Catholic students will construct a one thousand, two hundred square foot (1,200) home from start to finish alongside qualified and certified local trades in Welland.

Marco Magazzeni, Coordinator of Student Success, was in attendance to answer Trustees questions.

It was noted that all proceeds from the sale of each home will be donated to the Niagara Catholic Foundation for Education and/or the Niagara Catholic Helping Hands Fund which in turn will support local charities helping families in need. Trustees commented that this is a great opportunity for students as well as the community in general.

5. Parents Reaching Out Grants 2013-2014

Lee Ann Forsyth-Sells, Superintendent of Education, presented the report on Catholic School Councils Parents Reaching Out Grants 2013-2014 and indicated that for the 2013-2014 school year, twenty-seven (27) schools in the Niagara Catholic District School Board have received PRO Grants to a total of \$26,220, with an additional \$22,500 to continue the "Through the Years" project.

6. International Education Partnership Agreements

Frank Iannantuono, Superintendent of Education, welcomed Fred Wilson, Supervisor of International Education, who presented the report on the International Education Partnership Agreements the Board is finalizing with the English Language Center, Guangzhou City, China; Country Garden School in Foshan City, China; Bokja Catholic School, Chun An City, South Korea; Salesio Catholic Elementary School, Gwangju Province, and the Jeollabuk-Do Foundation, South Korea.

Senior Staff will continue to inform the Board on the progress of these partnership agreements and the development of new international education partnership agreements.

7. Monthly Updates

7.1 Capital Projects Update

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

7.2 Student Trustees' Update

Vincent Atallah and Dallas McMahon, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

Trustees asked if the 2013-2014 Student Senate would attend the October Committee of the Whole Meeting to meet the Trustees. Director Crocco indicated that the Student Senate members would be presented and introduced at the October Committee of the Whole Meeting.

7.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

- A student from Michael J. Brennan Catholic Elementary School came in first at the Rogers Center, Major League Baseball Pitch, Hit and Run competition. The student and his family attended the All-Star game festivities at Citi Field in New York, where they met various Major League Baseball Players.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – June 18, 2013

Director Crocco highlighted the Spotlight on Niagara Catholic – June 18, 2013 issue for Trustees' information.

1.2 Calendar of Events – September 2-13

Director Crocco presented the September 13, 2013 Calendar of Events for Trustees' information.

1.3 Director's Letter to Students and Parents – September 2013

Director Crocco presented the Director's Letter to Students and Parents – September 2013.

1.4 Director's Letter to Staff – September 2013

Director Crocco presented the Director's Letter to Staff – September 2013.

1.5 Niagara Foundation for Catholic Education Golf Tournament – September 18, 2013

Director Crocco reminded Trustees of the Niagara Foundation for Catholic Education Golf Tournament taking place on September 18, 2013.

Trustees were asked to confirm their attendance to golf or for dinner with Sherry Morena.

1.6 Niagara Festival Grape Grande Parade – September 28, 2013

Director Crocco presented information on the Niagara Festival Grape Grande Parade taking place September 28, 2013.

Trustees were asked to confirm their attendance with Sherry Morena.

1.7 OCSTA Central Region Meeting, Oshawa – October 1, 2013

Director Crocco presented information on the OCSTA Central Region Meeting scheduled for October 1, 2013 in Oshawa.

Trustees were asked to confirm their attendance with Sherry Morena.

1.8 CCSTA National Conversation on Catholic Education – Ottawa – October 3, 2013

Director Crocco reminded Trustees about the CCSTA National Conversation on Catholic Education scheduled from October 3-5, 2013 in Ottawa.

Trustees were asked to confirm their attendance with Sherry Morena by September 14, 2013.

1.9 Invitation to Celebration in Honour of Retirement of Sr. Joan Cronin

Director Crocco presented the Invitation to Celebration in Honour of Retirement of Sr. Joan Cronin being held on Sunday, October 6, 2013 at 4:30 p.m.

Trustees were asked to confirm their attendance with Sherry Morena.

1.10 Community Consultation Kit Launch - Next Phase in Ontario's Education Strategy

Director Crocco presented information on the Community Consultation Kit Launch - Next Phase in Ontario's Education Strategy.

E. OTHER BUSINESS

F. BUSINESS IN CAMERA

Moved by Trustee Burkholder

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:10 p.m. and reconvened at 10:00 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burkholder

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of September 10, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on June 11, 2103, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on June 11, 2013, as presented.

CARRIED (Item F4)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F6 of the In Camera Agenda.

CARRIED (Item F6)

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the September 10, 2013 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:00 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **September 10th, 2013.**

Approved on the **8th** day of **October 2013.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE POLICY COMMITTEE
MEETING OF SEPTEMBER 24, 2013**

RECOMMENDATION

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of September 24, 2013, as presented.



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, SEPTEMBER 24, 2013

Minutes of the Policy Committee Meeting held on Tuesday, September 24, 2013 at 4:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:37 p.m. by Policy Committee Chairperson Burkholder.

1. Opening Prayer

Policy Committee Chairperson Burkholder led the meeting with a prayer.

2. Attendance

Committee Members	Present	Absent	Excused
Rhianon Burkholder (Committee Chair)	✓		
Kathy Burtnik	✓		
Dino Sicoli			✓

Trustees:

Nil

Student Trustees:

Vincent Atallah, Trustee

Dallas McMahon, Trustee

Staff:

John Crocco, Director of Education

Lee Ann Forsyth-Sells, Superintendent of Education

Frank Iannantuono, Superintendent of Education

Giancarlo Vetrone, Superintendent of Business & Financial Services

Jennifer Brailey, Manager of Corporate Services & Communications Department

Sherry Morena, Administrative Assistant, Corporate Services & Communications Department /Recording Secretary

3. **Approval of Agenda**

Moved by Trustee Burtnik

THAT the September 24, 2013, Policy Committee Agenda be approved, as presented.

APPROVED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Policy Committee Meeting of May 28, 2013**

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of May 28, 2013, as presented.

APPROVED

6. **Policies**

ACTION REQUIRED

POLICIES - PRIOR TO VETTING

6.1 **Adult and Continuing Education Policy (400.1)**

Frank Iannantuono, Superintendent of Education, presented the amendments to the Adult and Continuing Education Policy.

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- Amend paragraph 3 to read:
Staff will continue to actively pursue “*local, national and international*” continuing education initiatives, in collaboration with “*its*” ~~government agencies and community~~ partners to provide quality Catholic Continuing education courses and programs for all students “*and staff*”.
- Insert as paragraphs 4 & 5:
 - *The Niagara Catholic Continuing Education Department is mandated to be self-funded and self-sustaining and will endeavor to provide a wide variety of Catholic Continuing Education courses and programs subject to funding and viability.*
 - *In order for the Niagara Catholic District School Board to be recognized as an international destination for students and staff, Catholic educational experiences and educational partnerships will continue to be developed through International Education partnership agreements which in turn will facilitate international experiences and opportunities for students and staff.*

ADMINISTRATIVE GUIDELINES

- Delete the following Administrative Guidelines.

The Policy Committee requested that the Adult and Continuing Education Policy (400.1) be vetted from October 4, 2013 to November 11, 2013 with a recommended deadline for presentation to the Policy Committee in November 2013, for consideration to the Committee of the Whole and Board in December 2013.

6.2 Corporate Cards, Purchasing Cards & Petty Cash Policy (600.4)

Giancarlo Vetrone, Superintendent of Business & Financial Services, presented the amendments to the Corporate Cards, Purchasing Cards & Petty Cash Policy.

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- Add Reference: Broader Public Sector Accountability Act (BPSAA), 2010

ADMINISTRATIVE GUIDELINES

- **Corporate Card**
 - replace the word “Company” with “Niagara Catholic”
“Niagara Catholic” ~~Company~~ credit card that is issued Amendments ...
- **Purchase Card**
 - paragraph 2 – replace “their organization’s” with “Niagara Catholic’s”
All cards are issued to employees who are expected to follow ~~their organization’s~~ Niagara Catholic’s policies ...
 - paragraph 3 - delete
~~The liability for abuse of both Corporate/Purchasing cards rests with the company and not with the employee.~~
- 3. Insert the word “*deemed*”
Corporate Cards and/or Purchasing Cards may be provided with the approval of the Director of Education to other board employees, if it is “*deemed*” necessary for them to carry out their responsibilities.
- 5. Insert the word “*in*”
Approved Corporate Cards and Purchasing Cards will be issued by the bank responsible for the Board’s Banking Services and they shall be issued “*in*” the name of the Board and the Employee.
- 6. Insert the word “*solely*”
Corporate Cards, Purchasing Cards and Petty Cash Funds are to be used “*solely*” for expenses related to Board Business.
- 8. Delete the words “as soon as possible” at the end of the sentence.
- 12. Delete the last sentence
~~The expenses of the Trustees shall be approved by the Chair of the Board and Director of Education.~~

The Policy Committee requested that the Corporate Cards, Purchasing Cards & Petty Cash Policy be vetted from October 4, 2013 to November 11, 2013 with a recommended deadline for presentation to the Policy Committee in November 2013, for consideration to the Committee of the Whole and Board in December 2013.

6.3 Access to School Premises Policy - Safe Schools (302.6.3)

Lee Ann Forsyth-Sells, Superintendent of Education, presented the amendments to the Access to School Premises Policy - Safe Schools.

The Policy Committee suggested the following amendments:

POLICY NAME

- Access to “School” ~~Board~~ Premises Policy

POLICY STATEMENT

- Replace all instances of “school premises” with “Board premises”
- Paragraph 2 – insert the word “authorized” and replace “school” with “Board”
The Niagara Catholic District School Board authorizes its staff to utilize the provision of the regulation and the Criminal Code in efforts to ensure the safety of all “authorized” persons on ~~school~~ “Board” premises...

ADMINISTRATIVE GUIDELINES

- Replace all instances of “school premises” with “Board premises”
- Delete references to appendix A and appendix B along with appendices

1. Delete the word “individual”

4. Insert the word “or”
A Principal “or” Vice-Principal...

Replace the word “yourself” with “themselves”
If possible, confront the “trespasser” and identify ~~yourself~~ “themselves”.

5. Insert the word “or”
A Principal “or” Vice-Principal...

The Policy Committee requested that the Access to School Premises Policy - Safe Schools (302.6.3) be vetted from October 4, 2013 to November 11, 2013 with a recommended deadline for presentation to the Policy Committee in November 2013, for consideration to the Committee of the Whole and Board in December 2013.

6.4 School Generated Funds Policy (301.6)

Giancarlo Vetrone, Superintendent of Business & Financial Services, presented the amendments to the School Generated Funds Policy.

Following a lengthy discussion, the Policy Committee agreed that due to the complexities of the School Generated Funds Policy would be reviewed and presented at the October Policy Committee Meeting for further discussion.

INFORMATION

6.5 Policies Being Vetted

Due date – October 11, 2013

- Acceleration/Retention Policy (400.5)
- Opening or Closing Exercises Policy - Safe Schools (302.6.1)
- Employee Leaves of Absence Policy (201.1)

Due date – November 11, 2013

- Employee Meals & Hospitality Policy (201.14)
- Employee Conferences, Workshops & Meetings Policy (201.15)

6.6 Policy and Guideline Review 2013-2014 Schedule

Director Crocco presented the Policy and Guideline Review 2013-2014 Schedule.

7. Date of Next Meeting

Tuesday, October 22, 2013– 4:30 p.m.

8. Adjournment

The meeting adjourned at 6:40 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

TOPIC: POLICY AND GUIDELINE REVIEW 2013-2014 SCHEDULE

The Policy and Guideline Review 2013-2014 Schedule
is presented for information.

Prepared by: John Crocco, Director of Education/Secretary-Treasurer
Presented by: Policy Committee
Date: October 8, 2013

POLICY AND GUIDELINE REVIEW 2013-2014 SCHEDULE

AS AT SEPTEMBER 24, 2013 (Sorted by PC DATE)

Policy Issued	Reviewed Revised	Policy #	POLICY NAME	Resp	Policy Committee		Proposed CW & Board Timeline
					Prior to Vetting	After Vetting	
2001	2008	302.6.3	Access to School Premises - <i>Safe Schools</i>	LAFS		Sept. 2013	Dec. 2013
1998		400.1	Adult and Continuing Education	FI		Sept. 2013	Dec. 2013
2007		600.4	Corporate Cards, Purchasing Cards & Petty Cash	GV		Sept. 2013	Dec. 2013
2006		301.6	School Generated Funds	GV		Oct. 2013	Feb. 2014
2006		301.7	Ontario Student Record (OSR)	ML		Oct. 2013	Feb. 2014
1998	2002	201.3	Religious Education Courses for Staff	FI		Oct. 2013	Apr. 2014
2003		400.5	Acceleration/Retention (Elementary)	ML		Oct. 2013	Nov. 2013
1998	2001	201.1	Employee Leaves of Absence	FI		Oct. 2013	Nov. 2013
2001	2002	302.6.1	Opening or Closing Exercises - <i>Safe Schools</i>	FI		Oct. 2013	Nov. 2013
2007		600.5	Advertising Expenditures	GV		Nov. 2013	Feb. 2014
1998		701.1	Architect Selection	SW		Nov. 2013	Feb. 2014
1998		400.1	Adult and Continuing Education	FI		Nov. 2013	Dec. 2013
2007		600.4	Corporate Cards, Purchasing Cards & Petty Cash	GV		Nov. 2013	Dec. 2013
2007		201.15	Employee Conferences, Workshops & Meetings	GV		Nov. 2013	Dec. 2013
2007		201.14	Employee Meals & Hospitality	GV		Nov. 2013	Dec. 2013
2007		100.9	Advocacy Expenditures	GV		Jan. 2014	Apr. 2014
2006		201.13	Sexual Misconduct	FI		Jan. 2014	Apr. 2014
2007	2010	500.2	Student Transportation	GV		Jan. 2014	Apr. 2014
1998		701.1	Architect Selection	SW		Jan. 2014	Feb. 2014
2006		301.7	Ontario Student Record (OSR)	ML		Jan. 2014	Feb. 2014
2006		301.6	School Generated Funds	GV		Jan. 2014	Feb. 2014
2005		100.8	Electronic Meetings (Board and Committees)	JC		Feb. 2014	May 2014
NEW		NEW	Enrolment Register Policy	GV		Feb. 2014	May 2014
2001	2008	302.6.3	Access to School Premises - <i>Safe Schools</i>	LAFS		Feb. 2014	Mar. 2014
2007		600.5	Advertising Expenditures	GV		Feb. 2014	Mar. 2014
2001	2003	302.6.7	Criminal Background Check - <i>Safe Schools</i>	FI		Mar. 2014	Jun. 2014
2007		100.9	Advocacy Expenditures	GV		Mar. 2014	Apr. 2014
1998	2002	201.3	Religious Education Courses for Staff	FI		Mar. 2014	Apr. 2014
2006		201.13	Sexual Misconduct	FI		Mar. 2014	Apr. 2014
2005		100.8	Electronic Meetings (Board and Committees)	JC		Apr. 2014	May 2014
NEW		NEW	Enrolment Register Policy	GV		Apr. 2014	May 2014
2007	2010	500.2	Student Transportation	GV		Apr. 2014	May 2014
2001	2003	302.6.7	Criminal Background Check - <i>Safe Schools</i>	FI		May 2014	Jun. 2014

Policy Issued	Reviewed Revised	Policy #	POLICY NAME	Resp	Policy Committee	Proposed CW & Board Timeline
					Prior to Vetting	
					After Vetting	
2009		701.4	Accessibility Customer Service	LAFS		
2012	2013	800.8	Accessibility Standards	YB		
1998	2009	302.2	Administration of Oral Medication to Students Under the Age of 18 During School Hours	LAFS		
1998	2010	302.1	Anaphylaxis	YB		
1998	2012	203.2	Assignment of Principals & Vice-Principals	FI		
1998	2012	301.3	Attendance Areas	SW		
2012		201.16	Attendance Support Program	FI		
1997	2010	100.1	Board By-Laws	JC		
2012		701.5	Bottled Water	LAFS		
2003	2013	302.6.8	Bullying Prevention & Intervention - <i>Safe Schools</i>	FI		
1998	2012	203.3	Catholic Leadership: Principal & Vice-Principal Selection	FI		
1998	2013	800.1	Catholic School Councils	LAFS		
2001	2012	400.3	Christian Community Service	ML		
2001	2013	302.6.2	Code of Conduct - <i>Safe Schools</i>	FI		
1998	2011	800.3	Complaint Resolution	JC		
1998	2013	800.2	Community Use of Facilities	SW		
2002	2013	201.5	Death Benefit	FI		
2002	2013	201.10	Deferred Salary Plan (X/Y)	FI		
2012		302.8	Diabetes Management	YB		
2001	2012	302.6.6.2	Dress Code - Secondary Uniform - <i>Safe Schools</i>	FI		
1998	2012	301.2	Education-Based Research	LAFS		
1998	2013	400.2	Educational Field Trips	ML		
2006	2012	201.12	Electronic Communications Systems (Employees)	MC		
2006	2012	301.5	Electronic Communications Systems (Students)	MC		
2012		302.6.6.1	Elementary Standardized Dress Code - <i>Safe Schools</i>	FI		
2002	2012	201.9	Employee Attendance During Inclement Weather & Workplace Closure	FI		
2012		201.17	Employee Code of Conduct & Ethics	FI		
2012	2012	203.1	Employee Hiring and Selection Policy (Teachers)	FI		
2002	2012	201.7	Employee Workplace Harassment *	FI		
2002	2011	201.11	Employee Workplace Violence *	FI		
2011		400.6	Environmental Stewardship	SW		
2010	2010	100.1	Equity and Inclusive Education	YB		
1998	2010	100.5	Establishment and Cyclical Review of Policies	JC		
2010		800.6	Facility Partnerships	SW		
2002	2012	301.4	Fundraising	GV		
2013		203.4	Leadership Pathways	FI		
1998	2010	600.3	Monthly Financial Reports	GV		
2004	2012	100.7	Niagara Catholic Education Award of Distinction	FI		
2011	2013	800.7	Niagara Catholic Parent Involvement Committee & By-Laws	LAFS		
2005	2011	302.7	Nutrition	YB		
2002	2011	201.6	Occupational Health & Safety *	FI		
1998	2012	702.1	Playground Equipment	SW		
2003	2013	400.4	Prior Learning Assessment and Recognition (PLAR)	ML		
2008	2010	302.6.9	Progressive Student Discipline - <i>Safe Schools</i>	FI		
1998	2010	701.2	Pupil Accommodation Review	SW		
1998	2011	600.1	Purchasing/Supply Chain Management	GV		
1998	2011	600.2	Records and Information Management	JC		
1998	2008	201.4	Reimbursement of Travel Expenses	GV		
2010	2010	100.10.1	Religious Accommodation	YB		

Policy Issued	Reviewed Revised	Policy #	POLICY NAME	Resp	Policy Committee		Proposed CW & Board Timeline
					Prior to Vetting	After Vetting	
1998	2010	201.2	Retirement & Service Recognition Celebration	FI			
1999	2010	302.3	Safe Arrival	FI			
2009		302.8	Safe Physical Intervention with Students	LAFS			
2001	2013	302.6	Safe Schools	FI			
2001	2009	302.6.5	Student Expulsion - <i>Safe Schools</i>	FI			
2011	2011	301.11	Student Fees	YB			
2001	2012	302.5	Student Parenting	ML			
2013		100.6.12	Student Senate - Elementary	JC			
2000	2013	100.6	Student Senate - Secondary	JC			
2001	2009	302.6.4	Student Suspension - <i>Safe Schools</i>	FI			
1998	2012	100.4	Student Trustees	JC			
1998	2013	500.1	Transportation & School Operations for Inclement Weather	JC			
2010		100.12	Trustee Code of Conduct	JC			
2011		100.13	Trustee Expenses & Reimbursement (<i>Interim</i>)	JC			
2010		100.11	Trustee Honorarium	JC			
2002	2013	701.3	Video Security Surveillance	SW			
2011		301.9	Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students	YB			
2001	2009	302.4	Volunteer Driver	YB			
2007	2008	800.4	Volunteer Recognition	JC			
2013		800.9	Volunteering in Catholic Schools	FI			

* **MINISTRY OF LABOUR COMPLIANCE ANNUAL REVIEW**

POLICY & GUIDELINES REVIEW REPORTS TO SENIOR ADMINISTRATIVE COUNCIL AGENDA ONE WEEK PRIOR TO A REGULARLY SCHEDULED POLICY COMMITTEE MEETING

PC MEETING DATES - 4:30 PRIOR TO SEPT, OCT, NOV, JAN, FEB, MAR, APR & MAY BD MEETINGS

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: FRENCH IMMERSION IN NIAGARA CATHOLIC
ELEMENTARY SCHOOLS 2013-2014**

The report on French Immersion in Niagara Catholic Elementary Schools 2013-2014
is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Mark Lefebvre, Superintendent of Education
Jayne Evans, FSL /ESL / Arts Consultant
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: October 8, 2013



REPORT TO THE COMMITTEE OF THE WHOLE MEETING OCTOBER 8, 2013

FRENCH IMMERSION IN NIAGARA CATHOLIC ELEMENTARY SCHOOLS 2013 – 2014

BACKGROUND INFORMATION

On Tuesday, September 3, 2013 the first students to enter the Niagara Catholic District School Board French Immersion programme arrived at their new schools.

These students in ELKP and Grade One were greeted by staff who were eager to begin this new program to Niagara Catholic with them.

The following chart indicates the schools which are currently offering the French Immersion Program for 2013-2014.

School	Grade	Pupil Enrolment	Teacher
St. Mark Catholic	One	20	Annette Filice
Our Lady of Fatima Catholic, St. Catharines	ELKP	31	Nancy Papineau Lee-Ann Fajta (ECE)
Our Lady of Fatima Catholic, St. Catharines	One	18	Nellie Nassif-Hasan
Holy Name Catholic	One	16	Lucie Piché-Cantin
Notre Dame Catholic	ELKP	20	Lynda Pinelli Roxane Manners (ECE)
St. Thomas More Catholic	One	20	Loretta Lavoie

As part of this information report, a visual presentation will be provided to highlight the commencement of the new French Immersion Program in Niagara Catholic elementary schools.

The report on French Immersion in Niagara Catholic Schools is presented for information.

PREPARED BY: Mark Lefebvre, Superintendent of Education

PRESENTED BY: Mark Lefebvre, Superintendent of Education
Jayne Evans, FSL /ESL / Arts Consultant

APPROVED BY: John Crocco, Director of Education/Secretary-Treasurer

DATE: October 8, 2012

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: ANNUAL CATHOLIC SCHOOL COUNCIL
FINANCIAL REPORT 2012-2013**

The Annual Catholic School Council Financial Report 2012-2013
is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: October 8, 2013



**REPORT TO THE COMMITTEE OF THE WHOLE
OCTOBER 8, 2013
CATHOLIC SCHOOL COUNCIL ANNUAL REPORT 2012-2013**

BACKGROUND INFORMATION

Every School Council shall annually submit a written report on its activities to the Principal of the school and to the Board that established the Council (O. Reg. 612/00, s. 24 (1). If the School Council engages in fundraising activities, the annual report shall include a report of those activities. (O. Reg. 612/00, s. 24 (2).

Catholic School Councils in the Niagara Catholic District School Board have been asked to submit a brief report outlining the membership of the Catholic School Council, meeting dates, goals, achievement of the goals, and a financial statement for the year.

A copy of the Catholic School Councils' Annual Report 2012-2013 has been provided under separate cover.

The Catholic School Council Annual Report 2012-2013 is presented for information.

Prepared by:	Lee Ann Forsyth-Sells, Superintendent of Education
Presented by:	Lee Ann Forsyth-Sells, Superintendent of Education
Approved by:	John Crocco, Director of Education/Secretary-Treasurer
Date:	October 8, 2013

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: ACCOMMODATION REVIEW COMMITTEE REPORT FOR
ST. CHRISTOPHER CATHOLIC ELEMENTARY SCHOOL
AND ST. THERESA CATHOLIC ELEMENTARY SCHOOL**

RECOMMENDATION

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that Senior Staff bring the St. Christopher/St. Theresa Catholic Elementary Schools Accommodation Review Committee report to the Committee of the Whole no later than April 2014.

Prepared by: Senior Administrative Council
Presented by: Mario Ciccarelli, Superintendent of Education/Accommodations
Scott Whitwell, Controller of Facilities Services
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: October 8, 2013



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO COMMITTEE OF THE WHOLE OCTOBER 8, 2013

ACCOMMODATION REVIEW COMMITTEE REPORT FOR ST. CHRISTOPHER CATHOLIC ELEMENTARY SCHOOL AND ST. THERESA CATHOLIC ELEMENTARY SCHOOL

BACKGROUND INFORMATION

The following recommendation was approved at the April 23, 2013 Board Meeting:

THAT the Niagara Catholic District School Board approve that an Accommodation Review Committee be established to review St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School and that Senior Staff bring a report to the Committee of the Whole no later than January 2014.

As of the date of this report, the St Christopher/St. Theresa Catholic Elementary Schools Accommodation Review Committee has met on September 12, 2013 and September 24, 2013 with the next meeting scheduled on October 10, 2013. In order to meet Ministry of Education timeline requirements and to provide sufficient time for consultation, the following recommendation is provided for the consideration of the Committee of the Whole:

That Senior Staff bring the St. Christopher /St. Theresa Catholic Elementary Schools Accommodation Review Committee Report to a Committee of the Whole Meeting no later than April 2014.

RECOMMENDATION

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that Senior Staff bring the St. Christopher /St. Theresa Catholic Elementary Schools Accommodation Review Committee Report to a Committee of the Whole Meeting no later than April 2014.

PREPARED BY: Mario Ciccarelli, Superintendent of Education/Accommodations
Scott Whitwell, Controller of Facilities Services

PRESENTED BY: Mario Ciccarelli, Superintendent of Education/Accommodations
Scott Whitwell, Controller of Facilities Services

RECOMMENDED BY: John Crocco, Director of Education/Secretary Treasurer

DATE: October 8, 2013

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: EDUCATION QUALITY AND ACCOUNTABILITY OFFICE
(EQAO) GRADE 9 ASSESSMENT OF MATHEMATICS AND
THE ONTARIO SECONDARY SCHOOL LITERACY TEST
(OSSLT) RESULTS 2012-2013**

The report on the Education Quality and Accountability Office (EQAO) Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT) Results 2012-2013 is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Christine Battagli, Consultant-Research, Assessment, Evaluation and Reporting

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 8, 2013



**REPORT TO THE COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

**EDUCATION QUALITY AND ACCOUNTABILITY OFFICE (EQAO)
GRADE 9 ASSESSMENT OF MATHEMATICS AND
THE ONTARIO SECONDARY SCHOOL LITERACY TEST**

BACKGROUND INFORMATION

On September 25, 2013, EQAO released the school and Board level EQAO results of the 2012-2013 Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test.

Senior Administrative Council, Principals, Vice-Principals, teaching and support staff continue to work collaboratively to improve the achievement of each student in literacy and numeracy by ensuring that individual needs are being met in the classroom through Ministry, Board and school initiatives.

This Board report provides the following information:

- Exemption Data: Primary and Junior Assessments
- Results of the Grade 9 Assessment of Mathematics: Academic
- Results of the Grade 9 Assessment of Mathematics: Applied
- Ontario Secondary School Literacy Test
- Junior Division (Gr. 6) in 2009-2010 to Grade 9 in 2012-2013 Mathematics Data
- Junior Division (Gr. 6) in 2008-2009 to OSSLT 2013

Analysis of the results will continue at the Board and school levels with Board and School Improvement Planning for contextual information to support the improvement of student achievement of all students.

The Individual Student Reports will be sent home to parents/guardians to support the improvement of student achievement.

EQAO results will be posted on secondary school websites.

The report on the EQAO results of the Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Christine Battagli, Consultant-Research, Assessment, Evaluation and Reporting

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 8, 2013

EQAO 2012 – 2013
Primary Division (Grades 1 to 3)
Assessments of Reading, Writing and Mathematics

Exemption Rates

Exemption Rate	Reading (%)	Writing (%)	Mathematics (%)
NCDSB	1	1	2
Province	3	2	2

EQAO 2012 – 2013
Junior Division (Grades 4 to 6)
Assessments of Reading, Writing and Mathematics

Exemption Rates

2012 - 2013	Reading (%)	Writing (%)	Mathematics (%)
NCDSB	1	1	1
Province	2	2	2

EQAO 2012 – 2013

Grade 9 Assessment of Mathematics

Results for All Students

2012 - 2013	Academic (%)	Applied (%)
NCDSB	82	40
Province	84	44
Difference between NCDSB and Province	-2	-4

2011 - 2012	Academic (%)	Applied (%)
NCDSB	82	43
Province	84	44

5 Year Trends

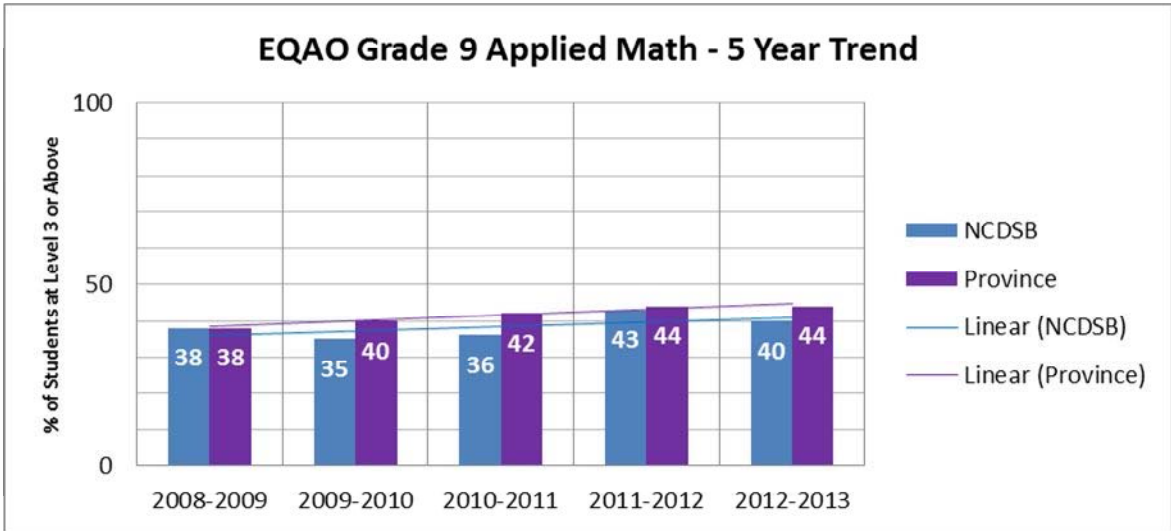
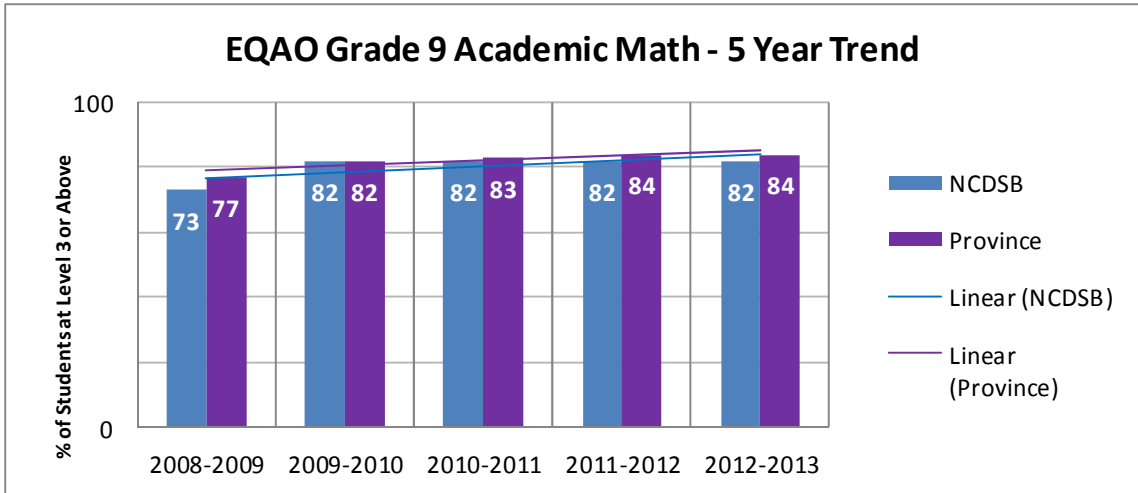
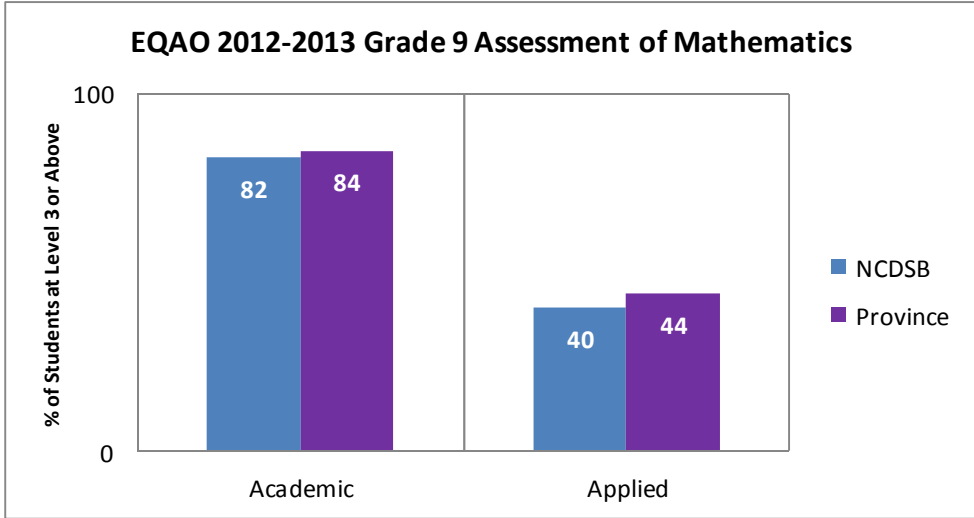
5 Year Trend	Academic (%)	Applied (%)
NCDSB	+9	+2
Province	+7	+6

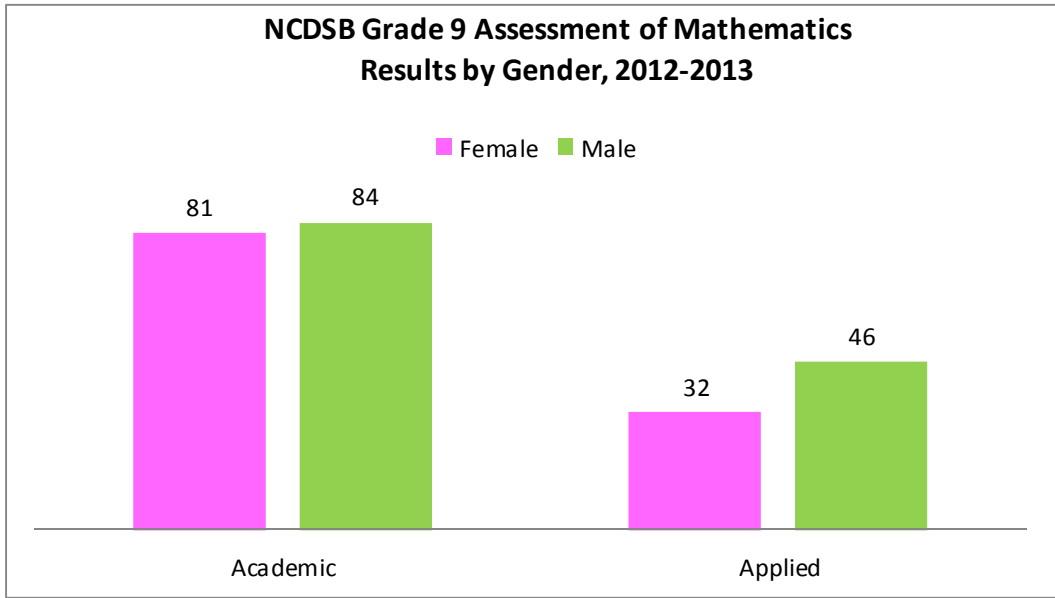
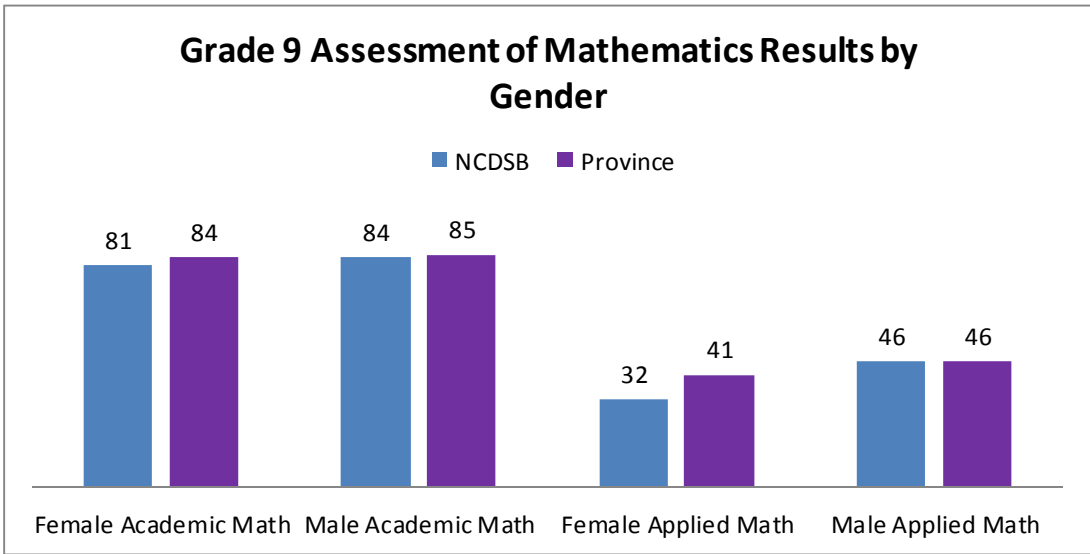
Results based on Gender

2012 - 2013	Academic (%)	Applied (%)
Male NCDSB	84	46
Female NCDSB	81	32
Male Province	85	46
Female Province	84	41

Exemption Rates

No Data (Exemptions/Absences)	Academic (%)	Applied (%)
NCDSB	<1	3
Province	1	4





EQAO 2012 – 2013 Grade 9 Assessment of Mathematics for Academic and Applied

Results for All Grade 9 Students at Level 3 or Above

Category	Academic (%)			Applied (%)		
	2013	2012	Diff	2013	2012	Diff
Year	82	82	0	40	43	-3
Province	84	84	0	44	44	0
% Difference with Province	-2	-2		-4	-1	

5 Year Trend for All Grade 9 Students at Level 3 or Above

Category	Academic (%)					Applied (%)				
	(09)	(10)	(11)	(12)	(13)	(09)	(10)	(11)	(12)	(13)
Years (2009 – 2013)										
NCDSB	73	82	82	82	82	38	35	36	43	40
Province	77	82	83	84	84	38	40	42	44	44
% Difference with Province	-4	0	-1	-2	-2	0	-5	-6	-1	-4

Gender Results for Grade 9 Students at Level 3 or Above

Category	Academic (%)	Applied (%)
Male	84	46
Female	81	32
% Difference	3	14

EQAO 2012 – 2013

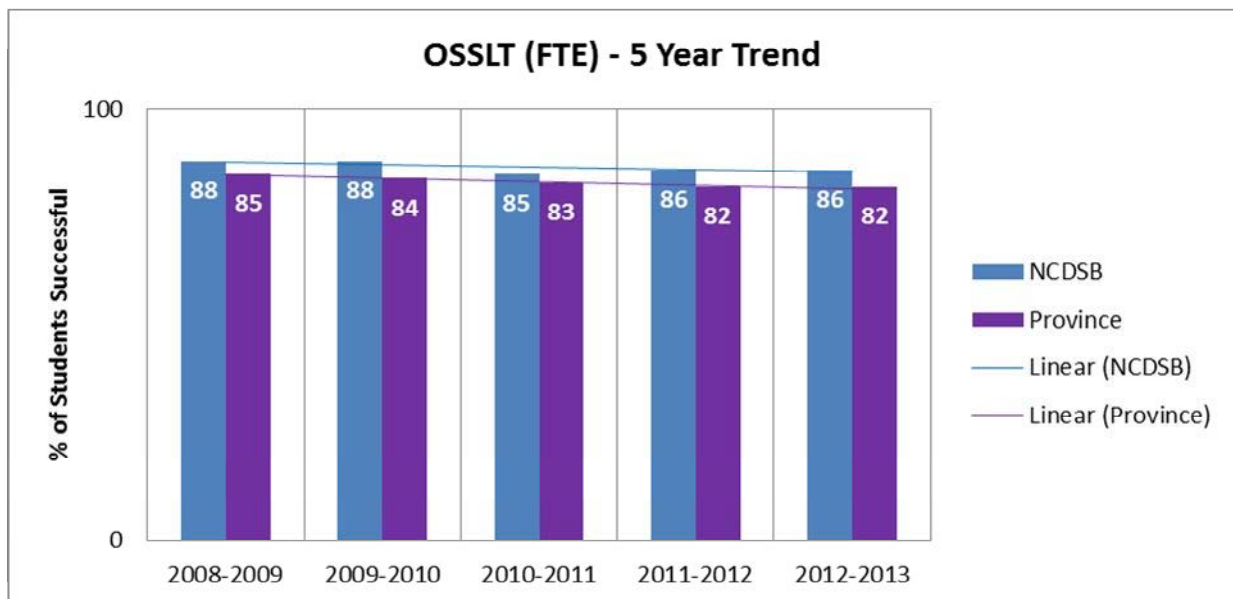
Ontario Secondary School Literacy Test

Results for First-Time Eligible (FTE)

2012 - 2013	Participating (%)	Successful (%)
NCDSB	93	86
Province	93	82
Difference between NCDSB and Province	-	+4

Results based on Gender

2012 - 2013	Successful (%)
Male NCDSB	82
Female NCDSB	89
Male Province	78
Female Province	86

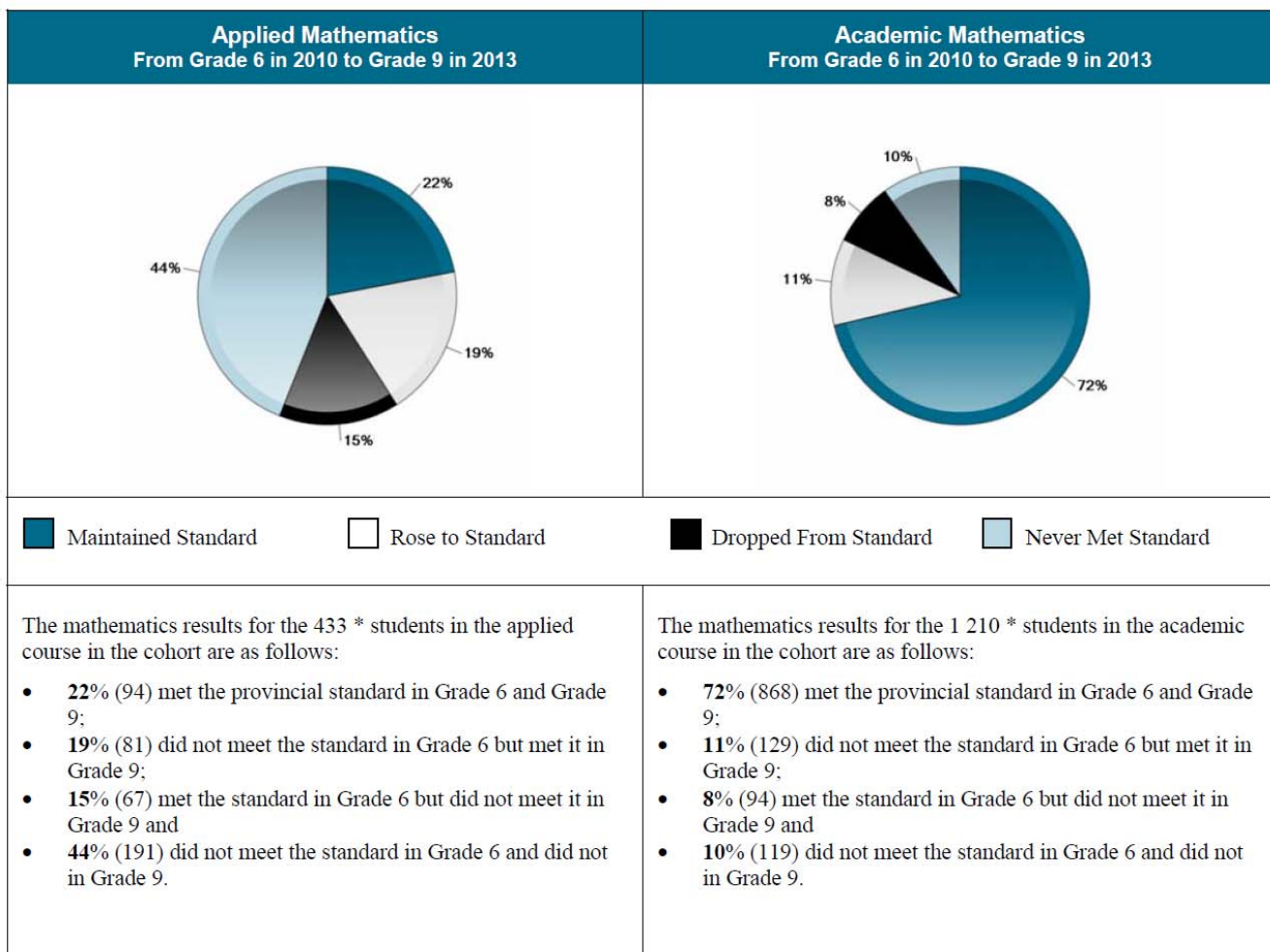




Tracking Student Achievement in Relation to the Provincial Standard Junior Division (Grade 6) in 2009–2010 to Grade 9 in 2012–2013, Mathematics

School Board: Niagara Catholic DSB (67156)

EQAO tracked the progress of students who wrote the junior-division assessment in 2010, when they were in Grade 6, and the mathematics assessment in 2013, when they were in Grade 9. There were 493 students enrolled in the Grade 9 applied course and 1 273 students enrolled in the Grade 9 academic course at the time of the 2013 assessment. The pie charts below show how students in the applied and academic math courses performed on the 2013 assessments compared to their assessment results in 2010. The percentages are based on all tracked students in the cohort, including those who participated, those who were exempted and those who provided no work to be scored.



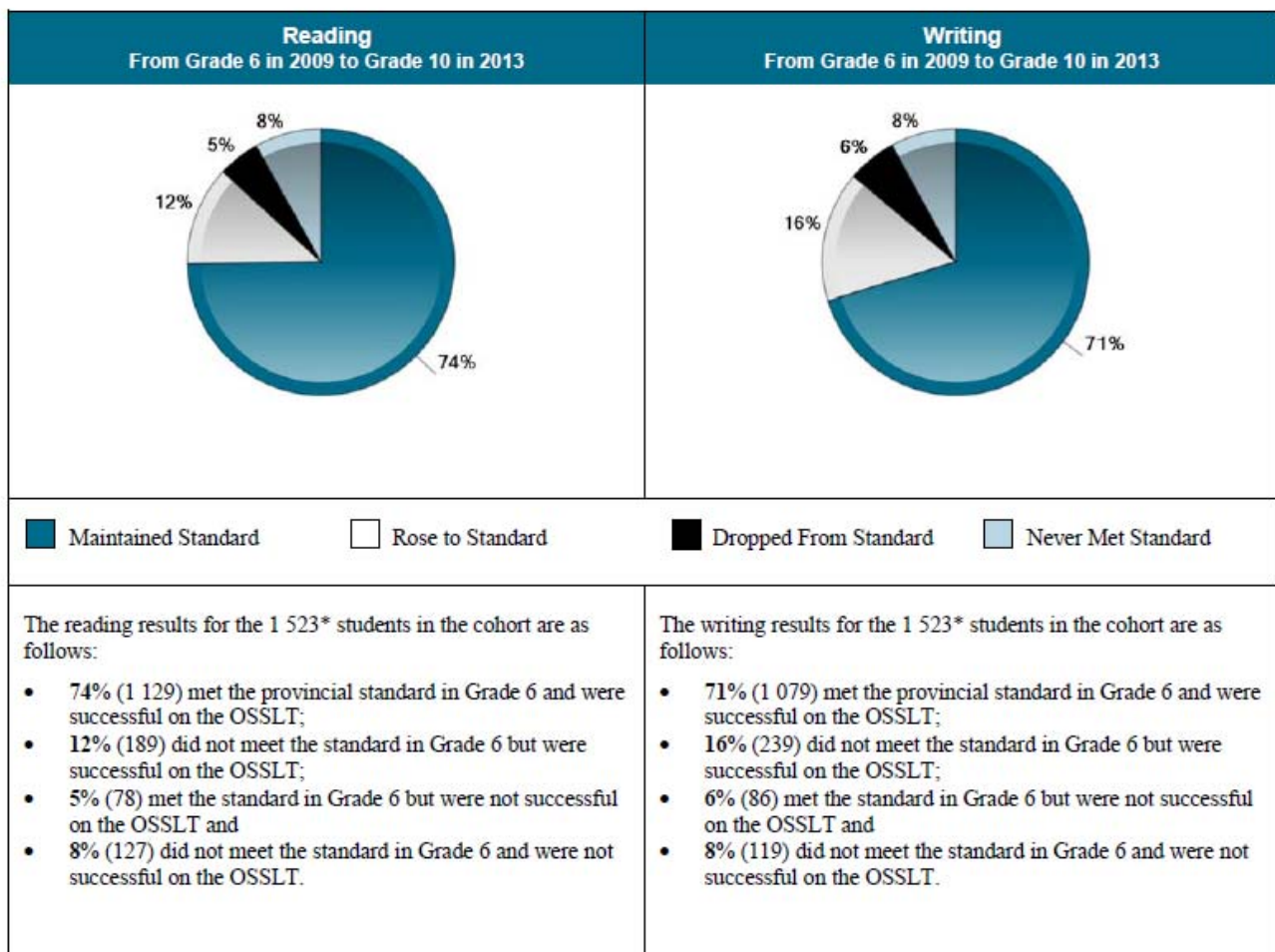
*Data were linked using student names and Ontario Education Numbers (OENs). In some cases, data could not be linked because of inaccurate OENs, misspelled names or students' recent arrival in Ontario.



Tracking Student Achievement in Relation to the Provincial Standard Junior Division (Grade 6) in 2008–2009 to OSSLT in 2013

School Board: Niagara Catholic DSB (67156)

EQAO tracked the progress of students who wrote the junior-division assessment in 2009, when they were in Grade 6, and the OSSLT in 2013, when they were in Grade 10. The pie charts below show how students performed on the 2013 test compared to their Grade 6 assessment results in 2009. The percentages are based on the number of tracked students in the cohort who participated in the OSSLT and for whom EQAO has Grade 6 results (including those who participated, those who were exempted and those who provided no work to be scored in Grade 6).



*Data were linked using student names and Ontario Education Numbers (OENs). In some cases, data could not be linked because of inaccurate OENs, misspelled names or students' recent arrival in Ontario.

**5TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: EXTENDED OVERNIGHT FIELD TRIP, EXCURSION
AND EXCHANGE APPROVAL COMMITTEE 2013-2014**

The report on the Extended Overnight Field Trip,
Excursion and Exchange Approval Committee 2013-2014
is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Mark Lefebvre, Superintendent of Education
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: October 8, 2013



**REPORT TO THE COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

**EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND EXCHANGE
APPROVAL COMMITTEE – 2013-2014**

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2013-2014 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

1 Supervisory Officer	-	Mark Lefebvre
1 Secondary School Vice-Principal	-	Andrew Bartley
1 Secondary School Principal	-	Jeff Smith
1 Elementary School Principal	-	Steve Ward
1 Program Department Consultant	-	Mike Sheahan

As defined in the Niagara Catholic Educational Field Trip Policy (400.2) Administrative Guidelines, an Extended Overnight Field Trip is:

- “Any school/board sponsored and supervised activity, on scheduled instructional days, beyond the school property that requires four or five more night lodgings”
or
- “Requiring an individual flight ticket of \$600.00 or more.” (Part II, A.4)

An Excursion is defined as follows:

- “A trip not directly linked to specific subject curriculum expectations, but provided to enrich a student’s overall Catholic education. An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when the students are not normally expected to be attending classes and that does not adhere to all guidelines and procedures relating to Educational Field Trips.” (Part II, A.5)

Attached to this information report is an Executive Summary of a 2012-2013 Extended Overnight Field Trip as submitted on Tuesday, October 8, 2013. (Appendix A)

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee –
2013-2014 report is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Mark Lefebvre, Superintendent of Education
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: Tuesday, October 8, 2013

EXECUTIVE SUMMARY

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2013-2014

SCHOOL	TYPE	APPROVAL REQUIRED	DESTINATION	CURRICULUM UNIT/THEME	EDUCATION VALUE	DATE	NUMBER OF STUDENTS, STAFF & CHAPERONES ON TRIP	DURATION	COST (APPROX)	TRANSPORTATION
Saint Paul Catholic High School, Niagara Falls	Extended Overnight Field Trip	Superintendent and Extended Overnight Field Trip Committee	New Orleans, Louisiana, USA	Music/History	Students will absorb the history and culture of New Orleans thus deepening their understanding of the evolution of the jazz genre and the musical figures contributing to its historic development. The values of our Catholic faith will focus on time spent in a New Orleans volunteer organization providing service to those in need.	Wednesday, May 21 – Sunday, May 25, 2014	25-30 students 3 staff 3 chaperones	4 nights 5 days (3 school days)	Approximately \$1415.00 per person – coach, flight, accommodations, breakfast & dinner daily, tours, workshop, clinic, performance venue, Insurance, tour guide at all times. Additional personal spending money.	Air, coach
Lakeshore Catholic High School, Port Colborne	Extended Overnight Field Trip	Superintendent and Extended Overnight Field Trip Committee	Dominica	Religion	Encourage students to become collaborative contributors, responsive global citizens and Christian (Catholic) leaders. Help students see the value, rights and sacredness of all people.	Tuesday, February 25 – Wednesday, March 5, 2014	12 students 3 staff	8 nights 9 days (7 school days)	Approximately \$1630.00 per person – transportation, accommodations, insurance, fees, drivers, vans, meals Additional personal spending money.	Air, vans

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: PROFESSIONAL DEVELOPMENT UPDATE
SEPTEMBER & OCTOBER 2013**

The Professional Development Update
September & October 2013
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources
Anthony Corapi, Coordinator of Staff Development

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 8, 2013



REPORT TO THE COMMITTEE OF THE WHOLE OCTOBER 8, 2013

PROFESSIONAL DEVELOPMENT UPDATE SEPTEMBER & OCTOBER 2013

BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period September 6, 2013 through October 8, 2013.

Tuesday, September 17, 2013

Child and Youth Workers - Roots of Empathy Professional Development Session

- The Niagara Catholic District School Board has been a champion of the Roots of Empathy program for a number of years, providing training and program instruction to our Child and Youth Workers (CYWs) to deliver the program in our schools each year. Every year, Roots of Empathy provides enrichment and professional development opportunities to its instructors, bringing up-to-date programming information, and the most recent research data related to social emotional learning.

Tuesday, September 17, 2013

New Teacher Induction Program (NTIP) 2013-2014

- The first of six NTIP sessions was held at the Holiday Inn and Suites Parkway Conference Centre. The new protégé group consists of 22 elementary and 15 secondary teachers. The focus of the first session was to provide an overview of the Ministry of Education funded NTIP program, and an orientation to the Human Resources and Payroll departments. The next session is scheduled for Tuesday, October 22, 2013 with a focus on Mental Health.

Wednesday, September 18, 2013

Educational Resource Teachers - Understanding the Needs of Deaf and Hard of Hearing Students Workshop

- Ron Foster, Resource Services - Outreach Programs Provincial Schools, together with a Niagara Catholic team of Teachers of the Deaf and Hard of Hearing presented on:
 - o hearing loss / the audiogram
 - o FM systems in the classroom
 - o academic and social implications of a student's hearing loss in the classroom.
 - o strategies and accommodations necessary to meet the needs of students who are deaf or hard of hearing.

Thursday, September 24, 2013

Grade 9 - Period 1 Teachers- Assessment for Learning and the Ontario Comprehension Assessment (OCA) Staff Development

- To align our professional development in all 8 secondary schools with the NCDSB System Priorities for 2013-2014, the Program Department will provide support for staff development in administering the Ontario Comprehension Assessment (OCA) to all Grade 9 students in our system, and will provide support in the interpretation and use of the data from the OCA to develop appropriate Assessment for Learning (AFL) strategies in the classroom to advance student achievement for all learners. The model will consist of seven (7) half-day sessions: 4 half-day sessions will take place in Semester 1 and 3 half-day sessions will take place in Semester 2. All Grade 9 Period 1 classroom teachers of both semesters will be included in this Professional Development training.

Wednesday, October 2, 2013

Senior Administration, Principals, Vice-Principals, Educational Resource Teachers, CEC Staff (Coordinators and Consultants) – Dr. Anne Davies Assessment Workshop.

- The learning goal of this interactive workshop is on helping leaders at all levels in the board examine eleven areas that require attention as they engage in system change, using assessment for learning. Assessment for learning is a part of everyone's work. Assessment for learning requires commitment and involvement at all levels – leaders, teachers, and students. It is not enough that teachers alone are asked to engage in assessment for learning.

Friday, October 11, 2013

Professional Activity Day 2013

- The primary focus of Professional Activity Day on October 11, 2013 will be School Improvement Planning and will include the following groups:
 - o Principals
 - o Vice-Principals
 - o Teachers (ELKP – Grade 12)
 - o Educational Resource Teachers (ERT)
 - o English as a Second Language Teachers (ESL)
 - o Early Childhood Educators
 - o Library Technicians
 - o Chaplains
- School Administrators will be provided with a fully-scripted day to support the development of a 2013-2014 School Improvement Plan.
- Elementary and secondary school secretaries will be provided with a half-day training session focusing on:
 - o Windows 7 operating system
 - o Citrix - XenApp & Maplewood Application,
 - o Helpdesk,
 - o Computer hardware upgrades
 - o School wireless access.
- The Special Education Department will be conducting workshops and training sessions for school support staff being held at four (4) secondary schools. The chart below summarizes the activities.

Title	Description
Yoga	Vinyasa/hatha based yoga practice with an emphasis on body/mind/spirit balance. Experience this whole body workout that will leave you feeling recharged and tranquil at the same time. Participants are encouraged to bring their own yoga mats, a towel or small blanket and a water bottle. Clothing should allow for movement and be unrestrictive, not too loose or baggy. A liability waiver must be signed prior to starting the class.
safeTALK: Suicide Alertness for Everyone	safeTALK prepares helpers to identify persons with thoughts of suicide and connect them to suicide first aid resources. Most persons with thoughts of suicide, either directly or indirectly, invite help to stay safe. Alert helpers know how to identify and work with these opportunities to help protect life.
Writing and Math Strategies for Struggling Learners	Writing and Math Strategies – some quick strategies for organizing student thinking for writing and math in the junior, intermediate and senior grades.
Make and Take File Folder and Word Family Activity Workshop	File folder games are a great way to help children learn and wonderful for children that need extra literacy and numeracy practice and for children with special needs. Participants will create file folder games and a word family activity to take back to school with them and work with their students. You will also be given information on books and websites that will help you to create file folder games.
Mental Health: Breaking the Myths	This presentation will explore the misconceptions about children and mental health that parents and educators believe, and provide an alternate lens through which everyone who works with children in schools can look at students who present with mental health concerns.
Visual Impairments - How can we make accommodations for Students who are Blind/Low Vision in the classroom?	This hands-on workshop will present and demonstrate various accommodations when working with students who are blind/low vision. Participants can use vision simulators to get a better understanding of what it is like to be visually impaired, and how the accommodation can make the curriculum more easily accessible for these students.
Protecting Your Greatest Teaching Tool.....Your Voice!	Workshop participants will learn preventative strategies to avoid vocal problems and complete voice loss. You will learn to how to reduce the symptoms of voice strain. Voice problems do not fix themselves and can worsen over time. There are many simple things you can implement in your day to day activities to ensure good vocal health. Your voice is your livelihood, your signature and your teaching instrument. Learn how to protect your greatest teaching tool.
Emergent Communication	Presentation on Emergent Communication Strategies & Using Language Mats in the classroom for vocabulary development. You will be able to identify the type of communicators in your class; take home ideas for developing early communication skills; and understand how to create and use Language Mats for vocabulary development in classroom activities.
Social Narratives	Social narratives are often recommended for individuals with an ASD to help them understand how to behave in specific social situations. This workshop will teach staff how to write social narratives with their students; as well as, the teaching strategies required to ensure that they are effective. Many examples will be provided.
Taking Care of Stress	When supporting others, whether at work or whether at home, it's essential that you also take good care of yourself. In this workshop you will learn practical ideas and strategies that will make a positive and amazing difference in your life. It's more than just a stress management workshop; it's all about you and living life well!

- In addition to the activities above, a Behaviour Modification Systems and Safe Management full day training sessions will be held at Holy Cross Secondary School.
- Catholic Education Centre Staff will spend the day working within their department unless involved in other activities throughout the board
- Catholic Education Centre (Program and Technology) Staff includes:
 - o Numeracy and Literacy Coaches
 - o Itinerant Arts Teachers
 - o Program Consultants
 - o All staff unless involved in other activities, will be deployed to schools for the day to participate in the Professional Activity Day program.

The Staff Development Department of Human Resources will continue to inform the Committee of the Whole of the variety of customized staff professional development provided this school year which is designed to meet specific expectations in alignment with the Board's Vision 2020 Strategic Plan and the annual System Priorities.

The Report on Staff Development: Professional Development Opportunities is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 8, 2013

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

TOPIC: CAPITAL PROJECT UPDATE

The Capital Project Update
is presented for information

Prepared by: Scott Whitwell, Controller of Facilities Services
Presented by: Scott Whitwell, Controller of Facilities Services
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: October 8, 2013



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO COMMITTEE OF THE WHOLE OCTOBER 08, 2013

CAPITAL PROJECTS PROGRESS REPORT

Individual progress reports for capital projects are presented as follows:

In Progress

ELKP PHASE 4

Appendix A	Mary Ward Catholic Elementary School (NF)
Appendix B	St. Alexander Catholic Elementary School
Appendix C	St. Andrew Catholic Elementary School
Appendix D	St. John Catholic Elementary School (B)
Appendix E	St. Kevin Catholic Elementary School
Appendix F	St. Philomena Catholic Elementary School (FE)

ELKP PHASE 5

Appendix G	Canadian Martyrs Catholic Elementary School (NF)
Appendix H	Loretto Catholic Elementary School
Appendix I	St. John Bosco Catholic Elementary School

SECONDARY

Appendix J	Saint Michael Catholic High School (NF)
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NEW BUILD

Appendix K	St. Martin Catholic Elementary School
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CAPITAL PRIORITIES

Appendix L	Lakeshore Catholic High School
Appendix M	St. James Catholic Elementary School
Appendix N	Our Lady of Mount Carmel Catholic Elementary School

The Capital Projects Progress Report is presented for information.

PREPARED BY: Scott Whitwell, Controller of Facilities Services
PRESENTED BY: Scott Whitwell, Controller of Facilities Services
RECOMMENDED BY: John Crocco, Director of Education
DATE: October 8, 2013



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX A

MARY WARD CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Design and construction of a library addition, and renovation of the existing library to be a new full day early learning kindergarten classroom.

Current Status: Contractor working on deficiencies.

Project Information:

New Area to be Constructed	2000	sq. ft.
Existing Area to be Renovated	1500	sq. ft.
Total New Facility Area	37,034	sq. ft.
Total Site Area	4	acres
Pupil Places Added	38	students
New Facility Capacity	400	students



Project Funding:

FDK Grant	434,584
Facilities Renewal	470,230
	\$904,814

Project Costs:

	Budget	Paid	Forecast
Construction Contract	562,500	852,260	743,492
Fees & Disbursements	59,000	81,600	57,005
Furniture & Equipment	25,000	18,160	25,000
Other Project Costs	54,000	49,385	83,096
	\$700,500	\$1,001,405	\$908,593

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 2011	August 12, 2011
Design Development	September 2011	September 30, 2011
Contract Documents	February 2012	February 17, 2012
Tender & Approvals	January 29, 2013	February 28, 2013
Construction	August 2013	August 2013
Occupancy	September 2013	September 3, 2013
Official Opening & Blessing		

Project Team:

Architect	Svedas Koyanagi Architects Inc.
General Contractor	Charter Building Company
Project Manager	Tunde Labbanicz
Superintendent	Mark Lefebvre
Principal	Domenic Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX B

ST. ALEXANDER CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a new full day early learning kindergarten classroom.

Current Status: Contractor working on deficiencies.



Project Information:

New Area to be Constructed	1,339	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	1,339	sq. ft.
Total Site Area	4.98	acres
Pupil Places Added	26	students
New Facility Capacity	411	students

Project Funding:

FDK Grant	479,925
Facilities Renewal	93,708
	\$573,633

Project Costs:

	Budget	Paid	Forecast
Construction Contract	312,065	431,084	417,527
Fees & Disbursements	31,200	85,300	87,721
Furniture & Equipment	4,000	9,225	8,500
Other Project Costs	45,000	19,884	60,385
	392,265	545,493	574,133

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2012	April 12, 2012
Design Development	November 07, 2012	November 2012
Contract Documents	December 13, 2012	December 2012
Tender & Approvals	January 31, 2013	February 2013
Construction	August 2013	August 2013
Occupancy	September 2013	September 3, 2013
Official Opening & Blessing		

Project Team:

Architect	Venerino V. P. Panici Architect Inc
General Contractor	T. R. Hinan
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Irene Ricci



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 08, 2013**

APPENDIX C

ST. ANDREW CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Expansion of 3 existing classrooms for 3 new full day early leaning kindergarten classroom.

Current Status: Contractor working on deficiencies.



Project Information:

New Area to be Constructed	0	sq. ft.
Existing Area to be Renovated	3,835	sq. ft.
Total New Facility Area	3,835	sq. ft.
Total Site Area	4.6	acres
Pupil Places Added	6	students
New Facility Capacity	394	students

Project Funding:

FDK Grant	239,962
Facilities Renewal	360,995
	\$600,957

Project Costs:

	Budget	Paid	Forecast
Construction Contract	285,000	502,839	478,747
Fees & Disbursements	28,500	29,337	47,875
Furniture & Equipment	12,000	16,265	12,000
Other Project Costs	22,500	21,320	62,335
	\$348,000	\$569,761	\$600,957

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2012	April 12, 2012
Design Development	November 97, 2012	November 2012
Contract Documents	December 11, 2012	December 2012
Tender & Approvals	January 24, 2013	February 2013
Construction	August 2013	August 2013
Occupancy	September 2013	September 3, 2013
Official Opening & Blessing		

Project Team:

Architect	Chapman Murray Associate Architects Inc.
General Contractor	Brouwer Construction
Project Manager	Tunde Labbanicz
Superintendent	Lee Ann Forsyth-Sells
Principal	Carla Bianco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 08, 2013**

APPENDIX D

ST. JOHN CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Construction of two new purpose built kindergarten rooms for the full day early learning program.

Current Status: Construction nearing completion. Occupancy scheduled for October 2013.



Project Information:

New Area to be Constructed	3,800	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	3,800	sq. ft.
Total Site Area	9.27	acres
Pupil Places Added	52	students
New Facility Capacity	311	students

Project Funding:

FDK Grant	959,850
Prev. Unspent	
FDK Grant	165,000
Facilities Renewal	267,843
	1,392,693

Project Costs:

	Budget	Paid	Forecast
Construction Contract	881,100	1,072,299	1,118,138
Fees & Disbursements	88,100	130,430	117,688
Furniture & Equipment	10,000	22,706	10,000
Other Project Costs	23,000	55,593	146,867
	\$1,002,200	\$1,281,028	\$1,392,693

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2012	April 12, 2012
Design Development	November 07, 2012	November 2012
Contract Documents	December 14, 2012	December 2012
Tender & Approvals	February 04, 2013	February 2013
Construction	August 2013	
Occupancy	September 2013	
Official Opening & Blessing		

Project Team:

Architect	Grguric Architects Incorporated
General Contractor	Manorcore Group Inc.
Project Manager	Tunde Labbancz
Superintendent	Yolanda Baldasaro
Principal	Emma Fera Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 08, 2013**

APPENDIX E

ST. KEVIN CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Design and construction of 2 classroom addition and expansion of an existing classroom to be a new full day early learning kindergarten classroom.



Current Status: Contractor working on deficiencies.

Project Information:

New Area to be Constructed	3,685	sq. ft.
Existing Area to be Renovated	2,580	sq. ft.
Total New Facility Area	6,265	sq. ft.
Total Site Area	4.2	acres
Pupil Places Added	32	students
New Facility Capacity	417	students

Project Funding:

FDK Grant	719,888
Facilities Renewal	423,769
	\$1,143,657

Project Costs:

	Budget	Paid	Forecast
Construction Contract	770,000	862,863	921,381
Fees & Disbursements	77,000	93,288	92,138
Furniture & Equipment	20,000	37,153	20,000
Other Project Costs	41,500	56,927	109,928
	\$908,500	\$1,050,231	\$1,143,447

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2011	April 12, 2011
Design Development	November 07, 2012	November 2012
Contract Documents	December 11, 2012	December 2012
Tender & Approvals	January 24, 2013	February 2013
Construction	August 2013	August 2013
Occupancy	September 2013	September 3, 2013
Official Opening & Blessing		

Project Team:

Architect	Chapman Murray Associate Architects Inc.
General Contractor	Brouwer Construction
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Acting Principal, Branka Jones



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX F

ST. PHILOMENA CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Renovation of an existing classroom to be a new full day early learning kindergarten classroom.

Current Status: Contractor working on deficiencies.



Project Information:

New Area to be Constructed	0	sq. ft.
Existing Area to be Renovated	3,850	sq. ft.
Total New Facility Area	3,850	sq. ft.
Total Site Area	10.55	acres
Pupil Places Added	6	students
New Facility Capacity	233	students

Project Funding:

FDK Grant	239,962
Facilities Renewal	102,284
	\$342,246

Project Costs:

	Budget	Paid	Forecast
Construction Contract	199,400	244,258	229,553
Fees & Disbursements	27,000	32,880	31,656
Furniture & Equipment	28,000	51,115	32,000
Other Project Costs	35,500	45,409	65,000
	\$289,900	\$373,662	\$358,209

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 12, 2011	December 12, 2011
Architect Selection	April 12, 2012	April 12, 2012
Design Development	November 7, 2012	November 2012
Contract Documents	December 10, 2012	December 2012
Tender & Approvals	January 22, 2013	February 2013
Construction	August 2013	August 2013
Occupancy	September 2013	September 3, 2013
Official Opening & Blessing		

Project Team:

Architect	Quartek Group Inc.
General Contractor	Aldor Builders
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Robert Grand



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX G

CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Design and construction of a library addition and renovation of the existing library to be 2 new ELKP classrooms.



Current Status: Design phase underway.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	acres
Pupil Places Added	students
New Facility Capacity	students

Project Funding:

FDK Grant	959,850
Facilities Renewal	0
	<u>\$959,850</u>

Project Costs:

	Budget	Paid	Forecast
Construction Contract			
Fees & Disbursements			
Furniture & Equipment			
Other Project Costs			
	<u>\$959,850</u>	\$	\$

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval		
Architect Selection		
Design Development		
Contract Documents		
Tender & Approvals		
Construction		
Occupancy		
Official Opening & Blessing		

Project Team:

Architect	Grguric Architects Incorporated
General Contractor	
Project Manager	Tunde Labbanicz
Superintendent	Ted Farrell
Principal	Alan Creelman



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX H

LORETTO CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Construction of a two classroom addition and renovation of the existing 3 classrooms to be 2 new ELKP classrooms.



Current Status: Design phase underway.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	acres
Pupil Places Added	students
New Facility Capacity	students

Project Funding:

FDK Grant	959,850
Facilities Renewal	0
	<u>\$959,850</u>

Project Costs:

Construction Contract
Fees & Disbursements
Furniture & Equipment
Other Project Costs

Budget	Paid	Forecast
<u>\$959,850</u>	\$	\$

Project Timelines:

Funding Approval
Architect Selection
Design Development
Contract Documents
Tender & Approvals
Construction
Occupancy
Official Opening & Blessing

<u>Scheduled Completion</u>	<u>Actual Completion</u>
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Project Team:

Architect	Quartek Group Inc.
General Contractor	
Project Manager	Tunde Labbancz
Superintendent	Mark Lefebvre
Principal	Anthony Cardamone



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX I

ST. JOHN BOSCO CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Construction of a new classroom addition and renovation of existing classroom into a new ELKP classroom.



Current Status: Design phase underway.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	acres
Pupil Places Added	students
New Facility Capacity	students

Project Funding:

FDK Grant	479,925
Facilities Renewal	0
	<u>\$479,925</u>

Project Costs:

Construction Contract
Fees & Disbursements
Furniture & Equipment
Other Project Costs

Budget	Paid	Forecast
<u>\$479,925</u>	\$	\$

Project Timelines:

Funding Approval
Architect Selection
Design Development
Contract Documents
Tender & Approvals
Construction
Occupancy
Official Opening & Blessing

<u>Scheduled Completion</u>	<u>Actual Completion</u>
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Project Team:

Architect	MacDonald Zuberic Ensslen Architects Inc.
General Contractor	
Project Manager	Tunde Labbanicz
Superintendent	Lee Ann Forsyth-Sells
Principal	Theo Dagenais



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 08, 2013**

APPENDIX J

SAINT MICHAEL CATHOLIC HIGH SCHOOL

Scope of Project:

Design and construction of a ten classroom addition.

Current Status: New asphalt parking area/bus loading zone in front of school was completed for start of September classes. Footing/foundation walls for new addition are well underway.

Project Information:

New Area to be Constructed	16,380	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	119,868	sq. ft.
Total Site Area	15.8	acres
Pupil Places Added	210	students
New Facility Capacity	1,017	students



Project Funding:

Capital Priorities	5,527,880
Facilities Renewal	400,000
	\$5,927,880

Project Costs:

	Budget	Paid	Forecast
Construction Contract	4,760,323	524,663	4,760,323
Fees & Disbursements	544,037	409,443	544,037
Furniture & Equipment	204,820	0	204,820
Other Project Costs	418,700	48,572	418,700
	\$5,927,880	\$982,678	\$5,927,880

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December 2011	March 9, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March 2012	October 2012
Contract Documents	May 2013	
Tender	June 2013	
Ministry Approval (cost)	June 2013	
Construction	September 2014	
Occupancy	September 2014	
Official Opening & Blessing		

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	Brouwer Construction
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	James Whittard



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 08, 2013**

APPENDIX K

ST. MARTIN CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a replacement school and child care centre on a new site.

Current Status:

Ministry of Education approved funding for purchase of property. Township of West Lincoln has approved rezoning request (February 19, 2013) from commercial to institutional. Property has been purchased. Estimated construction completion date is March 2015. Proceeding with design and development.



Project Information:

New Area to be Constructed	47,443	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	47,443	sq. ft.
Total Site Area	5	acres
Pupil Places Added	115	students
New Facility Capacity	454	students

Project Funding:

Capital Priorities	9,430,364
	<u>\$9,430,364</u>

Project Costs:

	Budget	Paid	Forecast
Construction Contract	7,479,925	0	7,479,925
Fees & Disbursements	900,000	179,240	900,000
Furniture & Equipment	100,000	0	100,000
Other Project Costs	950,439	105,039	950,439
	<u>\$9,430,364</u>	<u>\$284,279</u>	<u>\$9,430,364</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December, 2011	February 14, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March, 2012	
Contract Documents	May, 2012	
Tender & Approvals	July, 2012	
Ministry Approval (cost)	July, 2012	
Construction	August, 2013	
Occupancy	March 2015	
Official Opening & Blessing		

Project Team:

Architect	MMMC Inc. Architects
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Chris Zanuttini



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX L

LAKESHORE CATHOLIC SECONDARY SCHOOL

Scope of Project: Design and construction of a 10 classroom addition.

Current Status: Design phase underway.



Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	acres
Pupil Places Added	students
New Facility Capacity	students

Project Funding:

Capital Priorities	5,501,722
	<u>0</u>
	\$5,501,722

Project Costs:

Construction Contract
Fees & Disbursements
Furniture & Equipment
Other Project Costs

Budget	Paid	Forecast
\$5,501,722	\$	\$

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval		
Architect Selection		
Design Development		
Contract Documents		
Tender & Approvals		
Construction		
Occupancy		
Official Opening & Blessing		

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	
Project Manager	Tunde Labbanicz
Superintendent	Lee Ann Forsyth-Sells
Principal	Danny DiLorenzo



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX M

ST. JAMES CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Construction of 3 new classrooms and interior renovations.

Current Status: Design phase underway.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	acres
Pupil Places Added	students
New Facility Capacity	students



Project Funding:

Capital Priorities	1,357,761
FDK Grant	479,928
Facilities Renewal	0
	<u>\$1,837,689</u>

Project Costs:

Construction Contract
Fees & Disbursements
Furniture & Equipment
Other Project Costs

Budget	Paid	Forecast
<hr/>		
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\$1,837,689	\$	\$
	\$	\$

Project Timelines:

Funding Approval
Architect Selection
Design Development
Contract Documents
Tender & Approvals
Construction
Occupancy
Official Opening & Blessing

<u>Scheduled Completion</u>	<u>Actual Completion</u>
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Project Team:

Architect	Svedas Architects Inc.
General Contractor	
Project Manager	Tunde Labbancz
Superintendent	Ted Farrell
Principal	Glenda Hillier



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 8, 2013**

APPENDIX N

OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Interior renovations to result in 4 new classrooms, 2 new ELKP classrooms and gym conversion to Cyberquest.

Current Status: Design phase underway.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	acres
Pupil Places Added	students
New Facility Capacity	students



Project Funding:

Capital Priorities	1,473,555
FDK Grant	959,850
Facilities Renewal	0
	<u>\$2,433,405</u>

Project Costs:

Construction Contract		<u>Budget</u>	<u>Paid</u>	<u>Forecast</u>
Fees & Disbursements				
Furniture & Equipment				
Other Project Costs				
		<u>\$2,433,405</u>	\$	\$

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval		
Architect Selection		
Design Development		
Contract Documents		
Tender & Approvals		
Construction		
Occupancy		
Official Opening & Blessing		

Project Team:

Architect	Venerino V. P. Panici Architect Inc.
General Contractor	
Project Manager	Tunde Labbanicz
Superintendent	Mark Lefebvre
Principal	Elizabeth Davey

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC
SEPTEMBER 10 & SEPTEMBER 24, 2013**



Spotlight

on

NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

September 10, 2013



New School Year Off To A Fantastic Start at Niagara Catholic



Niagara Catholic's 2013-2014 school year is off to a fantastic start! On September 3, approximately 24,000 students from the Early Learning Kindergarten Program through Grade 12 started a new and exciting school year. It was a time for many firsts, including our French Immersion Program and the first day for Niagara Catholic's new Elementary Standardized Dress Code. Our Catholic elementary students were dressed in a sea of blue and white and the effect was spectacular! View our Elementary Standardized Dress Code on the Board website, www.niagaracatholic.ca.

Spotlight Now an E-Newsletter

Spotlight on Niagara Catholic will now arrive in your inbox as an electronic newsletter.

Launched in the fall of 2008, **Spotlight on Niagara Catholic** is a twice-monthly newsletter which reports on the news from the monthly Committee of the Whole and Board meetings.

Printed versions of **Spotlight on Niagara Catholic** will be posted at the Catholic Education Centre for members of the public to view. The electronic version will be sent to members of Niagara Catholic's eCommunity and be on the Board website. To receive **Spotlight on Niagara Catholic**, sign up for the eCommunity under the Community tab at niagaracatholic.ca.

Spotlight on Mental Health

Niagara Catholic has implemented a Mental Health Leaders team.

The team will focus on the development and refinement of the Board mental health strategy and the delivery of mental health literacy resources among staff.

Apples for Students

An apple for the teacher. An apple a day keeps the doctor away. Now, Niagara Catholic has Apples of a different sort, and they're just for students.

During the September 10 Committee of the Whole meeting, Trustees recommended a report to the Board September 24, authorizing the acquisition of approximately 1,100 iPad Minis and Mac computers for use in our schools.

The new computers are part of Niagara Catholic's 2013-2014 System Priority to enhance technology for optimal learning, and represents an investment of close to \$668,000 in technology for Niagara Catholic students.

Parents Reaching Out

The Ministry of Education has approved 27 Niagara Catholic schools for Parents Reaching Out grants worth \$26,200 this year, which will be used for a variety of literacy, numeracy, health, nutrition and anti-bullying programs.

The Niagara Catholic Parent Involvement Committee will also receive \$22,500 from the Ministry for its "Through the Years" project.

Learn more about the Niagara Catholic Parent Involvement Committee on under the parents tab at www.niagaracatholic.ca.

Niagara Catholic's Raise Me Up Program to Teach Students About the Homebuilding Industry



Above, a Niagara Catholic student participates in the Board's Technology Skills Competition. Students who participate in these programs are given the opportunity to work with industry leaders, and to train on industry leading equipment, to prepare them for 21st century careers in technology.

Students in the Construction Specialist High Skills Major (SHSM) Program at Notre Dame College School and Lakeshore Catholic High School will participate in Niagara Catholic's new Raise Me Up program. They will construct a home on a vacant lot near Notre Dame - one of four lots which will become "living classrooms" for students to learn all aspects of homebuilding. Working with industry leaders, the students will also have the opportunity to be registered as apprentices through the Ontario Youth Apprenticeship Program.

While the construction students work on the building itself, students in the Business SHSM will learn about the business side of building, such as land acquisition, budgeting, financing, planning and the legalities associated with building.

Raise Me Up is a partnership between the Board, the City of Welland, Toscani Developments and a number of local industry leaders.

A story and photos from the groundbreaking will be featured in an upcoming edition of **Spotlight on Niagara Catholic**.

Niagara Catholic Expands Its Global Reach: Asian Partnerships Benefit Students, Staff



A delegation from Niagara Catholic made up of members of Senior Staff and the Board of Trustees, will travel to China and South Korea to finalize partnerships with a variety of schools and organizations.

While in Korea, the team will participate in the opening ceremony for the Niagara Catholic – Salesio English Training Centre, with Sister Younghee Park, Principal of Salesio Catholic Elementary School (shown at left with Director of Education John Crocco during her visit to Canada in January 2011). The delegates will also finalize agreements with Bokja Catholic School in Chun An City, and the Jeollabuk-Do Foundation in South Korea.

In China, partnership agreements will be completed with the English Language Center in Guangzhou City and Country Garden School in Foshan City.

These international partnerships will enhance learning and teaching opportunities for Niagara Catholic students and staff to achieve the expectations of the Board's Vision 2020 Strategic Plan.



Spotlight

on

NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

September 24, 2013



Niagara Catholic Students Surpass Provincial Average on EQAO Assessments

Niagara Catholic has released the annual Education Quality and Accountability Office (EQAO) test results for students in Grades 3 and 6. Students in all publicly funded schools, including Niagara Catholic's 51 elementary schools, wrote the test during the 2012-2013 school year.

Once again, Niagara Catholic students surpassed the provincial averages in all six Primary and Junior Assessments of reading, writing and mathematics.

Kathy Burtnik, Chair of the Niagara Catholic Board of Trustees, said staff continues to make student success their number one priority.

"Student success does not happen only in the classroom, and we are grateful for the many partners in Catholic education who assist our staff in guiding students to their full academic potential," said Mrs. Burtnik. "The Board will continue its commitment to use the data from these tests to improve student success."

"We are exceptionally proud of the work and dedication to academic excellence demonstrated by our students and staff," said Niagara Catholic Director of Education, John Crocco. "The EQAO test results are one of many measurement tools used by the Board to evaluate student achievement. We will continue to analyze the data to reinforce and build upon our areas of strength and to address areas marked for improvement."

The final report is available on the Board website.



Trustees Approve Seven Policies

During the September 24th Board Meeting, Trustees were presented with a final report on the Strategic Directions Priority Indicators for the 2012-2013 academic year.

As part of the Niagara Catholic's Vision 2020 Strategic Plan, each spring, the Board approves annual Strategic Directions Priority Indicators spring for the upcoming academic year. These priorities are then placed in prominent locations throughout the school, as well as on the Board website for the public to view, as part of the Board's commitment to openness and transparency.

Senior Staff review the Strategic Directions at the midway point in the school year, and present a report to the Board which outlines how they are progressing throughout the year. At the end of the year, they meet again to review the progress made through the second half of the year and prepare a final report to the Board in September.

Read the 2012-2013 Strategic Directions Priority Indicators Final Report on the Board website.

New Community Representation from Autism, Ontario, John Howard on SEAC

Two new community representatives have been appointed to Niagara Catholic's Special Education Advisory Committee (SEAC).

Jay Gemmill, Interim Executive Director of the John Howard Society of Niagara, will represent his organization at SEAC. Colleen Sword has been appointed as Autism Ontario - Niagara Region's representative to SEAC.

Kathy Ryan is Autism Ontario's alternate representative. Niagara Catholic thanks these individuals for their commitment to helping us serve our students with special needs.



School Excellence Program

FOCUS on

St. Gabriel Lalemant Catholic Elementary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The **School Excellence Program** is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one "extraordinary item or initiative that makes the school an indispensable choice for parents."

St. Gabriel Lalemant Catholic Elementary School was the showcase school during the September 24th Board Meeting.

The presentation was introduced by students, who led the Board, Senior Staff and audience members in a bit of Daily Physical Activity (DPA), an important part of life at St. Gabriel.

The presentation included comments from students and the Catholic School Council, as well as from students and Principal Deborah Mercnik. During her presentation, Principal Mercnik spoke about the climate at St. Gabriel, calling it a "place where dynamic staff collaborates on an ongoing basis to provide students with sound and effective programming."

She shared the many great community events supported by students at staff at St. Gabriel, including the Holy Childhood Association, St. Vincent de Paul Society, the Niagara Children's Centre, Terry Fox Run/Walk and Jump Rope for Heart. This year, St. Gabriel Lalemant students and staff will also support Mary's Meals.

Mrs. Mercnik also spoke about the close ties between St. Gabriel and Our Lady of the Scapular Church, in particular, Monsignor Leo Clutterbuck.

Monsignor Clutterbuck is our spiritual leader, who leads us in prayer both at Our Lady of the Scapular, and at the school," she said.

Catholic School Council Chair Leah Collee spoke about the collaboration between home and school and a video presentation, which is included in this newsletter, offered insight into what St. Gabriel Catholic Elementary School means to students.

Part of St. Gabriel Lalemant Catholic Elementary School's School Excellence Presentation was a video, which focused on "St. Gabriel Is." The video has been posted on the Board's YouTube channel. To view it, visit www.niagaracatholic.ca and click on the YouTube link.



Students from St. Gabriel Lalemant Catholic Elementary School in Niagara Falls encourage Trustees, Senior Staff and members of the audience to get up and get moving during their School Excellence Presentation at the September 24th Board Meeting.



Coming in October

5 - World Teacher's Day

10 - World Mental Health Day

11 - Professional Activity Day

14 - Happy Thanksgiving!



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – OCTOBER 2013**



**NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD**

**Nurturing
SOULS
&
Building**

October 2013

Sun Mon Tue Wed Thu Fri Sat

		1	2	3	4	5 World Teacher's Day
6	7	8 Art & Soul at Jericho House CW Meeting	9 Art & Soul at Jericho House	10 Director's Inspiration Award Mass & Presentation	11 Elementary & Secondary P.A. Day	12
13	14 Thanksgiving Day	15	16 Niagara Catholic Hosts OYAP Conference	17 Niagara Catholic Hosts OYAP Conference	18 Niagara Catholic Hosts OYAP Conference	19
20	21	22 Policy Committee Meeting Board Meeting	23	24 When Faith Meets Pedagogy	25 When Faith Meets Pedagogy	26
27 Niagara Catholic Pilgrimage	28	29 Niagara Catholic Student Symposium	30	31 Happy Halloween!		

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2013**

PUBLIC SESSION

**TOPIC: GENERAL DISCUSSION TO PLAN FOR FUTURE ACTION
PROPOSED HIGHWAY 406 INTERCHANGE**



GENERAL DISCUSSION TO PLAN FOR FUTURE ACTION

PROPOSED HIGHWAY 406 INTERCHANGE

The Niagara Region is conducting a study for a proposed new Highway 406 interchange in St. Catharines between Fourth Avenue Louth and Third Avenue Louth near Mother Teresa Catholic Elementary School.

As noted in public communication from the Niagara Region:

“There is an opportunity to improve the highway system in the West St. Catharines Planning Area by justifying the need for roadway improvements and possibly a new Highway 406 interchange between Third Avenue Louth and Fourth Avenue Louth and select the preferred design for the new interchange.

There has already been previous general planning for a potential Highway 406 interchange at Third Avenue. The new improvement will improve existing and future capacity, operational deficiencies and the interchange will be designed in compliance with the policies and plans of City of St. Catharines, Niagara Region, Ministry of Transportation and other appropriate agencies.

The Environmental Assessment Study identified an interchange at Third Avenue Louth with a service road as the preferred alternative to address future development growth and related traffic concerns in the area.

This alternative was presented at the second Public Information Centre held on Feb. 12, 2013. Currently there are seven traffic signals located in the 1.6 km between the existing Fourth Avenue interchange and the hospital.

If no improvements are made, future traffic congestion will reduce vehicle speeds causing travel time to significantly increase. Traffic in the area of Fourth Avenue, Third Street and First Street will progressively increase, regardless of the option considered, including doing nothing.

The preferred alternative provides safe and efficient access to Fourth Avenue and alleviates traffic pressures more effectively than the other alternatives studied.

The service road will significantly improve travel times from Highway 406 to the new hospital and commercial developments as well as reduce the traffic pressures on Martindale Road, First Street, Third Street and Fourth Avenue.”

Attached to this report are maps and information from the Niagara Region. (Appendix A and Appendix B)

Following a meeting last spring with Regional and Board staff to inquire about the proposed new 406 interchange, Niagara Catholic staff continues to engage in dialogue with Regional staff regarding the various options for the proposed interchange for the safety of students and staff at Mother Teresa Catholic Elementary School.

Niagara Catholic recently received a requested from the Niagara Region to host a Proposed 406 Interchange Information Open House at Mother Teresa Catholic Elementary School on the evening of Monday, October 28, 2013 as part of a series of community forums.

As of this report Niagara Catholic staff has yet to receive a written format for the Open House from the Niagara Region, however it is our understanding that they propose to issue letters of invitation to affected home owners to attend one of two Open Houses in the area at the end of the month of October. We understand that the Niagara Region will have drawings placed on easels for residents to view followed by a visual presentation. At the conclusion of the presentation, they will invite comments, input and questions. The Niagara Region is proposing to have a moderator as well as have their two consultants present at the meeting.

Niagara Catholic staff will continue to monitor the proposed Highway 406 interchange proposal and recommendations for the continued safety of students and staff at Mother Teresa Catholic Elementary School.

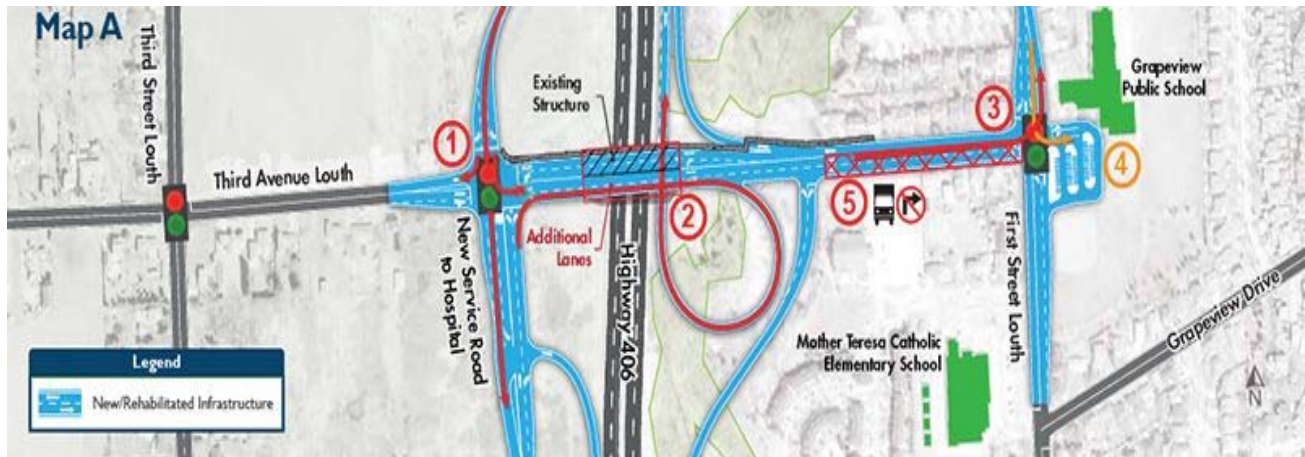
PREPARED BY: Scott Whitwell, Controller of Facilities Services

PRESENTED BY: Scott Whitwell, Controller of Facilities Services

APPROVED BY: John Crocco, Director of Education/Secretary-Treasurer

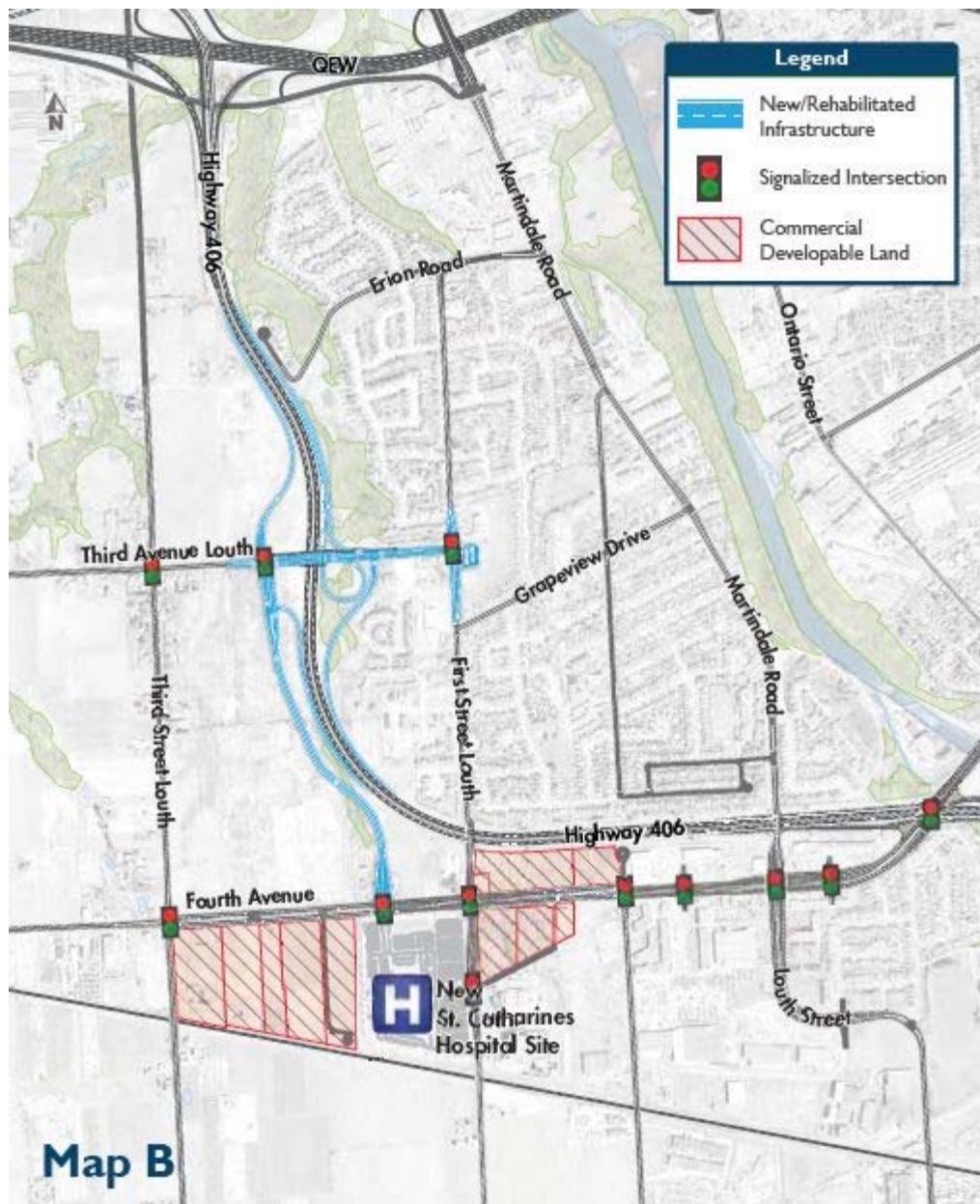
DATE: October 8, 2013

IMPROVING TRAFFIC AND SAFETY



1. A southbound off-ramp and a service road leading directly to Fourth Avenue
2. Widening the existing bridge structure from two to four lanes to create a dedicated right turn lane to channel north bound traffic onto the 406 (otherwise this traffic could enter neighbourhood streets)
3. A dedicated left turn lane between First Street and the bridge structure to make it safer for traffic making a left turn at the signal
4. A dedicated left turn lane on First Street to direct school traffic into the Grapeview parking lot to enable pick-up and drop-offs to take place inside the school parking lot
5. A commercial truck traffic ban on Third Avenue and First Street in and around the areas of the two schools

THE NEW TWO-LANE SERVICE ROAD WILL CONNECT TO:



- New 406 Interchange at Third Avenue
- The on-ramp to Hwy 406 Southbound
- The hospital entrance on Fourth Avenue